



**25 NOVEMBER 2014**

**ORDINARY MEETING**

**MINUTES**



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## **1. OPENING**

The Chairperson declared the meeting open at 2:00pm.

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members Present**

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr JD Alexander		North Ward
Cr T Buckland		South Ward
Cr DW Davis		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

### **2.2 Staff In Attendance**

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr BS de Beer	Shire Planner
Mrs A Lewis	Executive Assistant

### **2.3 Observers And Visitors**

Mrs Marian Alexander (to 2:15pm)  
Isobel (to 2:15pm)

### **2.4 Apologies and Approved Leave of Absence**

Nil

### **2.5 Condolences**

The Shire of Beverley offers its condolences to the families of:

SMITH	Thomas Walter	23 October 2014
BOYLE	Paul Dennis Robert	13 November 2014
HARE	Michael (Mike)	20 November 2014
BICKLEY	Keith Christopher	23 November 2014

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **4. PUBLIC QUESTION TIME**

### **4.1 Op Shop – Rent**

Mrs Alexander asked why the Beverley Shire Council is taking \$200 a month away from the comfort, well-being and improved service of the Beverley residents in and using the Alex Miles Frail Aged Lodge, HACC Services, Meals on Wheels and the Hospital and Allied Health Services?

The President responded that the Council is taking a different approach to Council property by requesting a that contribution from users be made. The Shire

appreciates the work that the Beverley Hospital Auxiliary do and the contribution they make to Health Service. The Chairperson also noted that the Shire spent approximately \$17,000 making the Child Health Centre suitable for the Beverley Hospital Auxiliary to use.

Mrs Alexander asked could the Beverley Shire Council publicise a list of individuals and organisations using Shire land and/or buildings, what they rent, the rent charged and whether they pay for electricity and water?

The CEO responded that the list of Fees and Charges is a public document and anyone can have access to it, however it does not list groups who are not charged fees.

Isobel advised the Shire she felt that it was an awkward situation for the Council to charge some groups and not others. She felt that the Beverley Hospital Auxiliary was a service being performed by residents on the behalf of the Shire.

The Chairperson responded that the comments were noted, and again the Shire was aware of the service that the Beverley Hospital Auxiliary provides to the Community.

## **5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **6. DECLARATIONS OF INTEREST**

### **6.1 Cr Ridgway**

Cr Ridgway declared a financial interest in Item 7.3 being that she is a partner in CR & J Ridgway who have submitted a tender for the lease of Reserve 38798.

Cr Ridgway declared an interest affecting impartiality in relation to Item 12.5, being that she is a member of the CRC Management Committee.

### **6.2 Cr Murray**

Cr Murray declared an interest affecting impartiality in relation to Item 12.7, being that his wife is a member of the Beverley Hospital Auxiliary.

### **6.3 Cr Shaw**

Cr Shaw declared an interest affecting impartiality in relation to Item 12.7, being that his wife is a member of the Beverley Hospital Auxiliary.

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes Of The Ordinary Council Meeting Held 28 October 2014**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 28 October 2014 be confirmed.

(Provided under separate cover)

#### **COUNCIL RESOLUTION**

**M1/1114**

**Moved Cr Gogol**

**Seconded Cr Pepper**

**That the Minutes of the Ordinary Council Meeting held Tuesday 28 October 2014 be confirmed.**

**CARRIED 9/0**

## **7.2 Minutes Of The Corporate Strategy Meeting Held 11 November 2014**

### **OFFICER'S RECOMMENDATION**

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 11 November 2014 be received.

(Provided under separate cover)

### **COUNCIL RESOLUTION**

**M2/1114**

**Moved Cr Buckland**

**Seconded Cr Pepper**

**That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 11 November 2014 be received.**

**CARRIED 9/0**



Prior to any consideration of Item 7.3, Cr Ridgway declared a financial interest, being that she is a partner in CR & J Ridgway who made a submission for Reserve 38798.

### **7.3 Minutes Of The Cropping Committee Meeting Held 17 November 2014**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Cropping Committee Meeting held Monday 17 November 2014 be received and the listed resolutions be endorsed:

(Provided under separate cover)

#### **COMMITTEE'S RESOLUTION**

**MCC2/1114**

**Moved Cr Shaw**

**Seconded Cr Murray**

**That the Cropping Committee recommend to Council that the following Leases are awarded:**

- 1. Reserve 5265A Old Commonage – be leased to Elmline Pty Ltd for a period of three years at \$19,360 ex GST per annum.**
- 2. Reserve 5265B Sand Pit – be leased to Elmline Pty Ltd for a period of three years at \$8,800 ex GST per annum.**
- 3. Reserve 5265C Great Southern Hwy & Railway Line – be leased to Black Planet Thoroughbreds Pty Ltd for a period of three years at \$4,560 ex GST per annum.**
- 4. Reserve 5265D off Bremner Road – be leased to Bernard Hunt for a period of three years at \$3,500 ex GST per annum.**
- 5. Reserve 25266 Bethany Farm – be leased to Black Planet Thoroughbreds Pty Ltd for three years at \$7,200 ex GST per annum.**
- 6. Reserve 2633 Aerodrome – be leased to Elmline Pty Ltd for three years at \$1,870 ex GST per annum.**

**CARRIED 3/0**

#### **COMMITTEE'S RESOLUTION**

**MCC3/1114**

**Moved Cr Shaw**

**Seconded Cr Murray**

**That the Cropping Committee recommend to Council that the lease for Reserve 38798 Mt Kokeby, be leased to CR & J Ridgway for three years at \$4,820 ex GST per annum.**

**CARRIED 2/0**

**COMMITTEE'S RESOLUTION**

**MCC4/1114**

**Moved Cr Murray**

**Seconded Cr Shaw**

**That the Cropping Committee recommend to Council that the following leases are awarded:**

- 1. Lot 78 Waterhatch – be leased to Beverley Football Club Inc. for three years at \$1,040 ex GST per annum.**
- 2. Reserve 3788 Old Race Course – be leased to Beverley Tennis Club Inc. for three years at \$1,700 ex GST per annum.**

**CARRIED 2/1**

Reasoning: That the Community Cropping Land has been made available to support community groups to enhance their facilities.

**Cropping Committee Policy**

When deliberating over this year's cropping submissions it became apparent that there is no policy or guideline to follow in relation to selecting successful recipients. The Cropping Committee was first established to assist Beverley Community Groups meet goals and complete projects. In recent years the leases have been granted more on a commercial basis, with only a small number of Community Groups applying.

**COMMITTEE RESOLUTION**

**MCC5/1114**

**Moved Cr Murray**

**Seconded Cr Shaw**

**That the Cropping Committee recommends to Council to formulate a Cropping Committee Policy to provide guidance and fairness across all lease submissions.**

**CARRIED 3/0**

**COUNCIL RESOLUTION**

**M3/1114**

**Moved Cr Gogol**

**Seconded Cr Alexander**

**That the Minutes of the Cropping Committee Meeting held Monday 17 November 2014 be received.**

**CARRIED 9/0**

**COUNCIL RESOLUTION**

**M4/1114**

**Moved Cr Pepper**

**Seconded Cr White**

**That Council award the following Leases:**

- 1. Reserve 5265A Old Commonage – be leased to Elmline Pty Ltd for a period of three years at \$19,360 ex GST per annum.**
- 2. Reserve 5265B Sand Pit – be leased to Elmline Pty Ltd for a period of three years at \$8,800 ex GST per annum.**
- 3. Reserve 5265C Great Southern Hwy & Railway Line – be leased to Black Planet Thoroughbreds Pty Ltd for a period of three years at \$4,560 ex GST per annum.**
- 4. Reserve 5265D off Bremner Road – be leased to Bernard Hunt for a period of three years at \$3,500 ex GST per annum.**
- 5. Reserve 25266 Bethany Farm – be leased to Black Planet Thoroughbreds Pty Ltd for three years at \$7,200 ex GST per annum.**
- 6. Reserve 2633 Aerodrome – be leased to Elmline Pty Ltd for three years at \$1,870 ex GST per annum.**

**CARRIED 9/0**

2:18pm – Cr Ridgway vacated the chair and left the meeting, Cr Pepper became the chair.

**COUNCIL RESOLUTION**

**M5/1114**

**Moved Cr Shaw**

**Seconded Cr Gogol**

**That Council lease Reserve 38798 Mt Kokeby, to CR & J Ridgway for three years at \$4,820 ex GST per annum.**

**CARRIED 8/0**

2:20pm – Cr Ridgway joined the meeting and assumed the Chair.

**COUNCIL RESOLUTION**

**M6/1114**

**Moved Cr Shaw**

**Seconded Cr Murray**

**That Council award the following leases:**

- 1. Lot 78 Waterhatch – be leased to Beverley Football Club Inc. for three years at \$1,040 ex GST per annum.**
- 2. Reserve 3788 Old Race Course – be leased to Beverley Tennis Club Inc. for three years at \$1,700 ex GST per annum.**

**CARRIED 7/2**

Cr Alexander and Cr Ridgway voted against the motion

**COUNCIL RESOLUTION**

**M7/1114**

**Moved Cr Pepper**

**Seconded Cr Gogol**

**That Council formulate a Cropping Committee Policy to provide guidance and fairness across all lease submissions.**

**CARRIED 9/0**

#### **7.4 Minutes Of The Annual General Meeting Held 17 November 2014**

##### **OFFICER'S RECOMMENDATION**

That the Minutes of the Annual General Meeting held Monday 17 November 2014 be received.

(Provided under separate cover)

##### **COUNCIL RESOLUTION**

**M8/1114**

**Moved Cr Alexander**

**Seconded Cr White**

**That the Minutes of the Annual General Meeting held Monday 17 November 2014 be received.**

**CARRIED 9/0**

## **7.5 Minutes Of The Audit & Risk Committee Meeting Held 25 November 2014**

### **OFFICER'S RECOMMENDATION**

That the Minutes of the Audit and Risk Committee Meeting held Tuesday 25 November 2014 be received and the listed resolutions be endorsed:

(Provided under separate cover)

### **COMMITTEE'S RESOLUTION**

**MAR2/1114**

**That the Audit and Risk Committee recommend to Council that the Regulation 17 review conducted by the Chief Executive Officer be received.**

### **COMMITTEE'S RESOLUTION**

**MAR3/1114**

**That the Audit and Risk Committee recommend to Council that the Risk Management Governance Framework, including the Risk Management Policy and Procedures, be adopted and integrated into Council's current working documents.**

### **COMMITTEE'S RESOLUTION**

**MAR4/1114**

**Moved Cr Alexander**

**Seconded Cr White**

**That the Audit and Risk Committee recommend Council formulate a policy through the Audit and Risk Committee to recover outstanding rates within a certain time frame.**

**CARRIED 9/0**

**COUNCIL RESOLUTION**

**M9/1114**

**Moved Cr Buckland**

**Seconded Cr White**

**That the Minutes of the Audit and Risk Committee Meeting held Tuesday 25 November 2014 be received.**

**CARRIED 9/0**

**COUNCIL RESOLUTION**

**M10/1114**

**Moved Cr Buckland**

**Seconded Cr White**

**That Council receive the Regulation 17 review conducted by the Chief Executive Officer.**

**CARRIED 9/0**

**COUNCIL RESOLUTION**

**M11/1114**

**Moved Cr Buckland**

**Seconded Cr White**

**That Council adopt that the Risk Management Governance Framework, including the Risk Management Policy and Procedures, and integrate into Council's current working documents.**

**CARRIED 9/0**

**COUNCIL RESOLUTION**

**M12/1114**

**Moved Cr Alexander**

**Seconded Cr White**

**That Council formulate a policy through the Audit Committee to recover outstanding rates within a certain time frame.**

**CARRIED 9/0**

## **8. TECHNICAL SERVICES**

Nil

2:38pm – Stefan de Beer, Shire Planner, joined the meeting.



## **9. PLANNING SERVICES**

### **9.1 Development Application: Additional Telecommunications Infrastructure**

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**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 17 November 2014  
**APPLICANT:** WA Police  
**FILE REFERENCE:** ADM 0082  
**AUTHOR:** B S de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map, Site Plan and Elevation Plan

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#### **SUMMARY**

An application has been received from WA Police for planning approval in order to install additional police telecommunications infrastructure on a proposed Mobile Phone Base Station, to be located in State Forrest F22, off Brookton Highway. It will be recommended the application be approved.

#### **BACKGROUND**

Council at its 27 May 2014 meeting conditionally approved telecommunication infrastructure consisting of the following infrastructure:

- A 60.45 meter high guyed telecommunications mast;
- Telstra panel antennas;
- Telstra link dishes;
- Fenced secured compound at base;
- Equipment cabinet at base;
- Solar array panels;
- Etc.

The WA Police proposes to co-locate some of its telecommunications infrastructure (consisting of additional equipment on the tower as well as an equipment shelter), at this location and the proposal is supported.

#### **COMMENT**

The proposal will be recommended for approval on the grounds of the following:

- The proposal is deemed to be consistent with the relevant State Planning Policies, the Shire of Beverley Local Planning Strategy and the Shire of Beverley Town Planning Scheme No. 2;
- The proposal is not deemed to pose any health risks in terms of the envisaged EME levels;
- As a result of the design specific considerations and siting of the proposed facility (which is in many aspects informed by technical objectives), the proposal is deemed to present minimal visual impact;
- The proposal will benefit the wider Beverley district by the provision of emergency services communications infrastructure.

#### **CONSULTATION**

No Public consultation was deemed necessary for this proposal.

### **STATUTORY ENVIRONMENT**

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for the installation of additional telecommunications equipment and a shelter at a location in State Forest F22, off the Brookton Highway, Flint, subject to the following conditions and advice notes:

#### **Conditions:**

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.

#### **Advice Notes:**

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

**COUNCIL RESOLUTION**

**M13/1114**

**Moved Cr Pepper**

**Seconded Cr Buckland**

**That Council resolve to grant planning approval for the installation of additional telecommunications equipment and a shelter at a location in State Forest F22, off the Brookton Highway, Flint, subject to the following conditions and advice notes:**

**Conditions:**

- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**

**Advice Notes:**

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

**CARRIED 8/1**

### Attachment 9.1

**TO PERTH**  
APPROX 99.7km

**ACCESS ROAD**  
APPROX 1.1km

**CS148 FLINT**

**BIRNIE POOL ROAD**  
21.1km

**TO BROOKTON**  
APPROX 93.2km

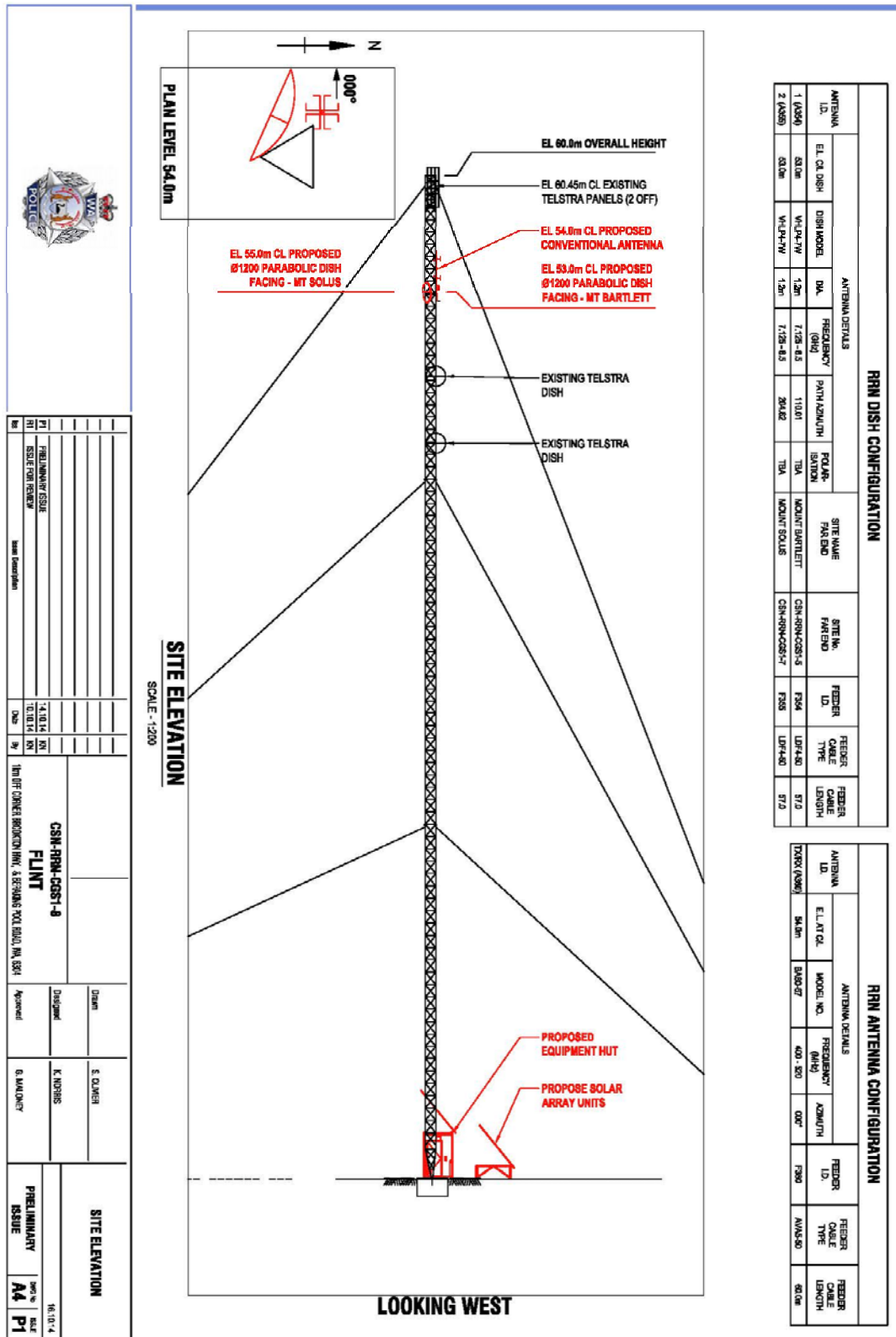
**SHIRING POOL ROAD TO PERTH**  
99.7km

REV	DESCRIPTION	DATE

PROJECT PRELIMINARY ISSUE ISSUE POINT REVIEW	DATE 15/11/14 15/11/14 15/11/14	BY KJ KJ KJ
Name (Description)		

