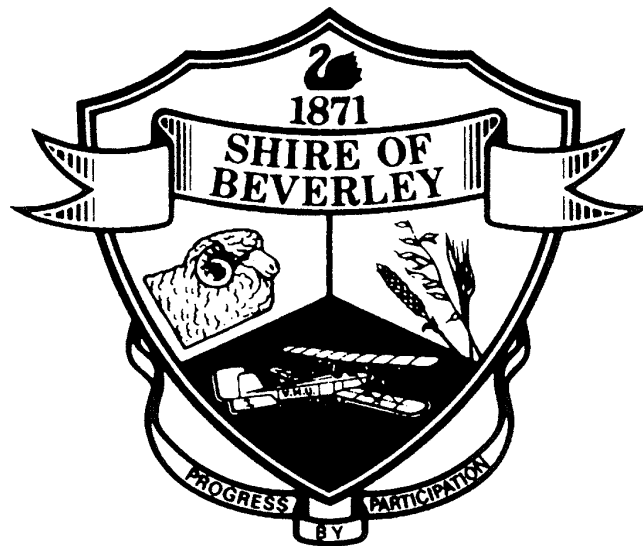


ORDINARY COUNCIL

MEETING

MINUTES



22 MAY 2012

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS ON TUESDAY 22 MAY 2012**

1. COMMENCEMENT

The President declared the meeting open at 2:07pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Attendance

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr VK Fregon		South Ward
Cr DC White		South Ward
Cr BM Foster		West Ward
Cr LC Shaw		West Ward
Cr JD Alexander		North Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Mr SP Gollan	Chief Executive Officer	
Mrs A Lewis	Executive Assistant	

Apologies

Nil.

Leave of Absence

Nil.

3. PUBLIC QUESTION TIME

Nil.

4. CONDOLENCES

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Cr JD Alexander applied for Leave of Absence from the June 2012 Ordinary Meeting of Council.

RESOLVED that Councillor Alexander's request for Leave of Absence from the June 2012 Ordinary Meeting of Council be approved.

Cr P Gogol applied for Leave of Absence from the July 2012 Ordinary Meeting of Council.

RESOLVED that Councillor Gogol's request for Leave of Absence from the July 2012 Ordinary Meeting of Council be approved.

6. CONFIRMATION OF MINUTES AND BUSINESS ARISING

6.1 Minutes of the Ordinary Meeting of Council held in the Council Chambers on Tuesday 24 April 2012

COUNCIL RESOLUTION

M1/0512 Moved Cr Gogol **Seconded Cr Shaw**
That the Minutes of the Ordinary Meeting of Council held in the Council Chambers on Tuesday 24 April 2012, as printed, be confirmed.

CARRIED 9-0

BUSINESS ARISING

Nil.

6.2 Minutes of the Audit and Administration Committee Meeting held in the Council Chambers on Wednesday 30 April 2012

Appendix 1

COUNCIL RESOLUTION

M2/0512 Moved Cr Pepper **Seconded Cr Fregon**
That the Minutes of the Audit and Administration Committee Meeting held in the Council Chambers on Wednesday 30 April 2012, as printed, be received, and the recommendations, as listed below, be endorsed.

**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING
ITEM 6.2
Minutes of the Audit and Administration Committee Meeting held
in the Council Chambers on Wednesday 30 April 2012
(Continued)**

6.2.1 Standpipe Controllers

1. **An article be placed in the Beverley Blarney reminding users on the rules for using the Standpipes and if the rules are not met Council will consider installing a monitoring system.**
2. **Further monitoring occur in the months of September 2012 and March 2013, by way of a report to Council.**

6.2.2 Community Bus Charges

That no changes be made to the current arrangements for the hiring of the Beverley Community Bus.

6.2.3 Fees and Charges 2012 / 2013

That the Fees and Charges for the 2012 / 2013 year as presented be adopted.

CARRIED 9-0

6.3 Minutes of the Development Services Committee Meeting held in the Council Chambers on Monday 14 May 2012

Appendix 2

COUNCIL RESOLUTION

**M3/0512 Moved Cr Foster Seconded Cr Fregon
That the Minutes of the Development Services Committee Meeting held in the Council Chambers on Monday 14 May 2012, as printed, be received.**

CARRIED 9-0

**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING
ITEM 6.3
Minutes of the Development Services Committee Meeting held in
the Council Chambers on Monday 14 May 2012
(Continued)**

BUSINESS ARISING

Nil.

**6.4 Minutes of the Recreation Ground Committee Meeting held in the
Council Chambers on Tuesday 15 May 2012**

Appendix 3

COUNCIL RESOLUTION

**M4/0512 Moved Cr Alexander Seconded Cr Murray
That the Minutes of the Recreation Ground Committee Meeting
held in the Council Chambers on Tuesday 15 May 2012, as printed,
be received, and the recommendations, as listed below, be
endorsed.**

6.4.1 Recreation Ground

1. Calling of Tenders: -

**That Council approves the finalised plans and specifications
as presented to the Recreation Ground Committee on 15 May
2012 and endorses calling tenders for the project.**

- That no in-house tender will be submitted.**
- That the Council is not bound to accept the lowest tender,
and may reject any or all tenders.**

2. Tender Evaluation Criteria: -

The following criteria, forms a part of the Tender: -

Price/Rates	45%
Construction time	15%
Understanding scope of work tender presentation	10%
Company experience, capacity and resources	10%
Key Personnel, qualifications and experience	10%
Financial and references	10%

**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING
ITEM 6.4
Minutes of the Recreation Ground Committee Meeting held in the
Council Chambers on Tuesday 15 May 2012
(Continued)**

6.4.1 Recreation Ground (Continued)

3. Project Funding: -

That as a contingency against an unsuccessful Grant Application, the Council agrees to list sufficient Loan funds for the project on the 2012/2013 Budget.

CARRIED 9-0

**6.5 Minutes of the Plant and Works Committee Meeting held in the
Council Chambers on Tuesday 15 May 2012**

Appendix 4

COUNCIL RESOLUTION

**M5/0512 Moved Cr Shaw Seconded Cr Gogol
That the Minutes of the Plant and Works Committee Meeting held
in the Council Chambers on Tuesday 15 May 2012, as printed, be
received, and the recommendations, as listed below, be endorsed.**

6.5.1 Harper Street Drainage

**The tree located on Lot 21 Harper Street be removed, as it is
restricting the water flow from a drainage outlet and that Council
employees be requested to map and record the levels along
Harper Street.**

6.5.2 Beverley Airfield

**Meet with the Beverley Soaring Society to discuss the removal of
the seal at either end of the North / South runway and replacing it
with gravel.**

6.5.3 Road Program 2012 / 2013

The Road Program for 2012 / 2013 be included in the Draft Budget.

**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING
ITEM 6.5
Minutes of the Plant and Works Committee Meeting held in the
Council Chambers on Tuesday 15 May 2012
(Continued)**

6.5.4 Utility Changeovers

**Hold the changeover of the utilities until the new financial year and
that these vehicle be included in the 2012 / 2013 budget.**

CARRIED 9-0

**6.6 Minutes of the Audit and Administration Committee Meeting held
in the Council Chambers on Tuesday 22 May 2012**

Appendix 5

COUNCIL RESOLUTION

**M6/0512 Moved Cr Pepper Seconded Cr White
That the Minutes of the Audit and Administration Committee
Meeting held in the Council Chambers on Tuesday 22 May 2012, as
printed, be received, and the recommendation, as listed below, be
endorsed.**

6.6.1 Appointment of Auditor

**Engage the services of Gregory Froomes Wyllie as Auditor for the
Shire of Beverley for a two year period ending 30 June 2013.**

**CARRIED 9-0
(Absolute Majority)**

7. PRESIDENT AND COUNCILLOR REPORTS

7.1 PRESIDENT'S REPORT

Metropolitan Local Government Review

The Central Country Zone, via teleconference, provided input into WALGA's submission on the draft findings from the Metropolitan Local Government Review. Concern was raised by the Zone about the Review Panel's Terms of Reference and potential ramifications for rural Local Governments, which may result from recommendations out of the Metropolitan review.

7. **PRESIDENT AND COUNCILLOR REPORTS**
ITEM 7.1
PRESIDENT'S REPORT
(Continued)

Regional Transition Group

Thank you to Councillor Pepper, Councillor White and the CEO who attended the Regional Transition Group meeting in Cunderdin on 7 May. Due to delays it was agreed the decision regarding amalgamation should be deferred to 30 August 2012, allowing for completion of the Business Plan Future State and community information and feedback. The "Securing Our Future" website went live on 15 May 2012.

Beverley Strategic Plan

The introduction of the Department of Local Government's Integrated Planning requires all Local Governments to develop a Strategic Community Plan and a Corporate Business Plan by July 2013.

As part of the Regional Transition Process a Strategic Community Plan has now been developed for Beverley and the work previously undertaken by Council with Eliot Fisher was used when developing that document.

As a Corporate Business Plan is also needed, it might be timely to review the Draft Strategic Plan developed with Eliot Fisher, refining it into a Corporate Business Plan which can be used to update our long term financial planning, which is also a requirement of the Department.

Seniors' Housing and Aged Care Report

Doug Faircloth is due to make a presentation to Council on Tuesday 29 May in relation to this report.

Avon Valley Advocate

As a result of the Avondale information sheet included in last month's Blarney, an approach was made from the Avon Valley Advocate to do an article on Avondale. Dina Barrett-Lennard and I met with the reporter on 9 May 2012.

Beverley Lions Club - Invitation

The Beverley Lions Club invited me to their May Dinner Meeting to talk about the future of Beverley. This follows various guests at previous meetings who have talked about Beverley's past.

7. **PRESIDENT AND COUNCILLOR REPORTS**
ITEM 7.1
PRESIDENT'S REPORT
(Continued)

COUNCIL RESOLUTION

M7/0512 **Moved Cr Murray** **Seconded Cr White**
That the President's Report, be received.
CARRIED 9-0

7.2 **COUNCILLOR REPORTS**

Cr Pepper provided the following reports:

Anzac Day Wednesday 25 April 2012

I represented the Shire at the 11:00am Service.

Although numbers were down a little on last year it was still a successful parade and service.

Avon Tourism Inc Meeting Tuesday 1 May 2012

This meeting was hosted by our Shire, for which we received a vote of appreciation.

The Heartlands WA – Wheatbelt Development Commission (WDC) organisation covering 43 Shires is using a Website that they see as complimentary to the Avon Valley site and will establish links to our Shire site.

This Group voted to progress with the installation of the Integrated Tourism Website (ITW).

The latest edition of the Holiday Planner is still being well received with approx 11,000 copies being distributed.

A presence was ensured at the Caravan and Camping Show, the York Antique Show, and will be present at the York Food and Wine event.

7. **PRESIDENT AND COUNCILLOR REPORTS**
ITEM 7.2
COUNCILLOR REPORTS
(Continued)

Avon Tourism Inc Meeting Tuesday 1 May 12 (Continued)
(Continued)

To distinguish between the online booking system and the Avon Tourism Group membership will now have new names for the three levels, being: -

Platinum	\$300
Silver	\$175
Bronze	\$100

Regional Transition Group Meeting Monday 7 May 2012 held in Cunderdin

Verbal summaries of the South Australian visit were presented.

The new website format took a reasonable amount of time to resolve, but it is to go Live on Tuesday 15 May 2012.

Due to the delays caused by the huge amount of work required for the final reports and the delay in the launch of the website, the time for Shires to commit or decline has been extended to August 2012.

The Chairman raised the point that Dominic Carbone and Associates have carried out a thorough preparation of documents for the RTG process, which created an overrun on his budget of approx \$40,000.00, and asked all Councils in the Group to make a provision of \$10,000.00 for this expense in their upcoming Budgets.

White Cockatoo Control

There is a very large flock estimated at some 2,000 birds in the town.

On Wednesday 9 May 2012 a group of volunteers commenced the program to encourage the cockatoos to stay outside the town limits.

7. **PRESIDENT AND COUNCILLOR REPORTS**
ITEM 7.2
COUNCILLOR REPORTS
(Continued)

Cr White:

RTG Meeting

Cr White advised that he attended the Regional Transition Group meeting in Cunderdin.

Cr Alexander:

Western Australian Transport and Roads Forum 2012

Cr Alexander reported that he attended the WA Transport and Roads Forum 2012.

Cr Fregon:

Beverley Community and Development Association Meeting

Cr Fregon reported on the Beverley Community and Development Association Meeting she attended.

Cr Gogol:

Avondale Project Association Committee Meeting

Cr Gogol advised he was unable to attend the Avondale Project Association Committee Meeting held on 21 May 2012.

COUNCIL RESOLUTION

M8/0512	Moved Cr Murray	Seconded Cr White
	That the Councillor Reports, be received.	
		CARRIED 9–0

At 2:54pm Mr Stefan de Beer, Shire Planner, entered the Chambers and joined the meeting.

8. OFFICERS' REPORTS

8.1.1 TOWN PLANNING ITEMS

SUBMISSION TO:	May Council Meeting 22 May 2012
AGENDA ITEM:	8.1.1.1
REPORT DATE:	11 May 2012
SUBJECT:	SUBDIVISION APPLICATION – LOT 3 SIMMONS ROAD, BEVERLEY
APPLICANTS:	Gray & Lewis Land Use Planners
FILE REFERENCE:	PL145957
AUTHOR:	Shire Planner – Stefan de Beer

Appendix 6

BACKGROUND

An application has been received to subdivide the abovementioned property to create 20 lots of 2ha in extent each, with associated road reserves, to be utilized as a Rural Residential Land Use.

A subdivision application had previously been approved on the same property but the approval has since lapsed. The proposed subdivision is an exact replica of the originally approved subdivision.

It will be recommended the application for subdivision be conditionally approved.

COMMENT

Zoning

The subject site (in extent 42.24 Ha), is zoned '*Rural Residential*' and was the subject of an Amendment Scheme application in 2008. Shire of Beverley Scheme Amendment 12, gazetted on 21 December 2008 rezoned the subject land from '*Farming*' to '*Rural Residential*'.

Location

The subject property is located west of the Beverley Townsite.

Draft Local Planning Strategy

The Shire of Beverley Draft Local Planning Strategy recognises this area as being '*Rural Residential*', in pace with the planning intent for the area, and indeed in pace with the present zoning of the subject property.

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.1
SUBDIVISION APPLICATION
- LOT 3 SIMMONS ROAD, BEVERLEY
(Continued)

Subdivision Design

A detailed land capability report was compiled prior to pursuing Amendment 12 and the outcomes have been taken into consideration with the design of the proposed subdivision.

Roads

Access to the subdivision will be from Simmons Road. The proposal is to have 20 metre internal road reserve widths. This should be sufficient to accommodate any drainage works associated with detailed road design.

Lot Size and Configuration

The proposed lots are generally 2ha in extent each and regular in geometrical configuration.

Water Supply

Current Western Australian Planning Commission policy DC 3.4 states as follows:

"When approving lots for rural-residential development (1 – 4 ha) the WAPC will generally require connection to a reticulated water supply where it is practical and reasonable to do so. Where it is not practical or reasonable for lots to connect to a reticulated water supply the WAPC may consider an alternative water supply. In determining whether provision of a reticulated water supply is reasonable, the WAPC may consider the cost differential between a reticulated and alternative water supply, and the reliability of an alternative water supply."

The applicants propose to service the subdivision with on-site rainwater tanks as the costs associated with a reticulated system is deemed to be prohibitively expensive. The subject property is located at an elevated location in relation to existing bulk water services, and associated infrastructure required to install a reticulated system includes a booster pump station and 200,000 litre storage tank. The linkage service will have to traverse private land which will exacerbate the cost challenge.

The Shire of Beverley Town Planning Scheme No. 2 requires reticulated water only for lots of less than 2 ha. It is thus deemed sufficient to provide water to the subdivided lots through rainwater tanks as proposed, and will be put forward as a condition of approval.

The issue of water supply was examined as part of the previous subdivision application (WAPC 133742) and SAT Matter No. 151 of 2008, which determined that a specific previous condition be altered to read as follows:

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.1
SUBDIVISION APPLICATION
- LOT 3 SIMMONS ROAD, BEVERLEY

Water Supply (Continued)

"Notification in the form of a section 70A notification, pursuant to the transfer of Lands Act 1893 (as amended) is to be placed on the Certificate of Title of the proposed lots advising that the lots will not be connected to a reticulated public water supply system and the provision of water will be required in accordance with Schedule 3 of the Shire of Beverley Town Planning Scheme No. 2."

It is submitted, that as a result of the above decision by SAT, and the prescriptions as contained in Schedule 3 to the Scheme, the proposal as put forward by the applicant be acknowledged and accepted as such. It is considered that should any condition requiring the subdivision to be serviced with reticulated water be imposed, and subsequently be tested again before SAT, the outcome will in all probability be the same as quoted in the abovementioned case.

Effluent Disposal

In accordance with the Land Capability Assessment, each of the proposed dwellings will connect to an appropriate sewerage disposal system, to the satisfaction of the relevant Environmental Health Officer.

Conclusion

The property has been the subject of thorough analysis in order to determine the desirability and sustainability of the proposed land use and subdivision. A Subdivision Guide Plan has been commissioned for the purpose and approved by the WAPC.

From a Land Use Planning perspective, the proposal is in pace with the planning intent and zoning for the area, and given the history of the subject site in terms of a previously approved subdivision application, the application will be recommended for approval.

STATUTORY ENVIRONMENT

Subdivision is determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning framework. Council's recommendation is considered when determining the application.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M9/0512 Moved Cr Murray **Seconded Cr Gogol**
That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 145957 for the subdivision of Lot 3 Simmons Road, Beverley, be approved, subject to the following conditions and advice notes: -

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.1
SUBDIVISION APPLICATION
- LOT 3 SIMMONS ROAD, BEVERLEY
(Continued)

Conditions: -

- 1. Suitable arrangements being made with the local government for the provision of vehicular crossovers to service the lots shown on the approved plan of subdivision.**
- 2. The applicant / owner of the land shall make arrangements to ensure that prospective purchasers of the proposed lots are advised in writing that provision of a reticulated sewerage service will not be available to the lot and that all future developments on the lot will need to be connected to on-site effluent disposal system(s), to the satisfaction of the local government.**
- 3. The applicant / owner of the land shall make arrangements to ensure that prospective purchasers of the proposed lots are advised in writing that provision of a reticulated water service will not be available to the lot and that all future developments on the lot will need to be connected to on-site water system(s), to the satisfaction of the local government, pursuant to Schedule 3 of the Shire of Beverley Town Planning Scheme No. 2.**
- 4. Prior to commencement of site works, a detailed plan identifying building envelope(s) on all lots on the approved plan of subdivision is to be prepared in consultation with the local government.**
- 5. Those lots not fronting an existing road being provided with frontage to a constructed subdivisional road connected to the local road system and such subdivisional road(s) being constructed and drained at the subdivider's cost.**
- 6. The land being provided with an adequate outlet drainage system at the subdivider's cost to the satisfaction of the local government.**
- 7. Such easements as may be required by the local government being granted free of cost to that Authority.**

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.1
SUBDIVISION APPLICATION
- LOT 3 SIMMONS ROAD, BEVERLEY
(Continued)

- 8. A Fire Management Plan being prepared and implemented to the specifications of the local government and the Fire and Emergency Services Authority.**

Advice Notes: -

- 1. Approval from the local government is required prior to the construction of vehicle crossovers.**
- 2. The Western Australian Planning Commission's approval should not be construed as an approval for development on any of the lots proposed.**

CARRIED 9-0

8.1.1 TOWN PLANNING ITEMS

SUBMISSION TO:	May Council Meeting 22 May 2012
AGENDA ITEM:	8.1.1.2
REPORT DATE:	15 May 2012
SUBJECT:	DUE DILIGENCE REPORT AND DEVELOPMENT PROPOSAL – LOT 3001 FORREST STREET, BEVERLEY
APPLICANTS:	Shire of Beverley
FILE REFERENCE:	FOR 2633
AUTHOR:	Shire Planner – Stefan de Beer

Appendix 7

BACKGROUND

Lot 3001 Forrest Street (in extent 33.1129 hectares), is located in a local scheme reserve zoned 'Public Purposes'. The Department of Regional Development and Lands (RDL) requested Landgate to provide valuation advice to them to facilitate the transfer of the subject reserve in freehold to the Shire of Beverley.

After a meeting between Hon Brendon Grylls and Shire representatives on 10 June 2011, Landgate had been advised that the Shire has appealed to the Minister that the price is excessive, given that Council will have to accept all servicing and subdivision costs. Subsequently the RDL has requested that Landgate review their valuation.

As instructed by RDL, Landgate's valuation will need to reflect the use to which the local authority will put the land, on transfer from the Crown. This use, agreed to between the local authority and the RDL, will be a condition of removing the existing 'Public Purpose' reservation.

As part of this review of valuation by Landgate, they require clarification on the following issues: -

- The Current Zoning of the subject site;
- Has Council determined upon which basis the land will be subdivided into or likely to be subdivided into, and what the land use will be, i.e. Residential, Rural Residential, Industrial, etc?
- To enable the transfer, has a Business Plan been formulated in the shape of a plan of subdivision into one of the above land uses?
- If a Business Plan/Subdivision Plan had been undertaken, have any costings been commissioned?

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.2
DUE DILIGENCE REPORT AND DEVELOPMENT PROPOSAL
(Continued)

COMMENT

Council at its meeting of 27 March 2012 resolved as follows: -

“That the Shire Planner draw up a concept site subdivisional plan and perform a draft costing on the proposal with inputs being obtained from relevant professionals, i.e. civil engineers, land surveyors, etc for the proposed development.”

A report relating to the above resolution has been prepared and is the appendix to this item.

The report endeavours to address the issues as raised by Landgate's Valuation Directorate, and it will be recommended that the report be forwarded to them for perusal.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M10/0512 Moved Cr Foster

Seconded Cr Gogol

That Council: -

- 1) Acknowledge the contents of the Due Diligence Report & Draft Development Proposal: Reserve 2633 – Lot 3001 Forrest Street, Shire of Beverley; and**
- 2) Instruct the Shire Planner to forward the report to the relevant Directorate at Landgate.**

CARRIED 9-0

8.1.1 TOWN PLANNING ITEMS

SUBMISSION TO:	May Council Meeting 22 May 2012
AGENDA ITEM:	8.1.1.3
REPORT DATE:	15 May 2012
SUBJECT:	DEVELOPMENT APPLICATION – GLIDER HANGER – LOT 29705 BREMNER ROAD/LUKIN STREET, BEVERLEY
APPLICANTS:	Greg Beecroft and Rob Duffy
FILE REFERENCE:	BRE 32745
AUTHOR:	Shire Planner – Stefan de Beer

Appendix 8

BACKGROUND

The Shire has received a proposal to construct a glider hanger adjacent to the north western section of the Beverley Airfield. The proposal is an extension to an existing non-conforming use recognised by Council at its 28 October 2008 meeting.

The subject site is zoned Farming, contains buildings associated with the Beverley Soaring Society, a number of on-site caravans and existing glider hangers.

There are a number of existing hangers in the general vicinity of the proposed development. These were granted Planning Approval by Council at its 28 October 2008 meeting.

COMMENT

The proposed development is regarded as a Club Premises and as such is a land use not permitted in a Farming zone. However under Clause 5.2 of the Shire of Beverley's Town Planning Scheme No. 2 (TPS 2) Council may grant Planning Approval for the extension of a recognised non-conforming land use. Council recognised non-conforming rights for the land use Club Premises on the subject site at its 28 October 2008 meeting. Therefore Council may grant Planning Approval for the proposed development.

Comment by the Beverley Rifle Club, as a result of the advertising of previous hanger applications, indicates that the Club is concerned proposed hangers may protrude into its safety zone. Should Council approve the application, it will be recommended the prohibition of hangers protruding into the safety zone, be a condition of approval.

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.3
DEVELOPMENT APPLICATION
- GLIDER HANGERS
- LOT 29705 BREMNER ROAD/LUKIN STREET, BEVERLEY
(Continued)

A site inspection has revealed that a number of mature trees are located in the vicinity of the proposed development. To protect the environmental values of the area it will be recommended, should Council approve the application, that no trees be removed prior to obtaining the Shire Planner's consent.

In the opinion of staff, the visual amenity of the area should be protected through the proposed hangers harmonising with the surrounding landscape. Therefore, should Council approve the application it will be recommended the hangers be clad in Colorbond or similar material in a colour that is in harmony with the surrounding area, as a condition of approval.

It is considered the proposed development will be a relatively minor increase on an existing non-conforming use. It is the opinion of staff that the proposal will enhance an activity (gliding) that promotes a positive image of Beverley to the wider community. It will therefore be recommended Council grant Planning Approval for the application.

STATUTORY ENVIRONMENT

This application may be approved under Clause 5.2 of the Shire of Beverley's Town Planning Scheme No. 2

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M11/0512 Moved Cr Pepper **Seconded Cr Gogol**
That Council grant Planning Approval for the construction of a glider hanger at Lot 29705 Bremner Road/Lukin Street, Beverley, subject to the following conditions and advice notes: -

Conditions: -

- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**

8.1.1 TOWN PLANNING ITEMS

ITEM 8.1.1.3

DEVELOPMENT APPLICATION

- GLIDER HANGERS
- LOT 29705 BREMNER ROAD/LUKIN STREET, BEVERLEY

(Continued)

2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. No glider hanger is to protrude into the Beverley Rifle Club safety zone. (Refer to Advice Note 3).
4. No trees are to be removed without the prior approval of the appropriate authority.
5. Cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area. Zinalume shall not be used for cladding.

Advice Notes: -

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.
3. With regard to Condition 3, the applicant is advised to confirm the location of the safety zone with the Beverley Rifle Club.

CARRIED 9-0

8.1.1 TOWN PLANNING ITEMS

SUBMISSION TO:	May Council Meeting 22 May 2012
AGENDA ITEM:	8.1.1.4
REPORT DATE:	15 May 2012
SUBJECT:	WHEATBELT INFRASTRUCTURE PRIORITIES AND PLANNING INITIATIVES – DEPARTMENT OF PLANNING
APPLICANTS:	WALGA/Department of Planning
FILE REFERENCE:	ADM 0220
AUTHOR:	Shire Planner – Stefan de Beer

Appendix 9

BACKGROUND

The Department of Planning (DoP) is preparing and will recommend to the Western Australian Planning Commission (WAPC) a Wheatbelt Regional Planning and Infrastructure Framework (WRPIF). As part of developing the framework it is intended that regional infrastructure priorities and planning initiatives are identified. This approach is consistent with that recently undertaken in developing regional planning and infrastructure frameworks for other regions, including the Pilbara, Mid West and Gascoyne. It is intended that the framework will be used to inform State Government and other regional decision makers on the priorities for regional planning in the Wheatbelt region over a 20 year planning horizon.

The Department of Planning, through WALGA, requires the Shire of Beverley's inputs to the above exercise.

COMMENT

So called 'foundation lists' of regional infrastructure requirements and regional planning initiatives have been developed based on existing published documents (included as the appendix to this report).

The tables are not intended to be complete nor comprehensive, but rather the beginning of a process of identifying and prioritising the regional planning and infrastructure requirements of the Wheatbelt region.

