## MINUTES OF AN ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS ON TUESDAY 15 MARCH 2005

## 1. COMMENCEMENT

The President declared the meeting open at 11.00am.

## 2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

#### <u>Attendance</u>

Cr J. M. Schilling Cr N. J. McLean Cr V. A. Szczecinski Cr S. Leonhardt Cr M. R. Alexander Cr B. M. Foster Cr A. D. Bailey Cr M. G. Roberts Mr K. L. Byers Mr S. P. Gollan Miss C. Emanuel President West Ward Deputy President South Ward North Ward North Ward North Ward West Ward West Ward South Ward Chief Executive Officer Deputy Chief Executive Officer Secretary

<u>Apologies</u>

Nil

# 3. PUBLIC QUESTION TIME

#### 3.1 PROPOSED ONSITE AND MOBILE SERVICES AND REPAIRS BUSINESS

Karl and Lisa Morrell discussed the options of available land, suitable for conducting a heavy machinery repair business.

David Lodwick, Shire Planner, entered Council Chambers at 11.20am.

David Lodwick provided advice in relation to zoning of land required for a heavy machinery repair business. Mr Lodwick explained to the meeting that only land zoned 'Industrial' in Council's Town Planning Scheme No. 2 would be appropriate.

De Lisle Steel and portion of Reserve 2633 (lot 403, Old Aerodrome) were proposed as further potential properties to be investigated as both are zoned 'Industrial'.

Steve Gollan, Deputy Chief Executive Officer, entered Council Chambers at 11.35am.

David Lodwick, Shire Planner, accompanied Karl and Lisa Morrell to inspect a portion of Reserve 2633. Item 7.2.4 includes Council's resolution of this issue.

Council adjourned for Lunch at 12.00noon.

Council re-convened after Lunch at 1.00pm.

4. CONDOLENCES

YATES	Mr Len	14 <sup>th</sup> February 2005
ANDERSON	Mr Colin	24 <sup>th</sup> February 2005

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 6. CONFIRMATION OF MINUTES AND BUSINESS ARISING

- 6.1 MINUTES OF THE COUNCIL MEETING HELD ON 15<sup>TH</sup> FEBRUARY 2005.
- M1/0305 Moved Cr Roberts Seconded Cr Leonhardt That the Minutes of the Ordinary Meeting of Council held on 15<sup>th</sup> February 2005, be confirmed.

CARRIED 8-0

6.2 MINUTES OF THE PLANT & WORKS COMMITTEE MEETING HELD ON 18<sup>TH</sup> FEBRUARY 2005.

Appendix 1

M2/0305 Moved Cr Leonhardt Seconded Cr Szczecinski That the Minutes of the Plant & Works Committee Meeting held on 18<sup>th</sup> February 2005, be received.

CARRIED 8-0

# 6.3 MINUTES OF THE TOWNSCAPE COMMITTEE MEETING HELD ON 23<sup>rd</sup> FEBRUARY 2005.

#### Appendix 2

M3/0305 Moved Cr Foster Seconded Cr Roberts That the Minutes of the Townscape Committee Meeting held on 23<sup>rd</sup> February 2005, be received.

CARRIED 8-0

6.4 MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 8<sup>th</sup> MARCH 2005.

Appendix 3

M4/0305 Moved Cr Foster Seconded Cr Leonhardt That the Minutes of the Annual General Meeting of Electors held on 8<sup>th</sup> March 2005, be received.

**CARRIED 8-0** 

#### 6.4.1 BUSINESS ARISING

**6.4.1.1** Council considered each point in the Minutes of the Annual General Meeting of Electors and resolved the following:

#### 7. CONSERVATION POLICY – FIRE CONTROL

It was resolved that no action be taken by Council to adopt a fire management plan for the commonage.

M5/0305 Moved Cr Leonhardt Seconded Cr Roberts That Council revisit the River Recovery Plan in conjunction with Fire Control Officers and the Department of Environment. CARRIED 8-0

#### 8. HOBBS ROAD

Council agreed that Keith Byers, Chief Executive Officer and Steve Vincent, Works Supervisor investigate the potential traffic hazard at the flood crossing on Hobbs Road.

#### 9. STREET SWEEPER

Council agreed that Steve Vincent, Works Supervisor arrange for the sweeping of Vincent Street to be undertaken on a weekly basis and other roads within the townsite when deemed necessary.