DESIGN DESIGNED	APPROVAL APPROVED
S. OUFER K. MORRIS	G. MALONEY
<b>SITE LOCALITY PLAN</b>	
15/11/14	
PRELIMINARY ISSUE	DATE <b>A2</b>
ISSUE POINT REVIEW	ISSUE <b>P1</b>

Attachment 9.1

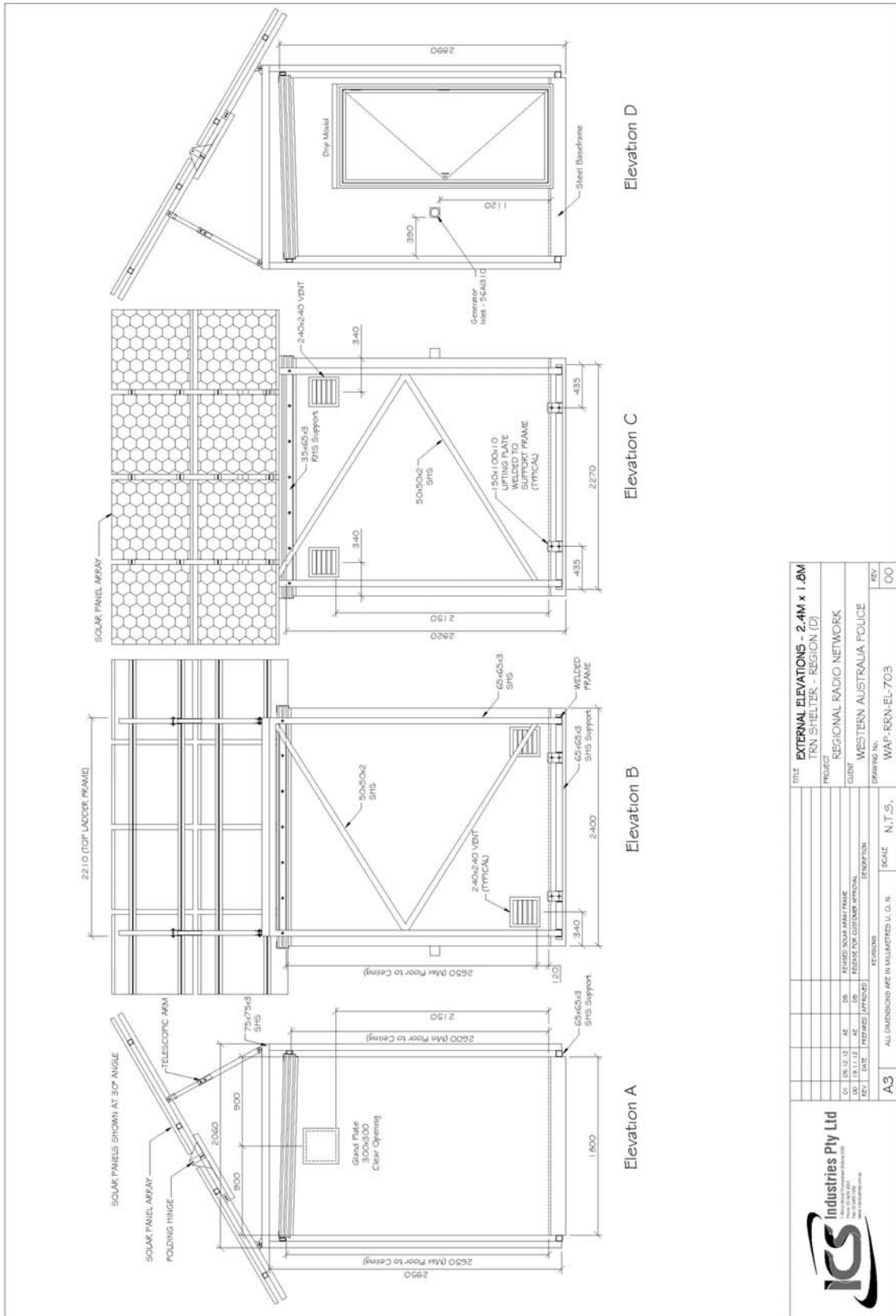


RRM DISH CONFIGURATION									
ANTENNA ID.	EL. CL. DISH	ANTENNA DETAILS			SITE NAME	SITE NO.	FEEDER ID.	FEEDER CABLE TYPE	FEEDER CABLE LENGTH
		DISH MODEL	RAI	FREQUENCY (MHz)					
1 (A450)	60.0m	V-H-P4-NV	1.2m	7.125-8.5	PALM/KUMULUH	CSN-RRM-CDS1-5	F304	UDF-50	57.0
2 (A450)	60.0m	V-H-P4-NV	1.2m	7.125-8.5	204A2	CSN-RRM-CDS1-7	F304	UDF-50	57.0

RRM ANTENNA CONFIGURATION									
ANTENNA ID.	EL. AT CL.	ANTENNA DETAILS			FEEDER ID.	FEEDER CABLE TYPE	FEEDER CABLE LENGTH		
		MODEL NO.	FREQUENCY (MHz)	KUMULUH					
(A450) (A450)	54.0m	SAVS-07	400-300	007	F300	AVMS-50	50.0m		

		<b>CSN-RRM-CDS1-8</b> <b>PLINT</b> 1011 FORTUNE BROADWAY HWY, 4 BEDDING FOLLY QLD, QLD, AU 4804		Design: S. CLARKE Drawn: K. MORRIS Approved: G. MANDNEY		<b>SITE ELEVATION</b> 16/11/14 PRELIMINARY ISSUE 5007 16/11/14 AA P1	
REV	DATE	BY	REASON FOR CHANGE	DATE	BY	REASON FOR CHANGE	
1	14/10/14	MM	ISSUE FOR REVIEW	10/10/14	MM		
2	14/10/14	MM	ISSUE FOR REVIEW	10/10/14	MM		

Attachment 9.1

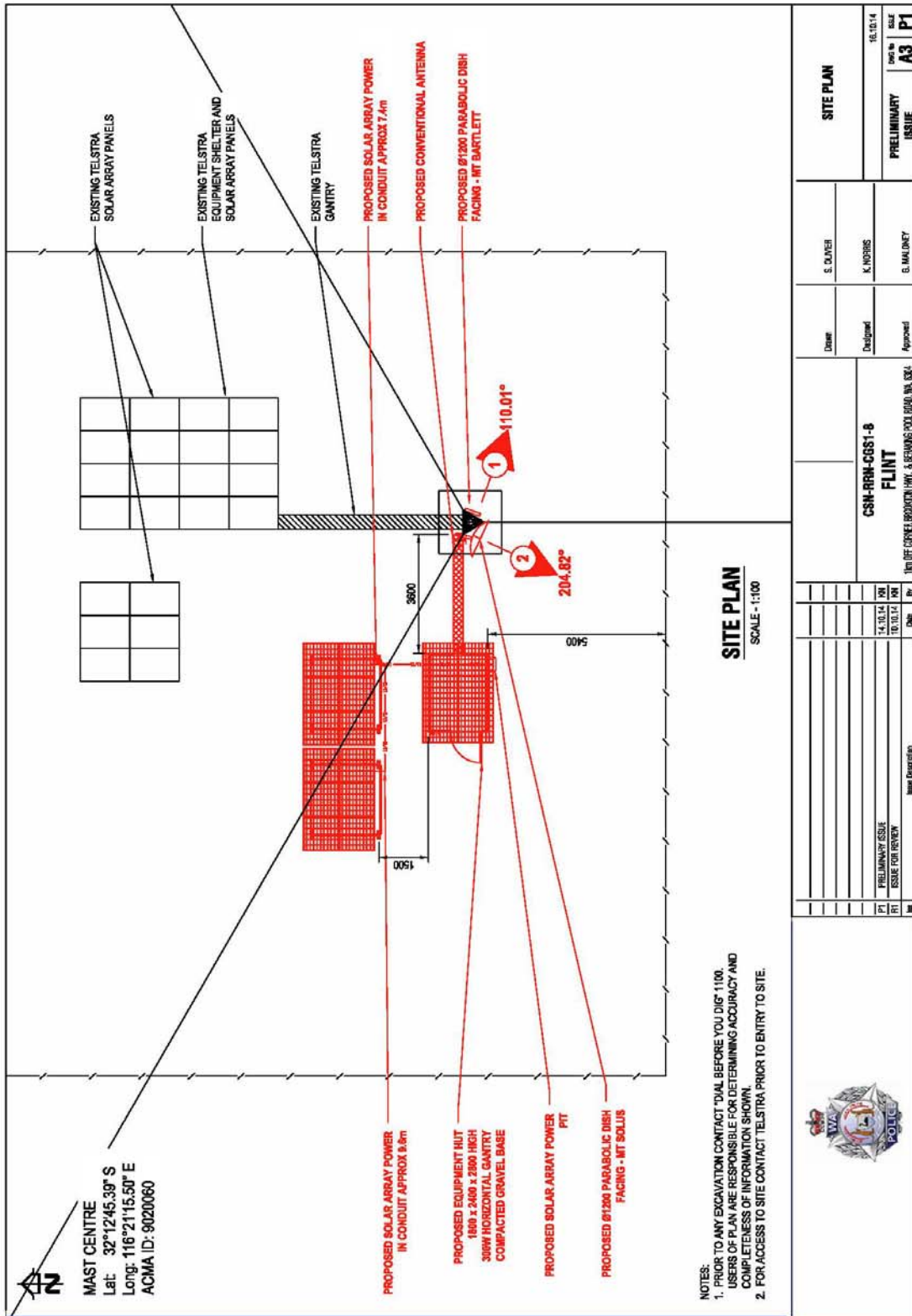


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REV	DATE	BY	CHKD	DESCRIPTION	REVISIONS	SCALE	N.T.S.	KEY
01	05.12.12	AZ	DR	ISSUED FOR APPROVAL				
02	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
03	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
04	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
05	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
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07	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
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69	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
70	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
71	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
72	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
73	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
74	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
75	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
76	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
77	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
78	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
79	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
80	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
81	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
82	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
83	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
84	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
85	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
86	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
87	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
88	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
89	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
90	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
91	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
92	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
93	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
94	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
95	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
96	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
97	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
98	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
99	11.12.12	AZ	DR	ISSUED FOR APPROVAL				
100	11.12.12	AZ	DR	ISSUED FOR APPROVAL				

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Attachment 9.1



DATE	BY	DESCRIPTION
14.10.14	XX	PRELIMINARY ISSUE
10.10.14	XX	ISSUE FOR REVIEW
10.10.14	XX	DATE
DESIGNED	K. NORRIS	
APPROVED	G. MALONEY	
OWNER	S. DUNER	
<b>SITE PLAN</b>		
PRELIMINARY ISSUE	NO. 10	PI
ISSUE	A3	PI
DATE	10.10.14	

## Attachment 9.1

# Product Specifications



### VHLP4-7W-3GR

4 ft ValuLine® High Performance Low Profile Antenna, single-polarized, 7.125–8.5 GHz, UBR flange, gray antenna, gray radome



## CHARACTERISTICS

### General Specifications

Antenna Type	VHLP - ValuLine® High Performance Low Profile Antenna, single-polarized
Diameter, Nominal	1.2 m   4 ft
Antenna Input	UBR84
Polarization	Single
Reflector Construction	One-piece reflector
Antenna Color	Gray
Radome Color	Gray
Radome Material Description	Polymer
Flash Included	No
Packaging	Standard pack

### Electrical Specifications

Operating Frequency Band	7.125 – 8.500 GHz
Gain, Top Band	37.7 dBi
Gain, Mid Band	37.3 dBi
Gain, Low Band	36.8 dBi
Front-to-Back Ratio	63 dB
Cross Polarization Discrimination (XPD)	32 dB
Beamwidth, Vertical	2.2°
VSWR	1.30
Return Loss	17.7 dB
Radiation Pattern Envelope Reference (RPE)	7079A
Electrical Compliance	Brazil Anatel Class 2   ETSI 302 217 Class 3

### Mechanical Specifications

Wind Velocity Operational	70 mph   113 km/h
Wind Velocity Survival Rating	155 mph   249 km/h

From North America, toll free  
Telephone: 1-800-255-1479  
fax: 1-800-349-5444

Outside North America  
Telephone: +1-708-873-2307  
fax: +1-708-349-5444

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page 1 of 5  
3/2/2007



## **9.2 Final Adoption of Alteration to Town Planning Scheme Policy Manual**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 18 November 2014  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0219  
**AUTHOR:** B S de Beer, Shire Planner  
**ATTACHMENTS:** Nil

---

### **SUMMARY**

Council initiated editorial alterations to the Town Planning Scheme Policy Manual. It will be recommended the altered policy manual be granted final adoption.

### **BACKGROUND**

Shire Planner proposed to alter the Town Planning Scheme Policy Manual in order to correct outdated terminology and to editorially address the numbering and formatting of the policy document.

Council at its 28 October 2014 meeting resolved to initially adopt a modified Town Planning Scheme Policy Manual and gave instruction to the Shire Planner to proceed to advertising pursuant to Clause 7.6.2 of the Shire of Beverley Town Planning Scheme No 2.

### **CONSULTATION**

The modified Town Planning Scheme Policy Manual was subsequently advertised. No responses were received during the advertising period.

### **STATUTORY ENVIRONMENT**

Council has the power to make Town Planning Scheme policies under Clause 7.6 of the Shire of Beverley's Town Planning Scheme No. 2.

### **FINANCIAL IMPLICATIONS**

Council will be required to pay the required advertising costs.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

### **POLICY IMPLICATIONS**

The outcome of this exercise will result in a modified Town Planning Scheme Policy Manual.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve to grant final adoption to the modified Town Planning Scheme Policy Manual, and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.

**COUNCIL RESOLUTION**

**M14/1114**

**Moved Cr Pepper**

**Seconded Cr Shaw**

**That Council resolve to grant final adoption to the modified Town Planning Scheme Policy Manual, and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.**

**CARRIED 9/0**

### **9.3 Amendment 23 to the Shire of Beverley Town Planning Scheme No.2**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 19 November 2014  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** LUP 010 23  
**AUTHOR:** B S de Beer, Shire Planner  
**ATTACHMENTS:** Scheme Amendment Report

---

#### **SUMMARY**

It is proposed to amend Shire of Beverley Town Planning Scheme No. 2 (TPS 2) to enable development of the Beverley Multi-Purpose Community Centre on Shire owned land. It will be recommended Amendment 23 to the Shire of Beverley's Town Planning Scheme No. 2 be initiated.

#### **BACKGROUND**

The Shire is in the process of investigating options to develop a Multi-Purpose Community Centre on the following lots in the Beverley Townsite:

141 (Lot 57) Vincent Street – Zoned '*Town Centre*';

139 (Lot 3) Vincent Street – Zoned partly '*Town Centre*' and partly '*Residential R40*';

&

52 (Lot 58) Dawson Street – Zoned '*Residential R40*'.

The proposed land use (Multi-Purpose Community Centre) can best be accommodated on the '*Town Centre*' zone, and as a result of the design specific requirements of the development necessitates this scheme amendment exercise.

#### **COMMENT**

A scheme amendment had previously been initiated and concluded on the subject lots to further the aims of the Beverley Housing Plan.

Further to the above, and to retain the possibility to use the land for future higher density residential purposes, it will be recommended that the land be rezoned to '*Town Centre*' with an R-coding of R40, so as to afford Council the flexibility to develop the subject land as required.

Although the adjacent 50 (Lot 5) Dawson Street, is not considered to be part of the Multi-Purpose Community Centre subject land at this stage, it will be recommended that this land be rezoned to '*Town Centre*' with an 'R40' coding as well, for purposes of flexibility.

The proposed Scheme Amendment is in pace with the Shire of Beverley Local Planning Strategy.

All subject lots mentioned in this report are Shire Owned.

#### **CONSULTATION**

Provided Council initiate the amendment, there is a statutory requirement to advertise the amendment for 42 days once EPA approval has been obtained.

## **STATUTORY ENVIRONMENT**

Authority for Council to amend Town Planning Schemes is contained in Section 75 of the Planning and Development Act 2005.

## **POLICY IMPLICATIONS**

Conclusion of Amendment 23 will permit Council flexibility in the development of the subject lots.

## **FINANCIAL IMPLICATIONS**

Shire staff and resources will be required to produce the amendment and the Shire will be required to pay for all advertising.

## **STRATEGIC PLAN IMPLICATIONS**

The proposed Scheme Amendment is in pace with the Shire of Beverley Local Planning Strategy.

## **VOTING REQUIREMENTS**

Simple Majority

## **OFFICER'S RECOMMENDATION**

That Council:

1. Initiate Amendment 23 to Town Planning Scheme No. 2 for the purpose of Amending the Scheme as described in this report.
2. Direct the Shire Planner to:
  - (a) Forward the documentation to the Environmental Protection Authority for assessment and the WAPC for information.
  - (b) If no objection is received from the Environmental Protection Authority, advertise the amendment in compliance with the Town Planning Regulations 1967 (as amended).

## **COUNCIL RESOLUTION**

**M15/1114**

**Moved Cr Pepper**

**Seconded Cr Shaw**

**That Council:**

1. **Initiate Amendment 23 to Town Planning Scheme No. 2 for the purpose of Amending the Scheme as described in this report.**
2. **Direct the Shire Planner to:**
  - (a) Forward the documentation to the Environmental Protection Authority for assessment and the WAPC for information.**
  - (b) If no objection is received from the Environmental Protection Authority, advertise the amendment in compliance with the Town Planning Regulations 1967 (as amended).**

**CARRIED 9/0**

Attachment 9.3

**SHIRE OF BEVERLEY**  
**TOWN PLANNING SCHEME NO.2**  
**AMENDMENT NO.23**

Attachment 9.3

***Planning and Development Act 2005***

**RESOLUTION TO AMEND A TOWN PLANNING SCHEME**

**SHIRE OF BEVERLEY**

**TOWN PLANNING SCHEME NO.2**

**AMENDMENT NO.23**

RESOLVED that the local government, in pursuance of section 75 of the *Planning and Development Act 2005*, amend the above Town Planning Scheme by:

1. Rezoning the following lots from '*Town Centre*' and '*Residential R40*', to '*Town Centre*' with a density coding of R40:
  - 141 (Lot 57) Vincent Street, Beverley;
  - 139 (Lot 3) Vincent Street, Beverley;
  - 52 (Lot 58) Dawson Street, Beverley &
  - 50 (Lot 5) Dawson Street, Beverley
2. Amending the Scheme Map accordingly.