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.4
WHEATBELT INFRASTRUCTURE PRIORITIES AND PLANNING INITIATIVES
- DEPARTMENT OF PLANNING
(Continued)

The projects and initiatives identified on the Foundation List are broadly classed as being those that enable or support the development of the regional economy and/or those that perform a function that caters for regional catchment. This distinguishes them from projects and initiatives where benefits are considered to generally extend only to localised catchments or economies.

Council is requested to take cognisance of the priorities captured in the abovementioned tables, and to consider any additional priorities for possible inclusion in the table, to be subsequently communicated to the Department of Planning.

In particular, WALGA requests Council to: -

- Identify infrastructure projects and planning initiatives that should be considered that have commenced, are proposed, or are in the process of being developed;
- Provide additional detail in the tables that relate to the Shire's project or initiative;
- In the infrastructure table, include how the Shire's project(s) might affect or be affected by other infrastructure projects in the 'relationship to other projects' column; and
- In the infrastructure table, identify any risks or threats that may impact on the identified project in the 'risk/threats' column.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M12/0512 Moved Cr Shaw Seconded Cr Gogol
That Council: -

- 1) Acknowledge the contents of the submitted foundation lists;**
- 2) Instruct the Shire Planner to forward the following additional Wheatbelt Infrastructural Priorities and Planning Initiatives to WALGA:**

8.1.1 TOWN PLANNING ITEMS

ITEM 8.1.1.4

WHEATBELT INFRASTRUCTURE PRIORITIES AND PLANNING INITIATIVES

- DEPARTMENT OF PLANNING

(Continued)

- Brookton - Beverley Draft Local Planning Strategy;
 - Compilation of Local Planning Schemes – Beverley;
 - Proposed Industrial Precinct on Lot 3001 Forrest Street, Beverley;
 - Upgrading and expansion of water reticulation infrastructure;
 - Upgrading and expansion of sewerage reticulation infrastructure; and
 - Upgrading and expansion of electricity network; and
- 3) Meet on 29 May 2012 to discuss the Wheatbelt Regional Planning and Infrastructure Framework in depth before the 6 June 2012 deadline.

CARRIED 9-0

8.1.2 INFORMATION BULLETIN REPORT – PLANNING SERVICES

The Shire Planner gave a verbal report to the meeting.

COUNCIL RESOLUTION

M13/0512 Moved Cr Murray **Seconded Cr Fregon**
That the Planning Services Information Bulletin Report, be received.

CARRIED 9–0

At 3:34pm Mr Stefan de Beer, Shire Planner, left the meeting.

At 3:36pm Mr Steve Vincent, Works Supervisor entered the Chambers and joined the meeting.

8.2.1 HEALTH & BUILDING SERVICES ITEMS

Nil.

8.2.2 INFORMATION BULLETIN REPORT – HEALTH & BUILDING SERVICES

8.2.2.1 GENERAL

General correspondence, duties and communications for Environmental Health Officer/Building Services.

8.2.2.2 BUILDING LICENSES ISSUED

Building licenses issued up to 15 May 2012: -

Lic No:	49 11/12	Lic No:	50 11/12
No:	13 Smith St Beverley	No:	22 Vincent St Beverley
Building:	Shed	Building:	Garage
Value:	\$6,500.00	Value:	\$6,000.00

COUNCIL RESOLUTION

M14/0512 Moved Cr Foster **Seconded Cr Gogol**
That the Environmental Health and Building Services Information Bulletin Report, be received.

CARRIED 9–0

8.3.1 PLANT, WORKS, RECREATION AND TOURISM ITEMS

Nil.

8.3.2 INFORMATION BULLETIN REPORT – WORKS SUPERVISOR

8.3.2.1 GENERAL – PLANT AND WORKS

8.3.2.1.1 Oval, Parks and Gardens

The oval has been decompacted, verti drained and sprayed with iron and manganese and herbicide for winter grass control.

General gardening has been carried out in other gardens.

Trees that were obstructing the 80 km/h sign on Vincent Street have been removed.

8.3.2.1.2 Tree Lopping

Town trees have been lopped from under the powerlines. Rural trees have been lopped on Pike Road and a three kilometre section of Edison Mill Road.

8.3.2.1.3 Qualandary Crossing

A request has been made by the Yenyening Catchment Group to clear around the gates and to ensure that they are in good working order, should they be required to be opened.

I have contacted the Department of Water seeking the protocol on opening these gates for maintenance work. They recommended to me that the gates should be opened when there is a good flow of water in the Avon, this will dilute the flow from the lakes and prevent high levels of salt pooling in the Avon River.

We have cleared around the gates latching mechanism and are in the process of repairing cracking on the concrete surface.

8.3.2.1.4 Caravan Park

Gravel has been laid around the RV dump point and on the track past the Weather Station to the top of the Caravan Park. The area opposite the entrance has been cleared, and the old grader and premix bunker removed.

8.3.2 INFORMATION BULLETIN REPORT – WORKS SUPERVISOR

ITEM 8.3.2.1

GENERAL – PLANT AND WORKS

(Continued)

8.3.2.1.5 Plant Report

The Cat 916 loader from the tip is having the turbo charger reconditioned.

The rubber tyred roller has been having problems for some time in relation to the fuel and electronics. This roller is crucial for our Works' Program and must be reliable. It has been listed for replacement of the 2012 / 2013 budget.

8.3.2.2 CONSTRUCTION

8.3.2.2.1 York-Williams Road

Gravel sheeting has been completed for this year, an extra 700 metres was added to improve the approaches to Bridge 3197. At slk 6.75, a 600 Ø pipe had to be extended on one side and new headwall installed.

8.3.2.2.2 Westdale / York-Williams Road Signage

The signage upgrade at this intersection has been completed, which included installing reflective raised pavement markers, and removing vegetation for better vision at this intersection.

8.3.2.2.3 Edison Mill Road

A meeting has been arranged for Austral Bricks and the Plant and Works Committee to meet in the Council Chambers at 10:00am on Wednesday 30 May 2012.

In response to the proposed upgrading of the Edison Mill Road, correspondence has been received from Shawmac Consulting Traffic & Civil Engineers, Risk Managers. (A copy of this correspondence was provided under separate cover.)

COUNCIL RESOLUTION

M15/0512 Moved Cr Gogol **Seconded Cr Shaw**
That the Works Supervisor's Information Bulletin Report, be received.

CARRIED 9–0

At 3:55pm Mr Steve Vincent, Works Supervisor, left the meeting.

8.4.1 FINANCE ITEMS

SUBMISSION TO: May Council Meeting 22 May 2012
AGENDA ITEM: 8.4.1.1
REPORT DATE: 15 May 2012
SUBJECT: SCHEDULE OF ACCOUNTS FOR THE MONTH OF
APRIL 2012
AUTHOR: Chief Executive Officer – Stephen Gollan

Appendix 10

COMMENT

The Schedule of Accounts for the month of April 2012 is the appendix to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M15/0512 Moved Cr Foster Seconded Cr Fregon
That the Schedule of Accounts for the month of April 2012 be received.

CARRIED 9–0

SUBMISSION TO: May Council Meeting 22 May 2012
AGENDA ITEM: 8.4.1.2
REPORT DATE: 15 May 2012
SUBJECT: FINANCIAL STATEMENT FOR THE PERIOD ENDED 30
APRIL 2012
AUTHOR: Chief Executive Officer – Stephen Gollan

COMMENT

The Financial Statement for the period ended 30 April 2012 was provided under separate cover.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M16/0512 Moved Cr Foster Seconded Cr Gogol
That the Financial Statement for the period ended 30 April 2012, as presented, be received.

CARRIED 9–0

8.4.1 FINANCE ITEMS

SUBMISSION TO: May Council Meeting 22 May 2012
AGENDA ITEM: 8.4.1.3
REPORT DATE: 15 May 2012
SUBJECT: INVESTMENT OF SURPLUS FUNDS FOR THE MONTH OF APRIL 2012
FILE REFERENCE: ADM 0096
AUTHOR: Chief Executive Officer – Stephen Gollan

BACKGROUND

Council has at present surplus funds that have been invested in line with Council's policy.

COMMENT

Listed below are surplus funds that have been invested during the month of April 2012 with the ANZ Bank.

RESERVE	INVESTMENT	TOTAL	ACCT #	TERM	RATE	EXPIRY
Building	\$ 866,573.00	\$ 866,573.00	9981-39099	2 Months	5.90%	01/06/12
Plant	\$ 205,097.00	\$ 205,097.00	9981-38926	3 Months	5.94%	01/06/12
Annual Leave	\$ 128,112.00					
Recreation Ground	\$ 301,033.00	\$ 429,145.00	9981-39558	3 Months	5.94%	01/06/12
Bush Fire Fighters	\$ 99,195.00					
Avon River Development	\$ 19,918.00					
Community Bus	\$ 26,337.00					
Cropping Committee	\$ 237,638.00					
Road Construction	\$ 215,956.00	\$ 599,044.00	9981-39646	3 Months	5.94%	01/06/12
Municipal Fund	\$ 800,000.00	\$ 800,000.00	9984-39083	2 Months	5.45%	29/05/12

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M17/0512 Moved Cr Foster **Seconded Cr Shaw**
That the Investment Report for the month of April 2012 be received.

CARRIED 9-0

8.4.1 FINANCE ITEMS

SUBMISSION TO:	May Council Meeting 22 May 2012
AGENDA ITEM:	8.4.1.4
REPORT DATE:	15 May 2012
SUBJECT:	STRATEGIC GRAIN NETWORK – DONATION
FILE REFERENCE:	ADM 0173
AUTHOR:	Chief Executive Officer – Stephen Gollan

SUMMARY

Correspondence received from Philip Gardner MLC, and Max Trenorden MLC, both Members for the Agriculture Region, seeking Council consideration to help fund a detailed road costing study as an alternative to the Strategic Grain Network Report (SGNR) to confirm to Government that the SGNR is a flawed report.

This report recommends that Council considers the funding request as part of budget deliberations for the 2012 / 2013 financial year.

BACKGROUND

Extract of the correspondence from Mr Gardner & Mr Trenorden follows:

“The Meeting of the Railway Retention Alliance held at York on Friday 30/3/2012 discussed the need for an alternative report to the Strategic Grain Network Report (SGNR) to be prepared to confirm to Government that the SGNR is a flawed report. Although no formal motion was passed by the meeting there was general consensus that this was the necessary pathway forward.

Max Trenorden addressed the meeting and informed members that an indicative quote for the preparation of a road specific report for roads which would be affected by the closure of the Tier 3 Network had been obtained from Cardno Eppell Olsen (“Cardno”). Cardno had prepared the “Local Government Grain Freight Network Heavy Vehicle Strategic Pathway Mapping and Access Policy. June 2011” for WALGA. The indicative quote is \$250,000 inclusive of GST.

In a discussion with Bill Cowan subsequent to the meeting, Bill was comfortable for Max and me to co-ordinate preparation of the report.

We believe that a road specific report is necessary to demonstrate that the SGNR, which was a desktop analysis, is a flawed document. The decision by the Government to close the Tier 3 Network was based on the choice of expenditure between road or rail.

8.4.1 FINANCE ITEMS
ITEM 8.4.1.4
STRATEGIC GRAIN NETWORK
- DONATION
(Continued)

The desktop analysis of expenditure required on the upgrade of roads which will be affected by the closure of the Tier 3 network is flawed. It will require a road specific report to prove the extent of the flaw. What is required is information which will provide the realistic best outcome for both rail and road, which is not contained within the SGNR.

We have already sourced an indicative \$50,000 towards the cost of the report and hope to access a further \$50,000. A \$5,000 contribution by each of the Shires within the Alliance will provide the balance. Cardno have informed us that the \$250,000 is at the top end of the price range. The terms of reference, roads to be covered and information which they already possess in compiling the WALGA Report may reduce the quote of \$250,000. Should this be the case a proportional rebate would be made to the Shires. However the standing of the report will be determined by the accuracy of the costing of upgrading of the roads. This in turn requires a road specific analysis.

The extension which the Government's 2011 small bridging facility, consistent with the SGNR recommendation to keep Tier 3 usable until roads were completed, provided Brookfield Rail to carry out sufficient repairs to allow use of Tier 3 until 31/10/2012. It is essential if a report is to be prepared prior to this deadline that it be completed by 30/9/2012 to allow the required time for deliberation of its findings. We ask that the Shires consider this proposal as a matter of urgency.

On reaching a decision could you notify Brian Christie; email brian.christie@mp.wa.gov.au or telephone 0416 275 888.

We would suggest the formation of a small working party."

COMMENT

Mr Brian Christie is the Research Officer to the Hon Phillip Gardiner MLC, Member for the Agriculture Region, and has followed up with Local Governments to coincide with their May round of Ordinary Meetings and to coincide with Budgets being prepared.

8.4.1 FINANCE ITEMS
ITEM 8.4.1.4
STRATEGIC GRAIN NETWORK
- DONATION
(Continued)

It is problematical as to the amount requested should be the full contribution amount in regards to the detailed road cost study to prove that local government is receiving inadequate funding for the Grain Freight Network. In summary, the Government has "capped" its allocation of Grain Freight Route Funding as one dollar over this amount will tip back the economic argument that Rail will be cheaper to invest in i.e. \$120m vs. a potential \$250m for the road upgrades. At the moment the State Government has allocated \$118.9m (or \$105m, whichever is the actual figure for dedicated grain freight roads).

Cr Stephen Strange, Shire President of the Shire of Bruce Rock Shire President, and Cr Sam Wainwright from the City of Fremantle, have recently and successfully been nominated to serve on the Local Government Grain Infrastructure Group (coordinated by WALGA)

The Wheatbelt Railway Retention Alliance (WRRRA) has now twenty five (25) Local Government Members, with the Shires of Dalwallinu and Gnowangerup showing increased support to the Alliance in recent times.

This is a very important matter for Council to consider. The impact on rural roads, should the Tier 3 Railway Lines be closed, from both a construction and maintenance perspective, will be extremely costly and time consuming, not to mention the road safety impact on local traffic.

The unfortunate scenario is that the amount of funding that is being allocated to all of the reports/studies being done could have been directly allocated to the railway lines and/or roads and had a substantial effect on the quality of the services being provided.

In addition to the above comment, the Wheatbelt Councils, Wheatbelt Railway Retention Alliance, and some Government representation have spent considerable time and resources in an attempt to keep the Tier 3 Railways Lines open. It is difficult to recommend that Council allocate additional resources and funding to the preparation of another report / study without any guarantees or commitment from Cooperative Bulk Handling or Government, that should the railway lines remain open, grain will be carted by rail and not by road.

8.4.1 FINANCE ITEMS
ITEM 8.4.1.4
STRATEGIC GRAIN NETWORK
- DONATION
(Continued)

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M18/0512 Moved Cr White Seconded Cr Murray
That Council:-

- 1. Requests the offices of Philip Gardner MLC and Max Trenorden MLC to seek a commitment from Cooperative Bulk Handling (CBH) that should the endeavours by the Wheatbelt Railway Retention Alliance to keep the Tier 3 Railway Lines open be successful, then CBH will utilise rail (where the service is available) as much as possible to transport grain in preference to road transport.**
- 2. Subject to point 1 above, considers a donation / contribution of up to and not exceeding \$5,000.00, at the discretion of the CEO to the detailed Road Cost Study in reference to the Tier 3 Railway being retained and enhanced, as promoted by and supported by the Wheatbelt Railway Retention Alliance, as part of the 2012 / 2013 Budget deliberations.**

CARRIED 9-0

8.4.1 FINANCE ITEMS

SUBMISSION TO:	May Council Meeting 22 May 2012
AGENDA ITEM:	8.4.1.5
REPORT DATE:	17 May 2012
SUBJECT:	FUNDING REQUEST – BEVERLEY COMMUNITY RESOURCE CENTRE
FILE REFERENCE:	ADM 0092
AUTHOR:	Chief Executive Officer – Stephen Gollan

Appendix 11

BACKGROUND

Council has received a request from the Beverley Community Resource Centre, seeking financial assistance to hold a seminar similar to that of the Wild Women of the West seminar that was held in 2012.

COMMENT

The Wild Women of the West seminar was a great success last year and attracted women from all parts Wheatbelt.

The Beverley Community Resource Centre has approached Maggie Dent to be their Key Note speaker at the event and her fee is \$3,000.00.

Council assisted last year's event by providing \$2,000.00 to the Community Resource Centre from the Dry Season Assistance Scheme.

Attached is a copy of the Beverley Community Resource Centre request for assistance and two articles that were published after last year's seminar.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M19/0512 Moved Cr Gogol **Seconded Cr Fregon**
That Council advises the Beverley Community Resource Centre that it will allow the use of the Town Hall free of charge and allocate an amount of \$500.00 in the 2012 / 2013 Budget to assist with the holding of a seminar in 2013.

CARRIED 9–0

At 4:25pm Council adjourned for afternoon tea

At 4:30pm Council resumed the meeting, and at the same time Cr Gogol left the meeting.

8.5.2 INFORMATION BULLETIN REPORT – CHIEF EXECUTIVE OFFICER

The Chief Executive Officer had provided an Information Bulletin Report under separate cover.

8.5.2.1 Voting Delegate – WALGA 2012 Annual General Meeting

The Western Australian Local Government Association (WALGA) have advised that their Annual General Meeting will be held prior to the commencement of the Local Government Convention on **Wednesday 1 August 2012** at the Perth Convention and Exhibition Centre, followed by the Trade Exhibition and Convention Welcome Reception that evening.

Council is entitled to be represented by two (2) voting delegates. If Council is seeking to exercise their voting entitlements, I need to register who the voting delegates are.

Registration for Voting Delegates must be back to the Association by Monday 9 July 2012.

COUNCIL RESOLUTION

M21/0512 Moved Cr Fregon **Seconded Cr Alexander**
That the Chief Executive Officer registers Cr Ridgway and Cr Pepper as the two voting delegates for the WALGA Annual General Meeting.

CARRIED 8–0

COUNCIL RESOLUTION

M22/0512 Moved Cr Shaw **Seconded Cr White**
That the Chief Executive Officer's Information Bulletin Report, be received.

CARRIED 8–0

9. INFORMATION BULLETIN – PARTS ONE AND TWO – GENERAL SECTION

The May 2012 Information Bulletin was provided under separate cover.

COUNCIL RESOLUTION

M23/0212 Moved Cr Murray **Seconded Cr Foster**
That the May 2012 Information Bulletin, be received.

CARRIED 8–0

10. TABLED CORRESPONDENCE

- BEVERLEY COMMUNITY RESOURCE CENTRE
 - Business Plan 2012-2013
- AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
 - ALGA Budget Submission 2012-13
- SYNERGY
 - Clear Thinking on Carbon
- COUNTRY ARTS WA
 - Regional Arts Manifesto 2029
- LOCAL GOVERNMENT MANAGERS AUSTRALIA
 - 2012 LGMA National Expo Early Bird Registration
- AUSTRALIAN HEALTH MINISTERS' ADVISORY COUNCIL
 - National Strategic Framework for Rural and Remote Health
- METROPOLITAN LOCAL GOVERNMENT REVIEW
 - Release of Draft Findings
- COMMUNITY ARTS NETWORK WA
 - Growing Communities: Arts and Culture in Local Government
- WALGA
 - Be Active WA – 'Active Living for All'

11. OTHER BUSINESS

Nil.

12. CLOSURE

There being no further business the meeting closed at 4:52pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date

APPENDIX LIST

22 MAY 2012

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**MINUTES OF THE AUDIT AND ADMINISTRATION COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON MONDAY 30 APRIL 2012**

1. MEETING COMMENCEMENT

The Chairperson declared the meeting opened at 7:50am.

2. ATTENDANCE AND APOLOGIES

Attendance

Cr DJ Ridgway	Chairperson
Cr CJ Pepper	
Cr DC White	
Cr KM Murray	
Mr SP Gollan	Chief Executive Officer

Apologies

Cr LC Shaw

Observer

Nil

3. DECLARATION OF INTERESTS

Nil

Page 1 of 7

APP. 1 PAGE 1/18

5.2 Administration Item

➤ ITEM 5.2.1 – STANDPIPE CONTROLLERS

SUBMISSION TO:	Audit and Administration Committee Meeting
AGENDA ITEM:	5.2.1
REPORT DATE:	26 April 2012
SUBJECT:	STANDPIPE CONTROLLERS
FILE REFERENCE:	ADM 0196
AUTHOR:	Chief Executive Officer – Stephen Gollan

Attachment: Quotation (estimate) purchase of standpipe controller

BACKGROUND

The current arrangement for taking water from Council standpipes relies on an "honour" system, which leaves open an opportunity for individuals to take water without payment. At least one local resident has drawn attention to the abuse of this arrangement.

The amount of water taken during 2010 / 2011 was valued at just under \$500.00.

For the 2011 period from July to February 2012 the amount taken is just under \$200.00.

Knowingly taking water without paying is an offence. However, the likelihood of identifying offenders and successfully recovering lost income is remote.

COMMENT

Most rural Local Governments will experience this problem.

A neighboring Council is responding by installing one Standpipe controller within their town site to monitor and control water use. The equipment is operated with a swipe card or mobile phone. The electronic record is then linked to a Council software programme for accounting purposes.

The cost of each controller is approximately \$13,000.00, plus any other site remediation work and staff training.

The Council concerned may install another two units in the 2012 / 2013 year (subject to budget approval).

An electronic recording system should overcome unauthorised taking of water. It will have an advantage for "billing" purposes and may save staff time (after training and purchase of the software), although the actual cost benefit is unknown.

An outlay of around \$13,000.00 per standpipe raises a general question of the cost and benefit of such a step.

It is understood that the neighboring Council is also arranging equipment modifications for Health and safety reasons, and anti back flow equipment is to be installed.

It is possible that the Shire of Beverley may be required to improve the safety standards at some stage in the future.

COMMITTEE'S RECOMMENDATION

It was agreed that it be recommended to Council that: -

1. An article be placed in the Beverley Blarney reminding users on the rules for using the Standpipes and if the rules are not met Council will consider installing a monitoring system.
2. Further monitoring occur in the months of September 2012 and March 2013, by way of a report to Council.



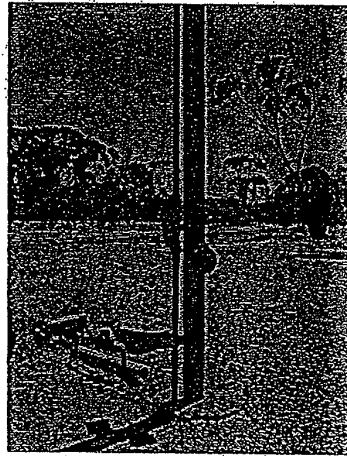
Tel +61 8 9300 1844 Fax +61 8 9300 1846
PO Box 199 Joondalup, Western Australia 6919
Email: sales@waterman-irrigation.com
Website: www.waterman-irrigation.com

E-mail / Fax message

From:	Henk de Graaf	Date:	5/04/12
To:	Gordon Tester	Our Ref:	8223-2
Company:	Shire of York	File/Job No:	
Fax/Email:	mhb@york.wa.gov.au	Phone no:	9641 2233
Subject:	Standpipe controllers	No. of pages:	3

Hello Gordon,

I am pleased to provide you with our revised pricing for the supply of a standpipe controller to suite the location (York Road corner Railway Road) as per the picture to the right.

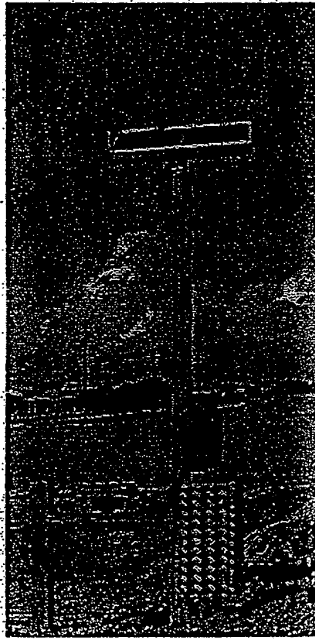


The controller will now be equipped with an RPZ High Risk Backflow Prevention device as per recent Water Corporation requirements. We also recommend the use of a waist height camlock fitting only so as to avoid Council responsibility of any OH&S situations (such as climbing on top of tankers to get the hose in).

We can however accommodate both the overhead standpipe and a waist height camlock connection which adds \$90.00 worth of fittings.

Please note that should you wish us to disconnect the overhead standpipe, the removal of the standpipe has not been allowed for in our costings.

The mobile coverage for the above location has been estimated to be sufficient for an outdoor antenna. However a higher gain directional antenna may be required in areas with fade signal with a slightly price increase (not included in this quote).



Camlock fitting on waist height outlet

Pricing is as follows

Standpipe controller in stainless steel enclosure complete with 40W solar panel, battery and mobile connection:	\$ 4,520.00
Free standing frame for the mounting of the control panel, solar cell and antenna.	\$ 435.00
50mm flanged c/w solenoid & plumbing, water meter (100 L pulse) In lockable valve box vertically mounted on the Standpipe frame	\$ 1,625.00
SIM card cost per annum per site	\$ 180.00
Standpipe access cards in lots of 100 including shire logo	\$ 1,500.00
Additional valve for easier bypass of the controller (Fire Brigade) (The system has already a small solenoid valve with a bypass in case of emergencies such as fire brigade water access).	\$ 120.00
Waist height outlet with camlock fitting and anti-backflow device, modified framework and ball valve	\$ 1460.00

Installation estimates:

The installation cost of the complete system is as follows:

- Installation (plumbing and electrical) \$ 1,702.00
- Installation materials: \$ 985.00
- Travel cost \$ 496.00

Over temperature protection

The controller consists of a fully sealed stainless steel enclosure that could get hot when left unshaded for long periods of time. It is therefore recommended to shade the controller by a small bush where possible. The solar panel however needs full sun all day.

Terms and conditions:

Validity: 30 days - All the above prices are exclusive of GST

Payments will be 50 % with order and 50% after completion and handover

Manufacture and installation is estimated to be 3-4 weeks from receipt of order with sufficient details to proceed.

I trust this information meets your requirements and look forward to an order in due course.

Regards

Henk de Graaf
Managing Director

5.2 Administration Item

➤ **ITEM 5.2.2 – COMMUNITY BUS CHARGES**

SUBMISSION TO:	Audit and Administration Committee Meeting
AGENDA ITEM:	5.2.2
REPORT DATE:	26 April 2012
SUBJECT:	COMMUNITY BUS CHARGES
FILE REFERENCE:	ADM 0202
AUTHOR:	Chief Executive Officer – Stephen Gollan

BACKGROUND

Council has requested that a review be conducted on the current fee structure for hiring of the Beverley Community Bus.

COMMENT

I have made contact with local governments within the South East Avon Regional Transition Group and also the Shire of Brookton and Kellerberrin.

It would appear that Beverley's current charge out rate is compatible with those researched as Beverley pays for all the fuel used.

Two Councils provide a subsidy for seniors and bonds are required by four of the Council's ranging from \$100.00 to \$330.00.

COMMITTEE'S RECOMMENDATION

It was agreed that no changes be made to the current arrangements for the hiring of the Beverley Community Bus.

2012/2013 FEES and CHARGES - BUDGET

Prices are effective from dd mmm yyyy

(Exceptions marked Ψ)

NB: The various rebates applicable to varying clubs & organisations has been abolished due to the restructure of the fees.

	Red entries are GST FREE CHARGE (Inc of GST)	INFORMATION / CONDITIONS
SPORTING CLUBS - Seasonal rates		
FOOTBALL CLUB	3,000.00 per year	Oval, amenities building and changerooms
CRICKET CLUB	465.00 per year	Oval, amenities building and change rooms
HOCKEY CLUB	465.00 per year	Oval, amenities building and change rooms
PONY CLUB (ANNUAL FEE)	105.00 per year	Main town oval NOT included (club provide own cleaner)
PONY CLUB (EXTRA EVENTS)	155.00 per event	Includes main town oval
TENNIS CLUB	515.00 per year	Club provide own cleaner
LADIES BADMINTON CLUB	30.00 per day	
BOOT SCOOTING	30.00 per day	
SOARING SOCIETY	2,000.00 per year	Billed January
NETBALL CLUB	50.00 per year	
TRACTOR PULL	250.00 per event	
Beverley District Motor Cycle Club	1,000.00 per year	
ROAD CHARGES		
AUSTRAL BRICK	12,000.00 per year	Road Contribution
HALL- includes use of kitchen		
		Crockery and Cutlery not to be Removed from Hall
MAIN HALL	115.00 per day	
LESSER HALL	85.00 per day	
FULL COMPLEX (Except meetings)	170.00 per day	
COMMUNITY MEETING ROOM	FREE	(Room in front of Hall foyer)
HALL - OTHER RENTALS		
CHAIRS	1.00 per chair	
MARQUEE/TENT	30.00 per day	
PA SYSTEM	70.00 per day	
RECREATION GROUND		
		Ψ APPLICATION MUST BE SUBMITTED and is SUBJECT TO APPROVAL
Ψ OVAL HIRE	155.00 per day	
RAM SHED	65.00 per day	(Except Ag Society)
Ψ EXHIBITION SHED		APPLICATION MUST BE SUBMITTED and is SUBJECT TO APPROVAL
POULTRY SHED	65.00 per day	
CAMPING (per van)	22.00 per day	
AMENITIES BUILDING		
		BARBECUE included with Amenities Bldg fee
FUNCTIONS	115.00 per day	
MEETINGS	40.00 per event	
CROCKERY & CUTLERY	45.00 per day	*AMENITIES BUILDING ONLY
GYM MEMBERSHIP		
		↑ WRITTEN PERMISSION REQUIRED FROM PARENT/GUARDIAN
↑ 13-18 YR OLDS - 6 MONTHS	75.00	
↑ 13-18 YR OLDS - 12 MONTHS	125.00	
OVER 18 YRS OLD - 6 MONTHS	150.00	
OVER 18 YRS OLD - 12 MONTHS	250.00	
SENIOR/PENSIONER - 6 MONTHS	75.00	
SENIOR/PENSIONER - 12 MONTHS	125.00	
30 day TRIAL	40.00	Must be 18 years old or older

2012/2013 FEES and CHARGES - BUDGET

Prices are effective from dd mmm yyyy

(Exceptions marked Ψ)

NB: The various rebates applicable to varying clubs & organisations has been abolished due to the restructure of the fees.

	Red entries are GST FREE CHARGE (Inc of GST)	INFORMATION / CONDITIONS
COMMUNITY BUS - 24 seats inc driver, 50% subsidy for school aged children (Local Children Only)		
Fee includes fuel charges etc	1.50 per km	
CARAVAN PARK - Power charges INCLUDED		
SITE	26.00 per day	
PERMANENT SITE	155.00 per week	(1-28 days) [140.91 + 14.09 gst]
PERMANENT SITE	155.00 per week	(29+ days) [146.92 + 8.08 gst]
CAMPERS	10.00 per day	
SHOWERS (per person)	5.00 per shower	
SWIMMING POOL		
ADULTS	2.50	
CHILDREN	1.20	
SPECTATORS	1.00	
SEASON TICKET- ADULT	80.00	
SEASON TICKET- PENSIONER (FULL PENSION)	60.00	
SEASON TICKET- CHILD	50.00	
SEASON TICKET- FAMILY	180.00	
RETIREMENT VILLAGE		
Rental	100.00 per week	
BLARNEY ADVERTISING		
SIZE A ~ 122 X 180mm	80.00	
SIZE B ~ 122 X 89mm	40.00	
SIZE C ~ 60 X 89mm	24.00	
SIZE D ~ 5 LINES*	8.00	*MUST BE PAID IN ADVANCE
SIZE E ~ 3 LINES*	5.00	*MUST BE PAID IN ADVANCE
SIZE F ~ 122 x 135mm	60.00	
12 MONTHS SIZE A	800.00	
12 MONTHS SIZE B	400.00	
12 MONTHS SIZE C	240.00	
12 MONTHS SIZE F	600.00	
COPYING		
SINGLE COPY (1-19 sheets)	0.20 per sheet	Library Photocopier
BULK COPY (20+ sheets)	0.15 per sheet	
HISTORY of BEVERLEY BOOK	20.00 per copy	
HISTORY of BEVERLEY BOOK posted	30.00 per copy	
LIBRARY		
LIBRARY - REPLACEMENT CARD	7.00	
LIBRARY - LOST BOOKS - ADMIN FEE	15.00	

2012/2013 FEES and CHARGES - BUDGET

Prices are effective from dd mmm yyyy

(Exceptions marked Ψ)

NB: The various rebates applicable to varying clubs & organisations has been abolished due to the restructure of the fees.

	Red entries are GST FREE CHARGE (inc of GST)	INFORMATION / CONDITIONS
MAP CHARGES		
DISTRICT MAP - 1000 x 700mm	30.00	
DISTRICT MAP - 3 pages (A3)	10.00	
DISTRICT MAP - 1 page (A3)	5.00	
FACSIMILE FEES		
IN AUST 1st page	7.00 per page	
IN AUST Additional pages	3.00 per page	
O/SEAS 1st page	14.00 per page	
O/SEAS Additional pages	6.00 per page	
RECEIVAL	3.00 per page	
FREEDOM of INFORMATION		
Personal info about applicant	No charge	
NON PERSONAL INFORMATION		
APPLICATION FEE	30.00	Financially disadvantaged applicants or those with a pension concession card - 25% discount
TIME dealing with applicant	30.00 per hour	
ACCESS TIME	30.00 per hour	Supervised by staff
DUPLICATION OF INFORMATION		Actual cost + GST
DELIVERY, PACKING or POSTAGE		Actual cost + GST
DEPOTS - Advance deposit		75% of estimated cost
ACCOUNT ENQUIRIES		
RATE ACCOUNT ENQUIRY	150.00	
TITLE SEARCH	55.00	
RATE BOOK (Printed or electronic)	125.00	
RATES		
	175.00 per bin	

2012/2013 FEES and CHARGES - BUDGET

Prices are effective from dd mmm yyyy

(Exceptions marked Ψ)

NB: The various rebates applicable to varying clubs & organisations has been abolished due to the restructure of the fees.

DOG LICENSE	Red entries are GST FREE CHARGE (inc of GST)	INFORMATION / CONDITIONS
DOG - MALE or FEMALE	30.00 1 year	
DOG - MALE or FEMALE	75.00 3 years	
PENSION RATE: DOG - MALE or FEMALE	15.00 1 year	Full Concession
PENSION RATE: DOG - MALE or FEMALE	37.50 3 years	
PENSION RATE: STERILISED DOG or BITCH	5.00 1 year	Full Concession & Certificate Of Sterilisation
PENSION RATE: STERILISED DOG or BITCH	9.00 3 years	
SHEEP DOG	7.50 1 year	
SHEEP DOG	18.75 3 years	
STERILISED DOG or BITCH	10.00 1 year	Certificate of Sterilisation
STERILISED DOG or BITCH	18.00 3 years	
DOG IMPOUNDING FEES		
	60.00 per day	
PRIVATE WORKS		
BACK HOE with POST HOLE DIGGER	150.00 per hour	with SHIRE OPERATOR ONLY
BACKHOE	150.00 per hour	with SHIRE OPERATOR ONLY
BOBCAT with BROOM	110.00 per hour	with SHIRE OPERATOR ONLY
CHERRY PICKER with CHAINSAW	260.00 per hour	with 2 SHIRE OPERATORS & TRUCK
COMPRESSOR with JACK HAMMER	NOT FOR HIRE	
GRADER (BE001, BE003)	170.00 per hour	with SHIRE OPERATOR ONLY
LOADER (BE004, BE036)	160.00 per hour	with SHIRE OPERATOR ONLY
ROLLER - RUBBER TYRE (BE033)	150.00 per hour	with SHIRE OPERATOR ONLY
ROLLER - VIBRATOR (BE033)	150.00 per hour	with SHIRE OPERATOR ONLY
SLASHER (BE008)	140.00 per hour	with SHIRE OPERATOR ONLY
TRACTOR (BE023)	120.00 per hour	with SHIRE OPERATOR ONLY
TRACTOR FORD (BE014)	120.00 per hour	with SHIRE OPERATOR ONLY
TRUCK LIGHT (BE015, BE016, BE028)	90.00 per hour	with SHIRE OPERATOR ONLY
TRUCK TANDEM (BE010, BE012, BE013)	115.00 per hour	with SHIRE OPERATOR ONLY
LABOUR		
ENGINEERING CONSULT	150.00 per hour	
WORKS STAFF	70.00 per hour	

2012/2013 FEES and CHARGES - BUDGET

Prices are effective from dd mmm yyyy

(Exceptions marked Ψ)

NB: The various rebates applicable to varying clubs & organisations has been abolished due to the restructure of the fees.

	Red entries are GST FREE CHARGE (Inc of GST)	INFORMATION / CONDITIONS APPLIES TO ALL BUILDING MATERIALS
BUILDING MATERIALS		
GRAVEL	35.00 per m ³	PICK UP - MIN. of 1m³
GRAVEL - Truck Load	180.00 per truck load	DELIVERED - MIN. of 2m³
METAL - all sizes	56.00 per m ³	CARTAGE extra
METAL - Truck Load	355.00 per truck load	Tandem truck carries ~ 8m ³ or 12 tonne
METAL DUST	35.00 per m ³	Loader Bucket = ~ 2 m ³
SAND BUILDING	NOT AVAILABLE	1 cubic metre = ~ 1.5 tonnes
SAND BUILDING - Truck Load	NOT AVAILABLE	
SAND FILLING	35.00 per m ³	
SAND FILLING - Truck Load	160.00 per truck load	
SWEEPINGS - when available	25.00 per m ³	
ROCKS - when available	25.00 per m ³	
 CARTAGE		
Per load - both ways	2.50 per km	Eg: Client is 20kms out, 40kms cartage is charged
 TELSTRA/WATER CORP REINSTATEMENTS		
BITUMEN & CONCRETE	360.00 per m ²	
GRAVEL	360.00 per m ²	
 CROSS OVERS (RURAL) - Gravel Only		
		Payment to be made In Advance
300mm pipe	1,140.00	
375mm pipe	1,185.00	50% subsidy for 1st crossover on the property
450mm pipe	1,225.00	
 CROSS OVERS (TOWN SITE) - Concrete		
		Payment to be made In Advance
Per square metre	50.00 per m ²	50% Subsidy for 1st Crossover of the property
 STANDPIPES		
Per 1000L - Human consumption	3.00 per kl	

2012/2013 FEES and CHARGES - BUDGET

Prices are effective from dd mmm yyyy

(Exceptions marked Ψ)

NB: The various rebates applicable to varying clubs & organisations has been abolished due to the restructure of the fees.

PUBLIC CEMETERIES / NICHE WALLS	Red entries are GST FREE CHARGE (inc of GST)	INFORMATION / CONDITIONS
LAND 2.44m X 1.52m	43.25	On application of Grant of Right of Burial
LAND 2.44m X 3.05m	64.90	
LAND 2.44m X 4.57m	64.90	
GRAVE ordinary	865.20	On application of Order of Burial
GRAVE child < 7 or stillborn	432.60	
EXCESS of 1.8m, per every 300mm	162.25	
REOPENING of GRAVE ordinary	865.20	
REOPENING of GRAVE	432.60	Child < 7 yrs or stillborn
EXTRA CHARGE of INTERMENT	75.70	
EXTRA CHARGE of INTERMENT	75.70	Not in usual hours as prescribed b By-law 17 (per hour)
ERECT HEADSTONE,	10.85	PERMISSION and/or KERBING
GRAVE NUMBER PLATE	16.25	
ATTENDANCE when required by GRANTEE	32.45	
STANDARD GRAVE - Land	43.25	
STANDARD GRAVE - Grave	865.20	
STANDARD GRAVE - Plate No.	16.25	
STANDARD BURIAL CHARGE	924.65	
STANDARD GRAVE - Overtime fee	648.90	Estimation only
INTERMENT of ASHES in GRAVE PLOT	108.15	Minimum Fee
NICHE WALLS		
NICHE WALL Single	54.10	Not including cost of PLAQUE / TABLET or FITTING
NICHE WALL Double	81.10	
INSTALLATION FEE (Minimum)	54.10 per hour	
URN CONTAINER	11.35	
VASES	61.80	Cost on application
RESERVATIONS of GRAVE PLOTS / NICHE WALLS		
GRAVE RESERVATION - Initial	75.70 per site	
NICHE WALL SINGLE RESERVATION - Initial	75.70 per site	
NICHE WALL DOUBLE RESERVATION - Initial	151.40 per site	
RESERVATION - Renewal every 5 years	10.85 per site	APPLICABLE TO BOTH GRAVES & NICHE WALL RESERVATIONS

2012/2013 FEES and CHARGES - BUDGET

Prices are effective from dd mmm yyyy

(Exceptions marked Ψ)

NB: The various rebates applicable to varying clubs & organisations has been abolished due to the restructure of the fees.

REFUSE SITE FEES	Red entries are GST FREE CHARGE (Inc of GST)	INFORMATION / CONDITIONS
ASBESTOS BURIAL	60.50 per tonne	
ASBESTOS BURIAL	Large quantities	Price based on per tonne rate plus machine hire
BUILDING RUBBLE	25.00 per tonne	
CAR BODIES	25.00 per car	
CONCRETE, ROCK, GRAVEL, SAND or like	25.00 per tonne	
FENCING WIRE	7.00 per m ³	
PUTRESCIBLE WASTE Organic commercial	7.00 per m ³	
RUBBISH BAG (Wool bale)	7.00 per bag	
BIN 240L dom waste or 200L DRUM EQUIV	3.00 per bin	
SEPTIC TANK WASTE	50.00 per 2000L	per 2000L or part thereof
TRAILER 6x4, CAR, UTE Mixed load	13.00 per load	
TRAILER tandem axle up to 2.5m in length	25.00 per load	
TYRES Car	7.00 per tyre	
TYRES Light truck	13.00 per tyre	
TYRES Truck	20.00 per tyre	
TYRES Tractor	30.00 per tyre	
TYRES Earthmoving	30.00 per tyre	

2012/2013 FEES and CHARGES - BUDGET

Prices are effective from dd mmm yyyy

(Exceptions marked Ψ)

NB: The various rebates applicable to varying clubs & organisations has been abolished due to the restructure of the fees.

	Red entries are GST FREE CHARGE (Inc of GST)	INFORMATION / CONDITIONS
TOWN PLANNING FEES		
1 SCHEME AMENDMENTS - As per regulations		
2 HOME OCCUPATIONS		
INITIAL APPROVAL	209.00	
3 APPLICATIONS for PLANNING CONSENT		
\$0 - \$50,000	139.00	
\$50,001 - \$500,000	0.32% of est cost	Cost X 0.0032
\$500,000- \$2,500,000	\$1,600 + 0.257 for each \$1 over \$500,000	{(cost-\$500,000) x 0.00257 + \$1600
\$2,500,001 - \$5,000,000	\$6,7400 + 0.206% for each \$1 over \$2.5M	{(cost-\$2,500,000) x 0.00206} + \$6740
Extractive Industry	696.00	
Penalties for development before approval will that fee and twice that fee (ie 3 x fees)		
<i>Calculations for fees for costs > \$5m provided on application</i>		
4 CLEARANCE of SUBDIVISIONS		
Not more than 5 lots	69.00 per lot	
More than 5 lots		
1- 5 lots	69.00 per lot	
≥ 6th lot plus	35.00 per lot	
> 195 lots	6,959.00	
5 ADVERTISING and NOTIFICATION COSTS		
	Borne by applicant	
6 WRITTEN PLANNING ADVICE		
	69.00	

6. **OTHER BUSINESS**

Nil

7. **NEXT MEETING**

Nil

8. **CLOSURE**

There being no further business, the Chairperson closed the meeting at 10:05am.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date



**MINUTES OF THE DEVELOPMENT SERVICES COMMITTEE MEETING HELD
IN THE COUNCIL CHAMBERS ON MONDAY 14 MAY 2012**

1. MEETING COMMENCEMENT

The Chairperson declared the meeting opened at 1:05pm.

2. ATTENDANCE AND APOLOGIES

Cr DJ Ridgway	Chairperson
Cr CJ Pepper	
Cr BM Foster	
Cr VK Fregon	
Mr SP Gollan	Chief Executive Officer
Mr DE Vaughan	Acting Deputy Chief Executive Officer
Mr W Wandless	Maintenance Officer
Mr S Vincent	Works Supervisor

Apologies

Nil

Observers

Nil.

3. DECLARATION OF INTERESTS

Nil

4. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING
HELD MONDAY 16 APRIL 2012**

MDS01/0512

Moved Cr Fregon Second Cr Pepper
That the Minutes of the Development Services Committee
Meeting held in the Council Chambers on Monday 16 April
2012, as printed, be confirmed.

CARRIED 4/0

5. **REPORTS, MATTERS ARISING (AND UPDATE)**

The CEO distributed a status report on matters under consideration by the Committee.

Caravan Park Project

A site inspection and general discussion took place with the Caretaker.

It was agreed to the following: -

- Prepare a sketch to show options for relocating the Caretakers Caravan.
- Install a path from the Campers Kitchen to the eastern access road.
- Provide a handrail to the existing Campers Kitchen steps.
- Mount a cupboard in the Campers Kitchen.
- Provide a path from the Ablution block to the clothes line.
- Examine installing a power point in the toilet/shower for the disabled.
- Remove the magazines/books from the ironing area, and use the pamphlet rack which has been provided.
- Continue improvements to the "Fifth Wheeler" service point.
- Finalise a job description for the caretaker.
- Follow up the proposed landscaping.
- Follow up the advertising flyer.

Walk Trail

Agreed to follow up earlier discussions with Avondale for a joint venture Walk Trail brochure. The discussions were on hold because of the outcome for funding for Avondale.

Hunt Road Intersection

Mr Steve Vincent showed examples of finger signs. The use of 200mm signs was agreed. CRC to be contacted about a crest for their sign.

Vincent Street

- Mr Steve Vincent advised that speed checks in the street showed 80% at under 40 kph with 25% between 20 – 30 kph, 18% 40 – 50 kph, 2% 40 – 50 kph.
- Agreed to take no further action.
- Some bins to be replaced or relocated.
- Reflective signs for bins to be examined.

Avon Park

No action proposed at this stage. However it was agreed to ask Lions Club to send in an outline of the locations for tree planting which they wish to undertake. This will ensure the plantings are in keeping with any future development.

Retirement Village (Hunt Road)

Agreed to consider naming this facility as Hunt Road Units to avoid confusion with other Shire facilities.

An inspection regime for the units is under active consideration.

Youth Action Plan

A meeting is scheduled for 29 May 2012 at 10:00am with Cr Fregon and the Youth Officer to advance the Youth Action Plan.

Town Hall (Lesser Hall)

Staff will contact the contractor for an update and time frame for the work to be done on the ceiling.

Christmas Decorations

Agreed to focus attention on the Town Square area. The Christmas decoration poles which are rusted are to be inspected by Steve Vincent and removed if necessary.

Seniors Lunch

CEO will liaise with Staff and Cr Foster to progress this event.

Beverley Christmas Light Competition

Consideration to be given to a business and a residential competition. Shire staff to be approached to ascertain if someone could be seconded to be a coordinator.

BMX Upgrade

There is no feedback on this matter as yet.

Dead Finish Museum

Mr Steve Vincent to provide costings of a footpath from the front to the side of the museum building.

Aged Accommodation Report

This report is expected in the near future and will form the basis of a meeting / briefing with Councillors.

Power and Water Inadequacies

Agreed this matter requires high level discussions and should form part of the Council agenda for future meetings at Government level.

6. OTHER BUSINESS

Nil

7. NEXT MEETING

The next meeting of the Committee will be held on Thursday 14 June 2012, commencing at 1:00pm.

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8. **CLOSURE**

There being no further business the Chairperson declared the meeting closed at 3:40pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date



**MINUTES OF RECREATION GROUND COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBERS ON TUESDAY 15 MAY 2012**

1. MEETING COMMENCEMENT

The Chairperson declared the meeting open at 10:10am.

2. ATTENDANCE AND APOLOGIES

Attendance

Cr DJ Ridgway	Chairperson
Cr JD Alexander	
Cr BM Foster	
Cr LC Shaw	
Mr SP Gollan	Chief Executive Officer
Mr DE Vaughan	Acting Deputy Chief Executive Officer
Mr S Vincent	Works Supervisor
Mr B Adcroft	Architect

Apologies

Nil

Observers

Cr CJ Pepper
Cr P Gogol

3. DECLARATION OF INTERESTS

Nil

4. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING
HELD MONDAY 14 MARCH 2012**

MRGC01/0412

Moved Cr Foster

Second Cr Shaw

That the Minutes of the Recreation Ground Committee meeting held in the Council Chambers on Monday 14 March 2012, be confirmed.

CARRIED 4/0

5. **REPORTS, MATTERS ARISING (AND UPDATE)**

Report from Architect Brian Adcroft

The Architect Brian Adcroft briefed the committee and advised all architectural documentation has been completed with the following matters still requiring attention.

Documents are to be amended to show proposed work on the existing kitchen and the main amenity entry doors. An allocation of \$180,000 has been set aside for this work.

FESA approval, Water Authority approval and Building Surveyor Certification of Design are to be dealt with.

The "Front of document" Local Government detail for tenders and advertising is required and will be sourced from WALGA or another provider. This will be attended to immediately.

The Evaluation Criteria for assessing tenders was discussed at length and will be dealt with later in this document.

Review of Building project timelines and grant deadlines were discussed, noting and taking account of the Grant requirements. Drainage will be undertaken to coincide with the building project.

It was agreed the Tender document will record that access to the grounds is required from 13 – 19 August for the Agricultural Show. The builder will be required to make the existing Amenities building available for use by sports groups from Friday night to Monday morning during the construction phase, unless advised otherwise.

Car park crossover details have been addressed in the plans.

2

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Other matters: -

At a later date it will be necessary to provide details of signs for the building. The master key system is decided.

Site Rationalisation

This matter has been referred to Scanlan Surveyors for processing.

Playground Equipment

The committee viewed an option for playground equipment, noting the cost far exceeds the current allocation of approximately \$45,000. More enquiries are to be made. Use of soft fall surfaces is to be further investigated.

Project Funding – Status Report

DSR Reporting requirements and review of Milestones and claim dates was discussed in detail. The outcome of the Royalties for Regions (Regional Component) has not yet been announced. A shortfall of funding will result from an unsuccessful grant.

The CEO will provide an update of Project funding to the Council meeting.

6. OTHER BUSINESS

Considerable discussion ensued on the following matters which require endorsement by Council.

The following is **recommended to Council**.

1. Calling of Tenders

That Council approves the finalised plans and specifications as presented to the Recreation Ground Committee on 15 May 2012 and endorses calling tenders for the project.

- **That no in-house tender will be submitted.**
- **That the Council is not bound to accept the lowest tender, and may reject any or all tenders**

2. Tender Evaluation Criteria

The following criteria, forms a part of the Tender: -

Price/Rates	45%
Construction time	15%
Understanding scope of work tender	
Presentation	10%
Company experience, capacity and resources	10%
Key Personnel, qualifications and experience	10%
Financial and references	10%

3. Project Funding

That as a contingency against an unsuccessful Grant Application, the Council agrees to list sufficient Loan funds for the project on the 2012/2013 Budget.

7. NEXT MEETING

To be advised.

8. CLOSURE

There being no further business, the Chairperson closed the meeting at 11:45am.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date



**MINUTES OF THE PLANT & WORKS COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY 15 MAY 2012**

1. MEETING COMMENCEMENT

The Chairman declared the meeting open at 10:00am.

2. ATTENDANCE AND APOLOGIES

Attendance

Cr JD Alexander	Chairman
Cr BM Foster	
Cr P Gogol	
Cr LC Shaw	
Cr CJ Pepper	
Mr SP Gollan	Chief Executive Officer
Mr S Vincent	Works Supervisor

Apologies

Cr KM Murray

Observers

Cr DJ Ridgway

3. DECLARATION OF INTERESTS

Nil

4. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING
HELD TUESDAY 14 FEBRUARY 2012**

MPW1/0512 Moved Cr Foster **Seconded Cr Gogol**
That the Minutes of the Plant and Works Committee Meeting held
on Tuesday 14 February 2012, as printed, be confirmed.
CARRIED 5/0

5. **REPORTS, MATTERS ARISING (AND UPDATE)**

Traffic Counts

The Works Supervisor advised that the traffic counters have been on both the Edison Mill Road and on Vincent Street. In relation to the Edison Mill Road the counts have not altered dramatically from previous counts taken.

Corberding Road

The Works Supervisor advised that Council was not able to place Corberding Road on the State Road Funding – Commodity Route Supplementary Funding Program, as it is listed in the 2025 Regional Road Group Plan.

6. **OTHER BUSINESS**

The meeting adjourned at 1:30pm to carry out inspections of the Beverley Refuse Site, Harper Street and the Beverley Airfield.

The meeting reconvened at 2:45pm.

Harper Street Drainage

The Committee agreed that the tree located on Lot 21 Harper Street be removed, as it is restricting the water flow from a drainage outlet and that Council employees be requested to map and record the levels along Harper Street.

Beverley Airfield

The Committee discussed the resealing of the current sealed sections on the end of the North / South runway. The Chief Executive Officer advised that he has had discussions with Owen Jones of the Beverley Soaring Society. He advised that the main concern is the potholing that has occurred and that the Soaring Society would require a smooth approach whether it be sealed or gravel.

It was agreed to meet with the Beverley Soaring Society to discuss the removal of the seal at either end of the North / South runway and replacing it with gravel.

Beverley Refuse Site

The Committee meeting was very happy with the Refuse Site and in particular to the tidiness of the area. The E-Waste container is full for the second time this year and the recycling of plastic and wire is needed. The Works Supervisor advised that he is having ongoing discussion with Avon Waste regarding recycling.

Road Program 2012 / 2013

The meeting discussed the Road Program for 2012 / 2013 and agreed that the program be included in the Draft Budget.

Austral Bricks

The Works Supervisor advised that he has arranged for a meeting with Austral Bricks on Wednesday 30 May 2012, commencing at 10:00am in the Council Chambers. The meeting is to discuss the Edison Mills Road and what works will be required to maintain the surface to a satisfactory and safe standard.

The committee agreed to meet at 9:30am prior to the meeting on 30 May 2012.

Utility Changeovers

The Works Supervisor advised that he is seeking quotes to change over a number of utilities. Both Holden and Isuzu are bringing out new models in July and there are no vehicles currently available.

The committee agreed to hold the changeover of the utilities until the new financial year and that these vehicle be included in the 2012 / 2013 budget.

8. NEXT MEETING

It was agreed to hold the next Committee meeting on Wednesday 30 May 2012, commencing at 9:30am.

9. **CLOSURE**

There being no further business, the Chairman declared the meeting closed at 3:55pm.

I hereby certify these Minutes as being confirmed in accordance with Section 522 of the Local Government Act 1995.

Presiding Member	Date
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**MINUTES OF THE AUDIT AND ADMINISTRATION COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY 22 MAY 2012**

1. MEETING COMMENCEMENT

The Chairperson declared the meeting opened at 12:30pm.

2. ATTENDANCE AND APOLOGIES

Attendance

Cr DJ Ridgway	Chairperson
Cr CJ Pepper	
Cr KM Murray	
Cr LC Shaw	
Cr DC White	
Mr SP Gollan	Chief Executive Officer

Apologies

Nil

Observer

Nil

3. DECLARATION OF INTERESTS

Nil

Page 1 of 5

As this appointment has now lapsed, it is necessary to re appoint an Auditor in accordance with the above provisions.

In the past, and prior to the above 2009 appointment, Council has appointed Gregory Froomes Wyllie Auditor, and on other occasions, has appointed UHY Haines Norton as Auditor.

Both providers are eminently suitable and qualified, and both have met all of Council Audit requirements.

The provisions of the Council Purchasing Policy requires at least two verbal or written quotations to be obtained where the value of the procurement is expected to be \$5,001 – \$29,999, and two written quotes where the value is expected to be \$30,000 - \$49,999. As the cost of Audit Services has been well within these ranges, and as all services in the past have been satisfactory, the above providers were invited to submit written quotations.

The submission details are as follows: -

Gregory Froomes Wyllie

- July 2011-June 2012. Estimated hours - 40. Cost \$7,250.00, plus GST.
- July 2012-June 2013. Estimated hours - 40. Cost \$7,500.00, plus GST.

Fees are inclusive of "out of pocket expenses"
Additional Services required - \$175.00 per hour.

UHY Haines Norton

- July 2011-June 2012. Estimated hours - 80. Cost \$17,000, plus travel costs \$600.00 plus GST.
- July 2012-June 2013. Estimated hours - 80. Cost \$18,000, plus travel costs \$700.00 plus GST.

Reasonable "out of pocket" accommodation, living and incidental expenses (based on UHY Norton Policy) will be charged in addition to the fees quoted above.

The above fees are based on the nature of the engagement being "clean" and an assumption all information requirements are met.

Fees quoted do not necessarily include any fee associated with the engagement partner meeting with the Audit Committee. This fee is subject to separate negotiation once the manner of the meeting is determined each year. As a minimum, a fee of \$500.00 applies for preparation and telephone attendance.

Hourly rates for additional services are as follows: -

Partner	\$440 - \$550
Manager	\$275
Senior	\$200
Intermediate	\$160
Graduate	\$120.

In summary, both providers meet all statutory requirements for appointment as the Council Auditor. Both submissions fulfill the scope and requirements of the brief (attached). Both have done the job in the past for the Shire of Beverley, both have Local Government experience.

On this basis, either contender is suitable for appointment.

To ensure the assessment and deliberations on this matter are independent, it is not proposed to put forward an Officer recommendation.

The matter is put before Committee for assessment and a recommendation to Council.

COMMITTEE RESOLUTION

MAA02/0512

Moved Cr Pepper

Seconded Cr Murray

That it be recommended to Council that they engage the services of Gregory Froomes Wyllie as Auditor for the Shire of Beverley for a two year period ending 30 June 2013.

CARRIED 5/0
(Absolute Majority)

6. OTHER BUSINESS

Nil

Page 4 of 5

7. **NEXT MEETING**

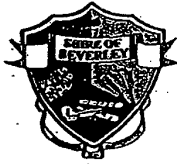
Date and Time to be advised.

8. **CLOSURE**

There being no further business, the Chairperson closed the meeting at 1:40pm.

I hereby certify these Minutes as being confirmed in accordance with Section 52 of the Local Government Act 1995.

Presiding Member _____ Date _____



SHIRE OF BEVERLEY

Audit Services 2011/2012, 2012/2013

1. Introduction

This document is provided for the information of auditors who wish to quote for the appointment of auditor for the Shire of Beverley.

Auditors are required to address all of the matters outlined in the scope and all Local Government legislative requirements.

Auditors who submit a quotation may be asked to provide further information and/or make a presentation to the Audit Committee.

2. Objectives of the Audit

- To provide an independent audit opinion of the Accounts and Annual Financial Reports of the Local Government for each financial year covered by the term of the audit appointment.
- To obtain sufficient evidence to provide a high level assurance that the Financial Statements are free from material misstatements.

3. Term of Audit Appointment

Financial year commencing 1st July 2011 through to 30th June 2012, and for an extension of one year from 1st July 2012 to 30th June 2013.

4. Scope of the Audit

The Auditor is to –

- 4.1 Carry out such work as necessary to form an opinion as to whether -
 - a) the accounts are properly kept; and
 - b) the annual financial report:
 - (i) is prepared in accordance with the financial records; and
 - (ii) represents fairly the results of the operations of the local government and the financial position of the local government at 30 June in accordance with the Australian Accounting Standards, the *Local Government Act 1995* (as amended), the *Local Government (Financial Management) Regulations 1996* (as amended) and other mandatory professional reporting requirements.
- 4.2 Give an opinion in his or her audit report on -
 - a) the financial position of the local government; and
 - b) the results of the operation of the local government.
- 4.3 Include in his or her report –
 - a) any material matters that indicate significant adverse trends in the financial position or the financial management practices of the local government;

- b) any matters including non-compliance with financial management requirements of the Act, Regulations and any other written law.

5. Audit Methodology and Approach

- a) The auditor is required to comply with the requirements of section 7.9 of the *Local Government Act 1995* and the *Local Government (Audit) Regulations 1996*.
- b) An audit is to be carried out in accordance with "Auditing Standards" and "Auditing Guidance Statements" adopted from time to time by the Australian Society of Certified Practising Accountants and the Institute of Chartered Accountants in Australia.
- c) The auditor is to provide the local government with a general outline of his/her methodology.
- d) The auditor is to provide the local government with a plan for the audit including:
 - Timing of interim audit visits;
 - Final audit visit (within 30 days of being advised that the accounts and annual financial report are available for audit);
 - Timing of the legislative requirement to meet with the local government and whether that meeting will be in person or by some other means; and
 - The method to be used to communicate with, and provide advice and information to, the local government.
- e) The auditor is required to produce an audit report as required by section 7.9 of the *Local Government Act 1995* and, if considered appropriate by the auditor, a management report.

6. Critical Matters to be Audited

The auditor is to include in his or her application the extent to which the critical matters outlined below will be audited so as to form an opinion on the matter in which they have been maintained.

- (i) Revenue
 - Rates Revenue
 - Government grants
 - User pays revenue
 - Profit on sale of non-current assets
 - Other income
- (ii) Expenditure
 - Salary and wage costs
 - Depreciation
 - Materials and contract expenditure
 - Loss on sale of non-current assets
 - Insurances
 - Bad debts
 - Other expenditure
- (iii) Current Assets
 - Bank and short term investments

- Receivables and prepayments
- Inventory
- (iv) Non-current Assets
 - Property, plant, furniture and equipment
 - Infrastructure and depreciation
 - Other receivables
- (v) Liabilities (Current and non-current)
 - Creditors and accruals
 - Loan borrowings including new loans raised
 - Provision for annual and long service leave entitlements
- (vi) Reserve Funds
- (vii) Contingent Liabilities
- (viii) Capital Commitments
- (ix) Accounting Policies and Notes to the Financial Statements
- (x) Cash Flow Statement
- (xi) The financial ratios required by the Local Government (Financial Management) Regulations 1996

7. Hours, Fees and Expenditure

The auditor is to provide:

- Estimate of the time to be spent on the audit.
- Fees for completing the audit in accordance with this specification.
- Nominated auditor(s) and registered company audit number(s).
- Experience of the nominated auditors in completing local government audits.

The auditor is to provide a fee for any additional audit requested by Council.

8. Terms

Conditions to be noted by auditors:

- The auditor shall not sub contract to a third party.
- The auditor shall not, and has no right to, assign the audit contract to third parties.
- The auditor shall not be engaged by the local government to undertake any financial consultancy with the local government that requires the preparation of financial information that will be the subject of the annual audit.
- The auditor shall confirm that he or she has and will maintain during the duration of the audit term, professional indemnity insurance covering the legal liability arising out of any neglect, default, error or omission.

9. Termination of Appointment

The appointment as auditor is terminated if:

- a) the auditor ceases to be a registered company auditor;
- b) the auditor ceases to be an approved auditor under Section 7.5 of the *Local Government Act 1995*;
- c) the auditor is a disqualified person under Section 7.4(2) of the *Local Government Act 1995*;
- d) the auditor resigns by notice in writing to Council;

- e) Council serves notice in writing to the auditor terminating the appointment.

End of document.

**PROPOSAL FOR THE PROVISION
OF AUDIT SERVICES**

SHIRE OF BEVERLEY

provided by

**GREGORY FROOMES WYLLIE CPA
37 Appleberry Street
Churchlands WA 6018
Telephone: 08 9285 8133**

SHIRE OF BEVERLEY

1. Reasons Why The Shire of Beverley Should Consider Gregory Froomes Wyllie For The Provision Of Audit Services

- *Quality of service.* The commitment of the firm to quality is uncompromising.
- *Commitment to our clients.* We recognise that commitment to our clients is an important aspect of an audit engagement.
- *High level of experience.* We have many years experience in providing local government audit services.
- *Communication.* We recognise the importance of communication and will keep you informed of the status and issues throughout the audit.
- *A stable team.* There will be a continuity of personnel throughout the term of the engagement.

2. Objectives of Audit

To supply the Shire of Beverley with the services of an auditor to conduct the audit of Council for the two year period 1 July 2011 to 30 June 2013.

Our audit objective is to obtain sufficient evidence to provide us with high, but not absolute, assurance that the financial statements are free from material misstatement. The audit approach is designed to enable us to obtain this assurance as efficiently as possible.

We understand that the terms of appointment would require us to:

- examine the accounts and annual financial report submitted for audit and report thereon;
- provide advice to management on various accounting, compliance and procedural matters, from time to time if required;
- ensure compliance with the Local Government Act 1995 (including the Local Government Audit Regulations);
- ensure compliance with the Local Government (Financial Management) Regulations;
- adhere to directions issued by the Minister for Local Government.

3. Scope of Audit

We understand that the terms of appointment would require us to:

- examine the accounts and annual financial report submitted for audit and report thereon;
- provide advice to management on various accounting, compliance and procedural matters, from time to time if required;
- ensure compliance with the Local Government Act 1995 (including the Local Government Audit Regulations);
- ensure compliance with the Local Government (Financial Management) Regulations;
- adhere to directions issued by the Minister for Local Government

4. Audit Methodology

Our audit work is generally divided into a number of phases which are listed below in the sequence in which they would be completed.

- Preliminary audit planning, including entrance interview.
- Review and evaluation of control strengths.
- Preparation of a tailored audit programme.
- Tests for compliance with systems of internal control (where appropriate).
- Substantive testing of transactions including substantive analytical procedures.
- Year end auditing procedures and reporting.
- Exit interview.

Consistent with the development of an overall audit strategy, our initial planning would include:

- the review and evaluation of inherent risk;
- an initial assessment of the control strengths and the control environment;
- the identification of potential audit risk areas;
- the establishment of preliminary materiality thresholds;
- the methodology to be adopted in the audit of significant areas; and
- details of audit staff, dates of interim and final audit visits, and reporting deadlines.

The purpose of our audit approach is to focus our audit on key audit areas and assertions (ie completeness, existence, accuracy, valuation and presentation) within those areas. This is achieved by an assessment of inherent risk and control environment strengths in a client organisation.

Review and Evaluation of Systems of Internal Control and Substantive Tests

Upon field work commencement, we will undertake a comprehensive review of existing accounting procedures and control strengths to identify those key controls which we can place reliance upon.

At this point we would anticipate being able to make use of any systems documentation prepared by the Shire's staff. Walk-through tests would then be performed to confirm that the systems function as documented.

We will review the work performed to assess whether reliance can be placed on the documented results. This review process would involve re-performance of a sample of internal audit tests.

From the results of the above procedures we will conclude as to whether or not the systems and key controls are functioning effectively and efficiently. The extent of our substantive tests will then be determined largely by the results of this internal control review and the audit plans would be suitably modified.

With regard to our substantive audit approach, we intend to employ both analytical review procedures and detailed substantive testing.

This testing would be performed during our interim and final audit visit. However our work at the final audit visit is orientated primarily towards the balance sheet items.

Conclusion of Audit

We will convene a meeting with yourselves to review the scope of the audit and any matters of concern. We will discuss the work performed including legislative compliance, key issues and their resolution, any proposed opinions, management letter points and difficulties experienced.

The meeting will also involve a joint critique and assessment of the overall audit with yourselves. The purpose of a post audit meeting is to make future years' audits more efficient and effective, to initiate a tentative plan for the next audit and to recommend additional procedures that may result in a smoother audit.

Regular Communication

It is our intention to advise management on a regular basis as to the progress of the audit and should our work highlight a major finding, we would advise management immediately. All communications would be in writing.

Timetable

We will perform our field work in two visits being the interim audit visit and the final audit visit. The interim visit, following the planning phases, will focus upon reviewing systems, compliance testing of controls and substantive testing of transactions. The final visit will focus on completion of the above testing as well as substantive testing of the balance sheet.

The interim audit visit would normally be in April - May each year, and the final visit would be in August - September to meet your reporting deadline. The final audit visit will be timed to ensure that it is within 30 days of being advised that the financial statements are available for audit.

5. Proven Performance

Familiarity with the Local Government Act

Greg Wyllie has developed the necessary expertise and familiarity with the Local Government Act through audits of Councils over a period of 20 years including current appointments for the Shires of;

- Narrogin
- Laverton
- Kondinin
- Kulin
- Tammin
- Williams
- Narembeen

6. Remuneration and Expense Schedule

Our estimate of audit fees based upon our understanding and knowledge of the Council's operations would be;

Year Ended	Estimated Hours	Tender Fee
30 June 2012	40	\$7250 plus gst
30 June 2013	40	\$7500 plus gst

These fees are inclusive of all 'out of pocket' expenses. Any additional services required will be billed separately at the rate of \$175 per hour

7. Nominated Auditor

Gregory Froomes Wyllie is the audit partner nominated for this tender. He had 30 years experience in audit work as a partner at Munro & Wyllie Chartered Accountants from which he retired in April 2005. Greg is a registered company auditor, number 13565.

We confirm that the auditor will maintain during the audit term, professional indemnity insurance covering the legal liability arising out of any neglect, default or omission and as required by our professional body.

8. Service Philosophy

Commitment

We understand the importance to clients of ready access to high quality professional advice. We also understand that for this advice to be effective, clients must have confidence in the experience and abilities of their advisers. We recognise the importance of investing time in our clients to understand their business.

GREGORY FROOMES WYLLIE 27 APRIL 2012

7 May 2012

Mr S Gollan
Chief Executive Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Dear Stephen

**QUOTATION
PROVISION OF AUDIT SERVICES**

We are pleased to submit our quotation for the supply of audit services to the Shire of Beverley for the two years commencing 1 July 2011.

We believe that the detail contained in our profile, along with the information provided in this letter, will demonstrate our experience, expertise, commitment and long term involvement in the provision of audit and related services to local government within Western Australia.

Superior Service

UHY Haines Norton has WALGA preferred supplier status and is able to offer a complete audit team with considerable depth of experience, expertise and knowledge of the local government industry in Western Australia. This means we are able to provide an efficient and effective audit process. All staff who would be involved in the audit will be sourced from our dedicated local government service team and all have had experience over a significant number of years and engagements.

It is not by accident we have been appointed to the WALGA audit panel. The appointment followed a rigorous due diligence process which considered our expertise, experience and ability to deliver a quality service to the local government industry in Western Australia for close to the last two decades. Those who were not included on the panel were left off for good reason.

In addition, we are very experienced at delivering quality audit services to rural/remote local governments in Western Australia. Our understanding of your operating environments is second to none.

We also believe our experience and the service we are able to provide is superior to that of our competitors. Our methodology considers all aspects of local government financial systems including an in depth review of compliance with Part 6 of the Act, the Financial Management Regulations and best practice.

Staff members from your Shire are familiar with our firm. Consequently, we are confident you have had first hand experience of the high level of service, expertise and commitment we are able to deliver.

Fees

Not all audits are the same and like many other professional services, you get what you pay for.

Not only are we WALGA preferred suppliers, but due to the nature of our client base, we are subject to a rigorous regulation process by the Australian Securities and Investments Commission (ASIC). Many of our competitors are not subject to this rigorous regulation and as a consequence, do not have the quality systems and processes we are required to have.

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PO Box 1707 Osborne Park WA 6916

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w: www.uhyfn.com

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UHY Haines Norton - ABN 87 345 233 205

Liability limited by a scheme approved under Professional Standards Legislation

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Fees (Continued)

Our fee quotes for the provision of audit services are as follows:

	<u>Fee Quote</u>	<u>Travel Costs</u>	<u>Applicable GST</u>	<u>Total (GST Inclusive)</u>
	\$	\$	\$	\$
Year ended - 30 June 2012	17,000	600	1,760	19,360
30 June 2013	18,000	700	1,870	20,570

The fees and time quoted are inclusive of travel related expenses as detailed above. We reserve the right to review the out-of-pocket travel costs (subject to mutual agreement with yourselves) should they vary over the course of the audit term.

Reasonable out-of-pocket accommodation, living and incidental expenses (based on our internal "Travel Expenses Policy") will be charged in addition to the fees quoted above and will be invoiced at cost to the Shire.

The above fees are also based on the nature of this engagement being "clean" and on the assumption all information requirements are met (prior to our year end visit an information requirements letter is sent). They also assume no major accounting or system weaknesses are encountered which would require any abnormal additional investigation and testing.

Should engagement conditions vary or the level of operations of the Shire vary significantly from those upon which we have based our quotation, we reserve the right to renegotiate the fee for any given year (subject to mutual agreement). An example of this would be the mandating of the application of fair value accounting. The additional audit procedures required (particularly in relation to Year 1 and the road infrastructure network) would be reasonably significant.

Please note, the fees quoted do not necessarily include any fee associated with the engagement partner meeting with the audit committee as this is dependent on the particular forum adopted each year. This fee will be subject to separate negotiation once the manner of the meeting is determined each year. As a minimum, a fee of \$500 applies for preparation and telephone attendance.

If satisfactory to Council, we would propose the fee be billed in two equal instalments, after our interim visit and following completion (sign off) of each year's audit.

Any additional work in the form of accounting assistance or other services outside the scope of the audit function will be subject to a separate fee to be agreed upon with you prior to the work being undertaken.

Certifications/Acquittals (including Roads to Recovery and Pensioner Deferred Rates)

Other certifications/acquittals are considered to be outside the scope of our normal audit function as both the number and the scope of work varies significantly from acquittal and from year to year.

If all details are prepared for us and we are able to complete with a minimum of fuss, our charges typically fall in the \$600 to \$1,000 (GST exclusive) range per certification/acquittal (at current indicative rates).

Financial Management Review (FMR)

We are also able to conduct a Financial Management Review in accordance with the Local Government (Financial Management) Regulations.

This is normally conducted at the same time as an interim audit visit and would be subject to an additional fee to be negotiated at the time the review was scoped.

Such a review would include the provision of a detailed report of our findings upon completion.

Value Added Services Specific to the Local Government Industry

Audit Liaison & Guidance

Liaison on audit and accounting issues is not only provided free of charge during the year, it is encouraged. We believe by obtaining an answer when it is required, the Council will be more able to provide for an efficient audit process.

We also regularly provide the industry (all local governments) with newsletters containing comment and direction on topical issues.

Value Added Services Specific to the Local Government Industry (Continued)

Model Financial Report, Model Budget and Annual Workshop

A main ingredient of our local government support is our model financial report and model budget which is updated annually.

This has, over the past sixteen years, established a consistent guideline for local governments to follow in respect of statutory reporting obligations. An indication of its worth to the industry is in the number of authorities (clients and non clients) that have adopted the reporting formats it provides and the number who attend the course each year.

This model also forms the basis of our annual workshop series. This addresses topical accounting issues, reporting amendments and provides a forum for local government accounting practitioners to obtain guidance on various accounting related matters.

In 2003 we also introduced a 'Nuts and Bolts' workshop which deals with fundamental local government accounting concepts and is aimed at entry level finance officers.

GST, FBT and Salary Packaging Advice

Our local government services division in conjunction with our tax consulting division is also able to provide detailed advice and assistance in the complex areas of GST, FBT and salary packaging. Such advice would be provided at applicable rates.

Indicative Costs for Additional Services

The hourly rate for additional services depend upon the level of advice required. It is difficult to commit a firm per hour price until the exact extent of the level of advice and work required is known.

As at 1 January 2012, indicative rates for this type of work are as follows:

	Per Hour (GST exclusive) \$
Partner	440 - 550
Manager	275
Senior	200
Intermediate	160
Graduate	120

We further undertake to provide an estimate of hours and staff level required based on the scope of each task prior to commencement in each instance.

Qualification to Conduct Local Government Audits

Should we be successful in obtaining the audit contract the following are the qualified partners of the firm to be nominated as auditors:

Name	Registered Company Auditor Number
<u>Engagement Partner</u> (either)	
Mr D J Tomasi	15724
Mr G Godwin	310219


Please note, UHY Haines Norton, Perth, a Perth based partnership ("the firm"), carries on business separately and independently from other UHY Haines Norton member firms around Australia and New Zealand and UHY member firms worldwide.

UHY Haines Norton is a member of Urbach Hacker Young International Limited, a UK company, and forms part of the international UHY network of legally independent accounting and consulting firms. UHY is the brand name for the UHY international network. The services described herein are provided by the Firm and not by UHY or any other member firm of UHY. Neither UHY nor any member of UHY has any liability for services provided by other members.

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Should you require any clarification of the above information please contact me.

Yours faithfully



DAVID TOMASI
PARTNER

Encl

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SHIRE OF BEVERLEY

**QUOTATION
PROVISION OF AUDIT SERVICES
MAY 2012**



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1. OUTLINE OF THE FIRM

UHY Haines Norton, Perth, is a respected firm of Chartered Accountants with divisions providing services in every aspect of a specialist accounting practice. UHY Haines Norton has, via its antecedent firms, provided extensive audit and consulting services to local government since 1993.

UHY Haines Norton is an association of independent firms in Australia and New Zealand. It is structured to share experience and resources for the benefit of our clients.

The member firms have operated for many decades and enjoy a continuity of staff and partners. The ANZ association is the Australian member of the international accounting network UHY International with 246 offices in 84 countries.

The Perth firm currently comprises 6 Partners and 40 staff.

The partners and staff combine experience gained in Australia and overseas both within the firm and from employment with major international accounting firms. Our philosophy is to provide informed professional advice and practical services and provide direct contact between the most senior members of our firm with the management groups of our clients.

As a consequence, we are able to offer services in the following specialist areas across the complete range of industry sectors:

- External and Internal Audits
- Accounting Advice and Assistance
- IT Solutions
- Accounting Advice and Assistance
- Income Tax Preparation and Planning Advice
- Tax Consulting – Business Advice
- GST and FBT advice
- Systems Review and Implementation
- Strategic Planning
- Succession Planning
- Budgeting and Cash Flow Analysis
- Management Consulting
- Financial Management and Organisational Planning

UHY Haines Norton Perth, a Perth based partnership (the firm) carries on business separately and independently from other UHY Haines Norton member firms around Australia and New Zealand and UHY member firms worldwide.

UHY Haines Norton is a member of UHY International (UHY International Limited), a UK company, and forms part of the international UHY network of globally independent accounting and consulting firms.

UHY Perth and other UHY member firms around the world do not provide the services described herein provided by UHY Perth and other UHY member firms of UHY. Neither UHY nor any member of UHY has any liability for service provided by other members.

2. LOCAL GOVERNMENT EXPERIENCE

The firm is the largest auditor of local government in the State and for the year ended 30 June 2011 we were the incumbent auditors of the following fifty eight (58) local governments and regional councils:

Shire of Augusta-Margaret River	Shire of Moora
Shire of Boddington	Shire of Morawa
Shire of Bridgetown-Greenbushes	Shire of Mt Marshall
Shire of Brookton	Shire of Mullewa
Shire of Broome	Shire of Murray
Shire of Carnarvon	Shire of Northam
Shire of Chapman Valley	Shire of Northampton
Shire of Chittering	Shire of Peppermint Grove
Shire of Christmas Island	Shire of Perenjori
Town of Claremont	Pilbara Regional Council
Shire of Cocos (Keeling) Islands	Town of Port Hedland
Shire of Coolgardie	Shire of Quairading
Shire of Coorow	Shire of Ravensthorpe
Shire of Corrigin	City of Rockingham
Town of Cottesloe	Shire of Sandstone
Shire of Derby-West Kimberley	Shire of Serpentine-Jarrahdale
Shire of Dundas	Shire of Shark Bay
Shire of Esperance	Southern Metropolitan Regional Council
Shire of Gingin	City of Subiaco
Shire of Gnowangerup	Shire of Three Springs
City of Gosnells	Shire of Toodyay
Shire of Halls Creek	Shire of Trayning
Shire of Irwin	Shire of Victoria Plains
City of Kalgoortie-Boulder	Shire of Westonia
Shire of Kellerberrin	Shire of Wongan-Ballidu
Shire of Lake Grace	Shire of Wyndham-East Kimberley
Shire of Merredin	Shire of Wyalkatchem
Midwest Regional Council	Yarra Yarra Catchment Regional Council
Shire of Mingenew	Shire of Yilgam

In the course of the past years we have also provided detailed Financial Management Review services to the majority of our audit clients and other local governments. These have included the Cities of Gosnells, Melville and Joondalup and the Towns of Bassendean and Vincent in the metropolitan area.

Over the past sixteen years, we have also conducted an annual workshop which in 2011 was attended by over one hundred (100) local governments from all over Western Australia. These workshops have addressed the Annual Financial Report, Budget, accounting standards, Infrastructure Assets, cashflow statements, ratio analysis, sustainability and various other topical accounting issues.

We have developed a model financial report and model budget which address all relevant disclosure requirements and attempt to establish a consistent guideline for local governments to follow. This report is updated annually as disclosure requirements are amended. In 2011, the model was purchased by in excess of one hundred and twenty (120) authorities statewide.

