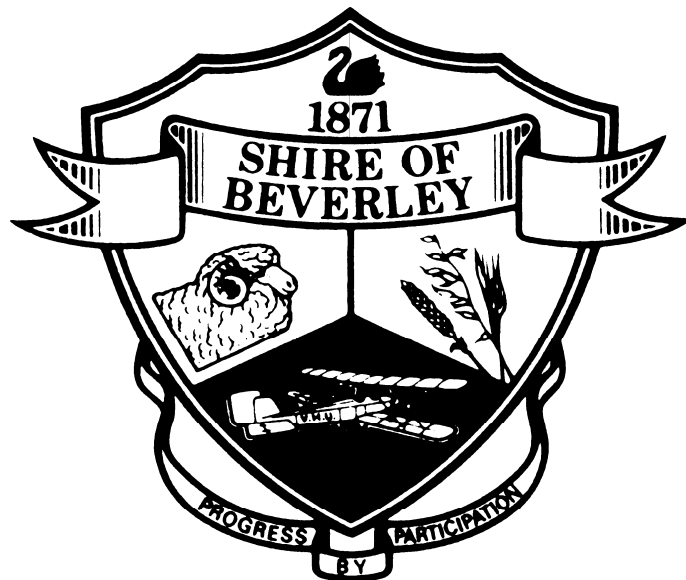


ORDINARY COUNCIL MEETING MINUTES



25 SEPTEMBER 2012

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25 SEPTEMBER 2012

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS ON TUESDAY 25 SEPTEMBER 2012**

1. COMMENCEMENT

The President declared the meeting open at 2:00pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Attendance

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr VK Fregon		South Ward
Cr DC White		South Ward
Cr BM Foster		West Ward
Cr LC Shaw		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Mr SP Gollan	Chief Executive Officer	
Mrs A Lewis	Secretary	

Apologies

Cr JD Alexander	North Ward
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Leave of Absence

Nil.

3. PUBLIC QUESTION TIME

Nil.

4. CONDOLENCES

CANN	James (Jim) Henry	5 September 2012
WILLIAMSON	Neil Ennes	6 September 2012
HIBBARD (nee CAUDLE)	June	6 September 2012
WILLEY	Keith John (Hammer)	8 September 2012

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. CONFIRMATION OF MINUTES AND BUSINESS ARISING

6.1 Minutes of the Ordinary Meeting of Council held in the Council Chambers on Tuesday 28 August 2012

COUNCIL RESOLUTION

M1/0912 Moved Cr Foster **Seconded Cr Gogol**
That the Minutes of the Ordinary Meeting of Council held in the Council Chambers on Tuesday 28 August 2012, as printed, be confirmed.

CARRIED 8-0

BUSINESS ARISING

Local Government Reform – SEARTG

(Refer Item 8.5.1.1 of the above Council Meeting.)

Mr Stephen Gollan, Chief Executive Officer, advised that a copy of Councillor White's tabled report would be included in the bound copy of the September Minutes (refer attachment following page 4 of these Minutes).

6.2 Minutes of the Plant & Works Committee Meeting held in the Council Chambers on Tuesday 17 September 2012

Appendix 1

COUNCIL RESOLUTION

M2/0912 Moved Cr Gogol **Seconded Cr Murray**
That the Minutes of the Plant & Works Committee Meeting of Council held in the Council Chambers on Tuesday 17 September 2012 as printed, be received and the recommendations endorsed.

CARRIED 8-0

BUSINESS ARISING

Nil.

**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING
(Continued)**

**6.3 Minutes of the Special Meeting of Council held in the Council
Chambers on Tuesday 17 September 2012**

Appendix 2

COUNCIL RESOLUTION

**M3/0912 Moved Cr Fregon Seconded Cr Shaw
That the Minutes of the Special Meeting of Council held in the
Council Chambers on 17 September 2012, as printed, be
confirmed.**

CARRIED 8-0

BUSINESS ARISING

Nil.

7. PRESIDENT AND COUNCILLOR REPORTS

7.1 PRESIDENT'S REPORT

The President provided a verbal report.

7.2 COUNCILLOR REPORTS

Cr Pepper reported on the following matters: -

7.2.1 Avon Tourism Inc Meeting - Tuesday 4 September 2012

The meeting was held at Fitzgerald's Hotel in Northam.

It was noted that as there is now only one Shire in Northam, the group's subscriptions are going to be down by \$7,000.00.

The integrated website is now up and running and one-off free training has been carried out by operators.

The group is now looking for more operators to join up, as this site will give members excellent coverage for events and accommodation.

In that regard, not for profit organisations can become bronze members for \$100.00 per year and get all the benefits of a platinum member, i.e. a linked web page with all of their events and attractions. The Platform Theatre, Gliding Club, Pony Club, Avondale, Golf Club, Bowling Club and any organisation who wants to attract and inform the general public are some examples.

7. PRESIDENT AND COUNCILLOR REPORTS
ITEM 7.2
COUNCILLOR REPORTS

7.2.1 Avon Tourism Inc Meeting - Tuesday 4 September 2012
(Continued)

Attractions throughout the valley are being put up on a Facebook page, as well as the website. This is proving popular and in that regard they are chasing someone in each town to supply information, such as when wildflowers are blooming, perhaps that may be someone from the Garden Club?

The History of The Valley weekend scheduled for this October has been put off until next year, pending proper planning and funding and in that regard, the group is seeking funds of about \$1,000.00 per Shire to develop Project Plans and apply for funding of up to \$100,000.00 through the Region Events Scheme.

Tanya Richardson, who runs an Events organisation in York was forced to move the next event to Northam, as she was unable to lock in a firm date for the hire of the Town Hall in York.

7.2.2 Regional Transition Group Meeting - Thursday 6 September 2012
held in Cunderdin

A copy of our letter to Hon Castrilli was received, and our withdrawal from the South East Avon Regional Transition Group (SEARTG) was formally noted.

The Chief Executive Officer and myself opted to remain at the meeting, which then got bogged down on items leading up to the amalgamation, which they hoped could be achieved by 1 July 2013.

Our concerns were noted as the RTG had, by de facto, become involved with the distribution of the RFR funds and that will be discussed by SEAVROC.

All five Shires agreed that there will need to be some minor boundary adjustments to tidy up some irregularities and that this could be done by the Chief Executive Officers at some stage.

A copy of the letter from the Director General Jennifer Mathews, Department of Local Government, to Rod Carter is attached to these Council Minutes. (Refer to Appendix 3.)

COUNCIL RESOLUTION

M4/0912 Moved Cr Gogol **Seconded Cr Murray**
That the President and Councillor Reports, be received.
CARRIED 8-0

At 2:20pm Mr Stefan de Beer, Shire Planner, entered the Chambers and joined the meeting.

8. OFFICERS' REPORTS

8.1.1 TOWN PLANNING ITEMS

SUBMISSION TO:	September Council Meeting 25 September 2012
AGENDA ITEM:	8.1.1.1
REPORT DATE:	11 September 2012
SUBJECT:	DEVELOPMENT APPLICATION – WESTDALE DIRT DRAGS – LOT 83 BUTCHERS ROAD, WESTDALE
APPLICANTS:	Wildcard Promotions
FILE REFERENCE:	BUT 51004
AUTHOR:	Shire Planner – Stefan de Beer

Appendix 4

BACKGROUND

It is proposed to conduct the Westdale Dirt Drags on 13 October 2012 at Lot 83 Butchers Road, Westdale. The subject site is approximately 49ha in area, zoned Farming and contains existing buildings.

It is anticipated 1,500 persons will attend the event. Similar events have taken place on the same subject property in the past.

COMMENT

Under the Shire of Beverley's Town Planning Scheme No. 2 (TPS 2) the proposed event is a *use not listed*. Clause 3.2.5 of TPS 2 states that where a land use is not listed Council may: -

- a) Determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted; or
- b) Determine by absolute majority that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of Clause 6.2 in considering an application for planning consent, following which Council may, at its discretion, permit the use.

In previous years, the event has attracted a substantial number of tourists, members of the travelling public and residents of Beverley.

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.1
DEVELOPMENT APPLICATION
– WESTDALE DIRT DRAGS
– LOT 83 BUTCHERS ROAD, WESTDALE
(Continued)

Clause 3.5 of TPS 2 states that Council will support proposals which service members of the travelling public or tourists. Given that the proposed use will not preclude agricultural use of the property for the remainder of the year and provides entertainment options not normally available in Beverley, it will be recommended Council determine that the proposed use may be consistent with the objectives and purpose of the Farming zone.

Advertising

In compliance with Clause 6.2 of TPS 2, the application was advertised for a period of 21 days. A total of two submissions were received comprising of two no objections. A summary of the submissions received and Officer's responses are detailed in the table below: -

	Respondent	Property	Comment	Planner's Response
1	Rob Fisher 305 Vallentine Rd Beverley	Lot 25880 Vallentine Rd Westdale	<p>1. Request Police presence, before, during and after event.</p> <p>2. At an FCO meeting, a cut-off date was set for this event. Is the 13th October beyond that date?</p>	<p>Although this is a Police operational matter, Planning Officer contacted police (Sgt. Darrell Hagan), sent a copy of the application through for their records, and they confirmed their presence for the day.</p> <p>At an FCO meeting on 27th October 2010 it was decided that <i>Westdale Rock</i> should not take place after 8th October each year. After discussions with Chief Fire Control Officer, Jim Aird, it was agreed that the 13th October date set for this event is marginally later and could be permitted. A suggestion was made to, in future, not permit events of this nature to take place after the second weekend of October each year, rather than a specific date – this to be discussed and ratified at a later FCO meeting.</p>

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.1
DEVELOPMENT APPLICATION
 – **WESTDALE DIRT DRAGS**
 – **LOT 83 BUTCHERS ROAD, WESTDALE**
(Continued)

	Respondent	Property	Comment	Planner's Response
2	W Cherry 234 Holmes Rd Forrestfield	Lot 84 Butchers Rd Westdale	1. No Objection to Proposal. 2. Past events have been run in a very professional manner with no disturbance to our property.	Noted. Noted.

As discussed above, discussions with the Chief Fire Control Officer and the Community Services Emergency Manager (CESM) Mr Justin Corrigan, indicated that they are willing to sign off on the event this time. Even though it is outside the predetermined agreed 8 October cut-off date for events, the date of 13 October is within the Restricted Burning Period as defined by the Bushfires Act 1954. If Council considers the application favourably, it will be recommended an advice note be added that, should patrons to the event desire to light a fire, they will be required to obtain a requisite permit for the purpose beforehand.

Similar events have occurred on this property previously. A search of Shire records indicates no correspondence regarding serious matters of concern has been received by the Shire. In response to the advertising of the current application, only one respondent has raised concerns about the fire risk. It is assumed all other residents of the area have no objection or no opinion on the proposal.

The event will aid in economic development and economic diversification in the Shire of Beverley. Direct economic enhancement will occur due to catering for the needs of the substantial number of persons attending the event. Indirect economic benefit will come from raising the profile of Beverley throughout the State and making Beverley a tourist destination. As such the event will aid in economic diversification in Beverley.

Entertainment options in Beverley may be considered limited for the younger age groups. This event will provide an entertainment option comparable with those in the metropolitan area and not generally available in Beverley. As such the event will aid in enhancing the amenity of the Shire.

8.1.1

TOWN PLANNING ITEMS

ITEM 8.1.1.1

DEVELOPMENT APPLICATION

- **WESTDALE DIRT DRAGS**
- **LOT 83 BUTCHERS ROAD, WESTDALE**

(Continued)

Fire Management

The proposal contains a fire management plan and an emergency evacuation plan to be implemented for the duration of the event. Should Council approve the application it will be recommended the fire management and emergency evacuation plans be implemented as conditions of approval?

First Aid and Management Plans

As components of the application, a fire risk, precaution and evacuation plan and a traffic management plan have been submitted. To cater for the First Aid requirements, Shire staff considers the arrangements made at the 2010 concert of an ambulance and three staff on duty from 9:00am 30 October 2010 to 9:00am 31 October 2010 should occur from 8:00am 13 October 2012 to 9:00pm 13 October 2012. Should Council approve the application, it will be recommended the fire and traffic management plans and first aid arrangements, as detailed, be specified as conditions of approval.

CONCLUSION

The application to conduct the Westdale Dirt Drags at Lot 83 Butchers Road, Westdale is supported due to: -

1. Diversification of economic activity;
2. Enhancement of amenity through provision of generally unavailable entertainment options;
3. Raising the profile of the Shire of Beverley;
4. Limited objections to the proposal; and
5. Economic benefit to the local economy.

It will therefore, be recommended the proposal be considered a land use that is consistent with the objectives of the Farming zone and Council grant planning approval.

STATUTORY ENVIRONMENT

Subject to Council determination by absolute majority, as discussed above, the application may be considered consistent with the Shire of Beverley's Town Planning Scheme No. 2.

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.1
DEVELOPMENT APPLICATION
– WESTDALE DIRT DRAGS
– LOT 83 BUTCHERS ROAD, WESTDALE
(Continued)

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M5/0912 Moved Cr Foster Seconded Cr Gogol
That Council resolve:-

- a) **By absolute majority that the proposed use is consistent with the planning objectives and purpose of the Farming zone.**
- b) **To grant planning approval for the Westdale Dirt Drags event at Lot 83 Butchers Road, Westdale, subject to the following conditions and advice notes: -**

Conditions: -

- 1. **Planning approval for the event at Lot 83 Butchers Road, Westdale, is valid for the period of 13 October 2012 only.**
- 2. **Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. **As the Water Corporation reticulated sewer is not available, acceptable ablution facilities are to be provided for the entire period of this approval, to the satisfaction of the Shire's Environmental Health Officer. (Refer to Advice Note 2.)**
- 4. **The approved Fire Risk, Precaution and Evacuation Plan is to be complied with at all times, for the entire period of this approval.**
- 5. **Every All Terrain Vehicle used as part of the fire precautions shall carry a fire extinguisher.**
- 6. **The approved Traffic Management Plan is to be complied with at all times, for the entire period of this approval.**
- 7. **An ambulance and three staff qualified in first aid are to be available on-site between the hours of 8:00am 13 October 2012 to 9:00pm 13 October 2012.**

8.1.1

TOWN PLANNING ITEMS

ITEM 8.1.1.1

DEVELOPMENT APPLICATION

- WESTDALE DIRT DRAGS**
- LOT 83 BUTCHERS ROAD, WESTDALE**

(Continued)

Advice Notes: -

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. With regard to Condition 3, an application is to be submitted to the Council's Environmental Health Section and approved, prior to the commencement of the event.**
- 3. The applicant is reminded of the fact that the date of 13 October 2012 is within the Restricted Burning period, as per the Bush Fires Act 1954, and that a permit is required for the lighting of fires. Information can be obtained from FCO Robert Fisher, Dale Brigade, telephone 9647 2045.**

CARRIED 8-0

8.1.1 TOWN PLANNING ITEMS

SUBMISSION TO:	September Council Meeting 25 September 2012
AGENDA ITEM:	8.1.1.2
REPORT DATE:	18 September 2012
SUBJECT:	PROPOSED DEDICATION AS A PUBLIC ROAD – LOTS 19, 20, 21 & 50 DUFFIELD STREET, BEVERLEY
APPLICANTS:	Public Transport Authority
FILE REFERENCE:	WO DUF
AUTHOR:	Shire Planner – Stefan de Beer

Appendix 5

BACKGROUND

A submission has been received from the Public Transport Authority (PTA), suggesting that Lots 19, 20, 21 & 50 Duffield Street, Beverley be dedicated as road, seeing that sections of the constructed Duffield Street road alignment traverses the abovementioned properties. It will be recommended the Minister be formally approached to dedicate the lots as Road.

COMMENT

(Kindly consider this section by referring to the attached Contextual Locality Map & Locality Map.)

Following a review of land holdings, the PTA has discovered that Lots 19, 20, 21 and 50 Duffield Street, Beverley, are apparently 'surplus' to its requirements, and that Lots 19, 20 and 21 appear to have the constructed alignment of Duffield Street going through them.

These Lots are held in Certificate of Title Volume 801 Folio 113 and owned by 'His Majesty King George V' while Lot 50 (51 and 52) is in CT Volume 578 Folio 44 and owned by 'George the Fifth'.

The PTA wishes to retain Lots 51 and 52, however believes the remaining four subject lots should be transferred to the Shire and formally dedicated as Public Road.

Seeing that a specific section of the constructed Duffield Street already traverses the relevant subject properties, logic follows that the lots should be dedicated as Public Road. It will also formalise *De Jure*, an existing situation in relation to the *De Facto* use of the subject land.

8.1.1 TOWN PLANNING ITEMS

ITEM 8.1.1.2

PROPOSED DEDICATION AS PUBLIC ROAD

– LOTS 19, 20, 21 & 50 DUFFIELD STREET, BEVERLEY

(Continued)

STATUTORY ENVIRONMENT

Road Dedications are dealt with in terms of Section 56 of the Land Administration Act, 1997 and Regulations 1998.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M6/0912

Moved Cr Gogol

Seconded Cr Pepper

That Council resolve to: –

- 1) Concur to the taking of the land, being Lots 19, 20, 21 & 50 Duffield Street, Beverley and to its dedication as Public Road under Section 56 of the Land Administration Act, 1997; and**
- 2) In accordance with the Regulations, prepare and deliver the request for the dedication of the subject lots as Public Road to the Minister for consideration.**

CARRIED 8–0

8.1.1 TOWN PLANNING ITEMS

SUBMISSION TO:	September Council Meeting 25 September 2012
AGENDA ITEM:	8.1.1.3
REPORT DATE:	19 September 2012
SUBJECT:	PROPOSED INCLUSION IN MUNICIPAL HERITAGE INVENTORY – FARM HOMESTEAD/RESIDENCE – LOT 5042 EWERT ROAD, MORBINNING, BEVERLEY
APPLICANTS:	Sue Ellis (through Laura Gray, Northern Wheatbelt Regional Heritage Advisor)
FILE REFERENCE:	ADM 0178
AUTHOR:	Shire Planner – Stefan de Beer

Appendix 6

BACKGROUND

A request has been received from Mrs Sue Ellis and the State Heritage Office, through Mrs Laura Gray (Northern Wheatbelt Regional Heritage Advisor), to include a farm homestead on the Municipal Heritage Inventory. It will be recommended the relevant building be included in the Municipal Heritage Inventory.

COMMENT

(Kindly consider this section by referring to the attached submission documentation received from the applicant).

As elaborated upon in the submission from the applicant, there appears to be an inherent heritage value that may be attached to the subject building. Council staff is of the opinion that the expert advice given in the submission is sufficient justification to include the building in the Municipal Heritage Inventory.

Clause 6.6.1 of the Shire of Beverley Town Planning Scheme No. 2 (TPS), states as follows: -

“If the Council resolves that, in its opinion, a building, object, or place is of historical or architectural interest or of outstanding natural beauty then, within fourteen days after the passing of that resolution, the Council shall give written notice thereof to the owner of the building, object, or place. The notice shall set out the terms of this Clause, and require the owner to give written notice to the Council of any material alteration or modification proposed to be made to the building, object or place.”

8.1.1 TOWN PLANNING ITEMS

ITEM 8.1.1.3

PROPOSED INCLUSION IN MUNICIPAL HERITAGE INVENTORY

– LOT 5042 EWERT RD, MORBINNING, BEVERLEY

(Continued)

In the submission, the applicant hints towards a possible future subdivision where the proposal would seem to be the severing of the homestead from the rest of the property. In the absence of a subdivision application, only the merits of inclusion of the building in the Municipal Heritage Inventory can be entertained at this stage, and is supported as such.

STATUTORY ENVIRONMENT

Local Governments are required to establish and maintain a Heritage List in terms of Section 45 of the *Heritage of Western Australia Act 1990*.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M7/0912

Moved Cr Fregon

Seconded Cr Shaw

That Council resolve to: –

- 1) Agree to the inclusion of the farm homestead located on Lot 5042 Ewert Road, Morbinning, Beverley into the Municipal Heritage Inventory of the Shire of Beverley;**
- 2) Request the Shire Planner to give due notice to the owner of the abovementioned property in terms of Clause 6.6.1 of the Shire of Beverley Town Planning Scheme No. 2 of the intended inclusion.**

CARRIED 8–0

8.1.2 SHIRE PLANNER'S REPORT

Council noted the information provided by the Shire Planner verbally.

At 2:35pm Mr Stefan de Beer, Shire Planner, left the meeting.

8.2.1 BUILDING SERVICES ITEMS

Nil.

8.2.2 BUILDING SERVICES REPORT

8.2.2.1 BUILDING LICENSES ISSUED

Building licenses issued up to 10 September 2012: -

Lic No: 04 12/13
No: 845 Clulows Rd,
Beverley
Building: Swimming Pool
Value: \$30,000.00

Lic No: 05 12/13
No: Lot 28 Dale Kokeby Rd,
Beverley
Building: Garage
Value: \$12,000.00

Lic No: 06 12/13
No: 14 Monger St,
Beverley
Building: Flat Top Patio
Value: \$7,800.00

Lic No: 07 12/13
No: 57 Ludgate St,
Beverley
Building: Shed
Value: \$5,000.00

Lic No: 08 12/13
No: 52 Smith St,
Beverley
Building: Garage
Value: \$6,530.00

Lic No: 09 12/13
No: Lt 61 Grt Southern Hwy,
Beverley
Building: Garage
Value: \$13,679.00

Lic No: 10 12/13
No: 5 Forrest St,
Beverley
Building: Patio
Value: \$19,100.00

Lic No: 11 12/13
No: 158 Negus Rd,
Beverley
Building: Garage
Value: \$29,000.00

Council noted the information provided in the Building Services Report.

At 2:40pm Mr Steve Vincent, Works Supervisor, entered the Chambers and joined the meeting.