Dated this .....**25**..... day of .....**November**..... 2014.

.....  
Stephen Gollan  
Chief Executive Officer

### Attachment 9.3

#### PROPOSAL TO AMEND A TOWN PLANNING SCHEME

- |   |   |
|---|---|
| 1. LOCAL AUTHORITY:                     | SHIRE OF BEVERLEY   |
| 2. DESCRIPTION OF TOWN PLANNING SCHEME: | SHIRE OF BEVERLEY TOWN PLANNING SCHEME NO.2   |
| 3. TYPE OF SCHEME:                      | DISTRICT ZONING SCHEME  |
| 4. SERIAL NUMBER OF AMENDMENT:          | 23  |
| 5. PROPOSAL:                            | To afford Council flexibility to develop a Multi-Purpose Community Centre on the subject land and to allow for flexibility in possible future higher density residential development of Lot 58 Dawson Street. |

---

#### SCHEME AMENDMENT REPORT

##### 1. INTRODUCTION

The Shire is in the process of investigating options to develop a Multi-Purpose Community Centre on the following lots in the Beverley Townsite:

141 (Lot 57) Vincent Street – Zoned ‘Town Centre’;

139 (Lot 3) Vincent Street – Zoned partly ‘Town Centre’ and partly ‘Residential R40’;

&

52 (Lot 58) Dawson Street – Zoned ‘Residential R40’.

The proposed land use (Multi-Purpose Community Centre) can best be accommodated on the ‘Town Centre’ zone, and as a result of the design specific requirements of the development necessitates this scheme amendment exercise.

##### 2. COMMENT

A scheme amendment had previously been initiated and concluded on the subject lots to further the aims of the Beverley Housing Plan.

Further to the above, and to retain the possibility to use the land for future higher density residential purposes, it will be requested that the land be rezoned to ‘Town Centre’ with an R-coding of R40, so as to afford Council the flexibility to develop the subject land as required.

Although the adjacent 50 (Lot 5) Dawson Street, is not considered to be part of the Multi-Purpose Community Centre subject land at this stage, it will be requested that this land be rezoned to ‘Town Centre’ with an ‘R40’ coding as well, for purposes of flexibility.

### Attachment 9.3

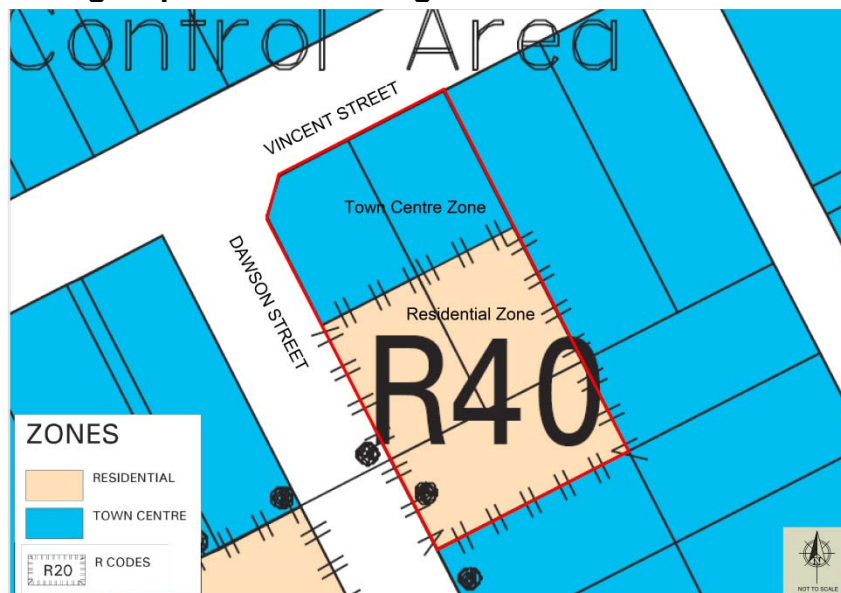
The proposed Scheme Amendment is in pace with the Shire of Beverley Local Planning Strategy.

All subject lots mentioned in this report are Shire Owned.

#### Locality Map: Subject Land



#### Zoning Map: Present Zoning





## Attachment 9.3

### 3. PROPOSAL

It is proposed to do the following amendments to the Shire of Beverley Town Planning Scheme No. 2:-

1. Rezoning the following lots from '*Town Centre*' and '*Residential R40*', to '*Town Centre*' with a density coding of R40:  
141 (Lot 57) Vincent Street, Beverley;  
139 (Lot 3) Vincent Street, Beverley;  
52 (Lot 58) Dawson Street, Beverley &  
50 (Lot 5) Dawson Street, Beverley
2. Amending the Scheme Map accordingly.

### 4. CONCLUSION

Finalisation of Amendment 23 will afford Council flexibility in the development of the subject lots.

Attachment 9.3

**Planning and Development Act 2005**

**SHIRE OF BEVERLEY**

**TOWN PLANNING SCHEME NO.2**

**AMENDMENT NO.21**

The Shire of Beverley under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005, hereby amends the above Town Planning Scheme by:-

1. Rezoning the following lots from '*Town Centre*' and '*Residential R40*', to '*Town Centre*' with a density coding of R40:  
141 (Lot 57) Vincent Street, Beverley;  
139 (Lot 3) Vincent Street, Beverley;  
52 (Lot 58) Dawson Street, Beverley &  
50 (Lot 5) Dawson Street, Beverley
2. Amending the Scheme Map accordingly.

Attachment 9.3

**ADOPTION**

Adopted by resolution of the Council of the Shire of Beverley at the Meeting of the Council held on the **25** day of **November** **2014**.

.....  
SHIRE PRESIDENT

.....  
CHIEF EXECUTIVE OFFICER

**FINAL APPROVAL**

Adopted for final approval by resolution of the Shire of Beverley at the Meeting of the Council held on the            day of            20    and the Common Seal of the Shire of Beverley was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....  
SHIRE PRESIDENT

.....  
CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Final Approval

.....  
DELEGATED UNDER S.16 OF THE PD ACT 2005

DATE.....

Final Approval Granted

.....  
MINISTER FOR PLANNING

DATE.....

## **10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

2:51pm – Stefan de Beer, Shire Planner, left the meeting and did not return.

## **11. FINANCE**

### **11.1 Monthly Financial Report**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 19 November 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** October 2014 Financial Reports

---

#### **SUMMARY**

Council to consider accepting the financial report for the period ending 31 October 2014.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the August 2014 Ordinary Meeting, item 11.3

#### **COMMENT**

The monthly financial report for the period ending 31 October 2014 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
  - Road Maintenance Report; and
  - Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

#### **FINANCIAL IMPLICATIONS**

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2013/14 Budget.

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Policy Manual – AF004 Investing Surplus Funds

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

That the monthly financial report for the month of October 2014 be accepted and material variances be noted.

#### **COUNCIL RESOLUTION**

**M16/1114**

**Moved Cr Pepper**

**Seconded Cr Buckland**

**That the monthly financial report for the month of October 2014 be accepted and material variances be noted.**

**CARRIED 9/0**

**SHIRE OF BEVERLEY  
FINANCIAL ACTIVITY STATEMENT  
FOR THE PERIOD ENDED 31 OCTOBER 2014**

	2014/15 ANNUAL BUDGET	2014/15 OCT BUDGET MONTH	2014/15 OCT ACTUAL MONTH	VARIANCE MONTH	2014/15 JULY -OCT BUDGET YTD	2014/15 JULY - OCT ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
<b>OPERATING REVENUE</b>								
General Purpose Funding	3,848,089	13,508	4,928	(8,580)	2,718,730	2,797,883	79,153	General purpose funding grants received earlier than anticipated.
Governance	6,000	660	4,745	4,085	2,160	63,874	61,714	Additional grant funding for workforce plan , Lotterywest contribution for master trail plan and insurance claim reimbursement.
Law, Order Public Safety	471,006	51,811	38,171	(13,640)	169,562	62,342	(107,220)	FESA grant for fire tender and community crime prevention grant yet to be received.
Health	100	11	140	129	36	140	104	
Education and Welfare	2,500	0	0	0	0	1,054	1,054	
Housing	68,500	7,535	5,840	(1,695)	24,660	26,153	1,493	
Community Amenities	174,769	19,225	2,560	(16,665)	62,917	166,943	104,026	Refuse and recycling charges levied earlier than anticipated.
Recreation and Culture	201,698	8,465	25,942	17,477	31,075	72,358	41,283	Prepayment of 75% CSRFF grant for lighting towers.
Transport	786,835	163,750	3,133	(160,617)	192,046	246,820	54,774	MRWA direct grant, Bridges LGGC grant and RRG grant received earlier than anticipated.
Economic Services	73,500	8,085	7,021	(1,064)	26,460	33,559	7,099	
Other Property and Services	57,500	6,325	5,303	(1,022)	20,700	23,511	2,811	
	<b>5,690,497</b>	<b>279,375</b>	<b>97,783</b>	<b>(181,592)</b>	<b>3,248,347</b>	<b>3,494,638</b>	<b>246,291</b>	
<b>LESS OPERATING EXPENDITURE</b>								
General Purpose Funding	(72,458)	(725)	503	1,228	(7,970)	(19,360)	(11,390)	Over allocation of administration charges.
Governance	(247,438)	(1,300)	(38,719)	(37,419)	(131,942)	(108,202)	23,741	Under allocation of administration charges.
Law, Order, Public Safety	(215,426)	(23,697)	(23,138)	559	(68,936)	(81,709)	(12,773)	Insurance fire control incurred earlier than anticipated.
Health	(178,176)	(19,599)	(10,917)	8,682	(57,016)	(42,403)	14,614	Child Health Clinic demolition not yet initiated.
Education and Welfare	(91,965)	(10,116)	(7,264)	2,852	(29,429)	(27,293)	2,136	
Housing	(300,567)	(33,062)	(30,150)	2,912	(96,182)	(84,780)	11,402	Retirement Village mtce not yet incurred.
Community Amenities	(583,770)	(64,215)	(38,460)	25,755	(186,806)	(193,058)	(6,252)	
Recreation and Culture	(1,079,967)	(118,796)	(118,879)	(83)	(345,589)	(377,137)	(31,547)	Town Hall and Gym mtce expenditure incurred earlier than anticipated.
Transport	(1,701,278)	(187,141)	(134,609)	52,532	(544,409)	(573,698)	(29,289)	Road mtce expenditure incurred earlier than anticipated and depreciation under allocated.
Economic Services	(408,265)	(44,909)	(27,975)	16,934	(130,645)	(110,025)	20,620	Avondale mtce not yet incurred.
Other Property & Services	(34,177)	(3,759)	(11,100)	(7,341)	(10,937)	12,840	23,777	Public works overheads and plant operation costs over allocated.
	<b>(4,913,488)</b>	<b>(507,320)</b>	<b>(440,708)</b>	<b>66,612</b>	<b>(1,609,862)</b>	<b>(1,604,824)</b>	<b>5,038</b>	
<i>Increase(Decrease)</i>	<b>777,009</b>	<b>(227,945)</b>	<b>(342,925)</b>	<b>(114,980)</b>	<b>1,638,485</b>	<b>1,889,814</b>	<b>251,329</b>	

**SHIRE OF BEVERLEY  
FINANCIAL ACTIVITY STATEMENT  
FOR THE PERIOD ENDED 31 OCTOBER 2014**

	2014/15 ANNUAL BUDGET	2014/15 OCT BUDGET	2014/15 OCT ACTUAL	VARIANCE MONTH	2014/15 JULY -OCT BUDGET	2014/15 JULY - OCT ACTUAL	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
<b>ADD</b>								
Principal Repayment Received -Loans	12,013	0	0	0	0	0	0	
Adjustment to Accounts Receivable From Current to Non - Current assets	0	0	0	0	0	0	0	
Movement in Cash Backed Reserves for Employee Entitlements	0	0	0	0	0	0	0	
Adjustment Non-Current Long service Leave Liability	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	37,000	0	0	0	0	(8,089)	(8,089)	Plant traded-in earlier than anticipated.
Depreciation Written Back	1,162,810	127,909	100,377	(27,532)	372,099	393,632	21,533	Additional depreciation expensed.
Book Value of Assets Sold Written Back	269,000	0	42,735	(42,735)	0	81,348	81,348	Plant traded-in earlier than anticipated.
	<b>1,480,823</b>	<b>127,909</b>	<b>143,112</b>	<b>(70,267)</b>	<b>372,099</b>	<b>466,891</b>	<b>94,792</b>	
<i>Sub Total</i>	<b>2,257,832</b>	<b>(100,036)</b>	<b>(199,813)</b>	<b>(185,247)</b>	<b>2,010,584</b>	<b>2,356,704</b>	<b>346,121</b>	
<b>LESS CAPITAL PROGRAMME</b>								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(861,712)	0	(92,146)	(92,146)	0	(286,595)	(286,595)	Projects commenced earlier than anticipated.
Infrastructure Assets - Roads	(1,705,451)	(170,545)	(185,984)	(15,439)	(579,853)	(237,137)	342,717	Projects commenced later than anticipated.
Infrastructure Assets - Recreation Facilities	0	0	0	0	0	0	0	
Infrastructure Assets - Other	0	0	0	0	0	0	0	
Purchase Plant and Equipment	(1,160,470)	0	(83,084)	(83,084)	0	(144,960)	(144,960)	Purchases earlier than anticipated.
Purchase Furniture and Equipment	(78,000)	0	(2,230)	(2,230)	0	(12,059)	(12,059)	Purchases earlier than anticipated.
Repayment of Debt - Loan Principal	(69,984)	0	0	0	0	0	0	
Transfer to Reserves	(163,392)	0	0	0	0	(14,883)	(14,883)	Interest earned on investments transferred earlier than anticipated.
	<b>(4,039,009)</b>	<b>(170,545)</b>	<b>(363,444)</b>	<b>(192,899)</b>	<b>(579,853)</b>	<b>(695,633)</b>	<b>(115,779)</b>	
<b>ABNORMAL ITEMS</b>								
Plus Rounding	0	0	0	0	0	0	(1)	
	<b>(4,039,009)</b>	<b>(170,545)</b>	<b>(363,444)</b>	<b>(192,899)</b>	<b>(579,853)</b>	<b>(695,633)</b>	<b>(115,780)</b>	
<i>Sub Total</i>	<b>(1,781,177)</b>	<b>(270,581)</b>	<b>(563,257)</b>	<b>(378,146)</b>	<b>1,430,730</b>	<b>1,661,072</b>	<b>230,340</b>	
<b>LESS FUNDING FROM</b>								
Reserves	640,000	0	0	0	0	0	0	
Loans Raised	0	0	0	0	0	0	0	
Opening Funds	1,141,177	0	0	0	1,141,178	1,113,045	(28,133)	Surplus carried forward adjusted for self-supporting loan transferred from current to non-current assets.
	<b>1,781,177</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,141,178</b>	<b>1,113,045</b>	<b>(28,133)</b>	
<b>NET (SURPLUS) DEFICIT</b>	<b>(0)</b>	<b>(270,581)</b>	<b>(563,257)</b>	<b>(378,146)</b>	<b>2,571,908</b>	<b>2,774,117</b>	<b>202,207</b>	



<b>SHIRE OF BEVERLEY SUMMARY OF CURRENT ASSETS AND LIABILITIES FOR THE PERIOD ENDING 31 OCTOBER 2014</b>	
<b>CURRENT ASSET</b>	<b>ACTUAL</b>
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	86,113.73
- Investments Unrestricted	2,719,494.57
- Investments Reserves	1,678,184.78
Sundry Debtors General	674,892.09
Stock on Hand	9,448.83
Self Supporting Loans	
GST	
<b>Total Current Assets</b>	<b>5,168,434.00</b>
<b>LESS CURRENT LIABILITIES</b>	<b>ACTUAL</b>
Sundry Creditors	532,989.55
Interest Bearing Loans and Borrowings	69,984.51
Provisions for Annual and Long Service Leave	361,929.25
<b>Total Current Liabilities</b>	<b>964,903.31</b>
<b>ADJUSTMENTS</b>	
Less Cash Backed Reserves	(1,678,184.78)
Plus Interest Bearing Loans and Borrowings	69,984.51
Plus Annual Leave Cash Backed Reserves as at 30/06/2014	141,675.56
Plus LSL and Gratuity Cash Backed Reserves as at 30/06/2014	109,117.49
Less Deferred Pensioner Rates Non-Current as at 30/06/2014	(72,006.00)
<b>Total Adjustments</b>	
<b>SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES</b>	<b>\$2,774,117.47</b>

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 OCTOBER 2014**

This section analyses the movements in assets, liabilities and equity between 2013/14 and 2014/15.			
	Actual 2013/14 \$	Actual 2014/15 \$	Variance \$
<b>Current assets</b>			
Cash and cash equivalents	2,966,303	4,484,093	1,517,790
Trade and other receivables	321,296	674,892	353,596
Inventories	12,050	9,449	(2,601)
Other assets	0	0	0
<b>Total current assets</b>	<b>3,299,649</b>	<b>5,168,434</b>	<b>1,868,785</b>
<b>Non-current assets</b>			
Trade and other receivables	186,870	126,877	(59,993)
Property, plant and equipment	20,966,491	21,132,179	165,688
Infrastructure	44,827,174	44,867,255	40,081
<b>Total non-current assets</b>	<b>65,980,535</b>	<b>66,126,311</b>	<b>145,776</b>
<b>Total assets</b>	<b>69,280,184</b>	<b>71,294,745</b>	<b>2,014,560</b>
<b>Current liabilities</b>			
Trade and other payables	400,155	532,990	(132,835)
Interest-bearing loans and borrowings	69,985	69,985	0
Provisions	361,929	361,929	0
<b>Total current liabilities</b>	<b>832,069</b>	<b>964,903</b>	<b>(132,835)</b>
<b>Non-current liabilities</b>			
Interest-bearing loans and borrowings	1,071,750	1,071,750	0
Provisions	29,046	29,047	(1)
<b>Total non-current liabilities</b>	<b>1,100,796</b>	<b>1,100,796</b>	<b>(1)</b>
<b>Total liabilities</b>	<b>1,932,865</b>	<b>2,065,700</b>	<b>(132,835)</b>
<b>Net assets</b>	<b>67,347,320</b>	<b>69,229,045</b>	<b>1,881,725</b>
<b>Equity</b>			
Accumulated surplus	44,637,145	44,622,263	(14,882)
Change in net assets resulting from operations	0	1,881,724	1,881,724
Asset revaluation reserve	21,046,873	21,046,873	0
Other reserves	1,663,302	1,678,185	14,883
<b>Total equity</b>	<b>67,347,320</b>	<b>69,229,045</b>	<b>1,881,726</b>

