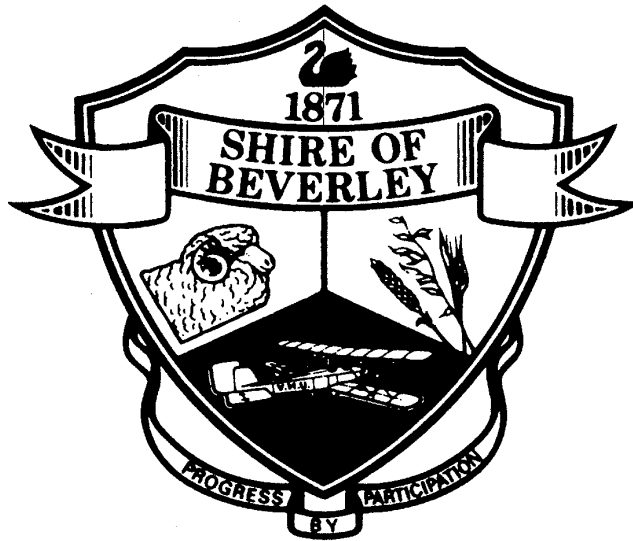


# **ORDINARY COUNCIL**

## **MEETING**

## **MINUTES**



# **28 FEBRUARY 2012**

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
HELD IN THE COUNCIL CHAMBERS ON TUESDAY 28 FEBRUARY 2012**

**1. COMMENCEMENT**

The President declared the meeting open at 2:12pm.

**2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Attendance

Cr DJ Ridgway	President	South Ward
Cr VK Fregon		South Ward
Cr DC White		South Ward
Cr BM Foster		West Ward
Cr JD Alexander		North Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Mr SP Gollan	Chief Executive Officer	
Mrs SC Collins	Executive Assistant	
Mr BS de Beer	Shire Planner	

Apologies

Cr CJ Pepper	Deputy President	West Ward
Cr LC Shaw		West Ward

Leave of Absence

Nil.

Official Welcome to the new CEO and new Shire Planner

The Shire President extended an official welcome to Stephen Gollan in his new role as Chief Executive Officer.

The President welcomed Council's new Planner Stefan de Beer and wished him well for the future.

**3. PUBLIC QUESTION TIME**

*Mr Mal Roberts*

Expression of Appreciation

Mal expressed very sincere appreciation for the gift of a laptop that Council had presented to him on his retirement as a Councillor.

Mal paid special tribute to the Shire President and Councillors.

**4. CONDOLENCES**

BUNWORTH	John	22 December 2011
OLIVER	Joyce	8 January 2012
HAWKSLEY	Daphne Hope	23 January 2012
BODE	Kim	24 January 2012
COURTNEY	Michael William	28 January 2012

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Cr KM Murray applied for Leave of Absence from the March 2012 Ordinary Meeting of Council.

**RESOLVED that Councillor Murray's request for Leave of Absence from the March 2011 Council meeting be approved.**

**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING**

**6.1 Minutes of the Ordinary Meeting of Council held in the Council Chambers on Tuesday 20 December 2011**

**COUNCIL RESOLUTION**

**M1/0212 Moved Cr Foster** **Seconded Cr Fregon**  
**That the Minutes of the Ordinary Meeting of Council held in the Council Chambers on Tuesday 20 December 2011, as printed, be confirmed.**

**CARRIED 7-0**

**BUSINESS ARISING**

Nil

**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING  
(Continued)**

**6.2 Minutes of the Recreation Ground Committee Meeting held in the  
Council Chambers on Monday 16 January 2012**

Appendix 1

**COUNCIL RESOLUTION**

**M2/0212 Moved Cr Alexander Seconded Cr Foster  
That the Minutes of the Recreation Ground Committee Meeting  
held in the Council Chambers on Monday 16 January 2012, as  
printed, be received and the recommendations endorsed.  
CARRIED 7-0**

**BUSINESS ARISING**

Nil.

**6.3 Minutes of the Town Entry Statement Committee Meeting held in  
the Council Chambers on Monday 16 January 2012**

Appendix 2

**COUNCIL RESOLUTION**

**M3/0212 Moved Cr Alexander Seconded Cr Foster  
That the Minutes of the Town Entry Statement Committee Meeting  
held in the Council Chambers on Monday 16 January 2012, as  
printed, be received and the recommendations endorsed.  
CARRIED 7-0**

**BUSINESS ARISING**

Nil.

**6.4 Minutes of the Development Services Committee Meeting held in  
the Council Chambers on Monday 16 January 2012**

Appendix 3

**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING  
ITEM 6.4  
Minutes of the Development Services Committee Meeting held in  
the Council Chambers on Monday 16 January 2012  
(Continued)**

**COUNCIL RESOLUTION**

**M4/0212 Moved Cr Alexander Seconded Cr Foster  
That the Minutes of the Development Services Committee Meeting  
held in the Council Chambers on Monday 16 January 2012, as  
printed, be received and the recommendations endorsed.  
CARRIED 7-0**

**BUSINESS ARISING**

Nil.

**6.5 Minutes of the Independent Living Units Committee Meeting held  
in the Council Chambers on Tuesday 31 January 2012**

Appendix 4

**COUNCIL RESOLUTION**

**M5/0212 Moved Cr Alexander Seconded Cr Foster  
That the Minutes of the Independent Living Units Committee  
Meeting held in the Council Chambers on Tuesday 31 January  
2012, as printed, be received.  
CARRIED 7-0**

**BUSINESS ARISING**

Nil.

**6.6 Minutes of the Annual Electors' Meeting held in the Beverley Town  
Hall on Tuesday 7 February 2012**

Appendix 5





**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING  
ITEM 6.8  
Minutes of the Recreation Ground Committee Meeting held in the  
Council Chambers on Wednesday 15 February 2012  
(Continued)**

**COUNCIL RESOLUTION**

**M8/0212 Moved Cr Alexander Seconded Cr Foster  
That the Minutes of the Recreation Ground Committee Meeting  
held in the Council Chambers on Wednesday 15 February 2012, as  
printed, be received and the recommendations endorsed.  
CARRIED 7-0**

**BUSINESS ARISING**

Nil.

**6.9 Minutes of the Development Services Committee Meeting held in  
the Council Chambers on Tuesday 21 February 2012**

Appendix 8

**COUNCIL RESOLUTION**

**M9/0212 Moved Cr Alexander Seconded Cr Foster  
That the Minutes of the Development Services Committee Meeting  
held in the Council Chambers on Tuesday 21 February 2012, as  
printed, be received and the recommendations endorsed.  
CARRIED 7-0**

**BUSINESS ARISING**

Nil.

**7. PRESIDENT AND COUNCILLOR REPORTS**

**7.1 PRESIDENT'S REPORT**

**Structural Reform / Amalgamations**

Whilst only a briefing, the lack of community representation at the recent information session prior to the Electors' Meeting was concerning.

**7. PRESIDENT AND COUNCILLOR REPORTS**  
**ITEM 7.1**  
**PRESIDENT'S REPORT**

**Structural Reform / Amalgamations**  
**(Continued)**

With proposed community forums and mail outs in the lead up to Council making a final decision regarding the future of the Regional Transition Group, our electors need to be encouraged to be involved. Hearing information about the planning process and the opportunity to ask questions will reinforce that structural reform is occurring, the issue of amalgamations has not gone away as some would believe, and there are beneficial outcomes from the process Council has been involved in, no matter what decisions are finally made by Council and ultimately the community.

**Annual Electors' Meeting**

I appreciate Councillors all being able to attend the Annual Electors' Meeting. Whilst some Shires question the worth of even holding these meetings, besides being a legal requirement to do so, I welcome the opportunity to interact with our community.

**Beverley Tourist Information Centre**

The Beverley Tourist and Development group have indicated they would like to have the current Visitors' Centre extended and renovated. Prior to any funds being committed to such a project, this could be an opportunity to investigate the feasibility of a new Visitors' Centre as proposed in the strategic planning work undertaken by Council in 2011 with Eliot Fisher. If Council is agreeable, I propose the Development Services Committee make a preliminary investigation of this concept, including a suggested allocation in the forthcoming budget should Council choose to progress to a feasibility or business case study.

**Council agreed that the Development Services Committee carry out a preliminary investigation of the above concept from the Beverley Tourist and Development group for extension and renovation of the Beverley Information Centre, which incorporates the Beverley Aeronautical Museum.**

**Significance Assessment Report**

Cathy Day, *HeritageToday*, was contracted by the Avondale Farm Project Association with funding from Lotterywest to undertake a significance assessment of the collections located at Avondale and this has now been completed.

**7. PRESIDENT AND COUNCILLOR REPORTS**

**ITEM 7.1**

**PRESIDENT'S REPORT**

**Significance Assessment Report  
(Continued)**

The information will be a valuable tool in long term planning, including developing the museum and guiding much needed collection policies and management procedures.

Although the outcome of Avondale is still being determined, as custodian of the collection ultimately Council will be responsible for either ensuring policies and procedures are in place for the museum, or divesting and/or relocation of the collection should the property be returned to the State Government. Either way, I believe Council should be considering a budget allocation.

**Breakfast Meeting**

On Sunday 19 February 2012 I met with Wendy Williams the Avon Tourism Chairperson, Tom Perrigo the Chief Executive Officer of National Trust (WA) and Hon Mia Davies MLC for a general discussion on the role of Avon Tourism, Avondale, Sale of Police Quarters, Regional Tourism, R4R and SuperTowns.

**Invitation to Central Country Zone Participants**

An invitation has been extended to CCZ participants to tour Avondale following their meeting here in Beverley on 2 March 2012.

**Annual Easter Art Purchase Exhibition**

Now in its 44<sup>th</sup> Year, the Annual Easter Art Purchase Exhibition will be officially opened by the Hon Mia Davies MLC on the evening of Thursday 5 April 2012. I look forward to joining Councillors and staff at this Shire sponsored event.

**Beverley Caravan Park**

Great to see the favourable comments coming through in relation to our Caravan Park.

**COUNCIL RESOLUTION**

**M10/0212**

**Moved Cr Foster  
That the President's Report, be received.**

**Seconded Cr Gogol**

**CARRIED 7-0**

**7. PRESIDENT AND COUNCILLOR REPORTS  
(Continued)**

**7.2 COUNCILLOR REPORTS**

Cr Chris Pepper tabled the following report -

**Avon Tourism Inc Meeting - 7 February 2012**

One of the themes discussed to bring the Avon Valley to the attention of the public was to have some innovative events besides our Harvest Festival such as: -

A Farmer Iron Man Dude proficient in –

- Shearing
- Welding
- Truck Handling

to name a few.

Another notable item was that Beverley did not have an advert in the Experience Perth Brochures that the Avon Valley Tourism Inc has formed a special working relationship with.

This Brochure is widely distributed and features the Avon Valley Towns.

The advert would most likely be the responsibility of our Tourist group.

Peter Weatherly from Northam announced that there is a proposal for a 2.4 to 4 million dollar Aboriginal/Environmental Centre to be established alongside the Northam Visitor Centre. The Concept Plan will be available in 2 to 3 months.

The issue of branding for the Avon Valley Region was also mentioned.

**Opening of the Morbinning Fire Brigade Shed – 18 February 2012**

Crs Fregon, Murray and myself attended the opening of the Morbinning Fire Brigade Shed on 18 February, which was well attended with Wayne Gregson handing over a Opening Plaque to Dean Aynsley, Captain of the Morbinning Brigade.

Justin Corrigin, our Community Services Emergency Manager, is to be commended on the running of the event.

**7. PRESIDENT AND COUNCILLOR REPORTS  
ITEM 7.2  
COUNCILLOR REPORTS  
(Continued)**

**Beverley Community and Development Association Meeting  
– 14 February 2012**

Cr White gave an overview of the Beverley Community and Development Association Meeting held on Tuesday 14 February 2012.

**COUNCIL RESOLUTION**

**M11/0212 Moved Cr Gogol That the Councillor Reports, be received. Seconded Cr Fregon  
CARRIED 7-0**

**8. OFFICERS' REPORTS**

**8.1.1 TOWN PLANNING ITEMS**

Nil.

At 3:05pm Steve Vincent, Works Supervisor and Warren Wandless, Repairs/  
Maintenance Officer entered the Chambers and joined the meeting.

**8.1.2 INFORMATION BULLETIN REPORT – PLANNING SERVICES**

The Shire Planner had provided an Information Bulletin Report under  
separate cover.

**COUNCIL RESOLUTION**

**M12/0212 Moved Cr Foster** **Seconded Cr Alexander**  
**That the Planning Services Information Bulletin Report, be**  
**received.**

**CARRIED 7-0**

**8.2.1 HEALTH & BUILDING SERVICES ITEMS**

Nil.

**8.2.2 INFORMATION BULLETIN REPORT – HEALTH AND BUILDING SERVICES**

**8.2.2.1 GENERAL**

General correspondence, duties and communications for Environmental  
Health Officer and Building Services.

**8.2.2.2 BUILDING LICENSES ISSUED**

Building licenses issued up to 23 February 2012: -

Lic No: 31 11 / 12  
No: 283 Cook Road,  
Beverley  
Building: Garage  
Value: \$8,000

Lic No: 32 11 / 12  
No: 10 Forrest Street,  
Beverley  
Building: Fence  
Value: \$3,000

**8.2.2 INFORMATION BULLETIN REPORT – HEALTH & BUILDING SERVICES**  
**ITEM 8.2.2.2 BUILDING LICENSES ISSUED**  
**(Continued)**

Lic No: 33 11 / 12  
No: 18 Railway Street,  
Beverley  
Building: Patio  
Value: \$3,500

Lic No: 34 11 / 12  
No: 108 York-Williams Rd,  
Beverley  
Building: Patio  
Value: \$7,000

Lic No: 35 11 / 12  
No: 98 Harper Street,  
Beverley  
Building: Shed  
Value: \$15,000

Lic No: 36 11 / 12  
No: 1962 York-Williams Rd,  
Dale  
Building: Residence  
Value: \$283,638

Lic No: 37 11 / 12  
No: Lot 28 Dale Kokeby Road,  
Beverley  
Building: Verandah  
Value: \$19,580

Lic No: 38 11 / 12  
No: Lot 155 West Dale Rd,  
Beverley  
Building: Ancillary Accommod.  
Value: \$19,500

Lic No: 39 11 / 12  
No: 117 Forrest Street,  
Beverley  
Building: Residence  
Value: \$226,000

Lic No: 40 11 / 12  
No: 4 Forrest Street,  
Beverley  
Building: Residence  
Value: \$170,500

Lic No: 41 11 / 12  
No: 45 Hamersley Street,  
Beverley  
Building: Residence  
Value: \$90,000

Lic No: 42 11 / 12  
No: 51 Little Hill Road,  
Beverley  
Building: Farm Shed  
Value: \$9,000

**8.2.2.3 REPAIRS / MAINTENANCE OFFICER'S REPORT**

The Shire Repairs / Maintenance Officer had provided an Information Bulletin Report under separate cover.

At 3:16pm Mr Warren Wandless, Repairs/Maintenance Officer, left the meeting.



**8.2.2 INFORMATION BULLETIN REPORT – HEALTH & BUILDING SERVICES  
(Continued)**

**COUNCIL RESOLUTION**

**M13/0212 Moved Cr Alexander That the Health & Building Services Information Bulletin Report, be received.**

**Seconded Cr Gogol**

**CARRIED 7–0**

### 8.3.1 PLANT, WORKS, RECREATION AND TOURISM ITEMS

<b>SUBMISSION TO:</b>	<b>February Council Meeting 28 February 2012</b>
<b>AGENDA ITEM:</b>	<b>8.3.1.1</b>
<b>REPORT DATE:</b>	<b>20 February 2012</b>
<b>SUBJECT:</b>	<b>TANDEM DRIVE TIP TRUCK – TENDER</b>
<b>FILE REFERENCE:</b>	<b>FM 009 &amp; PE 003</b>
<b>AUTHOR:</b>	<b>Works Supervisor – Steve Vincent</b>

#### BACKGROUND

Tenders closed 7 February 2012 for the replacement of the tandem drive truck (BE 010). There is an allocation of \$160,000.00 to purchase a new tandem truck and \$80,000.00 for the trade. This leaves a net changeover of \$80,000.00 (Ex GST).