8.3.1 PLANT, WORKS, RECREATION AND TOURISM ITEMS

SUBMISSION TO: September Council Meeting 25 September 2012
AGENDA ITEM: 8.3.1.1
REPORT DATE: 18 September 2012
SUBJECT: BITUMEN TENDER
FILE REFERENCE: ADM 0319
AUTHOR: Works Supervisor – Steve Vincent

BACKGROUND

Tenders closed on 17 September 2012 for the supply and delivery of bitumen products and services.

COMMENT

The following tender prices were received: -

	Primer Seals \$/ litre	Contract reseals \$/ per m ²	Spreader truck \$/ hour
RnR CONTRACTING	0.99	3.35	120
BORAL	1.09	3.36	115
BITUMEN SURFACING	1.11	3.20	120
BITUTEK	1.16	3.44	120

These prices equate to the following overall estimated costs for this year's proposed works.

	Primer @125,392l	Reseals @ 71,900 m ²	TOTALS
RnR CONTRACTING	\$ 124,138	\$ 240,865	\$ 365,003
BORAL	\$ 136,677	\$ 241,584	\$ 378,261
BITUMEN SURFACING	\$ 139,185	\$ 230,080	\$ 369,265
BITUTEK	\$ 145,455	\$ 247,336	\$ 392,791

In recent years we have used both RnR Contracting and Boral for our bitumen work. They are both equally competent and capable of undertaking these works. The outcome from the evaluation scorecard has shown RnR Contracting to come out in front, due to their lower rates for bitumen.

**8.3.1 PLANT, WORKS, RECREATION AND TOURISM ITEMS
ITEM 8.3.1
BITUMEN TENDER
(Continued)**

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

**M8/0912 Moved Cr Gogol Seconded Cr Fregon
That Council accept the tender from RnR Contracting for the
supply of bitumen products and services as tendered. Primer
\$0.99 cents per litre, full contract reseals (less aggregate) at \$3.35
per square metre and truck hire \$120.00 per hour.
CARRIED 8-0**

8.3.2 WORKS SUPERVISOR'S REPORT

8.3.2.1 GENERAL – WORKS

8.3.2.1.1 Town, Parks and Gardens

It has been a busy time for the gardeners preparing the Oval for the events that have been held over the last month.

Finals have been held for both, football and hockey, the school sports, which required four long jump pits to be installed and removed. Also the goal posts had to be removed for the running events then put back in for the football. A pony club event was also held on the Oval over the weekend of 15 September 2012.

Preparation is now underway on the Oval for the cricket season.

8.3.2.1.2 Maintenance Grading

Due to the lack of rain over September, the grading is not getting ideal compaction.

Shoulder grading has been completed along Mawson Road. Westdale Road will have the shoulders graded in the next few weeks.

8.3.2.1.3 Verge Spraying

The spraying has been completed on the verges of the bitumen roads and along some sections of the busier gravel roads.

8.3.2.1.4 Clearing Permits

Two tree clearing permits have been applied for through the EPO in Quairading. The first is at the intersection of York Williams Road and Valentine Road, the other is along Edison Mill Road. There are approximately 30 trees at each location to be removed.

8.3.2.1.5 Plant Report

The head off the Cat 926 (Tip Compactor Loader) had to be exchanged as the valve guides were also badly worn, and a new head gasket had to be installed. This machine should be going again by the end of the week.

8.3.2 WORKS SUPERVISOR'S REPORT
ITEM 8.3.2.1
GENERAL – WORKS
(Continued)

8.3.2.1.6 Rubber Tyred Roller Tender

An advertisement will be in the West Australian on Saturday 29 September for the tender to replace the rubber tyred roller. This tender will close on the 8 October 2012.

8.3.2.2 CONSTRUCTION

8.3.2.2.1 Mawson Road

Work has begun near Greenhills South Road, where we are currently carting in gravel and improving the drainage. This will include widening four culverts. It is anticipated that the stabilising works will begin at the end of October.

8.3.2.2.2 Greenhills South Road

Gravel has also been carted in preparation for the bitumen works over the summer months. The main area was over the new culvert and to widen the approaches.

Council noted the information provided in the Works Supervisor's Report.

At 2:55pm Mr Steve Vincent, Works Supervisor, left the meeting.

8.4.1 FINANCE ITEMS

SUBMISSION TO:	September Council Meeting 25 September 2012
AGENDA ITEM:	8.4.1.3
REPORT DATE:	19 September 2012
SUBJECT:	INVESTMENT OF SURPLUS FUNDS FOR THE MONTH OF AUGUST 2012
FILE REFERENCE:	ADM 0096
AUTHOR:	Chief Executive Officer – Stephen Gollan

BACKGROUND

Council has, at present, surplus funds that have been invested in line with Council's policy.

COMMENT

Listed below are surplus funds that have been invested during the month of August 2012 with the ANZ Bank.

RESERVE	INVESTMENT	TOTAL	ACCT #	TERM	RATE	EXPIRY
Building	\$ 228,281.00					
Plant	\$ 75,655.00					
Long Service Leave	\$ 100,000.00					
Annual Leave	\$ 130,460.00					
Recreation Ground	\$ 306,510.00					
Bush Fire Fighters	\$ 101,270.00					
Avon River Development	\$ 20,354.00					
Community Bus	\$ 28,513.00					
Cropping Committee	\$ 277,925.00					
Road Construction	\$ 220,432.00	\$1,489,400.00	9701-42341	2 Months	5.00%	19/09/12
Municipal Fund	\$ 905,977.00	\$ 905,977.00	9701-41875	2 Months	5.00%	19/09/12
Municipal Fund	\$ 900,000.00	\$ 900,000.00	9701-40813	2 Months	5.00%	19/09/12

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M11/0912 Moved Cr Pepper **Seconded Cr Gogol**
That the Investment Report for the month of August 2012, be received.

CARRIED 8-0

8.5.1 ADMINISTRATION ITEMS

SUBMISSION TO:	September Council Meeting 25 September 2012
AGENDA ITEM:	8.5.1.1
REPORT DATE:	14 September 2012
SUBJECT:	COUNTRY LOCAL GOVERNMENT REVIEW
FILE REFERENCE:	ADM 0126
AUTHOR:	Chief Executive Officer – Stephen Gollan

Appendix 8

PROPOSAL/SUMMARY

For Council to receive and note the review of the Country Local Government Fund and the State Government's response pertaining to it.

BACKGROUND

In June 2011, the Minister for Regional Development, Hon Brendon Grylls MLA, referred a Review of the Royalties for Regions Country Local Government Fund (CLGF) to the Western Australian Regional Development Trust ("The Trust").

The Trust released an Issues Paper in October 2011 and sought submissions. The WA Local Government Association (WALGA) put forward a submission on behalf of the local government sector that was endorsed by State Council in December 2011. The President and I met with members of the Trust to discuss matter pertaining to the review. The Trust released a report in January 2012 with 26 recommendations. The Trust's Report envisaged a more strategic and outcomes-based Country Local Government Fund. WALGA then submitted a more comprehensive submission on the Trust's report, endorsed by State Council in July 2012.

WALGA's submission was broadly supportive of the Trust's recommendations, but expressed concern regarding a number of the Trust's recommendations.

The State Government released their response to the Review of the Country Local Government Fund on 31 August 2012. The State Government accepted 23 of the Trust's recommendations and partially accepted the remaining three.

8.5.1

ADMINISTRATION ITEMS

ITEM 8.5.1.1

COUNTRY LOCAL GOVERNMENT REVIEW

(Continued)

COMMENT

The implementation date of changes to the CLGF has been deferred by one year until 1 July 2014. This will allow Local Governments to complete the Integrated Strategic Planning process and it is envisaged that the completed plans will assist in guiding future CLGF projects.

As a result of the deferred implementation, the CLGF will be allocated on 50/50 basis between individual Local Governments and regional groups of Local Governments for the 2013 - 2014 funding year.

From 1 July 2014, for the 2014 - 2015 round of funding, the CLGF will be split between contestable and non-contestable pools. The split between contestable and non-contestable has not yet been determined. WALGA argued in its submission that the majority of the CLGF should be non-contestable and formula based.

There is also no detail regarding the split between individual Local Governments and regional groups of Local Governments under the new CLGF system.

WALGA will be seeking consultation on the composition of the CLGF – in terms of contestable/non-contestable and individual/groups – prior to the July 2014 implementation date.

The biggest concern with the Trust's report was a recommendation that all Local Governments should be rated in terms of their prospects, capacity, capability and risk.

The State Government has rejected the recommendation for Local Governments to be rated on risk; Local Governments will still be rated on prospects, capacity and capability.

WALGA argued in its submission, that Local Governments that rated poorly should not be excluded from future CLGF funding as proposed by the Trust, but rather should be provided with additional support. The State Government, in its response, stated that *"it is important that those deemed to have a low capability and capacity be afforded the opportunity to improve its rating"*.

WALGA and Local Government Managers Australia (WA) will be represented on the committee that develops the rating methodology.

8.5.1 ADMINISTRATION ITEMS
ITEM 8.5.1.1
COUNTRY LOCAL GOVERNMENT REVIEW
(Continued)

The CLGF will continue to have a capacity building component and its allocation and methodology will be reviewed in consultation with the Department of Local Government.

WALGA has been advocating for all Local Governments to have access to capacity building funding rather than funding being linked to the Minister for Local Government's structural reform agenda. There are indications that this policy may be reviewed and the Association will continue its advocacy for all Local Governments to have access to capacity building funding and programs.

STATUTORY IMPLICATIONS

Royalties for Regions Act 2009.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M12/0912 Moved Cr Fregon **Seconded Cr Pepper**
That Council:-

- 1. Receives the Royalties for Regions Country Local Government Fund Review.**
- 2. Notes the 26 recommendations contained within the Review.**
- 3. Notes the State Governments responses to the 26 recommendations.**

CARRIED 8-0

8.5.1 ADMINISTRATION ITEMS

SUBMISSION TO:	September Council Meeting 25 September 2012
AGENDA ITEM:	8.5.1.2
REPORT DATE:	18 September 2012
SUBJECT:	SHIRE OF BEVERLEY LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS & SHIRE OF BEVERLEY LOCAL RECOVERY MANAGEMENT ARRANGEMENTS
FILE REFERENCE:	ADM 0078
AUTHOR:	Chief Executive Officer – Stephen Gollan

BACKGROUND

On 21 August 2012, the final draft Local Emergency Management Arrangements (LEMA) was tabled at the Local Emergency Management Committee (LEMC). The Draft Arrangements outlined the Shire's responsibility and understanding of Emergency Prevention, Preparedness, Response and Recovery and includes contact lists for Local, District and State Emergency Management/Response stakeholders.

The LEMC have met quarterly to discuss a range of Emergency Management issues, and in order to progress the Arrangements into an easy to use reference in Emergency Situations. In addition to this, the Draft Local Recovery Management Arrangements was also tabled at the LEMC for consideration. These Arrangements are specifically about the requirement.

The next stage in this process is to refer the draft Arrangements to the District Emergency Management Committee (DEMC), who have reviewed the documents and provided feedback to the LEMC. Alterations were suggested during this process, and once these alterations have been actioned, the Final Version of Arrangements will be forwarded to the State Emergency Management Committee (SEMC) and Council for final adoption.

COMMENT

The Community Emergency Services Manager is of the view that the Draft Shire of Beverley Local Emergency Management Arrangements and the Draft Shire of Beverley Local Recovery Management Arrangements, provided under separate cover, appropriately respond to the identified risks within the Shire of Beverley. It has to be noted that the documents are to be considered as "living documents" and as such are open to review as people's roles or as circumstances change. Both documents are in line with and fulfil Council's legislative requirements under the Local Government Act and the Emergency Management Act with respect to emergency management.

8.5.1

ADMINISTRATION ITEMS

ITEM 8.5.1.2

SHIRE OF BEVERLEY LOCAL EMERGENCY MANAGEMENT

ARRANGEMENTS &

SHIRE OF BEVERLEY LOCAL RECOVERY MANAGEMENT

ARRANGEMENTS

(Continued)

The endorsement and subsequent implementation of these arrangements will greatly improve the Shire's and the Community's management and recovery from emergencies as they occur.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M13/0912

Moved Cr Murray

Seconded Cr Foster

That the above Item 8.5.1.2 be deferred until the October 2012 Ordinary Meeting of Council.

CARRIED 8-0

8.5.1 ADMINISTRATION ITEMS

SUBMISSION TO:	September Council Meeting 25 September 2012
AGENDA ITEM:	8.5.1.3
REPORT DATE:	19 September 2012
SUBJECT:	APPOINTMENT OF AUTHORISED PERSON – PRIVATE SWIMMING POOL INSPECTOR
FILE REFERENCE:	ADM 0318
AUTHOR:	Chief Executive Officer – Stephen Gollan

SUMMARY

Council is requested to consider appointing Mr George Johnson, Environmental Health Officer of the Shire of York being gazetted in the Shire of Beverley, as a Private Swimming Pool Inspector to inspect all private swimming pools in the Shire of Beverley.

BACKGROUND

State legislation requires local authorities to inspect private swimming pools in their district at least once every (4) four years.

The previous inspections were undertaken by the Royal Life Saving Society in 2008.

STATUTORY ENVIRONMENT

Building Act 2011, Division 2 – Authorised Persons, Section 96, and Subsection 3.

A private swimming pool is defined as an incidental structure under the provisions of the Building Act 2011.

COMMENT

It is recommended that Council appoint Mr George Johnson, as an Authorised Person (Private Swimming Pool Inspector), to undertake the required statutory inspections of all private swimming pools within the Shire of Beverley.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M14/0912 Moved Cr Gogol **Seconded Cr Foster**
That Council approve the appointment of Mr George Johnson under the Local Government Act 1995 section 5.36, as an Authorised Person for the purposes of the Building Act 2011 in relation to incidental structures (private swimming pools) in the district of the Shire of Beverley.

CARRIED 8–0

8.5.1 ADMINISTRATION ITEMS

SUBMISSION TO:	September Council Meeting 25 September 2012
AGENDA ITEM:	8.5.1.4
REPORT DATE:	14 September 2012
SUBJECT:	USE OF COMMON SEAL
FILE REFERENCE:	ADM 0265
AUTHOR:	Chief Executive Officer – Stephen Gollan

BACKGROUND

Allocation of the Common Seal requires accompanying signatures of either the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

It is appropriate to notify the Council following use of the Common Seal.

COMMENT

The Common Seal has been recently attached to the following document: -

1. Water Corporation, Customer Funded Works Agreement – Sewerage Extension for new Beverley Function and Recreation Centre.

In all instances the documents represent decision of Council or delegated authority of the Chief Executive Officer.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M15/0912 Moved Cr Pepper **Seconded Cr Gogol**
That Council note and endorse the Common Seal having been attached to: -

1. **Water Corporation, Customer Funded Works Agreement - Sewerage Extension for new Beverley Function and Recreation Centre.**

CARRIED 8–0

8.5.1 ADMINISTRATION ITEMS

SUBMISSION TO:	September Council Meeting 25 September 2012
AGENDA ITEM:	8.5.1.5
REPORT DATE:	19 September 2012
SUBJECT:	PERTH TRACTOR PULL ASSOCIATION – REVISED COMMENCEMENT TIMES
FILE REFERENCE:	ADM 0155
AUTHOR:	Chief Executive Officer – Stephen Gollan

BACKGROUND

In September 2010, Council agreed to a renewal of an MOU with the Perth Tractor Pull Association and entered into a new five year Memorandum of Understanding (MOU), enabling the Association to utilise the Old Racecourse (Reserve 3378) for the purpose of Tractor Pull Events.

At the same time, the Council agreed that the curfew for running of event motors at individual meetings be extended from 6:00pm to 7:00pm, subject to Council receiving no adverse complaints, whereby this decision will be reviewed. No complaints are recorded.

Six events per year are held with the next meeting scheduled for 20 October 2012.

The agreement states that the Club will pay \$250.00 per meeting and the cost of water.

COMMENT

The Perth Tractor Pull Association has advised that the Club wish to offer events and activities aimed at promoting the Club and boosting community involvement.

This will include: -

- Children's entertainments such as Jumping Castle and Face Painting.
- Static Displays.
- Fundraising through Sausage Sizzles and Trivia Nights.
- Car Club displays during events.

To achieve these goals the Club wishes to commence operations at 10:00am in lieu of noon.

The current MOU deals with the completion time for events and is silent on the commencement time. The MOU also deals with control of noise and other community or environmental factors.

8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT

8.5.2.1 Beverley Recreational and Function Centre Withdrawal of Successful Tender

Following the decision of Council on 17 September 2012 the following steps have been taken: -

- Badge Construction has been notified of the Council decision.
- The Council Architect has been notified and requested to expedite new Contract documentation for signatures, and a revised building construction timeframe for Department of Sport and Recreation (DSR).
- Discussion held and an application made to DSR seeking an extension of the Grant.
- DSR have requested a revised building construction timeframe to facilitate an extension of the grant.

These matters will be followed up as a priority and Council will be kept informed.

8.5.2.2 Central Country Zone Meeting – Friday 30 November 2012

The next meeting of the Central Country Zone will be held via Teleconference details are shown below: -

Meeting Date:	Friday 30 November 2012
Venue:	TBA
Meeting Commences:	9:00am

8.5.2.3 Central Country Zone Golf Day – Friday 5 October 2012

As Council would be aware we will be hosting the Central Country Zone Golf Day on Friday 5 October 2012.

The format for the day will be as follows: -

- 3 Person Ambrose
- Morning Tea and Registration from 10:00am
- Tee Off 11:00am (Shot Gun Start)
- Cost of Day \$40.00 per person.

At this stage, I have received good sponsorship from a number of suppliers across local government and participant numbers are increasing daily.

**8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT
(Continued)**

8.5.2.4 Heavy Vehicles on Local Government Roads Workshops

The Western Australian Local Government Association is holding free half day workshops regarding Heavy Vehicles on Local Government Roads.

They have two workshops scheduled one in Northam (Tuesday 23 October 2012) and Bunbury (Thursday 8 November 2012).

Unfortunately, the workshop that is scheduled for Northam falls on our October Council meeting.

Cr Alexander has indicated he will attend the morning session and return in time for the Council meeting.

If there are Councillors who wish to attend a full day please let me know and I can arrange a booking for the Bunbury Workshop.

The workshops are designed for Officers and Elected Members responsible for making recommendations in relation to heavy vehicles on local roads.

8.5.2.5 Management Agreement - Beverley Station Arts and Beverley Art Gallery

At 3:20pm Mr David Vaughan, Acting Deputy Chief Executive Officer, entered the Chambers and joined the meeting.

Councillor David White has previously briefed Councillors and continued to liaise with the group representatives on this matter. A draft agreement has recently been sent by email for Councillors information and comment. (Refer to Appendix 9.)

The draft is being referred to Council for preliminary consideration, as discussions are now advancing and it is expected a final draft will be dealt with in the foreseeable future. Council input at this stage, will assist with development of the final draft which, on completion, will be formally referred to Council for consideration.

At 3:50pm David Vaughan, Acting Deputy Chief Executive Officer, left the meeting.

8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT (Continued)

8.5.2.6 South East Avon Regional Transition Group

Councillor Pepper and I attended the South East Avon Regional Transition Group meeting held in Cunderdin on Thursday 6 September 2012.

At this meeting the Shire of Beverley decision to formally withdraw from the Regional Transition Group was accepted along with the consequential decision formally to withdraw membership of the RTG.

The group was disappointed at the Council decision, but accepted the decision and wished the Shire well in our endeavours on the way forward. The contribution of the Council to the review was recognised and appreciated.

A media release will shortly be drafted and staff have been formally advised of the Council decision.

8.5.2.7 Shire of Beverley – Our Future

The Council decision not to amalgamate through the RTG has produced a positive and secure internal environment for management planning and service delivery. This has resulted in a very happy state of affairs within the organisation. I am sure Council will appreciate the limitations, constraints and uncertainty which prevailed during the amalgamation review phase. From this point, work can begin on building a stable, consistent and performance based approach to service delivery. This also applies to "fee for service" personnel. An important aspect of this task is for a consistency of Council requirements and expectations to be achieved through both "in house staff" and "fee for service providers". I recently drew attention to a "service provider" of an apparent change to conditions for installing leach drains. This change was a seemingly arbitrary departure from past acceptable practices.

As service delivery for the proposed amalgamated Councils will not encapsulate the Shire of Beverley needs, another aspect will be to assessed, and where appropriate negotiate service delivery agreements with other Local Governments on a fee-for-service basis, or where possible, to directly acquire the required resource.

In the foreseeable future, I am planning on meeting with each external service provider to ensure services levels and quality are aligned.

**8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT
(Continued)**

8.5.2.8 Beverley Harvest Festival

Correspondence has been received from the Treasurer of Avondale Farm Project Association. The letter requests various matters for the Harvest Festival, which is being held on 25 November 2012.

All of the matters raised can be attended to at management level on behalf of Council.

Council noted the information provided in the Chief Executive Officer's Report.

9. INFORMATION BULLETIN PARTS ONE, TWO AND THREE

Council noted the September 2012 Information Bulletin, Parts One, Two and Three.

10. TABLED CORRESPONDENCE

- CONSERVATION COMMISSION OF WESTERN AUSTRALIA
 - Draft forest management plan 2014-2023
- STATE HERITAGE OFFICE
 - Heritage Matters Newsletter
- STATE HERITAGE OFFICE
 - State Heritage Office Information Pack
- WESTERN COUNCILLOR
 - Issue 61 Aug/Sep 2012
- NATURAL AREA CONSULTING
 - Environmental Consultants Information Pack
- PROSPECT MAGAZINE
 - WA Resources Development
- LAND INSIGHTS
 - WALGA preferred supplier for Town Planning Services
- AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
 - 2012 National Local Roads and Transport Congress

11. OTHER BUSINESS

11.1 Closure of Mortuary – Beverley Hospital

(Late item for discussion from Cr Murray)

With an increased number of home deaths recently, concern has developed as to the handling of the deceased. The local Sub Branch of St John's Ambulance originally attended and after the Police or Doctors had acknowledged the death, the Ambulance would take the deceased to the local mortuary.