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 OCTOBER 2014						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
<b>9701-42341</b>	<b>Reserve Funds</b>					
	Long Service Leave	110,093.87				
	Plant	82,894.13				
	Bush Fire Fighters	110,960.16				
	Building	340,857.96				
	Recreation Ground	335,839.23				
	Cropping Committee	257,351.53				
	Avon River Development	22,302.32				
	Annual Leave	142,943.26				
	Community Bus	33,418.03				
	Road Construction	241,524.29	1,678,184.78	6 mths	3.49%	31/03/2015
<b>2902 40204</b>	<b>Online Saver</b>	1,051,458.81	1,051,458.81	Ongoing	2.25%	
<b>9717-90965</b>	<b>Term Deposit</b>	518,035.76	518,035.76	91 days	3.45%	5/11/2014
<b>9735 60151</b>	<b>Term Deposit</b>	650,000.00	650,000.00	3 mths	3.35%	9/12/2014
<b>9736 12038</b>	<b>Term Deposit</b>	500,000.00	500,000.00	6 mths	3.64%	19/03/2015
	<b>Total</b>		<b>4,397,679.35</b>			

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING 31 OCTOBER 2014**

	<b>M &amp; C (Exp)</b>	<b>POC (Alloc)</b>	<b>PWOH (Alloc)</b>	<b>Wages (Alloc)</b>	<b>Total Alloc (Exp)</b>	<b>Total Exp</b>
<b>MISC</b>						
<b>MS7-Private Works - Stockpile Gravel</b>	0.00	1,911.00	804.99	947.06	3,663.05	3,663.05
<b>RN01-Rural Numbering</b>	49.15	0.00	0.00	0.00	0.00	49.15
<b>Total MISC</b>	<b>49.15</b>	<b>1,911.00</b>	<b>804.99</b>	<b>947.06</b>	<b>3,663.05</b>	<b>3,712.20</b>
<b>ROAD</b>						
<b>0001 MORBINING RD</b>	0.00	2,096.50	890.49	1,049.21	4,036.20	4,036.20
<b>0002 WATERHATCH RD</b>	0.00	141.00	143.16	168.45	452.61	452.61
<b>0003 YORK-WILLIAMS RD</b>	0.00	6,254.50	1,945.25	2,302.90	10,502.65	10,502.65
<b>0005 EDISON MILL RD</b>	0.00	12,627.75	3,559.40	4,208.45	20,395.60	20,395.60
<b>0006 BREMNER RD</b>	0.00	197.00	329.44	387.58	914.02	914.02
<b>0007 YENYENING LAKES RD</b>	980.00	1,843.00	1,192.05	1,408.81	4,443.86	5,423.86
<b>0008 TOP BEVERLEY YORK RD</b>	0.00	1,404.50	504.37	650.89	2,559.76	2,559.76
<b>0009 BALLY-BALLY RD</b>	0.00	4,753.50	1,522.89	1,797.73	8,074.12	8,074.12
<b>0010 DALE KOKEBY RD</b>	0.00	7,183.00	2,448.95	2,903.61	12,535.56	12,535.56
<b>0011 KOKENDIN RD</b>	0.00	3,549.00	907.86	1,077.35	5,534.21	5,534.21
<b>0012 TALBOT WEST RD</b>	1,650.00	0.00	0.00	0.00	0.00	1,650.00
<b>0013 BARRINGTON RD</b>	0.00	1,514.00	418.74	494.37	2,427.11	2,427.11
<b>0014 POTTS RD</b>	0.00	2,161.50	609.19	719.01	3,489.70	3,489.70
<b>0015 JACOBS WELL RD</b>	0.00	4,676.00	1,200.91	1,419.33	7,296.24	7,296.24
<b>0016 CLULOWS RD</b>	0.00	4,457.25	1,567.98	1,850.80	7,876.03	7,876.03
<b>0017 OAKDALE RD</b>	0.00	801.50	183.39	216.64	1,201.53	1,201.53
<b>0018 DONGADILLING RD</b>	0.00	549.50	162.87	192.35	904.72	904.72
<b>0020 BUTCHERS RD</b>	0.00	2,190.50	646.39	763.08	3,599.97	3,599.97

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING 31 OCTOBER 2014**

	<b>M &amp; C (Exp)</b>	<b>POC (Alloc)</b>	<b>PWOH (Alloc)</b>	<b>Wages (Alloc)</b>	<b>Total Alloc (Exp)</b>	<b>Total Exp</b>
<b>0021 VALLENTINES RD</b>	0.00	1,085.00	305.23	359.83	1,750.06	1,750.06
<b>0022 LUPTONS RD</b>	0.00	1,844.50	506.64	600.83	2,951.97	2,951.97
<b>0023 SPRINGHILL RD</b>	0.00	3,183.50	848.34	1,000.81	5,032.65	5,032.65
<b>0024 DALEBIN NORTH RD</b>	0.00	3,183.25	1,028.04	1,216.90	5,428.19	5,428.19
<b>0025 BALLY-BALLY COUNTYPEAK RD</b>	0.00	574.00	130.98	154.66	859.64	859.64
<b>0026 ATHOL RD</b>	0.00	2,667.50	720.64	851.46	4,239.60	4,239.60
<b>0027 EWERTS RD</b>	0.00	4,340.00	1,798.48	2,146.80	8,285.28	8,285.28
<b>0028 NORTHBOURNE RD</b>	0.00	2,417.00	698.95	823.27	3,939.22	3,939.22
<b>0029 BERINGER RD</b>	0.00	2,965.50	1,070.59	1,263.30	5,299.39	5,299.39
<b>0030 GORS RD</b>	0.00	1,106.50	334.55	394.75	1,835.80	1,835.80
<b>0031 THOMAS RD</b>	0.00	381.50	105.07	124.62	611.19	611.19
<b>0032 BALKULING RD</b>	0.00	1,622.50	432.05	510.78	2,565.33	2,565.33
<b>0033 GLENCOE RD</b>	0.00	1,337.00	373.81	440.93	2,151.74	2,151.74
<b>0034 ST JACKS RD</b>	0.00	301.00	77.27	90.91	469.18	469.18
<b>0035 RICKEYS RD</b>	0.00	822.50	202.90	238.72	1,264.12	1,264.12
<b>0036 GREENHILLS SOUTH RD</b>	0.00	73.50	37.86	44.54	155.90	155.90
<b>0038 PETCHELLS RD</b>	0.00	1,424.50	346.34	409.13	2,179.97	2,179.97
<b>0039 MAITLAND RD</b>	0.00	2,541.00	927.88	1,091.64	4,560.52	4,560.52
<b>0040 HOBBS RD</b>	0.00	161.00	79.89	101.49	342.38	342.38
<b>0042 WALGY RD</b>	0.00	1,003.00	287.31	338.02	1,628.33	1,628.33
<b>0043 CORBERDING RD</b>	0.00	4,071.00	1,284.98	1,586.01	6,941.99	6,941.99
<b>0044 SPAVENS RD</b>	0.00	91.00	19.45	22.88	133.33	133.33
<b>0045 PIKE RD</b>	0.00	2,289.00	593.31	701.35	3,583.66	3,583.66

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING 31 OCTOBER 2014**

	<b>M &amp; C (Exp)</b>	<b>POC (Alloc)</b>	<b>PWOH (Alloc)</b>	<b>Wages (Alloc)</b>	<b>Total Alloc (Exp)</b>	<b>Total Exp</b>
<b>0046 BLACKBURN RD</b>	0.00	768.50	270.37	318.10	1,356.97	1,356.97
<b>0047 CARRS RD</b>	0.00	1,853.50	466.80	549.18	2,869.48	2,869.48
<b>0048 JONES RD</b>	0.00	1,120.00	330.33	408.63	1,858.96	1,858.96
<b>0049 MILLERS RD</b>	0.00	604.00	209.89	246.93	1,060.82	1,060.82
<b>0051 AIKENS RD</b>	0.00	210.00	66.25	77.95	354.20	354.20
<b>0054 McDONALDS RD</b>	0.00	773.50	197.53	233.69	1,204.72	1,204.72
<b>0055 KIEARA RD</b>	0.00	1,057.00	296.27	351.59	1,704.86	1,704.86
<b>0058 LENNARD RD</b>	2,700.00	709.50	385.75	461.33	1,556.58	4,256.58
<b>0059 MANNS RD</b>	0.00	364.00	87.52	102.96	554.48	554.48
<b>0060 BATYS RD</b>	0.00	787.50	203.09	239.66	1,230.25	1,230.25
<b>0061 COOKES RD</b>	0.00	586.50	202.92	238.74	1,028.16	1,028.16
<b>0063 WILLIAMSONS RD</b>	0.00	287.00	67.45	79.65	434.10	434.10
<b>0064 FERGUSONS RD</b>	0.00	801.50	211.96	250.67	1,264.13	1,264.13
<b>0066 COLLINS RD</b>	0.00	1,400.00	364.04	430.76	2,194.80	2,194.80
<b>0067 WARRADALE RD</b>	0.00	2,110.50	557.00	658.34	3,325.84	3,325.84
<b>0068 WOODS RD</b>	0.00	318.50	88.29	103.86	510.65	510.65
<b>0070 PICCADILLY RD</b>	0.00	756.00	214.41	252.25	1,222.66	1,222.66
<b>0071 MURRAYS RD</b>	0.00	689.50	230.17	270.79	1,190.46	1,190.46
<b>0072 SMITH RD</b>	0.00	458.50	145.36	171.02	774.88	774.88
<b>0073 JOHNSONS RD</b>	0.00	140.00	47.32	55.68	243.00	243.00
<b>0075 FISHERS RD</b>	0.00	746.00	326.60	386.71	1,459.31	1,459.31
<b>0076 HILLS RD</b>	0.00	322.00	87.52	102.96	512.48	512.48
<b>0077 WANSBROUGH RD</b>	0.00	1,263.50	290.29	342.36	1,896.15	1,896.15

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING 31 OCTOBER 2014**

	<b>M &amp; C (Exp)</b>	<b>POC (Alloc)</b>	<b>PWOH (Alloc)</b>	<b>Wages (Alloc)</b>	<b>Total Alloc (Exp)</b>	<b>Total Exp</b>
<b>0078 BATEMANS RD</b>	0.00	364.00	86.41	102.96	553.37	553.37
<b>0079 DRAPERS RD</b>	0.00	451.50	149.55	175.94	776.99	776.99
<b>0080 MILLS RD</b>	0.00	917.00	248.39	294.70	1,460.09	1,460.09
<b>0082 DEEP POOL RD</b>	29.36	4,048.50	1,478.22	1,812.90	7,339.62	7,368.98
<b>0084 McLEAN RD</b>	0.00	287.00	75.05	88.30	450.35	450.35
<b>0085 KI RD</b>	0.00	49.00	37.04	51.08	137.12	137.12
<b>0086 WALKERS RD</b>	0.00	91.00	19.45	22.88	133.33	133.33
<b>0087 MANDIAKIN RD</b>	0.00	469.00	157.62	185.45	812.07	812.07
<b>0090 SHEAHANS RD</b>	0.00	1,874.50	555.73	656.28	3,086.51	3,086.51
<b>0091 BENNETTS RD</b>	0.00	1,137.50	287.11	338.93	1,763.54	1,763.54
<b>0092 KENNEDYS RD</b>	0.00	388.50	95.74	113.79	598.03	598.03
<b>0093 McKELLARS RD</b>	0.00	287.00	78.19	91.99	457.18	457.18
<b>0094 BUCKINGHAMS RD</b>	0.00	458.50	114.53	135.76	708.79	708.79
<b>0096 COUNTY PEAK RD</b>	0.00	1,249.50	698.11	851.29	2,798.90	2,798.90
<b>0098 AVOCA RD</b>	0.00	469.00	112.34	132.73	714.07	714.07
<b>0101 SIMMONS RD</b>	0.00	49.00	114.94	135.22	299.16	299.16
<b>0102 DOBADERRY RD</b>	0.00	2,768.50	717.47	851.49	4,337.46	4,337.46
<b>0103 FORREST ST</b>	0.00	1,396.25	575.57	677.16	2,648.98	2,648.98
<b>0104 LUKIN ST</b>	0.00	101.50	182.40	214.59	498.49	498.49
<b>0105 JOHN ST</b>	0.00	12.50	57.60	67.77	137.87	137.87
<b>0107 EDWARD ST</b>	0.00	98.00	56.79	66.81	221.60	221.60
<b>0108 SMITH ST</b>	0.00	643.50	230.32	271.87	1,145.69	1,145.69
<b>0109 HARPER ST</b>	0.00	24.50	57.60	67.77	149.87	149.87

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING 31 OCTOBER 2014**

	<b>M &amp; C (Exp)</b>	<b>POC (Alloc)</b>	<b>PWOH (Alloc)</b>	<b>Wages (Alloc)</b>	<b>Total Alloc (Exp)</b>	<b>Total Exp</b>
<b>0110 QUEEN ST</b>	0.00	136.50	143.06	168.31	447.87	447.87
<b>0113 LENNARD ST</b>	0.00	12.25	9.60	11.30	33.15	33.15
<b>0115 HOPE ST</b>	0.00	703.00	384.03	451.81	1,538.84	1,538.84
<b>0120 DELISLE ST</b>	0.00	607.00	214.27	252.08	1,073.35	1,073.35
<b>0123 NICHOLAS ST</b>	0.00	612.50	181.32	223.31	1,017.13	1,017.13
<b>0125 VINCENT ST</b>	32.73	681.00	738.85	869.24	2,289.09	2,321.82
<b>0135 ERNEST DR</b>	0.00	49.00	86.41	101.66	237.07	237.07
<b>0137 RICKEYS SIDING RD</b>	0.00	1,486.00	401.04	474.28	2,361.32	2,361.32
<b>0143 LUDGATE ST</b>	0.00	91.00	24.69	29.05	144.74	144.74
<b>0146 RAILWAY ST</b>	0.00	28.00	9.32	10.97	48.29	48.29
<b>0148 BETHANY RD</b>	0.00	310.00	96.87	113.97	520.84	520.84
<b>0154 WYALGIMA RD</b>	0.00	234.50	66.93	79.47	380.90	380.90
<b>0155 SIMS RD</b>	0.00	425.50	137.99	162.93	726.42	726.42
<b>0156 ROSSI RD</b>	0.00	185.50	76.76	90.30	352.56	352.56
<b>0157 RIGOLL RD</b>	0.00	378.00	95.46	112.31	585.77	585.77
<b>0158 BELLROCK RD</b>	0.00	308.00	68.06	80.08	456.14	456.14
<b>0160 DUFFIELD ST</b>	0.00	91.00	19.45	22.88	133.33	133.33
<b>0166 WESTDALE RD</b>	0.00	2,012.00	2,661.36	3,136.04	7,809.40	7,809.40
<b>0167 MAWSON RD</b>	0.00	294.00	179.83	211.57	685.40	685.40
<b>0180 LITTLE HILL RD</b>	0.00	70.00	28.39	33.41	131.80	131.80
<b>5001 HUNT RD</b>	0.00	18.75	48.37	56.91	124.03	124.03
<b>9999 ROADS VARIOUS</b>	5,857.20	3,672.50	4,679.32	5,527.66	13,879.48	19,736.68
<b>No name</b>	0.00	49.00	0.00	0.00	49.00	49.00



**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING 31 OCTOBER 2014**

	<b>M &amp; C (Exp)</b>	<b>POC (Alloc)</b>	<b>PWOH (Alloc)</b>	<b>Wages (Alloc)</b>	<b>Total Alloc (Exp)</b>	<b>Total Exp</b>
<b>Total ROAD</b>	<b>11,249.29</b>	<b>144,053.50</b>	<b>52,328.57</b>	<b>62,085.20</b>	<b>258,467.27</b>	<b>269,716.56</b>
<b>TOTAL</b>	<b>11,298.44</b>	<b>146,013.50</b>	<b>53,133.56</b>	<b>63,032.26</b>	<b>262,179.32</b>	<b>273,477.76</b>

## **11.2 Accounts Paid by Authority**

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**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 19 November 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** October 2014 – List of Accounts

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of October 2014.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2013/14 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
    - (a) the payee's name;
    - (b) the amount of the payment;
    - (c) the date of the payment; and
    - (d) sufficient information to identify the transaction.
  - (2) A list of accounts for approval to be paid is to be prepared each month showing —
    - (a) for each account which requires council authorisation in that month —
      - (i) the payee's name;
      - (ii) the amount of the payment; and
      - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

### FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2013/14 Budget.

### STRATEGIC IMPLICATIONS

Nil

### POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

### VOTING REQUIREMENTS

Simple majority

### OFFICER'S RECOMMENDATION

That the List of Accounts as presented:

#### October 2014:

#### (1) **Municipal Fund** – Account 016-540 259 838 056

##### Cheque vouchers

09 October 14	1249-1251	\$	2,777.27	(authorised by DCEO S Marshall and Cr K Murray)
15 October 14	1252-1252	\$	1,985.20	(authorised by DCEO S Marshall and Cr D White)
17 October 14	1253-1253	\$	14,095.00	(authorised by DCEO S Marshall and Cr D White)
20 October 14	1254-1255	\$	4,417.80	(authorised by DCEO S Marshall and Cr D White)
28 October 14	1256-1257	\$	265.68	(authorised by DCEO S Marshall and Cr K Murray)

Total of cheque vouchers for October 2014 incl \$ 23,540.95 previously paid.

##### EFT vouchers

09 October 14	01-39	\$	47,316.90	(authorised by DCEO S Marshall and Cr K Murray)
09 October 14	01-57	\$	125,123.82	(authorised by DCEO S Marshall and Cr K Murray)
15 October 14	01-02	\$	8,674.05	(authorised by DCEO S Marshall and Cr D White)
17 October 14	01-01	\$	2,000.00	(authorised by DCEO S Marshall and Cr D White)
21 October 14	01-05	\$	5,711.96	(authorised by DCEO S Marshall and Cr D White)
23 October 14	01-38	\$	46,530.17	(authorised by CEO S Gollan and Cr D White)
28 October 14	01-30	\$	34,289.84	(authorised by DCEO S Marshall and Cr K Murray)
30 October 14	01-01	\$	42,735.00	(authorised by CEO S Gollan and Cr K Murray)

Total of EFT vouchers for October 2014 incl \$ 312,381.74 previously paid.