#### COMMENT

The following prices were received : -

<b>COMPANY</b>	<b>TRUCK TENDERED 13t</b>	<b>PRICE Ex GST \$</b>	<b>TRADE Ex GST \$</b>	<b>CHANGEOVER Ex GST \$</b>
<b>Daimler Trucks (Skipper)</b>	<b>Fuso Fighter 199Kw (265Hp)</b>	<b>166,624</b>	<b>68,636</b>	<b>97,988</b>
<b>South West Isuzu</b>	<b>Isuzu FVZ 1400 Medium 221 Kw (295hp)</b>	<b>160,545</b>	<b>63,637</b>	<b>96,908</b>
<b>South West Isuzu</b>	<b>Isuzu FVZ 1400 Medium 221 Kw (295hp) (body by Bengineering )</b>	<b>158,970</b>	<b>63,637</b>	<b>95,333</b>
<b>South West Isuzu</b>	<b>Isuzu FXZ 1500 Medium 265 Kw (350hp)</b>	<b>168,515</b>	<b>63,637</b>	<b>104,878</b>
<b>WA Hino</b>	<b>Hino FM 2632 Medium 235Kw</b>	<b>176,855</b>	<b>65,455</b>	<b>111,400</b>
<b>WA Hino</b>	<b>LATE SUBMISSION (by email 15:16 8/2/12, revised body builders price)</b>	<b>167,450</b>	<b>65,455</b>	<b>101,995</b>
<b>UD Trucks</b>	<b>GW 26 287Kw (400hp)</b>	<b>193,192</b>	<b>47,000</b>	<b>146,192</b>

**8.3.1 PLANT, WORKS, RECREATION AND TOURISM ITEMS**  
**ITEM 8.3.1.1**  
**TANDEM DRIVE TIP TRUCK – TENDER**  
**(Continued)**

As agreed at the Plant and Works Meeting on 10 February 2012, the Mechanic and I inspected both the Isuzu and Hino trucks. We both agreed that the Isuzu is the best suited vehicle for our operations.

The Council's Fleet are all Isuzu, which means a lot of parts, filters and wheels are interchangeable.

With the savings of \$22,828.00 from the 3t Tipper this will offset the amount short, due to lower amount received for the trade on the Tandem Tipper and a surplus of \$5,920.00 for the two trucks.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**M14/0212 Moved Cr Gogol** **Seconded Cr Fregon**  
**That Council accept the tender from South West Isuzu for the supply of a Isuzu FVZ 1400 with a Howard Porter body at a changeover price of \$96,908.00 (excluding GST).**  
**CARRIED 7-0**

## **8.3.2 INFORMATION BULLETIN REPORT – WORKS SUPERVISOR**

### **8.3.2.1 GENERAL – PLANT AND WORKS**

#### **8.3.2.1.1 Parks and Gardens**

The oval has been verti mowed and fertilised.

Various sprinklers on the grassed areas in the main street have had to be replaced after they were vandalised.

Weed control is continuing around town, which includes spraying and whipper snipping.

Tree pruning is also underway in town, power line trees and larger ones are to be lopped by a contractor. They are due to start in the second half of March.

#### **8.3.2.1.2 Road Patching**

Maintenance has been carried on the roads that are to be resealed.

#### **8.3.2.1.3 Bridge Maintenance**

Bridge maintenance has been carried out on various bridges. Termite treatment on various bridges will be carried out by a contractor during March.

#### **8.3.2.1.4 Refuse Site**

The new tip manager is doing an excellent job. He is managing to sort a lot of rubbish from going into land fill and keeping the area very tidy. We are looking into finding suitable bins that can be used to store recyclables.

#### **8.3.2.1.5 3t Truck Replacement (BE028)**

Quotes have been received for the changeover of the gardeners' 3t tip truck. A new Isuzu NPR300 truck from South West Isuzu has been ordered for a changeover price of \$45,172 (excluding GST), which includes the side lift platform. There is an allocation of \$68,000 in the budget, the surplus of \$22,828.00 will cover the extra required for the tandem truck.

**8.3.2 INFORMATION BULLETIN REPORT – WORKS SUPERVISOR  
(Continued)**

**8.3.2.2 CONSTRUCTION**

**8.3.2.2.1 Greenhills South Road**

A two kilometre section has been sealed from Gors Road. This includes the intersection of Gors Road. A culvert has been replaced and increased in size. The sealing of this section was delayed by two weeks, as we were waiting for contractors to arrive after they had been held up with bad weather and breakdowns. The remaining 1.8km is to be sealed next year.

**8.3.2.2.2 Morbinning Road**

While waiting for contractors to seal Greenhills South Road we started with the preparation on the widening of the 1.2km section west of the bridge.

**8.3.2.2.3 York-Williams Road**

Work is underway preparing for seal on the 2 km south of Waterhatch Road. This will include cement stabilising the intersection of Waterhatch Road and 100 metres up the hill of York-Williams Road.

The failed section between the railway line and Great Southern Highway will also be repaired at the same time. Bitumen has been booked for 2 March.

**8.3.2.2.4 Talbot West Road**

The 300 metre section near the York boundary will be stabilised in two layers. This will also be done in conjunction with the York-Williams Road.

**8.3.2.2.5 Contract Reseals**

The reseals have been scheduled to begin on 27 February.



#### 8.4.1 FINANCE ITEMS

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<b>SUBMISSION TO:</b>	<b>February Council Meeting 28 February 2012</b>
<b>AGENDA ITEM:</b>	<b>8.4.1.1</b>
<b>REPORT DATE:</b>	<b>22 February 2012</b>
<b>SUBJECT:</b>	<b>SCHEDULE OF ACCOUNTS FOR THE MONTHS OF DECEMBER 2011 AND JANUARY 2012</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Stephen Gollan</b>

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Appendix 9

#### COMMENT

The Schedule of Accounts for the months of December 2011 and January 2012 are the appendices to this item.

#### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

<b>M16/0212</b>	<b>Moved Cr Foster</b>	<b>Seconded Cr Fregon</b>
	<b>That the Schedule of Accounts for the months of December 2011 and January 2012, be received.</b>	
		<b>CARRIED 7–0</b>

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<b>SUBMISSION TO:</b>	<b>February Council Meeting 28 February 2012</b>
<b>AGENDA ITEM:</b>	<b>8.4.1.2</b>
<b>REPORT DATE:</b>	<b>22 February 2012</b>
<b>SUBJECT:</b>	<b>FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2011 AND 31 JANUARY 2012</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Stephen Gollan</b>

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#### COMMENT

The Financial Statements for the periods ended 31 December 2011 and 31 January 2012 were provided under separate cover.

#### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

<b>M17/0212</b>	<b>Moved Cr Foster</b>	<b>Seconded Cr Fregon</b>
	<b>That the Financial Statements for the periods ended 31 December 2011 and 31 January 2012, as presented, be received.</b>	
		<b>CARRIED 7–0</b>

## 8.4.1 FINANCE ITEMS

<b>SUBMISSION TO:</b>	<b>February Council Meeting 28 February 2012</b>
<b>AGENDA ITEM:</b>	<b>8.4.1.3</b>
<b>REPORT DATE:</b>	<b>21 February 2012</b>
<b>SUBJECT:</b>	<b>INVESTMENT OF SURPLUS FUNDS FOR THE MONTH OF DECEMBER 2011</b>
<b>FILE REFERENCE:</b>	<b>FM 008</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Stephen Gollan</b>

### BACKGROUND

Council has at present surplus funds that have been invested in line with Council's policy.

### COMMENT

Listed below are surplus funds that have been invested during the month of December 2011 with the ANZ Bank.

RESERVE	INVESTMENT	TOTAL	ACCT #	TERM	RATE	EXPIRY
Building	\$ 841,689.00	\$ 841,689.00	2633-8125	2 Months	5.75%	29/02/12
Plant	\$ 200,344.00	\$ 200,344.00	184672732	CMA	5.75%	
Annual Leave	\$ 125,221.00					
Recreation Ground	\$ 294,076.00	\$ 419,297.00	263215812	CMA	5.75%	
Bush Fire Fighters	\$ 97,410.00					
Avon River Development	\$ 19,558.00					
Community Bus	\$ 25,862.00					
Cropping Committee	\$ 162,274.00					
Road Construction	\$ 212,064.00	\$ 517,167.00	278119188	CMA	5.75%	
Municipal Fund	\$1,200,000.00	\$1,200,000.00	969580221	3 Months	6.00%	15/03/12

CMA = Cash Management Account

### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**M18/0212 Moved Cr Foster** **Seconded Cr Fregon**  
**That the Investment Reports for the month of December 2011, be received.**

**CARRIED 7-0**



**8.4.1 FINANCE ITEMS**

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**SUBMISSION TO:** February Council Meeting 28 February 2012  
**AGENDA ITEM:** 8.4.1.4  
**REPORT DATE:** 21 February 2012  
**SUBJECT:** INVESTMENT OF SURPLUS FUNDS FOR THE MONTH OF JANUARY 2012  
**FILE REFERENCE:** FM 008  
**AUTHOR:** Chief Executive Officer – Stephen Gollan

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**BACKGROUND**

Council has at present surplus funds that have been invested in line with Council's policy.

**COMMENT**

Listed below are surplus funds that have been invested during the month of January 2012 with the ANZ Bank.

RESERVE	INVESTMENT	TOTAL	ACCT #	TERM	RATE	EXPIRY
Building	\$ 841,689.00	\$ 841,689.00	2633-18125	2 Months	5.75%	29/02/12
Plant	\$ 200,344.00	\$ 200,344.00	184672732	CMA	5.75%	
Annual Leave	\$ 125,221.00					
Recreation Ground	\$ 294,076.00	\$ 419,297.00	263215812	CMA	5.75%	
Bush Fire Fighters	\$ 97,410.00					
Avon River Development	\$ 19,558.00					
Community Bus	\$ 25,862.00					
Cropping Committee	\$ 162,274.00					
Road Construction	\$ 212,064.00	\$ 517,167.00	278119188	CMA	5.75%	
Municipal Fund	\$ 1,200,000.00	\$1,200,000.00	969580221	3 Months	6.00%	15/03/12

CMA = Cash Management Account

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**M19/0212 Moved Cr Foster** **Seconded Cr Fregon**  
**That the Investment Reports for the month of January 2012, be received.**

**CARRIED 7-0**

## **8.4.1 FINANCE ITEMS**

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<b>SUBMISSION TO:</b>	<b>February Council Meeting 28 February 2012</b>
<b>AGENDA ITEM:</b>	<b>8.4.1.5</b>
<b>REPORT DATE:</b>	<b>17 February 2012</b>
<b>SUBJECT:</b>	<b>DAWSON STREET RETIREMENT HOUSING (Independent Living Units Stage 1)</b>
<b>FILE REFERENCE:</b>	<b>CS 008</b>
<b>AUTHOR:</b>	<b>Acting Deputy Chief Executive Officer – David Vaughan</b>

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### **BACKGROUND**

Following the adoption of a Business Plan, for the development of Residential Accommodation for Retirees (Independent Living Units (ILU's)) tenders were called for 2 and 4 units.

Council let a contract for the construction of two Retirement Units at 45-49 Dawson and practical completion is expected during March 2012.

This is the first stage of development for the Council owned land which has a development capability of eight residential retirement homes. Ultimately, and depending on demand, an additional 4 retirement units are envisaged on Council land opposite the current development site to create a community of 12 units.

Following the decision to construct two units, and with practical completion looming, the original draft estimates and projections contained in the Business Plan have been independently revised. The review takes account of various cost and cash flow changes resulting from a reduced first stage building programme.

Additionally, a more detailed Marketing Plan has been developed and is contained in this report as a staff recommendation, at the request of the Committee.

### **COMMENT**

The purpose of this report is to deal with the following: -

1. Give consideration to a Marketing Plan developed by staff at request of the Committee.

**8.4.1 FINANCE ITEMS**  
**ITEM 8.4.1.5**  
**DAWSON STREET RETIREMENT HOUSING**  
**(Independent Living Units Stage 1)**  
**(Continued)**

2. Give consideration to Committee recommendations emanating from a review of the original construction costs and revised weekly costs at the meeting of the Independent Living Units Committee on 31 January 2012. (Attachment Item 6.5).
3. Authorise the Shire President and Chief Executive Officer execute (sign and seal) the Council endorsed Lease agreement in accordance with the provisions of the Business Plan.

**Marketing Plan (prepared by staff in response to Committee deliberations).**

The Council Business plan designates the target clientele as follows:

1. Couples and/or individuals from the local community.
2. Couples and/or individuals from the surrounding community.
3. Couples and/or individuals from the Metropolitan area.

A primary project objective is to provide the target group of residents with high quality, purpose built and affordable retirement housing.

A secondary objective is to create a cohort of retirees in a central and convenient location.

The objectives and aspirations of Council has been well publicised and promoted at Community meetings hosted by the Council.

The following Marketing Plan is consistent with the Business Plan and the Council objectives: -

1. Locally, advertise an "Open Day and Official Launch by the Shire President, following full practical completion (including reticulation and landscaping).
2. A personal invitation to the Open Day from the Shire President to all residents who attended public meetings, or who have expressed an interest in the housing venture.
3. Individual Councillors to personally invite local residents from the target Group.
4. A Marketing Board sign to be erected at the Dawson Street site.
5. Advertise and promote the properties on the Shire website.
6. Make the Residence Contract available for viewing at the Shire Office and issue a copy to interested residents on written request.

**8.4.1 FINANCE ITEMS**  
**ITEM 8.4.1.5**  
**DAWSON STREET RETIREMENT HOUSING**  
**(Independent Living Units Stage 1)**  
**(Continued)**

7. Arrange additional inspections and private viewings by appointment with Councillors or staff.
8. Invite written applications to Lease from eligible residents closing 30 days after the Official Opening date.
9. In the event of multiple applications, the selection by Council following Committee deliberations of all applications be in accordance with the Target Group criteria detailed above.
10. If more than the required number of applicants meet all selection criteria, the successful applicant(s) will be selected by a draw conducted by the Shire President, following notification of the applicants of the time and place of the draw.
11. Obtain an immediate deposit of \$5,000.00, from successful applicants and refer the application to Council Solicitors for document preparation.
12. In the event that either building is not leased within 60 days,
  - An "Advertorial" be prepared by a freelance journalist and run in the Farm Weekly Real Estate section.
  - All locally operating Real Estate Agents be invited to quote on the marketing and sale of the unit /units (with an advice that Council will continue to market the units).
13. That an allocation of \$3,000.00 be set aside for unit marketing and promotion.
14. That the Shire President and Chief Executive be authorised to execute (sign and seal) Lease Documents prepared by Council's Solicitors, in accordance with the adopted Business Plan.

**Committee Recommendations.**  
**Independent Living Units Committee meeting held 31 January 2012.** (refer Attachment under Item 6.5 of this Council Meeting)

As a result of a comprehensive review of all building and operation costs by the Independent Living Units Committee the following matters were listed for consideration by the Council.

1. The entry fee of \$300,000.00 and retention fee of 20% is confirmed.  
Retention of 20% of the Entry Fee is retained and reset from 5 years to 10 years as follows: -
  - 5% Year 1.
  - 3% Year 2
  - 1.5% For each of the following 8 years.
  - Total Retention – 20%

**8.4.1 FINANCE ITEMS**  
**ITEM 8.4.1.5**  
**DAWSON STREET RETIREMENT HOUSING**  
**(Independent Living Units Stage 1)**  
**(Continued)**

2. That the Entry Fee be reviewed from time to time.  
Moved Cr Alexander, Seconded Cr Fregon Carried 9/0
3. Based on a review and update of Operating Costs the weekly operating fee for year one is \$66.00, (\$3,422.00 per annum) and subject to an annual review.  
Moved Cr Gogol, Seconded Cr Foster Carried 9/0
4. The Residents Contract and associated documentation be referred to Council Solicitors to be amended (and corrected) as necessary and as instructed by the Chief Executive Officer.  
Moved Cr Murray, Seconded Cr Fregon Carried 9/0

Following is the Committee's recommendation to Council in response to a request for a Marketing Plan.

**Voting Requirement**

Absolute Majority.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

- M20/0212 Moved Cr Gogol Seconded Cr Alexander**
- 1. That the above Marketing Plan be endorsed.**
  - 2. That general Marketing arrangements be referred to the Chief Executive Officer in consultation with the Shire President.**
  - 3. That the Shire President and Chief Executive be authorised to execute (sign and seal) Lease Documents prepared by Council Solicitors, in accordance with the approved Business Plan.**
  - 4. That an unbudgeted allocation of \$3,000.00 be set aside for marketing and promotion. (Absolute majority vote required.)**
  - 5. The entry fee of \$300,000 and retention fee of 20% as prescribed in the Residence Contract is confirmed.**

**8.4.1 FINANCE ITEMS**  
**ITEM 8.4.1.5**  
**DAWSON STREET RETIREMENT HOUSING**  
**(Independent Living Units Stage 1)**  
**(Continued)**

6. **Retention of 20% of the Entry Fee is retained and reset from 5 years to 10 years as follows:**
  - 5% Year 1;**
  - 3% Year 2;**
  - 1.5% For each of the following 8 years; and**
  - Total Retention – 20% as prescribed in the Residence Contract.**
7. **That the Entry Fee of \$300,000.00 be reviewed from time to time.**
8. **Based on a review and update of Operating Costs the weekly operating fee for year one is reset to \$66.00, (\$3,422.00 per annum) and subject to an annual review.**
9. **The Residents Contract and associated documentation be referred to Council's Solicitors to be amended (and corrected) as necessary and as instructed by the Chief Executive Officer.**

**CARRIED 7-0**



#### **8.4.1 FINANCE ITEMS (Late Item)**

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<b>SUBMISSION TO:</b>	<b>February Council Meeting 28 February 2012</b>
<b>AGENDA ITEM:</b>	<b>8.4.1.7</b>
<b>REPORT DATE:</b>	<b>23 February 2012</b>
<b>SUBJECT:</b>	<b>SWIMMING POOL – BUDGET REQUESTS</b>
<b>FILE REFERENCE:</b>	<b>RC 010 &amp; CUS 005</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Stephen Gollan</b>

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Appendix 10

#### **BACKGROUND**

Correspondence has been received from Mr Brad Miller, the Swimming Pool Manager regarding items that Brad believes would enhance the Beverley Swimming Pool.