The problem which has now arisen, is the local mortuary is closed and non-operational. I have spoken to Ms Michelle Bauer, Health Service Manager/Director of Nursing, at the Beverley Hospital and was advised that she closed it due to Occupational Health and Safety issues for staff. Michelle also advised that Cunderdin and York were due to close as well. This, to me, raises a question as to whether Central Wheatbelt Health is involved.

After a recent death, the Beverley Police were unavailable, so the wait for other Police became very lengthy. After the Police had attended, the deceased person had to be left for several more hours until contractors from outside of Beverley arrived for collection. This was very distressing for family members. This type of situation has unfortunately occurred more than once in recent weeks.

I believe deaths which occur in the Hospital can be treated more respectfully, with the likes of closed rooms and air-conditioning. However, the concern is with deaths that occur at home. In the past, waiting times were reduced as the local ambulance was able to transport the deceased from home to the local mortuary, without waiting for contractors.

I believe discussions should take place regarding the closing of the mortuary, and perhaps a meeting with St John's Ambulance to make the treatment of home deaths more respectful. I think it is a shame the mortuary could not be used by St John's Ambulance for deaths which occur in the home. I want to promote co-operation between organisations to make these experiences less traumatic for all involved.

M16/0912 Moved Cr Murray

Seconded Cr Foster

That Council write to St John's Ambulance and the new Hospital Board (after 16 October 2012) requesting a review of the availability of a local Mortuary Service and a process to improve the involvement of the Ambulance Service to hasten the removal of deceased persons.

CARRIED 8-0

12. CLOSURE

There being no further business the meeting closed at 4:10pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

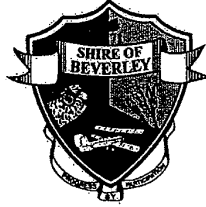
Presiding Member

Date

APPENDIX LIST

25 SEPTEMBER 2012

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Appendix 2	Item 6.3 – Minutes of the Special Meeting of Council held on 17 September 2012	20
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Appendix 6	Item 8.1.1.3 – Proposed Inclusion in Municipal Heritage Inventory – Farm Homestead/Residence – Lot 5042 Ewert Road, Morbinning, Beverley	40
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**MINUTES OF THE PLANT & WORKS COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON MONDAY 17 SEPTEMBER 2012**

1. MEETING COMMENCEMENT

The Chairman declared the meeting open at 9:55am.

2. ATTENDANCE AND APOLOGIES

Attendance

Cr JD Alexander	Chairman
Cr BM Foster	
Cr P Gogol	
Cr LC Shaw	
Cr CJ Pepper	
Cr KM Murray	
Mr S Vincent	Works Supervisor
Mrs A Lewis	Secretary

Apologies

Mr SP Gollan	Chief Executive Officer
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Observers

Nil.

3. DECLARATION OF INTERESTS

Nil

4. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING
HELD TUESDAY 15 MAY 2012**

MPW1/0912 Moved Cr Pepper **Seconded Cr Foster**
That the Minutes of the Plant and Works Committee Meeting held
on Tuesday 15 May 2012, as printed, be confirmed.
CARRIED 6-0

5. **REPORTS, MATTERS ARISING (AND UPDATE)**

Edison Mill Road

The Works Supervisor advised that the Shire has applied for a permit from Department of Environment and Conservation via Jen Vincent for clearing trees. Gravel is currently being sourced for this road.

Harper Street Drainage

The Works Supervisor advised that the removal of the tree at Lot 21 Harper Street is in the budget, but it is yet to be removed.

Beverley Airfield

The Works Supervisor advised the Committee that the seal was removed at the southern end of the runway, and it has been graded and rolled. It is now in good condition, and the Beverley Soaring Society is satisfied with it.

The Committee also discussed the fact that the airstrip is being used by the RFDS as well as the Soaring Society and should be well maintained.

The Committee agreed to place the bituminising of the airstrip on the long term plan and to be further discussed at the next Workshop.

Clearing of the Waterway North of the Vincent Street Bridge

The Works Supervisor advised the Committee he had to spoken to Jen Vincent about the removal of the trees in the waterway. Jen Vincent will contact the Department of Water to seek approval.

The Committee resolved to clear up to 100 metres of trees, pending the approval from the Department of Water.

Review Regional Road Group 5 Year Plan

(Attachment 1)

The committee reviewed the current 5 year plan and discussed the Top Beverley Road and Mawson Road and queried whether they should think about a 6-10 year plan.

The Committee agreed to workshop a 6-10 year plan, with the Works Supervisor to put a plan to start from.

Future Bridge Works

(Attachment 2)

The Works Supervisor advised he met with Tony Humphreys from Main Roads to discuss the Shire bridge issues and future projects. Provided was a copy of the waterway capacity results which may be considered for funding. The Committee reviewed and discussed these bridges, and of particular note was Bridge 3210 Talbot West Road, where the Committee thought 6x2400x2100mm boxes would be best, so that the road could be widened and raised if this project were to go ahead. The Committee also discussed the possibility of a new bridge in the town, noting that it could take many years to come to fruition.

The Committee agreed to further discussions and to review previous plans for a new bridge in the next workshop.

Review and Update Plant Replacement Programme

(Attachment 3)

The Committee reviewed the Plant Replacement Programme.

The committee agreed that the John Deere Backhoe (2007 model) be scheduled to 2014 / 2015 for replacement, the gardeners Rodeo (2009 model) be moved from 2012 / 2013 to 2014 / 2015 for replacement and that the 1992 John Deere Grader will be kept and not replaced.

Review and Update Preliminary 10 Year Road Programme

(Attachment 4)

The Committee reviewed the 10 Year Road Programme.

The committee agreed: -

Beverley East Morbining Road – A traffic counter be placed between Mawson Road and Dongadilling Road and then at the other end near the Quairading boundary to determine whether the road should be considered for widening at the boundary end.

Waterhatch Road – SLK6.80-SLK9.10 should be widened and sealed, discuss for programming in workshop.

Edison Mill Road – remove bituminisation from Dobaderry Road to Dale Bin North Road, needs to be discussed in workshop

Top Beverley Road – options for future widening, discuss for programming in workshop.

Dale-Kokeby Road – seal over causeway to Carrs Road, needs to be discussed in workshop.

Talbot West Road – needs to be budgeted for road works if bridge is replaced.

Barrington Road – add gravel sheet SLK 4.00 – SLK 6.36, discuss for programming in workshop.

Rickeys Road – needs to be discussed in workshop, as it believed that the Beverley School Bus no longer travels this road.

Maitland Road – culvert replacement through swamp area, discuss for programming in workshop.

Cannon Hill Road – seal and kerbing discuss for programming in workshop.

Little Hill Road – seal and kerbing discuss for programming in workshop.

Bally-Bally County Peak Road – discuss in next workshop as this area appears to have more tourists visiting and maybe should be allocated some more funding needs to be discussed in workshop.

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6. OTHER BUSINESS

Nil.

8. NEXT MEETING

It was agreed to hold the next workshop and next Committee meeting in the New Year with the date to be confirmed.

9. CLOSURE

There being no further business, the Chairman declared the meeting closed at 12:05pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date

SHIRE OF BEVERLEY

RRG - 5 YEAR PROGRAM

2013/14		Section		Job Description	RRG	LG	Total	Comment
Rd No	Road	from	to					
0166	West Dale	27.00	29.00	reconstruct, realign, stabilise to 7m	\$190,541	\$95,270	\$285,812	Surface correction and stabilise the approach onto the Dale River Bridge, slight realignment at the corners H10 (sik 27.25) and H11 (sik 28.25). Seal to 7m, this will include clearing old vegetation from the drain line and back cut, widen necessary culverts. Seal last years primer and reseal to sik 8.20 on Mawson Road.
0166	West Dale	4.20	4.90	Seal last years primer seal	\$12,740	\$6,370	\$19,110	
0167	Mawson	5.80	8.20	Seal last years primer seal	\$47,040	\$23,520	\$70,560	
				TOTAL	\$250,321	\$125,159	\$375,482	
2014/15		Section		Job Description	RRG	LG	Total	Comment
Rd No	Road	from	to					
0166	West Dale	27.00	29.00	Seal last years primer seal	\$36,400	\$18,200	\$54,600	Seal last years primer seals Have allowed for the widening of seal to 7m, this will include clearing old vegetation from the drain line and back cut, reconstruction of the shoulders and failed sections, cement stabilise prior to sealing, narrow culverts to be widened.
0166	West Dale	2.45	3.88	Widen to 7m & cement stab	\$71,441	\$35,720	\$107,161	
0166	West Dale	36.65	39.00	Widen to 7m & cement stab	\$146,479	\$73,239	\$219,719	
				TOTAL	\$254,320	\$127,159	\$381,480	
2015/16		Section		Job Description	RRG	LG	Total	Comment
Rd No	Road	from	to					
0166	West Dale	2.45	3.88	Seal last years primer seal	\$26,026	\$13,013	\$39,039	Seal last years primer seals Narrow culverts to be widened, reconstruction of the shoulders including cement stabilising, seal to 7m. Full width reconstruct at various sections.
0166	West Dale	36.65	39.00	Seal last years primer seal	\$42,770	\$21,385	\$64,155	
0166	West Dale	39.00	41.65	Widen to 7m & cement stab	\$130,998	\$65,298	\$195,897	
0167	West Dale	6.60	8.25	Widen to 7m & cement stab	\$84,535	\$42,267	\$126,803	
				TOTAL	\$283,929	\$141,963	\$425,894	
2016/17		Section		Job Description	RRG	LG	Total	Comment
Rd No	Road	from	to					
0166	West Dale	6.60	8.25	Seal last years primer seal	\$30,030	\$15,015	\$45,045	Seal last years primer seals. Narrow culverts to be widened, trees to be removed near York Williams Road intersection, reconstruction of the shoulders including cement stabilising, seal to 7m.
0166	West Dale	39.00	41.65	Seal last years primer seal	\$48,230	\$24,115	\$72,345	
0166	West Dale	22.70	24.65	Widen to 7m & cement stab	\$125,265	\$62,632	\$187,898	
0166	West Dale	0.85	2.45	Widen to 7m & cement stab	\$78,421	\$39,210	\$117,632	
				TOTAL	\$251,917	\$125,957	\$377,875	
2017/18		Section		Job Description	RRG	LG	Total	Comment
Rd No	Road	from	to					
0166	West Dale	22.70	24.65	Seal last years primer seal	\$35,490	\$17,745	\$53,235	Seal last years primer seals. Reconstruction of the shoulders including cement stabilising, narrow culverts to be widened, realign corner at sik 26.25 (H9 r 400), seal to 7m. Reseal approx 4 km west of Mawson siks to be advised.
0166	West Dale	0.85	2.45	Seal last years primer seal	\$29,120	\$14,560	\$43,680	
0166	West Dale	24.65	27.00	reconstruct, realign, stabilise to 7m	\$144,215	\$72,107	\$216,323	
0167	Mawson	24.65	27.00	Reseal 4 km west of Mawson	\$66,133	\$33,066	\$99,200	
				TOTAL	\$274,959	\$137,478	\$412,438	

From: HUMPHREYS Tony (AMS) [tony.humphreys@mainroads.wa.gov.au]
Sent: Tuesday, 24 July 2012 8:58 PM
To: Steve Vincent
Subject: Shire of Beverley's Bridges - notes / follow-up from meeting on 4th July 2012
Attachments: Bridge Tag.pdf

Hi Steve,

Following on from the meeting on the 4th July where we discussed the Shires bridge issues and future projects:

Project to be considered for funding in 2014/15

Below are the waterway capacity results, they will be considered for funding if the Shire to provide culvert replacement estimates:

- Bridge 4904 on Dongadilling Rd
 - Existing ARI is 1 in 20 dry
 - 1x 600mm RCP ARI 1 in 2 dry, ARI 1 in 10 wet (70mm)
 - 1x 900mm RCP ARI 1 in 5 dry, ARI 1 in 10 wet (40mm)
 - 1x 1050mm RCP ARI 1 in 10 dry, ARI 1 in 20 wet (100mm)
 - 2x 1050mm RCP ARI 1 in 20 dry

- Bridge 3213A on Potts Rd
 - Existing ARI is 1 in 10 dry
 - 7x 900mm RCP ARI 1 in 10 dry, ARI 1 in 20 wet
 - 7x 1500 x 900mm RBC ARI 1 in 20 dry
 - 6x 1800 x 900mm RBC ARI 1 in 20 dry

- Bridge 3210 on Talbot West Rd
 - Existing ARI is 1 in 5 dry, ARI 1 in 6 wet (150mm deep)
 - 6x 2400 x 1800mm RBC ARI 1 in 10 dry
 - 6x 2400 x 2100mm RBC ARI 1 in 20 dry and increase road level
 - 2 span bridge (12m spans) 24m long ARI 1 in 20 dry
- The bridge is 65% T44 a load limit sign is not required.
- Options to replace:
 - Shire to fund replacement with a culvert.
 - Could consider for 2014/15 Bridge programme – Develop replacement design.
 - ARI 1 in 20
 - 2 Span bridge
 - Shire to determine:
 - Road alignment, survey
 - Desired width between kerbs 7.2m or 8.2m
 - Funding of Replacement:
 - Shire
 - Roads to Recovery IV (IF and When it occurs)
 - (This bridge is not eligible for the WALGGC Special Projects funds for Bridges as this is not a Maintenance driven project but a Strength or Waterways capacity driven project)

- Bridge Tags – see attached file

- Bridge 729 Vincent St
 - Funded in 2013/14 for Design
 - 2012/13 concept design are being developed and these will be presented to the Shire prior to proceeding with the detailed designs.

- o Funding of new RCO anticipated to commence 2015/16 subject to the designs being completed prior to March 2014 otherwise it will drag an additional year.
- Bridge 3192A Morbinning Rd
 - o Please submit an As-constructed drawing / sketch of the completed works.
 - o Then I will arrange for the records to be updated.

Regards,

Tony

Anthony Humphreys

Asset Manager Structures

- **Goldfields Esperance, Wheatbelt North and Wheatbelt South Regions**
Regional Services Directorate



Phone: (08) 9881 0541 Mobile: 0408 955908

Fax: (08) 9881 0503 Email: tony.humphreys@mainroads.wa.gov.au

Postal Address: PO Box 194 Narrogin 6312 WA

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SHIRE OF BEVERLEY - 10 YEAR PLANT REPLACEMENT PROGRAMME

PLANT ITEM	AGE	REG NO	KM/ HRS @ 11 Sep 2012	Average KM/ HRS per Year	Suggested CHANGEOVE R KM/ HRS	05/07	07/08	08/09	09/10	10/11	11/12	13/14	14/15	15/16	16/17	17/18	
Sedans & Utilities																	
CEO's Vehicle (Holden Statesman Sedan)	2012	0 BE-1			30000	8000	8000	8000	8000	8000	8000	8000	8000	8000	8000	8000	
Deputy CEO's Vehicle (Holden commodore wagon)	2011	1 BEV-0	22900		30000	8000	8000	8000	8000	8000	8000	8000	8000	8000	8000	8000	
W/Super Vehicle (Holden Rodeo 4x4 Dual Cab)	2010	2 BE-020	78000		30000	9000	9000	9000	9000	9000	9000	9000	9000	9000	9000	9000	
Planner Vehicle (Brookton)						4500	4500	4500	4500	4500	4500	4500	4500	4500	4500	4500	
Mechanics (Holden Rodeo 4x4 Tray top)	2010	2 BE-024	14183	7,092	40000				15000								
Rodeo 4 x 2 Manual Diesel Utility	2007	5 BE-000	86033	17,207	40000												
Gardeners (Rodeo 4 x 2 Manual Diesel Utility)	2010	2 BE-015	24276	12,188	40000		9000										
Builders (Holden Rodeo 4x2 Tray top)	2010	2 BE-022	39089	19,545	40000	9000			15000								
Gardeners (Rodeo 4 x 2 Manual Diesel Utility)	2009	3 BE-031	27854	9,285	40000			9000									
Trucks																	
Isuzu NPR300 Crew Cab Truck	2008	4 BE-016	6524	16,331	120000												
Isuzu Giga Tandem Tip Truck	2005	7 BE-013	195143	27,878	180000		25000										
Isuzu Tip Truck	2012	0 BE-028	8278	#DIV/0!	120000												
Isuzu Giga Tandem Tip Truck	2006	6 BE-012	169800	28,300	180000	95000											
Isuzu FVZ1400 Tip Truck	2012	0 BE-010	2686	#DIV/0!	180000												
Isuzu Maintenance Truck	2005	7 BE-037	114113	16,302	120000												
Side tipping trailer	2006	6		0													
Side tipping trailer	2008	4		0				40000									
Tractors																	
New Holland 4055 Tractor	2011	1 BE-008	437	437						40000							
Kubota 4x2 Turf Tractor	2004	8 BE-023	1818	227													
Loaders, Graders & Backhoes																	
John Deere 3155G Backhoe	2007	5 BE-020	2932	586	5000												
John Deere 670G Grader	2011	1 BE-029	1310	1,310	6000					180000							
John Deere 670B Grader	1992	20 BE-003	5152	446												180000	
John Deere 544K Loader	2009	3 BE-036	1201	400													
Caterpillar 926E Loader	1988	24 BE-004		0					160000								
John Deere 670D Grader	2007	5 BE-001	5132	1,026	6000		160000										
Case 410 3rd steer loader	2011	1 BE-038		0						30000							
Rollers & Compactors																	
Multi pacted roller	2004	8 BE-026	4126	516													
Bomag BW211D Vibrating Roller	2006	6 BE-033	2211	369		180000											
Other Plant																	
Kubota Ride on Mower	2009	3 BE-423	447	149													
Pittsburgh Roosa Bus	2000	12 BEV 0	125284	10,440		9000											
Afron PA500 Cherry Picker	1998	14 BE-027	2006	143					98000							120000	
Cement Mixer																	
Ingersol Rand Compressor																	
Minor Plant																	
Chainsaws, Mowers, Trimmers, pumps etc																	
TOTAL PLANT CHANGEOVER						335000	211000	125000	325500	287500	164500	216500	380500	126500	156500	337500	197500

PRINTED:12/09/2012

FROM SLK	TO SLK	eg. [] = 2011/2012	ROAD NAME	RESEAL / FINAL SEAL	WIDEN	DRAINAGE	CONSTRUCT & SEAL	GRAVEL SHEET	OTHER	2012/2013	2013/2014	2014/2015	2015/2016
			0001 BEVERLEY EAST RD (Morbinning)										
	29.40	0001											
1.13	6.59								Reconstruct shoulders to 7 metres (6.59 Aiken Rd)	151,900			
1.13	2.33								widen seal to 7m	84,000			
2.33	3.60								widen seal to 7m	88,900			
3.60	5.10								widen seal to 7m	105,000	105,000		
5.10	6.60								final seal	33,600		105,000	
1.13	2.33								final seal	35,560			
2.33	3.60								final seal	42,000		42,000	
3.60	5.10								widen bridge survey & resumptions	42,000			42,000
5.10	6.60								Reconstruct shoulders to 7 metres	60,000			
6.59	11.50								Reconstruct shoulders to 7 metres To Bally Bally Rd	60,250			60,250
7.30	7.40								reseat existing seal	62,040			
13.63									reconstruct failed section	62,040			
19.33									replace wooden culvert	6,000			6,000
23.39	25.30								replace wooden culvert	20,000			
25.30	27.13								to 7 metres	114,800		114,800	
23.39	25.30								Final seal new sections	109,800			109,800
25.30	27.13									53,480			53,480
										51,240			51,240
			0002 WATERHATCH RD										
11.81	12.83								Final seal new sections	28,560			
0.00	5.24								reseat existing	146,720	115,720		
3.15	3.15								reconstruct road surface over culvert	10,000		10,000	
6.00	6.80									68,000		68,000	
6.00	6.80									22,400		22,400	
6.80	9.10								reconstruct gravel shoulders	34,500		34,500	
0.79	4.87												
4.87	7.87								Great Southern Hwy to Waterhatch Rd	244,800			
11.81	11.81								Waterhatch Rd to 7.87	90,000			
9.40	12.00								Widen bridge ? New with better vision may not be required				
12.00	14.00									78,000			
14.00	18.00									60,000	60,000		
16.00	18.00									60,000		60,000	
18.00	19.67									50,100		50,100	
20.00	22.00									60,000		60,000	
22.00	24.00									80,000		80,000	
4.87	6.80									105,800		105,800	
6.80	8.80									150,000	150,000		
8.80	10.80									150,000		150,000	
10.80	12.10									97,500	97,500		
12.10	14.10									150,000		150,000	
14.10	16.10									150,000		150,000	
16.10	18.10									150,000		150,000	
18.10	19.87									117,750		117,750	
0.79	4.87									114,240		114,240	
4.87	4.87												