#### (2) **Trust Fund** – Account 016-259 838 128

##### Cheque vouchers

\$ nil

##### EFT vouchers

09 October 14	01-03	\$	600.00	(authorised by DCEO S Marshall and Cr K Murray)
17 October 14	01-01	\$	200.00	(authorised by DCEO S Marshall and Cr D White)

Total of EFT vouchers for October 2014 incl \$ 800.00 previously paid.

(3) **Direct Debit** Payments totalling \$ 58,677.00 previously paid.

(4) **Credit Card** Payments totalling \$ 995.00 previously paid.  
be received.

**COUNCIL RESOLUTION**

**M17/1114**

**Moved Cr Pepper**

**Seconded Cr Buckland**

**That the List of Accounts as presented:**

**October 2014:**

**(1) Municipal Fund – Account 016-540 259 838 056**

**Cheque vouchers**

09 October 14	1249-1251	\$	2,777.27	(authorised by DCEO S Marshall and Cr K Murray)
15 October 14	1252-1252	\$	1,985.20	(authorised by DCEO S Marshall and Cr D White)
17 October 14	1253-1253	\$	14,095.00	(authorised by DCEO S Marshall and Cr D White)
20 October 14	1254-1255	\$	4,417.80	(authorised by DCEO S Marshall and Cr D White)
28 October 14	1256-1257	\$	265.68	(authorised by DCEO S Marshall and Cr K Murray)

**Total of cheque vouchers for October 2014 incl \$ 23,540.95 previously paid.**

**EFT vouchers**

09 October 14	01-39	\$	47,316.90	(authorised by DCEO S Marshall and Cr K Murray)
09 October 14	01-57	\$	125,123.82	(authorised by DCEO S Marshall and Cr K Murray)
15 October 14	01-02	\$	8,674.05	(authorised by DCEO S Marshall and Cr D White)
17 October 14	01-01	\$	2,000.00	(authorised by DCEO S Marshall and Cr D White)
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30 October 14	01-01	\$	42,735.00	(authorised by CEO S Gollan and Cr K Murray)

**Total of EFT vouchers for October 2014 incl \$ 312,381.74 previously paid.**

**(2) Trust Fund – Account 016-259 838 128**

**Cheque vouchers**

**\$ nil**

**EFT vouchers**

09 October 14	01-03	\$	600.00	(authorised by DCEO S Marshall and Cr K Murray)
17 October 14	01-01	\$	200.00	(authorised by DCEO S Marshall and Cr D White)

**Total of EFT vouchers for October 2014 incl \$ 800.00 previously paid.**

**(3) Direct Debit Payments totalling**

**\$ 58,677.00 previously paid.**

**(4) Credit Card Payments totalling  
be received.**

**\$ 995.00 previously paid.**

**CARRIED 9/0**

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq	09-Oct-2014	AUST SUPER	SUPER CONTRIB: FE 07 OCT 14	0.00	
Liability Chq	09-Oct-2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 07 OCT 14	0.00	
Liability Chq	09-Oct-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 07 OCT 14	0.00	
Liability Chq	09-Oct-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 07 OCT 14	0.00	
Liability Chq	09-Oct-2014	SHIRE OF BEVERLEY	2014-10 OCT SAL DEDUCTIONS (07 OCT): RATES	0.00	
Liability Chq	09-Oct-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 07 OCT 14	0.00	
Liability Chq	09-Oct-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 07 OCT 14	0.00	0.00
EFT Pymt	09-Oct-2014	AG IMPLEMENTS NORTHAM/MERREDIN	VARIOUS VEHICLES: PARTS	(195.56)	
EFT Pymt	09-Oct-2014	APPLIED INDUSTRIAL TECHNOLOGY	SUNDRY PLANT (SPL03): PARTS	(15.53)	
EFT Pymt	09-Oct-2014	ARCHIVEWISE	2014-09 SEP: STORAGE of ARCHIVES - 149 BOXES	(63.91)	
EFT Pymt	09-Oct-2014	AUSSIE IT	TONER & BATTERIES	(572.82)	
EFT Pymt	09-Oct-2014	AUST POST	2014-09 SEP POSTAGE	(514.93)	
EFT Pymt	09-Oct-2014	AVON TRADING	SEP 2014 HARDWARE PURCHASES	(699.87)	
EFT Pymt	09-Oct-2014	AVON WASTE	3,822 BIN COLLECTION ME 19 SEP 14 INC RECYCLING BINS & 1 x RECYCLING COLLECTION	(8,973.62)	
EFT Pymt	09-Oct-2014	BEV COUNTRY KITCHEN	CORPORATE STRATEGY MEET: 09 SEP 14	(216.00)	
EFT Pymt	09-Oct-2014	BEV CRC (TELECENTRE)	WILD WOMEN SEMINAR 2014: SPONSORSHIP & 2014-10 OCT: BLARNEY COMPILATION for PRODUCTION	(1,825.00)	
EFT Pymt	09-Oct-2014	BEV ELECT SERVICES (SMITH K)	DEPOSITS: REC GROUNDS (LIGHTS PLAYGROUND) & TOWN HALL (AUX POWER)	(19,850.05)	
EFT Pymt	09-Oct-2014	BEV GAS & PLUMBING	CARAVAN PARK, BROOKING ST S/PIPE, 59 SMITH ST: MAINTENANCE	(693.00)	
EFT Pymt	09-Oct-2014	BEV IGA	SEP 2014 PURCHASES	(277.39)	
EFT Pymt	09-Oct-2014	BEV NEWS - Barry & Pauline	SEP 2014 ACCOUNT	(60.00)	
EFT Pymt	09-Oct-2014	BEV STEEL FABRICATION (BEAULENE P/L)	BE037 (TRK15): SUPPLIES	(248.29)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	09-Oct-2014	BLACKWOODS	VARIOUS BLDGS: CLEANING PRODUCTS	(1,231.13)	
EFT Pymt	09-Oct-2014	BOC LIMITED	SEP 14: CYLINDER RENTAL + GAS PURCHASES	(132.94)	
EFT Pymt	09-Oct-2014	BOYA EQUIPMENT	VARIOUS VEHICLES: PARTS	(265.83)	
EFT Pymt	09-Oct-2014	BT EQUIPMENT/TUTT BYRANT	BE026 (ROL05): PARTS	(304.89)	
EFT Pymt	09-Oct-2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 07 OCT 14	(293.57)	
EFT Pymt	09-Oct-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 07 OCT 14	(87.08)	
EFT Pymt	09-Oct-2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 12- 24 SEP 2014	(167.09)	
EFT Pymt	09-Oct-2014	DCA - DOMINIC CARBONE & ASSOC	JUL 14 FINANCIALS & 13/14 ANNUALS	(2,178.00)	
EFT Pymt	09-Oct-2014	DEAKEN & ASSOCIATES P/L	ASS 622 - REFUND	(671.07)	
EFT Pymt	09-Oct-2014	DPT FIRE & EMERGENCY SERVICES (DFES)	2014/15 SHIRE ESL CHARGES	(2,205.12)	
EFT Pymt	09-Oct-2014	DUNLOP Graham	HARPER ST DRAINAGE: LOCATE UTILITES	(641.85)	
EFT Pymt	09-Oct-2014	FIRE & SAFETY WA	FIRE FIGHTING EQUIPMENT	(2,529.40)	
EFT Pymt	09-Oct-2014	FULTON HOGAN INDUSTRIES	EZ STREET: 2 TN BULK	(1,408.00)	
EFT Pymt	09-Oct-2014	GOSNELLS HARDWARE	HARDWARE SUPPLIES	(639.10)	
EFT Pymt	09-Oct-2014	HAYDAR Hassan & Lana	ASS 674 - REFUND	(1,310.90)	
EFT Pymt	09-Oct-2014	HERSEY JR & A PTY LTD	SUPPLIES: VARIOUS	(1,059.19)	
EFT Pymt	09-Oct-2014	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	BE001 (GRD04): PARTS	(1,395.46)	
EFT Pymt	09-Oct-2014	JAS Richard	VARIOUS VEHICLES: PARTS	(1,289.00)	
EFT Pymt	09-Oct-2014	JAYLON ENVIRONMENTAL SYSTEMS P/L	REFUSE SITE: EFFLUENT POND LINER	(10,454.40)	
EFT Pymt	09-Oct-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 07 OCT 14	(137.76)	
EFT Pymt	09-Oct-2014	KLEENHEAT GAS (WESFARMERS KLEENHEAT GAS P	141 VINCENT ST: 2014/15 GAS CYLINDER RENTAL	(66.00)	
EFT Pymt	09-Oct-2014	LANDGATE (DOLA)	2014-09 SEP: TITLE SEARCHES x 3	(72.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	09-Oct-2014	LANDGATE (VGO)	YENYENNING LAKES RD: VAL FEES & VAL ROLLS: CONSOLIDATED MINING TENEMENTS	(1,223.55)	
EFT Pymt	09-Oct-2014	LGIS RISK MANAGEMENT	14/15 REG RISK CO-ORD: PROJECT 9457 to 31 DEC 14 & RISK MAN PROJECT 15809 to 18 SEP 2014	(9,159.63)	
EFT Pymt	09-Oct-2014	LGMA AUST (WA)	14/15 CORPORATE MSHIP & STATE CONF 29 - 31 OCT 2014 (S GOLLAN, CEO)	(2,630.00)	
EFT Pymt	09-Oct-2014	LIMITLESS PROMOTIONS	200 CAT TAGS: EXPIRING 2017 & 2018	(125.00)	
EFT Pymt	09-Oct-2014	McNAUGHTANS P/L	BE037 (TRK15): PARTS	(82.50)	
EFT Pymt	09-Oct-2014	MILLER Garry & Sarah	ASS 1481 - REFUND	(936.04)	
EFT Pymt	09-Oct-2014	MORRELL RH & DW (SCOTT)	AERODROME: WEED MANAGEMENT	(328.37)	
EFT Pymt	09-Oct-2014	MSA CONSTRUCTION	2014-07 JUL & 2014-08 AUG RELIEF "BUILDING INSPECTOR"	(7,161.00)	
EFT Pymt	09-Oct-2014	O'NEIL Garrett	ASS 431 - REFUND of TOWN PLAN & BLDG APPLIC due to WITHDRAWAL of APPLIC	(339.50)	
EFT Pymt	09-Oct-2014	RADIOWEST BROADCASTERS P/L	2014-09 SEP: INTERVIEW "AROUND THE TOWN" INTERVIEW	(77.00)	
EFT Pymt	09-Oct-2014	ROSHER E & MJ	BE423 (MOW04): PARTS	(120.65)	
EFT Pymt	09-Oct-2014	SHIRE OF YORK	2014-09 SEP: HEALTH SERVICES	(711.99)	
EFT Pymt	09-Oct-2014	SHOALWATER SETTLEMENTS	ASS 1283 - REFUND	(760.65)	
EFT Pymt	09-Oct-2014	STATE LIBRARY OF WA (LISWA)	13 x GIFT BOOKS for THE BETTER BEGINNINGS YR 11/12	(71.50)	
EFT Pymt	09-Oct-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 07 OCT 14	(744.02)	
EFT Pymt	09-Oct-2014	THE RED VAULT	COUNCIL MEET: 23 SEP 14	(132.00)	
EFT Pymt	09-Oct-2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 01, 22, 27 SEP & 01 OCT 2014	(1,706.37)	
EFT Pymt	09-Oct-2014	WA HINO	BE012 (TRK16): 3,000km SERVICE	(1,300.00)	
EFT Pymt	09-Oct-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 07 OCT 14	(5,918.30)	
EFT Pymt	09-Oct-2014	WEST COAST SHADE	SWIM POOL: SHADE SAILS: SUPPLY, FABRICATE & INSTALL	(28,600.00)	
EFT Pymt	09-Oct-2014	WILSON Michael	2014-10 OCT BLARNEY ISSUE	(250.00)	(125,123.82)
EFT Pymt	15-Oct-2014	BARRETT-LENNARD DJ & DM (WOONDERLIN)	LENNARD RD: ACQUISTION of 0.7082 ha from L100 on DP72870	(2,970.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	15-Oct-2014	BDH - BEV DOME HIRE	DIESEL: 4,002 L	(5,704.05)	(8,674.05)
EFT Pymt	17-Oct-2014	EDWARDS MOTORS	ASSET 8758 BE 1 (TRADE IN of ASST 8718/SDN28)	(2,000.00)	(2,000.00)
EFT Pymt	21-Oct-2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 30 SEP 14	(13.02)	
EFT Pymt	21-Oct-2014	LIVINGSTONE INTERNATIONAL P/L	DRS SURGERY: MEDICAL EQUIPMENT	(1,701.61)	
EFT Pymt	21-Oct-2014	MAL AUTOMOTIVES P/L	BE009 (BFT03): PRE FIRE SEASON SERVICE	(1,596.83)	
EFT Pymt	21-Oct-2014	SEEBER Val	SAFETY REP TRAINING COURSE - 13-17 OCT 14: REFRESHMENTS	(40.50)	
EFT Pymt	21-Oct-2014	UNIQUE STROKES WA	SWIMMING POOL: PAINTING of TOILETS/CHANGE ROOMS	(2,360.00)	(5,711.96)
Liability Chq	23-Oct-2014	ATO - AUSTRALIAN TAX OFFICE	2014-10 OCT PAYG TAX	0.00	
Liability Chq	23-Oct-2014	AUST SUPER	SUPER CONTRIB: FE 21 OCT 14	0.00	
Liability Chq	23-Oct-2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 21 OCT 14	0.00	
Liability Chq	23-Oct-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 21 OCT 14	0.00	
Liability Chq	23-Oct-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 21 OCT 14	0.00	
Liability Chq	23-Oct-2014	LGRCEU	2014-10 OCT UNION FEES	0.00	
Liability Chq	23-Oct-2014	SHIRE OF BEVERLEY	2014-10 OCT SAL DEDUCTIONS (21 OCT): RATES	0.00	
Liability Chq	23-Oct-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 21 OCT 14	0.00	
Liability Chq	23-Oct-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 21 OCT 14	0.00	0.00
EFT Pymt	28-Oct-2014	AMD	ACQUITTAL AUDIT for 2013/14 ROADS TO RECOVERY ANNUAL REPORT	(704.00)	
EFT Pymt	28-Oct-2014	AVON EXPRESS - STANFIELD Cobb	FREIGHT CHARGES:SEP 2014	(154.00)	
EFT Pymt	28-Oct-2014	AVON VALLEY WINDSCREENS	BE037 (TRK15): REPAIRS	(543.40)	
EFT Pymt	28-Oct-2014	AVON WASTE	3,825 BIN COLLECTION ME 17 OCT 14 INC RECYLING BINS & 1 x RECYCLING COLLECTION	(8,957.62)	
EFT Pymt	28-Oct-2014	BDH - BEV DOME HIRE	DIESEL: 6,000 L	(8,082.60)	
EFT Pymt	28-Oct-2014	BEV BOWLING & CROQUET CLUB	COMMUNITY GRANT: REPLACE DAMAGED ASBESTOS FENCING	(1,000.00)	



TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	28-Oct-2014	BEV COUNTRY KITCHEN	REFRESHMENTS: NORTH & SOUTH EAST BRIGADES, TRAINING - 02 OCT 14	(100.00)	
EFT Pymt	28-Oct-2014	BEV FARM SERVICES	NOXIOUS WEEDS - TOWN: CHEMICALS	(528.00)	
EFT Pymt	28-Oct-2014	BEV HORSE & PONY CLUB	COMMUNITY GRANT: REPLACE BOUNDARY FENCE & EXTEND FENCING AT BEGINNERS YARD	(1,100.00)	
EFT Pymt	28-Oct-2014	BEV TYRE SERVICE	2014-09 SEP TYRE REPAIRS	(1,063.00)	
EFT Pymt	28-Oct-2014	BT EQUIPMENT/TUTT BYRANT	BE033 (ROL04) & BE026 (ROL03): PARTS	(64.88)	
EFT Pymt	28-Oct-2014	BULLIVANTS P/L	BE3635 (TRL10): PARTS	(44.48)	
EFT Pymt	28-Oct-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 21 OCT 14	(293.57)	
EFT Pymt	28-Oct-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 21 OCT 14	(87.08)	
EFT Pymt	28-Oct-2014	DALE HALL COMMUNITY HALL & GROUP	DALE WEST BRIGADE: TRAINING - HALL HIRE, 17 OCT 14	(30.00)	
EFT Pymt	28-Oct-2014	FILTERS PLUS	VARIOUS VEHICLES: PARTS	(721.83)	
EFT Pymt	28-Oct-2014	GOSNELLS HARDWARE	HARDWARE SUPPLIES	(750.70)	
EFT Pymt	28-Oct-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 21 OCT 14	(137.76)	
EFT Pymt	28-Oct-2014	LANDGATE (VGO)	VALUATION FEES: 26 JUL - 12 SEP 14	(331.85)	
EFT Pymt	28-Oct-2014	LGMA AUST (WA)	2014/15 CEO MEMBERSHIP: GOLLAN Stephen	(480.00)	
EFT Pymt	28-Oct-2014	LGRCEU	2014-10 OCT UNION FEES	(77.60)	
EFT Pymt	28-Oct-2014	LIVINGSTONE INTERNATIONAL P/L	DRS SURGERY: MEDICAL EQUIPMENT	(148.50)	
EFT Pymt	28-Oct-2014	ROSEWORTHY FARMS P/L	ASS 51537 - REFUND	(169.72)	
EFT Pymt	28-Oct-2014	SEEBER Val	REJECTED EFT from 20 OCT 14. TO BE REISSUED WITH AMENDED BANK DETAILS.	(40.50)	
EFT Pymt	28-Oct-2014	SHIRE OF WILLIAMS	CENTRAL COUNTRY ZONE GOLF DAY	(80.00)	
EFT Pymt	28-Oct-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 21 OCT 14	(744.02)	
EFT Pymt	28-Oct-2014	TOTAL FIRST AID	COMMUNITY GRANT: FIRST AID 0 - 4 YR OLDS	(1,000.00)	
EFT Pymt	28-Oct-2014	VINCENT Stephen	REIMBURSE: SAFETY REP TRAINING 13 - 17 OCT 2014	(135.50)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	28-Oct-2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 09 & 14 OCT 2014	(561.00)	
EFT Pymt	28-Oct-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 21 OCT 14	(6,158.23)	(34,289.84)
EFT Pymt	30-Oct-2014	SMITH BROUGHTON INDUSTRIAL AUCTIONEERS	ASSET 8759 - 1998 KOMATSU STEEL WHEELED LOADER	(42,735.00)	(42,735.00)
Cheque # 1249	09-Oct-2014	AUST SUPER	SUPER CONTRIB: FE 07 OCT 14	(175.97)	
Cheque # 1250	09-Oct-2014	SYNERGY	STREET LIGHTS SEP 14 & WATERHATCH RD DAM: 15 JUL - 05 SEP 14	(2,463.30)	
Cheque # 1251	09-Oct-2014	T-BONE BEVERLEY	NORTH & SOUTH EAST BRIGADES: TRAINING - REFRESHMENTS	(138.00)	(2,777.27)
Cheque # 1252	15-Oct-2014	TELSTRA	2014-10 OCT TELEPHONE ACCOUNTS	(1,985.20)	(1,985.20)
Cheque # 1253	17-Oct-2014	ATO - AUSTRALIAN TAX OFFICE	2014-09 SEP BAS RETURN	(14,095.00)	(14,095.00)
Cheque # 1254	20-Oct-2014	SYNERGY	L36 FORREST ST: 10 SEP - 07 OCT 14	(293.70)	
Cheque # 1255	20-Oct-2014	WATER CORPORATION	2014-10 OCT WATER & SERVICE ACCTS	(4,124.10)	(4,417.80)
Cheque # 1256	28-Oct-2014	AUST SUPER	SUPER CONTRIB: FE 21 OCT 14	(152.68)	
Cheque # 1257	28-Oct-2014	T-BONE BEVERLEY	DALE WEST BRIGADE: TRAINING - REFRESHMENTS, 17 OCT 14	(113.00)	(265.68)
Direct Debit	01-Oct-2014	CBA - MERCHANT BANKING	2014-09 SEP TRANSACTION FEES	(1,659.18)	
Direct Debit	02-Oct-2014	ANZ- TRANSACTIVE (ONLINE BANKING)	2014-09 SEP ONLINE BANKING	(131.90)	
Direct Debit	03-Oct-2014	CBA - MERCHANT BANKING	2014-09 SEP ACCESS FEE	(29.12)	
Direct Debit	06-Oct-2014	WESTNET PTY LTD	2014-10 OCT INTERNET ACCESS	(66.00)	
Direct Debit	17-Oct-2014	3 MESSAGING	3 MESSAGING: 2014-09 SEP 14: 0 TXT MSGS	(82.50)	
Direct Debit	31-Oct-2014	DPI - LICENSING SERVICES	SEP/OCT 14 LICENSING PAYMENTS	(56,708.30)	(58,677.00)
Gen Jrnl 3032	28-Oct-2014	TFR of UNIDENTIFIED FUNDS to TRUST. ANZ ID'd CUSTOMER AS BLACKRAIN P/L BUT NO RECORD IN SHIRE'S DATABASES		(490.49)	(490.49)
Gen Jrnl 3024	31-Oct-2014	SEP 14 # - CREDIT CARD	SEP 14 # - CREDIT CARD	(995.00)	(995.00)
<b>PAYMENTS RAISED IN CURRENT MONTH</b>				<b>(302,238.11)</b>	<b>(302,238.11)</b>

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>WAGES &amp; SALARIES</b>					
EFT Pymt	09-Oct-2014	WAGES & SALARIES	FE - 07 oct 2014	(47,316.90)	
EFT Pymt	23-Oct-2014	WAGES & SALARIES	FE - 21 oct 2014	(46,530.17)	
				<b>WAGES &amp; SALARIES</b>	<b>(93,847.07)</b>
					<b>(93,847.07)</b>
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>					
Cheque # 1257	28-Oct-2014	T-BONE BEVERLEY	DALE WEST BRIGADE: TRAINING - REFRESHMENTS, 17 OCT 14	113.00	
				<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>	<b>113.00</b>
					<b>113.00</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					
Cheque # 1245	26-Sep-2014	AUST SUPER	SUPER CONTRIB: FE 23 SEP 14	(174.84)	
Cheque # 1246	26-Sep-2014	CBUS	SUPER CONTRIB: FE 23 SEP 14	(71.25)	
Cheque # 1247	26-Sep-2014	SYNERGY	L36 FORREST ST: 13 AUG - 09 SEP 14	(500.20)	
Cheque # 1248	26-Sep-2014	WATER CORPORATION	BATYS & BALKULING RD STANDPIPES: 08 JUL - 10 SEP 14	(111.06)	
				<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>	<b>(857.35)</b>
					<b>(857.35)</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>					
				<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>	<b>0.00</b>
					<b>0.00</b>
<b>INVESTMENTS</b>					
				<b>INVESTMENTS</b>	<b>0.00</b>
					<b>0.00</b>

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b>					<b>(396,829.53)</b>
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>					
Credit Card	15-Sep-2014	KAMBO'S	59 SMITH ST: DISHWAHER	860.00	
Credit Card	25-Sep-2014	WATTLE GROVE MOTEL	DEPOSIT: ACCOMMODATION re OHS TRAINING - E MOAD, 13-17 OCT 14	135.00	
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>				<b>995.00</b>	
<b>TRUST ACCOUNT DETAILS</b>					
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					
EFT Pymt	09-Oct-2014	BREMNER Fred	REFUND of REC GRND BLDG BOND	(200.00)	
EFT Pymt	09-Oct-2014	BROWNIE Amanda	REFUND of REC GRND BLDG BOND	(200.00)	
EFT Pymt	09-Oct-2014	JONES Owen	REFUND of REC GRND BLDG BOND	(200.00)	
EFT Pymt	17-Oct-2014	JONES Owen	REFUND of REC GRND BLDG BOND	(200.00)	
<b>PAYMENTS RAISED IN CURRENT MONTH</b>				<b>(800.00)</b>	<b>(800.00)</b>
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>					
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>				<b>0.00</b>	<b>0.00</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					
Cheque # 1458	12-Sep-2014	GARNETT Colleen	REFUND of CAT TRAP BOND	(50.00)	
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>				<b>(50.00)</b>	<b>(50.00)</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>					
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>				<b>0.00</b>	<b>0.00</b>

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>EMERGENCY LIGHTING at AIRFIELD FUNDING</b>					
TRANSFER	08-Oct-2014	ONLINE SAVER ACCT 016-540 288 737 844	TFR of FUNDS from TRUST to ONLINE SAVER	(1,463.90)	
TRANSFER	14-Oct-2014	ONLINE SAVER ACCT 016-540 288 737 844	TFR of FUNDS from TRUST to ONLINE SAVER	(2,300.00)	
TRANSFER	30-Oct-2014	ONLINE SAVER ACCT 016-540 288 737 844	TFR of FUNDS from TRUST to ONLINE SAVER	(40.00)	
				<b>(3,803.90)</b>	<b>(3,803.90)</b>
					<b>(4,653.90)</b>
<b>TOTAL EXPENDITURE for TRUST ACCOUNT</b>					
<b>TOTAL EXPENDITURE as reconciled to the OCTOBER 2014 BANK STATEMENTS</b>					
				Municipal Account Expenditure	(396,829.53)
				Trust Account Expenditure	(4,653.90)
				<b>(401,483.43)</b>	<b>(401,483.43)</b>
<b>TOTAL EXPENDITURE for OCTOBER 2014</b>					

### **11.3 Sponsorship Request**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 13 November 2014  
**APPLICANT:** Beverley District High School  
**FILE REFERENCE:** ADM 0006  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Nil

---

#### **SUMMARY**

Council to consider sponsoring the Beverley District High School's Newsletter.

#### **BACKGROUND**

A letter was received from Ms Wendy Moore, Acting Principal of Beverley District High School, on 12 November 2014 requesting sponsorship of \$275 including GST to purchase supplies to continue to print the School Newsletter in colour.

In return for sponsorship, the sponsors will receive an advertising space in the fortnightly publication of the Newsletter for 2015 and feature in the School's website "Our Sponsors" section. The Newsletter is distributed in paper form and widely via email.

#### **COMMENT**

The Shire of Beverley has sponsored the Newsletter for the past three years.

#### **STATUTORY ENVIRONMENT**

N/A

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Building a sense of Community – Encourage Youth Development.

#### **POLICY IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

That Council continue to sponsor the Beverley District High School Newsletter.

#### **COUNCIL RESOLUTION**

**M18/1114**

**Moved Cr Gogol**

**Seconded Cr Davis**

**That Council continue to sponsor the Beverley District High School Newsletter.**

**CARRIED 9/0**

## **11.4 Sale of Land for Non-Payment of Rates**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 18 November 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0439  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Lot Maps

---

### **SUMMARY**

Council to consider initiating the sale of land for non-payment of rates as allowed under section 6.64 of the *Local Government Act 1995*.

### **BACKGROUND**

Outstanding rates are continually reviewed by staff in line with Councils rate recovery policy.

Under the *Local Government Act 1995*, local governments have the power to sell land in order to recover outstanding rates on property where those rates have not been paid for a minimum period of three years.

### **COMMENT**

Staff have identified two properties that meet the criteria for sale of land for non-payment of rates:

Assess #	Address	Description	Owner	Rates Outstanding
859	L19 Seabrook Street	Vacant Land	Estate of Jose Alexandre Souza VIANA	\$11,684.07
51373	L9000 Vincent Street	Vacant Land	Jerome Gavin PALMER	\$5,228.83
			<b>Total</b>	<b>\$16,912.90</b>

Numerous attempts have been made to contact the owners of the abovementioned properties, including annual mailing of rates notices, reminder notices and final notices.

It is believed that reasonable attempts have been made to contact potential owners and that the cost of legal proceedings versus successful debt recovery was deemed not to be viable.

### **STATUTORY ENVIRONMENT**

The following sections of the *Local Government Act 1995* provide for the actions to be taken for the sale or transfer of land for non-payment of rates:

#### **6.64. Actions to be taken**

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —
  - (a) from time to time lease the land; or

- (b) sell the land; or
  - (c) cause the land to be transferred to the Crown; or
  - (d) cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

#### **6.68. Exercise of power to sell land**

- (1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the *power of sale*) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.
- (2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —
- (a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or
  - (b) having made reasonable efforts to locate the owner of the property is unable to do so.
- (3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.
- (3) Schedule 6.3 has effect in relation to the exercise of the power of sale.

#### **6.69. Right to pay rates, service charges and costs, and stay proceedings**

- (1) Up to 7 days prior to the time of the actual sale of any land for non-payment of rates or service charges a person having an estate or interest in the land may pay the rates or service charges and the costs and expenses incurred to that time in proceedings relating to the proposed sale.
- (2) At any time after the 7 days referred to in subsection (1) but prior to the time of the actual sale of any land the local government may, upon such terms and conditions as are agreed between the parties, accept payment of the outstanding rates or service charges.
- (3) On payment being made under subsection (1) or (2) the proceedings relating to the proposed sale are stayed and the local government is required to make



such notifications and take such measures as are prescribed in relation to the payment and the cancellation of the proposed sale.

#### **6.71. Power to transfer land to Crown or to local government**

- (1) If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the *Transfer of Land Act 1893*, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —
  - (a) the Crown in right of the State; or
  - (b) the local government.
- (2) When a local government exercises the power referred to in subsection (1)(a) in relation to any land all encumbrances affecting the land are, by virtue of this section of no further force or effect against that land and the Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, is to give effect to this section.
- (3) When exercising the power referred to in subsection (1)(b) the local government is required to pay the sum secured by, or payable under, a mortgage, lease, tenancy, encumbrance or charge in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State.

#### **FINANCIAL IMPLICATIONS**

Process should remain cost neutral as all associated costs with sale of land for non-payment of rates are recoverable under the Act.

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Policy Manual – AF006 Rates Recovery

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

That the sale of land for non-payment of rates as per section 6.64 of the *Local Government Act 1995* be initiated for properties, Lot 9000 Vincent Street and Lot 19 Seabrook Street to recover a total \$16,912.90 plus associated sale costs.

#### **COUNCIL RESOLUTION**

**M19/1114**

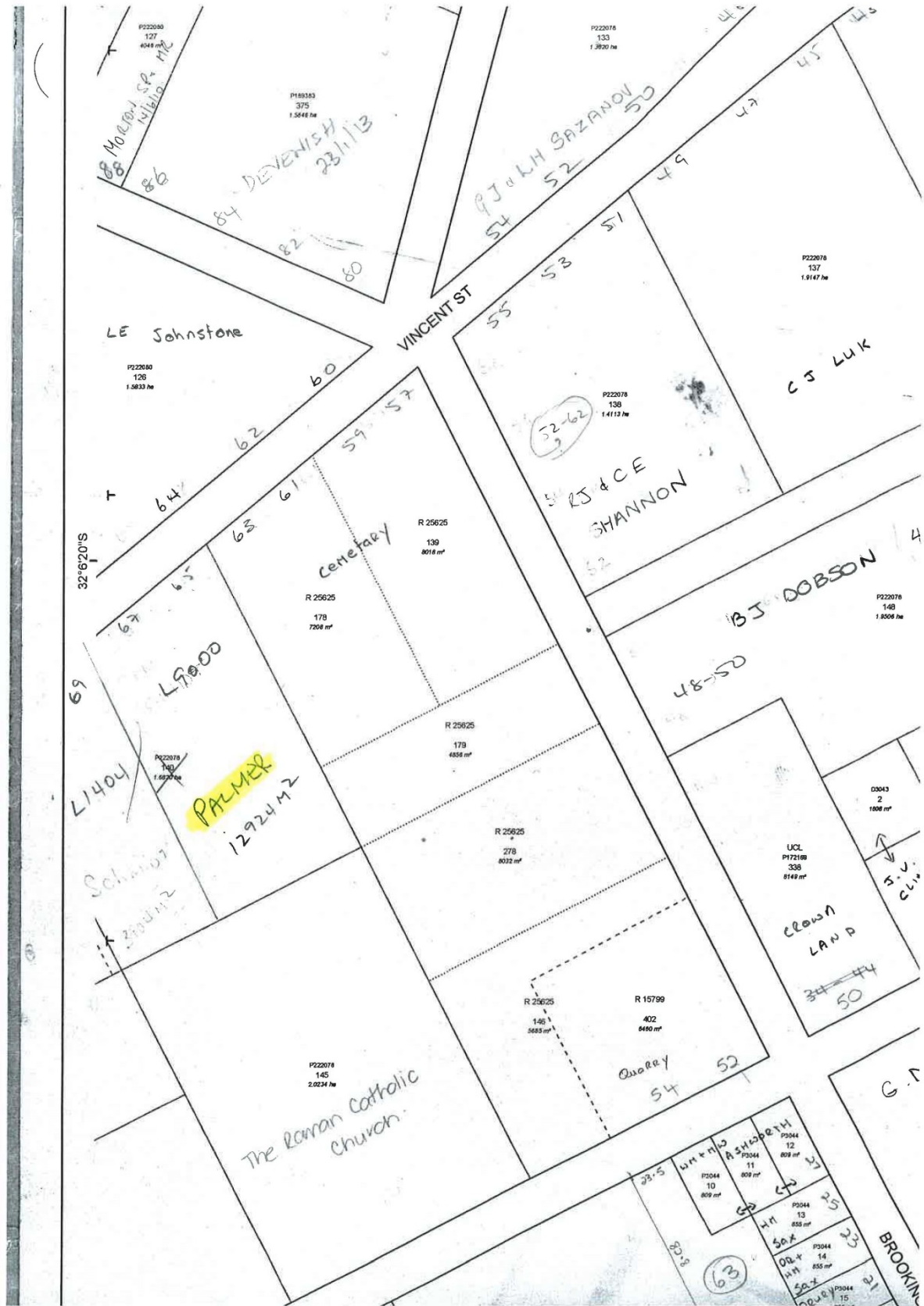
**Moved Cr Gogol**

**Seconded Cr Davis**

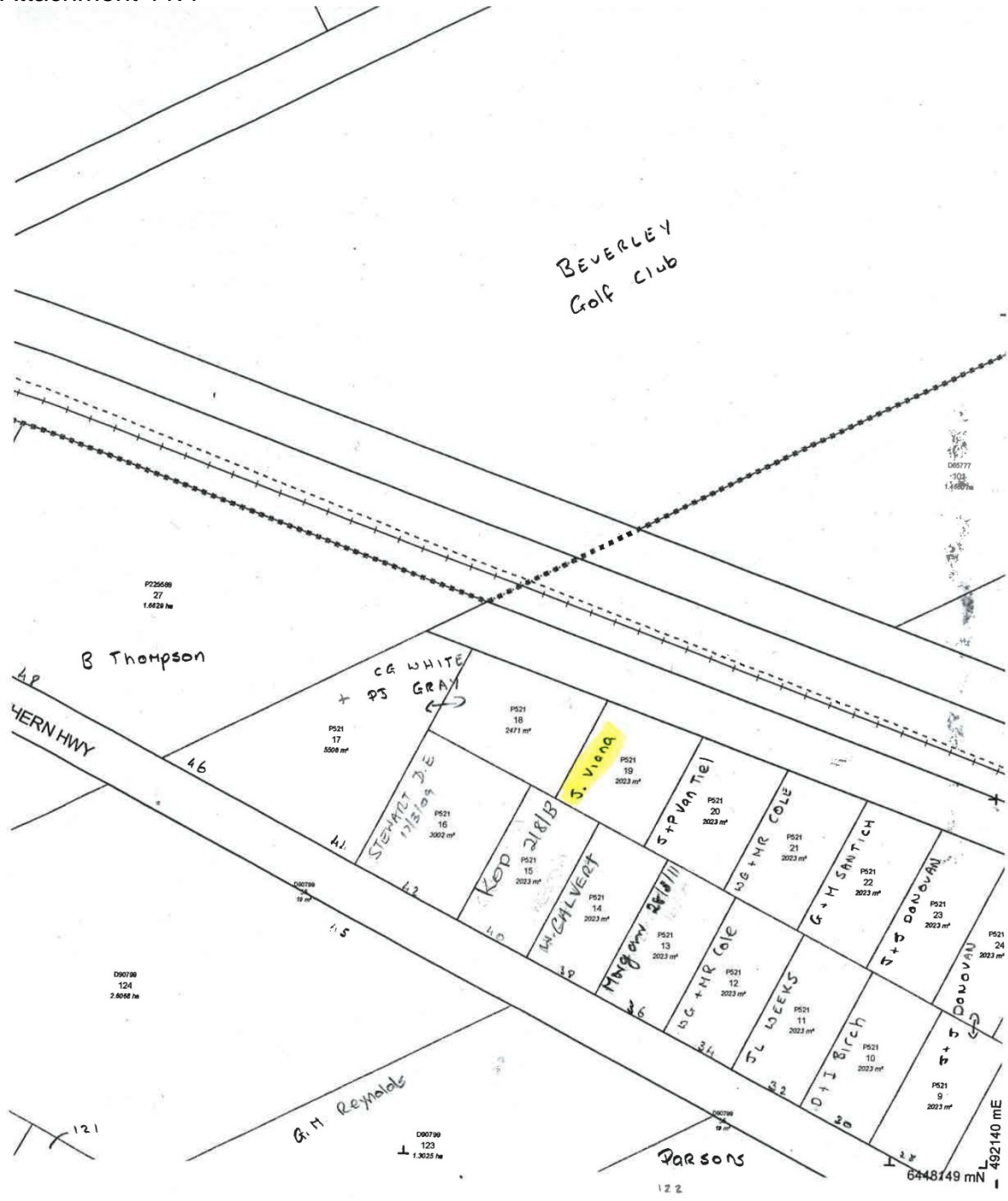
**That the sale of land for non-payment of rates as per section 6.64 of the *Local Government Act 1995* be initiated for properties, Lot 9000 Vincent Street and Lot 19 Seabrook Street to recover a total \$16,912.90 plus associated sale costs.**