We also developed a strategy to assist local government with the implementation of GST. The firm has a dedicated tax task force to assist Councils in the complex areas of GST and FBT should they require and we have recently been appointed as the contract provider for WALGA's tax service.

2. LOCAL GOVERNMENT EXPERIENCE (continued)

Since November 1999, we have provided a remote accounting service to the Shires of Koorda and Leonora and in 2002 added the Shire of Menzies. In 2004/05 we added the Shires of Beverley and Murchison and more recently, the Shires of Laverton and Yalgoo. This service includes the provision of a full general ledger, monthly and quarterly accounts, principal activity plan, budget, annuals and general accounting assistance. The service has also developed its own suite of software and this is currently used by a number of other municipalities. This software contains a unique rating package we have developed on our own initiative and are presently in development of a new online general ledger to complement our current offering.

In addition to audit and accounting services, we have also provided extensive assistance to local government in the following areas during the past ten years.

- Financial Management Reviews
- Financial Report preparation
- Infrastructure Assets
- AAS 27 implementation
- Budget Conversion and assistance
- GST & FBT Advice
- Statutory Compliance Audits
- Strategic Plans
- Principal Activity Plan
- Business Plans

As an added service, we also produce and distribute newsletters and accounting updates which address topical issues.

We are a subscriber member of Local Government Managers Australia (LGMA) and an active participant in Institute events. We have been a principal sponsor of LGMA since the beginning of 2008 having previously been a major sponsor of the annual conference since 2000 as well as a major sponsor of other regional conferences and sporting events.

3. OTHER AUDIT EXPERIENCE

In addition to our local government audits other significant audit engagements include:

Listed Entities

ASX Listed

- Aeris Environmental Limited (EQCR Duties)
- Nanosonics Limited (EQCR Duties)
- Pro-Pac Packaging Limited (EQCR Duties)

NYSE Listed

- Alloy Steel International Inc.

AIM Listed

- Herencia Resources Plc

Public Entities

- Cambridge Gulf Ltd
- Ord Irrigation Asset Mutual Co-operative Ltd
- Ord Irrigation Co-operative Ltd
- Ord River District Co-operative Ltd
- South Seas Abalone Ltd
- Stochastic Simulation Ltd

Foreign Owned Entities

- Champion Technologies Pty Ltd
- Link Project Services Pty Ltd
- Ovation SpectrumData Pty Ltd
- Rimex Wheel Pty Ltd
- Spectrum ASB Pty Ltd
- Survival Craft Inspectorate Australia Pty Ltd

Significant Private Entities

- A.D. Coote & Company (Sheetmetal) Pty Ltd
- Aegis Aged Care Group
- Flinders Financial Services Pty Ltd

Significant Not for Profit Organisations

- Ardyaloon Incorporated
- Broome Aboriginal Media Association
- Kimberley Land Council
- Living Stone Foundation Inc. (Lifeline)
- Milliya Rumurra Aboriginal Corporation
- Ngarluma & Yindjibarndi Foundation Ltd
- Western Australian Sporting Car Club Inc.
- Yawuru Native Title Holders Indigenous Land Corporation

Our base of audit clients and our experience in commercial enterprises gives us exposure to contemporary approaches in:

- Management;
- Data collection;
- Receivables and collection systems;
- Infrastructure asset recording and management; and
- Labour force management.

We offer the benefit of this exposure in our audit of systems and policies and deliver these benefits as part of our core service.

4. AUDIT SCOPE/APPROACH

The audit of the Shire will be carried out in accordance with Australian Auditing Standards, Auditing Guidance Statements, the Local Government Act 1995 ("the Act") and accompanying Regulations. Procedures are designed to ensure the requirements of your Specification and the Minimum Standard Audit Specification as per the Department of Local Government and Regional Development's Operational Guideline Number 9 are met. These include the critical audit areas as follows:

- Revenue
- Expenditure
- Current Assets
- Investments
- Non Current Assets
- Liabilities
- Reserve Funds
- Contingent Assets/Liabilities
- Capital Commitments
- Governance and Control
- Financial Statements
- Statement of Cash Flows
- Statutory Obligations
- Accounting Policies and Notes to the Financial Statements
- Budget compliance with respect to timing, format and the previous year's final audited position
- Financial ratios required by the Financial Management Regulations
- GST /FBT Compliance

As part of these procedures we will undertake testing to:

1. Assist us in forming an opinion as to whether:
 - (a) the accounting records are reliable and adequate as a basis for the preparation of the financial statements;
 - (b) the accounts are properly kept;
 - (c) the annual financial report:
 - (i) is prepared in accordance with the financial records; and
 - (ii) represents fairly the results of the operations of the local government and the financial position of the local government at 30 June in accordance with:
 - Australian Accounting Standards
 - the Local Government Act 1995 (as amended)
 - the Local Government (Financial Management) Regulations 1996 (as amended); and
 - other mandatory professional reporting requirements.
 - (d) there are any material matters indicating a significant adverse trend in the financial position or the financial management practices of the Shire; and
 - (e) there are any matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written laws.
2. All bank and cash balances will be subject to third party confirmation and tests will be undertaken to ensure investments are made in accordance with legislation.
3. Examine the Shire's receipting function and perform detailed testing as considered necessary;
4. Examine money owing to the Shire including testing recoverability, follow up procedures and compliance with relevant legislation;
5. Review payment vouchers (including credit card transactions) and ensure appropriate procedures exist in respect to authorisation and payment of accounts as well as detailed testing as considered necessary;
6. Perform a review of controls surrounding payroll and staff leave records and perform detailed testing as deemed necessary;
7. Review of rating records including rate imposition, valuations, compliance with legislation and detailed testing as required;
8. Review all borrowing transactions to ensure they have been conducted in accordance with the Act.
9. Review reserve transactions to ensure compliance with the legislation;

4. AUDIT SCOPE/APPROACH (continued)

10. Review asset register and perform testing on ownership, additions and depreciation calculations to determine accuracy and if in accordance with Shire policies;
11. Review all transactions involving land and other property to ensure legislative requirements are complied with and the Shire has right of occupancy;
12. Review agreements where the Shire has leased land to third parties and help ensure compliance with relevant legislation in respect of them;
13. Review of the budget and related processes to ensure compliance with the Act and accompanying regulations;
14. Review of all minutes of Council meetings (and Committees if applicable) to help determine items of audit interest and compliance with the Act and accompanying regulations.
15. Examine tenders to ensure compliance with the Act and accompanying regulations;

It should be appreciated the areas detailed above are not exhaustive. Our audit procedures will examine other areas as deemed appropriate in order we can form an opinion on the financial statements of the Shire and make comments in regard to the accounting systems and procedures in place.

Our final visit is scheduled to:

- be mutually convenient;
- be within 30 days of being advised the audit statements are available for audit (subject to mutually convenient travel arrangements); and
- enable you to meet your deadline (subject to your audit readiness).

Our exit interview will be performed at the conclusion of our audit field work.

We will also liaise with staff to ensure meetings with Council and/or the audit committee occur as required. Based on recent amendments to the Act and Regulations, this may be by electronic means.

Our audit fee is based on the current above-mentioned scope requirements. In the event of a significant change in the required scope the audit fee may be re-negotiated.

We require the Shire to maintain adequate accounting records and prepare the annual financial report in accordance with applicable accounting standards.

We will send an audit requirements letter summarising our information requirements for the audit prior to our final visit.

Providing all necessary information is made available to us as required, we undertake to issue our audit report and management report by the required deadline (as determined each year) and further undertake to provide such reports to the Council and Minister as required.

5. AUDIT PLAN

As previously discussed it is envisaged our audit will be conducted in two visits.

An interim visit in the March to May period of the year and a final visit once you are ready for our year end procedures. The ultimate goal is to ensure all procedures are completed by the required deadline in any given year.

Our audit procedures will also involve a planning phase which will be undertaken prior to or at the commencement of our interim procedures.

During our interim visit we will perform the bulk of our systems and compliance testing with a view to helping you correct any areas of non-compliance prior to year end.

Our year end procedures are mainly focused at substantively verifying year end balances and ensuring that disclosure requirements are met and the annual financial report is correctly stated. They will also include an update/follow up of systems and compliance issues investigated/raised during our interim visit.

Further information with respect to our audit methodology can be found at Appendix 2 of this proposal.

6. HOURS

Estimated hours for the audit are as follows:

Interim Visit		
Partner	2	
Manager/Supervisor/Senior/Intermediate/Graduate	34	(predominately on site)
Planning	2	
	—	
	38	
Final Visit		
Partner	4	
Manager/Supervisor/Senior/Intermediate/Graduate	42	(predominately on site)
Planning/Secretarial	2	
	—	
	48	
	—	
Total Hours	86	

It should be appreciated our audit team has a wealth of Local Government experience. This is due largely to the wealth of local government experience provided by our service team and the fact the Engagement Partners are actively involved in the industry and fieldwork.

This experience when coupled with our service level, provides a very efficient and effective audit process.

7. OUR LOCAL GOVERNMENT SERVICE TEAM

As discussed previously, we believe that our commitment to delivering a high quality service to the local government industry is demonstrated by our wealth of experience and long term involvement.

Our approach is to ensure that all work is conducted by suitably qualified staff with a wealth of local government experience that cannot be matched by our competitors. We believe that such an approach makes for a more efficient audit process and provides the Shire with a value for money, value added service.

The key members of our service team are introduced as follows:



DAVID TOMASI – PARTNER - AUDIT & ASSURANCE

David is Chairman of the Perth office as well as the Partner in charge of the Audit Division and Quality Control Leader. He is a Fellow of the Institute of Chartered Accountants and has been an auditor in public practice for more than twenty five years. During that time, he has gathered a broad range of experience across all industry sectors which included five years with a "big 4" accounting firm and twelve months in the UK. He has spent the last sixteen as a partner of the firm and its antecedents and has been a registered company auditor since 1990.

David has worked extensively on local government assignments since 1990 and is the partner responsible for the firm's audit and local government division. He pioneered the firm's involvement in the provision of high quality service to the local government industry in Western Australia by ensuring that the firm and its staff stay abreast of all developments.

He is currently the engagement partner on a significant number of the firm's local government audit and consulting engagements and was responsible for the development of the firm's methodology and approach in respect of Financial Management Reviews. He is also actively involved in fieldwork which allows him to develop a detailed working knowledge of operations and the industry as a whole.

David has also facilitated Strategic Plans at two local government authorities and has been involved in numerous special investigations and consulting engagements.

He has been a member of the DLGRD's Financial Reporting Working Party, which, amongst other things, was charged with the review of the Financial Management Regulations to ensure consistency with recent changes to Australian Accounting Standards (AIFRSs) and providing guidance on other financial reporting matters.

He is at the forefront of the firm's local government training program and has presented all of the firm's workshops during the past fifteen years. He is the immediate past Chairman of the UHY Haines Norton National Audit Committee and is currently Chairman of UHY International's Audit Special Interest Group.

In 2008, David assumed the role as Chairman of UHY Haines Norton's ANZ association and is responsible for ensuring the firm and the association continues to grow and keep pace with the ever changing requirements demanded from professional accounting service firms.

INDUSTRY PAPERS PRESENTED:

- Checking the Pulse – Understanding Audit Reports – Local Government Week – August 2002
- Accounting and Financial Issues in Asset Management – CPA Conference Sydney-April 2003
- ED125 – Proposed Changes to AAS27 – CPA Conference Perth – February 2004
- IFRS and Local Government – CPA Conference Perth – February 2005
- IFRS and Audit Committees – Departmental Conference Perth – April 2005
- IFRS – LGMA Finance Professionals Conference Fremantle – February 2006
- Understanding Cash Flow Statements - CPA Week - November 2006
- Impact of AIFRS on Non-Current Assets - CPA Week - November 2006
- Accounting and Statutory Update - LGMA Finance Professionals Conference Fremantle - February 2007
- Understanding Audit and Financial Reports - Northern Country Zone WALGA Conference – March 2007
- Understanding Cash Flow Statements - CPA Congress - May 2007
- Status of Local Government Accounting – LGMA Annual Conference – October 2008
- Audit and Accounting Update - LGMA Finance Professionals Conference Fremantle - February 2009
- Accounting Update – Institute of Chartered Accountants Darwin – March 2009
- Audit "Hit List" and Accounting Standard Update - LGMA Finance Professionals Conference Fremantle - February 2010
- Monthly Financial Reports – LGMA Finance Professionals – City of Melville – August 2010
- ROMAN II – An Auditors Perspective – IPWEA 2011 Public Works Training Week Conference – November 2011

QUALIFICATIONS

- Bachelor of Commerce
- Chartered Accountant (Fellow)
- Registered Company Auditor
- Registered Tax Agent

7. OUR LOCAL GOVERNMENT SERVICE TEAM - (Continued)



GREG GODWIN – PARTNER – AUDIT & ASSURANCE

Following his qualification from the University of Witwatersrand, Greg joined Myers Tennier & Co, a medium sized Chartered Accounting firm in Johannesburg where he worked for 5 years. During this time he passed all requirements and became a Chartered Accountant.

After leaving them, he worked in commerce before commencing his own practice Godwin & Co Chartered Accountants, in 1997.

Greg built his own firm into a successful ten person practice before migrating to Australia in 2005 to join UHY Haines Norton as an Audit Manager.

Since joining us, Greg has been admitted as an Australian Chartered Accountant and has had extensive exposure to the local government industry in Western Australia. Greg was admitted as a Partner of the firm on 1 July 2007.

He is currently the engagement Partner for approximately half of the firm's local government audit clients and has a number of corporate clients that add to his experience and skills.

INDUSTRY PAPERS PRESENTED:

- Understanding Cash Flow Statements – CPA Week – November 2007
- Understanding Cash Flow Statements – CPA Week – May 2008
- Understanding Cash Flow Statements – CPA Week – Nov 2008
- Understanding Cash Flow Statements – CPA Week – May 2009
- Understanding Cash Flow Statements – CPA Week – May 2010

QUALIFICATIONS

- Bachelor of Commerce and Accounting
- Chartered Accountant (Australia)
- Chartered Accountant (South Africa)
- Registered Company Auditor

7. OUR LOCAL GOVERNMENT SERVICE TEAM - (Continued)



WEN-SHIEN CHAI – AUDIT MANAGER – LOCAL GOVERNMENT SERVICES

Chai migrated to Australia from Malaysia at the end of 2002 after 8 years in various audit roles and was admitted as an Australian Chartered Accountant in 2008.

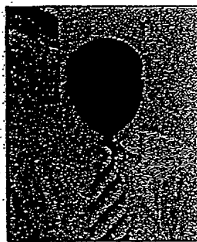
During his time in Australia, Chai has worked exclusively as an Audit Manager across a wide range of clients and industry groups.

Since joining UHY Haines Norton in May 2007, Chai has managed a varied client base which includes a significant number of regionally based local governments.

The wide audit experience gathered by Chai over the past 14 years adds further skills and experience to our audit team.

QUALIFICATIONS

- Bachelor of Business
- Chartered Accountant
- Association of Chartered Certified Accountants (ACCA) UK
- Registered Company Auditor



THUSHARA WIJESIRI – AUDIT MANAGER - LOCAL GOVERNMENT SERVICES

Thushara is a Sri Lankan Chartered Accountant who qualified in April 2002 and migrated to Australia in June 2007 after 9 years of professional experience. This included 7 years in the audit team at Ernst & Young.

Since his arrival in Australia, Thushara worked as an Audit Manager for just over 2 years before joining UHY Haines Norton in January 2010 as an Audit Manager.

His 12 years of experience (most of it in audit) both locally and overseas make Thushara a valuable member of our team.

QUALIFICATIONS

- Chartered Accountant (Sri Lanka)
- Bachelor of Business Administration (University of Colombo – Sri Lanka)
- Member of Certified Management Accountants (Sri Lanka)
- Associate Member of CPA – Australia



HITESH PISAVADIA – AUDIT MANAGER – LOCAL GOVERNMENT SERVICES

Hitesh holds a Master of Business Administration (Finance) from the University of Leicester.

He originally hails from Kenya and has over 8 years audit experience with mid-tier accounting firms and 10 years in senior finance roles in commerce.

His audit, financial and commercial experience makes him a valuable part of our audit team.

QUALIFICATIONS

- Certified Public Accountant (Kenya);
- Master of Business Administration (University of Leicester – England);
- Member of Institute of Certified Public Accountants of Kenya.

7. OUR LOCAL GOVERNMENT SERVICE TEAM - (Continued)



GILLES CHAN – AUDIT MANAGER – LOCAL GOVERNMENT SERVICES

Once he qualified, Gilles spent 10 years working for 2nd tier accounting firm in Mauritius where he worked on a wide range of audit assignments and was promoted up to the position of Assistant Manager in 2006.

Gilles joined UHY Haines Norton in May 2007 and is the audit manager responsible for a large number of our Local Government and Corporate audit clients.

Gilles skills and experience helps him deliver an efficient and effective audit service.

QUALIFICATIONS

- Association of Chartered Certified Accountants (ACCA) UK



WASANTHA BANDARA – AUDIT MANAGER – LOCAL GOVERNMENT SERVICES

Wasantha is a Sri Lankan Chartered Accountant who qualified following four years at a big 4 firm in Sri Lanka.

Following his time in Sri Lanka, Wasantha transferred to the Eastern Caribbean and worked as an Assistant Audit Manager for two years. He then transferred to Papua New Guinea where he was an Assistant Audit Manager for a further two years.

Wasantha migrated to Australia in December 2010 and joined UHY Haines Norton as an Audit Supervisor in our audit division.

His audit experience across various industries, in various geographical locations over eight years, makes him a very valuable addition to our audit team.

QUALIFICATIONS

- Chartered Accountant – (Sri Lanka)
- Bachelor of Science (Accountancy and Financial Management)
- Member of Certified Practising Accountants – (Papua New Guinea)
- Associate Member of CPA – (Australia)

7. OUR LOCAL GOVERNMENT SERVICE TEAM - (Continued)



PAUL BREMAN – PARTNER – LOCAL GOVERNMENT SERVICES

Paul has been involved in the Local Government industry for over 25 years. He has held positions at a variety of local governments in WA ranging from large metropolitan Councils such as the City of Melville to small rural local governments such as the Shire of West Arthur. He joined UHY Haines Norton in 2007 from his most recent position as Executive Manager of Corporate Services, Shire of Esperance.

Paul is a Certified Practising Accountant with an in-depth knowledge of local government accounting and governance practices. He brings to the firm a rare strength of local government experience which demonstrates the firm's long term commitment to the Industry.

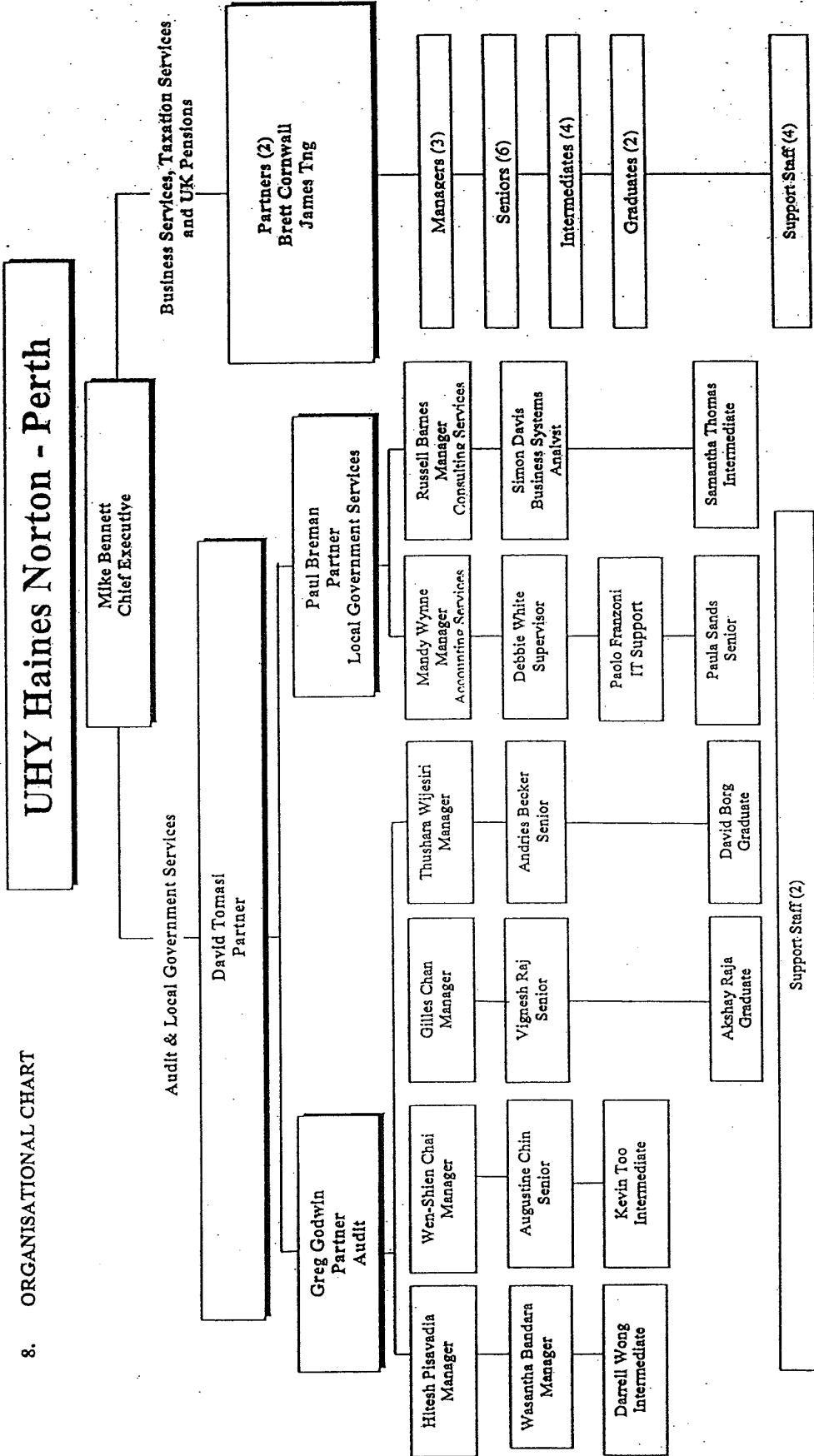
Paul is an active member of the Department's Financial Management Working Party and has been a committee member of the LGMA Finance Managers Group. His experience and "hands on" knowledge is widely recognised in the Industry. As a practitioner he has been the recipient of numerous financial management awards including the WA Public Sector CPA of the Year 2001.

Paul was admitted as a Partner of the firm on 1 July 2009 and has assumed responsibility for our Remote Accounting Services, IT Solutions and all consulting engagements.

QUALIFICATIONS

- Bachelor of Business
- Certified Practising Accountant (CPA Australia)
- Diploma in Local Government (C)

8. ORGANISATIONAL CHART



UHY Haines Norton
Chartered Accountants

9. OTHER MATTERS

9.1 Quality Assurance

The firm takes a three tiered approach to quality assurance:

- Project Specification
- Staff Selection
- Quality Reviews

All review projects are designed and documented before commencement to ensure the objectives of our client are specifically addressed and our methodology is understood. The document is approved prior to commencement of field work.

The Partners and senior staff have had extensive experience in auditing, gained by employment in and exposure to large international auditing firms, both in Australia and overseas, and are conversant with modern audit techniques and methodology. Partners and senior staff of the firm have significant experience in the conduct of internal and external audits in commercial and public authorities.

Partners and staff attend ongoing in-house staff training, UHY Haines Norton's national and international conferences and commercially run seminars.

Field operatives and supervising personnel are selected on the basis of their experience in the project subject matter and their ability to add value to the final project outcome.

The work is conducted and documented in accordance with the standards of the Institute of Chartered Accountants. All work completed is progressively reviewed by staff at different levels to ensure the end product meets our high standards. The engagement partner reviews the completed files before final clearance is given. Draft reports of findings and recommendations are discussed with senior management of our clients before final submission to ensure that findings and reporting context are accurate.

Being a firm of Registered Company Auditors operating on public interest entities, we are subject to robust oversight by the Australian Securities and Investment Commission (ASIC) as well as the Public Company Accounting Oversight Board (PCAOB) the US equivalent regulator.

We have recently undergone a review by both of these regulators and both reviews returned satisfactory findings.

These reviews are conducted in three to five year intervals.

The quality review process is further enhanced by a peer review conducted by the Institute of Chartered Accountants practice reviews program. Our last practice review under the program found our audit files complied with the Institute's quality requirements.

9.2 Conflict of Interest

The firm is not aware of any existing or potential relationship, transaction or holding that would compromise its objectivity in the conduct of the services envisaged in this contract. Should the possibility of a perceived or actual conflict arise the matter would be raised with the chairman of the audit committee immediately and activities suspended until the issue was resolved to the satisfaction of the audit committee.

9. OTHER MATTERS (Continued)

9.3 Address for Service of Notices

UHY Haines Norton
Chartered Accountants
16 Lakeside Corporate
24 Parkland Road
Osborne Park WA 6017

PO Box 1707
OSBORNE PARK DC WA 6916

APPENDIX 1

Basis of the Proposal

1. UHY Haines Norton, Perth, a Perth based partnership ("the Firm"), carries on business separately and independently from other UHY Haines Norton member firms around Australia and New Zealand and UHY member firms worldwide.

UHY Haines Norton is a member of Urbach Hacker Young International Limited, a UK company, and forms part of the international UHY network of legally independent accounting and consulting firms. UHY is the brand name for the UHY international network. The services described herein are provided by the Firm and not by UHY or any other member firm of UHY. Neither UHY nor any member of UHY has any liability for service provided by other members.

2. Unless otherwise agreed in writing, UHY Haines Norton's standard terms concerning billings and fees will apply.
3. The information contained in this proposal is confidential and cannot be conveyed to any party other than the management and Council of the Shire.

APPENDIX 2

UHY Haines Norton Audit Methodology

The strength of our firm is the active involvement of partners in all assignments. We place particular emphasis on the provision of personal service to each client and ensuring the partner is actively involved in the day to day performance of the audit.

The audit team would include an audit manager, and other audit and professional staff as required throughout the assignment. The firm is committed to providing continuity of personnel assigned to the audit and ensuring these staff are available as required to complete the structured audit plan.

We would also ensure a second partner is briefed and is familiar with the conduct of the audit to provide suitable backup quality assurance processes, and act as a second point of reference to you.

Our audit would be conducted in accordance with Australian Auditing Standards.

1. Objectives of the Audit

The audit would be designed to achieve the following objectives:

- To enable us to express opinions on whether the financial statement show a true and fair view of the results for the year and the financial affairs at year end.
- To ensure the financial statements are prepared in accordance with the relevant statutory requirements and Australian Accounting Standards.
- Whether we can be satisfied with implicit management assertions in respect of the financial statements in regard to the following:
 - Existence or Occurrence;
 - Completeness;
 - Accuracy;
 - Valuation or Allocation;
 - Rights and Obligations; and
 - Disclosure.
- To review the systems of internal controls to determine whether they appear adequate to safeguard the assets and funds of the Shire.

APPENDIX 2 (continued)

UHY Haines Norton Audit Methodology (continued)

2. Audit Plan

The firm's audits would be planned to enable us to conduct effective audits in an efficient and timely manner. Our plan would be based on our knowledge of your activities and would be developed and revised as considered necessary during the course of the audit. The emphasis of our audit would focus on the major risk areas of audit significance whilst ensuring the organisation complies with legislative requirements.

Our audit planning stage covers the following procedures:

- obtaining knowledge of your current activities, accounting system, policies and internal control procedures;
- obtaining an understanding of the internal control structure. Evaluating the operation of the internal control structure and the reliance we would place on these controls in determining the nature, timing and extent of other audit procedures.
- identification of risk areas and allocation of risk levels for each area;
- determining materiality levels in accordance with Statement of Accounting Standards AASB 1031 "Materiality in Financial Statements";
- determining and programming the nature, timing and extent of the audit procedures to be performed; and
- co-ordinating the work to be performed.

3. Scope

Should we be successful in this tender, the scope of the audit would be determined in accordance with Australian Auditing Standards, legislative requirements and terms included in the audit engagement contract based on the contents of this submission

The audit would be arranged to adequately cover all aspects of the Shire relevant to us forming an opinion on the financial statements.

4. Timing

We would liaise with management on the audit plans and a timetable for the preparation of the financial reports and supporting schedules, allowing sufficient time for completion of the audit within your deadlines.

Our audit team may also visit during the year to carry out systems evaluations and testing to determine whether the systems can be relied on to produce reliable and accurate information.

APPENDIX 2 (continued)

UHY Haines Norton Audit Methodology (continued)

5. Procedures

Third party confirmations would be obtained to verify all major assets and liabilities.

The financial statements would be analytically reviewed and all individual assets, liabilities and profit and loss items within the materiality levels would be audited.

The financial statements would be checked to determine whether they show fairly the financial transactions and state of affairs and comply with legislative requirements and Australian Accounting Standards.

We would review post balance date events, contingent liabilities and capital commitments.

Consideration would be given to the Shire's future viability including any significant adverse trends, the ability to pay its debts as and when they fall due and whether the basis of preparing the financial statements on the going concern concept is relevant.

The Audit Partner would be accessible at all times to discuss and give advice on matters related to the preparation of the financial statements and any other topics management may require.

6. Reporting

• Management Reports

- (a) Any significant and/or unusual developments arising during the course of our examinations would be firstly communicated immediately to our primary contact or an appropriate level of management.
- (b) Our management report would detail all issues of major significance observed during the course of the audit. These reports would set out particulars of:
 - (i) material errors or breaches of the organisation's policies and procedures;
 - (ii) instances where the organisation fails to comply with appropriate legislation;
 - (iii) acts of lack of propriety or probity;
 - (iv) failure to maintain proper accounts and records;
 - (v) failure to operate key controls over its activities;
 - (vi) matters related to the efficient and effective operations of the organisation noted during the course of the audit; and
 - (vii) other matters as set out in Appendix 1 of your quotation specification where they have not already been addressed above.

APPENDIX 2 (continued)

UHY Haines Norton Audit Methodology (continued)

6. Reporting (continued)

All reports would be discussed in detail with appropriate officers before being released.

(c) All management reports would be addressed to the President (as required by the Act) and a copy sent to the Chief Executive Officer.

• **Independent Audit Reports on Financial Statements**

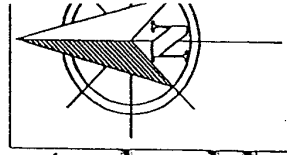
Audit opinions on the financial statements would be provided after completion of the audits i.e. after the receipts of all confirmations, letter of representations and the signing of the financial statements by the Chief Executive Officer.

The audit opinions would be in the form required by Australian Auditing Standards and statutory requirements and include those items as required by the Local Government Act and Local Government (Audit) Regulations.

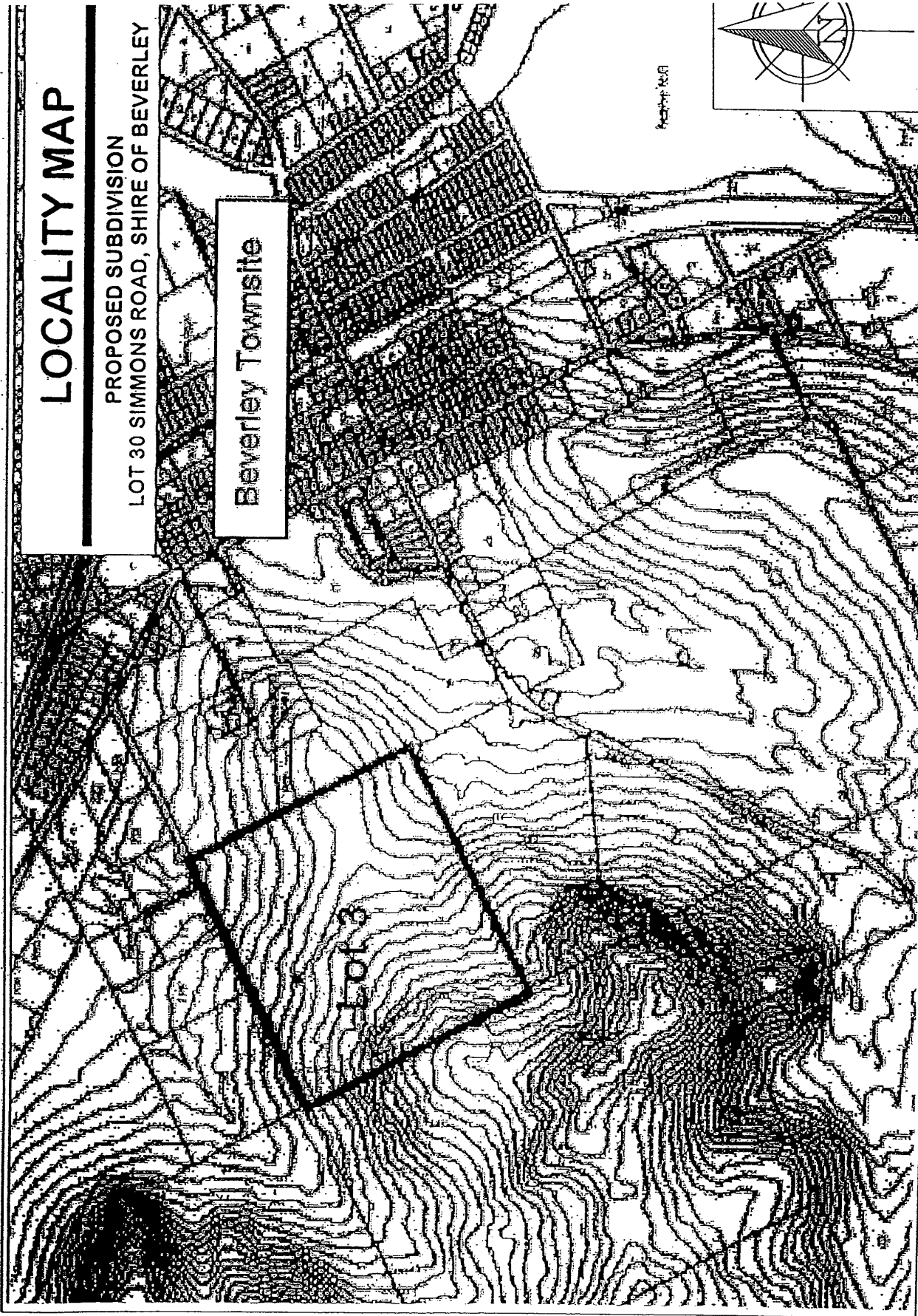
LOCALITY MAP

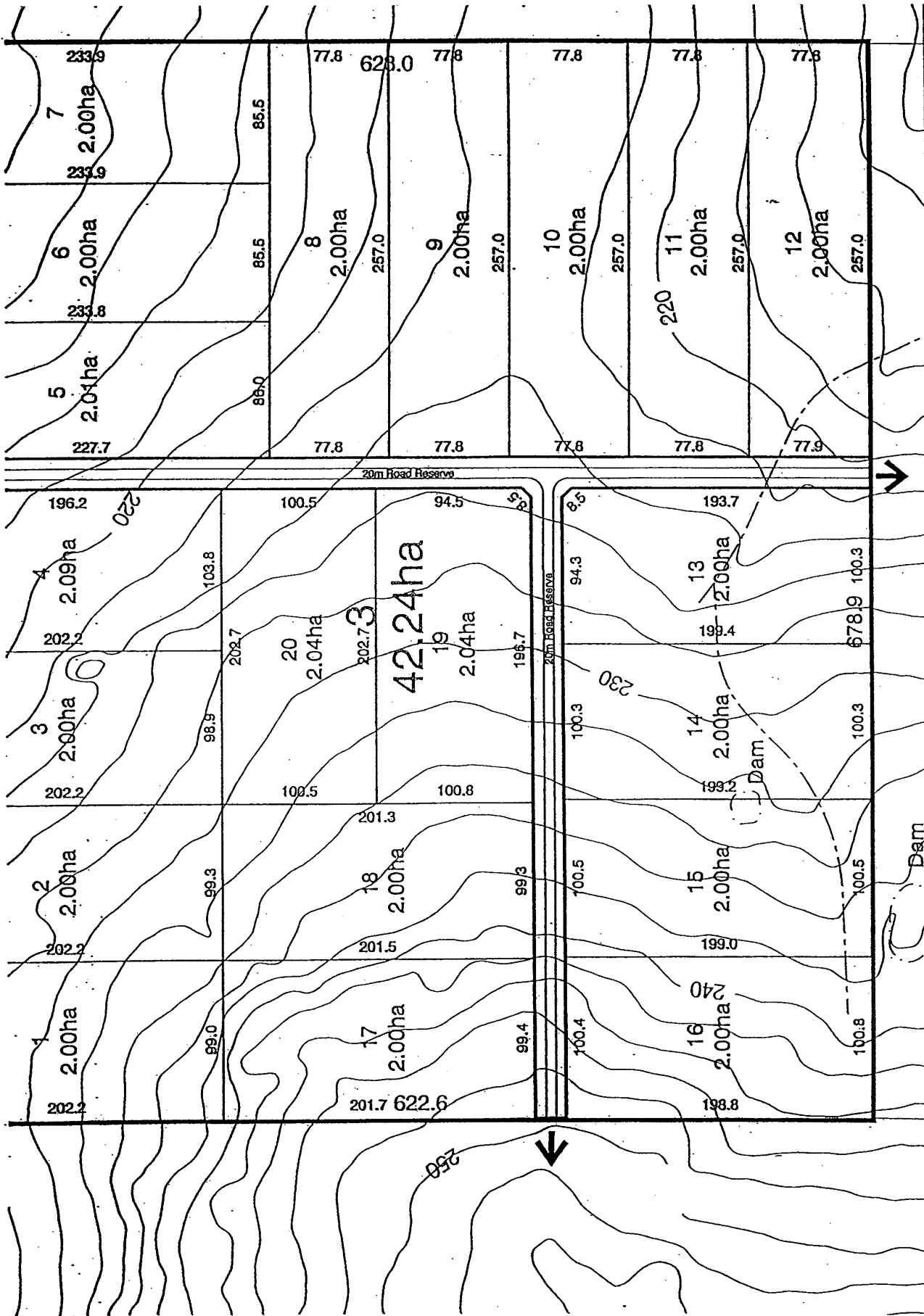
PROPOSED SUBDIVISION
LOT 30 SIMMONS ROAD, SHIRE OF BEVERLEY

Beverley Townsite

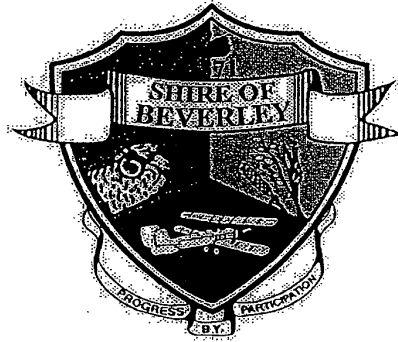


North Arrow





**DUE DILIGENCE REPORT &
DRAFT DEVELOPMENT PROPOSAL:
RESERVE 2633 - LOT 3001 FORREST STREET
SHIRE OF BEVERLEY**



MAY 2012

1. Background

The Shire of Beverley approached the former Department of Land Administration (DOLA), to investigate the acquisition of the land described as Reserve 2633 (Lot 3001), Forrest Street, Shire of Beverley.

The Department of Regional Development and Lands (RDL) requested Landgate Valuation Services to provide valuation advice to them to facilitate the transfer of the subject reserve in freehold to the Shire of Beverley.

The figure that Landgate provided as valuation for the above land was \$305,000.

After a meeting between Hon Brendon Grylls and Shire representatives on 10 June 2011, Landgate had been advised that the Shire has appealed to the Minister that the price is excessive, given that the council will have to accept all servicing and subdivision costs. Subsequently the RDL has requested that Landgate review their valuation.

As part of this review of valuation by Landgate, they require clarification on a number of issues, which this report will endeavour to address.

2. Subject Land Information

Property Description:	Lot 3001 Forrest Street, Shire of Beverley
Extent:	33.1129 Hectares
Deposited Plan Number:	47753
Ownership:	Crown
Zoning:	Reserve Land – 'Public Purposes'
Location:	Please refer to the attached locality map
Encumbrances:	Native Title, Avon River Flood Fringe, <i>et al</i>
Lease Agreements:	Standing Lease Agreement with Shire of Beverley
Lease Number:	K 174786
*Future intended Land Use:	'Industrial'

**The subject land is earmarked as 'Industrial' in the Draft Local Planning Strategy (LPS). At the time of compilation of this report, certification from the WAPC was still awaited to proceed to public advertising of the LPS. Final consideration after public consultation and adoption by the WAPC still to follow on completion of the latter advertising process.*

3. Draft Development Proposal & Costing Model

3.1 Proposed Development

The land is earmarked to be utilized as industrial land in future, as proposed in the Draft Local Planning Strategy. The draft subdivision plan presented (attached herewith) is based on individual lot sizes of approximately 5,000 m².

Development Summary

Number of Industrial Lots:	47
Street reserve width:	30 meters
Approx. total street area:	4.27 Ha (13%)
Approx. total Lot area:	28.75 Ha (87%)
Proposed Level of Services:	Reticulated water, sewer & electricity

3.2 Costing Model

Production Costs: Scenario 1

*Professional Fees (15% of capital expenditure):	\$ 300,000.00
Capital expenditure (excluding land cost):	\$ 2,000,000.00
Total:	\$ 2,300,000.00

Production Costs: Scenario 2

*Professional Fees (15% of capital expenditure):	\$ 450,000.00
Capital expenditure (excluding land cost):	\$ 3,000,000.00
Total:	\$ 3,450,000.00

*The professional fees include the following disciplines as required for the project:

- Geotechnical Engineer;
- Civil Engineer;
- Electrical Engineer;
- Land Surveyor;
- Attorney/Solicitor;
- Project Manager;
- Town Planner;
- Quantity Surveyor

The above cost estimates were obtained from professionals in the building and construction industry on the draft subdivision plan provided.

Costs not included in the above include the cost of obtaining the land as well as any land filling to be done as a result of the flood fringe encumbrance. The Department of Water also indicated that they would prefer a road directly adjacent to the Avon river to discourage inappropriate land use/storage on the river bank.

3.3 Anticipated return on Investment

Scenario 1:

Land price @ \$6.00 per square meter = \$ 1,725,000.00

Scenario 2:

Land price @ \$12.00 per square meter = \$ 3,450,000.00

4. Conclusion

It is reiterated that this development proposal and costing model are presented as a 1st draft, simply to facilitate the process of valuation as described above. It was performed as an in-house desktop exercise by the shire planner with information available at the time, and is by no means final. The anticipated costs involved in the development are likewise not presented as a detailed costing model but should rather be viewed as an anticipated 'magnitude of fees'. Likewise, the anticipated return on investment was not market tested and depends on numerous factors outside of the scope of this exercise.

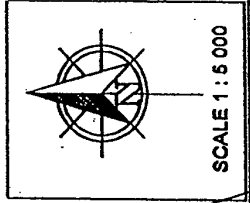
LOCALITY MAP

Reserve 2633 - Lot 3001 Forrest Street



DRAFT SUBDIVISION PLAN

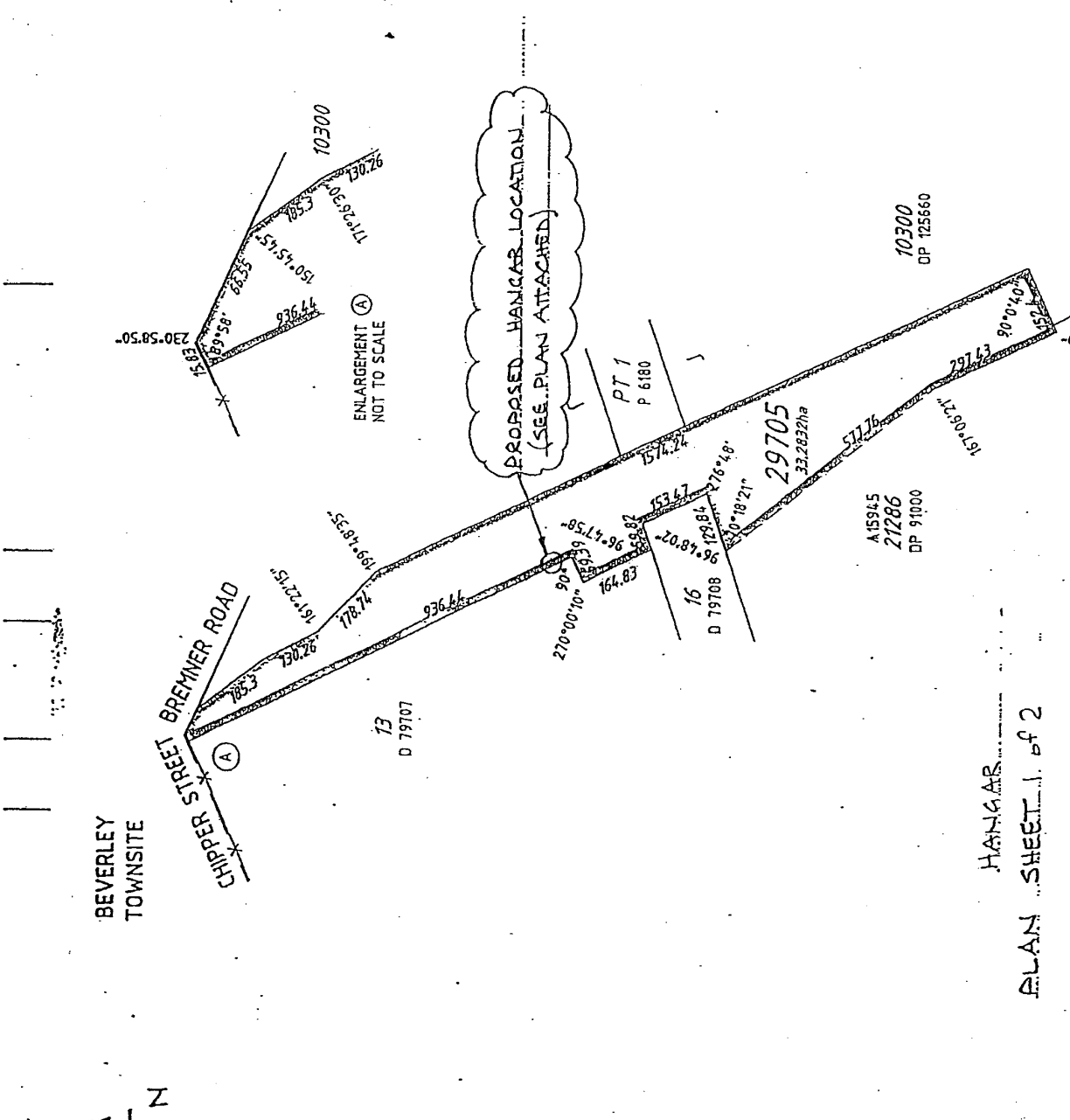
PROPOSED INDUSTRIAL PRECINCT ON
LOT 3001 FORREST STREET, SHIRE OF BEVERLEY

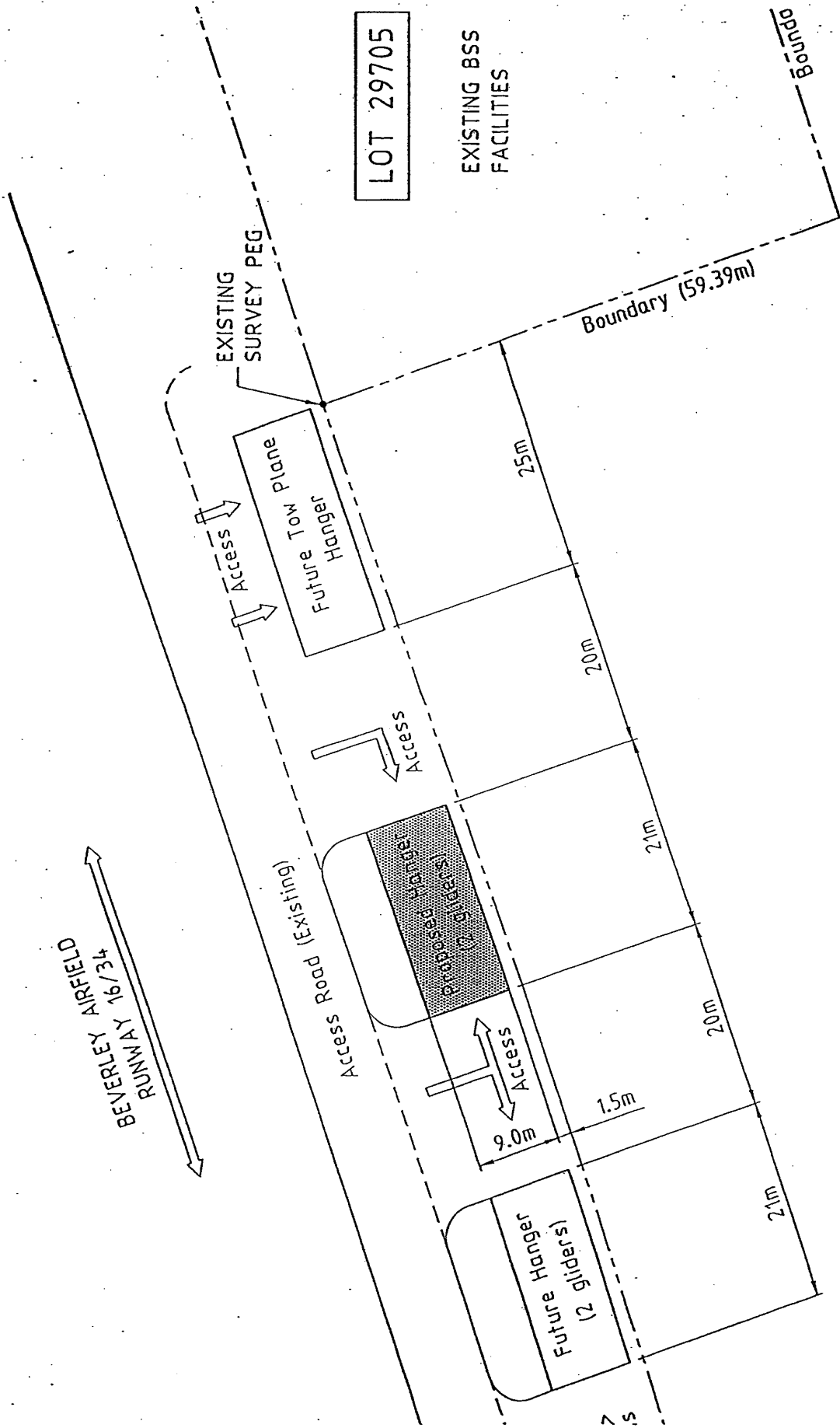


PLAN OF		LOT 29705	
DISTRICT	AVON	FILE	3190
TOWNSITE			
LOCAL AUTHORITY	SHIRE OF BEVERLEY		
LOCALITY	BEVERLEY		
FORMER TENURE			
LOC 28448 DP 272216 CLT 3004/602 (M)			
LOC 28447 DP 893642 CLT 3004/602 (M)			
SCALE:		1:10000	
ALL DISTANCES ARE IN METRES		0 100	

SUBJECT TO SURVEY
NOT FOR ALIENATION PURPOSES

LOGGED	DATE	TYPE OF VALIDATION	SURVEY FIRM
	26/9/03	PAL ADJT ✓	DLI - Z
FEE PAID		LOCAL APPROVT	
		CERTIFIED CORRECT	
		DATE	
		30/9/03	
		BY	
		(Signature)	
		PROFESSIONAL	
		REGISTERED SURVEYOR	
IN ORDER FOR DEALINGS			
SUBJECT TO			
Redescription of A. 32745			
DE			
FOR AUTHORIZED LAND OFFICER			
DATE			
20/11/03			





LOT 29705

EXISTING BSS FACILITIES

EXISTING SURVEY PEG

Boundary (59.39m)

Future Tower Plane Hangar

25m

20m

Access

21m

Access Road (Existing)

Future Hangar (2 Gliders)

20m

Access

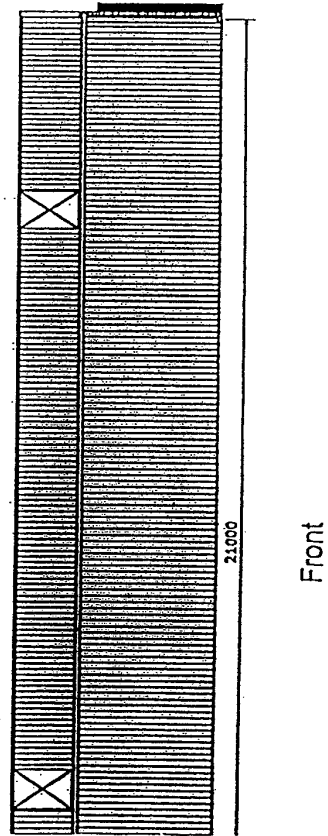
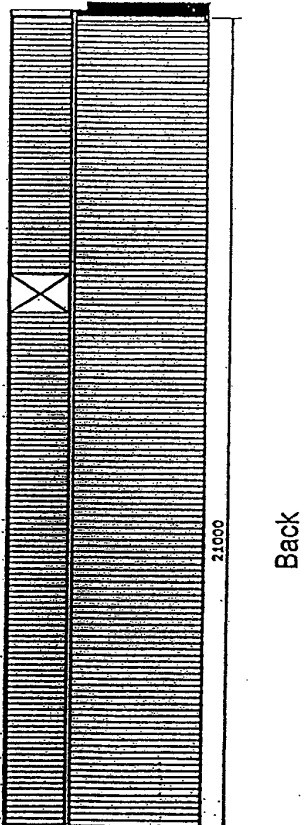
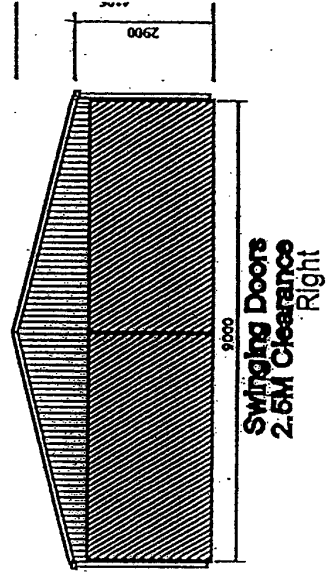
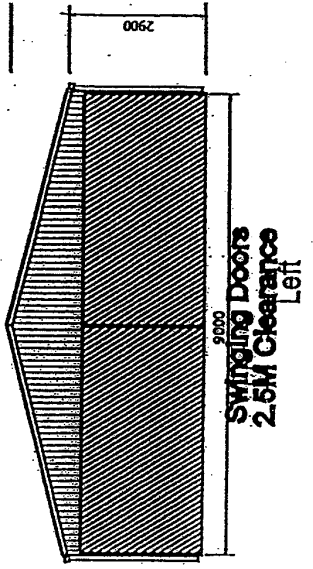
1.5m

9.0m

Future Hangar (2 Gliders)

21m

BEVERLEY AIRFIELD RUNWAY 16/34



FOR AGENCY COMMENT

WHEATBELT REGIONAL INFRASTRUCTURE PROJECTS
FOUNDATION PROJECT TABLE

PROJECT ID	PROJECT DESCRIPTION	BENEFITS TO THE REGION	DELIVERABLES BY GOV, PRIVATE OR COMBINATION	RELATIONS WITH OTHER PROJECTS	FUNDING AGENCY	RISKS/THREATS	AGENCY COMMENT
1	Avon Industrial Park Rail Spur	Upgrade capacity to deliver freight in and out of Avon Industrial Park	Greater uptake of available land within the AIP. Economic and population growth.	Government	Avon Industrial Park	Feasibility	DoT
2	Grain Freight Strategy – Upgrade of Tier 1 and 2 Network	State and Federal government funding announced in November 2010 and January 2011 respectively, underwrites the \$164.5 million Tier 1 and 2 narrow gauge grain rail re-sleeper program, which will see around 1,265 kilometres of rail lines dedicated to grain freight re-sleeper over the next four years.	Grain on rail fulfils commitments to communities, provides growers with choice, results in safer roads and makes perfect economic and environmental sense.	Government	Road Upgrades		DoT
3	Grain Freight Strategy – Closure of non essential lines (Tier 3)	Closure of Tier 3 grain rail lines	Implementation of the Grain Freight Strategy	Government	Road Upgrades		DoT
4	Grain Freight Strategy – Intermodal Freight Facility	Build on existing strategically located transport junctions and construct an intermodal facility to improve efficiency of freight movements and major land-based storage. Location will be dependent on outcome of second rail corridor study.	Maximise transport efficiency. Minimise overall demand for movement of good through co-location of complementary facilities.	Government	Second Rail Corridor Study (Initiative)	Feasibility	DoT
5	Grain Freight Strategy – Road Network Upgrades	Cater for increasing heavy haulage road transport of grain, improvements and maintenance to road network affected by rail closures.	Reduce congestion and potential conflict between freight and local vehicles. Allow for efficient and safe transport of grain.	Government	Rail Closures	Continued funding not provided	DoT, MRWA
6	Perth-Darwin National Highway Great Northern Highway (Muchea to Wubin)	Reconstruct and upgrade 38km of various sections of Great Northern Highway between Muchea and Wubin. GNH forms part of the interstate route linking Perth and Western Australia to Darwin and the Northern Territory. With the large proportion of heavy vehicles, increasing traffic volumes, narrow seal and poor alignment, certain sections of this road are overdue for reconstruction and realignment.	Significant shortening of the section which would lead to decreased travel times and improved freight transport efficiency. Allow triple road train operations to extend further south thus increasing freight transport efficiency. Improved horizontal and vertical geometry and wider roads will benefit the safety of all road users.	Government			MRWA

FOR AGENCY COMMENT	PROJECT	DESCRIPTION/OBJECTIVE	BENEFITS TO THE REGION	DELIVERABLES By/From Private or Combination	RELEVANT OTHER PROJECTS	ROADS IN THE REGION	AGENCY RESPONSIBILITY
7	Perth-Adelaide Corridor Great Eastern Highway (Waigooan to Southern Cross)	Reconstruct and widen sections of Great Eastern Highway, Great Eastern Highway forms part of the Perth-Adelaide Corridor, and is the major east-west road link between Perth and the Eastern States, and Perth and the eastern part of Western Australia. It is also the route for dangerous goods being transported from Perth to Kalgoorlie.	Significant increase in road user safety, reduced maintenance costs and reduced transport and road user costs.	Government		N	MRWA
8	Great Southern Highway Chidlow - York Road (Three Bridges Section)	Chidlow-York Road forms an important link to the Metropolitan area from the eastern and south-eastern Wheatbelt and forms part of the route known as the Great Southern Highway. It is an alternative to Great Eastern Highway for eastbound overweight and over width traffic and carries grain, fertiliser, general freight and tourist traffic. The horizontal alignment, narrow seal width and limited passing opportunities have been identified as inadequate for the volume and type of traffic that use the road.	The project will benefit the community by reducing road maintenance costs. In addition, improved horizontal and vertical alignments and increased overtaking opportunities will reduce the crash rate.	Government		N	MRWA
9	Indian Ocean Drive (Yanchep to Lancelin Section and Passing Lanes)	Indian Ocean Drive is a coastal link between Perth Metro area and Brand Highway south of Dongara. Works will involve the reconditioning and sealing of shoulders for various sections, improve intersections and provide additional overtaking lanes.	Improved linkage to coastal communities to support the projected population growth and regional development. Critical to the development of the tourism industry and the existing fishing industry.	Government		N	MRWA
10	Narrogin-Kondinin Road - Wickepin to Kullin	Widen the existing road from a single lane seal to two lanes, and realign substandard sections of road between Wickepin and Kullin. This project is located on the route connecting the port city of Bunbury with Merredin on the Great Eastern Highway, allowing traffic to travel to Bunbury without first travelling to Perth. This is an important route for the transport of grain, fertiliser and general freight.	Will result in improved road safety and functionality for all road users. Also, there will be a substantial reduction in shoulder and seal edge maintenance costs.	Government		N	MRWA
11	Albany Highway - Overtaking Lanes (Stage 1) Williams Dual Carriageway	Construct a north bound overtaking lane on Albany Highway, the main connecting road between the Metropolitan Area and Albany in the Great Southern Region. The road carries grain, wool, stock and general freight and is also a significant route for the tourist industry.	Improved road safety, reducing the number of crashes and improving service for tourists. There will also be economic benefits for transport operators, including tourist companies and a reduction in shoulder maintenance costs.	Government		N	MRWA

FOR AGENCY COMMENT

PROJECT	DESCRIPTION/OBJECTIVE	BENEFITS to the region	DELIVERED BY GOVERNMENT/OTHER PARTIES/COMBINATION	RELATIONSHIP TO OTHER PROJECTS	FUNDED BY	LEAD AGENCY	GOVERNMENT
12	Gorge Rock-Lake Grace Road Widen the existing road from a single lane seal to two lanes and realign substantial sections of road between Gorge Rock and Lake Grace. This road is a heavy haulage route, with approximately 25% of traffic being heavy vehicles. Around 65% of this section has a seal width of less than 7 m.	Improved travel times and a substantial reduction in shoulder and seal edge maintenance costs. Improvement in road safety for all road users and lower transport costs for grain, livestock and freight cartage and tourist bus operators. Improved linkages to these industrial centres could be expected to result in further population growth and possibly ancillary industrial/commercial development in the townships.	Government		N	MRWA	
13	Avon Arc Ring Road Transport corridor will link a series of Wheatbelt town centres to the Kwinana Industrial estate in the south and to the industrial area planned for the Shire of Gingin to the north.		Government		N	Dot	
14	Townsite Road Bypasses Planning for and construction of road bypasses around townsites: York, Toodyay and Bindoon have been identified in the short term. Other townsites will be identified based on the outcome of individual needs studies.	Overcomes adverse impacts on townsites resulting from increased heavy haulage. Implementation of the Grain Freight Strategy and location of CBH bin receipt sites will further impact townsites.	Government	Freight Route Town Bypass Requirements Study (Initiative)	N	Dot	Dependent on receipt bin locations
REPORTS							
15	Second General Aviation Airport Attributes of the Wheatbelt including flat landscape, clear skies and moderate climate make it a preferable location for a second general aviation airport to support Jandakot, which is expected to experience capacity constraints by 2030.	Employment and economic benefits and population growth is anticipated in townsites adjacent to airport.	Government	Regional Aviation Strategy (Initiative)	N	Dot	Location outside of Wheatbelt chosen.
PUBLIC TRANSPORT							
16	Avon Link Upgrade Addition of new carriages to existing Merredin service		Government		N	PTA/DoT	Feasibility
WATER							
17	Wagin Reverse Osmosis Desalination Plant The water under Wagin is suitable for reverse osmosis technology with up to 65 per cent of the water recoverable at this stage, delivering up to 300KL of fresh water per day into the distribution system and 145KL per day for Aquaculture Farm.	100% reduction in scheme water use for parks and gardens and continued pumping to protect town infrastructure from the impacts of salinity.	Combination	Wagin Bio-Energy Cogeneration Plant and Aquaculture Farm	N	Shire of Wagin, DFADL	R4R Funding
18	Inland Desalination Plants Treatment of existing saline groundwater resources in the dryland agricultural areas by desalination to provide local supply where possible.	Meet increasing water demands and reduce reliance on scheme water sources.	Government		N	DoW, WC	Feasibility

FOR AGENCY COMMENT	PROJECT DESCRIPTION/OBJECTIVES	BENEFITS TO THE REGION	DELIVERED BY (GOV, PRIVATE, COMBINATION)	WATER/OTHER PROVISIONS	ENVIRONMENTAL/OTHER PROVISIONS	STATUS	AGENCY
19	Gingin - Jurien Groundwater System	New groundwater scheme to extract water from the North Perth Basin using 3 borefields with a capacity of 48 billion litres per annum.	This groundwater scheme is well placed to serve the future demands in the local area. It is project that by 2060, Perth will be extending up into these areas, in particular, Ledge Point and Lancelin and south to Yanchep.	Government	Water Forever	N	Nature Reserve and National Park
20	Intensive Horticulture Water and Energy Efficiency Project	R4R 2011-12 Funding \$704,000		Government		Y	DAFWA
21	Mundaring Weir Water Supply Improvement Project	Construction of several new assets and upgrades at or near Mundaring Weir. Including new water treatment plant, pump station and pipelines and upgrades to electrical.	Meet increasing water demands and upgrade existing infrastructure to meet current Australian Drinking Water Guidelines.	Combination		Y	WC, Helena Water
WASTE WATER							
22	Septic Tank Effluent Disposal (STED) scheme (Hyden system trial)	Existing septic tanks connected to a pipeline and waste is then transported to a combined infiltration and evaporation effluent disposal pond. Leach drains will be disconnected from the septic tank and decommissioned as part of the trial.	STED scheme could have the advantage in country regions of significantly reducing construction and operational costs.	Combination		N	Funding
23	WWTP Upgrades	Undertake upgrades to WWTP that are identified as being under pressure to increase capacity and therefore the number of connections possible.	Allow for growth of Wheatbelt towns.	Combination	Government Sewerage Policy	N	Funding
24	Sewerage Provision	Installation of Infill sewerage in the Wheatbelt, giving priority to low lying areas.		Government		N	Funding
ENERGY							
25	Colligar Wind Farm - Stage 2	Second stage to include 16 turbines generating roughly 30MW of electricity, adding to the existing 111 wind turbines with a generation capacity of 206MW.	Provision of alternative energy source. Local employment opportunities.	Private	Colligar Wind Farm Stage 1 Mid West Energy Project	?	Capacity in the network
26	Joanna Plains Wind Peaker Project	Construct a 106MW "wind peaking" dual fuel gas turbine power station that will efficiently supplement electricity generation from the Emu Downs Wind Farm at times of transient wind availability. The "Wind Peaker" gas turbine will provide backup electricity supply with an anticipated maximum operating time of 200 hours per annum.	Without wind peaking stations, wind farms in the district will not develop.	Private	Emu Downs Wind Farm	Y	Private - Griffin Energy
27	Dandaragan Wind Farms - Waddi and Yandi sites	Erect up to 151 wind turbines and ancillary structures in Waddi Wind Farm (max. 57 turbines) and Yandi Wind Farm (max. 94 turbines) within the Shire of Dandaragan	Provision of alternative energy source. Local employment opportunities.	Private	Mid West Energy Project		WP, Private Wind Prospect

FOR AGENCY COMMENT

PROJECT	DESCRIPTION/BRIEFING	BENEFITS TO THE REGION	FINANCED BY LOCAL PRIVATE COMBINATION	RELATIONSHIP TO OTHER PROJECTS	FINANCED BY LOCAL PRIVATE COMBINATION	AGENCY
28	Lynford Farms Wind Farm - Williams Wind farm consisting of 69 wind turbines, with each turbine producing 4.5MW energy.	Provision of alternative energy source. Local employment opportunities. Benefits to the community including creation of skilled employment opportunities.	Private			WP, Semaphore Energy
29	Wagin Bioenergy Cogeneration Plant Plant to produce cheap green source of energy using biofuels including oat husks, straw, mallee and green waste.		Combination	Desalination Plant and Aquaculture System	N	Funding Shire of Wagin
SCIENCE AND COMMUNICATIONS						
30	National Broadband Network Optical fibre rollout and next generation wireless coverage to Wheatbelt towns.	Capacity building for the Wheatbelt region and minimises risk of possible digital divide challenges. Opportunities in terms of digital economy and provision of community support including educational and medical purposes.	Combination		Y	DoC, NBNCo.
31	Regional Mobile Communications Project New mobile communications infrastructure at 113 sites along major roads and highways across the State, and in several regional communities.	Public safety in the regions will be boosted with enhanced radio and mobile telecommunications coverage for emergency service providers.	Combination	Community Safety Network	Y	DoC, Telstra
SOCIAL INFRASTRUCTURE						
32	Merridin District Hospital Upgrades Major upgrades to hospital campus, 24/7 doctor coverage support and strengthening of the primary care clinical services provided.	Improved health care for residents of the regional catchment.	Government		Y	Doh
33	Narrogin District Hospital Upgrades Major upgrades to hospital campus, 24/7 doctor coverage support and strengthening of the primary care clinical services provided.	Improved health care for residents of the regional catchment.	Government		Y	Doh
34	Northam District Hospital Upgrades Major upgrades to hospital campus, 24/7 doctor coverage support and strengthening of the primary care clinical services provided.	Improved health care for residents of the regional catchment.	Government		Y	Doh
35	Upgrade Aged care/Retirement services Units and care facilities enabling older people to reside in a community.	Enables Wheatbelt residents to reside in their community.			N	Doh
MANOUSUPPLY						
36	Strategic Waste Project Establish regional landfill sites and construct additional transfer stations to service all communities in the Wheatbelt via a licensing system.	Economic and employment benefits.	Government		N	Land availability LG's
37	Avon Industrial Park Upgrade Establishment of new operations on 70 000sqm of AIP land by Hutchinson Builders.	Anticipated creation of 2000 direct jobs. Encourage people to live and work locally	State Government	Avon Industrial Park Rail Spur		LandCorp

FOR AGENCY COMMENT		PROJECT DESCRIPTION SUBJECT MATTER BENEFITS TO REGION	OBJECTIVE BY 2011 PRIVATE CONSULTING	OTHER PROJECTS	COURT PLAN/ APPROVALS	AREAS AFFECTED	GENUINE	COMMENTS
38	ECONOMY AND EMPLOYMENT Koolyanobbing Iron Ore Mine Upgrade	Upgrade from 8.5Mtpa- 11Mtpa. Enhancement of existing Kalgoorlie- Esperance rail line, increase rolling stock and upgrades to other operational constraints.	Private	Ferlink Project	Y \$320mill		DSD	

List of Abbreviations

- Department of Agriculture and Food WA
- Department of Commerce
- Department of Health
- Department of Regional Development and Lands
- Department of State Development
- Department of Transport
- Department of Water
- Local Government/s
- Main Roads WA
- Public Transport Authority
- Water Corporation
- Western Power
- National Broadband Network
- DAFWA
- DoC
- DoH
- DRDL
- DSD
- DoT
- DoW
- LG's
- MRWA
- PTA
- WC
- WP
- NBNCo.

WHEATBELT REGIONAL PLANNING INITIATIVES
- PRELIMINARY LIST -

INITIATIVE GIVEN	DETAILS	LEAD AGENCY	STATUS	COMMENT
1	Wheatbelt Regional Planning and Infrastructure Framework Provide a document to: - Guide decision making in region - Apply SPP and establish WAPC's policy position on growth, population change and development challenges - Framework for urban growth, rural settlement, environmental protection and rural and regional planning. - Identify key economic, social and environmental drivers and their implications.	DoP	In progress	
2	Wheatbelt Sub-Regional Strategies Facilitate the delivery of the WRPIF and State Planning Strategy through development and implementation of Wheatbelt sub-regional planning strategies.	DoP	Proposed	
3	Wheatbelt Settlement Plan Review the Wheatbelt settlement hierarchy established through the WRPIF, to achieve a consolidated and sustainable settlement pattern. This will inform government initiatives in regional funding.	DoP, WDC	In progress	
4	Town Revitalisation Strategies Consider revitalisation of underutilised, well serviced towns to provide for future populations based on the outcomes of Settlement Plan.	DoP, WDC	Proposed	
5	Urban, Commercial and Industrial Land Supply Study Ensure an adequate balance urban, industrial and commercial land for each Local Government within the Wheatbelt Region.	DoP, LandCorp	Proposed	
6	Agriculture and Rural Land Use Planning Increase the productivity and efficiency of the grains industry in higher rainfall areas for improved yields per hectare i.e. increase yields on existing cropping areas and overcome production constraints on marginal soil types while maintaining production in low rainfall areas.	DoP, DARWA	Proposed	
7	Wheatbelt Housing and Accommodation Strategy Facilitate provision of adequate accommodation stock for a diverse range of users including aged, tourism, worker.	DoHousing	Proposed	
8	Wheatbelt Workforce Development Plan Review current and predicted future employment demand in the Wheatbelt and identify strategies to ensure that training and employment demands are met. Based on outcomes of the WA State Plan.	DTWD	Proposed	
9	Regional Centres Development Plan (Super Towns) State Government initiative funded by Royalties for Regions to encourage regional communities in the southern half of the state to plan and prepare for the future so they can take advantage of opportunities created by Western Australia's population growth to 2050.	DRDL	In Progress	
10	Wheatbelt Economic Development Plan (Including Sub Regional Investment Blueprints) Undertake a detailed analysis of economic development across the regional and on a sub regional level and provide a framework to bring about sustainable long term growth in communities and to progress industry and employment growth in the Wheatbelt.	WDC	In Progress	
11	Industry Diversification Strategy Support the establishment of alternative and niche industries as a positive contribution to diversifying the economic base of the region. Particular emphasis on diversification of rural industries including forestry and forest products, horticulture, aquaculture etc.	DoP	Proposed	
12	Wheatbelt Employment Support Strategy Encourage and support businesses that bring employment and people to the region including, but not limited to agribusines, horticulture, aquaculture, tourism including a range of accommodation styles and budgets and the mining industry including responding to any growth in demand for services from mining industry hubs outside the Wheatbelt.	WDC	In progress	

WHEATBELT REGIONAL PLANNING INITIATIVES
- PRELIMINARY LIST -

Item No.	Initiative	Details	Lead Agency	Status	Comments
13	Central Coast Employment Strategy	Implement recommendations for employment and industry development within the Wheatbelt. Attract and retain business and industry investment into region and facilitate growth.	RDWA	In Progress	
14	Heartlands WA (Inc) Online Marketing Portal - WA Business Connect Strategy	Regional marketing strategy that leverages off the EVO Cities model. Incorporates social media marketing and migration strategy.	Heartlands WA WDC, RDWA	Ongoing	
15	AgriFoods 2025+ : the future Way	Scenarios based initiative to examine future opportunities for a globally competitive agriculture and food industry in WA.	DAFWA	In Progress	
16	Regional and Remote Economic Development Training Program	A multi pronged economic development strategy for the region	EDA	In Progress	
17	Strategic Horticulture Precincts Project	Promote a progressive and productive horticultural industry through the efficient use of natural resources, high standards of bio-security, marketing, value adding and research to enhance continuous improvement throughout the supply chain from producer to consumer.	DAFWA	In Progress	
18	Destination Development Priorities - Experience Perth Australia's Coral Coast Australia's Golden Outback Strategic Planning for Tourism Sites	3 of the 5 Tourism Development Priorities for WA cover parts of the Wheatbelt region. Highlight key requirements for developing tourism, including where tourism infrastructure is required. Establish and implement a program for delivery of the priorities. Identify sites with tourist appeal for protection and management. Provide for appropriate access and infrastructure through identification of tourist zones in local planning schemes and strategies.	DoP	Proposed	Ongoing?
19	Strategic Planning for Tourism Sites	Identify sites with tourist appeal for protection and management. Provide for appropriate access and infrastructure through identification of tourist zones in local planning schemes and strategies.	WDC, DoP, LG's	Proposed	
20	Coastal Recreation Facilitation Plan	With the completion and opening of Indian Ocean Drive in mid 2010, connecting Lancelin and Cervantes, the number of visitors to the region's coastal towns is expected to increase. This includes environment and daily management of sites as well as more public access.	DEC	Proposed	
TRANSFORM INFRASTRUCTURE					
21	WA Regional Freight Transport Plan	Plan to guide the future development of regional freight transport network in Western Australia.	DoT	In Progress	
22	State Port Strategic Plan	Plan to improve the way ports are planned and managed to improve productivity, promote better land use planning around ports and attract private sector investment.	DoT	In Progress	
23	Auslink: Nation Building Program	Implement regional, state and federally significant projects identified by the Auslink Initiative, including the Perth Darwin Corridor Strategy and Perth Adelaide Corridor Strategy.	DIT	In Progress	
24	Freight Route Town Bypass Requirements Study	Monitor road network planning and support the establishment of alternative freight routes to divert freight traffic from regional town centres where necessary, given the changes to rail and CBH grain receival bin sites.	MRWA	Proposed	
25	Grain Freight Strategy Review	Review recommendations and implementation program for the Grain Freight Strategy in regard to closure of Tier 3 rail and associated road upgrades.	DoT	Proposed	
26	Second Rail Corridor Feasibility Study	Prepare feasibility studies into the establishment of a new rail corridor to alleviate predicted congestion to port Options include rail line between 1) Brookton and Kwinana, 2) Collye and Bunbury and duplicating the existing rail between 3) Avon and Merredin.	DoT	Proposed	

**WHEATBELT REGIONAL PLANNING INITIATIVES
- PRELIMINARY LIST -**

Item	Initiative	Details	Lead Agency	Status	Commitment
27	State Aviation Strategy	A strategy to inform expansion and management of aviation and aviation industries across Western Australia, focusing on the development of infrastructure to support the various facets of the aviation industry. New developments/ upgrades must involve the consideration of impacts on adjoining land-uses. A matter of particular relevance to the Wheatbelt includes the second general aviation airport to complement operations at Jandakot has been proposed – locational priorities for this infrastructure should be resolved.	DoT	Underway	
28	Wheatbelt Airport Hierarchy	Establish a hierarchy of aviation facilities within the Wheatbelt. This will inform maintenance and development priorities for the Wheatbelt and assist in planning of essential services such as fire and health emergency services and regional transport priorities.	DoT, DoP	Proposed	
29	Regional Airports Development Scheme	Review of the Regional Airports Development Scheme to ensure funding aligns with the outcomes of the State Aviation Strategy and the Wheatbelt Airport Hierarchy for airport infrastructure upgrades and maintenance.	DoT	Proposed	
30	Public Transport Strategy (Wheatbelt)	Public Transport Strategy for Wheatbelt to promote inter- and intra-regional travel.	DoT/PTA	Proposed	
PLANNING INFRASTRUCTURE					
31	Energy2031	Strategic energy initiative will identify how best to meet growing demand for reliable energy, how to make energy as cost effective as possible and how best to minimise carbon pollution from energy we use.	OoE	In progress	
32	Sustainable Energy Generation Feasibility Study (Mid West Energy Project)	Acknowledge the alignment of the new 330KV power line proposed in the Mid West Energy Project, including identifying land use planning requirements to support sustainable energy projects that can feed into the Mid West Energy Project.	OoE	Proposed	
33	Renewable Energy Opportunities Study and Mapping	Investigate opportunities to address shortfalls in energy supply within the Wheatbelt. This will include mapping of locations suitable for delivery of renewable energy infrastructure within the Wheatbelt.	DoP, OoE	Proposed	
34	Better Urban Water Management	Implement the BUWM framework which seeks to improve coordination of water planning and infrastructure provision for residential and rural residential areas.	DoP	In progress	
35	Government Sewerage Policy	Apply the government position on requirements related to connection for reticulated sewer.	DoH	In Progress	
36	Regional Waste Management Plans	Based on objectives of waste avoidance, resource recovery and minimisation of waste to landfill. Regional waste management facilities and transfer stations have been identified through 6 Strategic waste management plans covering 42 councils require review and implementation. Planning Schemes and Local Planning Strategies should acknowledge existing and any future proposed waste facilities and protect the appropriate buffers.	LG's	In Progress	
37	Wheatbelt Digital Economy Strategy	Key strategic infrastructure is identified and invested in to improve industry growth and encourage private investment in the region.	DBCD, WDC, RDAW	Proposed	
38	Wheatbelt Digital Action Plan	Assessment of the current status of digital economy in the Wheatbelt and identify gaps and opportunities. Prepare strategies to meet objectives and aspirations for implementation of DE in the region.	RDAW	Proposed	

WHEATBELT REGIONAL PLANNING INITIATIVES
• PRELIMINARY LIST •

Item No.	Initiative	Details	Lead Agency	Status	Comments
SOCIAL COMMUNITY INFRASTRUCTURE					
39	Southern Inland Health Initiative	Improve access to health care for all residents through funding of hospitals, e-health opportunities, as well as workforce investment.	DoH	In Progress	
40	Wheatbelt Health Planning Initiative	Development of a model of care that fits the Wheatbelt community based on the outcomes of the SHI.	WACHS	Proposed	
41	Wheatbelt Aged Care Strategy	Plan for an ageing of the population and the required infrastructure and services to meet the needs of this demographic.	WACHS	Proposed	
42	School Cluster Model	Deliver a hub and spoke model of education service delivery	DoE	In Progress	
43	Regional Higher Education Strategy	Coordinate higher education options for the Wheatbelt population, ensuring residents have access to high quality education options in the Wheatbelt and promote enrolment.	DEEWR	Proposed	
44	Regional Youth Facilities and Services Strategy	Coordinate a strategic approach to addressing youth related issues. Improve the level of support provided through identifying and implementing services, programs and initiatives in the Region. Address the trend of out migration of young people from the Wheatbelt.	DoComm	In Progress	
45	Regional Sport and Recreation Plan	Facilitate community networking to maximise the use of existing facilities and to identify priority regional investment needed to ensure facilities are of a suitable standard and appropriately located to service regional needs. Include a review funding programs for delivery of sport and recreation infrastructure to align funding with the Wheatbelt Settlement Hierarchy.	DRDL, DSR	Proposed	
46	Regional Culture and the Arts Plan	Identify and plan for a greater range of cultural and artists events and programs in the Region	DCA	Proposed	
47	Community Arts Network WA	Promote social activities including Wheatbeats and Voices of the Wheatbelt Programs	CANWA	Ongoing	
48	Community Safety and Crime Prevention Plans	Enhanced community safety initiatives.	WA Police	Proposed	
ENVIRONMENT					
49	Wheatbelt Conservation Plan	a) Undertake sub-regional flora and vegetation surveys to provide more detailed information and context for future planning and environmental impact assessment. (Priority areas include the Swan Coastal Plain north of Moore River, and the Dandaragan Plateau.) b) Prepare a plan highlighting areas of high conservation significance to be identified in local planning strategies and schemes and identify important ecological corridors.	DEC	Proposed	
50	Biodiversity Protection Programs	a) Support local governments with the preparation of local biodiversity strategies/plans and incorporation into local planning strategies, schemes and structure plans. (Priority local governments include the Shires of Gingin and Dandaragan.) b) Support local governments with roadside flora and vegetation surveys. (Priority local governments include the Shires of Mid West Energy Project)	WALGA (Perth Biodiversity Project)	Proposed	
51	Wheatbelt Natural Resource Management Plan	Plan that identifies diverse natural assets that are to be valued and managed to protect biodiversity and the integration of NRM into strategic regional land use planning	DEC (Roadside Conservation Committee) WNRM	Proposed	

**WHEATBELT REGIONAL PLANNING INITIATIVES
- PRELIMINARY LIST -**

Initiative	Details	Lead Agency	Status	Comment
52	Climate Change Response Strategy	DAFWA	Underway	
53	Dry Season Strategy	DAFWA	Proposed	
54	Great Western Woodlands Conservation Strategy	GWW	Proposed	
55	Dryandra Woodland Management Plan	DEC	In Progress	
56	Wheatbelt Regional Water Plan	DoW	In Progress	
57	Salinity Management Plan	DoP, LG's	Proposed	
58	Acid-Sulphate Soil Management Strategy	DoP	Proposed	
59	Wetland and Waterways Mapping	DoW	Proposed	
60	Floodplains Mapping	DoW, LG's	Proposed	
61	Coastal Management Vulnerability and Risk Assessment	DoP	Proposed	
CULTURAL HERITAGE				
62	Heritage and Culture Study	DIA, SWALSC, HCWA	Proposed	
63	Cultural Needs Analysis	DCA, LG's	Proposed	

FOR AGENCY COMMENT
WHEATBELT REGIONAL PLANNING INITIATIVES
 - PRELIMINARY LIST -

List of Abbreviations

Department of Planning	DoP
Department of Agriculture and Food WA	DAFWA
Department of Broadband, Communications and the Digital Economy (Federal)	DBCDE
Department of Communities	DoComm
Department of Culture and the Arts	DCA
Department of Education	DoE
Department of Education, Employment and Workplace Relations (Federal)	DEEWR
Department of Environment and Conservation	DEC
Department of Health	DoH
Department of Housing	DoHousing
Department of Indigenous Affairs	DIA
Department of Infrastructure and Transport (Federal)	DIT
Department of Regional Development and Lands	DRDL
Department of Sport and Recreation	DSR
Department of Training and Workplace Development	DTWD
Department of Transport	DoT
Department of Water	DoW
Community Arts Network WA	CANWA
Economic Development Australia	EDA
Great Western Woodlands	GWV
Heritage Council WA	HCWA
Local Governments	LG's
Main Roads WA	MRWA
Office of Energy	OoE
Public Transport Authority	PTA
Regional Development Australia -Wheatbelt	RDAW
South West Aboriginal Land & Sea Council	SWALSC
WA Country Health Service	WACHS
WA Local Government Agency	WALGA
Wheatbelt Development Commission	WDC
Wheatbelt Natural Resource Management	WNRM

SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - APRIL 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq		12/04/2012	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 11 APR 12	0.00	0.00
Liability Chq		12/04/2012	AGEST - AUST GVT EMP SUPER TRUST	SUPER CONTRIB: FE 11 APR 12	0.00	0.00
Liability Chq		12/04/2012	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 11 APR 12	0.00	0.00
Liability Chq		12/04/2012	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 11 APR 12	0.00	0.00
Liability Chq		12/04/2012	CSRF - CATHOLIC SUPER & RETIREMENT FUN	SUPER CONTRIB: FE 11 APR 12	0.00	0.00
Liability Chq		12/04/2012	DOMINION SUPERANNUATION MASTER TRU	SUPER CONTRIB: FE 11 APR 12	0.00	0.00
Liability Chq		12/04/2012	ING - LEONHARDT Scott	SUPER CONTRIB: FE 11 APR 12	0.00	0.00
Liability Chq		12/04/2012	SHIRE OF BEVERLEY	2012-04 APR SAL DEDUCTIONS (11 APR):RATES	0.00	0.00
Liability Chq		12/04/2012	WALGSP - SUPER	SUPER CONTRIB: FE 11 APR 12	0.00	0.00
Direct Debit		16/04/2012	3 MESSAGING	3 MESSAGING: 2012-03 MAR: 0 TXT MSGS	-82.50	-82.50
EFT Pymt		17/04/2012	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 11 APR 12	-62.76	
EFT Pymt		17/04/2012	ADC PROJECTS	DESIGN FUNCTION & REC CENTRE	-12,072.50	
EFT Pymt		17/04/2012	AGEST - AUST GVT EMP SUPER TRUST	SUPER CONTRIB: FE 11 APR 12	-189.00	
EFT Pymt		17/04/2012	AIT5	FUEL TAX CREDIT: MAR 12	-190.41	
EFT Pymt		17/04/2012	ALCA	AUST LOC GOVT CONFERENCE: PRES D RIDGWAY & CEO S GOLLAN	-2,590.00	
EFT Pymt		17/04/2012	ALLSTAMPS	VARIOUS SELF INKING STAMPS	-81.39	
EFT Pymt		17/04/2012	AUST POST	MAR 2012 POSTAGE	-480.31	
EFT Pymt		17/04/2012	AVON PAPER SHRED	PAPER SHREDDING: 30 MAR 12	-567.00	
EFT Pymt		17/04/2012	AVON TRADING	MAR 2012 HARDWARE SUPPLIES	-865.86	
EFT Pymt		17/04/2012	AVON WASTE	1244 BIN COLLECTS FE 06 APR 12 - @ \$11.66 per BIN, GST INC & RECYCLING BI	-2,202.66	
EFT Pymt		17/04/2012	BEV COUNTRY KITCHEN	COUNCIL MEET: 27 MAR 12	-65.00	
EFT Pymt		17/04/2012	BEV CRC (TELECENTRE)	2012 EASTER ART SHOW: PRINTING	-511.60	

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CHEQUE DETAIL - Municipal and Trust Accounts - APRIL 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	17/04/2012	17/04/2012	BEV GAS & PLUMBING	AMENITIES BLDG: SUPPLY & FIT GAS HOT WATER SYSTEM	-2,645.17	
EFT Pymt	17/04/2012	17/04/2012	BEV IGA	MAR 2012 PURCHASES	-751.68	
EFT Pymt	17/04/2012	17/04/2012	BEV NEWS - Barry & Pauline	MAR 2012 ACCOUNT	-2,175.65	
EFT Pymt	17/04/2012	17/04/2012	BOC LIMITED	MAR 2012: CYLINDER RENTAL	-65.41	
EFT Pymt	17/04/2012	17/04/2012	BOYLE Les	REFUND: O/PYMT of CPARK RENTAL	-105.43	
EFT Pymt	17/04/2012	17/04/2012	CASTLEDEX	NEW FILING SYSTEM: FILES & INSERTS inc LETTERING (ALPHA & NUMERIC)	-1,425.88	
EFT Pymt	17/04/2012	17/04/2012	CDA - ANGELFISH HOLDING P/L	AMENITIES BLDG: CHECK & REPAIR FRIDGE	-415.80	
EFT Pymt	17/04/2012	17/04/2012	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 11 APR 12	-273.18	
EFT Pymt	17/04/2012	17/04/2012	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 11 APR 12	-75.99	
EFT Pymt	17/04/2012	17/04/2012	COUNTRY COPIERS NORTHAM	READING: 09 MAR - 02 APR 12	-551.10	
EFT Pymt	17/04/2012	17/04/2012	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 27 MAR 2012	-12.80	
EFT Pymt	17/04/2012	17/04/2012	CSRF - CATHOLIC SUPER & RETIREMENT FUN	SUPER CONTRIB: FE 11 APR 12	-106.56	
EFT Pymt	17/04/2012	17/04/2012	DOMINION SUPERANNUATION MASTER TRU	SUPER CONTRIB: FE 11 APR 12	-75.99	
EFT Pymt	17/04/2012	17/04/2012	EDGE PLANNING & PROPERTY	LOCAL PLAN STRATEGY: ADDITIONAL WORK - JAN to MAR 2012	-842.18	
EFT Pymt	17/04/2012	17/04/2012	HAINES NORTON	FEB 12 BAS - PREP & RECONCILIATION	-440.00	
EFT Pymt	17/04/2012	17/04/2012	ING - LEONHARDT Scott	SUPER CONTRIB: FE 11 APR 12	-154.69	
EFT Pymt	17/04/2012	17/04/2012	ISWEEP TOWN & COUNTRY	STREET SWEEPING: 05 APR 12	-1,856.25	
EFT Pymt	17/04/2012	17/04/2012	JASON SIGNMAKERS	VARIOUS SIGNAGE	-3,042.16	
EFT Pymt	17/04/2012	17/04/2012	MORRELL RH & DW (SCOTT)	AERODROME: WEED SPRAYING	-736.82	
EFT Pymt	17/04/2012	17/04/2012	MSA CONSTRUCTION	2012-03 MAR RELIEF "BUILDING INSPECTOR"	-3,910.50	
EFT Pymt	17/04/2012	17/04/2012	NATIONAL LINE MARKERS	REFRESH ROAD LINE MARKINGS	-17,130.30	
EFT Pymt	17/04/2012	17/04/2012	OFFICEWORKS	MAR 12 STATIONERY PURCHASES	-264.28	
EFT Pymt	17/04/2012	17/04/2012	ORICA/SPECTRUM	2012-03 MAR CHLORINE CYLINDER RENTAL (ORICA)	-77.75	

CHQ LISTINGS 2011-2012.xlsx - APR 12

SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - APRIL 2012

		DETAILS		AMT PAID	TOTALS
TYPE	NUM	DATE	PAYEE		
EFT Pymt		17/04/2012	PCS - PERFECT COMPUTER SOLUTIONS		
			COMPUTER SUPPORT	-775.00	
EFT Pymt		17/04/2012	SHIRE OF BROOKTON		
			2012-03 MAR TOWN PLANNING SCHEME	-4,918.71	
EFT Pymt		17/04/2012	WALGA - WA LOCAL GOVERNMENT ASSOCIA		
			2012 LOC GOVT DIRECTORIES	-237.50	
EFT Pymt		17/04/2012	WALGSP - SUPER		
			SUPER CONTRIB: FE 11 APR 12	-5,947.61	
EFT Pymt		17/04/2012	WILLEYS TRADING POST		
			MORBINING RD: FENCING & RURAL NUMBERING	-795.00	
EFT Pymt		17/04/2012	WILSON Dorothy		
			2012-04 APR BLARNEY ISSUES	-250.00	
EFT Pymt		20/04/2012	BDH - BEVDOME HIRE		
			6,035 L DIESEL	-8,844.89	
Liability Chq		26/04/2012	ACCOUNTANTS SUPER		
			SUPER CONTRIB: FE 25 APR 12	0.00	0.00
Liability Chq		26/04/2012	AGEST - AUST GVT EMP SUPER TRUST		
			SUPER CONTRIB: FE 25 APR 12	0.00	0.00
Liability Chq		26/04/2012	ATO - AUSTRALIAN TAX OFFICE		
			2012-04 APR PAYG TAX	0.00	0.00
Liability Chq		26/04/2012	COLONIAL FIRST STATE-CORRIGAN Justin		
			SUPER CONTRIB: FE 25 APR 12	0.00	0.00
Liability Chq		26/04/2012	COLONIAL FIRST STATE-MOULTON Clare		
			SUPER CONTRIB: FE 25 APR 12	0.00	0.00
Liability Chq		26/04/2012	CSRF - CATHOLIC SUPER & RETIREMENT FUN		
			SUPER CONTRIB: FE 25 APR 12	0.00	0.00
Liability Chq		26/04/2012	DOMINION SUPERANNUATION MASTER TRL		
			SUPER CONTRIB: FE 25 APR 12	0.00	0.00
Liability Chq		26/04/2012	ING - LEONHARDT Scott		
			SUPER CONTRIB: FE 25 APR 12	0.00	0.00
Liability Chq		26/04/2012	LGRCEU		
			2012-04 APR UNION FEES	0.00	0.00
Liability Chq		26/04/2012	SHIRE OF BEVERLEY		
			2012-04 APR SAL DEDUCTIONS (25 APR):RATES	0.00	0.00
Liability Chq		26/04/2012	WALGSP - SUPER		
			SUPER CONTRIB: FE 25 APR 12	0.00	0.00
Direct Debit		30/04/2012	DPI - LICENSING SERVICES		
			MAR/APR12 LICENSING PAYMENTS	-64,795.20	
Direct Debit		30/04/2012	CBA - MERCHANT BANKING		
			MAR 2012 ACCESS FEE	-31.29	
Direct Debit		30/04/2012	CBA - MERCHANT BANKING		
			MAR 2012 TRANSACTION FEES	-80.50	
Direct Debit		30/04/2012	ANZ - ONLINE BANKING/BANK FEES		
			MAR 2012 FEES	-88.05	
Direct Debit		30/04/2012	WESTNET PTY LTD		
			MAR 2012 INTERNET ACCESS	-66.00	

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CHEQUE DETAIL - Municipal and Trust Accounts - APRIL 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	961	17/04/2012	TELSTRA	2012-04-APR TELEPHONE ACCOUNTS	-1,412.59	-1,412.59
Gen Jrnl		3/04/2012		TFR to TRUST: INV 536: 10% RETENTION on PP8 CERTIFIED	-9,783.99	-9,783.99
Gen Jrnl		12/04/2012		MAR 12 # - CREDIT CARD	-1,498.50	-1,498.50
Gen Jrnl		30/04/2012		APR 12 INTEREST	0.00	0.00
PAYMENTS RAISED IN CURRENT MONTH					-156,621.39	-156,621.39
WAGES & SALARIES						
EFT Pymt			WAGES & SALARIES	FE - 11 APR 2012	-47,869.58	
EFT Pymt			WAGES & SALARIES	FE - 25 APR 2012	-46,338.34	
WAGES & SALARIES					-94,207.92	-94,207.92
TRANSFERS to TRUST						
Gen Jrnl		17/04/2012	2012-04 APR (11/04) SAL DEDUCT: ASS 1309-\$50.		-50.00	
TRANSFERS to TRUST					-50.00	-50.00
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	958	30/03/2012	FREGON Vicky	11/12 CR YEAR REMUNERATION: OCT 11 - MAR 12 (1 of 2 PYMTS)	-2,000.00	
Cheque #	959	30/03/2012	PEPPER Chris	11/12 CR YEAR REMUNERATION: OCT 11 - MAR 12 (1 of 2 PYMTS)	-2,562.50	
Cheque #	960	30/03/2012	SYNERGY	L78 WATERHATCH RD, COUNCIL DAM: 18 JAN to 09 MAR 12	-414.05	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					-4,976.55	-4,976.55

CHQ LISTINGS 2011-2012.xlsx - APR 12

SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - APRIL 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
OTHER AMENDMENTS/GENERAL JOURNALS						
				OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS						
				INVESTMENTS	0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						<u><u>-255,855.86</u></u>

SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - APRIL 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
EFT Pymt		17/04/2012	CHAPMAN Joanne	REFUND of GYM KEY BOND	-30.00	
Cheque #	1437	17/04/2012	ADAMS Gina	REFUND of GYM KEY BOND	-30.00	
				PAYMENTS RAISED IN CURRENT MONTH	-60.00	-60.00
PAYMENTS UNPRESENTED IN CURRENT BANK #						
				PAYMENTS UNPRESENTED IN CURRENT BANK #	0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING TO PRIOR MONTHS' TRANSACTIONS						
Cheque #	1436	16/03/2012	WARD Susan	REFUND of GYM KEY BOND	-30.00	
				PAYMENTS PRESENTED IN CURRENT BANK # RELATING TO PRIOR MONTHS' TRANSACTIONS	-30.00	-30.00
OTHER AMENDMENTS/GENERAL JOURNALS						
				OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
TOTAL EXPENDITURE for TRUST ACCOUNT					-90.00	
TOTAL EXPENDITURE as reconciled to the APRIL 2012 BANK STATEMENTS						
				Municipal Account Expenditure	-255,855.86	
				Trust Account Expenditure	-90.00	
				Total Expenditure for APRIL 2012	-255,945.86	

26 APR 2012

FILE REF:



Your local connection

Beverley Community Resource Centre
P.O. Box 310 Beverley WA 6304
P: 08 9646 1600 F: 08 9646 1295
W: www.beverley.crc.net.au
E: beverley@crc.net.au
ABN: 83 320 522 911

26 April 2012

Mr Steve Gollan
CEO
Shire of Beverley
PO Box
BEVERLEY WA 6304

Dear Steve

Last year the Shire generously sponsored our guest speaker Maggie Dent in our Wild Women of the West Seminar. This seminar was hugely successful and Maggie Dent was definitely the talk of the town for many weeks after our event.

With the successful approval of funding to host this event once again, we will be sourcing other corporate funding and would appreciate the Shire's consideration on sponsoring Maggie Dent in our 2012 seminar.

We were fortunate to receive Maggie Dent at a discounted rate last year due to the drought but this year her fees will be at her standard rate of \$3000 plus GST.

This seminar gave fantastic exposure to all our sponsors and people left our town, with the anticipation that this may be an annual event and that they will be able to return next year for another wonderful day.

I have also attached two published articles for your perusal. We look forward to your favourable consideration and please do not hesitate to contact us for any further information.

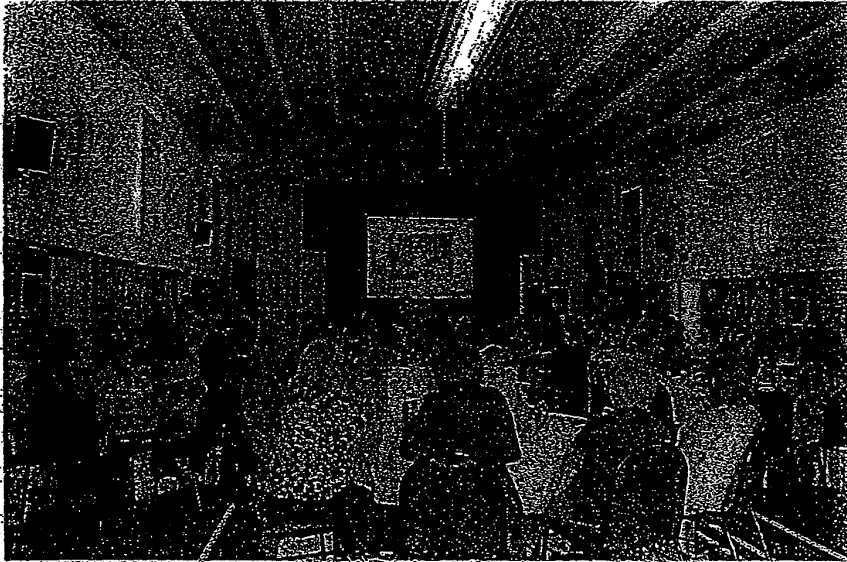
Yours sincerely

A handwritten signature in cursive script that reads 'Amor Moulton'.

Amor Moulton
Coordinator

WILD WOMEN OF THE WEST

by: Karina Leonhardt



above: Resilience specialist, Maggie Dent chats to a captive audience.

We all know that living in the Wheatbelt has both its benefits and its challenges, and the seminar, Wild Women of the West, put on by the Beverley Community Resource Centre at the Beverley Town Hall on Monday 5 December, put women in the spotlight to discuss these issues and more.

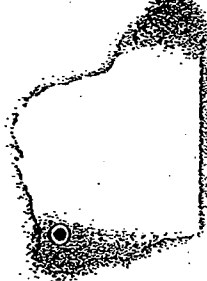
With over 100 attendees, the seminar aimed at providing Wheatbelt women with strategies to live inspirational, resilient and empowered lives, and discussed topics from finances, mental and physical health, self esteem, home and personal safety and community involvement.

Initiated by Beverley CRC employee and mother of two, Samantha Fricker, the event attracted keynote speaker Maggie Dent, a revered public speaker on resilience and self esteem, who held a captive audience with her humorous and relaxed style.

A fashion parade by Jones Road Emporium and a host of small retail outlets throughout the hall, allowed women to partake in a little retail therapy, during the seminar breaks, and chair exercises demonstrated by former gym owner Lyn Kay showed the importance of finding 30 minutes of daily exercise. Other speakers included representatives from Perth Home Care Services, One Life, Beverley Police and Rural Financial Counselling Service WA.

The all day and fully catered for event was made possible due to the sponsorship of both local and statewide businesses and other organisations.

More Information from organisations represented at the seminar can be found at Maggie Dent www.maggiedent.com; Perth Home Care Services www.phcs.org.au; One Life www.onelifewa.com.au; Rural Financial Counselling Service WA www.rfcswa.com.au;



Wild Women – strong and resilient

Karina Leonhardt

Station Gallery

The women of Beverley and surrounding districts gathered to be motivated and inspired at their recent Wild Women of the West seminar.

"Be inspired, be resilient, be empowered, be the women you want to be." was the catchphrase of the recent Wild Women of the West seminar, held in Beverley, which drew a crowd of more than 100 women who all enjoyed a day of motivation and precious "me" time.

The women gathered to feel the friendship that helps rural people to pick themselves up and keep going when life sometimes goes awry.

The past few years in the wheatbelt have been complicated by everything from drought and falling commodity prices to too much rain, all of which not only affects those running farms, but filters through to local business and community groups. Beverley was also badly affected by a violent dust storm that hit the area in January 2011. It ripped off roofs and patios, damaging fences, roads and amenities.

The Wild Women seminar was the brainchild of local mother of two and Community Resource Centre employee, Samantha Fricker, who felt the need to develop an event bringing women together to talk, network, be pampered and feel unified.

The event, sponsored by the Beverley Community Resource Centre and a host of other local and regional bodies, was held on December 5 2011. The keynote

speaker was Maggie Dent, author, mother of four and resilience specialist.

Maggie captivated the audience with her humorous and relaxed style. Her talks included "Wonderful Juicy Wise Women – Sometimes fabulously flawed", and "Black Duck Wisdom", she gave advice about supporting and encouraging all women, bringing out your "inner ange" and "passing on the burnt chop".

Other guest speakers spoke about rural women's issues covering finance, mental and physical health, personal and home safety and commitment to community.

Much was on offer, with a fashion parade, exercise demonstration, morning and afternoon teas and lunch, and a little "retail therapy" to bolster the spirits of all.

All presenters stressed that you are never alone with your problems and that there is always someone out there who you can talk to or gain information from. The seminar also conveyed the message that

rural communities will stay strong, if resilient and empowered people were willing to get behind their towns and help them flourish.

It is not hard to find some truly inspirational women in the Beverley area, with the local Beverley Station Arts women a fantastic example. With the initial help of the shire, these women (with their partners dragged along for the ride) transformed the Beverley Railway Station, a rundown relic only a decade ago, into a magnificent arts precinct. The Beverley Art Gallery and Platform Theatre showcases the talents of visual and performing artists both nationally and internationally.

Tragically, they lost a member in a car accident just before the completion of the project. The resilience of these women in keeping on with their project and the dedication of the station to their friend when they were all suffering so deeply is truly inspiring.

It was fitting that the seminar was run on International Volunteer Day,



Members of the Beverley Station Arts Committee were inspirational in their transformation of the Station Gallery.

and guest speaker Sandy Shaw spoke about the importance and benefits of becoming involved in community.

It is a sad reality that in many rural Australian towns life has become so busy for many of us. The effort to juggle work, motherhood and keeping small towns going can make some people feel that it is all too hard.

But those who don't give up, and somehow just keep going, are those who who keep the organisations within a town alive. These are what

showcase the town to others, who might be looking for a change to rural life.

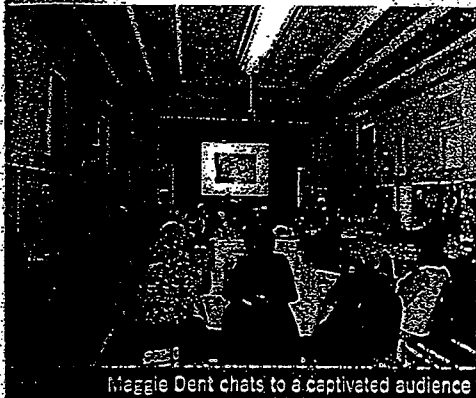
Not only is volunteering vital to the sustainability and growth of rural towns, it can create a sense of pride and achievement in the individual as well. A new generation of inspired women is needed to take up the reins to make sure groups and organisations such as local sporting groups, the CWA and the shire council continue to provide support to the community.

Resilient women are brave women. These women willingly step out of

their comfort zone and take risks for the good of themselves, their families and their communities. They start that new business or join that new group or even start something new of their own, bringing their own special talents to offer something good to others.

Women in today's society want to have it all, and they can. As long as they take time out to keep themselves strong, happy and healthy, towns like Beverley can benefit from Wild Women – proud nurturers of community.

Amor Moulton and Samantha Fricker from the Beverley Community Resource Network



Maggie Dent chats to a captivated audience

Stress Free Dressing Competition



WRITING

Thank you

to our readers for their entries in the competition to win signed copies of Debi Sawyer's *Stress Free Dressing*.

Congratulations

to Helen O'Connell of Boyup Brook and Val Metz of Ravensthorpe for sharing their best and worst fashion moments.

"My best fashion moment was also my most embarrassing fashion moment."

When I was twelve I made my first item of clothing, a fashionable blue smock top. Proudly wearing my top, I walked to my friend's house. Everyone was full of praise at how neatly finished the garment was – quite easy to see – I was wearing the top inside out!

Helen O'Connell, Boyup Brook



"I looked around me. The room was full of young women all smartly dressed in the latest fashions. I glanced down at the top I was wearing, my boots and black pants!"

Inwardly I groaned. I felt like I was out of the ark again. Two other ladies around the same age joined me. They were neatly dressed and definitely didn't look like they had come off the ark. Inevitably our conversation turned to clothes. One of them kindly said to me, I know what you need – a book called *Stress Free Dressing*!

Val Metz, Ravensthorpe

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