FROM SLK	TO SLK	*ROAD NAME	RESEAL / FINAL SEA	WIDEN	DRAINAGE	CONSTRUCT & SEAL	GRAVEL SHEET	OTHER	54,040	54,040	56,000	36,400	56,000	54,040	56,000	56,000
4.87	6.80	1.93						Final seal new sections	54,040	54,040	56,000	36,400	56,000	54,040	56,000	56,000
6.80	8.80	2.00						Final seal new sections	56,000	56,000	56,000		56,000			
8.80	10.80	2.00						Final seal new sections	56,000	56,000	56,000		56,000			
10.80	12.10	1.30						Final seal new sections	56,000	56,000	56,000		56,000			
12.10	14.10	2.00						Final seal new sections	56,000	56,000	56,000		56,000			
14.10	16.10	2.00						Final seal new sections	56,000	56,000	56,000		56,000			
16.10	18.10	2.00						Final seal new sections	56,000	56,000	56,000		56,000			
18.10	19.97	1.87						Final seal new sections	56,000	56,000	56,000		56,000			
6.51	11.19	4.68						Reconstruct shoulders	43,960	43,960						
11.19	13.50	2.31						Reconstruct shoulders	46,800	46,800						
6.70	10.00	3.30						Reconstruct shoulders	23,100	23,100						
28.07	1.80	1.80						from Westdale road for 1.8km west of Rogers Rd	108,000	108,000						
0.00	1.80	1.80						from dobbaderry to dale bin north rd	50,400	50,400						50,400
12.54	13.55	1.01						S bends	60,600	60,600						60,600
?	?	2.00						forest section	28,280	28,280						28,280
?	?	?						rock sections	60,000	60,000						
?	?	?						realign corners	0	0						
2.70	3.15	0.45						Bridge approaches 3205	27,000	27,000						
2.70	3.15	0.45							12,600	12,600						
2.03	2.03															
2.40	2.70	0.30						Realign cross roads at Bally Bally roads.	18,000	18,000						
14.90	14.90							gravel 1 km up the hill east of cross roads	30,000	30,000						
14.90	14.90							replace wooden culverts	10,000	10,000						
14.90	15.90	1.00						replace wooden culverts	30,000	30,000						
12.41	12.41							replace wooden culverts	22,000	22,000						
17.50	17.50							replace wooden culverts	22,000	22,000						
12.00	12.00							Widen to 7.777 Currently 5.8 m	22,000	22,000						22,000
?	?	?														
13.81	0.00	13.81														
0.00	0.00															
9.93	0.00	9.93														
0.00	1.60	1.60						From Great Southern Hwy 280mils. stabilise to cars rd	48,000	48,000						
0.00	0.28	0.28						Final seal new sections	7,840	7,840						
6.20	7.80	1.60						near Sheehan Road	48,000	48,000						48,000
7.80	9.93	2.13						brookton boundary	64,500	64,500						
2.07	4.10	2.03						near old road alignment cover / remove rocks over hill	60,900	60,900						
5.25	5.50	0.25						clear and widen cutting near morgans	11,250	11,250						
6.14	7.59	1.45						From Kiera Rd to Edwards	43,500	43,500						
11.10	12.60	1.50						From Dobbaderry road west 1.5 km	43,500	43,500						
0.00	2.50	2.50						widen and seal realign intersection	120,000	120,000						

FROM SLK	TO SLK	ROAD NAME	RESEAL / FINAL SEAL	WMDN	DRAINAGE	CONSTRUCT & SEAL	GRAVEL SHEET	OTHER	2012/2013	2013/2014	2014/2015	2015/2016
0.00	2.50							Final seal new sections				
2.50	5.02							reseal				
3.65	3.65							Widen / replace ???? bridge 3210				
6.00	6.00											
0.00	2.85	BARRINGTON RD										
4.00	6.36							from batmans rd to Mawson road				
8.36	7.76							gravel remaining section				
0.00	0.60	POTTS RD						From Greenhills South to Gors's driveway				
0.00	0.60							mawson road north 600 mts				
0.00	0.60							Final seal new section				
?	?	JACOBS WELL RD						Top of the hill near Simms				
?	?							Remove dead trees through salt area (900 mts)				
?	?							near Richards				
0.00	0.50	CLULOWS RD										
0.00	0.50											
0.00	0.50	OAKDALE RD										
?	?	DONGADILLING RD										
?	?	QUALANDARY RD										
0.00	?											
0.00	7.51	BUTCHERS RD										
?	?	VALENTINES RD										
?	?	LUPTON'S ROAD						Replace bridge with culvert				
?	?	SPRINGHILL RD						new culvert				
0.00	3.00							repair box culvert				
3.00	6.04	DALE BIN NORTH RD										
0.00	2.50											
2.50	5.00											
5.00	7.85											
1.90	2.50							Between the floodways / clear drains				
		BALLY-BALLY COUNTYPEAK RD										
		ATHOL RD										
		LEWERTS RD										
0.00	4.65							Bally Bally Hall to Fisher Rd				
0.00	0.93	NORTHBOURNE RD										
0.00	1.66							Simm Rd to the end of the road				
3.88	3.68	BERINGER RD						Wyaligina Rd to Piccadilly Rd				
		GORS RD						Replace culvert headwalls Culvert too low				

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FROM SLK	TO SLK	Total	ROAD NAME	RESEAL / FINAL SEAL	WIDEN	DRAINAGE	CONSTRUCT & SEAL	GRAVEL SHEET	OTHER	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
0.00	1.49	1.49								44,700				
		3.04	0056 RIFLE RANGE RD											
		1.15	0057 JACKSONS RD											
		6.75	0058 LENNARD RD											
0.00	2.00	2.00							including either side of the tee intersection install culverts 2010	60,000	60,000			
2.00	4.00	2.00												
0.00	1.22	1.22	0059 MANNIS RD							36,600				
		1.22	0060 BATYS RD											
0.00	2.82	2.82	0061 COOKES RD											
1.05	1.05								increase the size of culvert	84,600				
		1.59	0062 ROGERS RD											
		0.84	0063 WILLIAMSONS RD											
		1.38	0064 FERGUSONS RD											
		1.20	0065 SCHILLINGS RD											
		3.75	0066 COLLINS RD											
		5.73	0067 WARRADALE ROAD											
		2.41	0068 WOODS RD											
		1.95	0069 KEVILLS RD											
		2.12	0070 PICCADILLY RD											
		2.98	0071 MURRAY ROAD											
		2.16	0072 SMITH RD											
		2.09	0073 JOHNSONS RD											
		3.12	0074 KILPATRICKS RD											
		2.31	0075 FISHERS RD											
0.31	2.31	2.00							last 2 km					
		1.22	0076 HILLS RD											
		2.38	0077 WANSBROUGH RD											
		1.81	0078 BATEMANS RD											
		1.36	0079 DRAPERS RD											
		2.40	0080 MILLS RD											
		0.41	0081 YOUNG RD											
		2.60	0082 DEEP POOL RD											
		1.15	0083 SKI RD											
		2.09	0084 MCLEAN RD											
0.98	0.98	0.00							instal pipes to upgrade floodway instal pipes to upgrade floodway					
1.16	1.16													
2.09	2.09													
		6.74	0085 KI RD											
		0.46	0086 WALKERS RD											
0.00	2.33	2.33								69,900				
		1.95	0087 MANDIAKIN RD											
0.00	1.95	1.95												
		0.95	0088 MOULTONS RD											
		4.02	0089 SHEAHANS RD											
0.00	4.02	4.02												
		3.05	0091 BENNETTS RD							120,600				

FROM SLK	TO SLK	Total	ROAD NAME	RESSEAL / FINAL SEA	WIDEN	DRAINAGE	CONSTRUCT & SEAL	GRAVEL SHEET	OTHER		2012/2013	2013/2014	2014/2015	2015/2016
32.24	36.89	4.65												
36.89	39.00	2.11												
39.00	41.65	2.65												
0.85	2.45	1.60												
2.45	4.20	1.75												
22.70	24.65	1.95												
24.65	27.00	2.35												
27.00	29.00	2.00												
32.24	36.85	4.41												
36.85	39.00	2.35												
39.00	41.65	2.65												
2.60	3.10	0.50	BEVERLEY-MAWSON RD											
2.60	3.10	0.50												
6.25	7.85	1.60	check distance											
5.80	8.80	3.00												
0.00	2.80	2.80												
0.00	2.80	2.80												
3.10	5.80	2.70												
8.80	12.35	3.55												
12.35	16.79	4.44												
16.79	20.37	3.58												
20.00	24.00	4.00	VINCENT ST											
3.88	3.88	0.00												
1.27	3.27	2.00												
1.27	3.27	2.00												
0.73	1.27	0.54												
0	0.43	0.43												
0.48	0.48	0.00	CANNON HILL ROAD											
0.00	0.48	0.48												
0.00	0.48	0.48												
0.95	0.95	0.00	LITTLE HILL ROAD											
0.00	0.95	0.95	WYALGIMA ROAD											
0.00	0.95	0.95												
0.00	0.95	0.95												
0.33	0.33	0.00	SIMMONS RD											
2.78	2.78	0.00	FORREST ST											
2.30	2.30	0.00	LUKIN STREET											
0.91	0.91	0.00	JOHN ST											
0.45	0.45	0.00	DAWSON ST											
0.70	0.70	0.00	EDWARD ST											

FROM SLK	TO SLK	Total	ROAD NAME	RESSEAL / FINAL SEAL	WIDEN	DRAINAGE	CONSTRUCT & SEAL	GRAVEL SHEET	OTHER	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
		0.74	SMITH ST											
0.00	0.93	0.93	HARPER ST							39,040				
		0.40	QUEEN ST						extend seal on the southern end					
0.91	1.20	1.20	DEMPSTER ST						construct and seal eastern 300 mts	17,400				
0.91	1.20	0.29								8,120				
0.15	0.91	0.76	MORRISON ST						reseal to richardson st	21,260				
		0.19												
		0.60	LENNARD ST											
		0.60	BARTRAM ST						construct and seal north end					
		0.17	HOPE ST						construct and seal north end					
0.00	0.31	0.31	MONGER ST											
0.00	0.31	0.26	HUSKING ST						reseal	8,680				
		0.42	SEABROOK ST											
		0.47	SEWELL ST											
		0.41	DELISLE ST											
		0.15	SHORT ST											
		1.07	BROOKING ST											
		1.03	NICHOLAS ST											
		1.67	RICHARDSON ST											
0.30	0.57	0.57	CHIPPER ST							16,200				
0.30	0.57	0.27								7,560				
		0.23	HORLEY ST											
		0.09	HOPKIN ST											
		0.27	BROCKMAN ST											
0.00	1.03	1.03	HAMERSLEY ST						drainage and gravel	30,900				

FROM SLK	TO SLK	TOTAL	ROAD NAME	RESAL / FINAL SEA	WIDEN	DRAINAGE	CONSTRUCT & SEAL	GRAVEL SHEET	OTHER	2012/2013	2013/2014	2014/2015	2015/2016
0.00	1.03	1.03							seal	61,800			
0.00	1.03	1.03	ELIZABETH ST							28,840	23,040		
		0.19	ERNEST DR										
		0.10	SHED ST										
		0.12	CHESTILLION CT										
		0.45	MCNEIL ST										
		0.57	BROWN ST										
		0.40	GEORGE STREET SOUTH										
		0.56	RAILWAY ST										
0.29	0.61	0.32								40,000			
0.29	0.61	0.32							construct and seal and kerb east side	28,200			
0.29	0.61	0.32	RAILWAY POE						final seal	8,960			40,000
0.00	0.07	0.07	BETHANY ROAD						resal 0.00 to .07 to jbs	1,960			
		0.19	COUNCIL RD										
0.00	0.18	0.18	WRIGHT ST						resal	5,040			
		0.09											
0.00	0.09	0.09	QUELICAN RD						construct and seal	2,520			
		0.80							final seal				
		0.82	LANGSFORD ST										
0.00	0.82	0.82											
0.00	0.82	0.82	COURTNEY ST						construct and seal	49,200			
		0.27							final seal	22,960			
0.00	0.27	0.27											
0.00	0.27	0.27	DUFFIELD STREET						construct and seal	16,200			
		0.47							final seal	7,560			
		0.17	GEORGE STREET NORTH										
		0.23	BARNESLEY ST										
		0.30	WRIGHT ST										
		0.25	TAYLOR ST										
		0.30	HUTCHINSON ST						construct and seal				
0.00	0.30	0.30								18,000	18,000		
0.00	0.30	0.30							construct and seal	8,400		8,400	

FROM slk	TO SLK	total	# ROAD NAME	RESEAL / FINAL SEA	WIDEN	DRAINAGE	CONSTRUCT & SEAL	GRAVEL SHEET	OTHER	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
8.97										327,500	65,500	65,500	65,500	65,000
			topping							651,000	130,000	130,000	130,000	130,000
			resells											

ATT 4 PAGE 10/10

APP: 1 PAGE 19/19

**MINUTES OF A SPECIAL MEETING OF COUNCIL TO DISCUSS THE
WITHDRAWAL OF SUCCESSFUL TENDER RFT 02/1112
BEVERLEY RECREATION GROUND PAVILION
HELD IN THE COUNCIL CHAMBERS ON MONDAY 17 SEPTEMBER 2012**

1. MEETING COMMENCEMENT

The Acting President declared the meeting open at 1.00pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Attendance

Cr CJ Pepper	Acting President	West Ward
Cr VK Fregon		South Ward
Cr DC White		South Ward
Cr BM Foster		West Ward
Cr LC Shaw		West Ward
Cr JD Alexander		North Ward
Cr KM Murray		North Ward
Cr P Gogol		North Ward
Mr D Vaughan	Acting Deputy Chief Executive Officer	
Mrs A Lewis		Secretary

Apologies

Cr DJ Ridgway	President	South Ward
Mr SP Gollan		Chief Executive Officer

3. PUBLIC QUESTION TIME

Nil

**4. WITHDRAWAL OF SUCCESSFUL TENDER RFT 02/1112
– NEW PAVILION
– BEVERLEY RECREATION GROUND**

Council discussed the following item: -

SUBMISSION TO: Special Council Meeting 17 September 2012
AGENDA ITEM: 4.1
REPORT DATE: 14 September 2012
SUBJECT: WITHDRAWAL OF SUCCESSFUL TENDER
BEVERLEY RECREATION GROUND PAVILION
RFT 02/1112
FILE REFERENCE: ADM 0121
AUTHOR: Chief Executive Officer – Mr Stephen Gollan

BACKGROUND

A detailed report was considered at the Special Meeting of Council held on 30 July 2012; following a state-wide Request for Tenders to construct a new Recreation Ground Pavilion.

The report advised that at the close of the tender submission period, 8 tenders had been received from the following firms: -

- (1) BE Projects;
- (2) Briklay;
- (3) CPD Group;
- (4) Spadaccini Constructions;
- (5) Donal;
- (6) Laneway Construction;
- (7) Badge;
- (8) RBT – Robinson Build-Tech.

The Chief Executive Officer engaged the services of Mr B Adcroft, from ADC Projects and Mr G McDonald, from Inkosi Designs to undertake an independent evaluation of the tender submissions and provide a Tender Evaluation Report.

After full and thorough evaluation of the report it was resolved: -

That Council: -

1. *Award Tender RFT 02/1112 – New Pavilion Beverley Recreation Ground to Briklay Builders for the fixed price of \$2,339,564.00 (excluding GST) as per their tender submission inclusive of Option 1 (Netball Lighting) \$46,983.00 and Option 2 (Power Supply Pillars) \$28,963.00, subject to Briklay Builders entering into an agreed contract with the Shire of Beverley.*
2. *Delegate authority to the Chief Executive Officer to prepare the final contract between the Shire of Beverley and successful contractors.*
3. *Notify all tenderers of Councils decision in (1) above.*

WITHDRAWAL OF SUCCESSFUL TENDER

After the Council decision, a number of productive discussions and meetings took place with the successful tenderer, Briklay Builders.

Notwithstanding the Council resolution, a letter of acceptance being promptly sent to Briklay Builders and the discussions held, the Council Architect was notified on Friday 7 September 2012 that "*Briklay Builders do not intend to sign the contract to construct the new Pavilion*".

As a consequence of this notification the matter was referred to Council solicitors for advice.

The report deals with that legal advice and offers recommendations for consideration of Council to appoint the second preferred tenderer.

APPENDIX AND PREVIOUS REPORT

The Tender Evaluation Report from the evaluation panel which was presented to the Special Council meeting held on the 30 July 2012 and is now reproduced an appendix to this item (supplied under separate cover) – *Confidential Attachment Evaluation Report – RFT 02/1112 New Pavilion Beverley Recreation Ground*.

POLICY IMPLICATIONS

There are no policy implications related to this item.

STATUTORY ENVIRONMENT

The report to the Special Meeting of Council on 30 July 2012 provided a comprehensive coverage of all applicable regulatory requirements which had been diligently followed. In view of the notification from Briklay, legal advice has been obtained to ensure adherence to statutory requirements in these quite unusual circumstances.

STRATEGIC IMPLICATIONS

The Beverley Oval and Recreation Centre project is a strategic initiative identified in Councils Strategic Plan, Forward Capital Works Plan and Five Year Financial Plan. Funding for the project has been incorporated into the 2012 / 2013 budget.

PROJECT TIMETABLE AND GRANT IMPLICATIONS

Delays resulting from appointing another builder will have the inevitable result of delaying the project and the timeframe of the grant to Council from the Department of Sport and Recreation (DSR). DSR has given preliminary advice that in view of the special circumstances, a 12 month extension will be approved.

It is premature to give consideration to sporting fixtures and other events which are scheduled at the venue from September 2013, however, these events must now be considered to be at risk.

LEGAL ADVICE

A letter of advice and recommendations from Council solicitors which has been supplied to Councillors is summarised as follows: -

- It is not recommended Council makes a claim for damages.
- Council may appoint the next preferred tender (see recommendations).
- Council should formally accept the withdrawal of Briklay (see tabled letter from the Chief Executive Officer).

AWARDING THE CONTRACT

Councils Chief Executive Officer authorised the project architect ADC Projects to ascertain from the next lowest tenderer Badge, whether their tender is still on offer to Council. Following advice that the tender is available on the same tender terms and conditions the Chief Executive Officer followed the matter up with Badge Constructions.

The architect and Chief Executive Officer are satisfied with the enquiries made during the evaluation process and discussions held with Badge Constructions.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

MS01/0912 Moved Cr White
That Council: -

Seconded Cr Murray

1. Award Tender RFT 02/1112 – New Pavilion Beverley Recreation Ground to Badge Constructions for the fixed price of \$2,506,035.00 (excluding GST) as per their tender submission inclusive of Option 1 (Netball Lighting) \$56,380.00 and Option 2 (Power Supply Pillars) \$35,955.00, subject to Badge Constructions entering into an agreed contract with the Shire of Beverley.

2. Delegate authority to the Chief Executive Officer to prepare the final contract between the Shire of Beverley and successful contractor.

CARRIED 8-0

5. OTHER BUSINESS

Nil.

6. CLOSURE

There being no further business the meeting closed at 1:15pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5:22 of the Local Government Act 1995.

Presiding Member

Date



Government of Western Australia
Department of Local Government

Our Ref: 336-10#03 E1222108

Mr Rod Carter
Shire President
Shire of Cunderdin
PO Box 100
Cunderdin WA 6407

Dear Mr Carter

Thank you for your letter dated 20 August 2012, enclosing a copy of the South East Avon Regional Transition Group's (SEARTG) draft Regional Business Plan executive summary, along with supporting documentation including the Current State Analysis and Future State Analysis.

I would like to acknowledge the considerable effort that the Shires of Beverley, Cunderdin, Quairading, Tammin and York have contributed to the SEARTG. It is clear your effort has resulted in the development of a comprehensive and robust assessment of options for amalgamation.

I congratulate the Shires of Cunderdin, Quairading, Tammin and York, which have resolved to progress the amalgamation proposal detailed in the Regional Business Plan. I note that the Shire of Beverley has resolved not to proceed with this reform proposal.

As you would appreciate the Regional Business Plan templates provide a high level comparative analysis of current local government operations, compared with anticipated outcomes of amalgamation.

I note that overall, the findings of the draft Regional Business Plan demonstrate significant community and organisational benefits arising from an amalgamation. Of particular note, are the considerable financial savings identified in the order of \$1 million per annum which may be reinvested to provide a higher and more consistent level of service to communities. I also support the place based approach that underpins the Business Plan which provides a stronger focus on each of your communities. I am encouraged by the detailed Internal Baseline Capability measure that has been incorporated in the Plan, noting current gaps in capability and performance and how these may be addressed by an amalgamated local government.

Gordon Stephenson House
140 William Street Perth WA 6005
GPO Box R1250 Perth WA 6844
Tel: (08) 6552 1500 Fax: (08) 6552 1555 Freecall: 1800 620 511 (Country only)
E-mail: info@dlg.wa.gov.au Website: www.dlg.wa.gov.au
wa.gov.au

In reviewing the SEARTG Regional Business Plan, I have noted the following key findings:

Service Delivery

- Enhanced community services in key areas of planning, environmental health, road maintenance, building control, ranger services, youth services, green waste and recycling, as well as tailored services to ensure place based amenity is maintained including medical services, childcare facilities, oval upkeep, street cleaning and local tourism.
- Service delivery plans identifying delivery method, resources, frequency, performance measures and asset requirements underpinned by a place based approach.
- Comprehensive service delivery plans developed for 24 business areas aligned to the Strategic Community Plan and Corporate Business Plan.
- Improved organisational efficiencies and planning across areas of human resources, strategic and asset management, emergency management, waste management and information and records management.

Potential Financial Savings of \$1 million

- Potential for annual financial savings totalling \$1 million per annum of which enhanced organisational capacity subsumes \$356,000 leaving an operational cost saving of \$644,483. It is noted that reinvestment to enhance organisational capacity includes:
 - a corporate executive structure underpinning the new organisation providing for CEO delegation and greater strategic planning undertaken by an Executive Management Team;
 - alignment of corporate planning documents to a Strategic Community Plan to support informed decision making;
 - place management to deliver an integrated approach to planning, local decision making and service delivery, responsive to community needs within each town centre;
 - the creation of five specialist positions including a dedicated Human Resources officer to undertake workforce planning; asset management specialist and resources to enhance services to young people in each town;
 - improved systems and reporting processes in areas of knowledge management;
 - efficient use of plant and equipment to provide for expansion of parks and gardens service delivery teams; and
 - delivery of services in-house to provide greater monitoring and management of service standards.

Financial Viability

- Estimated operational savings of \$644,483 inclusive of new service costs and improved levels.
- Potential for operational savings to address the infrastructure backlog.
- A manageable 3% per annum rate increase proposed to achieve rating parity over a four year period.
- Improved services and regulatory operations.

- The combined asset gap will continue to be a challenge, however with the appropriate resourcing and reporting systems in place, there is greater scope to manage the gap into the long term.
- Integrated reporting of assets, service standards, resourcing and workforce planning with a long term financial plan will better inform decision making.

Enhanced Strategic Capacity

- Enhancement of local identity through a place management approach and integrated reporting underpinning each of the 24 service delivery plans.
- Strategic community planning informed by structured community engagement and consultation processes to ensure local input to decision making.
- Greater capacity to address infrastructure backlogs through better planning and financial management.
- Greater focus and planning on workforce planning needs linked to service delivery requirements.
- Key corporate plans linked to a long term financial plan.

Information Technology Infrastructure

I note the considerable work undertaken by the consultants to develop an integrated information, communication and technology platform. Effective communication and information management, now and into the future, is fundamental to this amalgamated structure. Whilst I support the Group's requirement for upgraded IT infrastructure, I am cautious of the scope of the model that has been proposed. I believe that a sustainable and more effective long term framework can be developed in collaboration with the Department's IT working group. Through the Group's case manager, I encourage you to explore these IT options with the IT working group.

RTG Criteria

I note that the SEARTG established guiding principles in developing its Regional Business Plan comprising:

- A ward structure in the proposed local government reflective of existing district boundaries;
- Councillor transition period of up to two elections cycles totalling eight years;
- Each ward of the proposed local government to have at least one place centre;
- The performance of the new local government to be reviewed after an optimum period;
- Progression of a preferred service subsidiary model under the *Local Government Act 1995*.

Having reviewed the SEARTG Business Plan, I believe the Group has achieved these objectives, reflective of the guiding principles integrated within each supporting document and service delivery plan.

Understandably the next steps of the SEARTG are important to ensure consensus from the Shires of Cunderdin, Quairading, Tammin and York to progress a proposal to the Local Government Advisory Board. Caroline Tuthill and Tim Fowler from the Department will be a dedicated resource to the Group to provide the necessary support and information to facilitate this process. Should you have

any questions or comments on the next stage of the SEARTG, I encourage you to seek their assistance.

The documents developed by the SEARTG provide not only a level of detail to support informed decision making, but also a benchmark through the Internal Baseline Capability to measure tangible community outcomes should an amalgamation occur. This will be an important tool into the future to demonstrate to the community and councillors the benefits achieved through more efficient and effective systems of local government as well as ensuing continuous organisational improvement.

I congratulate the Shires of Cunderdin, Quairading, Tammin and York for their leadership and commitment in adopting the recommendation contained in the Regional Business Plan. I look forward to working with the four local governments to achieve a better system of government for your region.

Yours sincerely



Jennifer Mathews
DIRECTOR GENERAL

5 September 2012

WESTDALE **DIRT DRAGS**

2012

EVENT OVERVIEW

Due to the strong interest within the "Off Road" sporting community and continued success of similar events throughout Australia, WILDCARD PROMOTIONS seeks the opportunity to stage WESTDALE DIRT DRAGS 2012.

WESTDALE DIRT DRAGS is a proposed Test & Tune event designed to allow local & interstate competitors, in all age brackets, the opportunity to demonstrate and/or tune their machines within this controlled, purpose built, ¼ mile venue. This venue has been designed to National Standards with state of the art electronic timing equipment and as such is the benchmark in Western Australia for this type of event. The proposal also includes a Burn-Out Competition within the stated area.

The proposed WESTDALE DIRT DRAGS is to be held on a portion of private land located at Lot 83 'Dale' in the Shire of Beverly over the period of 13th of October 2012 between the hours of 9.00am to 7.00pm.

Organizers expect a patronage of around 1500 persons to attend the event.

Public parking and overnight camping areas have been provided.

Cool drinks and Water will be made available during the event.

FIRE RISK

The expected fire risk at the time of the event is considered negligible, due to the good rainfall that the region has received, and the date of the event falls outside the 'Fire Ban' period. The area designated for use within the property boundaries consists of gently undulating pasture with small hills and ridges interspersed with smooth stone outcrops and boulders. There are few trees within the designated area, until it meets the rising eastern boundary which is lined with low scrub and gum.

FIRE PRECAUTIONS

WILDCARD PROMTIONS will designate approximately 6-8 event staff as 'Safety/Fire Marshalls' and they will be provided with two-way radios and have All Terrain Mobility.

Licensed Security Officers and Associated Personnel by Astute Security Services will be on duty throughout the event and all will be designated 'Safety/Fire Marshalls'. They will be equipped with 2-way radios and distinctive clothing and will have attended a briefing prior to the event.

WILDCARD PROMOTIONS will establish a liaison with Emergency Services to enable correct and appropriate response to any critical incident.

Water from the dam and tank system will be utilized by the organiser by means of water pumps and mobile water carts (trucks).

A water tanker & delivery system will be on stand-by at the property in the event that it is required. However, in the likelihood of a major fire situation it is anticipated that an evacuation will be conducted and the incident to be handled by FESA/CFA.

Any bulk fuel brought by competition entrants will be stored in a stand-alone area adjacent to the dirt drag pit area and access will be restricted.

Fire extinguishers will be located in strategic areas on the venue site – especially in areas of structure and high risk.

A site inspection will be conducted in the week preceding the event to re-evaluate any potential fire risk.

Professional & Volunteer St. Johns Ambulance First Aid Personnel will also be on-site to attend to any medical emergencies.

EMERGENCY EVACUATION

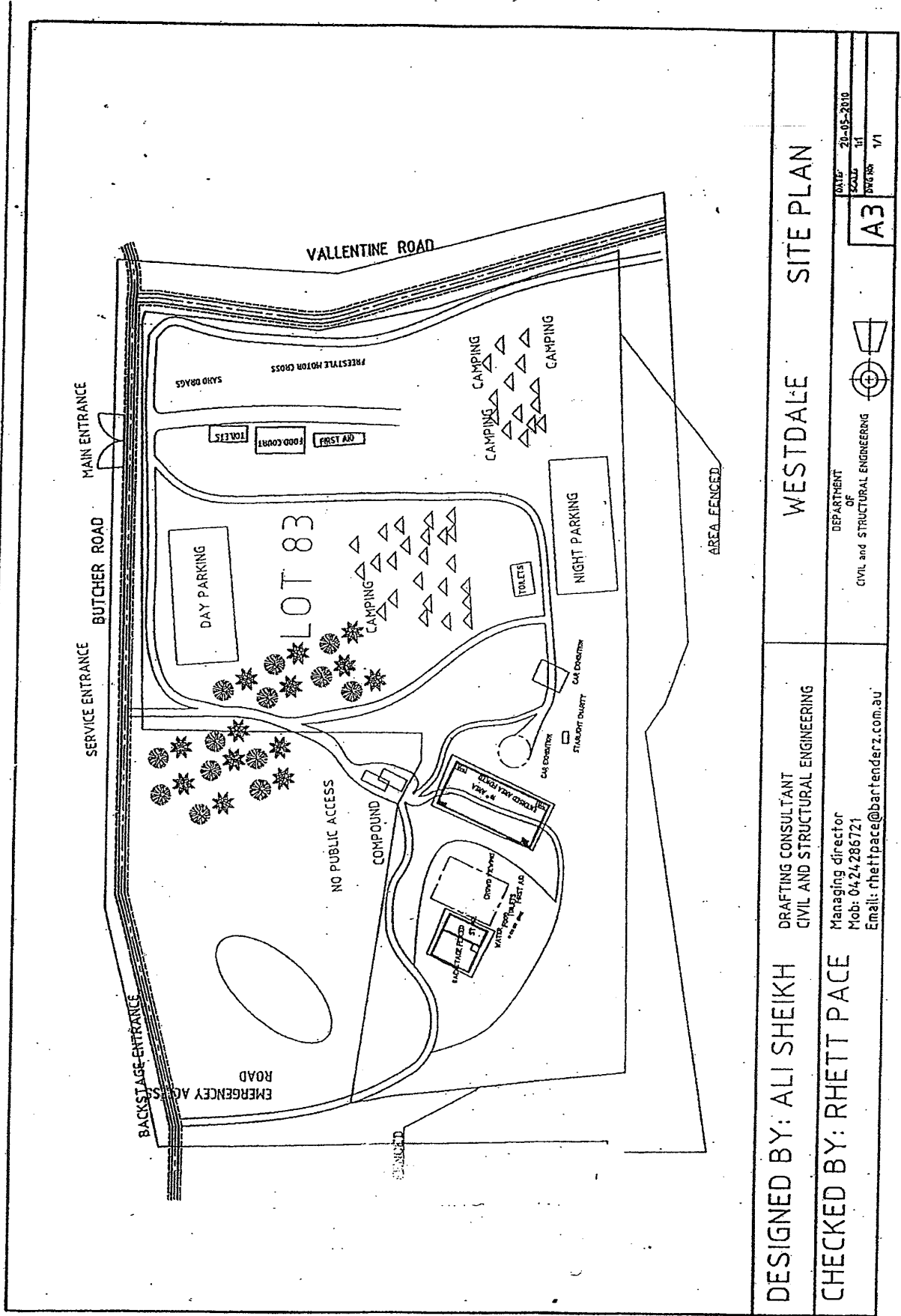
If any situation occurs that is deemed by the organizers to have the potential to threaten the safety of event staff and patrons a general evacuation of the site will be called. This will involve the use of the Public Address System to announce a General Evacuation and Fire Marshalls with loud- hailers to direct persons away from the point of any danger to the designated place of safety. In case of evacuation, the route will be mustered outside the main gate toward Butchers Road (west), as this route should be familiar to all persons who have entered the property – if necessary an alternative extra route may be accessed through the public parking area. Attempts to evacuate vehicles and possessions **WILL NOT BE PERMITTED** until such time that any potential danger has been deemed safe by attending Emergency Services.

The property is bounded by standard wire fencing and certain areas within the event will be fenced off. However these fences will be of low-level, light construction and are not considered a ‘containment’ threat in the case of evacuation.

Last year was considered a great success and all agencies worked well to achieve a safe and enjoyable event that is sure to be repeated.

**Prepared and compiled by ASTUTE SECURITY SERVICES on behalf of
WILDCARD PROMOTIONS (WA)**



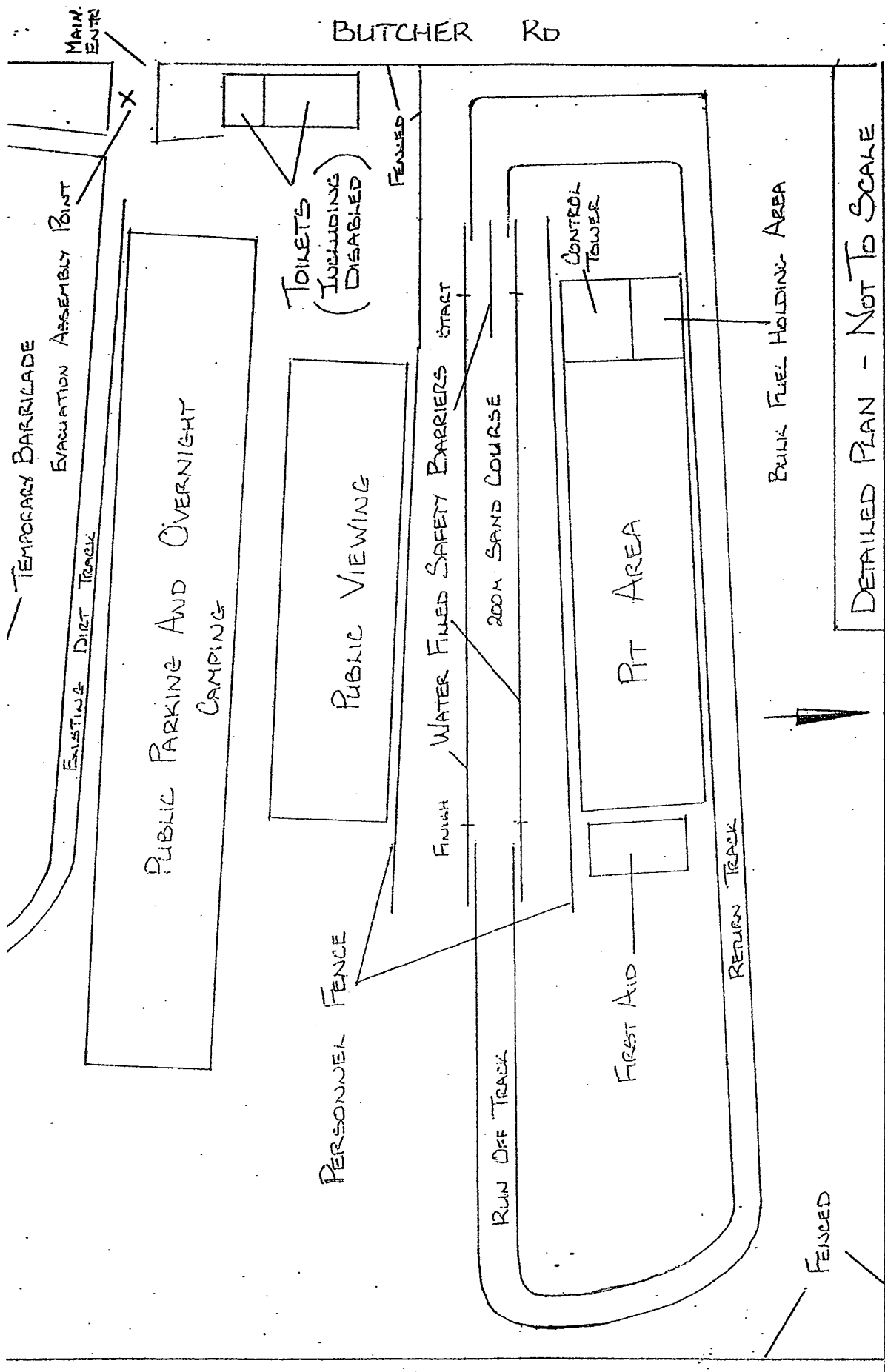


DESIGNED BY: ALI SHEIKH
 DRAFTING CONSULTANT
 CIVIL AND STRUCTURAL ENGINEERING

CHECKED BY: RHETT PACE
 Managing director
 Mob: 04 24 286 721
 Email: rhp@pace@bartenderz.com.au

WESTDALE
 SITE PLAN

DATE: 20-05-2010
 SCALE: 1:1
 DRAWING: 1/1
 DEPARTMENT OF CIVIL AND STRUCTURAL ENGINEERING
 A3



VALLENTINE RD

DETAILED PLAN - NOT TO SCALE

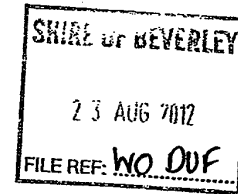
APPENDIX 2



**Government of Western Australia
Public Transport Authority**

Public Transport Authority,
West Parade, Western Australia
PO Box 8125, Perth Business Centre, Western Australia 6849

Your ref :
Our ref : 47/09
Enquiries : Shelley Brindal P 9326 2510 E Shelley.Brindal@pta.wa.gov.au



20 August 2012

Chief Executive Officer
Shire of Beverley
PO Box 20
Beverley WA 6304

Dear Sir

Beverley Lots 19, 20, 21 & 50 Duffield Street

Following a review of land holdings the PTA has discovered Lot 19, 20, 21 and 50 Duffield Road to be surplus to its requirements and in fact Lots 19, 20 and 21 appear to have the constructed alignment of Duffield Street going through them.

These lots are held in Certificate of Title Volume 801 Folio 113 and owned by 'His Majesty King George V' while Lot 50 (51 and 52) is in CT Volume 578 Folio 44 and owned by 'George the Fifth'.

The PTA wishes to retain Lot 51 and 52 however believes the remaining four subject lots should be transferred to the Shire and formally included in Duffield Street as a public road.

If Council agrees with this suggestion please undertake action to comply with Section 56 of Land Administration Act. I will advise State Land Services accordingly when I have received your reply however if you have any questions in the meantime please do not hesitate to contact myself on the above number.

Yours sincerely

Shelley Brindal
Corridor & Heritage Coordinator
INFRASTRUCTURE PLANNING AND LAND SERVICES

y:\land\non corridor\land issues\2012 docs\sb lga beverley lot 50.docx

664
 Applications
 TRANSFER 198 Vol. 536 Fol. 51
 1822
 4058
 24

INDEXED



REGISTER BOOK.
 Vol. 801 Fol. 113

WESTERN AUSTRALIA.

ORIGINAL
Certificate of Title

under "The Transfer of Land Act, 1893" (Sch. 5, 56 Vol., 14.)



Sophie Head (sometimes called *Sophina Head*) of *London, Durrading, Widower*,
*Executrix of the will of *Blanche Head* deceased, (her father, *Samuel* in having announced his right to Probate.*

is now the sole proprietor

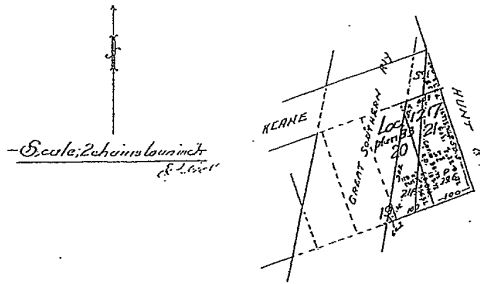
of an estate in fee simple in possession subject to the easements and encumbrances notified hereunder in ALL

pieces of land delineated and coloured *green* on the map hereon,

containing together *one rood twenty one and a half perches*

or thereabouts, being portions of *Known Location 1217*, and being part of each of

Lots 19, 20 and 21 on plan 83.



Twenty ninth day of *April* 1921

Alfred Dawes
 REGISTRAR

Transfer 1443/1921 of *Transferred by endorsement to His Majesty King George V*
 Registered 20th February 1921 at 2.40 P.M.

Alfred Dawes
 REGISTRAR

0841/22*

For encumbrances and other matters affecting the land see back.

LANDGATE COPY OF ORIGINAL NOT TO SCALE Fri Aug 17 16:36:34 2012 JOB 39843893

6285N

Application	38	Vol. 451	Fol. 126
1314	451	35	
Corner	53	29	25
12	12	16	25
		29	25

ORIGINAL



REGISTER BOOK.

Vol. 578 Fol. 47

WESTERN AUSTRALIA.

CT 0578 0044 F

Certificate of Title

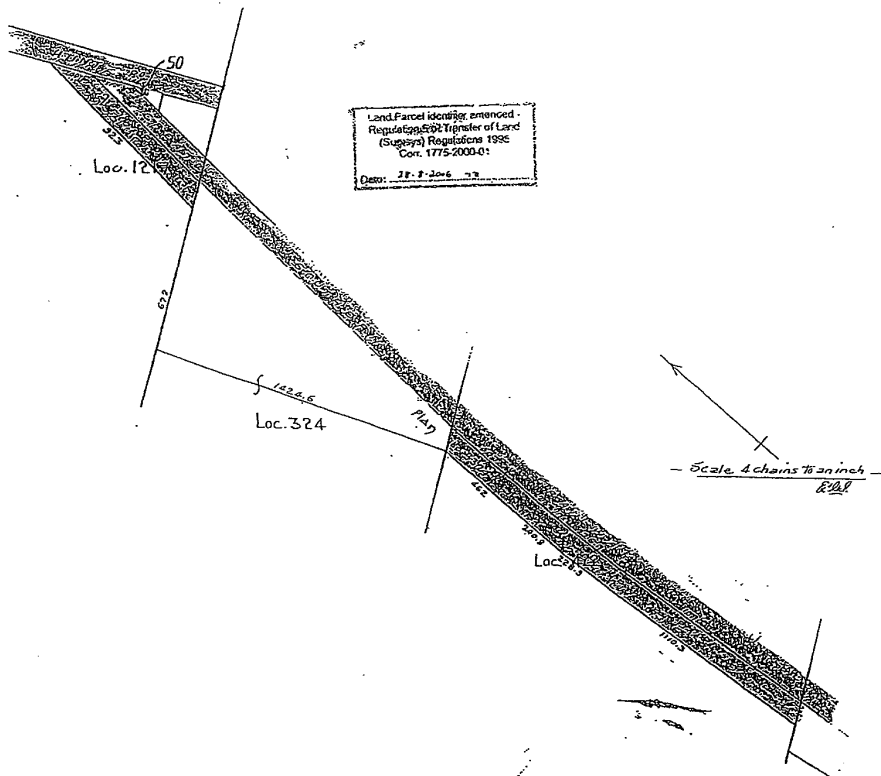


under "The Transfer of Land Act, 1893."
(Sch. 5, 56 V. 14.)

George the Fifth, by the Grace of God of the United Kingdom of Great Britain and Ireland, and of the British Dominions beyond the Seas, King, Defender of the Faith, Emperor of India, is now the sole proprietor.....

of an estate in fee simple in possession subject to the easements and encumbrances notified hereunder in ALL

those piece^s of land delineated and coloured green on the map hereon, containing the aggregate two acres three roods eighteen and four tenths perches or thereabouts, being so much of AVERN Locations 422 and 1217 as is coloured green on Plan 3324 Land being Lots 50, 51 and 52



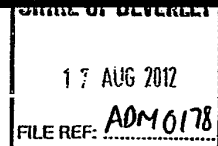
Dated the Eighth day of January, One thousand nine hundred and fourteen

alfred
Registrar of Titles.

For encumbrances and other matters affecting the land see back.

LANDGATE COPY OF ORIGINAL NOT TO SCALE Fri Jul 20 15:18:31 2012 JOB 39639400

Regional Heritage Advisory Service



13 August 2012

Steve Gollan
Chief Executive Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Dear Steve

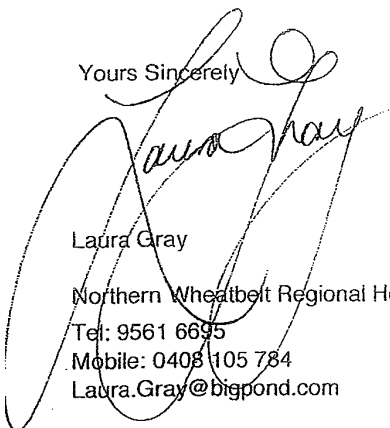
Municipal Inventory of Heritage Places

Proposed heritage place for inclusion

At the request of Mrs Sue Ellis and the State Heritage Office, attached please find a place record submission of a proposed heritage place. It is submitted in anticipation of Council consideration of inclusion in the Municipal Inventory. Such a determination could possibly support a future Homestead subdivision proposal for the subject property.

Happy to discuss further should further clarification be required.

Yours Sincerely



Laura Gray

Northern Wheatbelt Regional Heritage Adviser

Tel: 9561 6695

Mobile: 0408 105 784

Laura.Gray@bigpond.com

Information and advice in this document has been provided by the Regional Heritage Advisor but should not be regarded as the official position of the State Heritage Office in relation to specific development and registration issues, which must still be formally referred for consideration.

**Shire of Beverley
HERITAGE INVENTORY 2012**

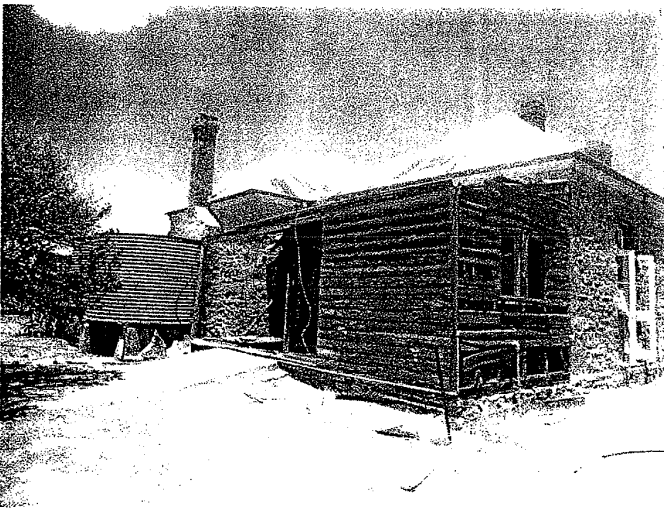


NAME OF PLACE		Norwich Downs	
Other names		Woodlands Estate	
Address			
Suburb/Town		Morbinning	
Reserve No:	Lot No	Diagram	Vol. Fol
CONSTRUCTION DATE			
Original Use		Residence	
Present Use		Vacant residence	
Other Use			
CONSTRUCTION MATERIALS:			
Walls	Face tone		
Roof	Corrugated iron		
Other			
ARCHITECTURAL STYLE:		Federation bungalow	
The single storey face stone residence with hipped corrugated iron roof has a double frontage with protruding gable detail and a return bullnose verandah to the front and side.			
CONDITION Poor-Fair: rusted roof, deteriorated weatherboard enclosure, collapsed verandah structure, roof and floor, weathered window and door frames. Interior rusted ceilings, damaged floors and ceilings.			
INTEGRITY		Moderate degree- retrievable as a residence.	
AUTHENTICITY		High degree	
STATEMENT OF SIGNIFICANCE		Norwich Downs is a representative example of a Federation Bungalow residence built of local stone in a rural context typifying the settlement pattern of the wheatbelt region in the early 1910s and 1920s.	
MANAGEMENT RECOMMENDATION		Category B: 'Heritage List.' TPS: Development Application. Retain & conserve.	
HISTORICAL NOTES		<p>The farm now called Norwich Downs was originally call Woodlands Estate when taken up as virgin land by A.A. Woods in 1903 who came from South Australia as a young man with his friend Mr Fisher, each taking up a one thousand acre block. It was allegedly decided by the toss of a coin, that Mr Fisher would take the land with water whilst Mr Woods would take the land that was a little heavier, carting all his water. A few years later Mr Wood's fiancée Miss Lavina Fisher came from South Australia and their marriage was the first at Bally Bally Hall.</p> <p>The lived in a small house that was added to as the family expanded. When their sons were adolescents, with their father they collected stone and Mr Woods used an axle off some old machinery to break the rock into usable size. A Stonemason was employed to build the house, which was a replica of his old home (the Wood family's own town in South Australia called Wood Town). In 1916 World War One interrupted construction of the stone house until 1922.</p> <p>There was a large orchard on the southside of the house. Mrs Woods planted peppercorn trees along both sides of the driveway. The farm had two teams of draught horses for the cropping and heavy work along with hacks etc. Mr Woods also bred racehorses to race and in tough times sell some. Mr Woods loved to work in his bough hut blacksmith shed at the end of the machinery shed. In later years Mr Wood was involved in local affairs and enjoyed his horse racing. At 72, when he was killed in a car accident, the farm was 1750 acres with a fine wool flock of 600 head. After the Woods, the Murphetts, and then the Trevor Mc Lean family have been owners.</p>	
LISTINGS			
SUPPORTING INFORMATION/BIBLIOGRAPHY			

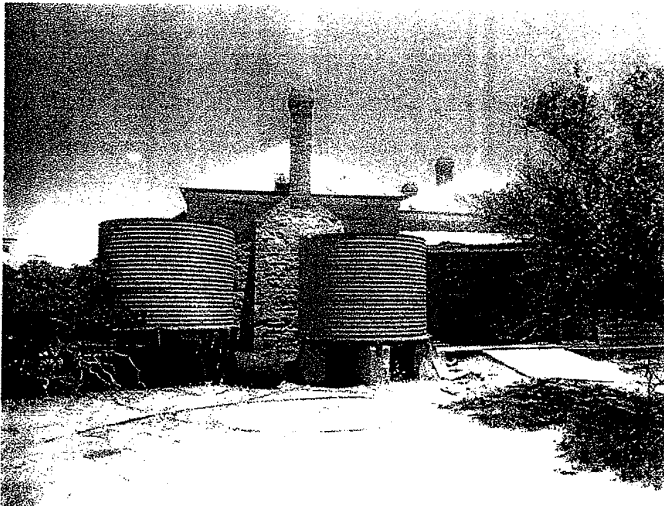
Shire of Beverley
HERITAGE INVENTORY 2012



Side view



Rear corner view



Rear elevation

Shire of Beverley
HERITAGE INVENTORY 2012

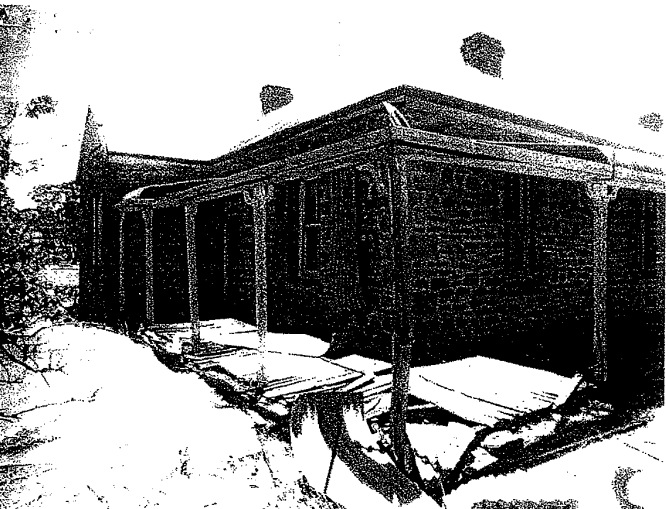
NORWICH DOWNS



Countryroad scape

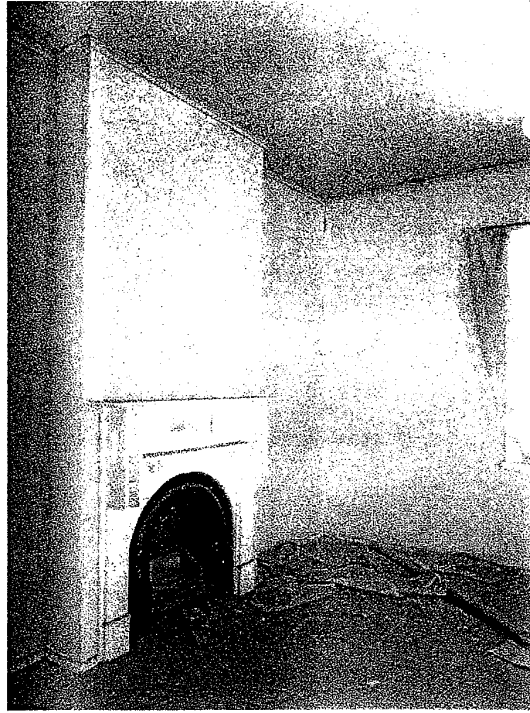


Front view



Front corner verandah

Shire of Beverley
HERITAGE INVENTORY 2012



Interior: front door & central entry corridor; front room



Interior: dining room(off kitchen); kitchen.

SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq		02/08/2012	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 01 AUG 12	0.00	0.00
Liability Chq		02/08/2012	AGEST - AUST GVT EMP SUPER TRUST	SUPER CONTRIB: FE 01 AUG 12	0.00	0.00
Liability Chq		02/08/2012	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 01 AUG 12	0.00	0.00
Liability Chq		02/08/2012	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 01 AUG 12	0.00	0.00
Liability Chq		02/08/2012	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 02 AUG 12	0.00	0.00
Liability Chq		02/08/2012	CSRF - CATHOLIC SUPER & RETIREMENT F	SUPER CONTRIB: FE 01 AUG 12	0.00	0.00
Liability Chq		02/08/2012	DOMINION SUPERANNUATION MASTER	SUPER CONTRIB: FE 01 AUG 12	0.00	0.00
Liability Chq		02/08/2012	SHIRE OF BEVERLEY	2012-08 AUG SAL DEDUCTIONS (01 AUG): RATES	0.00	0.00
Liability Chq		02/08/2012	SUPERWRAP - PERSONAL SUPER PLAN	FE 01 AUG 12: GOLLAN Stephen	0.00	0.00
Liability Chq		02/08/2012	WALGSP - SUPER	SUPER CONTRIB: FE 01 AUG 12	0.00	0.00
EFT Pymt		06/08/2012	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 01 AUG 12	-64.21	
EFT Pymt		06/08/2012	AGEST - AUST GVT EMP SUPER TRUST	SUPER CONTRIB: FE 01 AUG 12	-189.00	
EFT Pymt		06/08/2012	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 01 AUG 12	-164.75	
EFT Pymt		06/08/2012	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 01 AUG 12	-270.03	
EFT Pymt		06/08/2012	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 01 AUG 12	-77.77	
EFT Pymt		06/08/2012	CSRF - CATHOLIC SUPER & RETIREMENT F	SUPER CONTRIB: FE 01 AUG 12	-107.37	
EFT Pymt		06/08/2012	DOMINION SUPERANNUATION MASTER	SUPER CONTRIB: FE 01 AUG 12	-79.82	
EFT Pymt		06/08/2012	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 01 AUG 12	-692.32	
EFT Pymt		06/08/2012	WALGSP - SUPER	SUPER CONTRIB: FE 01 AUG 12	-5,556.00	
EFT Pymt		06/08/2012	WILSON Dorothy	2012-08 AUG BLARNEY ISSUES	-250.00	-7,451.27
EFT Pymt		07/08/2012	YORK GLAZING SERVICE (FITZGERALD)	REC GRD: AMENITIES BUILD WINDOW REPAIR	-462.50	-462.50

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CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2012

				DETAILS		TOTALS	
TYPE	NUM	DATE	PAYEE		AMT PAID	TOTALS	
EFT Pymt		10/08/2012	FILTERS PLUS	VARIOUS PLANT: PARTS	-228.14	-228.14	
Liability Chq		16/08/2012	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 15 AUG 12	0.00	0.00	
Liability Chq		16/08/2012	AGEST - AUST GVT EMP SUPER TRUST	SUPER CONTRIB: FE 15 AUG 12	0.00	0.00	
Liability Chq		16/08/2012	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 15 AUG 12	0.00	0.00	
Liability Chq		16/08/2012	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 15 AUG 12	0.00	0.00	
Liability Chq		16/08/2012	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 15 AUG 12	0.00	0.00	
Liability Chq		16/08/2012	CSRF - CATHOLIC SUPER & RETIREMENT F	SUPER CONTRIB: FE 15 AUG 12	0.00	0.00	
Liability Chq		16/08/2012	DOMINION SUPERANNUATION MASTER	SUPER CONTRIB: FE 15 AUG 12	0.00	0.00	
Liability Chq		16/08/2012	SHIRE OF BEVERLEY	2012-08 AUG SAL DEDUCTIONS (15 AUG): RATES	0.00	0.00	
Liability Chq		16/08/2012	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 15 AUG 12	0.00	0.00	
Liability Chq		16/08/2012	WALGSP - SUPER	SUPER CONTRIB: FE 15 AUG 12	0.00	0.00	
EFT Pymt		16/08/2012	A & B CANVAS AUSTRALIA	ASSET 8684 5.3m2 MARQUEE	-4,125.00		
EFT Pymt		16/08/2012	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 15 AUG 12	-80.27		
EFT Pymt		16/08/2012	AG IMPLEMENTS NORTHAM/MERREDIN	BE038 (LDR06): PARTS	-424.54		
EFT Pymt		16/08/2012	AGEST - AUST GVT EMP SUPER TRUST	SUPER CONTRIB: FE 15 AUG 12	-189.00		
EFT Pymt		16/08/2012	ALLIANCE FIRE PROTECTION	BI ANNUAL FIRE EXTINGUISHER MAINTENANCE	-2,597.10		
EFT Pymt		16/08/2012	ARROW BRONZE	PLAQUE for the LATE FRED GARWOOD	-193.98		
EFT Pymt		16/08/2012	AUST POST	JUL 2012 POSTAGE	-1,329.07		
EFT Pymt		16/08/2012	AVON TRADING	JUL 2012 HARDWARE SUPPLIES	-1,360.59		
EFT Pymt		16/08/2012	AVON WASTE	2492 BIN COLLECTS ME 10 AUG 12 - @ \$1.69 per BIN, GST INC & RECYCLING BINS	-4,491.96		
EFT Pymt		16/08/2012	AVONDALE FARM PROJECT ASSOCIATION	AVONDALE: HERITAGE INTERPRETATION COMPENDIUM	-1,395.80		

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		16/08/2012	BDH - BEV DOME HIRE	10,025 L DIESEL	-13,333.25	
EFT Pymt		16/08/2012	BEV AG SOCIETY	2012 BEV AGRICULTURAL SHOW & TROHPY SPONSORSHIP	-1,600.00	
EFT Pymt		16/08/2012	BEV CRC (TELECENTRE)	BLARNEY COMPILATION: JUL-AUG 12 & COLOUR COPYING	-2,071.00	
EFT Pymt		16/08/2012	BEV FARM SERVICES	NOXIOUS WEEDS - TOWN & RURAL: CHEMICALS	-2,158.64	
EFT Pymt		16/08/2012	BEV GAS & PLUMBING	EXHIB SHED, CPARK & BALKULING RD STANDPIPE: REPAIRS	-755.54	
EFT Pymt		16/08/2012	BEV IGA	JUL 2012 PURCHASES	-265.98	
EFT Pymt		16/08/2012	BEV NEWS - Barry & Pauline	JUL 2012 ACCOUNT	-49.34	
EFT Pymt		16/08/2012	BEV STEEL FABRICATION	BE030 (BH02): PARTS	-368.94	
EFT Pymt		16/08/2012	BLECHY'S TYRE & BATTERY	JUN & JUL 12 TYRE MAINTENANCE	-6,454.00	
EFT Pymt		16/08/2012	BOC LIMITED	JUL 2012: CYLINDER RENTAL	-64.29	
EFT Pymt		16/08/2012	BORAL CONSTRUCTION MATERIALS	2T PATCHING ASPHALT	-990.00	
EFT Pymt		16/08/2012	BROUN Jennifer	YOUTH GROUP: ART CLASSES	-500.00	
EFT Pymt		16/08/2012	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 15 AUG 12	-164.75	
EFT Pymt		16/08/2012	BUNNINGS BUILDING SUPPLIES P/L	HARDWARE SUPPLIES	-777.35	
EFT Pymt		16/08/2012	CANNON HYGIENE	2012/2013 SANITARY BIN SERVICE FEE	-1,453.33	
EFT Pymt		16/08/2012	CDA - ANGELFISH HOLDING P/L	DR'S SURGERY: FRIDGE & BEV CRC: AIR CON	-1,085.30	
EFT Pymt		16/08/2012	CEMETERIES & CREMATORIA ASSOC WA	ANNUAL MEMBERSHIP	-100.00	
EFT Pymt		16/08/2012	CENTRAL COUNTRY ZONE WALGA	12/13 ANNUAL SUBSCRIPTION	-3,520.00	
EFT Pymt		16/08/2012	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 15 AUG 12	-270.03	
EFT Pymt		16/08/2012	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 15 AUG 12	-77.77	
EFT Pymt		16/08/2012	COOTE MOTORS	VARIOUS: PARTS	-561.45	

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CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		16/08/2012	COUNTRY COPIERS NORTHAM	READING: 11 - 31 JUL 12	-821.50	
EFT Pymt		16/08/2012	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 18 JUL - 02 AUG 12	-144.79	
EFT Pymt		16/08/2012	COVS PARTS	SUNDRY PLANT (SPLO3): LP GAS/OXY CONVERSION KIT	-341.00	
EFT Pymt		16/08/2012	CSRF - CATHOLIC SUPER & RETIREMENT F SUPER CONTRIB: FE 15 AUG 12		-109.01	
EFT Pymt		16/08/2012	DAVID GRAY & CO PTY LIMITED	REC GROUND: 30 x 240L WHEELIE BINS	-1,175.40	
EFT Pymt		16/08/2012	DCA - DOMINIC CARBONE & ASSOC	JUN 12 FINANCIALS, AUDIT, 12/13 BUDGET & TENDERS	-4,455.00	
EFT Pymt		16/08/2012	DOMINION SUPERANNUATION MASTER - SUPER CONTRIB: FE 15 AUG 12		-77.77	
EFT Pymt		16/08/2012	DPT REG DEV & LANDS	RES AVON LOC 28804 - LEASE K227739 to 31 DEC 12	-2,530.00	
EFT Pymt		16/08/2012	EDGE PLANNING & PROPERTY	LOCAL PLAN STRATEGY: PROFESSIONAL FEES - JUL 12	-481.25	
EFT Pymt		16/08/2012	ELECTRICAL DISTRIBUTORS OF WA P/L	VARIOUS ELECTRICAL PARTS	-262.21	
EFT Pymt		16/08/2012	FERRIS Glenda	SPECIAL COUNCIL MEET: 30 JUL 12 (TENDERS & BUDGET)	-180.00	
EFT Pymt		16/08/2012	HAINES NORTON	JUN 12 BAS - PREP & RECONCILIATION	-467.50	
EFT Pymt		16/08/2012	HENDRY GROUP	REC GRD REDEVELOP: DESIGN CERTIFICATE	-1,993.20	
EFT Pymt		16/08/2012	HITACHI CONSTRUCTION MACHINERY (A)VARIOUS: PARTS		-7,931.05	
EFT Pymt		16/08/2012	IFAP	12/13 ANNUAL MEMBERSHIP	-396.00	
EFT Pymt		16/08/2012	IN2BALANCE	12/13 SUPPORT: RBO, FIXED ASSETS, GEN LEDGER, ASP HOST FEE	-20,020.00	
EFT Pymt		16/08/2012	JAS Richard	VARIOUS: PARTS	-762.90	
EFT Pymt		16/08/2012	LANDGATE (VGO)	VALUATION FEES: 16 JUN - 03 JUL 12	-220.80	
EFT Pymt		16/08/2012	LGIS INSURANCE BROKING	12/13 INSURANCE: VEH, B/FIRE, MARINE CARGO, PERS ACC, OFFICERS LIABILITY, SAL CONT, STAT & BUS P...	-54,654.03	
EFT Pymt		16/08/2012	LGIS LIABILITY	12/13 PUBLIC LIABILITY INSURANCE - 1 of 2 INSTAL	-12,880.05	
EFT Pymt		16/08/2012	LGIS WORKCARE	12/13 WORKERS COMP INSURANCE - 1 of 2 INSTAL	-25,634.76	

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CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		16/08/2012	LGISWA	12/13 FIDELITY INSURANCE	-586.27	
EFT Pymt		16/08/2012	LGMA	12/13 CORPO MSHIP & ANNUAL SCHOLARSHIP CONTRIB	-1,598.00	
EFT Pymt		16/08/2012	LHC HYDRAULICS	REC GROUNDS: CLAIM 3 - HYDRAULICS DESIGN & DOCUMENTATION: ISSUE FOR CONSTRUCTION	-2,585.00	
EFT Pymt		16/08/2012	LOCAL HEALTH AUTH ANALYTICAL COMM	2012/13 SUBSCRIPTION	-481.08	
EFT Pymt		16/08/2012	MAJOR MOTORS PTY LTD	BE016 (TRK10): SERVICE	-2,198.10	
EFT Pymt		16/08/2012	MEDELECT	MEDICAL CENTRE: REPAIR ECG MACHINE	-594.00	
EFT Pymt		16/08/2012	MSA CONSTRUCTION	2012-06 JUN, 2012-07 JUL RELIEF "BUILDING INSPECTOR"	-5,742.00	
EFT Pymt		16/08/2012	ORICA/SPECTRUM	2012-07 JUL CHLORINE CYLINDER RENTAL (ORICA)	-77.75	
EFT Pymt		16/08/2012	PARMELIA HILTON PERTH	LOC GOV WEEK 01-03 AUG 12: CRS RIDGWAY, PEPPER, WHITE; CEO STEPHEN GOLLAN	-2,923.50	
EFT Pymt		16/08/2012	QUICK CORP AUST	JUL 12 STATIONERY ORDER	-1,131.41	
EFT Pymt		16/08/2012	RADIOWEST BROADCASTERS P/L	2012-06 JUN & 2012-07 JUL: INTERVIEW "AROUND THE TOWN"	-110.00	
EFT Pymt		16/08/2012	SHACKS HOLDEN	BE1 (SDN23): 30,000km SERVICE	-355.90	
EFT Pymt		16/08/2012	SHIRE OF BROOKTON	2012-07 JUL TOWN PLANNING SCHEME	-5,669.36	
EFT Pymt		16/08/2012	SNAP OSBORNE PARK	3,000 RATE NOTICES, 12/13 TIP PASSES (1,500)	-1,277.99	
EFT Pymt		16/08/2012	STATE LAW PUBLISHER	ADVERTISING: TPS 2 AMENDMENT #18	-409.36	
EFT Pymt		16/08/2012	STRATCO	23 BARNSLEY ST: FENCING	-184.16	
EFT Pymt		16/08/2012	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 15 AUG 12	-692.32	
EFT Pymt		16/08/2012	SYDNEY'S CHRISTMAS BARN	CHRISTMAS DECORATIONS	-2,412.50	
EFT Pymt		16/08/2012	WALGA - WA LOCAL GOVERNMENT ASSO	12/13 SUBSCRIPTIONS, ADVERT-TPS2-A18, LOC GOVT WEEK	-31,218.60	
EFT Pymt		16/08/2012	WALGSP - SUPER	SUPER CONTRIB: FE 15 AUG 12	-4,643.53	-253,137.32
Direct Debit		17/08/2012	3 MESSAGING	3 MESSAGING: 2012-07 JUL: 0 TXT MSGS	-82.50	-82.50

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SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		17/08/2012	DAVID GRAY & CO PTY LIMITED	REC GROUND: 30 x 240L WHEELIE BINS	-600.00	-600.00
EFT Pymt		22/08/2012	LGRCEU	2012-07 JUL UNION FEES	-69.60	
EFT Pymt		22/08/2012	TRACKSPARES	VARIOUS: CUTTING BLADES	-3,099.14	-3,168.74
Liability Chq		30/08/2012	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 29 AUG 12	0.00	0.00
Liability Chq		30/08/2012	AGEST - AUST GVT EMP SUPER TRUST	SUPER CONTRIB: FE 29 AUG 12	0.00	0.00
Liability Chq		30/08/2012	ATO - AUSTRALIAN TAX OFFICE	2012-08 AUG PAYG TAX	0.00	0.00
Liability Chq		30/08/2012	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 29 AUG 12	0.00	0.00
Liability Chq		30/08/2012	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 29 AUG 12	0.00	0.00
Liability Chq		30/08/2012	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 29 AUG 12	0.00	0.00
Liability Chq		30/08/2012	CSRF - CATHOLIC SUPER & RETIREMENT F	SUPER CONTRIB: FE 29 AUG 12	0.00	0.00
Liability Chq		30/08/2012	DOMINION SUPERANNUATION MASTER	SUPER CONTRIB: FE 29 AUG 12	0.00	0.00
Liability Chq		30/08/2012	LGRCEU	2012-08 AUG UNION FEES	0.00	0.00
Liability Chq		30/08/2012	SHIRE OF BEVERLEY	2012-08 AUG SAL DEDUCTIONS (29 AUG): RATES	0.00	0.00
Liability Chq		30/08/2012	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 29 AUG 12	0.00	0.00
Liability Chq		30/08/2012	WALGSP - SUPER	SUPER CONTRIB: FE 29 AUG 12	0.00	0.00
Direct Debit		31/08/2012	CBA - MERCHANT BANKING	JUL 2012 TRANSACTION FEES	-64.19	-64.19
Direct Debit		31/08/2012	CBA - MERCHANT BANKING	JUL 2012 ACCESS FEE	-30.95	-30.95
Direct Debit		31/08/2012	DPI - LICENSING SERVICES	JUL/AUG 12 LICENSING PAYMENTS	-59,062.55	-59,062.55
Direct Debit		31/08/2012	WESTNET PTY LTD	AUG 2012 INTERNET ACCESS	-66.00	-66.00
Cheque #	990	06/08/2012	SYNERGY	L78 WATERHATCH RD, COUNCIL DAM: 10 MAR 12 TO 17 JUL 12	-307.35	-307.35
Cheque #	991	16/08/2012	ACMA - AUST COMM & MEDIA AUTH	LAND MOBILE APPART LIC - BEAMING HILL, SHEAHANS ROAD	-100.00	-100.00

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SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	992	16/08/2012	ORIGIN ENERGY	5 WRIGHT ST: 2012/13 GAS CYLINDER RENTAL	-29.00	-29.00
Cheque #	993	16/08/2012	TELSTRA	2012-08 AUG TELEPHONE ACCOUNTS	-1,069.33	-1,069.33
Cheque #	994	22/08/2012	ATO - AUSTRALIAN TAX OFFICE	2012-07 JUL BAS RETURN	-3,607.00	-3,607.00
Cheque #	995	22/08/2012	TELSTRA	RENTAL to 27 AUG 12, CALLS to 27 JUL 12	-237.48	-237.48
Gen Jrl	2217	13/08/2012		JUL 12 # - CREDIT CARD	-158.95	-158.95
PAYMENTS RAISED IN CURRENT MONTH					-329,863.27	-329,863.27

WAGES & SALARIES

EFT Pymt	2/08/2012	WAGES & SALARIES	FE - 01 AUG 2012	-50,712.74
EFT Pymt	16/08/2012	WAGES & SALARIES	FE - 15 AUG 2012	-46,084.01
EFT Pymt	30/08/2012	WAGES & SALARIES	FE - 29 AUG 2012	-46,668.27
WAGES & SALARIES				-143,465.02

TRANSFERS to TRUST

TRANSFERS to TRUST	0.00	0.00
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UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT

UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT	0.00	0.00
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CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
PAYMENTS PRESENTED IN CURRENT BANK # RELATING TO PRIOR MONTHS' TRANSACTIONS						
Cheque #	981	17/07/2012	BELKNER Richard	REFUND CR BALANCE & PLANNING FEE INCORRECTLY CHARGED	-272.20	
Cheque #	986	25/07/2012	CTF (nee BCITF)	11/12 BCITF: NOV 11 - JUN 12 RTN (9 APPLICATIONS)	-2,881.98	
Cheque #	987	25/07/2012	DPT HEALTH	POISONS PERMIT TO PURCHASE CHLORINE GAS	-200.00	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING TO PRIOR MONTHS' TRANSACTIONS					-3,354.18	-3,354.18

OTHER AMENDMENTS/GENERAL JOURNALS

Tfr		14/08/2012	Building Reserve	ADJ for INCORRECT TFR re ILU EXPENDITURE for YEAR END FIGURES	-83,295.00	
OTHER AMENDMENTS/GENERAL JOURNALS					-83,295.00	-83,295.00

INVESTMENTS

INVESTMENTS	0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT		-559,977.47

CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT

Bill Pmt -CCard	2/07/2012	BEACON LIGHTING	58 JOHN ST: FLURO TUBE	-39.95
Bill Pmt -CCard	5/07/2012	ECONOMIC DEV AUST LTD	CONFERENCE: EDA WA THE BOTTOM LINE IN THE BIG PICTURE	-50.00
Bill Pmt -CCard	10/07/2012	BP HALLS HEAD	BE1 (SDN23): 15:28L ULP	-20.00
Bill Pmt -CCard	19/07/2012	SWIFT APPLIANCE SE PERTH	ADMIN BUILD: VACUUM REPAIRS	-35.00
Bill Pmt -CCard	26/07/2012	SHIRE OF BEVERLEY	CHANGE OF PLATE: BE1 to 1DVD208	-24.00
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT				-158.95

SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2012

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
				PAYMENTS RAISED IN CURRENT MONTH	0.00	0.00
PAYMENTS UNPRESENTED IN CURRENT BANK #						
				PAYMENTS UNPRESENTED IN CURRENT BANK #	0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING TO PRIOR MONTHS' TRANSACTIONS						
Cheque #	1438	16/05/2012	OWENS Sarah	REFUND-GYM KEY BOND	-30.00	
				PAYMENTS PRESENTED IN CURRENT BANK # RELATING TO PRIOR MONTHS' TRANSACTIONS	-30.00	-30.00
OTHER AMENDMENTS/GENERAL JOURNALS						
				OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
TOTAL EXPENDITURE for TRUST ACCOUNT					<u>0.00</u>	<u>-30.00</u>

TOTAL EXPENDITURE as reconciled to the AUGUST 2012 BANK STATEMENTS

Municipal Account Expenditure	-559,977.47
Trust Account Expenditure	-30.00
TOTAL EXPENDITURE for AUGUST 2012	<u>-560,007.47</u>



**GOVERNMENT OF
WESTERN AUSTRALIA**

Country Local Government Fund Review: Government Response

Background

On 28 June 2011 the Minister for Regional Development referred a review of the Country Local Government Fund (CLGF) to the Western Australian Regional Development Trust (Trust).

The Western Australian Government welcomes the report handed down by the Trust in January 2012 and commends the Trust for this work

The Trust, chaired by Andrew Murray, undertook a comprehensive examination of the CLGF through written submissions, consultation with key stakeholders and other relevant research. As a result, the Trust prepared a detailed report making recommendations against the Terms of Reference, which is acknowledged and supported by the Government.

Cabinet noted the report, entitled *Review of the Royalties for Regions Country Local Government Fund (Review)*, on 2 April 2012 and on 20 August 2012 endorsed this Government response.

The Minister for Regional Development released the Review on 10 April 2012, inviting public comment on the findings and recommendations made in the Review. A strong response was received from the country local government (CLG) sector and other stakeholders.

In summary, the feedback indicated:

- General acceptance of the recommendations made
- Suggestions for CLGF to fund non-economic based projects along with economic development projects (Recommendation 2.2)
- Suggestions that the funding methodology should not be based on population alone
- Conditional acceptance of the funding methodology depending on the criteria to be included
- Support for the analysis of CLG infrastructure assets to gauge a baseline for the infrastructure backlog (Recommendation 7)
- Desire for the inclusion of the Local Government Managers Association (LGMA) WA as a stakeholder for liaison on capacity building activities

The messages provided as part of the public comment have been considered and are reflected in this Government response to the Review.

It is vital that public money is spent strategically with specific outcomes attached and the Government believes these recommendations will support this. Above all, Royalties for Regions expenditure must be consistent with the legislation which governs it.

This is not to take away from the benefits already seen in regional communities through local governments' investment of their CLGF grants or the important role local governments play in regional development to ensure community prosperity and well-being. The Government believes that further investment in CLG capacity, in addition to outcomes-based assessment of

CLGF grants, will ensure optimal infrastructure investment decisions and outcomes.

The Government partially accepts the Trust's recommendations on changes to the CLGF. As part of implementing these changes, the Department of Regional Development and Lands (RDL) will review other state and territories' local government infrastructure backlog policies and schemes to determine whether these initiatives could assist in delivering the outcomes the Trust has recommended.

While partially accepting the recommendations, the Government has determined different timeframes for their adoption from those recommended by the Trust. This is due to the complexity of tasks required under each of the recommendations and the anticipated timeframes required for their satisfactory completion.

Accordingly, the Government has endorsed a proposal from the RDL to defer the implementation and associated deadlines by a full year, meaning the changes to the CLGF will not occur until the 2014-15 funding round. The current CLGF administration method will remain in place until such time, with the split continuing at the current determination of 50/50 between individual and regional grouping allocations.

The Trust has endorsed this extension.

Response to Recommendations

Recommendation 1

The Trust recommends that RDL provides both the Minister [for Regional Development; Lands] and the Trust with a detailed report of progress made with respect to the recommendations of the CLGF review by 31 December 2012, and with a further update by 31 July 2013.

Response: The Government supports this recommendation with progress reports continued until the recommendations are implemented.

Recommendation 2

The Trust recommends that the Minister accept that:

1. *The purpose of the CLGF* is to satisfy the intent of sections 4 and 9(1)(a) of the Act [*Royalties for Regions Act 2009*], principally by addressing the infrastructure requirements of country local government either through individual CLGs [country local governments] or contiguous groups of CLGs;
2. That being said, CLGF spending on infrastructure that address other section 9(1) requirements by providing services, or that develops and broadens the economic base, or that creates jobs or improves career opportunities, is to be preferred over infrastructure spending that does not; and
3. *To enable the purpose of the CLGF to be realised* it is necessary to also invest in CLG capacity-building, both physical capacity and human capacity and CLG capability, provided that investment will assist in producing optimal future CLG infrastructure investment decisions, and help improve the overall financial viability of CLGs, particularly through improved asset management.

Response: The Government supports this recommendation and agrees with the evidence presented in the report. It is essential that any Royalties for Regions funding structure established prior to the Act be re-structured to meet the Act's requirements.

The evidence presented in the report highlights the continued need for capacity building and support within the local government sector. The Department of Local Government (DLG) has taken significant steps towards ensuring improved planning of local governments, through the Integrated Planning Framework (IPF). The Government agrees however that CLGF still has a role to play as local government capacity is directly related to strategic investment decisions, strong governance structures and responsible asset management.

Recommendation 3

The Trust recommends that the Minister:

1. Continue the CLGF at least at the current level of budget allocation;
2. Build into his considerations that while it is vital to focus on strategic outcomes, there is still a need to continue to address relevant smaller local infrastructure requirements that are valued by CLGF communities;
3. Taking into account the evidence to the Review and the Trust's findings, consider increasing the CLGF budget allocation; and
4. Appropriate CLGF funds for allocation to categories of individual CLGs and Groups of CLGs selected and appropriated against defined criteria.

Response: The Government supports this recommendation and agrees that it is important strategic outcomes are achieved through CLGF investment.

However Royalties for Regions is subject to forecast royalty income and consequently the amount available for the four specific funds under Royalties for Regions are determined by this. The value of the Australian dollar along with other world financial events significantly influence the royalties received – as highlighted by the 2009 Global Financial Crisis. Therefore, while the Government agrees that, where possible, the current CLGF quantum remain, there may be circumstances in which this cannot be achieved.

Recommendation 4

The Trust recommends that no material change in CLGF allocation systems (unless generally welcomed by the sector) occurs earlier than 1 July 2013, to allow present CLG budgets plans and projects to be realised.

Response: The Government supports this recommendation, noting that the deferred implementation of the recommendations will ensure no material changes occur before this date.

Recommendation 5

The Trust recommends that by no later than 31 December 2012 in order to be operational by 1 July 2013, in consultation with the CLG sector and taking into account evidence to this Review and the findings of the Trust, RDL settle revised guidelines for both individual CLGs and Groups of CLGs, making clear the purpose and priorities of the CLGF, what will be funded, the outcomes that are sought and the conditions that apply.

Response: The Government conditionally supports this recommendation.

Based on the evidence presented, the Government agrees that an earlier release of the funding guidelines, prior to the financial year to which they relate, is essential to ensure improved project planning and more efficient expenditure. Given the intertwined nature of all the Trust's recommendations, it would be impractical for the initial guidelines attached to the new funding arrangement to be settled by the required timeframes.

Therefore, the Government supports this recommendation on the basis that RDL will produce the guidelines prior to the financial year in which they relate.

Recommendation 6

The Trust recommends that, by no later than 31 December 2012 in order to be operational by 1 July 2013, and taking into account evidence to this Review and the findings of the Trust, RDL after consultation with DLG and WALGA [Western Australia Local Government Association], review the basis on which CLGF funding will be provided for the amalgamation of selected CLGs, to improve the likelihood of amalgamation occurring.

Response: The Government supports this recommendation, with the deadlines deferred a year to be effective from 2014-15.

It is agreed that amalgamations are an expensive exercise and that, without support, the expense may be a barrier to undertaking amalgamation. Therefore CLGF will continue to support structural reform policy.

The evidence presented that indicates that local governments may be deciding against amalgamations due to a perceived loss of CLGF funding is also of concern. Therefore the Government welcomes a review into this matter. RDL will seek evidence and advice from appropriate stakeholders within the sector, such as DLG, WALGA and LGMA (WA) on outcomes achieved from current funding; analysis of the effectiveness of current funding mechanisms; and possible improvements.

Recommendation 7

The Trust recommends that:

1. RDL analyse all FCWPs [forward capital works plans] by 31 December 2012 in order to be operational by 1 July 2013, to ascertain the actual infrastructure status, needs and priorities of each CLG on an asset class basis to help determine CLGF desired outcomes by categories of CLGs; and
2. That RDL develop and publish improved data on the infrastructure backlog in the CLG sector.

Response: The Government supports this recommendation, with the deadlines deferred a year to be effective from 2014-15.

A more defined view of the current infrastructure backlog specific to the CLG sector will allow the program to become more accountable against its desired outcomes and improve transparency. It is noted that analysis of the FCWPs alone will not adequately address the required tasks under this recommendation. Additionally, the introduction of IPF requirements for local governments to prepare Asset Management Plans (AMPs) and a Corporate Business Plan (CBP) will assist in the required analysis for this task. As part of Recommendation 25 a transition away from FCWPs may occur.

RDL will consider any other relevant material when undertaking this task to ensure a comprehensive analysis.

Recommendation 8

The Trust recommends that RDL in conjunction with RDCo [Regional Development Council] the RDCs [Regional Development Commissions] and the CLG sector, develop methods for improving CLG leveraging ability.

Response: The Government supports this recommendation.

Recommendation 9

The Trust recommends:

1. That the CLGF continue to have an individual CLG component and a Groups CLG sub-regional and regional component; and
2. Recommends against the current intention of moving the CLGF to 100% Groups CLG funding in 2013-14.

Response: The Government supports this recommendation, to be implemented for 2014-15.

Numerous submissions indicated a perceived contradiction between recommendations 9, 12, 15 and 16, all of which directly relate and contribute to the new funding methodology. It is apparent that a portion of the CLG sector read Recommendation 9 to mean that the existing 50/50 split of funding between the individual and Groups CLG components was to continue. This is not the case. Recommendation 9 only stipulates that funding is to continue to both components, and does not determine a split between the two.

The Government wishes to highlight that the new approach to funding determines that both the individual and Groups CLG components may be eligible for the contestable funding pool, and that grant applications will be assessed based on outcomes. Accordingly, no percentage split between the two pools or components, has been determined at this time.

Therefore, given Recommendation 9 does not predetermine a split between the two components, no contradiction exists between the ratings assessments (see recommendations 12, 15 and 16) and this recommendation.

Given the 12 month deferral in implementing the recommendations, the 2013-14 funding round will continue under the current administration method. Noting point 2 of this recommendation, the Government has determined that funding will not proceed to 100% Groups funding, but rather remain at the 50/50 split between the individual and Groups components, for the final (2013-14) round of funding under the current system.

It should be noted that the deadline for Groups applications for the 2013-14 funding round will be brought forward to 31 August 2013, in order for funds to be cleared allowing the new administration to become operational from the 2014-15 funding round.

Further clarification on the issues surrounding the perceived continued split and ratings methodology, as well as the 2013-14 funding round, can be found in the Frequently Asked Questions (FAQs).

Recommendation 10

The Trust recommends:

1. That in the interests of regional development the CLGF support targeted capability and capacity-building funding for the CLG sector, with the intention of improving the financial sustainability and operating capacity of those targeted;
2. That such assistance should include supporting the amalgamation of weakly resourced and structured local governments, particularly those rated after assessment as financially unsustainable; and
3. That RDL in consultation with DLG should report annually on progress and outcomes.

Response: The Government supports this recommendation.

A significant investment in capability and capacity-building has already occurred in the CLG sector. Therefore, regular reporting from both DLG and RDL is welcomed, particularly on the outcomes of the current investment.

It is acknowledged that priority for funding capacity building projects to date has been given to local governments willing to participate in structural reform. This approach is consistent with a national approach to local government sustainability and meets the requirements of relevant funding agreements with the Commonwealth Government. RDL will work closely with DLG and other relevant stakeholders to determine future priority areas for targeted investment to continue building capacity in the sector.

An initial evaluation of the existing capacity building initiatives being implemented in the local government sector shows that improvements are occurring in local government management of finances and assets. RDL and

DLG will continue to look for opportunities to improve the outcomes of capacity building initiatives and ensure that the future capacity building aligns with the ratings matrix to be developed under Recommendation 12.

In regards to point 2 above, see response to Recommendation 6.

Recommendation 11

The Trust recommends that the Minister, noting the ongoing Commonwealth-State negotiations on the matter of adequate funding for the provision of local government services in remote Aboriginal communities and CLG concerns thereto, request advice from the State's Aboriginal Affairs Coordination Committee on consequential infrastructure capability and capacity matters affecting CLGs, that might need to be taken into account in future CLGF policy.

Response: The Government supports this recommendation.

Recommendation 12

The Trust recommends:

1. That by 31 December 2013 in order to be operational by 1 July 2013, the CLGF be distributed through two funding pools, one of which is allocated to qualifying grantees who will be rated prior to allocation as entitled to receive funding; and one of which is a contestable grants pool to which applications may be made by potential grantees rated as eligible;
2. That the CLGF funding quantum determined by the Minister and Cabinet be informed by the evidence to the Review and the findings of the Trust, and in particular by the sum of the recommendations in the Review;
3. That by 31 December 2012 in order to be operational by 1 July 2013, that all CLGs should be able to be rated on prospects, capability, capacity and risk, which rating shall identify those qualifying or not qualifying for the various categories of the two CLGF funding pools; and, that rating should be done on a publicly defensible professional basis; and
4. That taking into account evidence to the Review and the findings of the Trust, the required CLG rating systems are to be agreed by a committee which shall take professional input and advice as required; and, the committee should be chaired by RDCo [Regional Development Council] and include but not necessarily be limited to representatives of RDL, DLG [Department of Local Government], WAPC [Western Australian Planning Commission]/DoP [Department of Planning] and WALGA [Western Australia Local Government Association].

Response: The Government partially supports these recommendations noting that implementation will be deferred until the 2014-15 funding round.

The Government will adopt the two pool distribution method recommended by the Trust however the allocation pool will continue to be provided to all local governments, through the current formula (which will be adjusted to reflect current population figures and recent Local Government Grants Commission changes). The split between the two pools will be determined prior to the 2014-15 funding round and transitioned to a reduced proportion for automatic allocations in the out-years. The contestable pool will be subject to the eligibility set by the ratings methodology, recommended by the Committee and approved by the Minister and Cabinet.

RDL will not be limited to the Committee membership recommended in the report. While still needing independence and professionalism and to be chaired by the RDCo, RDL will structure the Committee in accordance with its experience in delivering other Royalties for Regions funding and for that which will deliver the best outcomes for the CLGF.

The Royalties for Regions premise of local decision-making will continue to apply. Therefore, while RDL may determine thematic areas for investment, it will remain the local governments' decision as to which projects to fund through CLGF within these specific themes.

In regards to point 3 above, see response to Recommendation 9 and the FAQs.

Recommendation 13

The Trust recommends:

1. That RDL investigate the feasibility of CLGF funding from 1 July 2013 not being on a budget-year basis but on a project-time basis, so that such issues as the northern wet season affecting project delivery, or trying to force longer time-scale projects into a financial year framework, fall away; and
2. That, subject to the feasibility study being positive and the Minister agreeing to RDL's proposals, that the CLGF operate on this funding system from 1 July 2013.

Response: The Government supports the recommendations noting that implementation will be deferred by 12 months as per the adopted approach, and the standard Government budgetary processes, the Act budget requirements and other factors are taken into account when conducting the feasibility study. Additionally, RDL will investigate whether it is feasible to reallocate funds within the Royalties for Regions program, rather than carry forward allocations, in situations where there are significant expenditure delays or no project commitments made.

Recommendation 14

The Trust recommends that RDL and RDCo assess the relevant evidence and findings of this Review, and determine for the Minister's approval by no later than 31 December 2012 in order to be operational by 1 July 2013, the manner in which the RDCs role in the CLGF can be adjusted to facilitate and maximise CLGF outcomes.

Response: The Government supports this recommendation, with the deadlines deferred a year to be effective for the 2014-15 funding round, especially in light of the recent review into the RDCs. It would be expected that such assessment would link into the findings and work being done surrounding the RDC review. The role of the RDCs will also be influenced by the funding methodology, funding distribution mechanisms and administration structure established attached to other recommendations.

The Government confirms that this recommendation does not necessarily seek to grant additional decision making powers to the RDCs with regard to the allocation of the CLGF. It simply aims to clarify their role with regards to the CLGF, in order to ensure they are most effectively contributing towards the desired outcomes of the fund.

Recommendation 15

The Trust recommends that by no later than 31 December 2012 in order to be operational by no later than 1 July 2013, RDL introduce a CLG risk rating system for its CLGF grantees, so that:

1. Higher risk grantees might be assessed and thereafter a judgement made as to whether they should be excluded from the CLGF, so helping protect the integrity of the Fund; and
2. Reduced governance requirements and compliance costs for both RDL and the grantees can thereafter be applied for those rated lower risk.

Response: The Government partially supports this recommendation, noting that implementation will be deferred by 12 months as per the adopted approach.

The Government believes the current processes around non-compliant grant recipients along with the reviews by departments, such as DLG, are more than adequate to highlight any potential risk with proponents. It does not agree that a new CLG risk rating system is required.

However local governments will still be rated on capability and capacity as per the ratings matrix recommended. This rating will be informed from more than one source; independently endorsed by the Committee structure established under Recommendation 12 and then approved by the Minister and Cabinet.

In establishing the capability/capacity criteria, the Committee will seek advice from sources such as RDL, DLG, WALGA, LGMA (WA) and others it deems appropriate. Given the Committee will be responsible for determining the capability/capacity and prospect assessment mechanisms, it will also be responsible for approving the integration of the individual ratings into a distribution methodology for CLGF grantees.

It is also important that those deemed to have a low capability and capacity be afforded the opportunity to improve its rating.

The Government notes that Royalties for Regions has a detailed Risk Management Strategy and therefore any change in governance requirements (point 2 above) must be informed by this strategy. Such arrangements would also need to satisfy governance standards and be agreed to by relevant agencies.

Recommendation 16

The Trust recommends that by no later than 31 December 2012 in order to be operational by no later than 1 July 2013, RDL take into account the CLG prospects-assessment for its CLGF grantees, in order that the quantum and destination of CLGF grants can be better directed for optimal regional development outcomes.

Response: The Government supports this recommendation, with the deadlines deferred a year to be effective for the 2014-15 funding round. See response to recommendations 12 and 15.

The Committee will seek advice, as per Recommendation 15, as to what criteria will determine 'prospectivity' and on what basis this will be applied. When developing the prospect assessment population will not be the sole factor.

Recommendation 17

The Trust recommends that taking into account the evidence and findings of the Review, that RDL reassess the outcomes sought, and the resourcing, administrative structure, and operational systems of the CLGF, including greater engagement with CLGs by administrators and decision-makers on the ground; and report its recommendations to the Minister for approval by no later than 30 June 2012.

Response: The Government supports this recommendation noting that implementation will be deferred as per the adopted approach.

Given the new framework and methodology for CLGF it is likely that a new administration structure will be required. Additionally the need for CLGF administrators and decision-makers to have increased engagement with local governments complements the Government's policy to increase the

Government's presence within the regions. RDL will review whether such structures should include regionally-based officers.

Recommendation 18

The Trust recommends:

1. That to facilitate CLGF investment that is strategic and prioritised, and to fulfil the purposes of the Act, from not later than 31 December 2012 in order to be operational by 1 July 2013, CLGF spending should be outcomes-based;
2. That taking into account the findings of the EAC [Economic Audit Committee], evidence to the Review, and the findings of the Trust, RDL must establish the principles methodology and operational systems for making CLGF projects and programs outcomes-based; and
3. That from no later than 1 July 2013, the Minister require as a condition of grant that CLGF grantees comply with relevant outcomes required by the Act, expanded where applicable by specific outcomes expressed in the CLGF guidelines, and where applicable specific outcomes by program or projects or in the FAA [Financial Assistance Agreement]; and that wherever practicable and relevant the outcomes achieved shall be measured and reported.

Response: The Government supports this recommendation, noting that implementation will be deferred by 12 months as per the adopted approach, and welcomes an outcomes-based approach that links and delivers on local, regional, state and national priorities as identified in local planning, Regional Investment Blueprints, State planning frameworks and other relevant documents.

RDL will investigate implementation of a principles methodology and operational system/s to support this.

Recommendation 19

The Trust recommends that by no later than 31 December 2012 in order to be operational by 1 July 2013, RDL in consultation with DLG and the CLG sector and taking into account evidence to the Review and the findings of the Trust, develop a practical means for collecting and reporting the necessary data while minimising compliance costs, so that benchmarks for CLGF infrastructure and capacity-building can be set, against which the results of CLGF investment can be measured.

Response: The Government supports this recommendation, noting that implementation will be deferred by 12 months as per the adopted approach, see response to Recommendation 7.

Recommendation 20

The Trust recommends that RDL, taking into account evidence to the Review and the Trust's findings, further consult with local government to identify opportunities to refine streamline and simplify current CLGF reporting processes on a preferred 'report once' basis wherever possible, but which ensures relevant information can still be captured and reported, and that necessary accountability is not compromised.

Response: The Government supports this recommendation in principle, noting that current CLGF reporting is required only once a year (as compared to quarterly reporting required by all other Royalties for Regions recipients) and has been developed to ensure it is as simplistic as possible. RDL will however continue to review and where possible streamline reporting requirements, in consultation with the CLG sector.

Recommendation 21

The Trust recommends that in the context of evidence to the CLGF Review and the Trust's findings, RDL review the outcomes sought and the resources needed for a better information flow to and from the CLGF with respect to three issues: communication by RDL to stakeholders; a response protocol or system to issues raised by stakeholders; and an automatic web-based information system.

Response: The Government supports this recommendation, as it agrees that communication surrounding CLGF could be improved to deliver greater awareness and understanding of the program. RDL will consider this issue in its review of the administration structures and processes surrounding CLGF.

Recommendation 22

The Trust recommends that RDL, taking into account evidence to the Review and the Trust's findings, assess the Commonwealth Roads to Recovery website and administrative system with a view to using desirable features of that system to improve the CLGF, but without compromising the administrative outcomes required for the CLGF.

Response: The Government supports this recommendation in principle. RDL has previously reviewed the Roads to Recovery administration system for potential areas of strength to incorporate into its own reporting.

Noting the above, RDL will continue to investigate alternative reporting mechanisms, in consultation with the sector, and if necessary implement any changes that will increase efficiency and cost-effectiveness.

Recommendation 23

The Trust recommends that the Minister, in the interests of CLG capacity-building:

1. Require RDL to have discussions with DLG and WALGA and whomever else though appropriate, on the matter of standardising accounting systems for local government, with a view to determining if such a project should proceed, with what timelines, and on what basis; and
2. If a decision to proceed is made, to agree on the funding and methodology for a scoping and consultation exercise, including consideration of the suitability of the Local Government Accounting Manual, software, hardware, network connectivity and workforce upskilling; and subsequently, if standardisation is found feasible and desirable, for the implementation of a standard system for the local government sector.

Response: The Government supports the recommendation.

Regulations which require local governments to undertake IPF and to value all physical non-current assets on a fair value basis are recognised as supportive of this work. The DLG continues to address this issue through regular engagement with local governments and through a consultation group established to address financial reform in the local government sector.

The consideration of standardised accounting systems will include legislative requirements, existing accounting standards, cost-benefit analysis and regional differences.

Recommendation 24

The Trust recommends that the Minister, in the interests of CLG capacity-building:

1. Taking into account evidence to the Review and the Trust's findings, examine whether additional CLGF investment in housing and amenity for particular CLG permanent staff is warranted, particularly in locations remote from regional or metropolitan centres; and
2. Task the RforR [Royalties for Regions] Directors General Reference Groups, taking into account evidence to this Review and the Trust's findings, to explore options for staff attraction and retention across the CLG sector, particularly as they relate to the more remote areas of the State, including but not limited to housing, amenity, family and social requirements, professional development, special allowances and incentives.

Response: The Government supports this recommendation, and recognises that it is directly related to a core objective of the Royalties for Regions program, being increasing amenity and attraction of regional areas.

Significant Royalties for Regions expenditure has already been invested in regional housing through projects such as Government Regional Officer Housing, Pilbara Cities and CLGF. However the Government agrees that further investigation into attraction and retention strategies, specific to the CLG sector, could be undertaken, if it has not already been completed.

Recommendation 25

The Trust recommends that the Minister require RDL to engage with DLG and WALGA to ensure that CLG asset management, depreciation systems and forward capital works plans are integrated or harmonised as systems in the most practical efficient and useable manner.

Response: The Government supports this recommendation and notes that this process will be assisted by the new IPF requirement (as referenced in response to Recommendation 7) that all local governments develop AMPs and a CBP by 30 June 2013. Work undertaken as part of the Government's response to Recommendation 23 will also contribute to addressing this recommendation.

The new IPF requirements may result in AMPs replacing FCWPs.

Recommendation 26

The Trust recommends:

1. That the Minister for Local Government review the *Local Government Act 1995* to determine whether the provisions governing the auditing of local government could or should be enhanced; and
2. That until the DLG review of the audit provisions of the *Local Government Act 1995* is completed, RDL work with DLG to examine options for and a process for increasing the consistency and general alignment of local government audit practices and grantee audit requirements with the existing audit provisions of the *Local Government Act 1995*.

Response: The Government supports the recommendation and notes that DLG is currently examining options to improve the quality of audits in the sector, including liaison with the Auditor General.

MANAGEMENT AGREEMENT

For

BEVERLEY RAILWAY STATION PRECINCT

Between

SHIRE OF BEVERLEY

and

BEVERLEY STATION ARTS INC.

PREAMBLE

OBJECTIVE

The objective of the Management Agreement is to formalise the manner in which the Beverley Station Arts Inc. will occupy and manage the properties known as Beverley Railway Station Precinct in keeping with the Master Plan which has been developed.

THE PARTIES

The Shire of Beverley is a Local Government Authority appointed by the Governor to manage among other things public property and reserves of which the Beverley Railway Station Precinct is the subject of this Management Agreement.

The Beverley Station Arts Inc. was incorporated on 1st November 2000.

The aim of the Beverley Station Arts Inc is to promote the visual and performing arts in the Beverley district and surrounds. The Association's objectives are outlined in its constitution and the Management of the Beverley Railway Station Precinct forms a part of the Association's interests.

This agreement is made the day of 2012 between the SHIRE OF BEVERLEY, A MUNICIPALITY AND BODY CORPORATE UNDER THE LOCAL GOVERNMENT ACT 1995 OF 126 VINCENT STREET BEVERLEY THE STATE OF WESTERN AUSTRALIA (“THE COUNCIL”), AND BEVERLEY STATION ARTS INC, PO BOX XXX, BEVERLEY (“THE ASSOCIATION”).

1. RECITALS

- 1.1 A Management Committee will be established by the Council under the provisions of section 5.8 of the Local Government Act.
- 1.2 The parties hereby acknowledge a total commitment to full and open co-operation at all levels, in the usage and management of the Beverley Railway Station Precinct (“the Precinct”) therein, for the benefit of the community of the Shire of Beverley.

2. OPERATIVE PROVISIONS

Interpretation

- 2.1 In this agreement, unless the context requires otherwise;

“the Precinct” means the Beverley Railway Station
Precinct.....

“Operational funds” means all amounts from time to time properly and reasonably incurred and expended in the running and maintenance of the Precinct.

“artefacts” means the Shire of Beverley art collection and such other art works managed or owned by the Association.

“Councillor” means a serving member of the Beverley Shire Council.

- 2.2 The Council agrees that the Association undertakes the control, care and management of all land, buildings and artefacts held by or that has become vested in the Council and are contained within Reserve 32001 known as the Precinct more particularly shown on the attached plans.

- 2.3 "Management Committee" means the Committee established by the Council pursuant to section 5.8 of the local Government Act WA 1995.

3. MANAGEMENT COMMITTEE

- 3.1 The Management Committee will consist of:
- 3.1.1 the four Office Bearers of the Association;
 - 3.1.2 two members of the Executive Committee of the Association;
 - 3.1.3 a Councillor appointed by the Council; and,
 - 3.1.4 an independent person appointed at the discretion of the Council.
- 3.2 The Management Committee shall meet at least twice annually.
- 3.3 The first Chairman of the Management Committee shall be the Councillor appointed by the Council pursuant to clause 3.1.3 and thereafter reviewed.

4. MANAGEMENT (The Association)

The Association shall be responsible for the day-to-day management of the Precinct and shall:-

- 4.1 Keep the premises locked and secure at all times when not open to the public.
- 4.2 Keep the premises in a clean and tidy condition.
- 4.3 Regularly inspect all buildings and submit a list of suggested works and maintenance to be carried out in the forthcoming year to the Council for consideration in the budget allocation on or before 31 March each year.
- 4.4 Open the Precinct to the public for the hours agreed by the Council and the Management Committee.
- 4.5 If deemed appropriate, by resolution of the Association's Executive Committee, and after approval by the Council, set an entry fee for visitors to the Precinct.

- 4.6 Receive the entry fee from each visitor to the Precinct and show the total receipts from this source in an annual report to the Council on the operation of the Precinct.
- 4.7 Submit through the Management Committee to the Council requests for operational funds and capital works for consideration in the annual budget.
- 4.8 Use funds derived from entry fees and Council annual allocation of operational funds to the Precinct for the management, development and promotion of the Precinct.
- 4.9 Pursue grants and other funding to support the development and improvement of the Precinct and with particular reference to the Master Plan.
- 4.10 Provide the Council with a full inventory of artefacts and any items acquired for the better management of the Precinct together with those donated or acquired during the year at the end of each financial year.
- 4.11 Accept and duly record artefacts donated to the Precinct, obtaining from each donor a signed statement detailing the terms of the donation to the effect that the donor relinquishes all rights of ownership.
- 4.12 Whilst it is not the normal policy to accept into the collection artefacts on loan, should special circumstances arise and a loan be accepted, then the lender is to sign a statement indemnifying the Council and the Association against any loss, theft or damage.
- 4.13 Present a written annual report to the Council for each year ending 30 June reviewing in detail the operation of the Precinct during the previous twelve (12) months and accompanied by a copy of the audited accounts.

5. MANAGEMENT (The Council)

The Council shall be responsible for the management and control of the Precinct and shall:-

- 5.1 Appoint the Management Committee as managers to control, manage and care for all land, buildings and artefacts contained within the Precinct for a period of three (3) years from the date of signing of this Management Agreement with an option to renew for a further three (3) years.
- 5.2 Allow the Association to collect all entry fees charged to visitors at the Precinct and to use these funds to manage, develop and promote the Precinct.
- 5.3 Consider budget requests for operational funding and capital development for the management and development of the Precinct.
- 5.4 Promote the Precinct where appropriate through the Council's Public Information base to the public.
- 5.5 Make submissions on behalf or in conjunction with the Association both for grant monies and employment training programmes where local government applications are eligible.
- 5.6 Ensure that any Precinct staff employed as deemed necessary by the Council and the Association, are employees of the Council and responsible in the first instance to the Chief Executive Officer or delegate in accordance with the Local Government Act 1995.
- 5.7 Regularly pay all water, telephone rental and electricity charges.
- 5.8 Ensure that there shall be no charge to the Association for using the Precinct for any of its activities, nor shall there be any payment by the Council to the Association for the management of these facilities.

- 5.9 Convene a meeting between representatives of the Management Committee and the Council at least annually to discuss the report on the operation of the Precinct. Other meetings may be called if and when required and the Management Committee is to report to the Council annually.
- 5.10 If upon dissolution or winding up of the Association there remains after the satisfaction of all its debts and liabilities any assets whatsoever, the same shall not be paid to or distributed among the members of the Association but shall be transferred to the Council to be held in trust by and under the control of the Shire of Beverley for the preservation of the national heritage at the local level.

6. TENURE OF AGREEMENT

The term of this Agreement shall commence on the day of 2012 and shall continue for three years.

7. MAINTENANCE AND SECURITY

The Council shall keep and maintain the Precinct (including without limitation the carpark and grounds) in good order, repair and condition and provide all electrical water supply and garbage collection services.

8. INSURANCE

- 8.1 The Council will keep insured the buildings and contents that are the property of the Council.
- 8.2 The Council provide public liability insurance and provide adequate insurance cover for all voluntary Precinct staff engaged on Precinct tasks approved by the Shire.
- 8.3 If, pursuant to this Agreement, there is in existence an insurance policy covering loss of and/or destruction or damage to property of any kind whatsoever and a claim is made against that policy on account of such property

being lost destroyed and/or damaged, then the Party with the insurable interest in the property, and in whose name the policy exists, shall ensure that all the monies payable and paid under that policy are applied to the replacement or repair (as the case may be) of the lost destroyed or damaged property.

9. DEFAULT

If either Party ("the Defaulting Party") defaults in the performance of or compliance with a provision of this Agreement and fails to remedy that default within 30 days after the date of having received a written notice from the other Party ("the Innocent Party") specifying that default, the Innocent Party may terminate the term of this Agreement by giving a further 30 days notice to the Defaulting Party. Such termination shall not prejudice or otherwise affect:

- (i) the liability of either Party in respect of any antecedent breach of any of the Provision of this Agreement; or
- (ii) the rights of either Party to claim damages (for breach of this Agreement or otherwise whatsoever).

10. ARBITRATION

If any dispute or difference shall arise between the Council and the Association as to the construction of this Agreement or as to any matter or thing of whatsoever nature arising thereunder or in connection therewith, such dispute or difference shall be referred to the arbitration of a single arbitrator, if the Parties can agree upon one, and failing agreement, to the arbitration of two arbitrators, one to be appointed by the Council and the other to be appointed by the Association, in accordance with and subject to the provisions of the Commercial Arbitration Act 1985. During such arbitration either Party may be represented by a duly qualified legal practitioner or other representative.

11. REASONABLENESS

- 11.1 Any agreement, consent, approval, permission, authority, decision, requirement, condition, direction or thing to be done pursuant to this

Agreement shall not be capriciously or unreasonably reached, withheld, given or carried out, and the obligations and the performance of each Party shall be carried out and performed in a reasonable manner.

11.2 Each Party must execute and do all acts and things reasonably necessary to implement and give full effect to the provisions and purpose of this Agreement.

12. EARLY TERMINATION

Notwithstanding anything expressed or implied in this Agreement to the contrary, either Party may by giving three months notice in writing to the other Party, terminate the term of this Agreement and upon the expiration of that three month period, the term of this Agreement shall terminate but any rights of action or claims which accrued or arose to either Party prior to such termination are hereby preserved.

EXECUTED by the Parties

COMMON SEAL of the)
BEVERLEY STATION ARTS INC)
Is hereunto affixed by)

.....
CHAIRPERSON

.....
(Print Name)

.....
SECRETARY

.....
(Print Name)

THE COMMON SEAL OF THE)
SHIRE OF BEVERLEY was hereunto)
fixed by the authority of a resolution)
of the Council in the presence of)

.....
SHIRE PRESIDENT

.....
(Print Name)

.....
CHIEF EXECUTIVE OFFICER

.....
(Print Name)

DRAFT