**CARRIED 9/0**

Attachment 11.4



Attachment 11.4



Local Government: SHIRE OF BEVERLEY



Department of Land Information  
Government of Western Australia

Street address: 1 Midland Square, Midland, WA 6056  
Postal address: PO Box 2222, Midland, WA 6936  
Tel: (08) 9273 7555 Fax: (08) 9273 7205  
eMail: sales@di.wa.gov.au  
Internet: www.di.wa.gov.au  
Digital orthophotos are available from DLi's eShop

INDEX TO ADJOINING SHEETS

BH34 034.010	BH34 035.010	BH34 036.010
BH34 034.009	BH34 036.008	BH34 036.009
BH34 034.008	BH34 035.008	BH34 036.008

**Standard View 2**  
A view of the Spatial Cadastral Datab:  
(SCDB) current and printed as at:  
**16 May 2006**  
Refer to this map as:  
View 2 Sheet No.  
**DLI 034 036 008**

## **11.5 Transfer of Land for Non-Payment of Rates**

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**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 19 November 2014  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0439  
**AUTHOR:** N J Ashworth, Rates/Debtors Officer  
**ATTACHMENTS:** Lot Maps

---

### **SUMMARY**

Council to consider initiating the transfer of land for non-payment of rates as provided by Section 6.64 of the Local Government Act.

### **BACKGROUND**

Several land parcels have been identified as having accrued outstanding rates for a period of three or more years.

Assessments 1381, 1402, 1403, 1404, 1405 & 1410 have been identified and are part of the Anglo Estates development at Kokeby. These blocks are unable to be further developed due to zoning and other issues and Council has previously made attempts to absorb all of the Anglo Estate blocks due to the inherent issues with them. Assessment 1403 has a note on the title that there is a mortgage to the Commonwealth Bank of Australia. The Officer is investigating whether this is still current.

Assessment 51360 is an Easement located between 82 and 84 Lukin Street and has also been identified as having outstanding rates for a period of three or more years. The previous owner of 84-86 Lukin St sold this property in 2009. This title was on his rate notice but the title is not in his name. The title is in the name of Janet Clarence Smith and Margaret Hunter Smith who may well have been the original owners of the property, as the date on the title is 6 January 1909. On advice from Landgate, the previous owner could have had this land transferred into their name and amalgamated with their property, as they had continual use of this property for more than 10 years. This however did not occur and 84-86 Lukin Street has since been sold.

Assessment 1430 at Lot 230 Vincent Street is only 574m<sup>2</sup> and is a very long skinny block. Once we have transferred this into our name we could offer this Lot to adjoining landholders.

### **COMMENT**

The Anglo Estate properties have not had any payments made to the rates. Consequently, it is possible to transfer this land under Section 6.64 of the *Local Government Act 1995*. Currently the land is attracting minimum rates annually, as well as penalty interest. This has been occurring since the 2007/2008 financial year. The total area of these properties is 0.10ha per property.

Assessment 51360 has been further investigated through Landgate and their advice was to get the land transferred to the Shire of Beverley, under the 3 year rule, and then the Shire would be able to offer it for sale to either of the adjacent land owners.

Currently the land is attracting minimum rates annually, as well as penalty interest. This has been occurring since the 2010/2011 financial year. The total area of this property is 283.00m<sup>2</sup>

Below is a summary of the assessments identified:

Assess #	Address	Title Vol/Fol	Description	Owner	Rates Outstanding
1381	L10 Gt Southern Hwy	2039/454	Vacant	LK Higgins & F Scali	\$7,145.19
1402	L31 Gt Southern Hwy	2039/475	Vacant	G H Higgins	\$7,034.21
1403	L32 Gt Southern Hwy	2039/476	Vacant	S R Higgins	\$7,503.41
1404	L33 Gt Southern Hwy	2039/477	Vacant	J M Higgins	\$7,034.21
1405	L34 Gt Southern Hwy	2039/478	Vacant	J Higgins	\$7,575.64
1410	L39 Gt Southern Hwy	2039/483	Vacant	M Bilich	\$20,090.11
1430	L230 Vincent Street	962/78	Vacant	Estate of BM Edwards	\$19,184.40
51360	L51 Lukin Street	435/161	Vacant	MH Smith & J C Smith	\$4,403.26
				<b>Total</b>	<b>\$79,970.43</b>

## STATUTORY ENVIRONMENT

The following sections of the *Local Government Act 1995* provide for the actions to be taken for the sale or transfer of land for non-payment of rates:

### 6.64. Actions to be taken

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —
  - (a) from time to time lease the land; or
  - (b) sell the land; or
  - (c) cause the land to be transferred to the Crown; or
  - (d) cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

### 6.68. Exercise of power to sell land

- (1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the *power of sale*) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.

- (2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —
- (a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or
  - (b) having made reasonable efforts to locate the owner of the property is unable to do so.
- (3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.
- (3) Schedule 6.3 has effect in relation to the exercise of the power of sale.

**6.69. Right to pay rates, service charges and costs, and stay proceedings**

- (1) Up to 7 days prior to the time of the actual sale of any land for non-payment of rates or service charges a person having an estate or interest in the land may pay the rates or service charges and the costs and expenses incurred to that time in proceedings relating to the proposed sale.
- (2) At any time after the 7 days referred to in subsection (1) but prior to the time of the actual sale of any land the local government may, upon such terms and conditions as are agreed between the parties, accept payment of the outstanding rates or service charges.
- (3) On payment being made under subsection (1) or (2) the proceedings relating to the proposed sale are stayed and the local government is required to make such notifications and take such measures as are prescribed in relation to the payment and the cancellation of the proposed sale.

**6.71. Power to transfer land to Crown or to local government**

- (1) If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the *Transfer of Land Act 1893*, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —
- (a) the Crown in right of the State; or
  - (b) the local government.
- (2) When a local government exercises the power referred to in subsection (1)(a) in relation to any land all encumbrances affecting the land are, by virtue of this section of no further force or effect against that land and the Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, is to give effect to this section.
- (3) When exercising the power referred to in subsection (1)(b) the local government is required to pay the sum secured by, or payable under, a mortgage, lease,

tenancy, encumbrance or charge in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State.

### **FINANCIAL IMPLICATIONS**

If identified land parcels are to be transferred to the Shire for Beverley, the outstanding rates owing on the properties would be forfeited.

Total rates outstanding is \$79,970.43.

There may also be some legal fees associated with the land transfers which are unknown at this time.

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Policy Manual – AF006 Rates Recovery

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That the transfer of land to the Shire of Beverley for non-payment of rates be initiated for land as described on the following titles –

- Certificate of Title Vol 2039 Fol 454 (Assessment 1381)
- Certificate of Title Vol 2039 Fol 475 (Assessment 1402)
- Certificate of Title Vol 2039 Fol 476 (Assessment 1403)
- Certificate of Title Vol 2039 Fol 477 (Assessment 1404)
- Certificate of Title Vol 2039 Fol 478(Assessment 1405)
- Certificate of Title Vol 2039 Fol 483(Assessment 1410)
- Certificate of Title Vol 962 Fol 78 (Assessment 1430)
- Certificate of Title Vol 435 Fol 161(Assessment 51360)

### **COUNCIL RESOLUTION**

**M20/1114**

**Moved Cr Pepper**

**Seconded Cr Gogol**

**That the transfer of land to the Shire of Beverley for non-payment of rates be initiated for land as described on the following titles –**

- Certificate of Title Vol 2039 Fol 454 (Assessment 1381)**
- Certificate of Title Vol 2039 Fol 475 (Assessment 1402)**
- Certificate of Title Vol 2039 Fol 476 (Assessment 1403)**
- Certificate of Title Vol 2039 Fol 477 (Assessment 1404)**
- Certificate of Title Vol 2039 Fol 478(Assessment 1405)**
- Certificate of Title Vol 2039 Fol 483(Assessment 1410)**
- Certificate of Title Vol 962 Fol 78 (Assessment 1430)**
- Certificate of Title Vol 435 Fol 161(Assessment 51360)**

**CARRIED 9/0**





Attachment 11.5

399  
09 APPLICATION 10/1907 Vol. 124, Fol. 172. INDEXED

REGISTER BOOK.  
Vol. 435 Fol. 161

WESTERN AUSTRALIA.  
CT 0435 0161 F

### Certificate of Title

under "The Transfer of Land Act, 1893."  
Beh. 6, 98 V., 14.

*Margaret Hunter Smith and Janet Clarence Smith of Beverley*  
show the proprietors as joint tenants  
of an estate in fee simple in possession subject to the easements and encumbrances notified hereunder, in ALL  
that piece of land delineated and coloured green on the map hereon,  
containing *three acres and twelve perches*  
or therabouts, being *portion of Beverley Suburban Lot 156 and being*  
*part of the land comprised in deposited diagram 2858*  
Lot 51 on Deposited Plan 27572.

Land price-fee for services -  
Regulation 12 Central Government  
Transfer of Land Act 1893  
Regulation, Cor. 1275-2000-01

Dated the *sixth* day of *January* One thousand nine  
hundred and *nine*

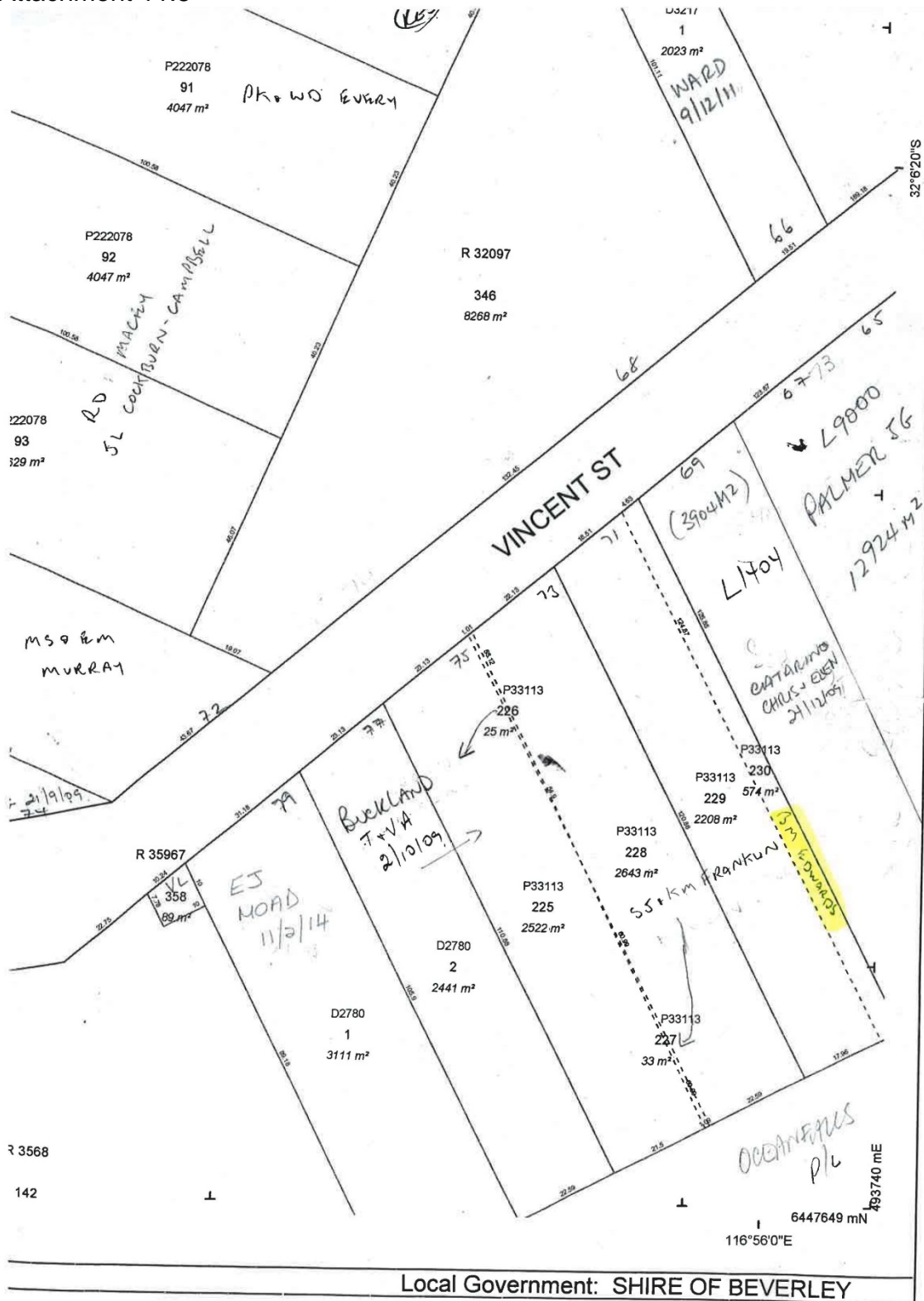
*Arthur S. Harvey*  
Registrar of Titles.

[s1]MAYOR

For encumbrances and other matters affecting the land see book.

LANDGATE COPY OF ORIGINAL NOT TO SCALE Mon Nov 17 14:49:55 2014 JOB 46144715

Attachment 11.5



Local Government: SHIRE OF BEVERLEY

Department of Land Information  
Government of Western Australia

INDEX TO ADJOINING SHEETS

BH34 071.017	BH34 072.017	BH34 073.017
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**Standard View 2**  
A view of the Spatial Cadastral Database  
(SCDB) current and printed as at:

## **12. ADMINISTRATION**

### **12.1 Use of the Common Seal**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 19 November 2014  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

---

#### **SUMMARY**

Council to endorse the use of the Common Seal.

#### **BACKGROUND**

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

#### **COMMENT**

The Common Seal has been recently attached to the following document:

1. Retirement Village Lease Agreement 49 Dawson Street Unit A, between David & Julie Paull and the Shire of Beverley.
2. Transfer of Land Act shown on Deposited Plan 65585, Volume 2843, Folio 351 to 358, executed by Corring Pty Ltd and Briestar Pty Ltd.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
  - (a) the mayor or president; and
  - (b) the chief executive officer or a senior employee authorised by the chief executive officer,  
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on

behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a sees and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

That Council note and endorse the use of the Common Seal having been attached to:

1. Retirement Village Lease Agreement 49 Dawson Street Unit A, between David & Julie Paull and the Shire of Beverley.
2. Transfer of Land Act shown on Deposited Plan 65585, Volume 2843, Folio 351 to 358, executed by Correr Pty Ltd and Briestar Pty Ltd.

#### **COUNCIL RESOLUTION**

**M21/1114**

**Moved Cr Buckland**

**Seconded Cr Gogol**

**That Council note and endorse the use of the Common Seal having been attached to:**

- 1. Retirement Village Lease Agreement 49 Dawson Street Unit A, between David & Julie Paull and the Shire of Beverley.**
- 2. Transfer of Land Act shown on Deposited Plan 65585, Volume 2843, Folio 351 to 358, executed by Correr Pty Ltd and Briestar Pty Ltd.**

**CARRIED 9/0**

## **12.2 Application for Permanent Residency at the Beverley Caravan Park**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 7 November 2014  
**APPLICANT:** David Thompson  
**FILE REFERENCE:** ADM 0208 / ADM 0325  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Letter of Request

---

### **SUMMARY**

Council to consider an application of permanent residency at the Beverley Caravan Park.

### **BACKGROUND**

In February 2009 Council resolved "No Long Term Tenancy Available" and to make the Beverley Caravan Park a maximum stay park of 28 days to allow for increasing tourists and to alleviate problems with unsightly resident caravans and poor rent payments. In September 2014 Council adopted the Shire of Beverley Policy Manual which states that the maximum stay in the Caravan Park is 28 days, for longer stays written requests must be made to the CEO and Council.

### **COMMENT**

A letter was received on 6 November from Shire of Beverley resident Mr David Thompson who is currently staying at Site 1 in the Caravan Park. In the letter Mr Thompson seeks a 1 – 3 year stay at the caravan park as he has left his former accommodation and cannot afford normal rent on his pension. He uses a gopher around town and finds the caravan park a convenient location. Mr Thompson also states it's his future intention to move to the retirement village.

An application to move into the Hunt Road Village was received on 13 November 2014. There are two people ahead of Mr Thompson on the waiting list.

It should also be noted that there are already 4 separate bookings of 15 vans or more for November 2014, March 2015, May 2015 and June 2015. Two of these bookings are for 20.

### **STATUTORY ENVIRONMENT**

N/A

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Social: Community Needs for Services and Facilities are met.