# 10. BUSH FIRE BRIGADES

Council agreed that a public meeting for fire control issues, be held prior to the Fire Control Officer's meeting in April.

## 11. SEALING OF ROADS

Council agreed that the sealing of roads become an item to be addressed in 2005/2006 budget.

## 12. COUNCIL DEPOT

A clean up of the Council Depot is in progress at this time.

#### 6.5 PRESIDENT'S REPORT

Nil

# 7. REPORTS OF COMMITTEES

## 7.1 FINANCE

# 7.1.1 SCHEDULE OF ACCOUNTS

Appendix 4

M6/0305 Moved Cr McLean Seconded Cr Leonhardt That the Schedule of Accounts for the month of February 2005 be received. Voucher No's Amount **Municipal Fund** 010205.1 - 010205.1 7,425.00 22628 - 2264545,604.63 090205.1 - 090205.19 160,387.74 090205A.1 - 090205A.1 5.50 170205.1 - 170205.1 3,886.68 180205.1 - 180205.910,569.41 220205.1 - 220205.1 1,033.18 220205A.1 - 220205A.1 2,256.10 250205.1 - 250205.63 234,936.11 TOTAL 466,104.35 **Direct Debits Transport Licensing** 54,427.35 TOTAL 520,531.70 **CARRIED 8-0** 

# 7.1.2 TRIANNUAL FINANCIAL REPORT FOR THE PERIOD ENDING 28<sup>th</sup> FEBRUARY 2005.

M7/0305 Moved Cr Leonhardt Seconded Cr Roberts That the Triannual Financial Report for the month ending 28<sup>th</sup> February 2005, as presented, be received.

#### CARRIED 8-0

## 7.1.3 INVESTMENT OF SURPLUS FUNDS

#### BACKGROUND

Council has at present surplus funds that have been invested in line with Council's policy.

#### COMMENT

Listed below are surplus funds that have been invested during the month of February with Esanda Investments.

•	Municipal Account	\$1	,000,000.00
•	Office Equipment Reserve	\$	16,971.00
•	Annual Leave Reserve	\$	85,558.00
•	Building Reserve	\$	325,960.00
•	Leave and Gratuity Reserve	\$	16,481.00
•	Plant Reserve	\$	464,268.00
-	Recreation Ground Reserve	\$	200,862.00
•	Bush Fire Fighters Reserve	\$	54,055.00
•	Avon River Development Reserve	\$	22,688.00
•	Community Bus Reserve	\$	16,285.00
•	Cropping Committee Reserve	\$	61,175.00

The Investment terms are as follows:

Investment#	Term	Interest Rate	Amount	Expires
1708604005	1 Month	5.32%	\$1,264,303.00	23/03/05
1708605005	1 Month	5.32%	\$1,000,000.00	23/03/05

M8/0305 Moved Cr McLean Seconded Cr Bailey That Council receive the investments for the month of February 2005.

#### CARRIED 8-0

David Lodwick, Shire Planner entered Council Chambers at 1.40pm.

Frank Buise, Environmental Health Officer / Building Surveyor entered Council Chambers at 1.40pm.

Alan Osborne, relief Environmental Health Officer entered Council Chambers at 1.40pm.

# 7.2 TOWN PLANNING

## 7.2.1 DRAFT HERITAGE TOURISM STRATEGY FOR WESTERN AUSTRALIA

Appendix 5 - Copy of Draft Heritage Tourism Strategy.

# BACKGROUND

The Heritage Council and Tourism Western Australia have jointly developed this draft document to identify strategies that turn heritage places and historic themes into sought after tourist attractions.

Although heritage tourism exists in precincts, sites and destinations around the State, this strategy aims to deliver a coordinated approach to promoting our State's historical assets.

Comments can be made to the Heritage Council of Western Australia by Friday, 25 March 2005.

## COMMENT

*Heritage Tourism* is defined by the Strategy as "Sustainable tourism activity that is, or can be, aligned to physical or intangible heritage."

In respect of Economic benefits the Strategy states that:

• The heritage tourism segment represents one of the highest yield tourism groups, ahead of both traditional mass markets and other niche tourism audiences such as arts. Heritage tourists spend 38% more per day, and stay 34% longer than traditional tourists (2001 US figures) and spend 20% more and stay 22% longer than arts oriented tourists (2002 US figures).

The Strategy notes that heritage and historic tourism has to ability to contribute to the rejuvenation of regional and rural economies.

The importance of heritage tourism as a central visitor attraction is highlighted on Tourism Western Australia's website. In the "Must See Towns" category, five of the ten towns listed (at June 2004) are strongly based on heritage attractions, namely Albany, Broome, Fremantle, New Norcia and Kalgoorlie-Boulder. The Strategy places an emphasis on regional Western Australia, complementing the policies of Federal and State Governments and their tourism and economic and development agencies.

An economic value study, funded by the Heritage Council and the Department of Local Government and Regional Development, will determine specific values for selected Western Australian locations. Initial study findings are expected to be available in the first quarter of 2005.

The "Action Plan" of the draft Strategy has 4 primary and detailed objectives, namely:

- 1. Leadership, Partnerships and Resources;
- 2. Product Development;
- 3. Market Development; and
- 4. Communication and Profile Raising.

The Heritage Council of WA, Tourism WA and the Department of Local Government and Regional Government, as members of the proposed Steering Committee, will be the primary State government agencies for shaping contributing to and supporting a Heritage Tourism Strategy for Western Australia. The National Trust is also to be an important contributor to the Steering Committee.

In summary, this strategy document is designed to provide leadership, direction, rationale and a framework for the decision-makers and practitioners involved, directly and indirectly in heritage tourism. It seeks to replace fragmented and uncoordinated approaches, with a concerted and systematic approach.

M9/0305 Moved Cr Alexander Seconded Cr Szczecinski That Council advise the Heritage Council that it supports the Draft Heritage Tourism Strategy of Western Australia as a means of coordinating, facilitating and devising effective heritage tourism policies for regional Western Australia.

CARRIED 8-0

# 7.2.2 PROPOSED MEMORIAL PARK TOILETS

#### BACKGROUND

The Townscape Committee Minutes included a recommendation that the Townscape Committee allocate \$18,000 of it's own budget to the \$50,000 already allocated by Council to enable construction of the Memorial Park toilet block this financial year.

# COMMENT

Wayne Ashworth had provided Committee with advice that the cost for construction of a steel frame toilet block with custom orb colorbond cladding would be approximately \$68,000.

M10/0305 Moved Cr Foster Seconded Cr Roberts That Council request a Draftsman / Architect to draw up plans for the Memorial Park Toilets with a façade to match the Railway Station.

#### **CARRIED 8-0**

#### 7.2.3 PROPOSED REPLACEMENT MANAGER'S RESIDENCE

Appendix 6

#### BACKGROUND

Correspondence has been received dated 2 March 2005 from the owner's of the above land which states as follows:

"Further to our discussion in October 2004 with the Shire's Planning Department where 'in-principle' the replacement of the existing cottage was agreeable subject only to a front boundary setback of a minimum of 120 metres.

We appreciate that there are currently two dwellings on our property but point out that the old cottage at the western end is in very dangerous disrepair and is totally unliveable.

The only possible purpose for use could be as a farm storage shed.

The main dwelling is our 'home.' The replacement dwelling is to be utilised as a 'property manager's residence and it should be noted that the property manager is currently living in a caravan, using only the water and power facilities at the old cottage site."

A copy of photos of existing buildings, site plan, and elevations/floor plans of the proposed new replacement manager's residence is attached.

#### History of Approval(s)

A Building licence issued for main residence in September 1986. No records of approval(s) of the "old Cottage."

# COMMENT

The first paragraph of the applicant's letter is refuted by the Shire Planner.

The application is brought before Council for consideration because under the Shire's adopted Rural Strategy, for development in the subject farming zone precinct, it is stated:

"Council will only support residential accommodation in addition to the initial farm residence, on any lot or location, if it can be demonstrated that such accommodation is required for property management purposes."

The new dwelling is proposed to be well setback from property boundaries and there will be no adverse amenity impact on neighbouring landowner(s) with the proposal.

The "old cottage" has been confirmed as being in a state of dangerous disrepair.

In view of the above and in order to comply with the Rural Strategy, recommended Council approval of the third dwelling (i.e replacement manager's residence) should only be on the basis of a requirement for demolition and removal of the "old cottage" from the property, prior to occupation of the new replacement dwelling.

- M11/0305 Moved Cr Leonhardt Seconded Cr Alexander That Council grant planning approval to G & J Winter for proposed replacement manager's residence at Lot 801 York-Williams Road in accordance with application dated 31 January 2005 and subject to the following conditions:
  - 1. A building licence to be obtained for the replacement manager's residence;
  - 2. A demolition licence to be obtained for the 'old cottage';
  - 3. The 'old cottage' being demolished and removed from the said property at the owner's cost, prior to occupation of the replacement manager's residence;
  - 4. The new replacement dwelling being connected to an approved effluent disposal system to the satisfaction of Council's Principal Environmental Health Officer;
  - 5. Connection of the new replacement dwelling to an approved water supply that meets the required standard of the National Health and Medical Research Council (NH&MRC) *Guidelines for Drinking Water Quality in Australia 1996*, and to the satisfaction of Council's Principal Environmental Health Officer.

CARRIED 8-0

#### 7.2.4 PROPOSED ONSITE AND MOBILE SERVICES AND REPAIRS BUSINESS

## BACKGROUND

Council is in receipt of a facsimile transmission from Karl Morrell of "On Site Repairs and Services" which includes the following:

Our aim is to set up and conduct a mobile heavy mechanical repair business within the Shire of Beverley servicing the farming community this will include trucks, tractors, farm equipment and earthmoving equipment.

We also aim to stock parts but as there are literally 100's of various types of equipment this may be limited to filters, bearings, belts etc.

We have 20 years experience in mobile heavy repairs and air conditioning and some of our customers have included the Shire of Nungarin, Rocla, Dragline Contractors, Davies International, Wellard Rural Exports and various farmers around the central and eastern wheatbelt.

With the support of the local community we have every intention of employing an apprentice and discussions with some of the local people this may be sooner rather than later.

We have no aim to stock parts or carry out repairs to cars or 4WD's, but if the need arises 4WD's could be accommodated if it would not interfere with local trading houses currently carrying out these repairs.

#### COMMENT

This matter was discussed during 15<sup>th</sup> February Council, with the facsimile transmission from Karl Morrell including the *'Proposal for use of land situated on McKellar Road at the North Eastern end of the Beverly Race Course'.* 

M12/0305 Moved Cr Roberts Seconded Cr Leonhardt That Council agreed to sub-lease a portion of Reserve 2633 to allow the establishment of Karl Morrell's onsite and mobile services and repairs business (pro rata of cost of Reserve 2633) CARRIED 8-0

David Lodwick, Shire Planner left Council Chambers at 2.30pm.

Frank Buise, Environmental Health Officer / Building Surveyor left Council Chambers at 2.30pm.

Alan Osborne, Relief Environmental Health Officer left Council Chambers at 2.30pm.

# 7.3 PLANT, WORKS, RECREATION AND TOURISM

# 7.3.1 FOOTPATH TENDERS

## BACKGROUND

Tenders closed for the c	onstruction of	footpaths on the 28 February
2005. Lukin Street	610m	1220 square metres
Vincent Street	430m	860 square metres
York Road	410m	820 square metres
Edwards Street	ר 130m <sub>ר</sub>	
Lennards Street	230m }	980 square metres
John Street	130m <sup>J</sup>	
	<b>T</b> 1 .	

The A total of 3880 square metres

#### COMMENTS

The Tenders received were opened on the 3 March 2005. All prices include GST

Roadtec	\$ 98,292.00
Boral Asphalt	\$ 71,190.00
O'Neils Paving	\$ 63,085.00
Aarde Construction	\$ 148,910.52
J & M Asphalt	\$ 139,563.60
Emoleum	\$ 57,792.19

The amount in the 2004 –2005 budget is \$ 67,000 which includes the Town footpaths (\$ 50,000) and around the school (\$17,000).

- M13/0305 Moved Cr Alexander Seconded Cr Leonhardt To accept Emoleum's tender for \$ 57,792.19. Emoleum are the company who has the term network contract for the Wheatbelt North region. This is the equivalent of Road Care in our region. CARRIED 8-0
- 7.4 ADMINISTRATION
- 7.4.1 STATUTORY COMPLIANCE RETURN

Appendix 7

# BACKGROUND

In accordance with Section 7.13 (1) of the Local Government Act 1995 and Regulation 13 of the Local Government Audit Regulations, Council must complete, adopt and forward to the Minister for Local Government and Regional Development, no later than the 31<sup>st</sup> March each year, a copy of the Compliance Audit Report.

#### COMMENT

Enclosed is a copy of the report for Councillors to examine.

M14/0305 Moved Cr Leonhardt Seconded Cr Szczecinski That the 2004 Statutory Compliance Audit Report be adopted and forwarded to the Minister for Local Government and Regional Development.

CARRIED 8-0

## 7.4.2 COMPUTERISED ACCOUNTING SOLUTION

#### BACKGROUND

Council has been using software called Logis to supply all their accounting needs since 1990.

In this time there has been a number of upgrades to the software to keep us abreast of any new legislation that is introduced within the accounting system.

#### COMMENT

A company called Collier Knyn & Associates (CKA) had supported this accounting package. In December 2003, a new company called the Stenning Group bought out CKA. The Stenning Group has retained most of the support staff from CKA.

The latest major upgrade to the accounting software is to the rating system due to the introduction of the Emergency Services Levy (ESL).

The upgrade has seen the rating system being run on a whole new platform called Prospect (originally the rating system was run under Logis). This means now that all users have two operating platforms, i.e. Logis for all accounting requirements including receipting of rates and Prospect platform for rates.

We have been informed that Council will need to upgrade from Logis to Navision which will enable the system to be run under a window based environment. Unfortunately Council will have no option but to upgrade to Navision, as Logis will not be supported. The cost to upgrade is in the vicinity of \$15,000.00 to \$25,000.00 plus an increase will occur on both Annual Maintenance and D3 Gold Support fees.

I, along with other staff members have viewed two other Local Government accounting packages in 2004 namely IT Vision and Haines Norton.

The IT Vision package showed most of the operations to be fully integrated. Their package is of a similar nature to that of the Stenning Group. The cost to purchase the IT Vision software was in the vicinity of \$38,000.00.

The second package was the Haines Norton. This option is however, a different solution whereby not all the accounting functions are integrated.

Their solution comprises of the following software;

- Quick Books (General Ledger and Payroll)
- □ Rate Book Online
- Handi Asset (Asset Register)
- □ A Job Costing Solution

Quick Books software is fully integrated and includes;

- □ Cashbooks
- □ Receipting
- □ Payroll
- □ Debtors
- □ Creditors

The one off cost of this accounting package is \$28,455.00 (ex GST)

The benefits of this package include the user friendliness of the programs, its affordability, easy to follow reports that are effortless to generate and in the required statutory format. The most important aspect of this package is the support service offered.

This product has been developed by people who have worked in Local Government and who continue to support it. They will assist with the complete implementation and training phases of the new solution and ensure that out general ledger is correctly set up and that we are able to produce reports to meet our obligations.

Our staff have a number of major issues with the Stenning's package, both Prospect and Logis and their ability to handle current accounting requirements. Our Rates Officer Renny Karafil has had a number of issues in regard to the way Prospect is operating. These include processing of rates notices, including interim and reminder notices. Administration Officer Gaye Mather also has issues with the Logis platform. A major concern is Logis cannot accurately provide information required for the monthly Business Activity Statement (BAS). Logis has only two tax categories in recording goods and services tax (GST), whereas the Shire is required to use four. Hence, all accounting regarding GST must be manually recorded and collated to complete the BAS.

Haines Norton currently has 10 Councils using their system. The various Councils I have spoken to who currently use this solution agreed that you are provided support from accountants who know Local Government accounting and the various day-to-day problems we encounter. It is a simple phone call or email to Haines Norton and you receive immediate support.

Listed below is the current breakdown of annual costs associated with both systems:

Stenning Group		<u>Haines Norton</u>	
D3 Gold Support	\$2,000.00	Rate Book On-Line	\$ 6,000.00
Logis Support	\$5,552.00	ASP Host Fee	\$ 600.00
		Handi Asset Fee	\$ 300.00
	\$7,552.00		\$ 6,900.00

As Council would be aware from our most recent Audits we have been having a number of problems with meeting our financial requirements as outlined by various legislation. The Accountant's position has not worked well for the past years due to a number of factors such as inexperienced staff in relation to how to use the current system from Logis and also a lack of Local Government accounting knowledge.

Haines Norton can also provide this function for Council in that they provide a full accounting package. The advantages of using this package are;

- A timely management reporting function which provides accurate information to allow Council to make informed decisions on the allocation of scare resources
- Statutory compliance for monthly, quarterly, annual and budgeting reports
- Ability to cope with changes to accounting standards and statutory requirements
- Ability to cope with staff changes as it provided consistency of the accounting function

The cost to supply the full accounting solution is \$ 42,000.00 (ex GST). Council's Accountant was paid a cash component of \$ 41,840.00, extra costs such as Workers Compensation, Superannuation, and Rental etc therefore need to be added to this figure. The solution from Haines Norton is cost effective to that of employing an individual to complete these duties.

If Council were agreeable to change to a new Accounting Solution, I would be attempting to have it operational by 1<sup>st</sup> July 2005.

The costs associated with the implementation would be in relation to transferring over our existing data to the new system. Haines Norton has advised that this could take up to 3 weeks.

I would attempt to have each staff member input our current information into the different areas of the new system, as this will assist the staff in developing a better understanding of how the entire system works.

M15/0305 Moved Cr Szczecinski Seconded Cr Alexander That Council: Terminate their relationship with the Stenning Group as at 30<sup>th</sup> June 2005 and purchase the Accounting Management Solution package from Haines Norton with the view to having it fully operational by 1<sup>st</sup> July 2005. Appoint Haines Norton to provide a Full Accounting Service to the Shire of Beverley from 1<sup>st</sup> July 2005.

**CARRIED 8-0** 

#### 7.4.3 SEALING OF GREEN HILLS SOUTH ROAD

#### BACKGROUND

A request has been received from the Green Hills Progress Association to seal the Green Hills South Road. Two unidentified sections were alleged to be dangerous to the many vehicles traversing this road.

#### COMMENT

A similar letter has been forwarded to the Shires of York and Quairading seeking urgent funds for sealing of various roads in the Green Hills area.

Steve Vincent may be in a position to provide traffic counts for the meeting.

M16/0305 Moved Cr McLean Seconded Cr Alexander That Council request Works Supervisor, Steve Vincent investigate Green Hills Road and submit report for Council's consideration. CARRIED 8-0

# 7.4.4 EASTER ART GALLERY PURCHASE EXHIBITION

## BACKGROUND

The Art Gallery Committee has requested Council to consider increasing its sponsorship to assist with the financial demand of running the Art Purchase Exhibition.

Unfortunately outside sponsors have been difficult to obtain and increased funds are required to maintain the integrity of the event.

#### COMMENT

The Art Exhibition has been of enormous value to the district, encouraging visitors and advertising Beverley in a very positive manner.

M17/0305 Moved Cr Alexander Seconded Cr Szczecinski That Council increase its sponsorship of the Easter Art Exhibition by \$1,000.00.

**CARRIED 6-2** 

#### 7.4.5 CENTRAL COUNTRY ZONE – REGIONAL RISK COORDINATION

## BACKGROUND

A proposal was received for the development and implementation of a Risk Management Strategy for the Central Country Zone, potentially encompassing the following Local Government organisations: Shires of Brookton, Kulin, Pingelly, Williams, Quairading, Corrigin, Narrogin, Wandering, Beverley, Lake Grace, Cuballing, York and Town of Narrogin.

Local Government Insurance Services invites the above to participate in the formation of a Regional Risk Management arrangement based upon a co-funded model that will supply participating Councils with a dedicated Risk Manager to look after all risk related issues and Occupational Safety and Health matters for the group.

M18/0305 Moved Cr Roberts Seconded Cr Leonhardt That Council agree to support the Central Country Zone Regional Risk Coordination in principle.

**CARRIED 7-1** 

# 8 INFORMATION BULLETIN

# 8.1 CHIEF EXECUTIVE OFFICER

#### 8.1.1 PEDESTRIANS AT RETIREMENT VILLAGE

#### BACKGROUND

It was reported that on Friday 23 February a resident of the Beverley Retirement Village was knocked off her 'gopher' while crossing Hunt Road, outside the Retirement Village.

A request has been made to have a sign erected to alert motorist of -'Aged Persons' crossing Hunt Road, in the area of the Retirement Village.

That Council agree to erect two signs, outside the Beverley Retirement Village, cautioning motorists to elderly persons crossing Hunt Road.

#### 8.1.2 ISSUES FOR SHIRE OF BEVERLEY

#### BACKGROUND

A letter was received from Mr Fred Bremner regarding the following issues:

- 1 Privately owned land and firebreaks,
- 2 The lack of recording of water taken from standpipes, and
- 3 Beverley Bowling Club acquiring new synthetic greens.

M19/0305 Moved Cr Alexander Seconded Cr Roberts That Council agrees to lock the standpipe at Brooking Street from 4.30pm to 7.30am.

#### CARRIED 7-1

Steve Vincent, Works Supervisor entered Council Chambers at 2.30pm.

## 8.2 WORKS SUPERVISOR

## 8.2.1 SEATING AT EZIWAY

## BACKGROUND

The Works Supervisor advised the concrete seat out side of Eziway had been vandalised beyond repair on Friday 25<sup>th</sup> February 2005. Chris Pepper advised he would rather the seat was not replaced. If this was not an option then to relocate it at the other end of the building as it is mainly used by kids and their skateboards. If it were to be replaced, what type of seat would Council deem suitable?

Steve Vincent, Works Supervisor to investigate cost of different seating for Eziway, and in front of Beverley Town Hall.

#### 8.2.2 BANNER POLES

## BACKGROUND

The Works Supervisor advised that investigations into banner widths, styles and banner pole installation, measurements and numbers continue to be sourced for Council's consideration. Trucks will need clearance of 4.3 metres with banners measuring approximately 2 metres high by 1 metre wide.

M20/0305 Moved Cr Alexander Seconded Cr Roberts That Council purchase six banner poles coloured federation green and that the poles be erected 6.5metres from street level. CARRIED 7-1

> Resolved that a Committee, comprising Councillors Schilling, Alexander, McLean and Szczecinski, be formed to seek further information relating to banners and report back to Council.

Steve Vincent, Works Supervisor left Council Chambers at 3.15pm.

#### 8.3 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYOR

#### 8.3.1 GOLF CLUB CUBBY HOUSE

#### BACKGROUND

The Environmental Health advised that last year, recycled materials were used by children, to erect cubby house on Golf Course property. A

verbal complaint was received and Golf Club was advised that if written complaint was received that the structure would have to be demolished. Letter of complaint was formally received on 28<sup>th</sup> February 2005.

Council agreed that Frank Buise, Environmental Health Officer / Building Surveyor write to the Beverley Golf Club requesting the removal of the cubby house.

# 8.3.2 CARAVAN PARK DESIGN

## BACKGOUND

Plans 1 and 1A were submitted for Council consideration regarding layouts of upgrade to Beverley Caravan Park.

Council agreed to layout plan 1A for the design of the caravan park.

# 8.3.3 LANDFILL SHED

## BACKGROUND

Councillor Alexander requested that as part of the improvement of facilities at the Beverley landfill site, a fly-roof over the sea container was be built, allowing for a cooler working environment for the Contactor.

- M21/0305 Moved Cr Alexander Seconded Cr Leonhardt That Council agree to the erection of a fly-roof over the sea container, located at the landfill site, by December 2005. CARRIED 8-0
- 8.4 SHIRE PLANNER

# 8.4.1 ITEMS DISPLAYED ON FOOTPATH

#### BACKGROUND

Application was received from Mrs Helen Stubing requesting permission to put items of furniture on the footpath outside her business premises in Vincent Street.

M22/0305 Moved Cr Alexander Seconded Cr Roberts That the application of Mrs Stubing to permit items of furniture on the footpath in front her business premises is supported by Council conditional upon items being displayed during business

# hours only and with a minimum of 1.8metre clearance on footpath at all times.

# **CARRIED 8-0**

# 9. TABLED CORRESPONDENCE

**9.1** 'Avon Investment Plan 2005/2006' Swan Avon Integrated Catchment Management - Avon Catchment Council – February 2005.

# 10. OTHER BUSINESS

## 11. CLOSURE

There being no further business the meeting closed at 5.05pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

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Presiding	weinbei

Date