#### **COMMENT**

The items that have been requested are : -

- Shade cover for the Western Fence (approx 200metres);
- Fully covered Playground;
- A mural painted on the plant room and front walls to enhance the entrance;
- Painting for the entire complex; and
- Hot water to the Change Rooms.

Brad has provided an estimated cost of approximately \$23,000.00 to undertake the works.

At the Electors' meeting comment was made regarding the lack of shade structures, the age of the pump and other infrastructure at the pool. Warren Wandless has also advised that the Grandstand needs replacing.

In relation to the painting of the complex this was undertaken by Programme Maintenance who has now completed their contract with the Shire and this will not be renewed. The Pool Basin was painted last season and is expected to last 5 to 7 years.

As the infrastructure at the pool is aging and in need of either repairing or replacing an inspection of the Swimming Pool Complex is recommended.



**8.4.1 FINANCE ITEMS (Late Item)**  
**ITEM 8.4.1.7**  
**SWIMMING POOL – BUDGET REQUESTS**  
**(Continued)**

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**M22/0212 Moved Cr Gogol**

**Seconded Cr Foster**

**That: -**

- 1. The Development Services Committee meets with Brad Miller at the Beverley Swimming Pool to inspect the facility; and**
- 2. An allocation be placed in the 2012 / 2013 Draft Budget for items at the pool.**

**CARRIED 7-0**

## 8.5.1 ADMINISTRATION ITEMS

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<b>SUBMISSION TO:</b>	<b>February Council Meeting 28 February 2012</b>
<b>AGENDA ITEM:</b>	<b>8.5.1.1</b>
<b>REPORT DATE:</b>	<b>23 February 2012</b>
<b>SUBJECT:</b>	<b>STRATEGIC COMMUNITY PLAN</b>
<b>FILE REFERENCE:</b>	<b>CM 003</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Stephen Gollan</b>

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### BACKGROUND

The Beverley Strategic Community Plan has been prepared as part of the Integrated Planning process now required of all Local Governments in Western Australia.

### COMMENT

On 26 August, 2010, the Minister for Local Government introduced regulations which establish new requirements for the Plan for the Future under the *Local Government Act 1995*. Under these regulations, all local governments in Western Australia will be required to have developed and adopted two key documents by 30 June 2013: A Strategic Community Plan and a Corporate Business Plan. These plans will drive the development of each local government's Annual Budget and will ultimately help local governments plan for the future of their communities.

Council held several forums to gauge the objectives, vision and aspirations of the community.

The Strategic Plan is an integral component of the overall planning for the future for local government, which will include asset management plans, workforce plans, service delivery plans, 10 year financial plans, corporate business plans, annual budgets, forward capital plans and other specific strategies / plans such as road and plant, to provide an overall projection into the future and to assess sustainability realities and to provide for bench marking provisions.

The South East Avon Regional Transition Group has received high level financial support from the Department of Local Government to undertake the majority of the above plans for the Shires of Beverley, Cunderdin, Quairading, Tammin and York.



## **8.5.1 ADMINISTRATION ITEMS**

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<b>SUBMISSION TO:</b>	<b>February Council Meeting 28 February 2012</b>
<b>AGENDA ITEM:</b>	<b>8.5.1.2</b>
<b>REPORT DATE:</b>	<b>23 February 2012</b>
<b>SUBJECT:</b>	<b>REGIONAL BUSINESS PLAN FOR THE SOUTH EAST AVON REGIONAL TRANSITION GROUP (SEARTG) – CURRENT STATE</b>
<b>FILE REFERENCE:</b>	<b>GOV 013</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Stephen Gollan</b>

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### **BACKGROUND**

The Regional Business Plan has been prepared as part of the Integrated Planning process now required of all Local Governments in Western Australia and provides details on the current state of the Regional Transition Group incorporating the Shires of Beverley, Cunderdin, Quairading, Tammin and York.

### **COMMENT**

The purpose of the Regional Business Plan is to explore the community benefits and costs of transitioning to a single local government.

The RTG Business Plan has primarily addressed local government economic and financial implications however the outcome may have local and regional economic impacts.

The Business Plan was needed to properly analyse the benefits and constraints of mergers of all or some of the RTG members.

The Business Plan will provide Councils and Communities with a clear picture of what is realistic from a financial perspective which will underpin future service delivery, viability and sustainability.

The Business Plan will be linked to Asset Plans, Forward Capital Plans, Strategic Plans and Plans for the Future for a critical overview of what is real and achievable through the structural reform processes.

The Regional Business Plan is vital to enable member councils to make an informed decision on the benefits or otherwise of any potential amalgamation.

### **OFFICER'S RECOMMENDATION**

That Council receive the Regional Business Plan – Current State.

**8.5.1 ADMINISTRATION ITEMS**  
**ITEM 8.5.1.2**  
**REGIONAL BUSINESS PLAN FOR THE SOUTH EAST AVON**  
**REGIONAL TRANSITION GROUP (SEARTG)**  
**– CURRENT STATE**  
**(Continued)**

**COUNCIL RESOLUTION**

**M24/0212 Moved Cr Foster** **Seconded Cr Fregon**  
**That Council receive the Regional Business Plan – Current State,**  
**subject to the consultants amending the population projection**  
**information in the current State Report to reflect the latest Western**  
**Australian Planning Commission Western Australia Tomorrow**  
**Population Report No. 7, 2006 to 2026 released in February 2012.**  
**CARRIED 7–0**





**8.5.2 INFORMATION BULLETIN REPORT – CHIEF EXECUTIVE OFFICER  
(Continued)**

**8.5.2.2 WALGA Asset Management and Local Road Funding  
Local Government Transport and Roads Forum 2012  
– ‘Smart Investment for the Road Ahead’**

The above Forum will be held on Friday 4 May 2012 at Burswood Entertainment Complex.

**RESOLVED that the Shire President and the Chief Executive Officer attend the Local Government Transport and Roads Forum 2012 at Burswood on 4 May 2012.**

**COUNCIL RESOLUTION**

**M27/0212 Moved Cr Murray** **Seconded Cr Foster**  
**That the Chief Executive Officer’s Information Bulletin Report, be received.**

**CARRIED 6–0**

**9. INFORMATION BULLETIN – PARTS ONE, TWO AND THREE  
– GENERAL SECTIONS**

The February 2012 Information Bulletin was provided under separate cover.

**9.1 Carbon Tax Seminar**

Crs Alexander and White indicated that they would like to attend the Carbon Tax Seminar to be held on Friday 16 March 2012 at the Quairading Town Hall from 9:30am to 12:30pm (followed by lunch) at a cost of \$25.00 per person.

**RESOLVED that Crs Jim Alexander and David White attend the Carbon Tax Seminar in Quairading on 16 March 2012.**

**COUNCIL RESOLUTION**

**M28/0212 Moved Cr Foster** **Seconded Cr Fregon**  
**That the February 2012 Information Bulletin, be received.**

**CARRIED 6–0**



## **10. TABLED CORRESPONDENCE**

- AVONDALE FARM PROJECT ASSOCIATION
  - Report dated 16 February 2012
- HON JAMES SPIGELMAN AC QC – Chair Constitutional Recognition of Local Government
  - Final Report – December 2011
- LINQAGE INTERNATIONAL
  - Wheatbelt Heritage Rail Project – York Strategy and Business Plan
- WALGA
  - Report on Local Government Road Assets and Expenditure 2009/10
- DEPARTMENT OF LOCAL GOVERNMENT
  - Integrated Planning and Reporting Advisory Standard
- FESA
  - 24 Seven Magazine
- WA COUNTRY HEALTH SERVICE
  - The Country Link Magazine
- LOCAL GOVERNMENT MANAGERS AUSTRALIA WA
  - Nomination Process for Finance Awards 2012
  - Finance Professionals Conference 15-17 February 2012
  - Statewide Magazine
  - Induction to Local Government Seminar Dates
- WESTERN AUSTRALIAN LAND INFORMATION SYSTEM (WALIS)
  - WALIS News
- DEPARTMENT OF SPORT AND RECREATION
  - Aquatic Recreation Australia Magazine
- AUSTRALIAN AUTOMOBILE ASSOCIATION
  - Australian Road Assessment Program

## **11. OTHER BUSINESS**

### **11.1 MEETINGS**

Council agreed to hold the following meetings: -

#### **Recreation Ground Committee Meeting**

- Wednesday **14 March 2012** commencing at 2pm.

**11. OTHER BUSINESS**  
**ITEM 11.1**  
**MEETINGS**  
**(Continued)**

**Development Services Committee Meeting**

An inspection of the pool prior to the end of the season, when the pool will be closed.

- Tuesday **27 March 2012** commencing at 11am  
DSC Committee members to carry out an inspection of the Beverley Swimming Pool facilities in regard to items for consideration for inclusion in an allocation in the 2012/13 draft budget. (Refer Item 8.4.1.7 Motion: M22/0212 of today's Council Meeting.)
- Tuesday **10 April 2012** commencing at 2pm  
Development Services Committee Meeting

**Audit and Administration Committee Meeting**

- Friday **23 March 2012** commencing at 2pm  
(To discuss Budget Review)

**12. CLOSURE**

There being no further business the meeting closed at 5:05pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date

## **APPENDIX LIST**

### **28 FEBRUARY 2012**

		<b>Commencement Page of Appendix Item</b>
Appendix 1	Item 6.2 – Minutes of the Recreation Ground Committee Meeting held on 16 January 2012	1
Appendix 2	Item 6.3 – Minutes of the Town Entry Statement Committee Meeting held on 16 January 2012	5
Appendix 3	Item 6.4 – Minutes of the Development Services Committee Meeting held on 16 January 2012	7
Appendix 4	Item 6.5 – Minutes of the Independent Living Units Committee Meeting held on 31 January 2012	13
Appendix 5	Item 6.6 – Minutes of the Annual Electors' Meeting held on 7 February 2012	17
Appendix 6	Item 6.7 – Minutes of the Plant and Works Committee Meeting held on 14 February 2012	25
Appendix 7	Item 6.8 – Minutes of the Recreation Ground Committee Meeting held on 15 February 2012	29
Appendix 8	Item 6.9 – Minutes of the Development Services Committee Meeting held on 21 February 2012	33
Appendix 9	Item 8.4.1.1 – Schedule of Accounts for the months of December 2011 and January 2012	37
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Appendix 11	Item 8.5.1.3 – Westdale Road Intersection with Great Southern Highway – Land Requirement	56

**MINUTES OF THE RECREATION GROUND COMMITTEE MEETING HELD IN  
THE COUNCIL CHAMBERS ON MONDAY 16 JANUARY 2012**

**1. MEETING COMMENCEMENT**

The Chairperson declared the meeting opened at 10:30am.

**2. ATTENDANCE**

Cr DJ Ridgway	Chairperson
Cr JD Alexander	
Cr BM Foster	
Cr KM Murray	
Cr LC Shaw	
Mr SP Gollan	Acting Chief Executive Officer
Mr DE Vaughan	Acting Deputy Chief Executive Officer

**APOLOGIES**

Cr VK Fregon (Observer)  
Cr P Gogol (Observer)

**OBSERVERS**

Cr CJ Pepper  
Cr DC White

**GUESTS**

Mr Brian Adcroft	Architect
Mr Graham McDonald	Electrical Engineer

**3. CONFIRMATION OF PREVIOUS MINUTES – 1 December 2011**

***MRG01/0112***

***Moved Cr Foster***

***Second Cr Shaw***

***That the Minutes of the Recreation Ground Committee meeting held in the Council Chambers on Thursday 1 December 2011, be confirmed.***

***CARRIED 5/0***

**BUSINESS ARISING**

**Repairs to Recreation Ground Pavilion**

The Architect reported that the builders had commenced work on the repairs to the pavilion on the 15 January 2012.

Following a site inspection by the Architect and staff, it was established that work is well advanced and it is expected that the roof plumbers will be called in by the Builder within the next week or so.

4. **GENERAL BUSINESS**

**PROPOSED COMMUNITY FACILITIES AND RECREATION AREA**

The Architect and Electrical Engineer tabled a site plan, floor plan and elevations, roof plan, ceiling plan, floor finishes, trial pits and existing services, demolition plan, sections, and finishes schedule.

**Boundary Adjustments and Rationalisation of the Overall Recreation Site**

The Engineer tabled drawings prepared by Scanlan Surveys Pty Ltd depicting proposed subdivision and boundary locations for the overall development site, oval, and recreation areas.

Mr McDonald explained that the revised plan for subdivision had been prepared primarily to address the requirement for a power supply for the new facilities and to minimise the cost of relocating power to other existing buildings. Only one metered power supply will be provided for each new Lot created through the proposed amalgamation and subdivision of the area. In addition to being necessary to simplify supply of power to existing structures and the proposed building the boundary configuration will achieve substantial savings for power connections. Committee did not support closure of George Street and incorporating this land into the recreation area.

**Members discussed the proposed Lot layout in detail and agreed with the rationale and concept. It was also agreed that Mr McDonald will meet with the Surveyors to provide detailed instructions in regard to this matter.**

**Additionally it was agreed that Council would request a meeting with the Hon Brendon Grylls MLA to seek his assistance in the issue of a Management Order in Council's favour for Reserve 4790 (the oval and the proposed building development area). Other action to be taken in regard to the proposed land rationalisation is to claim confirmation from the Beverley Tennis Club of their willingness to establish a power supply and to request the Beverley Bowling Club to proceed with the amalgamation of the land on which the Club is located into one Lot.**

Ownership status of the Third Bowling Rink is to be clarified.

**The Committee agreed that the Electrical Engineer draft motions for Council to consider for the Management Order matters relating to site subdivision and proposed meeting with the Honourable Minister.**

**The Architect requested details of the drainage plan and it was agreed this would be provided by the Works Supervisor.**

**The zoning of the various proposed Lots will require consideration and a resolution of Council. It was agreed that this matter can be attended to at a later date.**

**Building Project and Sketches** (tabled)

The Architect explained the sketches and plans which were tabled at the meeting, responding to questions and points requiring clarification by Committee Members.

- Existing Playground Equipment  
To be removed by Council and subject to inspection and an assessment for safety possibly relocated to Avon Park. The Architect will send details of new Playground Equipment for the proposed building project to Members for consideration and discussion.
- Tree Removal  
Six trees depicted on the Architect's plan as being within the Building Envelope are to be removed by the Council.
- Building Layout  
The Architect will modify the sketches as follows: -
  - A passageway to provide direct access to the oval by visitors to the change room;
  - Modified storage areas;
  - Standardize the width of main corridors;
  - Modify the First Aid area; and
  - Modify multifunction room.

At a later date the Committee will consider and advise the Architect in regard to: -

- A key system to control access to the main building and various areas within the building;
- "Hold Open" door closes; and
- Internal layout for the kitchen area (based on stainless steel fittings).

5. **NEXT MEETING**

Wednesday 15 February 2012, commencing at 10:00am.

6. **CLOSURE**

There being no further business, the Chairperson closed the meeting at 12:25pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date





**5. CLOSURE:**

The meeting closed at 6:40pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

*Presiding Member*

*Date*

**MINUTES OF THE DEVELOPMENT SERVICES COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBERS ON MONDAY 16 JANUARY 2012**

**1. MEETING COMMENCEMENT**

The Chairperson declared the meeting opened at 2:00pm.

**2. ATTENDANCE AND APOLOGIES**

Attendance

Cr DJ Ridgway	Chairperson
Cr BM Foster	
Cr VK Fregon	
Cr CJ Pepper	
Mr SP Gollan	Acting Chief Executive Officer
Mr DE Vaughan	Acting Deputy Chief Executive Officer

Apologies

Cr P Gogol (Observer)

Observer

Cr KM Murray (from 3:30pm)

**ELECTION OF CHAIRPERSON**

Cr Belinda Foster nominated Cr Dee Ridgway to be Chairperson of the Development Services Committee for the ensuing 2 years. Cr Ridgway advised she would accept this position.

**MDS02/0112 Moved Cr Foster** **Second Cr Fregon**  
**That Cr DJ Ridgway be elected as Chairperson of the Development**  
**Services Committee for the ensuing 2 years.**

**CARRIED 4/0**

**3. CONFIRMATION OF PREVIOUS MINUTES – WEDNESDAY 10  
AUGUST 2011**

**MDS01/0112 Moved Cr Foster** **Second Cr Fregon**  
**That the Minutes of the Development Services Committee Meeting held**  
**in the Council Chambers on Wednesday 10 August 2011, as printed, be**  
**confirmed.**

**CARRIED 4/0**

Page 1 of 6

***BUSINESS ARISING***

***BEVERLEY CARAVAN PARK – UPDATE AND PROGRESS REPORT***

The Acting Chief Executive Officer briefed Council on completion of the Ablution Block and feedback from the Caretaker about suggestions for minor improvements to the area.

Prior to the meeting some Councillors inspected the site and reported their findings to the Committee. Overall it was considered that a high standard is being maintained. The upkeep of one of the caravans will be investigated by the Acting Chief Executive Officer.

Members discussed a Report dated June 28, 2009, dealing with an overall proposal for the Park.

**It was agreed that this proposal would form the basis of ongoing discussion. In particular the sketch (attached) which depicts a parking plan for larger vans and “Fifth Wheelers” is considered an important aspect for future development and enhancement of the Caravan Park area. It was however agreed that the current concept plan requires modification to avoid the need to relocate power poles. It was also noted that a loading ramp would require removal and an old privately owned road grader to be relocated elsewhere. It is proposed the plan be referred to an appropriate Designer for drafting and then referred back to the Committee for further discussion.**

**The Committee agreed to invite the Caretaker to the next meeting.**

**It was also agreed that a cost to provide paving to the clothesline and a hardstand ramp from the Campers Area to the Ablution Block would be obtained.**

***Beverley Garden Club – Garden Planting (area between the Park and the Campers Kitchen)***

Further discussions to be held with the Club on this matter.

***Advertising***

Agreed a letter be forwarded to the Beverley Community & Development Association (Tourist Bureau) to follow up previous discussions and undertaking to promote and advertise the Beverley Caravan Park. Use of other caravan park promotional publications will also be explored.

**WALK TRAIL**

The Acting Chief Executive Officer provided a progress report as follows:

- A letter of support from CRANA Aboriginal Corporation Inc, which was in response to the earlier meeting with CRANA representatives and an advertisement in The Beverley Blarney.
- A letter of support from Mr Rodney Boyle, which made some suggestions to be considered during the design of the Walk Trail area.
- Advice of an exchange of correspondence with Mr Tom Perrigo, from National Trust, who has offered to assist with an Application for a grant for this work.

The Shire President, Cr Dee Ridgway offered to follow this matter up with Mr Perrigo. A copy of the Beverley Townscape Plan 1997 which also refers to the Walk Trail will be given to Mr Perrigo.

- Mr Barry Mackie who is actively engaged in seeking a grant for this Project has been briefed on this matter.
- The Works Supervisor and Mr Mitch Henry from CRANA have scheduled to walk the Trail during the next week and the Works Supervisor will estimate the cost of the Project at that time.

**4. GENERAL BUSINESS**

**4.1 COMMUNITY EVENTS SIGNAGE**

Staff will investigate this matter further and report to a future Committee meeting.

**4.2 HUNT ROAD/VINCENT STREET INTERSECTION**

The Acting Chief Executive Officer will refer this matter to the Works Supervisor with a view to obtaining professional advice from a Traffic Engineer through Main Roads WA. Information will also be obtained on placing Directional Signage (stack signs) from Main Roads WA.

**4.3**                    **VINCENT STREET - BANNERS**

A discussion ensued on provision of new Street Banners which will incorporate use of the Shire Crest and local promotional photos. This matter will be listed for discussion at a future meeting.

*It was agreed to endorse reinstatement of the eastern banner pole and refer this matter to Council for a decision.*

**4.4**                    **AVON PARK**

*Agreed that this matter be listed for a more detailed discussion at a future meeting and that a preliminary plan with design concepts would be progressively developed to undertake community consultation.*

The Committee has yet to determine if the design concepts will embrace Apex Park or if the work will be confined to Avon Park.

**4.5**                    **SENIORS' LUNCH**

The success of the last Seniors' Lunch, which is currently conducted every two years, was noted. The workload for the Councillor representatives has become onerous and future budgets will make provision for internal assistance to be provided by staff.

**4.6**                    **CHRISTMAS STREET PARTY**

Based on experience from some years ago the level of support for this activity was very low, however the matter will be listed on the next agenda for final discussion.

**4.7**                    **BEVERLEY RETIREMENT VILLAGE**

The Committee requested staff to research the background and history of this facility and report to a future meeting.

**4.8**                    **VISITOR CENTRE FEASIBILITY STUDY**

This matter was deferred depending completion of the Council's Strategic Plan and further Committee discussion.

**4.9**                    **AMENITIES BUILDING (Recreation Oval)**

The Acting Chief Executive Officer advised the Committee of the works which have commenced on this building.

It is expected the roof will be replaced within the next week or so and internal work commenced around the same time. Council's Architect, Mr Brian Adcroft, is overseeing the Project.

**4.10**                    **BEVERLEY BMX TRACK**

The Committee considered a letter from Mr Mick Hayman advising of a proposal to update and improve the Track to a standard more comparable to other Tracks in the Wheatbelt area. Mr Hayman advises of the availability of machinery and equipment (donated) and operators' time to undertake this upgrading. Approval of the Project and assistance is being sought from Council.

**The Committee agreed that in principle the proposal is supported.**

**That Mr Hayman be requested to furnish Council with an overall plan of the proposed work.**

**That the provision of material and equipment be referred to the Works Supervisor for an estimate of costs and advice of a budget allocation for this work.**

**That the matter be referred to Council for consideration.**

**4.11**                    **BEVERLEY LESSER HALL - CEILING**

The Acting Chief Executive Officer advised that repairs to the Lesser Hall ceiling is being progressed and costs are being obtained. An early indication of costs is about \$50,000 (subject to obtaining written quotes).

**The Committee agreed that this work should be scheduled following the Easter Art Exhibition.**

**5.**                      **NEXT MEETING**

The next meeting of the Committee will be held on Tuesday 21 February 2012, commencing at 2:00pm.

**6. CLOSURE**

There being no further business the Chairperson declared the meeting closed at 4:50pm.

I hereby certify these Minutes as being confirmed in accordance with Section 522 of the Local Government Act 1995.

*Presiding Member*

*Date*

Shire of Beverley

**MINUTES**

**INDEPENDENT LIVING UNITS COMMITTEE MEETING  
HELD ON TUESDAY 31 JANUARY 2012  
IN THE COUNCIL CHAMBERS**

**1. MEETING COMMENCEMENT**

The Chairperson declared the meeting open at 9:08am.

**2. ATTENDANCE AND APOLOGIES**

Attendance

Cr DJ Ridgway	Shire President (Chairperson)
Cr CJ Pepper	Deputy Shire President
Cr BM Foster	
Cr JD Alexander	
Cr KM Murray	
Cr P Gogol	
Cr LC Shaw	
Cr VK Fregon	
Cr DC White	
Mr SP Gollan	Chief Executive Officer
Mr DE Vaughan	Acting Deputy Chief Executive Officer
Mr D Carbone	Dominic Carbone & Associates

Apologies

Nil.

**3. DECLARATION OF INTERESTS**

Nil.



4. **CONFIRMATION OF MINUTES OF MEETING  
HELD ON FRIDAY 4 NOVEMBER 2011**

MILU1/0112 Moved Cr Foster, Seconded Cr Murray  
That the Minutes of the Independent Living Units Committee  
Meeting held in the Council Chambers on Friday 4 November  
2011, as printed, be confirmed.

CARRIED 9/0

5. **REPORTS, MATTERS ARISING (AND UPDATE)**

• **Business Plan – Residence Contract & Rules**

**1. Profit Sharing and Service Costs**

Mr Dominic Carbone reviewed the unit costs for the Business Plan to take account of the change from four units to two units, and provided a presentation to the Committee on the following matters:-

- A. Operating Revenue and Expenditure;
- B. Weekly Service Fees; and
- C. Refund Entitlements (profit sharing).

Following detailed modelling and discussions **it was agreed:-**

MILU2/0112 Moved Cr Alexander Seconded Cr Fregon

1. The entry fee of \$300,000 and retention fee of 20% is confirmed.  
Retention of 20% of the Entry Fee is retained and reset from 5 years to 10 years as follows : -  
5% Year One.  
3% Year Two.  
1.5% for each of the following 8 years.  
Total Retention – 20%.

2. That the Entry Fee be reviewed from time to time.

CARRIED 9/0

MILU4/0112 Moved Cr Gogol Seconded Cr Foster  
Based on a review and update of Operating Costs the weekly  
operating fee for year one is \$66.00, (\$3,422.00 per annum) and  
subject to an annual review.

CARRIED 9/0

MILU5/0112 Moved Cr Murray

Seconded Cr Fregon

The Resident's Contract and associated documentation be referred to Council's Solicitors to be amended (and corrected) as necessary and as instructed by the Chief Executive Officer.

CARRIED 9/0

- **Architectural Services and Project Timeframe**

An update and report was received and tabled from the Architect Coniglio Ainsworth. (refer attachment)

Members discussed the report, noting the project is progressing without any significant cost variations.

Inclement weather has caused a delay to the completion programme by about 4 weeks.

- **Site Visit**

Committee members visited the site and inspected both units.

- **Landscaping**

Council staff are liaising with the Builder on the timing of installing conduits for reticulation and to gain access to the site to install systems. Based on an external quote, to design and supervise the installation, it is expected to result in considerable savings by undertaking this work through staff.

- **Marketing**

Following general discussion, **it was agreed:-**

**That the Chief Executive Officer will present a report dealing with marketing of the units to the next meeting of Council.**

6. **CLOSURE**

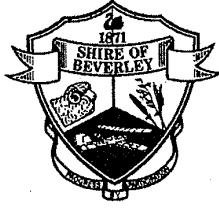
There being no further business, the meeting was closed at 11:40am.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member	Date
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APP. 4 PAGE 3/3



**MINUTES OF THE ANNUAL ELECTORS' MEETING  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011  
HELD IN THE TOWN HALL, BEVERLEY  
ON TUESDAY 7 FEBRUARY 2012**

**1. COMMENCEMENT OF MEETING**

The President, Cr Ridgway, declared the meeting opened at 7:10pm.

The Shire President introduced Councillors and Staff.

**2. ATTENDANCE**

Cr DJ Ridgway (President), Cr CJ Pepper (Deputy President),  
Cr JD Alexander, Cr VK Fregon, BM Foster, Cr P Gogol,  
Cr KM Murray, Cr LC Shaw, Cr DC White, S Gollan, D Vaughan,  
S Vincent, B Hall, B Vivian, L Willington, P Pepper, G Petchell,  
J Rayner, M Whitney, P MacTaggart, G Edwards, E Overington,  
M Anderson, H Anderson, T Buckland, C Luk, R Williamson,  
S Collins.

**APOLOGIES**

Mr M Vivian

**3. CONFIRMATION OF MINUTES**

**MAE1/0212**

**Moved T Buckland**

**Seconded G Petchell**

**That the Minutes of the Annual Electors Meeting for the Financial  
Year Ended 30 June 2009, held in the Beverley Town Hall on  
Tuesday 8 February 2011, as printed be confirmed.**

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING**

Nil.

### **4. 2010/2011 ANNUAL REPORT**

**MAE2/0212**

**Moved B Hall**

**That the Annual report for the Financial Year ended 30 June 2011,  
be received.**

**Seconded T Buckland**

**CARRIED UNANIMOUSLY**

### **5. GENERAL BUSINESS**

#### **Regional Transition Group/Structural Reform**

The Shire President referred to the public briefing that preceded tonight's Electors' meeting and repeated the following information: -

##### *Process to Move Forward*

The 5 member Councils agree in principal to place a submission forward agreeing to merge.

This is then forwarded to the Western Australia Local Government Advisory Board to carry out an Independent Assessment of the proposed merger. (This would include a number of public meetings.)

The Western Australia Local Government Advisory Board will then make a recommendation to the Minister of Local Government.

The Advisory Board may recommend that a Poll take place to finalise a position. The ratepayers can also request the Minister to call a Poll.

The Shire President Cr Dee Ridgway delivered a brief update on the following events: -

#### **Chief Executive Officer - Retirement of Mr KL Byers**

Keith Byers retired after 28 years of service to the Shire as CEO and Council has appointed Stephen Gollan as our new Chief Executive Officer.

Following the Local Government elections Council gained two new Shire Councillors, Cr Vicky Fregon and Cr David White.

## **Planning**

- Local Strategic Plan – fed into Strategic Community Plan
- Strategic Community Plan (refer attachment)  
– included in RTG Business Plan Future
- Local Planning Strategy Review (currently in draft) to inform update of Town Planning Scheme

## **Structural Reform – South East Avon Regional Transition Group (RTG)**

- Current State Business Plan
  - A *draft Regional Business Plan - Current State* document was available at the meeting. Council intends to have the final Business Plan document ready for distribution to the community next month.
- Community Strategic Plan
- Service Delivery Plans
- Future State Business Plan

## **Integrated Financial Planning**

(A Department of Local Government requirement)

- Asset Management Plans
- Forward Capital Works Plans
- 10 Year Financial Plan
- Corporate Plan/Community Strategic Plan – budgeting

## **Community Emergency Services Manager**

Justin Corrigan has taken up a shared two year appointment with the Shire of York and the Shire of Beverley as our CESM.

## **Independent Living Units (ILUs)**

- Almost completed
- Active advertising to commence soon
- Council proposes to hold an Open Day

### **Recreation Project**

- Repairs almost complete
- New Works
- Finalizing plans to commence working drawings
- Seeking confirmation of Regional CLGF

### **Beverley Caravan Park**

- Installation completed of new Ablution Block, Campers' Kitchen and an RV Dump Site
- Favourable Reports/word of mouth/increasing usage
- Propose to develop a plan for northern end for large RV vehicles
- Garden Club have offered assistance with a future garden plan

### **Meals on Wheels in Beverley - Celebrated 30<sup>th</sup> Anniversary**

Meals on Wheels celebrated their 30<sup>th</sup> Anniversary of delivering meals in Beverley.

### **Town Entry Statement Project**

Entry Statement Concepts have been received and are currently being assessed for a Town Entry Statement for Beverley.

### **Light Industrial Land Development**

Finalization of the Town Planning Scheme Amendments have been processed by the former Shire Planner and are currently being handed over to Council's Shire Planner for completion.

### **Walk Trails – Shire of Beverley Project**

Council has reactivated the Walk Trials Plan project, prepared in the late 90's by the Shire, and this project is currently being processed for the Townscape Plan and in liaison with the CRANA group, the National Trust and Council is seeking a grant through the February/March round of funding.

### **Avondale Discovery Farm**

Council is now liaising with the National Trust in regard to the running of this tourism facility and seeking funding through Royalties for Regions.

### **Aged Care Plan**

The Shire has employed a consultant to provide a planning framework for aged care services, facilities and older persons housing, especially rental, for the next 15 years.

### **Annual Road Inspections**

Thanks for the responses received in relation to various road issues which will be looked at as part of the 10 Year Road Programme Review. Council will be carrying out the annual road inspections later this week.

### **Shire Appreciation**

The Shire President expressed her appreciation to Councillors and Staff for their time and work undertaken on behalf of our community.

The Shire President thanked residents for attending tonight.

The Shire President, ask residents whether anyone had any questions of Council.

### **Swimming Pool – Shade Cloth & Pump**

#### *Shade Cloth*

An enquiry as to what is going on in regard to the inadequacy of shade at the Beverley Swimming Pool. The swimming club were of the understanding that one side was to be shaded. The western side has been pulled down.

There was comment that the Swimming Club may be able to assist with some financial support, and if this is the case the President asked that if the Swimming Club could forward this information to Council for their information and consideration.

*Pump*

There is concern in regard to the aging pump at the swimming pool.

Response:

It is believed the Swimming Pool Manager will be putting in a submission for budget deliberations in regard to requirements at the Swimming Pool.

**Recreation Ground's Playground**

There is also concern in regard to inadequate shade for the playground at the Amenities Building at the Recreation Grounds.

Response:

The President advised that this would be taken into consideration as part of the upgrading of the Recreation Ground facilities.

**Appointment of Swimming Pool Manager**

Mr Luk congratulated Council on the appointment of the new Swimming Pool Manager and commented that he is doing a very good job and in particular the way the pool was run on Australia Day.

**Avon River – Further Dredging/Clean Out**

It has been suggested that the Avon River on the northern side of the bridge requires cleaning, similarly to the works Council has carried out on the river pool end (southern end).

Response:

The President advised that one of the Councillors had also made a suggestion in this regard.

The President asked if tonight's comments could be put in writing to Council for their consideration.

**Vincent Street – Upgraded road works on the eastern side of the Bridge**

An enquiry as to when Vincent Street from the bridge to Brooking Street will be upgraded.



**Response:**

The Works Supervisor advised that patching and re-sealing would take place next financial year, which will include the second coat on the works completed this year.

**General Enquiries**

The Chief Executive Officer advised that if anyone had any queries they just needed to ring the administration office to arrange an appointment to discuss any issues.

**Expression of Appreciation**

**MAE3/0212**

**Moved M Whitney**

**Seconded G Petchell**

I want to move a vote of thanks in appreciation to the Shire and the Councillors for all the work they do and the time they put in for our benefit with very little reward. I especially want to thank Shire President, Dee, for all her time and work in relation to the possible merger. We could not have a better person at this time to represent Beverley and to pursue what is best for Beverley. Finally to the new Chief Executive Officer, Steve Congratulations on becoming our new CEO.

**CARRIED UNANIMOUSLY  
BY APPLAUSE**

**6. MEETING CLOSURE**

There being no further business the meeting closed at 8:40pm.

The Shire President invited attendees to join Councillors for supper.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date



5. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING  
HELD WEDNESDAY 7 OCTOBER 2011**

**MPW2/0212 Moved Cr Foster** **Seconded Cr Gogol**  
**That the Minutes of the Plant and Works Committee Meeting held**  
**on Wednesday 7 October 2011, as printed, be confirmed.**  
**CARRIED 5/0**

6. **REPORTS, MATTERS ARISING (AND UPDATE)**

**Edison Mill Road**

**The Committee agreed that Traffic Counters be placed on Edison Mill Road and also on Vincent Street.**

7. **OTHER BUSINESS**

**Tender – Tandem Drive Tip Truck**

The Works Supervisor advised that Tenders closed on Tuesday 7 February 2012 for the supply and delivery to Beverley of a Tandem Drive Tip Truck. Seven submissions were received.

The meeting discussed the prices received and whether an inspection was required to visit the truck dealers.

The meeting agreed that no inspection was warranted and suggested that the tender supplied from Great Southern Isuzu for the Isuzu FVZ 1400 be the preferred vehicle.

**3 Tonne Truck**

The Works Supervisor advised that submissions for the supply of a 3 tonne truck closed on Tuesday 7 February 2012. Six submissions were received.

The committee after reviewing the submission consider the Isuzu NPR 300 would be the preferred vehicle.

**MPW3/0212 Moved Cr Foster** **Seconded Cr Murray**  
**That it be recommended to Council, that Council purchase the two**  
**trucks from Great Southern Isuzu being:**  
**Isuzu NPR 300 at a changeover cost of \$36,272.00 excluding GST**  
**Isuzu FVZ 1400 at a changeover cost of \$96,908.00 excluding GST**  
**CARRIED 5/0**

The meeting also discussed purchasing a lifting device for the Isuzu NPR 300 truck.

**The meeting agreed the Works Supervisor obtain quotes for the cost of a Lifting device.**

#### **Vincent Street Master Plan**

**The Committee agreed that a Vincent Street Master Plan should be developed, to assist in the upgrading of Vincent Street.**

#### **Yenyenning Lakes**

The Committee discussed entry into Yenyenning Lakes

**It was agreed to obtain a map of the area to enable the Committee to discuss this matter further at a future meeting.**

#### **Community Road Requests**

Council received 10 comments from ratepayer regarding roads and Town Street within the shire. Discussions were then held in relation to the comments received.

#### **Road Program 2012/13 & 2013/14**

Prior to leaving for the Road Inspection the committee familiarised themselves with the 2012/2013 and 2013/2014 road programs.

The meeting withdrew from the Council Chambers to carry out the Road Inspection at 9:30am and returned to the Council Chambers at 3:00pm.

#### **State Road Funding – Commodity Route Supplementary Funding**

**It was agreed that Corberding Road be listed for State Road Funding.**

#### **8. NEXT MEETING**

To be advised.

9. **CLOSURE**

There being no further business the Chairman declared the meeting closed at 3:25pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member	Date
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5. **REPORTS, MATTERS ARISING (AND UPDATE)**

**Boundary Adjustments and Rationalisation of the Overall Recreation Site**

The Chief Executive Officer provided updates in regard to: -

A proposed meeting to be held with Hon Brendon Grylls MLA in regards to a proposed land swap for Reserve 4790.

The Beverley Tennis Club's willingness to establish a single power supply to the club.

Arranging a meeting with the Beverley Bowling Club in relation to the amalgamation of the land on which the Club is located into one lot.

**It was agreed that a meeting be arranged with the Beverley Bowling Club to discuss the amalgamation of the land on which the Club is located into one lot.**

6. **OTHER BUSINESS**

Mr Brian Adcroft tabled a number of working drawings for discussion. The following comments were made.

Remove Access Road from behind building.

Remove Passage from Visitors Changeroom between Store 1 and 2.

Enlarge Store 2

Place a door from Trainers Room into Store 2. Door to be larger.

Remove the requirement to have enclosed cubicles from floor to ceiling and constructed in brick.

Add light weight partitions into shower designs

**Kitchen**

Lockable cupboards over bench above Wash Hand Basin.

**Store 3**

Delete Passage doors.

**Parking Area**

Provide a Parking Area for access to Bar and Kitchen.

**Sewer Connection**

Sewer connection will be from Forrest Street.

### **Hot Water Systems**

To be run from a Gas Storage Tank.

May need to upgrade Water and Fire Services due to lack of water pressure.

Place the Fire Hydrant in the Trainers Room.

### **Power Points and Lighting**

Arrange an appointment to discuss with Graham McDonald.

### **Tender Requirements**

Discussion was held in regards to the process of calling tenders and whether under the Local Government Act we are able to:-

- a) Call public expressions of interest and short list tenderers based on pre-agreed criteria.
- b) Require a compulsory site visit as part of the tender process.
- c) Offer a preference for local content and if applicable the range of what should be considered 'local' and the method of applying 'local' preferences to the tender.

**It was agreed that further information be sought and provided back to the next meeting.**

## **7. NEXT MEETING**

Wednesday 14 March 2012. Commencing at 10:00am

## **8. CLOSURE**

There being no further business the Chairperson declared the meeting closed at 12:10pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member	Date
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**MINUTES OF THE DEVELOPMENT SERVICES COMMITTEE MEETING HELD  
IN THE COUNCIL CHAMBERS ON WEDNESDAY 21 FEBRUARY 2012**

**1. MEETING COMMENCEMENT**

The Chairperson declared the meeting opened at 2:05pm.

**2. ATTENDANCE AND APOLOGIES**

Attendance

Cr DJ Ridgway	Chairperson
Cr CJ Pepper	
Cr VK Fregon	
Mr SP Gollan	Chief Executive Officer
Mr DE Vaughan Officer	Acting Deputy Chief Executive

Apologies

Nil.

Observer

Cr P Gogol (from 3:40pm)

**3. DECLARATION OF INTERESTS**

Nil.

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING  
HELD ON MONDAY 16 JANUARY 2012**

**MDS01/0212 Moved Cr Fregon**

**Second Cr Pepper**

**That the Minutes of the Development Services Committee Meeting held in the Council Chambers on Monday 16 January 2012, as printed, be confirmed.**

**CARRIED 3/0**

**5. REPORTS, MATTERS ARISING (AND UPDATE)**

**5.1 Street Christmas Party**

The Committee agreed to take no further action on this matter.

**5.2 Beverley Caravan Park**

Janet Baldwin, the Caravan Park Caretaker, was invited to the Committee meeting for general discussion on the Park operations.

The Committee noted and discussed the following: -

- A copy of customer feedback showing very positive comments from tenants.
- The new ablution block is very popular and will be improved with addition of shelving in the change rooms and laundry. Staff to investigate.
- The Campers Kitchen is equipped and operational. The caretaker has added some utensils and crockery to the kitchen. Staff to investigate an enclosed cupboard for the kitchen.
- Agreed the limit of 3 months maximum stay for tenants be applied.
- Agreed staff will prepare a Job description for the Caretaker and display rules for tenants to ensure each van is kept clean and tidy.
- Promotion of the Caravan Park and printing a "flyer" to attract tourists to be followed up.
- Discussions to be held with the Garden Club about planting and landscaping.
- Investigate another power supply to the Caretakers van.

The Committee thanked the Caretaker for her management and upkeep of the park.

**5.3 Walk Trails**

Discussion ensued about the status of preliminary work on the 1999 Walk Trail plan.

The Shire President has provided additional information to Mr Tom Perrigo who is assisting the Council with an application for funding for this project.

**5. REPORTS, MATTERS ARISING (AND UPDATE)**

**5.3 Walk Trails  
(Continued)**

Staff have walked the area and consulted with Indigenous representatives.

Costing has not as yet been developed.

Mr Barry Mackie to be kept informed on the project.

The timing of the project is to be reviewed, noting the next round of Grants close in March 2012.

It is intended to liaise with the National Trust for advice and assistance on budget and funding matters for the project.

**5.4 Hunt Road Intersection**

We are awaiting traffic counts prior to following this matter up.

**5.5 Avon Park**

This matter deferred to a future meeting and development of an overall plan.

**5.6 Hunt Road Retirement Village**

The background to this facility is being researched and will be considered in association with the anticipated study being undertaken by Global Care.

**6. OTHER MATTERS**

**6.1 Platform Theatre**

Agreed that staff will investigate and a grant for toilets at this site with the Lotteries Commission.

**6.2 Main Street Banners**

Awaiting photos for display and production of street banners.

Council is yet to consider replacement of one banner pole in the lower Vincent Street area.

**6. OTHER MATTERS  
(Continued)**

**6.3 Doctor's Surgery - Painting**

The CEO advised Committee that an order has been issued for painting the surgery.

**7. NEXT MEETING**

The next meeting of the Committee will be held on Tuesday 10 April 2012, commencing at 2:00pm.

**8. CLOSURE**

There being no further business the Chairperson declared the meeting closed at 3:55pm.

I hereby certify these Minutes as being confirmed in accordance with Section 522 of the Local Government Act 1995.

*Presiding Member*

*Date*

CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq		08/12/2011	AGEST - AUST GVT EMP	SUPER CONTRIB: FE 07 DEC 11	0.00	
Liability Chq		08/12/2011	CBUS	SUPER CONTRIB: FE 07 DEC 11	0.00	
Liability Chq		08/12/2011	COLONIAL FIRST STATE	SUPER CONTRIB: FE 07 DEC 11	0.00	
Liability Chq		08/12/2011	COLONIAL FIRST STATE	SUPER CONTRIB: FE 07 DEC 11	0.00	
Liability Chq		08/12/2011	CSRF - CATHOLIC SUPER	SUPER CONTRIB: FE 07 DEC 11	0.00	
Liability Chq		08/12/2011	ING - LEONHARDT Scott	SUPER CONTRIB: FE 07 DEC 11	0.00	
Liability Chq		08/12/2011	SHIRE OF BEVERLEY	2011-12 DEC SAL DEDUCTIONS (07 DEC): RATES	0.00	
Liability Chq		08/12/2011	WALGSP - SUPER	SUPER CONTRIB: FE 07 DEC 11	0.00	0.00
EFT Pymt		09/12/2011	AGEST - AUST GVT EMP	SUPER CONTRIB: FE 23 NOV & 07 DEC 2011	-378.00	
EFT Pymt		09/12/2011	AITS	FUEL TAX CREDIT: OCT 11	-204.60	
EFT Pymt		09/12/2011	ARROW BRONZE	4 x NICHE WAL VASES	-236.28	
EFT Pymt		09/12/2011	AVON WASTE	1240 BIN COLLECTS FE 21 OCT 11 - @ \$1.66 per BIN, GST INC & REC)	-2,196.02	
EFT Pymt		09/12/2011	BDH - BEV DOME HIRE	7,000 L DIESEL & 2,130 L ULP	-13,020.12	
EFT Pymt		09/12/2011	BEHMARLEI P/L	ASS 1112 - REFUND	-154.52	
EFT Pymt		09/12/2011	BEV COUNTRY KITCHEN	FIRE - OAKDALE RD 03 DEC 11: REFRESHMENTS	-225.00	
EFT Pymt		09/12/2011	BEV FARM SERVICES	RTR - HAMERSLEY ST: STEEL POSTS	-143.66	
EFT Pymt		09/12/2011	BEV GAS & PLUMBING	MEMORIAL PARK & 5 SHORT ST: HAND BASIN & TOILET	-2,216.27	

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CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		09/12/2011	BEV NEWS - Barry & Paul NOV 2011 ACCOUNT		-95.70	
EFT Pymt		09/12/2011	BOC LIMITED	NOV 2011: CYLINDER RENTAL	-60.74	
EFT Pymt		09/12/2011	BOULTON Kim	RECORD MANAGEMENT ASSISTANCE	-1,858.45	
EFT Pymt		09/12/2011	BUNNINGS BUILDING SU HARDWARE		-1,384.63	
EFT Pymt		09/12/2011	CAMPBELL SHAW PTY LIASS 51445 - REFUND		-619.63	
EFT Pymt		09/12/2011	CAS - CONTRACT AQUAT 2 of 5 INSTALMENTS of CONTRACT for 11/12 SWIMMING YEAR & Cl		-15,268.00	
EFT Pymt		09/12/2011	CDA - ANGELFISH HOLDI AIR CONDITIONING SERVICE		-118.80	
EFT Pymt		09/12/2011	CEMETERIES & CREMAT(11/12 ANNUAL MEMBERSHIP		-100.00	
EFT Pymt		09/12/2011	CLAW ENVIRONMENTAL DRUMMUSTER 19 OCT 2010		-1,698.68	
EFT Pymt		09/12/2011	COLONIAL FIRST STATE-I-SUPER CONTRIB: FE 23 NOV & 07 DEC 2011		-540.06	
EFT Pymt		09/12/2011	COLONIAL FIRST STATE-I-SUPER CONTRIB: FE 23 NOV & 07 DEC 2011		-162.29	
EFT Pymt		09/12/2011	COMMARINE	CESM UTILITY: HAZARD LIGHTS	-7,091.32	
EFT Pymt		09/12/2011	CONIGLIO AINSWORTH / INDEPENDENT LIVING UNITS - ARCHITECTURAL SERVICES		-2,200.00	
EFT Pymt		09/12/2011	COUNTRY COPIERS NOR 2 x KYOCERA FS 1320D PRINTERS		-924.00	
EFT Pymt		09/12/2011	COURIER AUSTRALIA/TC FREIGHT CHARGES: 03 NOV - 01 DEC 2011		-604.41	
EFT Pymt		09/12/2011	CSRF - CATHOLIC SUPER SUPER CONTRIB: FE 23 NOV & 07 DEC 2011		-307.54	
EFT Pymt		09/12/2011	DARREN LONG CONSUL CLGF: PREPARE STRATEGY & APPLICATION FORM		-2,717.00	
EFT Pymt		09/12/2011	DCA - DOMINIC CARBON SEP 11 FINANCIALS & ANNUALS & CLGF SUBMISSION		-2,722.50	

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## CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		09/12/2011	DE GROOT C & CROCKERASS 51375 - REFUND		-64.50	
EFT Pymt		09/12/2011	DORMA BWN AUTOMAT AUTOMATC DOORS: SCHEDULED SERVICE		-132.00	
EFT Pymt		09/12/2011	EDGE PLANNING & PROF SUBDIVISION: L117 DEEP POOL RD & LOTS 1, 2, 26 TALBOT WEST RI		-1,247.40	
EFT Pymt		09/12/2011	ELECTRICAL DISTRIBUTOR TOWN HALL: EXIT LIGHTS & MEM PARK TOILETS: HAND DRYER		-765.60	
EFT Pymt		09/12/2011	FESA - FIRE & EMERGENC 11/12 - OPT B 2nd QTR		-22,623.93	
EFT Pymt		09/12/2011	FLINT ANTENNAS 5 SHORT ST: TV ANTENNA REPAIRS		-298.50	
EFT Pymt		09/12/2011	FULTON HOGAN INDUSTESTREET BULK BAGS: SG RRG WESTDALE RD &		-2,816.00	
EFT Pymt		09/12/2011	GRAY A & M ASS 1455 - REFUND		-114.50	
EFT Pymt		09/12/2011	HANSON CONSTRUCTIO SG RRG - WESTDALE RD: 124-94T 10mm WASHED GRANITE		-4,672.76	
EFT Pymt		09/12/2011	HITACHI CONSTRUCTION BE029 (GRD05): PARTS		-822.05	
EFT Pymt		09/12/2011	HOTEL BEV - MAXWELL ORD COUNCIL MEET - 22 OCT 11		-325.00	
EFT Pymt		09/12/2011	ING - LEONHARDT Scott SUPER CONTRIB: FE 23 NOV & 07 DEC 2011		-317.18	
EFT Pymt		09/12/2011	JAS Richard PARTS: VARIOUS		-687.82	
EFT Pymt		09/12/2011	JASOL AUSTRALIA VARIOUS: CLEANING PRODUCTS		-822.32	
EFT Pymt		09/12/2011	JOSCO RBR01 - ROAD BROOM: PARTS		-1,254.00	
EFT Pymt		09/12/2011	KINLEY S W - JASS CART/STORM DAMAGE - 29 JAN 11: CLEAN UP on 03 - 29 OCT 11		-84,631.50	
EFT Pymt		09/12/2011	LANDGATE (VGO) VALUATION FEES: 24 SEP to 07 OCT 11		-143.20	
EFT Pymt		09/12/2011	LAW-DAVIS Nicole ASS 51432 - REFUND		-68.34	

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## CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		09/12/2011	LEE GYOMOREI	2010/11 ANNUAL BUDGET: PREP for PRINTING	-847.00	
EFT Pymt		09/12/2011	LEONHARDT Karina	DEC 11 BLARNEY ISSUE	-750.00	
EFT Pymt		09/12/2011	LEWIS Alison	2011-12 DEC BLARNEY ISSUES	-250.00	
EFT Pymt		09/12/2011	LGRCEU	2011-11 NOV UNION FEES	-69.60	
EFT Pymt		09/12/2011	LR SIMS & CO	ILU - PROGRESS PAYMENT CERTIFICATE 6	-61,832.88	
EFT Pymt		09/12/2011	MAJOR MOTORS PTY LT BE016	(TRK10): 45,000 SERVICE & RECALL WORK	-1,323.60	
EFT Pymt		09/12/2011	MALCOLM THOMPSON	OVAL PUMP: PARTS	-110.61	
EFT Pymt		09/12/2011	McLEODS BARRISTERS & LEGAL ADVICE:	SOARING SOCIETY, BEV LAWN TENNIS CLUB, BEV I	-3,582.24	
EFT Pymt		09/12/2011	METROCOUNT/MICROCC	VARIOUS SUPPLIES	-371.80	
EFT Pymt		09/12/2011	MIRACLE RECREATION E	CENTENARY PAVILLION: REPLACEMENT EQUIPMENT	-715.00	
EFT Pymt		09/12/2011	MSA CONSTRUCTION	2011-11 NOV & 2011-10 OCT RELIEF "BUILDING INSPECTOR"	-7,474.50	
EFT Pymt		09/12/2011	NATHAN GOUGH BUILDING	MORBINNING FIRE SHED - SUPPLY & FIT SECURITY LIGHT, POWER F	-847.11	
EFT Pymt		09/12/2011	NORTHAM BEARING SA	REC GROUND OVAL: SUPPLIES	-183.07	
EFT Pymt		09/12/2011	ORICA/SPECTRUM	2011-11 NOV CHLORINE CYLINDER RENTAL (ORICA)	-75.24	
EFT Pymt		09/12/2011	P & G BODY BUILDERS	BE594 (BFT01): REPAIRS	-16,830.00	
EFT Pymt		09/12/2011	PASSIVE ENERGY SYSTEM	FAIR CON UNITS: ADMIN CENTRE & RLY STN GALLERY	-3,860.00	
EFT Pymt		09/12/2011	PCS - PERFECT COMPUTI	COMPUTER SUPPORT	-891.25	
EFT Pymt		09/12/2011	PEEL ENGRAVING & IM-	F DESK & NAME BADGES: VARIOUS	-225.50	

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**CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		09/12/2011	RIDGWAY Dee	ASS 51446 - REFUND	-783.41	
EFT Pymt		09/12/2011	RnR CONTRACTING PTY	SG RRG: WESTDALE RD: BITUMEN SEALING	-18,594.13	
EFT Pymt		09/12/2011	ROCLA PIPELINE PRODU	VARIOUS PIPING	-3,602.93	
EFT Pymt		09/12/2011	RURAL TRAFFIC SERVICES	RRG - WESTDALE RD: TRAFFIC CONTROL	-660.00	
EFT Pymt		09/12/2011	SHIRE OF YORK	RANGER SERVICES: DOG CONTROL - 10 AUG 11	-154.22	
EFT Pymt		09/12/2011	STREAMLINE BRICKPAVI	FOOTPATH REPAIRS OUTSIDE POST OFFICE	-385.00	
EFT Pymt		09/12/2011	TURF DEVELOPMENTS	V REC GROUND OVAL: VERTIDRAINING	-3,817.00	
EFT Pymt		09/12/2011	VEITCH Kathleen	ASS 336 - REFUND	-41.13	
EFT Pymt		09/12/2011	WA TREASURY CORPOR,	LOANS 112, 115, 116, 117 - DEC 2011 PAYMENTS	-26,431.11	
EFT Pymt		09/12/2011	WALGA - WA LOCAL GOV	ADVERTISING: TENDERS, EXCESS GRATUITY, LOCAL ELECTIONS, CI	-4,347.94	
EFT Pymt		09/12/2011	WALGSP - SUPER	SUPER CONTRIB: FE 23 NOV & 07 DEC 2011	-17,097.03	
EFT Pymt		09/12/2011	WATERMAN IRRIGATION	INS CLAIM: LIGHTNING STRIKE on RETIC CONTROLLER	-2,339.95	
EFT Pymt		09/12/2011	WESTERN STABILISERS	SPEC GRANT RRG - WESTDALE RD: CEMENT STABILISATION & MOE	-40,682.40	
EFT Pymt		09/12/2011	WYLLIE Greg	AUDIT FEES for YE JUN 2011	-7,095.00	
EFT Pymt		09/12/2011	YAKKA	UNIFORMS - ADMIN STAFF	-1,139.91	
EFT Pymt		09/12/2011	YORK GLAZING SERVICE	MEM PARK TOILETS: WINDOW REPAIRS	-250.00	-406,715.38
EFT Pymt		13/12/2011	AMPAC	COMMISSION on DEBT RECOVERY	-9.25	
EFT Pymt		13/12/2011	AUST POST	NOV 2011 POSTAGE	-464.31	

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SHIRE OF BEVERLEY  
**CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		13/12/2011	AVON TRADING	NOV 2011 HARDWARE SUPPLIES	-1,135.11	
EFT Pymt		13/12/2011	AVON WASTE	1240 BIN COLLECTS FE 02 DEC 11 - @ \$1.66 per BIN, GST INC & REC	-2,196.02	
EFT Pymt		13/12/2011	BEV ICA	NOV 2011 PURCHASES	-431.15	
EFT Pymt		13/12/2011	HAINES NORTON	JUL - OCT 11 BAS - PREP & RECONCILIATION	-1,760.00	
EFT Pymt		13/12/2011	RADIOWEST BROADCASTS	RADIOWEST BROADCASTS NOV 11 FIRE MESSAGE BROADCASTS	-110.00	-6,105.84
EFT Pymt		21/12/2011	LGIS INSURANCE BROKIIADJ	for REFUND TO LGIS BROKERS re INV 7553	-6,314.00	
EFT Pymt		21/12/2011	WYLLIE Greg	REJECTED EFT from 09 DEC 11. TO BE REISSUED WITH AMENDED B	-7,095.00	-13,409.00
Liability Chq		22/12/2011	AGEST - AUST GVT EMP	5 SUPER CONTRIB: FE 21 DEC 11	0.00	
Liability Chq		22/12/2011	ATO - AUSTRALIAN TAX	12011-12 DEC PAYG TAX	0.00	
Liability Chq		22/12/2011	COLONIAL FIRST STATE	4 SUPER CONTRIB: FE 21 DEC 11	0.00	
Liability Chq		22/12/2011	COLONIAL FIRST STATE	4 SUPER CONTRIB: FE 21 DEC 11	0.00	
Liability Chq		22/12/2011	CSRF - CATHOLIC SUPER	SUPER CONTRIB: FE 21 DEC 11	0.00	
Liability Chq		22/12/2011	ING - LEONHARDT Scott	SUPER CONTRIB: FE 21 DEC 11	0.00	
Liability Chq		22/12/2011	LGRCEU	2011-12 DEC UNION FEES	0.00	
Liability Chq		22/12/2011	SHIRE OF BEVERLEY	2011-12 DEC SAL DEDUCTIONS (21 DEC): RATES	0.00	
Liability Chq		22/12/2011	WALGSP - SUPER	SUPER CONTRIB: FE 21 DEC 11	0.00	0.00
EFT Pymt		23/12/2011	ADC PROJECTS	DESIGN FUNCTION & REC CENTRE	-8,334.15	
EFT Pymt		23/12/2011	ADVANCED AUTO LOGIC	1 x 200L SOLVENT	-480.00	

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CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		23/12/2011	AGEST - AUST GVT EMP	5 SUPER CONTRIB: FE 21 DEC 11	-189.00	
EFT Pymt		23/12/2011	AIMS	FUEL TAX CREDIT: NOV 11	-183.04	
EFT Pymt		23/12/2011	AUSSIE IT	VARIOUS TONERS & BATTERIES	-1,211.12	
EFT Pymt		23/12/2011	AVON AUTO AIR	REPAIRS: VARIOUS	-524.70	
EFT Pymt		23/12/2011	AVON VALLEY FLYSCREE	TOWN HALL: BLINDS	-3,146.00	
EFT Pymt		23/12/2011	AVON WASTE	1240 BIN COLLECTS FE 16 DEC 11 - @ \$1.66 per BIN, GST INC & REC	-2,196.02	
EFT Pymt		23/12/2011	BDH - BEV DOME HIRE	3,956 L DIESEL	-5,623.06	
EFT Pymt		23/12/2011	BEV COUNTRY KITCHEN	ASSET MGT PLAN & FCWP - 13 DEC 2011	-220.00	
EFT Pymt		23/12/2011	BEV GAS & PLUMBING	WORKS to 50 DAWSON ST, TELECENTRE, U10 RETIREMENT VILLAC	-1,713.43	
EFT Pymt		23/12/2011	BEV GOLF CLUB	CATERING: RTG MEETING, SENDOFF for K BYERS	-3,334.00	
EFT Pymt		23/12/2011	BEV NEWS - Barry & Paul	DEC 2011 ACCOUNT	-1,640.05	
EFT Pymt		23/12/2011	BEV STEEL FABRICATION	WATER TANK (SPL04): PARTS	-127.64	
EFT Pymt		23/12/2011	BEV STOKED CAFE	2011 CHRISTMAS PARTY - 21 DEC 11	-2,502.50	
EFT Pymt		23/12/2011	BOULTON Kim	RECORD MANAGEMENT ASSISTANCE	-2,536.60	
EFT Pymt		23/12/2011	BUNNINGS BUILDING	SU HARDWARE SUPPLIES	-180.17	
EFT Pymt		23/12/2011	CLASSIC GIFT BASKETS	33 CHRISTMAS HAMPER for SHIRE STAFF	-1,947.00	
EFT Pymt		23/12/2011	COLONIAL FIRST STATE	-1 SUPER CONTRIB: FE 21 DEC 11	-270.03	
EFT Pymt		23/12/2011	COLONIAL FIRST STATE	-1 SUPER CONTRIB: FE 21 DEC 11	-73.77	

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CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		23/12/2011	CONIGLIO AINSWORTH / INDEPENDENT LIVING UNITS - ARCHITECTURAL SERVICES		-4,400.00	
EFT Pymt		23/12/2011	COUNTRY COPIERS NOR READING: 26 OCT - 13 DEC 11		-849.74	
EFT Pymt		23/12/2011	COURIER AUSTRALIA/TC FREIGHT CHARGES: 02 - 14 DEC 2011		-101.81	
EFT Pymt		23/12/2011	COVS PARTS	SUNDRY PLANT (SPL03): PARTS	-198.00	
EFT Pymt		23/12/2011	CSRF - CATHOLIC SUPER SUPER CONTRIB: FE 21 DEC 11		-103.66	
EFT Pymt		23/12/2011	DCA - DOMINIC CARBON 10/11 ANNUAL PREP		-891.00	
EFT Pymt		23/12/2011	EASTWELL Debbie	BEV YOUTH GROUP: DISCO 2 DEC 11	-360.00	
EFT Pymt		23/12/2011	EDGE PLANNING & PROF SUBDIVISION: L3 BROOKTON HWY, WESTDALE		-187.55	
EFT Pymt		23/12/2011	FREEDOM TANKS	WATER TANK: 10,500L	-9,480.00	
EFT Pymt		23/12/2011	GRAHAM DUNLOP	FUNCTION & REC CENTRE BLG: CABLE LOCATION	-599.50	
EFT Pymt		23/12/2011	HANSON CONSTRUCTIO	10mm WASHED GRANITE	-3,351.74	
EFT Pymt		23/12/2011	HEMPFIELD SMALL ENGI CHAINSAWS, SUNDRY PLANT & SUNDRY PUSH MOWERS: PARTS		-667.40	
EFT Pymt		23/12/2011	HERSEY JR & A PTY LTD	BE016 (TRK10) & SUNDRY PLANT: PARTS	-598.40	
EFT Pymt		23/12/2011	HOTEL BEV - MAXWELL	ORD COUNCIL MEET - 19 DEC 11	-369.00	
EFT Pymt		23/12/2011	ING - LEONHARDT Scott	SUPER CONTRIB: FE 21 DEC 11	-160.86	
EFT Pymt		23/12/2011	ISWEEP TOWN & COUNT STREET SWEEPING: 12 DEC 11		-1,925.00	
EFT Pymt		23/12/2011	JASON SIGNMAKERS	VARIOUS SUPPLIES	-2,489.30	
EFT Pymt		23/12/2011	LEE GYOMOREI	11/12 ANNUAL BUDGET: PRINTING	-729.00	

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## CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		23/12/2011	LEONHARDT Karina	JAN 12 BLARNEY ISSUE	-750.00	
EFT Pymt		23/12/2011	LGIS INSURANCE BROKII11/12	VEHICLE INS - BE541	-968.00	
EFT Pymt		23/12/2011	LGRCEU	2011-12 DEC UNION FEES	-69.60	
EFT Pymt		23/12/2011	MAJOR MOTORS PTY LT BE013	(TRK07): PARTS	-150.80	
EFT Pymt		23/12/2011	PROTECTOR ALSAFE	FIRE BRIGADES: GOGGLES & LEATHER GLOVES	-228.64	
EFT Pymt		23/12/2011	RED 11	FAREWELL GIFT: MAL ROBERTS & ASSET 8674: LAPTOP COMPUTE	-2,917.76	
EFT Pymt		23/12/2011	RnR CONTRACTING PTY RTR	HAMERSLEY ST: BITUMEN SEALING	-14,487.00	
EFT Pymt		23/12/2011	SHIRE OF QUAIRADING	SEAVROC - ENVIRONMENT SERVICES	-7,435.50	
EFT Pymt		23/12/2011	STEWART & HEATON CL	FIRE BRIGADE UNIFORMS	-4,152.65	
EFT Pymt		23/12/2011	STRATCO	CPARK ABLUTIONS: RECTANGULAR TUBING	-89.93	
EFT Pymt		23/12/2011	T-BONE & SON (KJ COAT	CHRISTMAS 2011: 33 x MEAT VOUCHERS	-1,320.00	
EFT Pymt		23/12/2011	TOTAL EDEN	RECREATION GROUNDS: RETICULATION PARTS	-156.08	
EFT Pymt		23/12/2011	TWINKARRI	MUNI ROADS: TREE PUNING & MULCHING	-40,788.00	
EFT Pymt		23/12/2011	WALGA - WA LOCAL GOV	RECRUITMENT FEES for CEO POSITION	-7,700.00	
EFT Pymt		23/12/2011	WALGSP - SUPER	SUPER CONTRIB: FE 21 DEC 11	-8,865.20	-153,973.40
Direct Debit		30/12/2011	DPI - LICENSING SERVICE	NOV/DEC 11 LICENSING PAYMENTS	-60,555.05	-60,555.05
Direct Debit		30/12/2011	CBA - MERCHANT BANKI	NOV 2011 ACCESS FEE	-30.10	-30.10
Direct Debit		30/12/2011	CBA - MERCHANT BANKI	NOV 2011 TRANSACTION FEES	-90.38	-90.38

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CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011

		DETAILS			AMT PAID	TOTALS
TYPE	NUM	DATE	PAYEE			
Direct Debit		30/12/2011	ANZ-ONLINE BANKING/ENOV 2011 FEES		-65.91	-65.91
Direct Debit		30/12/2011	WESTNET PTY LTD DEC 2011 INTERNET ACCESS		-66.00	-66.00
Cheque #	925	09/12/2011	ANNAKIN F & D ASS 1213 - REFUND		-100.41	
Cheque #	926	09/12/2011	BARNES Robert & Julie ASS 51442 - REFUND		-60.83	
Cheque #	927	09/12/2011	BEV MED PRACTICE - ADIPRE-EMPLOYMENT MEDICAL: HARE Jacob		-133.10	
Cheque #	928	09/12/2011	CBUS SUPER CONTRIB: FE 23 NOV & 07 DEC 2011		-108.00	
Cheque #	929	09/12/2011	HOBBS Grant Andrew ASS 51400 - REFUND		-63.80	
Cheque #	930	09/12/2011	JONES Warren & Helen ASS 729 - REFUND		-64.50	
Cheque #	931	09/12/2011	KILMA WA P/L ASS 797 - REFUND		-113.66	
Cheque #	932	09/12/2011	MAGNETIC RESOURCES IASS 51427 - REFUND		-64.50	
Cheque #	933	09/12/2011	NG ERIC, JUNE, WEE & S/ASS 50009 - REFUND		-101.45	
Cheque #	934	09/12/2011	SHIRE OF BEVERLEY REGISTRATIONS: BE464 & BEVo		-420.00	
Cheque #	935	09/12/2011	SYNERGY STREET LIGHTS: 25 OCT - 23 NOV 11		-2,565.90	
Cheque #	936	13/12/2011	TELSTRA 2011-11 NOV TELEPHONE ACCOUNTS		-1,438.93	
Cheque #	937	21/12/2011	ATO - AUSTRALIAN TAX (2011-11 NOV BAS RETURN		-2,016.00	
Cheque #	938	21/12/2011	THAN THAN AVE CHQ 864 PYMT RETURNED. TO BE REISSUED WITH AMENDED PO:		-37.13	
Cheque #	939	23/12/2011	SYNERGY 2011-12 DEC ELECTRICITY ACCOUNTS		-12,176.25	
Cheque #	940	23/12/2011	WATER CORPORATION VOID: VARIOUS BILLS - INCORRECT TOTAL CALCULATED		0.00	

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**CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	941	23/12/2011	WATER CORPORATION	2011-12 DEC WATER ACCOUNTS	-9,516.10	-28,980.56
Gen Jnl	1932	09/12/2011		ADJ for FUNDS TFR'd to INCORRECT ACCOUNT	-35,000.00	-35,000.00
Gen Jnl	1947	09/12/2011		TFR to TRUST: INV 421: 10% RETENTION on PP6 CERTIFIED	-6,870.33	-6,870.33
Gen Jnl	1948	09/12/2011		TFR to TRUST: INV 393: 10% RETENTION on PP5 CERTIFIED	-5,059.47	-5,059.47
Gen Jnl	1950	13/12/2011		NOV 11 # - CREDIT CARD	-2,465.23	-2,465.23
Gen Jnl	1965	30/12/2011		DEC 11 INTEREST	0.00	0.00
					<b>-719,386.65</b>	<b>-719,386.65</b>

44

**WAGES & SALARIES**

EFT Pymt		8/12/2011	WAGES & SALARIES	FE - 07 DEC 11	-48,291.44
EFT Pymt		21/12/2011	WAGES & SALARIES	FE - 21 DEC 11	-50,296.22

**WAGES & SALARIES**

**-98,587.66**

**TRANSFERS to TRUST**

Gen Jnl	1957	9/12/2011		2011-12 DEC (07/12) SAL DEDUCT: ASS 473-\$40; ASS 1309-\$50.	-90.00
Gen Jnl	1958	22/12/2011		2011-12 DEC (21/12) SAL DEDUCT: ASS 473-\$40; ASS 1309-\$50.	-90.00

**TRANSFERS to TRUST**

**-180.00**

CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>						
Cheque #	930	09/12/2011	JONES Warren & Helen	ASS 729 - REFUND	64.50	
Cheque #	931	09/12/2011	KILMA WA P/L	ASS 797 - REFUND	113.66	
Cheque #	938	21/12/2011	THAN THAN AYE	CHQ 864 PYMT RETURNED. TO BE REISSUED WITH AMENDED POS	37.13	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					215.29	215.29
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>						
Direct Debit		25/11/2011	3 MESSAGING	3 MESSAGING: 2011-11 NOV: 492 TXT MSGS	-135.74	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					-135.74	-135.74
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>						
Gen Jrn	1932	09/12/2011	ADJ for FUNDS TFR'd to INCORRECT ACCOUNT		35,000.00	
Gen Jrn	1955	21/12/2011	ASS 01523 (MACKIE Barry) - TFR CR BAL TO TRUST		-198.26	
OTHER AMENDMENTS/GENERAL JOURNALS					34,801.74	34,801.74
<b>INVESTMENTS</b>						
INVESTMENTS					0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						<u>-783,273.02</u>



SHIRE OF BEVERLEY  
**CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
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## TRUST ACCOUNT DETAILS

**PAYMENTS RAISED IN CURRENT MONTH**

EFT Pymt		09/12/2011	FACEY Phyllis	RATES ADVANCE PAYMENTS	-300.00	
EFT Pymt		09/12/2011	FACEY Phyllis	RATES ADVANCE PAYMENTS	-300.00	
Cheque #	1426	09/12/2011	DAHLENBURG Alison	REFUND-GYM KEY	-30.00	
Cheque #	1427	09/12/2011	EET Heng	REFUND-NOMINATION DEPOSITS	-80.00	
Cheque #	1428	09/12/2011	FREGON Vicky	REFUND-NOMINATION DEPOSITS	-80.00	
Cheque #	1429	09/12/2011	McDONALD Bill	REFUND-NOMINATION DEPOSITS	-80.00	
Cheque #	1430	09/12/2011	MURRAY Keith	REFUND-NOMINATION DEPOSITS	-80.00	
Cheque #	1431	09/12/2011	RIDGWAY Dee	REFUND-NOMINATION DEPOSITS	-80.00	
Cheque #	1432	09/12/2011	SHAW Lew	REFUND-NOMINATION DEPOSITS	-80.00	
Cheque #	1433	09/12/2011	WHITE Davd	REFUND-NOMINATION DEPOSITS	-80.00	
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					<b>-1,190.00</b>	<b>-1,190.00</b>

**PAYMENTS UNPRESENTED IN CURRENT BANK #**

Cheque #	1426	09/12/2011	DAHLENBURG Alison	REFUND-GYM KEY	30.00	
Cheque #	1430	09/12/2011	MURRAY Keith	REFUND-NOMINATION DEPOSITS	80.00	
Cheque #	1432	09/12/2011	SHAW Lew	REFUND-NOMINATION DEPOSITS	80.00	
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>					<b>190.00</b>	<b>190.00</b>

**CHEQUE DETAIL - Municipal and Trust Accounts - DECEMBER 2011**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING TO PRIOR MONTHS' TRANSACTIONS</b>						
PAYMENTS PRESENTED IN CURRENT BANK # RELATING TO PRIOR MONTHS' TRANSACTIONS						
					0.00	0.00
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>						
Gen Jnl	37	21/12/2011	A00154-SLEER Colleen: TFR of FUNDS TO PAY O/S RATES		-120.00	
					-120.00	-120.00
<b>TOTAL EXPENDITURE for TRUST ACCOUNT</b>						
						<u>-1,120.00</u>
<b>TOTAL EXPENDITURE as reconciled to the DECEMBER 2011 BANK STATEMENTS</b>						
Municipal Account Expenditure						-783,273.02
Trust Account Expenditure						0.00
<b>Total Expenditure for DECEMBER 2011</b>						<u><u>-783,273.02</u></u>

**CHEQUE DETAIL - Municipal and Trust Accounts - JANUARY 2012**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq		05/01/2012	AGEST - AUST GVT EMP	SSUPER CONTRIB: FE 04 JAN 12	0.00	
Liability Chq		05/01/2012	COLONIAL FIRST STATE	4 SUPER CONTRIB: FE 04 JAN 12	0.00	
Liability Chq		05/01/2012	COLONIAL FIRST STATE	4 SUPER CONTRIB: FE 04 JAN 12	0.00	
Liability Chq		05/01/2012	CSRF - CATHOLIC SUPER	SUPER CONTRIB: FE 04 JAN 12	0.00	
Liability Chq		05/01/2012	ING - LEONHARDT Scott	SUPER CONTRIB: FE 04 JAN 12	0.00	
Liability Chq		05/01/2012	WALGSP - SUPER	SUPER CONTRIB: FE 04 JAN 12	0.00	
Liability Chq		05/01/2012	SHIRE OF BEVERLEY	2012-01 JAN SAL DEDUCTIONS (04 JAN): RATES	0.00	0.00
EFT Pymt		17/01/2012	AGEST - AUST GVT EMP	SSUPER CONTRIB: FE 04 JAN 12	-189.00	
EFT Pymt		17/01/2012	AUST POST	DEC 2011 POSTAGE	-259.92	
EFT Pymt		17/01/2012	AVON WASTE	1240 BIN COLLECTS FE 30 DEC 11 - @ \$1.66 per BIN, RECYCLING BIN	-2,196.02	
EFT Pymt		17/01/2012	BEV FARM SERVICES	UNIFORMS: OUTSIDE STAFF	-64.63	
EFT Pymt		17/01/2012	BOC LIMITED	DEC 2011: CYLINDER RENTAL	-62.78	
EFT Pymt		17/01/2012	BOULTON Kim	RECORD MANAGEMENT ASSISTANCE	-2,008.60	
EFT Pymt		17/01/2012	CDA - ANGELFISH HOLDI	5 WRIGHT ST: AIR CON SERVICE	-1,167.65	
EFT Pymt		17/01/2012	COLONIAL FIRST STATE	4 SUPER CONTRIB: FE 04 JAN 12	-270.03	
EFT Pymt		17/01/2012	COLONIAL FIRST STATE	4 SUPER CONTRIB: FE 4 JAN 12	-88.52	
EFT Pymt		17/01/2012	CSRF - CATHOLIC SUPER	SUPER CONTRIB: FE 04 JAN 12	-103.19	

CHQ LISTINGS 2011-2012.xlsx - JAN 12

## CHEQUE DETAIL - Municipal and Trust Accounts - JANUARY 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		17/01/2012	EDGE PLANNING & PROF LOCAL PLAN STRATEGY: UPDATING PLAN		-1,529.68	
EFT Pymt		17/01/2012	ING - LEONHARDT Scott SUPER CONTRIB: FE 0 JAN 12		-156.85	
EFT Pymt		17/01/2012	LANDGATE (VGO)	VALUATIONS FEES: 19 SEP to 25 NOV 11	-58.00	
EFT Pymt		17/01/2012	LEWIS Alison	2012-01 JAN BLARNEY ISSUES	-250.00	
EFT Pymt		17/01/2012	MERCURY FIRESAFETY P CHEMGUARD FIRE FOAM MORB & WESTDALE		-356.40	
EFT Pymt		17/01/2012	OCEAN BROADBAND	B/BAND - JAN to MAR 12: 59 SMITH ST, 136 VINCENT ST, 6 BARNSLI	-659.55	
EFT Pymt		17/01/2012	ORICA/SPECTRUM	2011-12 DEC CHLORINE CYLINDER RENTAL (ORICA))	-77.75	
EFT Pymt		17/01/2012	PCS - PERFECT COMPUTE COMPUTER SUPPORT		-155.00	
EFT Pymt		17/01/2012	RADIOWEST BROADCASTS	DEC 11 FIRE MESSAGE BROADCASTS	-154.00	
EFT Pymt		17/01/2012	WALGSP - SUPER	SUPER CONTRIB: FE 04 JAN 12	-8,258.27	-18,065.84
Direct Debit		17/01/2012	3 MESSAGING	3 MESSAGING: 2011-12 DEC: 3,022 TXT MSGS	-692.34	-692.34
EFT Pymt		19/01/2012	BEV CRC (TELECENTRE)	PRINTING AND COPYING SERVICES FOR ART GALLERY	-233.59	
EFT Pymt		19/01/2012	CAS - CONTRACT AQUAT 3	of 5 INSTALMENTS OF CONTRACT for 11/12 SWIMMING YEAR	-12,100.00	
EFT Pymt		19/01/2012	DARREN LONG CONSUL	CAPITAL WORKS PLAN and DRAFT ANNUAL REPORT	-7,218.75	
EFT Pymt		19/01/2012	HAINES NORTON	NOV 11 BAS PREP & LODGEMENT	-440.00	
EFT Pymt		19/01/2012	HUTCHINSON, LB & M	GRAVEL ROYALTIES: JUL - DEC 2011	-3,440.80	
EFT Pymt		19/01/2012	LGMA	11/12 MEMBERSHIP S P GOLLAN	-430.00	
EFT Pymt		19/01/2012	MINCHIN, BM & SONS	GRAVEL ROYALTIES: JUL - DEC 2011	-5,049.00	

CHQ LISTINGS 2011-2012.xlsx - JAN 12

Page 2 of 7

CHEQUE DETAIL - Municipal and Trust Accounts - JANUARY 2012

		DETAILS			AMT PAID	TOTALS
TYPE	NUM	DATE	PAYEE			
EFT Pymt		19/01/2012	SHIRE OF YORK	YOUTH OFFICER SERVICES: 18 MAY - 28 DEC11	-16,830.00	
EFT Pymt		19/01/2012	SIMS DB & JT & CO	GRAVEL ROYALTIES: JUL - DEC 2011	-1,383.80	
EFT Pymt		19/01/2012	SLATER- GARTRELL SPOIBEV YOUTH CENTRE	XMAS PRIZES	-80.00	
EFT Pymt		19/01/2012	TOTAL EDEN	MEMORIAL PARK: RETIC	-263.85	-47,469.79
Liability Chq		19/01/2012	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 18 JAN 12	0.00	
Liability Chq		19/01/2012	AGEST - AUST GVT EMP	SSUPER CONTRIB: FE 18 JAN 12	0.00	
Liability Chq		19/01/2012	ATO - AUSTRALIAN TAX	(2012-01 JAN PAYG TAX	0.00	
Liability Chq		19/01/2012	COLONIAL FIRST STATE-I	SUPER CONTRIB: FE 18 JAN 12	0.00	
Liability Chq		19/01/2012	COLONIAL FIRST STATE-I	SUPER CONTRIB: FE 18 JAN 12	0.00	
Liability Chq		19/01/2012	CSRF - CATHOLIC SUPER	SUPER CONTRIB: FE 18 JAN 12	0.00	
Liability Chq		19/01/2012	DOMINION SUPERANNU	SUPER CONTRIB: FE 18 JAN 12	0.00	
Liability Chq		19/01/2012	ING - LEONHARDT Scott	SUPER CONTRIB: FE 18 JAN 12	0.00	
Liability Chq		19/01/2012	LGRCEU	2012-01 JAN UNION FEES	0.00	
Liability Chq		19/01/2012	SHIRE OF BEVERLEY	2012-01 JAN SAL DEDUCTIONS (18 JAN): RATES	0.00	
Liability Chq		19/01/2012	WALGSP - SUPER	SUPER CONTRIB: FE 18 JAN 12	0.00	0.00
EFT Pymt		25/01/2012	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 18 JAN 12	-76.16	
EFT Pymt		25/01/2012	AGEST - AUST GVT EMP	SSUPER CONTRIB: FE 18 JAN 12	-189.00	
EFT Pymt		25/01/2012	AITS	FUEL TAX CREDIT: DEC 11	-173.14	

CHQ LISTINGS 2011-2012.xlsx - JAN 12

CHEQUE DETAIL - Municipal and Trust Accounts - JANUARY 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		25/01/2012	AVON AUTO AIR	BE009 (BFT03) & BE026 (ROL01): REPAIRS	-607.75	
EFT Pymt		25/01/2012	AVON WASTE	1240 BIN COLLECTS FE 13 JAN 12 - @ \$1.66 per BIN, GST INC & REC	-2,196.02	
EFT Pymt		25/01/2012	BEVLIONS CLUB	2011/2012 DONATION re AUSTRALIA DAY	-600.00	
EFT Pymt		25/01/2012	COLONIAL FIRST STATE-1	SUPER CONTRIB: FE 18 JAN 12	-270.03	
EFT Pymt		25/01/2012	COLONIAL FIRST STATE-1	SUPER CONTRIB: FE 18 JAN 12	-189.00	
EFT Pymt		25/01/2012	CSRF - CATHOLIC SUPER	SUPER CONTRIB: FE 18 JAN 12	-103.19	
EFT Pymt		25/01/2012	DOMINION SUPERANNU	SUPER CONTRIB FE: 18 JAN 12	-132.79	
EFT Pymt		25/01/2012	DOWNER EDI WORKS	SPEC GRANT RRG - WESTDALE RD 1: CATIONIC RAPID SET	-1,030.48	
EFT Pymt		25/01/2012	GIBBONS HOLDEN	SERVICE COSTS BE1 HOLDEN CAPRICE	-425.00	
EFT Pymt		25/01/2012	ING - LEONHARDT Scott	SUPER CONTRIB: FE 18 JAN 12	-153.70	
EFT Pymt		25/01/2012	LGRCEU	2012-01 JAN UNION FEES	-69.60	
EFT Pymt		25/01/2012	PEEL ENGRAVING & IM-F	NAME BADGES: S GOLLAN, E ROBSON, K McLEAN	-53.90	
EFT Pymt		25/01/2012	WALGSP - SUPER	SUPER CONTRIB: FE 18 JAN 12	-10,582.38	
EFT Pymt		27/01/2012	DPT REG DEV & LANDS	RES LEASE - L3001: to 30 JUN 12	-2,121.55	
Direct Debit		31/01/2012	ANZ- ONLINE BANKING/ft	DEC 2011 FEES	-87.64	
Direct Debit		31/01/2012	CBA - MERCHANT BANKI	DEC 2011 ACCESS FEE	-29.25	
Direct Debit		31/01/2012	CBA - MERCHANT BANKI	DEC 2011 TRANSACTION FEES	-116.55	
Direct Debit		31/01/2012	DPI - LICENSING SERVICE	JAN 12 LICENSING PAYMENTS	-52,156.90	

CHQ LISTINGS 2011-2012.xlsx - JAN 12

SHIRE OF BEVERLEY  
**CHEQUE DETAIL - Municipal and Trust Accounts - JANUARY 2012**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit		31/01/2012	WESTNET PTY LTD	JAN 2012 INTERNET ACCESS	-185.00	-185.00
Cheque #	942	12/01/2012	SYNERGY	STREET LIGHTS: 1 DEC 2011- 24 DEC 2011	-1,664.35	-1,664.35
Cheque #	943	12/01/2012	WATER CORPORATION	WATER ACCTS: STANDPIPES - BATYS & BALKULING RDS	-72.55	-72.55
Cheque #	945	19/01/2012	BEV MED PRACTICE - ADIPRE-EMPLOYMENT MEDICAL:	TUDDENHAM Graham	-132.00	-132.00
Cheque #	946	19/01/2012	ROZEMA John	VOID - PAYEE DETAILS AMENDED: REPAIRS TO BEV BOWLING CLU	0.00	0.00
Cheque #	947	19/01/2012	ATO - AUSTRALIAN TAX (2011-12 DEC BAS RETURN		-11,826.00	-11,826.00
Cheque #	948	27/01/2012	TELSTRA	2012-01 JAN TELEPHONE ACCOUNTS	-1,702.82	-1,702.82
Cheque #	949	31/01/2012	ROZEMA HOMES	INSURANCE REPAIRS TO BOWLING CLUB	-9,570.00	-9,570.00
Gen Jnl	1993	12/01/2012		DEC 11 # - CREDIT CARD	-639.33	-639.33
Gen Jnl	2007	31/01/2012		JAN 12 INTEREST	0.00	0.00
					<b>-163,384.29</b>	<b>-163,384.29</b>
<b>WAGES &amp; SALARIES</b>						
EFT Pymt		5/01/2012	WAGES & SALARIES	FE - 04 JAN 2012	-62,516.06	
EFT Pymt		19/01/2012	WAGES & SALARIES	FE - 18 JAN 2012	-47,785.98	
					<b>-110,302.04</b>	<b>-110,302.04</b>

SHIRE OF BEVERLEY  
**CHEQUE DETAIL - Municipal and Trust Accounts - JANUARY 2012**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>TRANSFERS to TRUST</b>						
				TRANSFERS to TRUST	0.00	0.00
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>						
Cheque #	945	19/01/2012	BEV MED PRACTICE - ADIPRE-EMPLOYMENT MEDICAL: TUDDENHAM Graham		132.00	
Cheque #	949	31/01/2012	ROZEMA HOMES	INSURANCE REPAIRS TO BOWLING CLUB	9,570.00	
				<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>	<b>9,702.00</b>	<b>9,702.00</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>						
Cheque #	930	09/12/2011	JONES Warren & Helen	ASS 729 - REFUND	-64.50	
Cheque #	931	09/12/2011	KILMA WA P/L	ASS 797 - REFUND	-113.66	
Cheque #	938	21/12/2011	THAN THAN AYE	CHQ 864 PYMT RETURNED. TO BE REISSUED WITH AMENDED POS	-37.13	
				<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>	<b>-215.29</b>	<b>-215.29</b>
<b>INVESTMENTS</b>						
				INVESTMENTS	0.00	0.00
				<b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b>		<b>-264,199.62</b>

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SHIRE OF BEVERLEY  
**CHEQUE DETAIL - Municipal and Trust Accounts - JANUARY 2012**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
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***TRUST ACCOUNT DETAILS***

*No transactions for the month of JANUARY 2012.*

TOTAL EXPENDITURE as reconciled to the JANUARY 2012 BANK STATEMENTS		-264,199.62
Municipal Account Expenditure		
Trust Account Expenditure		0.00
<b>Total Expenditure for JANUARY 2012</b>		<b>-264,199.62</b>

President, Dee Ridgeway, and  
Shire Councillors,  
Shire of Beverley

### Season 2012 to 2013

SHIRE OF BEVERLEY  
20 FEB 2012  
FILE REF: .....

#### Beverley Memorial Pool Shire Budget Submission

I'd firstly like to take this opportunity to thank you for taking the time to read this letter of appeal. As the current Pool Manager of this complex it has become more obvious as each summer day passes that the Pool area is in need of some serious attention. As you may or may not be aware this complex was officially commissioned in 1962 the same year as the Beatty Park aquatic centre. In those 50 years of serving the residents of Beverley it has had many repairs and other improvements but not a major refurbishment. (In a fairly unequal comparison, Beatty Park is currently in the middle of its official fourth renovation.) As we are turning the big Five 0 next season I think it would be fantastic to give this Pool some much needed TLC.

I'm not asking for a major works program for the Pool as that is probably well out of the Shires financial coffers at the moment. However there are a couple of achievable goals we can all work on to get this Pool looking OK for its 50<sup>th</sup> Birthday celebration next season.

1. Blue shade cover for the western fence line (approx: 200m).
2. A McDonald's style playground fully covered to protect from the hot sun and aging.
3. A mural painted (ocean or beach themed) on the plant room and front walls to enhance the entrance.
4. Fresh coat of paint for the entire complex including the light poles, kiosk, male and female change rooms.
5. It would also be great to offer warm to hot water for the showers that I can monitor. Obviously if its 40 plus degrees then I wouldn't have the hot water on.

As you can see these are reasonable requests and building on other enhancements - such as the blue shade roofs and the new wire fence - I feel this request could fit into the Shire's budget.

The positive feedback I receive from all the regular individual and family swimmers has been the motivating force behind me wanting to improve this Pool. It will be a good news story in the Blarney and improve the Pool's appeal to sun-conscious parents or grandparents looking for healthy outdoor summer activities for their children.

I have taken the time to investigate the cost of these improvements and although the following amounts are not final they do give a 'ball-park' figure to work with.

1. Mesh shade cover (very wind resistant)	\$1,000
2. Playground (*see note below)	\$20,000
3. Mural	\$500
4. Paint	\$500
5. Hot Water	\$1,000
TOTAL	\$23,000




\*NB: I have had talks with my company, Contract Aquatic Services, and the local Lions Club and it may be possible for half the cost of the playground to be provided by this community support

If there are any questions or queries you may have to do with anything in this letter please do not hesitate to contact me on 0419 472 057 or 9646 1026.

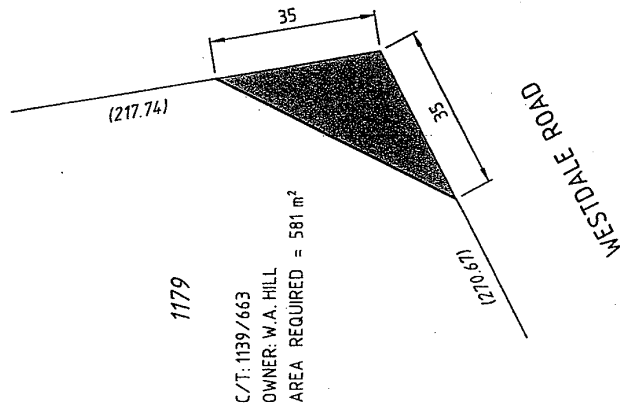
Warmest regards

Brad Miller  
Pool Manager.

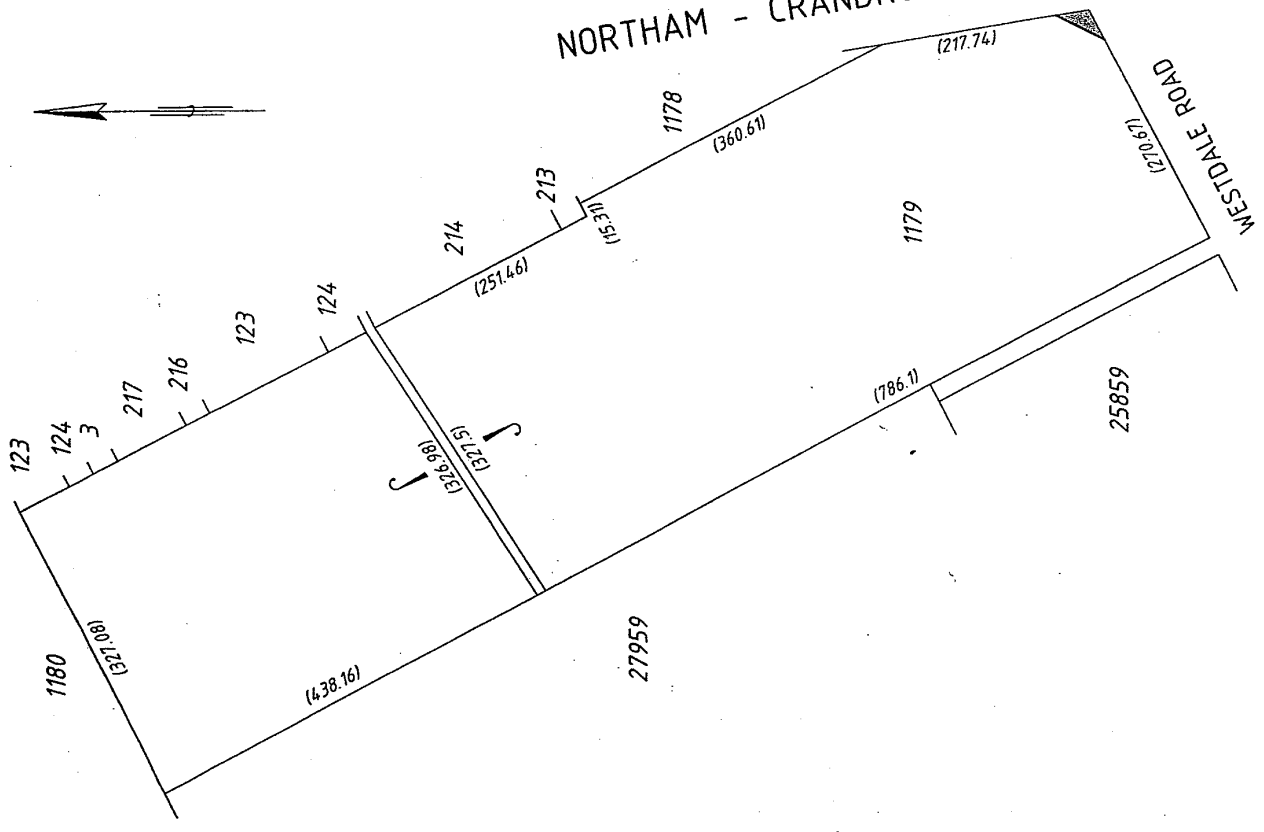


<b>LEGEND</b>  LAND REQUIRED FOR ROAD PURPOSES  BOUNDARY TO BE SURVEYED.	<b>NOTES</b> 1 DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY. 2 S.L.K. IS A M.P. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY. 3 HORIZONTAL DATUM IS MGA 94.	<b>WHEATBELT SOUTH REGION</b> Telephone (08) 9881 0586 Fax (08) 9881 0503
		<b>APPROVED FOR IMPLEMENTATION</b> FILE NUMBER DATE APPROVAL NUMBER AUTHORIZED <i>B.M.W.</i> 21/2/12 APPROVED <i>D.L.B.</i> 21/2/12
 <b>mainroads</b> WESTERN AUSTRALIA FINANCE AND SERVICES PROPERTY MANAGEMENT Telephone 9323 4580 Fax 9323 4600		FILE No. 12/1103 DRAWN/DESIGNED W.M. ROLLINGS 14/2/12 AUDITED IN ACCORDANCE WITH STANDARD 67-98.18 IN THE ROAD AND TRAFFIC ENGINEERING MANUAL <i>[Signature]</i> 14/2/12
<b>NORTHAM - CRANBROOK RD M31</b> LAND DEALINGS LOT 1179, 69.62 S.L.K.		LOCAL AUTHORITY (401) SHIRE OF BEVERLEY DRAWING TYPE <b>1260-085</b> 7200

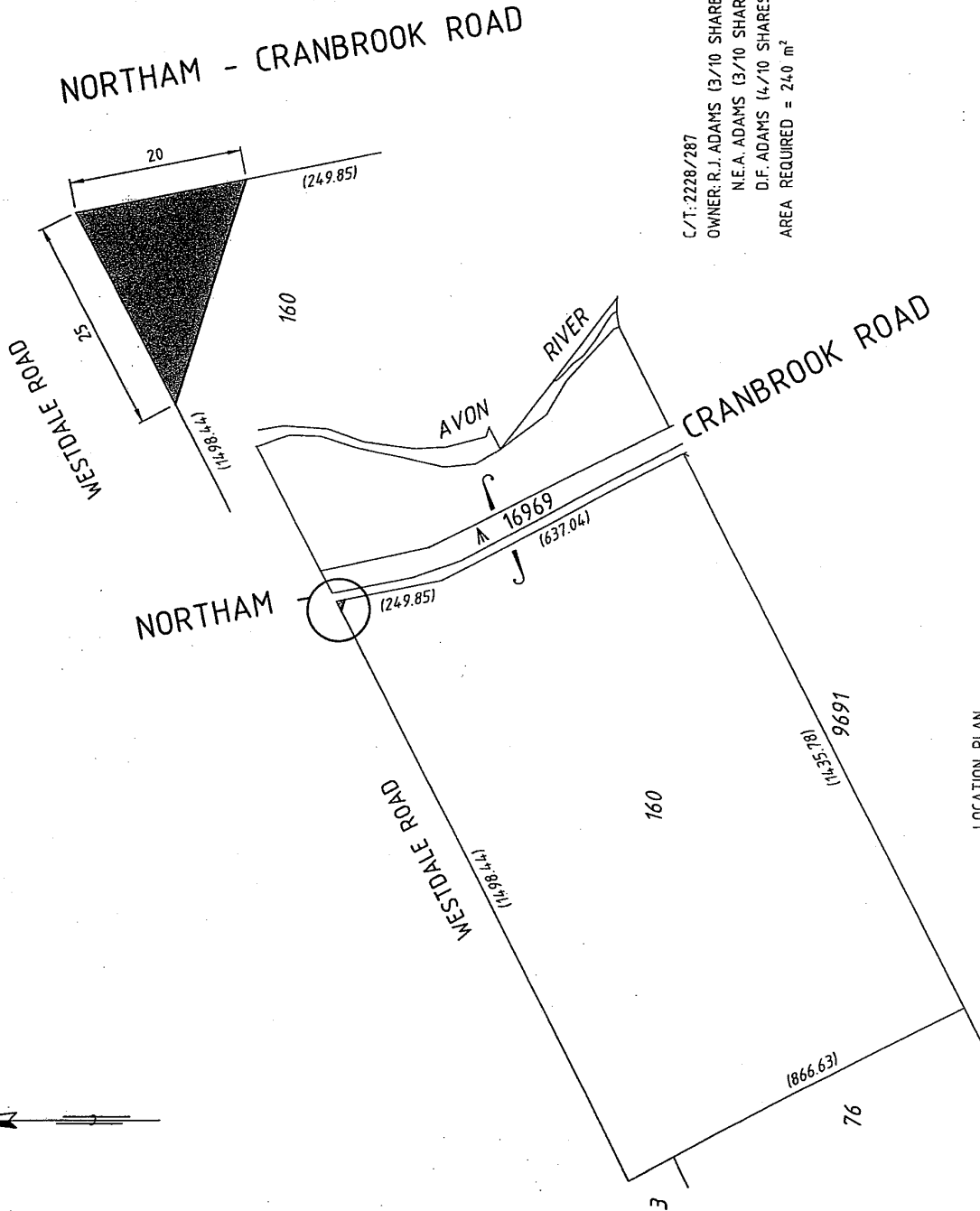
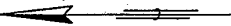
NORTHAM - CRANBROOK ROAD



NORTHAM - CRANBROOK ROAD



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C/T: 2228/287  
 OWNER: R.J. ADAMS (3/10 SHARES)  
 N.E.A. ADAMS (3/10 SHARES)  
 D.F. ADAMS (4/10 SHARES)  
 AREA REQUIRED = 24.0 m<sup>2</sup>

LAND REQUIRED FOR ROAD PURPOSES  
 BOUNDARY TO BE SURVEYED.

**NOTES**

- 1 DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.
- 2 S.L.K. IS A M.R. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY
- 3 HORIZONTAL DATUM IS MGA 94.

**WHEATBELT SOUTH REGION**

Telephone (08) 9881 0588 Fax (08) 9881 0583

APPROVED FOR IMPLEMENTATION

FILE NUMBER FOLD DATE APPROVAL NUMBER

AUTHORISED

*B. Muir* 21/2/12

APPROVED

*S.L.O.* 21/2/12



FINANCE AND SERVICES  
 PROPERTY MANAGEMENT

Telephone 9323 4680 Fax 9323 4600

FILE No. 12/1102

DRAWN/DESIGNED W.M. ROLLINGS 14/2/12

AUDITED IN ACCORDANCE WITH STANDARD 67-08-48 IN THE ROAD AND TRAFFIC ENGINEERING MANUAL

*14/2/12*

NORTHAM - CRANBROOK RD M31

LAND DEALINGS

LOT 160, 69.62 S.L.K.

LOCAL AUTHORITY (LOT) SHIRE OF BEVERLEY  
 DRAWING TYPE | DRAWING NUMBER

7200

1260-086

AMEN

57