### **POLICY IMPLICATIONS**

Policy Manual No C010 – Caravan Park Maximum Stay

### **VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council allow Mr Thompson to stay in the Beverley Visitors Caravan Park for a further three (3) months on the proviso that:

1. His rent is paid in a timely manner.
2. If a unit becomes available within 3 months at the Hunt Road Village he must vacate the Caravan Park within 14 days of the unit becoming available.
3. At the expiry of the three month period (Saturday 28 February 2015) Mr Thompson must vacate the Beverley Caravan Park.

**COUNCIL RESOLUTION**

**M22/1114**

**Moved Cr Gogol**

**Seconded Cr Buckland**

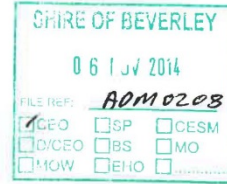
**That Council allow Mr Thompson to stay in the Beverley Visitors Caravan Park for a further three (3) months on the proviso that:**

1. His rent is paid in a timely manner.
2. If a unit becomes available within 3 months at the Hunt Road Village he must vacate the Caravan Park within 14 days of the unit becoming available.
3. At the expiry of the three month period (Saturday 28 February 2015) Mr Thompson must vacate the Beverley Caravan Park.

**CARRIED 9/0**

## Attachment 12.2

David Thompson  
PO Box 416  
Beverley WA 6304



Shire of Beverley  
Mr. S Gollan  
Chief Executive Officer  
134 Vincent Street  
Beverley WA 6304

Dear Shire of Beverley:

I am applying to council to seek permanent residency at the Shire of Beverley Caravan Park.

The reason I am requesting a permanent site, is that I have left my old address and after trying to locate new lodgings locally have come to the realisation that the cost of renting locally is financially unachievable on my pension.

I have limited walking capability, due to medical reasons, this would be an ideal location as it is close to conveniences. I am applying for an application period of minimum of 2 years to a maximum of 3 years. It is my intention in the future to move to retirement village in Beverley.

I would welcome the opportunity to further discuss this application with you, I can be found at Site 1 at the caravan park or phone the top pub on 9646 1190 or the bottom pub on 9646 1094 and ask for 'Casper'.

Sincerely,

David Thompson

November 4, 2014

### **12.3 IT Vision Implementation**

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**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 11 November 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0432  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to consider authorising the implementation of the IT Vision Financial Management software package.

#### **BACKGROUND**

Angelo Nardi and Mark Burbridge, IT Vision, made a presentation at the September 2014 Ordinary Council meeting demonstrating their Financial Management software solution.

Following the presentation, Council directed staff to progress discussions with IT Vision with the aim of implementing the system in the near future.

#### **COMMENT**

A meeting was held with Angelo Nardi and Graham Santich, IT Vision, and the DCEO at their head office on 5 November 2014. Discussions were primarily focused on logistics and cost with an estimated implementation timeframe of 5 weeks with the aim of “going live” on the IT Vision system by 1 May 2015.

The cost of implementing the system is as per IT Visions proposal presented at the September 2014 Ordinary Council meeting totalling \$95,618.

IT Vision have provided several payment options for implementation, modules and licences:

1. \$45,210 to be paid in lump sum following “go live” (this will be deferred to 2015/16); and
2. \$50,408 lump sum payment for modules and licences; or
3. \$54,440 for modules and licences to be paid equally over three (3) years.

Lump Sum Total = \$95,618

Three Payments Total = \$99,650 (\$63,357 first year, \$18,147 subsequent years).

In addition there will be some travel, accommodation, and meal allowance expenses that will be charged at cost.

There is no 2014/15 Budget provision for these implementation costs, however IT Vision is agreeable to defer payment until the 2015/16 financial year to allow for appropriate budgeting to take place.

It is proposed that \$15,000 in 2014/15 budgeted funds for LGS licence fees, which will not be expended, be contributed to the IT Vision implementation this financial year.



IT Vision have advised that there may be some additional costs associated with data transfers from UHY Haines Norton who currently store our Rates and Asset data. These costs will be negotiated with UHY Haines Norton.

Ongoing licence fees will begin at \$17,009 plus CPI+1% (max) increases. If the “go live” date of 1 May 2014 is achieved, pro rata licence fees will be charged (~\$3,000). The licence fee budget for our current system totals \$22,000.

A project meeting with Graham Santich is to be held on 10 December 2014 to determine timeframes and requirements should Council wish to proceed.

### **STATUTORY ENVIRONMENT**

The IT Vision software is compliant with current legislation, standards and regulations.

### **FINANCIAL IMPLICATIONS**

\$15,000 contribution in 2013/14.

~\$80,000 balance to be allocated in 2015/16 Budget.

### **STRATEGIC IMPLICATIONS**

N/A

### **POLICY IMPLICATIONS**

Policy Manual – AF007 Purchasing and Procurement.

### **VOTING REQUIREMENTS**

Absolute Majority

### **OFFICER’S RECOMMENDATION**

That:

1. The implementation of the IT Vision Financial Management System proceed, with implementation to be completed by 1 May 2015;
2. The balance of IT Vision System implementation and module costs be included in the 2015/16 Budget.

### **COUNCIL RESOLUTION**

**M23/1114**

**Moved Cr Pepper**

**Seconded Cr Shaw**

**That:**

1. **The implementation of the IT Vision Financial Management System proceed, with implementation to be completed by 1 May 2015;**
2. **The balance of IT Vision System implementation and module costs be included in the 2015/16 Budget.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

## **12.4 CEO Review**

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**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 19 November 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0412  
**AUTHOR:** A Lewis, Executive Assistant  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to consider endorsing the engagement of John Phillips from JP Consulting to facilitate the forthcoming Chief Executive Officer (CEO) Performance Review.

### **BACKGROUND**

Council is required to perform a performance review of the CEO annually. This has previously been carried out by the President and Deputy President, however due to the time required to deliver the task it has been identified that an external facilitator could better carry out the review.

### **COMMENT**

The Shire President has been in contact with the Mayor of Kalgoorlie, and the Shire Presidents of Pingelly and Capel who provided positive feedback regarding the CEO review process undertaken by JP Consulting. John is an independent HR expert who has extensive experience in CEO Performance Review and has been invited to speak to Council on Tuesday 25 November at 11.30am.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

Section 5.38 Annual review of certain employees' performances:

The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

Regulation 18D of the Local Government Administration Regulations provides that a local government is to consider each review on the performance of the CEO carried out under section 5.38 and is to accept the review, with or without modification or to reject the review.

Section 6.8 (1) of the *Local Government Act 1995* provides that;

A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
- (b) is authorised in advance by resolution\*; or
- (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

**FINANCIAL IMPLICATIONS**

\$3,300.00 Unbudgeted Expenditure

**STRATEGIC IMPLICATIONS**

Sustainable Governance – Ensure governance and legislative requirements are met.

**POLICY IMPLICATIONS**

Policy Manual – S012 Chief Executive Officer Annual Performance Review

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER'S RECOMMENDATION**

That Council engage John Phillips Consulting as the external and independent HR expert for the next Chief Executive Officer Performance Review.

**COUNCIL RESOLUTION**

**M24/1114**

**Moved Cr White**

**Seconded Cr Buckland**

**That Council engage John Phillips Consulting as the external and independent HR expert for the next Chief Executive Officer Performance Review.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

## **12.5 Proposed Multi-Purpose Community Centre**

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**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 19 November 2014  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0464  
**AUTHOR:** SP Gollan, Chief Executive Officer  
**ATTACHMENTS:** Business Case (under separate cover)

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### **SUMMARY**

Council to receive the Business Case for the Beverley Multi-purpose Community Centre and advertise same.

### **BACKGROUND**

Council in February 2014 received "The Next Phase" Feasibility Study undertaken by CCS Strategic and also commissioned a business case to be prepared to construct a Multi-Purpose Community Centre.

### **COMMENT**

Mr Dominic Carbone of DCA was engaged to undertake this task. The business case has now been finalised and is presented to Council.

In preparing the business case a number of meetings have been held in relation to sourcing funding opportunities to assist council in funding the project.

Council in receiving the Business Case is required to advertise the document for a period of 6 weeks and then consider any submissions made.

The Business Case will also underpin the funding application being submitted under the Federal Governments, National Stronger Regions fund. Round One applications close on the 28th of November 2014. Round two applications open on the 1st of May 2015, & close on the 31st October 2015.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Part 3 Functions of Local Governments*

*Division 3 Executive Functions of Local Governments*

*Section 3.59. Commercial Enterprises by Local Governments*

(1) In this section —

acquire has a meaning that accords with the meaning of dispose;

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

land transaction means an agreement, or several agreements for a common purpose, under which a local government is to —

(a) acquire or dispose of an interest in land; or

(b) develop land;

major land transaction means a land transaction other than an exempt land transaction if the total value of —

(a) the consideration under the transaction; and

- (b) anything done by the local government for achieving the purpose of the transaction,  
is more, or is worth more, than the amount prescribed for the purposes of this definition;  
major trading undertaking means a trading undertaking that —
  - (a) in the last completed financial year, involved; or
  - (b) in the current financial year or the financial year after the current financial year, is likely to involve,  
expenditure by the local government of more than the amount prescribed for the purposes of this definition, except an exempt trading undertaking;  
trading undertaking means an activity carried on by a local government with a view to producing profit to it, or any other activity carried on by it that is of a kind prescribed for the purposes of this definition, but does not include anything referred to in paragraph (a) or (b) of the definition of land transaction.
- (2) Before it —
  - (a) commences a major trading undertaking; or
  - (b) enters into a major land transaction; or
  - (c) enters into a land transaction that is preparatory to entry into a major land transaction,  
a local government is to prepare a business plan.
- (3) The business plan is to include an overall assessment of the major trading undertaking or major land transaction and is to include details of —
  - (a) its expected effect on the provision of facilities and services by the local government; and
  - (b) its expected effect on other persons providing facilities and services in the district; and
  - (c) its expected financial effect on the local government; and
  - (d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and
  - (e) the ability of the local government to manage the undertaking or the performance of the transaction; and
  - (f) any other matter prescribed for the purposes of this subsection.
- (4) The local government is to —
  - (a) give Statewide public notice stating that —
    - (i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and
    - (ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and
    - (iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;  
and
  - (b) make a copy of the business plan available for public inspection in accordance with the notice.

- (5) After the last day for submissions, the local government is to consider any submissions made and may decide\* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.  
\* Absolute majority required.
- (5a) A notice under subsection (4) is also to be published and exhibited as if it were a local public notice.
- (6) If the local government wishes to commence an undertaking or transaction that is significantly different from what was proposed it can only do so after it has complied with this section in respect of its new proposal.
- (7) The local government can only commence the undertaking or enter into the transaction with the approval of the Minister if it is of a kind for which the regulations require the Minister's approval.
- (8) A local government can only continue carrying on a trading undertaking after it has become a major trading undertaking if it has complied with the requirements of this section that apply to commencing a major trading undertaking, and for the purpose of applying this section in that case a reference in it to commencing the undertaking includes a reference to continuing the undertaking.
- (9) A local government can only enter into an agreement, or do anything else, as a result of which a land transaction would become a major land transaction if it has complied with the requirements of this section that apply to entering into a major land transaction, and for the purpose of applying this section in that case a reference in it to entering into the transaction includes a reference to doing anything that would result in the transaction becoming a major land transaction.
- (10) For the purposes of this section, regulations may —  
(a) prescribe any land transaction to be an exempt land transaction;  
(b) prescribe any trading undertaking to be an exempt trading undertaking.

### **FINANCIAL IMPLICATIONS**

Council has a budget allocation in the 2014/2015 budget for the development of business plan.

### **STRATEGIC IMPLICATIONS**

Social: Building a Sense of Community – Ensure access to services and facilities as need change within the community.

Built Environment: Enhanced Lifestyle Choices – Maintain and upgrade our assets and infrastructure.

### **POLICY IMPLICATIONS**

N/A

### **VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council;

1. Receive the Business Case for the Multi-Purpose Community Centre and advertise the plan for a period of six weeks as per Section 3.59 of the Local Government Act 1995.
2. Proceed with a funding application being submitted under the Federal Governments, National Stronger Regions Fund.

**COUNCIL RESOLUTION**

**M25/1114**

**Moved Cr Murray**

**Seconded Cr Gogol**

**That Council;**

1. **Receive the Business Case for the Multi-Purpose Community Centre and advertise the plan for a period of six weeks as per Section 3.59 of the Local Government Act 1995.**
2. **Proceed with a funding application being submitted under the Federal Governments, National Stronger Regions Fund.**

**CARRIED 9/0**

## **12.6 Beverley Station Arts – Artist in Residence: Dawson Street**

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**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 19 November 2014  
**APPLICANT:** Beverley Station Arts  
**FILE REFERENCE:** ADM 0312 / DAW 1137 / ADM 0060  
**AUTHOR:** SP Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to consider formally agreeing to the Beverley Station Arts hosting their Artist in Residence at the Shire owned properties of 30A & 50 Dawson Street at \$50 per week rent for a period of 12 months.

### **BACKGROUND**

Council received a report that the Beverley Rail Station is in need of repair and has been deemed to be unsuitable for anyone to live or work within the station building.

### **COMMENT**

Beverley Station Arts has already prepared and confirmed their 12 month “Artist in Residence” program, where by an artist lives at the Station, runs art courses and opens the Gallery.

As discussed with members of Beverley Station Arts, I advised that Council where possible will assist them in moving forward. With this in mind Beverley Station Arts are in need of accommodation to continue with the “Artist in Resident” program.

Council has at present two homes available which could be used to house an artist these being, 30A Dawson Street and 50 Dawson Street. 50 Dawson Street requires some maintenance to be undertaken on it and will be available in the New Year. During discussions with members of Beverley Station Arts I advised that 30A Dawson Street can be used until maintenance on 50 Dawson Street is complete and then the Artist will need to relocate. The Beverley Station Arts have agreed to this and to pay \$50 per week rental fee. It is recommended that a 12 month agreement till 30 November 2015 be entered into.

The Beverley Station Arts, Artist in Residence program promotes tourism and visitors to Beverley. It also involves local people participating in arts and culture. In a joint venture with the school we were successful in attracting grant funding of \$30,000.00 to run an art program with Charlotte O’Shea in terms 2 and 3 next year.

### **STATUTORY ENVIRONMENT**

N/A

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Economic Development: Maximise Development – Increased Visitors



**POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER'S RECOMMENDATION**

That the Beverley Station Arts be advised that;

1. Council will provide accommodation for the "Artist in Residence" program, being 30A Dawson Street
2. Rent is set at \$50.00 per week and the term of tenancy is 12 months expiring 30 November 2015.
3. The Artist accommodation is relocated to 50 Dawson Street, once the maintenance items have been completed.

**COUNCIL RESOLUTION**

**M26/1114**

**Moved Cr White**

**Seconded Cr Shaw**

**That the Beverley Station Arts be advised that;**

1. **Council will provide accommodation for the "Artist in Residence" program, being 30A Dawson Street**
2. **Rent is set at \$50.00 per week and the term of tenancy is 12 months expiring 30 November 2015.**
3. **The Artist accommodation is relocated to 50 Dawson Street, once the maintenance items have been completed.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

## **12.7 Beverley Hospital Auxiliary – Op Shop Rent**

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**SUBMISSION TO:** Ordinary Council Meeting 25 November 2014  
**REPORT DATE:** 19 November 2014  
**APPLICANT:** Cr Lew Shaw  
**FILE REFERENCE:** ADM 0153  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to consider reducing the \$50.00 per week rent charge for use of the Old Dental Surgery and Naturalist Club in the Town Hall.

### **BACKGROUND**

The Chief Executive Officer met with members of the Beverley Hospital Auxiliary on Monday 4 August 2014 and showed the group the Old Dental Surgery and Naturalist Club areas in the Town Hall, during this gathering a \$50.00 per week rent amount was raised as a possible charge.

Council further discussed a weekly rental charge at the Economic and Community Strategy meeting held on 12 August 2014 and agreed to propose a charge of \$50.00 per week and was confirmed by Council at the August 2014 Council meeting.

Council then again discussed the weekly rental charge at the 23 September 2014 Ordinary Council Meeting, where it was carried 5/4 that the weekly rental fee would remain at \$50.00 per week.

### **COMMENT**

Cr Shaw has written requesting this matter be debated again. Cr Shaw wishes to raise the matter of two other tenants using the hall and not paying rent as this was not discussed during discussions last month.

In requesting this matter be placed back on the agenda Cr Shaw has requested Council to consider two options.

1. Charge all parties that use the hall rent equivalent to that of the Opportunity Shop; and
2. Revisit the rent fee for the Opportunity Shop.

In relation to the two tenants who are using the hall the payment or non-payment of a rent fee would have been at the discretion of the Council at that time.

At the Annual Electors Meeting, held on 17 November 2014, 4 members of the public aired their disappointment at the \$50.00 weekly rental fee being applied.

The Beverley Hospital Auxiliary has previously written thanking Council for offering them use of the Old Dental Surgery and Naturalist Club in the Town Hall and have agreed to accept council's offer, but they have advised that there is disappointment at the charge of \$50.00.

The Beverley Community Resource Centre has removed all the Toy Library equipment and the Naturalist Club is in the process of removing their items, with a view of Beverley Hospital Auxiliary being able to use this area by 1 December 2014.

**STATUTORY ENVIRONMENT**

N/A

**FINANCIAL IMPLICATIONS**

Nil.

**STRATEGIC IMPLICATIONS**

Economic – Manage assets sustainably.

**POLICY IMPLICATIONS**

N/A

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER'S RECOMMENDATION**

That Council advise the Beverley Hospital Auxiliary Inc. that the rental fee for the use of the Old Dental Surgery and Naturalist Club will be set at \$50.00 per week.

**COUNCIL RESOLUTION**

**M27/1115**

**Moved Cr Pepper**

**Seconded Cr White**

**That Council advise the Beverley Hospital Auxiliary Inc. that the rental fee for the use of the Old Dental Surgery and Naturalist Club will be set at \$50.00 per week.**

**CARRIED BY ABSOLUTE MAJORITY 5/4**

Cr's Shaw, Murray, Davis and Alexander voted against the motion.

**13. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

Council asked management to contact Public Transport Authority (formerly Westrail) seeking a contribution to the Railway Station.

Council asked that management send a letter of congratulations to Jeff Murray on being elected to the position of President of the Sheepmeat Council of Australia.

**14. CLOSURE**

The Chairman declared the meeting closed at 3:58pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: