



26 JUNE 2017

ORDINARY MEETING

MINUTES

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7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 23 May 2017

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 23 May 2017 be confirmed.

COUNCIL RESOLUTION

M2/0617

Moved Cr Buckland

Seconded Cr Gogol

That the Minutes of the Ordinary Council Meeting held Tuesday 23 May 2017 be confirmed.

CARRIED 8/0

7.2 Minutes Of The Corporate Strategy Committee Meeting Held 13 June 2017

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 13 June 2017 be received.

(Under separate cover)

Please refer to Items: 11.3, 11.4 and 12.1

COUNCIL RESOLUTION

M3/0617

Moved Cr Shaw

Seconded Cr Gogol

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 13 June 2017 be received.

CARRIED 8/0

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Subdivision Application – Lot 159 Maitland Road

SUBMISSION TO: Ordinary Council Meeting 27 June 2017
REPORT DATE: 12 June 2017
APPLICANT: MW Urban
FILE REFERENCE: PL 155295
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Application Planning Report & Subdivision Plan

SUMMARY

An application has been received to subdivide Lot 159 Maitland Road, Beverley in order to create a Homestead Lot. The application will be recommended for approval.

BACKGROUND

The property is zoned 'Farming' and contains agricultural related infrastructure and land uses, and a dwelling with outbuildings.

COMMENT

(Kindly consider this section by referring to the attached planning report and Subdivision Plan by MW Urban).

The proposal is to create a Homestead Lot around the existing house and outbuildings in order to retain them while the remaining farm portion can still be used for farming purposes.

The application was assessed against the prescriptions of:

- Shire of Beverley Town Planning Scheme No. 2 (TPS 2);
- Shire of Brookton & Beverley Local Planning Strategy (LPS)
- Development Control Policy 3.4 (DC 3.4) – *Subdivision of Rural Land – December 2016*;
- State Planning Policy 3.7 (SPP 3.7) – *Planning in Bushfire Prone Areas*.

Amongst others, TPS 2 states that:

3.5 Farming Zone:

3.5.1 Objectives

- a) To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural areas;*
- b) To provide for a range of rural pursuits such as broadacre and diversified farming which are compatible with the capability of the land and retain the rural character and amenity of the locality;*
- c) To retain farming land in large landholdings, to support primary production and prevent the creation of additional lots;*

The Shire of Brookton & Beverley Local Planning Strategy in Section 10.3 proposes as follows:

General Agricultural Subdivision Strategy

The Council's strategy is to:

Support rural land being retained for primary production and highlight there is a general presumption against the subdivision of land designated General Agriculture, to create additional lots...

Homestead Lots Strategy

The Council's strategy is to not support Homestead Lots, through the creation of additional titles, given the population in the municipality is growing and is expected to continue to grow in the Strategy period.

Development Control Policy 3.4 – Subdivision of Rural Land

The above policy states as follows:

'6.6 Homestead Lots

The creation of Homestead Lots is intended to allow primary producers to continue to occupy their dwelling when they cease to farm, and provide settlement opportunities in areas where land fragmentation is limited and unlikely to increase. Homestead Lots are to be created in a manner that is consistent with the rural character and landscape of a locality. Homestead Lots may be facilitated through boundary rationalisation or the creation of a new lot.

Homestead Lots may therefore be created to enable an approved existing house on a rural lot to continue to be occupied provided that:

- a) the land is in the DC 3.4 Homestead lot policy area;*
- b) the homestead Lot has an area between one and four hectares, or up to 20 hectares to respond to the landform and include features such as existing outbuildings, services or water sources;*
- c) there is an adequate water supply for domestic, land management and fire management purposes;*
- d) the dwelling is connected to a reticulated electricity supply or an acceptable alternative is demonstrated;*
- e) the Homestead Lot has access to a constructed public road;*
- f) the Homestead Lot contains an existing residence that can achieve an appropriate buffer from adjoining rural land uses;*
- g) a Homestead Lot has not been excised from the farm in the past;*
- h) the balance lot is suitable for the continuation of the rural land use, and generally consistent with prevailing lot sizes, where it can be shown that this is consistent with the current farming practices at the property; and*
- i) the dwelling on a Homestead Lot must be of a habitable standard and may be required to be certified as habitable by the local government.'*

State Planning Policy 3.7 - Planning in Bushfire Prone Areas:

In addition to the Planning Report by consultant *MW Urban*, the applicant also submitted a Bushfire Assessment Report as part of the application to the WAPC, a copy of which can be made available should Councillors so wish.

The Bushfire Assessment Report concludes that the proposed subdivision complies with the objectives of State Planning Policy 3.7 as:

- It avoids any increase in the threat of bushfire to people, property and infrastructure, as the proposal complies with the Bushfire Protection Criteria;
- It reduces vulnerability to bushfire through the identification and consideration of bushfire risks in the design of the development and the decision-making process, because these risks have been identified and assessed;
- The design of the subdivision and the development takes into account bushfire protection requirements and includes specific bushfire protection measures; and
- The subdivision does not require clearing and hence achieves an appropriate balance between bushfire risk management measures and biodiversity, conservation values, and environmental protection.

In the opinion of the Shire Planner the proposal can be regarded as consistent with the aims of the TPS 2, Clause 3.5 which objectives require the protection of agricultural land for primary production and to preserve the landscape and character of the rural areas.

The proposal is also regarded as consistent with the requirements of Development Control Policy 3.4 – *Subdivision of Rural Land* (in so far as it relates specifically to Homestead Lots, as quoted above).

The proposal is at present inconsistent with the Shire of Beverley Local Planning Strategy (LPS) which states that Council's strategy is to *'not support homestead lots, through the creation of additional titles, given the population in the municipality is growing and is expected to continue to grow in the Strategy period.'*

Irrespective of the inconsistency with the Shire's Local Planning Strategy it is submitted that the State's Development Control Policy 3.4 as quoted above, should prevail, also for the sake of consistency with previous decisions of Council in this regard.

It should also be noted that the Draft Shire of Beverley Local Planning Scheme No 3 (LPS 3) currently under consideration, proposes under Clause 28(4)(c)(viii), that Homestead lot subdivision will not be supported by the Local Government where the parent lot is less than 100 ha. The subject parent lot for this application is 79.74 ha in extent. As a result of LPS 3 being not yet Gazetted (and thus having no statutory effect) the Shire has no ability to enforce this Clause, and the proposal will be recommended for approval.

CONSULTATION

Consultation for subdivision applications is done by the Western Australian Planning Commission.

STATUTORY ENVIRONMENT

Subdivision is determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning framework. Council's recommendation is considered when determining the application.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

The subdivision is inconsistent with the Local Planning Strategy.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 155295 for the subdivision of Lot 159 Maitland Road, Beverley be approved subject to the following condition and advice note:

Condition

The Homestead lot be provided with a sufficient supply of potable water for domestic use and water for fire management purposes.

Advice Note

The Commission's approval should not be construed as an approval for development on any of the lots proposed.

COUNCIL RESOLUTION

M4/0617

Moved Cr Davis

Seconded Cr Shaw

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 155295 for the subdivision of Lot 159 Maitland Road, Beverley be approved subject to the following condition and advice note:

Condition

The Homestead lot be provided with a sufficient supply of potable water for domestic use and water for fire management purposes.

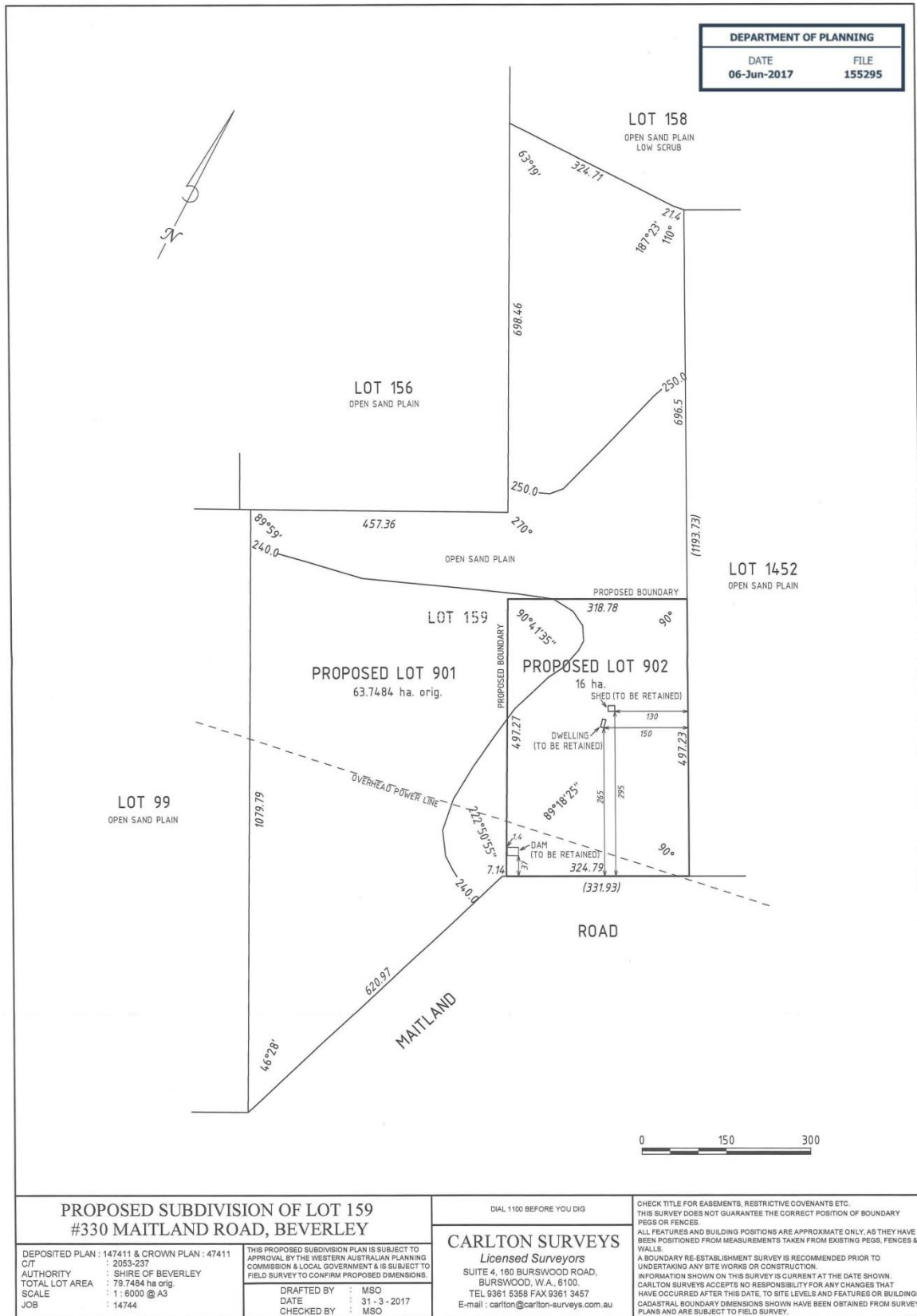
Advice Note

The Commission's approval should not be construed as an approval for development on any of the lots proposed.

LOST 3/5

Note: Councillor's voted against the Officer's Recommendation citing that the Shire of Beverley Draft Local Planning Scheme No.3 (currently under consideration) under Clause 28(4)(c)(viii) states that:
'Homestead lot subdivision on properties less than 100 ha will not be supported by the Local Government'.

Attachment 9.1



Attachment 9.1



**Location Plan for:
Subdivision Application**

This data is to be used only for the processing of a
Subdivision Application

Application Number: **155295**
Decision: **Outstanding**
Printed: **7/06/2017**

Application Status

- Approved
- Refused
- Outstanding

Existing LPS Zones and Reserves

- Farming

Easements and Referrals

- Easements

Region Scheme Reserves

Localities & Local Government Boundaries

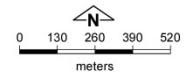
- Local government boundary
- Locality



Department of
Planning



Produced by GeoSpatial Research and Modelling, Department of Planning, Perth WA
Base information supplied by Western Australian Land Information Authority LI 862-2016-1



9.2 Development Application: Ancillary Dwelling – 27 (Lot 232) Nicholas Street, Beverley

SUBMISSION TO: Ordinary Council Meeting 27 June 2017
REPORT DATE: 14 June 2017
APPLICANT: Stephen & Rosemary Hook
FILE REFERENCE: NIC 588
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Locality Map, Site Plan, House Plans, BAL report

SUMMARY

An application was received for the construction of an Ancillary Dwelling at 27 (Lot 232) Nicholas Street, Beverley. The application will be recommended for approval.

BACKGROUND

It is proposed to construct an Ancillary Dwelling at the above property.

The subject site located at no 27 (Lot 232) Nicholas Street, Beverley is 7,917 m² in extent, zoned *Rural Residential 1* in terms of the Shire of Beverley Town Planning Scheme No. 2 (TPS 2) and contains an existing dwelling and outbuildings.

COMMENT

Under TPS 2 the proposed use (Ancillary Dwelling) is a *use not listed*. Clause 3.2.5 of TPS 2 states that where a land use is not listed Council may:

- a) *Determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted; or*
- b) *Determine by absolute majority that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of Clause 6.2 in considering an application for planning consent, following which Council may, at its discretion, permit the use.*

Ancillary Dwellings will be a discretionary land use in the *Rural Residential Zone* in the new Local Planning Scheme No 3 currently under consideration, as is the norm throughout similar Local Planning Schemes in Western Australia. It will therefore be recommended Council determine that the proposed use is consistent with the objectives and purpose of the Rural Residential zone, and be approved.

Advertising

In compliance with Clause 64(3)(a) of Schedule 2, Part 8 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the application was advertised for a period of 14 days. At the time of compilation of this report one submission was received consisting of a '*no objection*'. A summary of the submission received and officer's response are detailed in the following table:

	Respondent	Property	Comment	Planner's Response
1	Sue Eramiha PO Box 271 Beverley WA 6304	21 Nicholas Street Beverley	I have no objections but I would very strongly suggest that there is absolutely no leach drains septic or anything likewise put on my fence or close to my dam or property.	As can be seen from the submitted site plan the leach drains will be located well away from the dam on the neighbouring property (21 Nicholas Street) and will be required to comply with all Environmental Health Regulations.

BAL Assessment

The property is located within a Bushfire Prone Area and for this reason a Bushfire Attack Level (BAL) assessment was required to be submitted.

The report concludes that the determined BAL level for the proposed development is 29 (please refer to BAL report attached to this report).

A condition of planning approval will be recommended to be included that will require the building to be constructed to adhere to the requirements of Australian Standard AS3959 for construction of buildings in a bushfire prone area with a BAL rating of 29.

STATUTORY ENVIRONMENT

Subject to Council determination by absolute majority, as discussed above, the application may be considered consistent with the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council resolve:

- a) By absolute majority that the proposed use is consistent with the planning objectives and purpose of the *Rural Residential 1* zone.
- b) To grant planning approval for an Ancillary Dwelling at 27 (Lot 232) Nicholas Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).
3. Suitable arrangements are to be made for connection to a potable water supply for domestic use.
4. The building construction standard shall adhere to Australian Standard AS3959 for a determined Bushfire Attack Level of 29 (refer to advice note 6).

Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: With regard to Condition 2, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.
- Note 6: Australian Standard AS3959 Construction Sections 3 & 7 applies.
- Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

COUNCIL RESOLUTION

M5/0617

Moved Cr Gogol

Seconded Cr Shaw

That the proposed use for the construction of an Ancillary Dwelling at 27 (Lot 232) Nicholas Street, Beverley is consistent with the planning objectives and purpose of the Rural Residential 1 zone.

CARRIED BY ABSOLUTE MAJORITY 8/0

COUNCIL RESOLUTION

M6/0617

Moved Cr Gogol

Seconded Cr Shaw

That planning approval be granted for an Ancillary Dwelling at 27 (Lot 232) Nicholas Street, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).**
- 3. Suitable arrangements are to be made for connection to a potable water supply for domestic use.**
- 4. The building construction standard shall adhere to Australian Standard AS3959 for a determined Bushfire Attack Level of 29 (refer to advice note 6).**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: The applicant is advised a building permit is required prior to commencement of any building works.

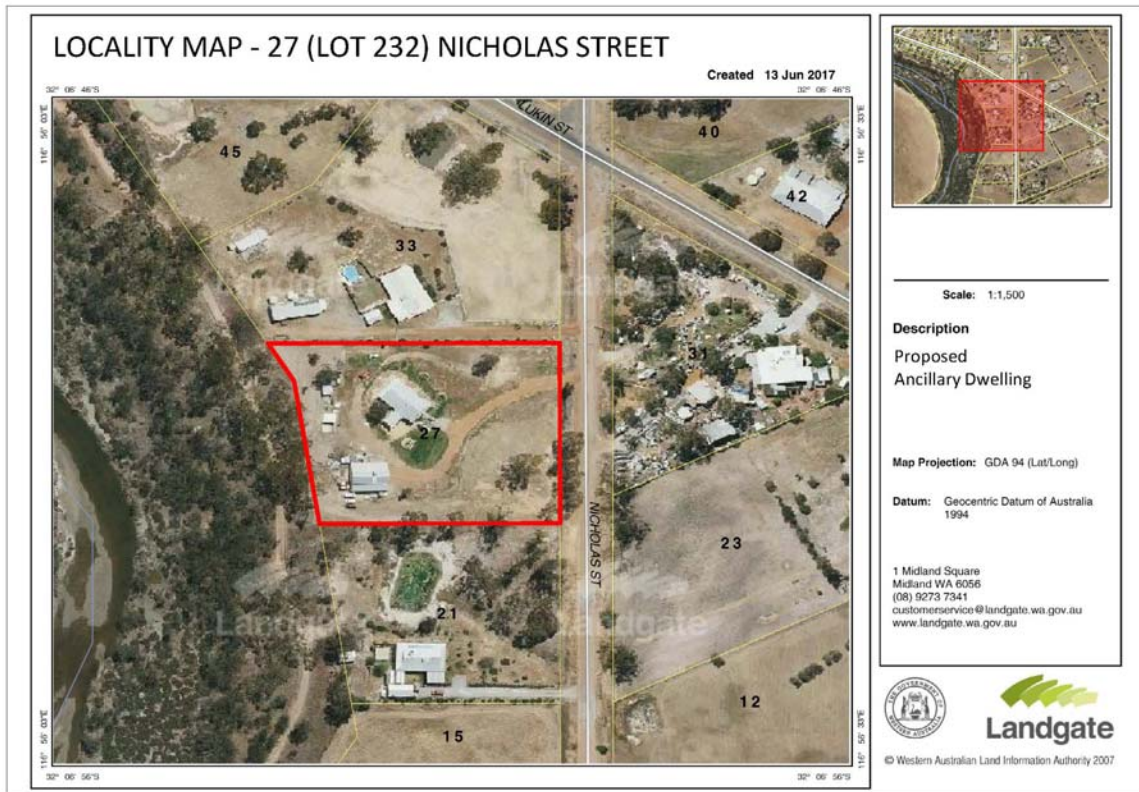
Note 5: With regard to Condition 2, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.

Note 6: Australian Standard AS3959 Construction Sections 3 & 7 applies.

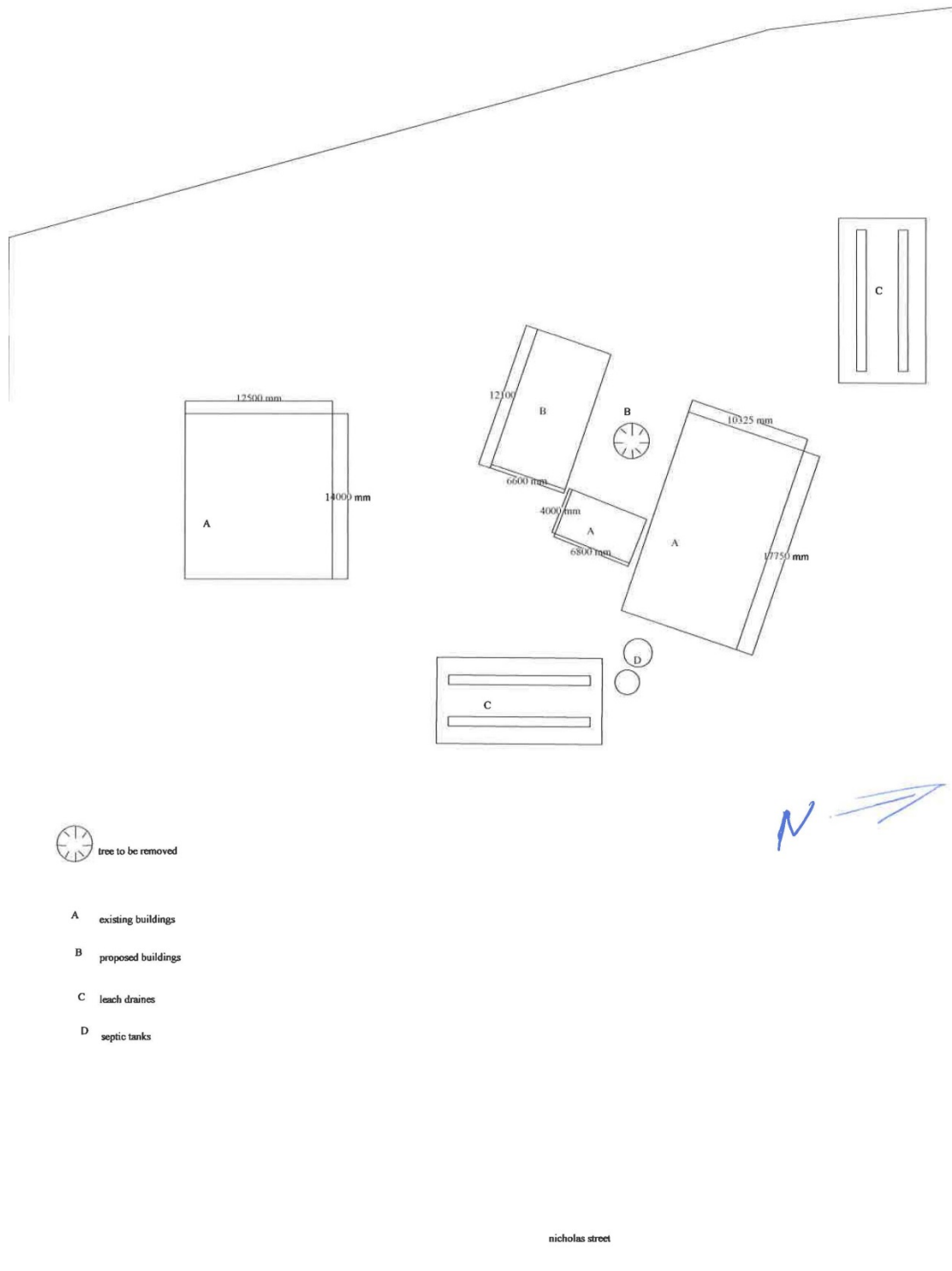
Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

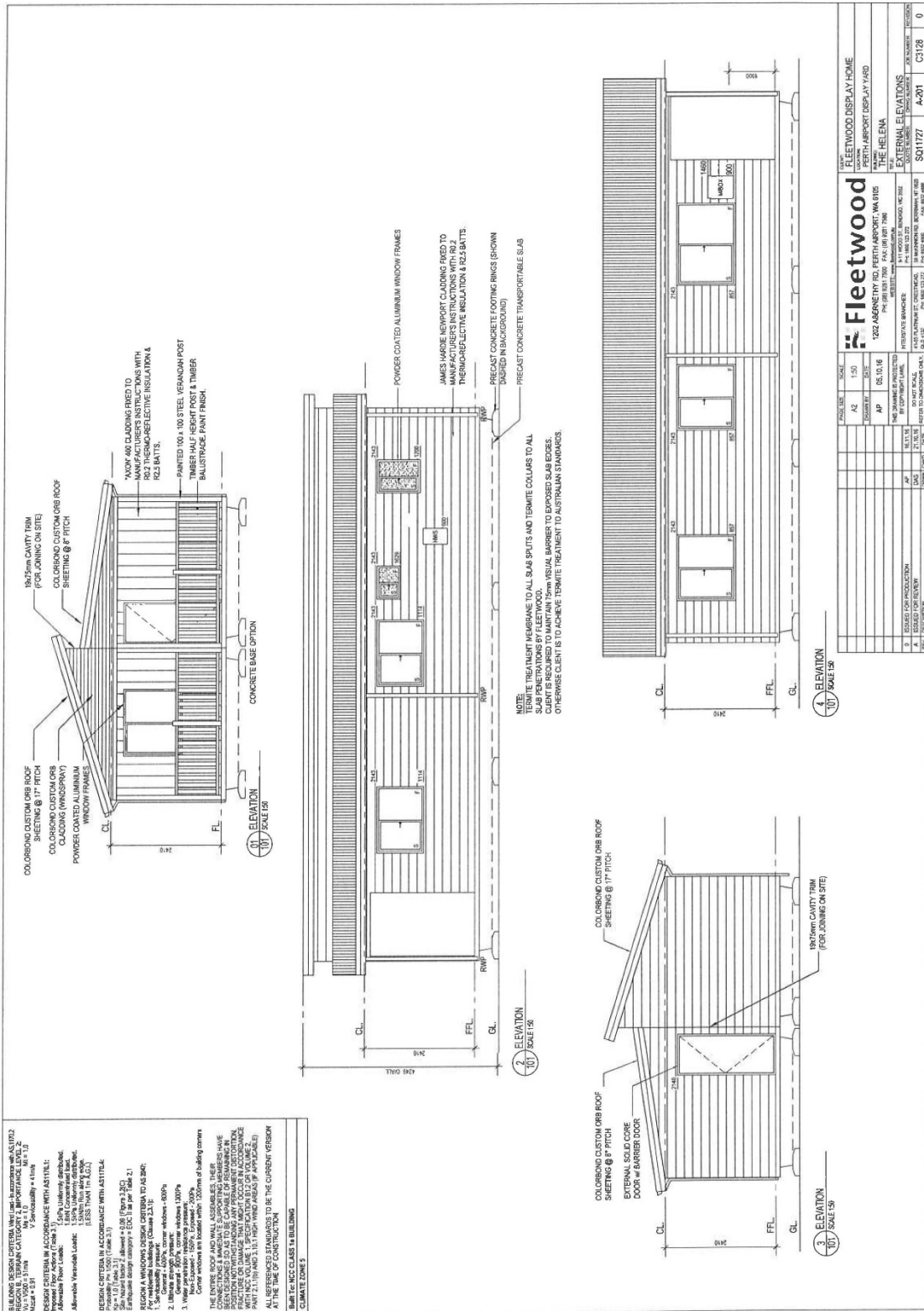
Attachment 9.2



Attachment 9.2



Attachment 9.2



Attachment 9.2



DOC: GS4.1.8 REV 3
JOB No: SB41617
PROJECT ADDRESS: #27 NICHOLAS ST
BEVERLEY

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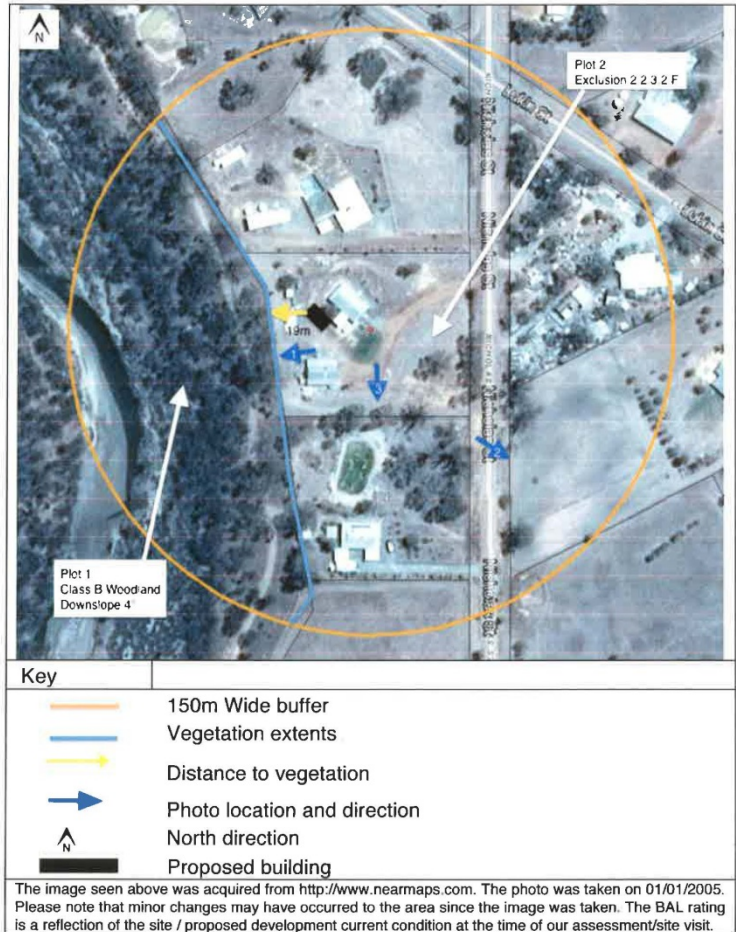
Attachment 9.2



DOC: GS4.1.8 REV 3
JOB No: S841617
PROJECT ADDRESS: #27 NICHOLAS ST
BEVERLEY

1.0 SITE ASSESSMENT & SITE PLANS

The assessment of this site / development was undertaken on 19/05/2017 for the purpose of determining the Bushfire Attack Level (BAL) in accordance with AS 3959 – 2009 Simplified Procedure (Method 1).



Note: The 150m radius depicted on the site plan is used to identify any classifiable vegetation from the centroid of the proposed building envelope. Any vegetation greater than 100m from the proposed building envelope is excluded from classification as per AS-3959.


Attachment 9.2



DOC: GS4.1.8 REV 3
JOB No: S841617
PROJECT ADDRESS: #27 NICHOLAS ST
BEVERLEY

2.0 VEGETATION CLASSIFICATION



All vegetation within 100m of the site/proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation area with the potential to determine the bushfire level is identified below.

Plot 1 Class B Woodland	
Description / Justification for Classification	Photo 1
<p>Trees 2-30 metres high with foliage cover in the range of 10 to 30 per cent at maturity, predominantly dominated by Eucalypts and Acacias. Woodlands are dominated by trees but generally lack the shrubby middle layer and deep surface litter layer that is characteristic of forests and have more grassy ground layer.</p>	 A photograph showing a woodland area with several trees of varying heights and a grassy ground layer. The trees appear to be Eucalypts and Acacias. The ground is covered with dry grass and some low-lying vegetation.

Attachment 9.2



DOC: GS4.1.8 REV 3
JOB No: S841617
PROJECT ADDRESS: #27 NICHOLAS ST
BEVERLEY

Plot 2 Exclusion 2.2.3.2 F	
Description / Justification for Classification	Photo 2
<p>Grassland managed under 100mm in height, with sparse tree overstorey. At the time of the assessment, this area was maintained as low threat vegetation.</p>	
	<p>Photo 3</p> 

Attachment 9.2



DOC: GS4.1.8 REV 3
JOB No: S841617
PROJECT ADDRESS: #27 NICHOLAS ST
BEVERLEY

3.0 RELEVANT FIRE DANGER INDEX

The fire danger index for this site has been determined in accordance with Table 2.1 or otherwise determined in accordance with jurisdictional variation applicable to the site.

		FDI 80 <input checked="" type="checkbox"/> Table 2.4.3	
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4.0 POTENTIAL BUSHFIRE IMPACTS

The potential bushfire impact to the site / proposed development from each of the identified vegetation areas are identified below.

Plot	Vegetation Classification	Effective slope	Separation	Exclusions	BAL
1	Class B Woodland	Downslope/ 4°	19m	-	29
2	Exclusion	-	-	F	LOW

Exclusions apply to AS3959-2009 pg15 sections 2.2.3.2

5.0 BUSHFIRE ATTACK LEVEL (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2009 using the above analysis.

Determined Bushfire Attack Level	BAL - 29
----------------------------------	-----------------

The Determined Bushfire Attack Level has been assigned based on the vegetation within 100m of the site at the time of the assessment.

Attachment 9.2



DOC: 0541-A REV 3
JOB No: 5847617
PROJECT ADDRESS: 207 NICHOLAS ST
BEVERLEY

6.0 EXPLANATORY NOTES

A bushfire attack level (BAL) Assessment is a means of measuring the severity of a buildings potential exposure to ember attack, radiant heat and direct flame contact in a bushfire event, and thereby determining the construction measures required for the dwelling.

The methodology used for the determination of the BAL rating, and the subsequent building construction standards, are directly referenced from the Australian Standard AS3959-2009 construction of buildings in bushfire prone areas.

The BAL rating is determined through identification and assessment of the following parameters

- Fire Danger index (FDI) Rating; assumed to be FDI-80 for WA;
- All classified vegetation **within 100m** of the subject building;
- Separation distance between the building and the classified vegetation source/s; and
- Slope of the land under the classified vegetation.

AS3959-2009 has six (6) levels of BAL, based on the radiant heat flux exposure to the building, and also identifies the relevant sections for building construction; this is shown in the table below.

Bushfire Attack Level (BAL)	Classified vegetation within 100m of the site and heat flux exposure thresholds	Description of predicted bushfire attack and levels of exposure	Construction Sections (within AS 3959-2009)
BAL-LOW	See clause 2.2.3.2	There is insufficient risk to warrant specific construction requirements.	4
BAL-12.5	$\leq 12.5\text{kW/m}^2$	Ember attack.	3 & 5
BAL-19	$\geq 12.5\text{kW m}^2$ to $\leq 19\text{kW m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux.	3 & 6
BAL-29	$\geq 19\text{kW m}^2$ to $\leq 29\text{kW m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux.	3 & 7
BAL-40	$\geq 29\text{kW m}^2$ to $\leq 40\text{kW m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux with the increased likelihood of exposure to flames.	3 & 8
BAL-FZ	$> 40\text{kW m}^2$	Direct exposure to flames from fire front in addition to heat flux and ember attack.	3 & 9

Reference: AS 3959 Construction of buildings in bushfire-prone areas Table 3.1

This report is valid for a period of 12 months from the date of issue.

Attachment 9.2



DOC: GS4.1.8 REV 3
JOB No: S841617
PROJECT ADDRESS: #27 NICHOLAS ST
BEVERLEY

APPENDIX A: PROPOSED SITE PLAN

Whilst AS 3959 sets out to improve the performance of buildings when subjected to bushfire attack in a designated bushfire-prone area, it does not guarantee that a building will survive a bushfire event on every occasion.

This assessment has been conducted in conjunction with the site plans provided by the client as provided in Appendix A, and is limited to the surrounding environment within 100m of the proposed building at the time of the assessment only.

9.3 Application for Section 40 Certificate (Licensed Premises) – Red Vault Restaurant – 115 (Lot 3) Vincent Street, Beverley

SUBMISSION TO: Ordinary Council Meeting 27 June 2017
REPORT DATE: 14 June 2017
APPLICANT: Debbie Eastwell
FILE REFERENCE: VIN 774
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Nil

SUMMARY

An application was received for the issuance of a Section 40 Certificate (Licensed Premises) – Red Vault Restaurant at 115 (Lot 3) Vincent Street, Beverley. The application will be recommended for conditional approval.

BACKGROUND

The Red Vault restaurant is applying to the *Department of Racing Gaming and Liquor* for a *Restaurant Liquor Licence* in terms of the *Liquor Control Act 1988* to complement the existing restaurant service.

Local Government certification is required to be submitted with the application. A Certificate issued by the Local Government under Section 40 of the *Liquor Control Act 1988* confirms that the premises comply with the Local Government's Planning Scheme. Local Governments furthermore are able to condition Section 40 Certificates, through the imposition of specified trading restrictions. The latter is the principal reason for this item serving before Council.

The applicant proposes to serve alcohol only ancillary to a meal for patrons seated at a table, and only during the following days & business hours:

Thursday: 11am – 10pm;
Friday: 11am – 11pm;
Saturday: 11am – 11pm;
Sunday: 11am – 10pm;
Public Holidays: 11am – 10pm.

COMMENT

The Red Vault restaurant has been in operation successfully for a number of years and has had a BYO arrangement with patrons in regards to consuming alcohol with meals (there is no liquor licencing requirement for this arrangement).

Patrons and the owners have subsequently expressed a desire to have alcohol sold on the premises, ancillary to a meal, and this notion is supported. Having an active restaurant supports the narrative of having a vibrant Main Street which is a primary objective of the Vincent Street Streetscape Design initiative.

It will be recommended that the trading hours for selling alcohol with a meal be restricted to the times as listed above, as a condition attached to the issuance of the Section 40 Certificate.

CONSULTATION

Consultation in regards to Liquor Licences is done by the applicant and the Department of Racing Gaming and Liquor.

STATUTORY ENVIRONMENT

Applications for Liquor Licences are considered under the *Liquor Control Act 1988*.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Issue a Section 40 Certificate (in terms of the *Liquor Control Act 1988*) to the applicant with the following condition attached:

Alcohol shall only be sold during the following days & business hours:

Thursday:	11am – 10pm
Friday:	11am – 11pm
Saturday:	11am – 11pm
Sunday:	11am – 10pm
Public Holidays:	11am – 10pm

2. Delegate to the Shire Planner authority to sign all documentation in this regard.

COUNCIL RESOLUTION

M7/0617

Moved Cr Alexander

Seconded Cr White

That:

- 1. a Section 40 Certificate (in terms of the Liquor Control Act 1988) be issued to the applicant with the following condition attached:**

Alcohol shall only be sold during the following days & business hours:

Thursday: 11am – 10pm

Friday: 11am – 11pm

Saturday: 11am – 11pm

Sunday: 11am – 10pm

Public Holidays: 11am – 10pm

- 2. Delegate to the Shire Planner authority to sign all documentation in this regard.**

CARRIED 7/1

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

3.34pm – Mr de Beer, Shire Planner, left the meeting and did not return.

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 27 June 2017
REPORT DATE: 12 June 2017
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2017 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 May 2017.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2016 Ordinary Meeting, item 11.4.

COMMENT

The monthly financial report for the period ending 31 May 2017 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Infrastructure Capital Expenditure Detail;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and

- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of May 2017 be accepted and material variances be noted.

COUNCIL RESOLUTION

M8/0617

Moved Cr Buckland

Seconded Cr Gogol

That the monthly financial report for the month of May 2017 be accepted and material variances be noted.

CARRIED 8/0

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 May 2017**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,562,053.00	3,556,213.00	3,599,352.82	43,139.82	Rates Discount (saving) \$5,706, Rates Admin Fee \$4,230, Penalty Interest \$13,652 and Interest on Investments \$14,847 greater than anticipated. FA Grant income (\$2,080) under Budget.
Governance	18,500.00	18,500.00	21,755.41	3,255.41	
Law, Order & Public Safety	205,704.00	171,106.00	172,540.62	1,434.62	
Health	100.00	88.00	209.09	121.09	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	100,234.00	81,488.05	86,574.55	5,086.50	
Community Amenities	182,396.00	182,377.09	202,995.70	20,618.61	Charges Grave Digging \$14,097, Charges Niche Wall \$1,636 and Town Planning Service Fees \$5,147 greater than anticipated. DrumMuster reimbursement \$1,693 lower than anticipated YTD.
Recreation & Culture	3,059,979.00	3,059,230.28	164,967.21	(2,894,263.07)	Cornerstone Project funding (\$2,920,000) not anticipated to be received this FY. Insurance Reimbursement for Town Hall Meeting Room repairs \$13,820 greater than anticipated.
Transport	1,902,281.00	1,635,903.86	1,643,563.31	7,659.45	
Economic Activities	81,500.00	77,190.27	90,532.07	13,341.80	Caravan Park Charges \$8,305, Insurance Reimbursement \$5,723, and Building Fees \$5,067 greater than anticipated YTD. Standpipe (\$10,817) lower than anticipated due to lower usage.
Other Property & Services	43,100.00	42,655.03	58,840.00	16,184.97	Workers Compensation Reimbursements \$12,681 and Fuel Rebate \$2,973 greater than antcpd.
Total Operating Revenue	9,155,847.00	8,824,751.58	6,041,330.78	(2,783,420.80)	
Operating Expenditure					
General Purpose Funding	(212,102.00)	(172,005.00)	(162,904.56)	9,100.44	
Governance	(487,089.00)	(367,916.00)	(361,310.42)	6,605.58	
Law, Order & Public Safety	(382,930.00)	(302,693.00)	(298,910.53)	3,782.47	
Health	(108,789.00)	(92,602.00)	(84,937.19)	7,664.81	
Education & Welfare	(77,731.00)	(54,560.00)	(48,760.18)	5,799.82	
Housing	(297,540.00)	(184,988.00)	(182,091.64)	2,896.36	
Community Amenities	(534,255.00)	(420,843.00)	(401,493.60)	19,349.40	Environmental Services \$20,500, Planning Expenses \$5,214, Refuse Collection Service \$3,575, Recycling Collection Service \$1,384, Stormwater Drainage Mtce \$2,108, Storm Water Collection Dams Mtce \$6,058 and Admin costs reallocated \$5,447 lower than anticipated YTD. Cemetery Mtce (\$14,202) expenditure greater than antcptd offset by increased income from grave digging.
Recreation & Culture	(1,132,189.00)	(940,342.00)	(885,471.35)	54,870.65	
Transport	(1,976,599.00)	(1,767,423.00)	(1,766,996.59)	426.41	Depot Mtce \$2,464, Road Inventory Management \$3,523, Bridge Mtce \$2,222 and Traffic Control Equipment \$1,810 expenditure lower than anticipated YTD.
Economic Activities	(442,901.00)	(265,176.00)	(255,375.82)	9,800.18	
Other Property & Services	(14,837.00)	(5,050.00)	(93,598.08)	(88,548.08)	PWOH and POC allocations greater than associated expenses YTD.
Total Operating Expenditure	(5,666,962.00)	(4,573,598.00)	(4,541,849.96)	31,748.04	
Net Operating	3,488,885.00	4,251,153.58	1,499,480.82	(2,751,672.76)	
Capital Income					
Self-Supporting Loan - Principal Repayment	13,563.00	6,781.50	6,678.68	(102.82)	
Proceeds from Sale of Assets	262,000.00	150,000.00	152,121.18	2,121.18	
Total Capital Income	275,563.00	156,781.50	158,799.86	2,018.36	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 May 2017**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(4,554,000.00)	(4,537,000.00)	(275,268.50)	4,261,731.50	Cornerstone Project \$3,890,000, Hunt Rd Vampire Jet Shelter \$34,000, Town Hall Public Toilet Refurb \$7,500, Med Practice Wait Area Refurb \$7,500 and Cemetery Niche Wall Extension \$3,000 to be carried over to 2017/18. Town Hall Kitchen Refurbishment \$100,000, 50 Dawson St Shed works \$20,000 and Land Purchase \$200,000 will not proceed this FY. Old School Building Tank and Pump Relocation \$44,267 expenditure saving.
Plant and Equipment	(652,000.00)	(652,000.00)	(243,586.51)	408,413.49	Grader Replacement \$345,000, Mtce Grader Ute Replacement \$29,000, CCTV \$25,000 yet to occur YTD.
Office Furniture and Equipment	(50,700.00)	(50,700.00)	(37,536.72)	13,163.28	Med Centre Equipment \$7,405, Admin Centre Equipment \$2,343, Chambers TV \$2,546 lower than anticipated YTD. Centenary Pavilion Power Supply \$1,500 not to proceed this FY. Function Centre Whiteboard \$1,200 allocated to operating as under Council's capitalisation threshold.
Road Construction	(1,796,756.00)	(1,796,756.00)	(957,677.50)	839,078.50	Please see attached Road Project variance breakdown.
Other Infrastructure	(557,364.00)	(557,364.00)	(228,305.07)	329,058.93	York Williams Road Bridge # 3201 \$57,634 & Footpath Renewal \$89,479 lower than anticipated YTD. Bremner Rd Bridge # 4739 \$168,540, Trails \$25,000 & Niche Wall Paths \$10,000 to be carried over to 2017/18. Edward Street Storm Water Harvesting Dam By Pass Drain (\$21,954) unbudgeted.
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(85,387.00)	(49,866.50)	(52,366.29)	(2,499.79)	
Total Capital Expenditure	(7,696,207.00)	(7,643,686.50)	(1,794,740.59)	5,848,945.91	
Net Capital	(7,420,644.00)	(7,486,905.00)	(1,635,940.73)	5,850,964.27	
Adjustments					
Depreciation Written Back	1,505,324.00	1,335,496.00	1,508,051.00	172,555.00	Depreciation charged greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	5,160.58	5,160.58	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	42,000.00	42,000.00	13,133.00	(28,867.00)	Loss on Disposal of Assets greater than anticipated YTD.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	194,152.00	(43,000.00)	(42,840.45)	159.55	
New Loan Funds	820,000.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,370,283.00	1,370,283.00	1,370,283.49	0.49	
Total Adjustments	3,931,759.00	2,704,779.00	2,853,787.62	149,008.62	
CLOSING SURPLUS/(DEFICIT)	0.00	(530,972.42)	2,717,327.71	3,248,300.13	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 May 2017	
Description	YTD Actual 2016/17
Current Assets	
Cash at Bank	427,723.88
Cash - Unrestricted Investments	1,566,281.76
Cash - Restricted Reserves	2,096,063.68
Cash on Hand	300.00
Accounts Receivable	555,178.20
Self-Supporting Loan - Current	6,884.38
Inventory - Fuel	6,812.33
Total Current Assets	4,659,244.23
Current Liabilities	
Accounts Payable	248,396.49
Loan Liability - Current	(33,021.25)
Annual Leave Liability - Current	(204,209.06)
Long Service Leave Liability - Current	(135,648.96)
Total Current Liabilities	(124,482.78)
Adjustments	
Less Restricted Reserves	(2,096,063.68)
Less Self-Supporting Loan Income	(6,884.38)
Add Leave Reserves - Cash Backed	252,493.07
Add Loan Principal Expense	33,021.25
Total Adjustments	(1,817,433.74)
NET CURRENT ASSETS	2,717,327.71

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 May 2017**

Description	Actual 2015/16	YTD Actual 2016/17	Movement
Current Assets			
Cash and Cash Equivalents	3,433,023.92	4,090,369.32	657,345.40
Accounts Receivable	440,326.00	555,178.20	114,852.20
Self-Supporting Loan - Current	13,563.06	6,884.38	(6,678.68)
Inventory	7,911.26	6,812.33	(1,098.93)
Total Current Assets	3,894,824.24	4,659,244.23	764,419.99
Current Liabilities			
Accounts Payable	(365,228.93)	248,396.49	613,625.42
Loan Liability - Current	(85,387.54)	(33,021.25)	52,366.29
Annual Leave Liability - Current	(204,209.06)	(204,209.06)	0.00
Long Service Leave Liability - Current	(135,648.96)	(135,648.96)	0.00
Total Current Liabilities	(790,474.49)	(124,482.78)	665,991.71
Non-Current Assets			
Non-Current Debtors	98,023.43	98,023.43	0.00
Land and Buildings	18,085,238.45	18,005,582.15	(79,656.30)
Plant and Equipment	2,201,244.10	1,971,797.16	(229,446.94)
Furniture and Equipment	175,385.42	172,570.73	(2,814.69)
Infrastructure	27,350,427.60	27,731,414.65	380,987.05
Self-Supporting Loan - Non Current	88,536.35	88,536.35	0.00
Total Non-Current Assets	47,998,855.35	48,067,924.47	69,069.12
Non-Current Liabilities			
Loan Liability - Non Current	(1,069,730.58)	(1,069,730.58)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(30,707.58)	(30,707.58)	0.00
Total Non-Current Liabilities	(1,100,438.16)	(1,100,438.16)	0.00
Net Assets	50,002,766.94	51,502,247.76	1,499,480.82
Equity			
Accumulated Surplus	(37,907,934.03)	(39,364,574.40)	(1,456,640.37)
Reserves - Cash Backed	(2,053,223.23)	(2,096,063.68)	(42,840.45)
Reserve - Revaluations	(10,041,609.68)	(10,041,609.68)	0.00
Total Equity	(50,002,766.94)	(51,502,247.76)	(1,499,480.82)

SHIRE OF BEVERLEY CAPITAL EXPENDITURE FOR THE PERIOD ENDING 31 May 2017				
Job #	Job Description	Budget 2016/17	YTD Actual 2016/17	Variance
	Infrastructure - Roads - Regional Road Group			
RRG1701	Westdale Road- Reconstruct & Widen (SLK: 22.70-24.65) (Capital)	241,805.00	259,376.84	(17,571.84)
RRG1702	Westdale Road - Reconstruct & Widen (SLK: 0.85-2.45) (Capital)	128,350.00	133,973.18	(5,623.18)
RRG1703	Westdale Road - 2nd Seal (SLK: 6.60-8.25) (Capital)	53,224.00	52,053.23	1,170.77
RRG1704	Westdale Road - 2nd Seal (SLK: 39.00-41.66) (Capital)	84,847.00	83,544.48	1,302.52
Sub Total	Regional Road Group	508,226.00	528,947.73	(20,721.73)
	Infrastructure - Roads - Roads To Recovery			
RTR1701	York Williams Road - Construct & Seal (SLK: 23.71-27.90) (Capital)	169,753.00	120,766.08	48,986.92
RTR1702	York Williams Road - 2nd Seal (SLK: 15.50-22.75) (Capital)	221,909.00	136,053.84	85,855.16
RTR1703	Top Beverley Road - Widen Culverts & Clearing (Capital)	114,082.00	4,334.00	109,748.00
Sub Total	Roads To Recovery	505,744.00	261,153.92	244,590.08

SHIRE OF BEVERLEY CAPITAL EXPENDITURE FOR THE PERIOD ENDING 31 May 2017				
Job #	Job Description	Budget 2016/17	YTD Actual 2016/17	Variance
	Infrastructure - Roads - Muni Funded			
MUN1701	Morbining Road - Reconstruct Shoulders (SLK: 9.00-11.50) (Capital)	50,791.00	0.00	50,791.00
MUN1702	Morbining Road - Reseal (SLK: 6.60-9.00) (Capital)	38,400.00	0.00	38,400.00
MUN1703	Nicholas Street - Construct & Seal (Capital)	73,613.00	8,279.72	65,333.28
MUN1704	Nicholas Street - Reconstruct & Seal (Capital)	50,817.00	43,968.71	6,848.29
MUN1705	Railway Street - Construct & Seal (SLK: 0.29-0.61) (Capital)	53,366.00	26,699.26	26,666.74
MUN1706	Deep Pool Road - Gravel Sheet (SLK: 0.56-2.59) (Capital)	44,728.00	4,040.18	40,687.82
MUN1707	Yenyening Lakes Road - Gravel Sheet (SLK: 14.90-16.50) (Capital)	30,555.00	508.00	30,047.00
MUN1708	Barrington Road - Gravel Sheet (SLK: 6.36-7.76) (Capital)	26,371.00	10,684.21	15,686.79
MUN1709	Barrington Road - Gravel Sheet (SLK: 0.00-2.85) (Capital)	51,595.00	0.00	51,595.00
MUN1710	Contract - Gravel Sheeting (Capital)	200,000.00	14,560.00	185,440.00
MUN1711	Barnsley Street - Seal (Capital)	3,170.00	4,707.99	(1,537.99)
MUN1712	Bartram Street - Construct, Seal & Kerb (Capital)	28,097.00	21,228.51	6,868.49
MUN1713	Ski Road - Gravel Sheeting (Capital)	13,965.00	17,481.50	(3,516.50)
MUN1714	Grigson Street - Construct & Seal (Capital)	15,589.00	7,700.50	7,888.50
MUN1715	Mann Street (Industrial Land) - Construct & Seal (Capital)	101,729.00	7,717.27	94,011.73
Sub Total	Muni Funded	782,786.00	167,575.85	615,210.15
Total	Infrastructure - Roads	1,796,756.00	957,677.50	839,078.50

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 May 2017		
Description	Budget 2016/17	YTD Actual 2016/17
Income		
Rates	2,605,429.00	2,607,057.29
Operating Grants, Subsidies and Contributions	1,643,929.00	1,642,414.81
Profit On Asset Disposal	0.00	50.91
Service Charges	0.00	0.00
Fees & Charges	519,743.00	532,675.62
Interest Earnings	86,977.00	111,807.28
Other Revenue	60,300.00	66,068.87
Non-Operating Grants, Subsidies and Contributions	4,249,086.00	1,085,230.78
Total Income by Nature & Type	9,165,464.00	6,045,305.56
Expenditure		
Employee Costs	(2,055,908.00)	(1,731,504.07)
Materials & Contracts	(1,978,283.00)	(1,035,976.25)
Utilities	(213,982.00)	(162,495.43)
Depreciation On Non-Current Assets	(1,505,324.00)	(1,508,051.00)
Interest Expenses	(58,623.00)	(30,545.84)
Insurance Expenses	(183,618.00)	(188,741.59)
Other Expenditure	(77,125.00)	(86,135.25)
Loss On Asset Disposal	(42,000.00)	(13,183.91)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,114,863.00)	(4,756,633.34)
Allocations		
Reallocation Codes Expenditure	438,284.00	210,808.60
Reallocation Codes Income	0.00	0.00
Total Allocations	438,284.00	210,808.60
Net Operating by Nature & Type	3,488,885.00	1,499,480.82

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2017**

Job #	Job Description	YTD Actual 2016/17
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	5,532.25
RR002	Athol Rd (RoadID: 26) (Maintenance)	6,542.22
RR003	Avoca Rd (RoadID: 98) (Maintenance)	544.54
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	3,209.84
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	980.06
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	8,325.75
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	6,523.74
RR008	Barrington Rd (RoadID: 13) (Maintenance)	6,893.38
RR009	Batemans Rd (RoadID: 78) (Maintenance)	886.53
RR010	Batys Rd (RoadID: 60) (Maintenance)	1,102.91
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	499.34
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	5,277.01
RR013	Beringer Rd (RoadID: 29) (Maintenance)	6,386.71
RR014	Bethany Rd (RoadID: 148) (Maintenance)	3,316.43
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	907.44
RR017	Bremner Rd (RoadID: 6) (Maintenance)	5,792.77
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	1,455.30
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	6,968.54
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	408.53
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	636.27
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	6,698.98
RR027	Collins Rd (RoadID: 66) (Maintenance)	3,697.11
RR028	Cookes Rd (RoadID: 61) (Maintenance)	1,361.65
RR029	Corberding Rd (RoadID: 43) (Maintenance)	3,723.65
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	2,203.12
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	9,063.44
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	4,592.21
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	17,272.87
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	6,654.19
RR036	Drapers Rd (RoadID: 79) (Maintenance)	784.41
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	543.18
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	33,674.06
RR039	Ewert Rd (RoadID: 27) (Maintenance)	7,785.90

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2017**

Job #	Job Description	YTD Actual 2016/17
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,791.57
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,703.68
RR043	Gors Rd (RoadID: 30) (Maintenance)	2,218.93
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	4,878.34
RR045	Heals Rd (RoadID: 95) (Maintenance)	340.33
RR046	Hills Rd (RoadID: 76) (Maintenance)	2,326.04
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	3,642.50
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	605.63
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	5,454.61
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	1,413.93
RR052	Jones Rd (RoadID: 48) (Maintenance)	1,864.35
RR053	K1 Rd (RoadID: 85) (Maintenance)	5,984.42
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	861.94
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	1,485.64
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	2,168.43
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	7,268.60
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	10,814.47
RR060	Lennard Rd (RoadID: 58) (Maintenance)	2,201.51
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	614.09
RR062	Luptons Rd (RoadID: 22) (Maintenance)	8,682.15
RR063	Maitland Rd (RoadID: 39) (Maintenance)	8,033.63
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	770.84
RR065	Manns Rd (RoadID: 59) (Maintenance)	922.03
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	13,046.21
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	309.95
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	2,195.83
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	227.75
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,651.52
RR073	Mills Rd (RoadID: 80) (Maintenance)	1,406.67
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	27,969.41
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,273.72
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,073.40
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	3,515.67
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	4,938.15
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,593.96

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2017**

Job #	Job Description	YTD Actual 2016/17
RR080	Petchells Rd (RoadID: 38) (Maintenance)	4,466.23
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	430.99
RR082	Pike Rd (RoadID: 45) (Maintenance)	1,887.13
RR083	Potts Rd (RoadID: 14) (Maintenance)	10,512.27
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	5,157.57
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	3,355.87
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	4,833.49
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	2,079.79
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,870.40
RR089	Rogers Rd (RoadID: 62) (Maintenance)	476.11
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	136.14
RR092	Schillings Rd (RoadID: 65) (Maintenance)	626.41
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	884.60
RR095	Simmons Rd (RoadID: 101) (Maintenance)	775.85
RR096	Sims Rd (RoadID: 155) (Maintenance)	499.43
RR097	Ski Rd (RoadID: 83) (Maintenance)	1,808.76
RR098	Smith Rd (RoadID: 72) (Maintenance)	1,932.56
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	2,659.64
RR100	Spavens Rd (RoadID: 44) (Maintenance)	2,124.42
RR101	Springhill Rd (RoadID: 23) (Maintenance)	6,726.42
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	1,053.34
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	1,272.71
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	2,121.04
RR105	Thomas Rd (RoadID: 31) (Maintenance)	1,011.95
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	486.07
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	601.92
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	4,607.92
RR109	Walgy Rd (RoadID: 42) (Maintenance)	1,294.76
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	2,541.75
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,847.47
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	9,569.62
RR114	Westdale Rd (RoadID: 166) (Maintenance)	12,130.76
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	135.09
RR116	Woods Rd (RoadID: 68) (Maintenance)	1,007.24
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	316.31
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	17,444.39

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2017**

Job #	Job Description	YTD Actual 2016/17
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	18,200.73
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	46,363.64
RR888	Tree Lopping - Rural Roads (Maintenance)	30,512.51
RR999	Rural Roads Various (Maintenance)	53,586.88
WANDRRA	Disaster Recovery Works	36,007.25
Sub Total	Rural Road Maintenance	603,851.66
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	158.34
TS002	Bartram St (RoadID: 114) (Maintenance)	10,210.27
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	806.61
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	1,074.35
TS009	Courtney St (RoadID: 153) (Maintenance)	1,280.66
TS010	Dawson St (RoadID: 106) (Maintenance)	565.79
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	877.59
TS013	Duffield St (RoadID: 160) (Maintenance)	1,852.43
TS014	Edward St (RoadID: 107) (Maintenance)	1,027.44
TS015	Elizabeth St (RoadID: 131) (Maintenance)	45.19
TS016	Ernest Drv (RoadID: 135) (Maintenance)	456.76
TS017	Forrest St (RoadID: 103) (Maintenance)	10,408.16
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	203.19
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	1,160.92
TS023	Hope St (RoadID: 115) (Maintenance)	6,696.30
TS024	Hopkin St (RoadID: 128) (Maintenance)	49.38
TS025	Horley St (RoadID: 127) (Maintenance)	112.23
TS026	Hunt Rd (Maintenance)	4,675.11
TS027	Husking St (RoadID: 117) (Maintenance)	244.87
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	2,473.33
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2017**

Job #	Job Description	YTD Actual 2016/17
TS031	Lennard St (RoadID: 113) (Maintenance)	2,242.95
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,351.70
TS034	Mcneil St (RoadID: 141) (Maintenance)	61.09
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	6,252.04
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	9,227.74
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	3,106.06
TS042	Richardson St (RoadID: 124) (Maintenance)	343.94
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	115.33
TS045	Shed St (RoadID: 136) (Maintenance)	115.56
TS046	Short St (RoadID: 121) (Maintenance)	1,090.70
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	7,335.88
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	9,141.35
TS999	Town Streets Various (Maintenance)	9,013.99
Sub Total	Town Streets Maintenance	93,777.25
Total	Road Maintenance	697,628.91

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 May 2017						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	98,580.66				
	Office Equipment	20,714.73				
	Airfield Emergency	37,036.03				
	Plant	109,830.86				
	Bush Fire Fighters	119,475.00				
	Building	367,014.62				
	Recreation Ground	382,325.50				
	Cropping Committee	344,992.34				
	Avon River Development	24,013.75				
	Annual Leave	153,912.42				
	Community Bus	39,134.28				
	Road Construction	363,631.94				
	Senior Housing	35,401.55	2,096,063.68	3 mths	2.35%	27/06/2017
2902-40204	Online Saver ANZ	128.27	128.27	Ongoing	0.00%	Ongoing
2181730	Term Deposit Bendigo	311,060.48	311,060.48	3 mths	2.30%	8/08/2017
9754-35231	Term Deposit ANZ	400,000.00	400,000.00	4 mths	2.35%	9/06/2017
9763-47671	Term Deposit ANZ	455,093.01	455,093.01	4 mths	2.40%	20/06/2017
2279055	Term Deposit Bendigo	400,000.00	400,000.00	3 mnths	2.35%	24/08/2017
	Total		3,662,345.44			

Note: ANZ Deposits 9754-35231 and 9763-47671 have been closed and funds reinvested with Bendigo Bank. Detail of new deposits will be provided at the next Ordinary Council Meeting.

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 27 June 2017
REPORT DATE: 16 June 2017
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2017 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of May 2017.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.
 - (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

May 2017:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

04 May 2017	1554-1554	(1)	\$ 236.00	(authorised by CEO S Gollan and DCEO S Marshall)
11 May 2017	1555-1557	(3)	\$ 22,062.00	(authorised by CEO S Gollan and Cr K Murray)
17 May 2017	1558-1558	(1)	\$ 1,942.85	(authorised by CEO S Gollan and Cr K Murray)
18 May 2017	1559-1561	(3)	\$ 12,031.03	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 2017	1562-1563	()	\$ 1,514.75	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for May 2017 incl			\$ 37,786.63	previously paid

EFT vouchers

04 May 2017	1-42 (42)		\$ 54,745.90	(authorised by CEO S Gollan and DCEO S Marshall)
04 May 2017	EFT 2112-2127	(16)	\$ 23,032.89	(authorised by CEO S Gollan and DCEO S Marshall)
05 May 2017	EFT 2128-2128	(1)	\$ 11,680.00	(authorised by CEO S Gollan and DCEO S Marshall)
11 May 2017	EFT 2131-2155	(25)	\$ 300,977.41	(authorised by DCEO S Marshall and Cr K Murray)
12 May 2017	EFT 2156-2158	(3)	\$ 49,661.00	(authorised by DCEO S Marshall and Cr D Davis)
18 May 2017	1-43	(43)	\$ 64,158.53	(authorised by CEO S Gollan and DCEO S Marshall)
18 May 2017	EFT 2161-2168	(8)	\$ 24,957.61	(authorised by CEO S Gollan and DCEO S Marshall)
23 May 2017	EFT 2169-2173	(5)	\$ 14,689.11	(authorised by CEO S Gollan and DCEO S Marshall)
24 May 2017	EFT 2175-2179	(5)	\$ 7,661.48	(authorised by CEO S Gollan and DCEO S Marshall)
24 May 2017	EFT 2180-2180	(1)	\$ 400,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
29 May 2017	EFT 2192-2203	(12)	\$ 24,284.60	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 2017	EFT 2205-2232	(28)	\$ 51,922.72	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for May 2017 incl			\$ 1,027,771.25	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

11 May 2017	1489-1489	(1)	\$ 50.00	(authorised by DCEO S Marshall and Cr K Murray)
24 May 2017	1490-1490	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 2017	1491-1491	(1)	\$ 50.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for May 2017 incl			\$ 300.00	previously paid.

EFT vouchers

04 May 2017	EFT 2111-2111	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
05 May 2017	EFT 2129-2129	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
11 May 2017	EFT 2130-2130	(1)	\$ 5,994.00	(authorised by DCEO S Marshall and Cr K Murray)
18 May 2017	EFT 2160-2160	(1)	\$ 150.00	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 2017	EFT 2204-2204	(1)	\$ 50.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for May 2017 incl \$ 6,594.00 previously paid.

(3) **Direct Debit** Payments totalling \$ 83,097.99 previously paid.

(4) **Credit Card** Payments totalling \$ 816.29 previously paid.

COUNCIL RESOLUTION

M9/0617

Moved Cr Murray

Seconded Cr Gogol

That the List of Accounts as presented, be received:

May 2017:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

04 May 2017	1554-1554	(1)	\$ 236.00	(authorised by CEO S Gollan and DCEO S Marshall)
11 May 2017	1555-1557	(3)	\$ 22,062.00	(authorised by CEO S Gollan and Cr K Murray)
17 May 2017	1558-1558	(1)	\$ 1,942.85	(authorised by CEO S Gollan and Cr K Murray)
18 May 2017	1559-1561	(3)	\$ 12,031.03	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 2017	1562-1563	()	\$ 1,514.75	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for May 2017 incl \$ 37,786.63 previously paid

EFT vouchers

04 May 2017	1-42 (42)		\$ 54,745.90	(authorised by CEO S Gollan and DCEO S Marshall)
04 May 2017	EFT 2112-2127	(16)	\$ 23,032.89	(authorised by CEO S Gollan and DCEO S Marshall)
05 May 2017	EFT 2128-2128	(1)	\$ 11,680.00	(authorised by CEO S Gollan and DCEO S Marshall)
11 May 2017	EFT 2131-2155	(25)	\$ 300,977.41	(authorised by DCEO S Marshall and Cr K Murray)
12 May 2017	EFT 2156-2158	(3)	\$ 49,661.00	(authorised by DCEO S Marshall and Cr D Davis)
18 May 2017	1-43	(43)	\$ 64,158.53	(authorised by CEO S Gollan and DCEO S Marshall)
18 May 2017	EFT 2161-2168	(8)	\$ 24,957.61	(authorised by CEO S Gollan and DCEO S Marshall)
23 May 2017	EFT 2169-2173	(5)	\$ 14,689.11	(authorised by CEO S Gollan and DCEO S Marshall)
24 May 2017	EFT 2175-2179	(5)	\$ 7,661.48	(authorised by CEO S Gollan and DCEO S Marshall)
24 May 2017	EFT 2180-2180	(1)	\$ 400,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
29 May 2017	EFT 2192-2203	(12)	\$ 24,284.60	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 2017	EFT 2205-2232	(28)	\$ 51,922.72	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for May 2017 incl \$ 1,027,771.25 previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

11 May 2017	1489-1489	(1)	\$ 50.00	(authorised by DCEO S Marshall and Cr K Murray)
24 May 2017	1490-1490	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 2017	1491-1491	(1)	\$ 50.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for May 2017 incl \$ 300.00 previously paid.

EFT vouchers

04 May 2017	EFT 2111-2111	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
05 May 2017	EFT 2129-2129	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
11 May 2017	EFT 2130-2130	(1)	\$ 5,994.00	(authorised by DCEO S Marshall and Cr K Murray)
18 May 2017	EFT 2160-2160	(1)	\$ 150.00	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 2017	EFT 2204-2204	(1)	\$ 50.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for May 2017 incl \$ 6,594.00 previously paid.

(3) Direct Debit Payments totalling \$ 83,097.99 previously paid.

(4) Credit Card Payments totalling \$ 816.29 previously paid.

CARRIED 8/0

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1554	04-May-2017	Ron Rinaldi	Refund of payment re septic tank fees: Shazmac plumbing	(236.00)	(236.00)
Cheque #	1555	11-May-2017	ATO - Australian Tax Office	Apr 2017 BAS Obligation	(7,302.00)	(7,302.00)
Cheque #	1556	11-May-2017	Beverley Medical Practice	Pre-Employment Medical Examination - Jenny Murray	(240.00)	(240.00)
Cheque #	1557	11-May-2017	Waterbrae Pastoral Co	Purchase of land for Rd into Yenyening Lakes (Ski Road extension)	(14,520.00)	(14,520.00)
Cheque #	1558	17-May-2017	Telstra	Admin Bldg Telephones: Rent to 01 Jun 17, Calls to 01 May 17	(1,942.85)	(1,942.85)
Cheque #	1559	18-May-2017	ATO - Australian Tax Office	Fringe Benefit Tax Balance for 16/17	(125.40)	(125.40)
Cheque #	1560	18-May-2017	Synergy	Power Acct	(11,866.15)	(11,866.15)
Cheque #	1561	18-May-2017	Water Corporation	Water use - Mens Shed (Vincent St) - Service Fees: May - June 17	(39.48)	(39.48)
Cheque #	1562	31-May-2017	Synergy	Town Hall: 16 Mar - 17 May 17	(1,325.25)	(1,325.25)
Cheque #	1563	31-May-2017	Water Corporation	Water use - Balkuling Rd Standpipe: 21 Mar - 17 May 17	(189.50)	(189.50)
EFT Pymt	EFT 2112	04-May-2017	ATM - Australian Training Management	Training: Chainsaw use & maintenance	(1,650.00)	
EFT Pymt	EFT 2113	04-May-2017	Avon Express	Freight charges: Mar 17	(181.50)	
EFT Pymt	EFT 2114	04-May-2017	BSL - Building Commission	Apr 17 collections x 2	(113.29)	
EFT Pymt	EFT 2115	04-May-2017	Beverley Country Kitchen (BCK)	Council Meeting: 13 x Lunch	(408.50)	
EFT Pymt	EFT 2116	04-May-2017	CTF - Construction Training Fund (BCTIF)	Apr 17 collections x 1	(64.35)	
EFT Pymt	EFT 2117	04-May-2017	Covs	BE027 (PSP02) - Strobe light	(99.15)	
EFT Pymt	EFT 2118	04-May-2017	Cutting Edges Equipment Parts	BE021 (PLDR01): Parts	(771.12)	
EFT Pymt	EFT 2119	04-May-2017	Fire & Safety WA	Personal Protective Clothing for Bushfire Brigades	(1,715.66)	
EFT Pymt	EFT 2120	04-May-2017	Holcim Australia Pty Ltd	BC1701 - York Williams Rd Bridge: Concrete	(7,027.24)	
EFT Pymt	EFT 2121	04-May-2017	Keith the Maintenance Man P/L	Aeronautical Museum: removal of asbestos	(7,810.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2122	04-May-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 2123	04-May-2017	McNaughtans P/L	DC1701 - Drainpipe bypass: Parts	(119.33)	
EFT Pymt	EFT 2124	04-May-2017	Michael Wilson	2017-05 May: Photocopying & delivery of Blarney	(250.00)	
EFT Pymt	EFT 2125	04-May-2017	Northam Carpet Court	Hunt Road Village: Unit 7 - Supply & Install Vinyl	(1,800.00)	
EFT Pymt	EFT 2126	04-May-2017	PCS - Perfect Computer Solutions	Computer Support - 19 - 21 Apr 17	(467.50)	
EFT Pymt	EFT 2127	04-May-2017	WA Contract Ranger Services	Ranger services: 13 Apr - 21 Apr 17	(514.25)	(23,032.89)
EFT Pymt	EFT 2128	05-May-2017	Perth Patio Magic P/L	LB1706 - Swim Pool: Spectator shade area - final payment	(11,680.00)	(11,680.00)
EFT Pymt	EFT 2131	11-May-2017	AITS Specialists P/L	2017-04 Apr Fuel Tax Credits	(145.75)	
EFT Pymt	EFT 2132	11-May-2017	Allington Agri	(RR777): Contract Road Side Spraying - to control Woody Weeds and Suckers	(29,000.00)	
EFT Pymt	EFT 2133	11-May-2017	Australia Post	April 2017 Postage	(265.04)	
EFT Pymt	EFT 2134	11-May-2017	Avon Trading Co	Apr 2017 Hardware Purchases	(343.32)	
EFT Pymt	EFT 2135	11-May-2017	Avon Waste	1,957 Bin Collection FE 21 April 1 x Recycling Collection	(4,266.84)	
EFT Pymt	EFT 2136	11-May-2017	BDF - Beverley Dome Fuel & Hire	2,500 Diesel @ 1.1687/L	(2,921.75)	
EFT Pymt	EFT 2137	11-May-2017	Barend Stephanus de Beer	Reimbursement for removal expenses as per Stefan's package	(5,000.00)	
EFT Pymt	EFT 2138	11-May-2017	Beverley Farm Services (BFS)	PPE: 2 Pairs of Rossi Boots	(317.50)	
EFT Pymt	EFT 2139	11-May-2017	Beverley Supermarket & Liquor (IGA)	Apr 2017 Purchases	(503.49)	
EFT Pymt	EFT 2140	11-May-2017	Colas WA P/L	Bitumen Sealing work on various roads	(239,141.54)	
EFT Pymt	EFT 2141	11-May-2017	Country Copiers Northam	Copy Charges - IRA-8295: 18 March - 18 April 17	(485.60)	
EFT Pymt	EFT 2142	11-May-2017	Dawsons Concrete & Reinforcing	LB1706 - Swimming Pool - Spectator Seating Shade (Capital): Concrete slab	(2,843.00)	
EFT Pymt	EFT 2143	11-May-2017	Fairfax Media Publications P/L	1 March 2017: Avon Advocate - Draft Local Planning Scheme NO 3	(135.83)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2144	11-May-2017	IRIS Consulting Group Pty Ltd	IT Network redesign: Apr 17	(2,420.00)	
EFT Pymt	EFT 2145	11-May-2017	JR & A Hersey P/L	Various Supplies	(528.88)	
EFT Pymt	EFT 2146	11-May-2017	LGIS Risk Management	Business Continuity Project - Project Number: 19702	(2,420.00)	
EFT Pymt	EFT 2147	11-May-2017	Norm Reynolds Electrical & Furniture (Retravision)	Hunt Road Village: Unit 6 & 7	(1,580.00)	
EFT Pymt	EFT 2148	11-May-2017	Northam Mitre10	LB1703 - Hunt Rd Village: Materials	(419.61)	
EFT Pymt	EFT 2149	11-May-2017	Phoenix Shed Assembly	Swim Club Upgrade: Roller door repairs	(450.00)	
EFT Pymt	EFT 2150	11-May-2017	RA-AN Enterprises	Hire of Excavator at \$180 plus GST per hour for Edwards St & Industrial block	(5,412.00)	
EFT Pymt	EFT 2151	11-May-2017	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various Vehicles and Supplies	(1,870.70)	
EFT Pymt	EFT 2152	11-May-2017	Shire of Pingelly	1/5th cost of attendance of Tim Jurmann at mosquito management course	(231.00)	
EFT Pymt	EFT 2153	11-May-2017	The Red Vault	LG Professionals Meeting - 10 March: Lunch & fruit platter x 10	(150.00)	
EFT Pymt	EFT 2154	11-May-2017	Toll Ipec P/L (Courier Aust)	Freight Charges: Fire & Safety WA	(25.56)	
EFT Pymt	EFT 2155	11-May-2017	WALGA - WA Loc Gov Assoc	Integrated Strategic Planning Training Course - Dee Ridgway	(100.00)	(300,977.41)
EFT Pymt	EFT 2156	12-May-2017	Beverley CRC (Community Resource Centre)	Grant for the LiveLighter Beverley Triathlon 2017	(2,200.00)	
EFT Pymt	EFT 2157	12-May-2017	Dallcon Concrete Pty Ltd	BC1701 (York Williams Rd) & BC1702 (Bremner Rd): Supplies	(46,167.00)	
EFT Pymt	EFT 2158	12-May-2017	RJ Jas - All Mechanical & Electronics (Richard Jas)	Workshop: Parts	(1,294.00)	(49,661.00)
EFT Pymt	EFT 2161	18-May-2017	CDA Air & Solar (Ventruie Imports Pty Ltd)	Various Bldgs: Winter Close Down" Service"	(440.00)	
EFT Pymt	EFT 2162	18-May-2017	Core Business Australia Pty Ltd	WANDRRA: Claim 03 Apr 17	(4,807.00)	
EFT Pymt	EFT 2163	18-May-2017	Dawsons Concrete & Reinforcing	New path on Vincent Street - Progress Payment	(8,184.00)	
EFT Pymt	EFT 2164	18-May-2017	Exteria	Avon River Park: BBQ with Bench	(6,312.90)	
EFT Pymt	EFT 2165	18-May-2017	Fire & Safety WA	Personal Protective Clothing for Bushfire Brigades	(1,551.70)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2166	18-May-2017	Guildford Garden Machinery	PSP99: Other Sundry Plant: Parts	(324.50)	
EFT Pymt	EFT 2167	18-May-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 2168	18-May-2017	WA Treasury Corporation	Loan 112 (Frail Aged Lodge) DEB 37 of 39 payments - Jun 17	(3,296.51)	(24,957.61)
EFT Pymt	EFT 2169	23-May-2017	Briestar Pty Ltd Atf The Lynette Joy Family Trust	Rates refund for assessment A51649 2-4, 15-20 Beringer Rd Morbining 6304	(287.40)	
EFT Pymt	EFT 2170	23-May-2017	Dpt of Environmental Regulation	2017/18 Landfill License	(1,068.00)	
EFT Pymt	EFT 2171	23-May-2017	Kathryn Joyce Badger	Rates refund for assessment A33 94 Vincent St Beverley 6304	(700.00)	
EFT Pymt	EFT 2172	23-May-2017	Landgate	Valuation Fees (UV Chargeable): 2016/17 x 722	(12,181.20)	
EFT Pymt	EFT 2173	23-May-2017	Paul Scott Schilling	Rates refund for assessment A51648 516 Luptons Rd Dale 6304	(452.51)	(14,689.11)
EFT Pymt	EFT 2175	24-May-2017	Avon Express	Freight charges	(368.50)	
EFT Pymt	EFT 2176	24-May-2017	BDF - Beverley Dome Fuel & Hire	4,008 L Diesel @ 1.1606/L	(4,651.68)	
EFT Pymt	EFT 2177	24-May-2017	Barend Stephanus de Beer	Reimbursement for landline and internet costs May 17 - as per package	(22.66)	
EFT Pymt	EFT 2178	24-May-2017	E Squire Contracting Services	BC1701 - Reinstate fence both sides of bridge 3201 York Williams Rd	(2,563.00)	
EFT Pymt	EFT 2179	24-May-2017	Toll Ipec P/L (Courier Aust)	Freight Charges: 02 - 04 May	(55.64)	(7,661.48)
EFT Pymt	EFT 2192	29-May-2017	Avon Waste	1,960 Bin collection FE 5 May 17 1 x recycling collection	(4,273.18)	
EFT Pymt	EFT 2193	29-May-2017	BOC Limited	2017-04 Apr cylinder rental	(29.23)	
EFT Pymt	EFT 2194	29-May-2017	Country Copiers Northam	IRA-C2030 Reading: 09 Mar - 09 May 17	(1,386.62)	
EFT Pymt	EFT 2195	29-May-2017	Dawsons Concrete & Reinforcing	FC1701 - Footpath Renewal	(5,280.00)	
EFT Pymt	EFT 2196	29-May-2017	Hosemasters International	BE030 (PBH02): Hydraulic hose and parts	(340.55)	
EFT Pymt	EFT 2197	29-May-2017	McIntosh & Son Redcliffe	BE030 (PBH02): 20 L Hydraulic oil (master Tran attraction)	(319.00)	
EFT Pymt	EFT 2198	29-May-2017	McLeod's Barristers and Solicitors	Subdivisional documentation: Beverley Recreation Oval	(1,035.66)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2199	29-May-2017	PCS - Perfect Computer Solutions	Computer Support: New Lenovo Aten 23 I5 PC"	(2,025.00)	
EFT Pymt	EFT 2200	29-May-2017	Sports Surfaces	Remedial resurfacing to Beverley Netball Courts as per quote: LtQ9048A	(4,279.00)	
EFT Pymt	EFT 2202	29-May-2017	Waterman Irrigation	Valve upgrade on standpipes: Brooking St and Balkuling Rd	(2,679.36)	
EFT Pymt	EFT 2203	29-May-2017	York Junior Football Club	Kidsport Funding: Reimbursement of kidsport voucher x 1	(360.00)	(22,007.60)
EFT Pymt	EFT 2205	31-May-2017	AAA Asphalt Surfaces	RRG1704 - Black coldmix 1 L bags: Second seal Westdale Rd	(1,430.00)	
EFT Pymt	EFT 2206	31-May-2017	Baileys Fertilisers	Pallet 4.1.1 20kg fertiliser	(1,573.00)	
EFT Pymt	EFT 2207	31-May-2017	Beryl Joan Morley	Rates refund for assessment A1564 404 Sheahan Rd Kokeby 6304	(128.09)	
EFT Pymt	EFT 2208	31-May-2017	Best Office Systems	AS41006 - Re: Ricoh Projector - Set up wireless adapter and train staff	(136.00)	
EFT Pymt	EFT 2209	31-May-2017	Beverley CRC (Community Resource Centre)	2017-05 May - Production of Blarney for Printing	(825.00)	
EFT Pymt	EFT 2210	31-May-2017	Beverley Country Kitchen (BCK)	Council Lunch x 13	(520.00)	
EFT Pymt	EFT 2211	31-May-2017	Beverley Post News and Gifts	Apr 2017 Purchases	(67.90)	
EFT Pymt	EFT 2212	31-May-2017	Beverley Tyre Service	Apr 2017 Tyre Purchases	(5,313.00)	
EFT Pymt	EFT 2213	31-May-2017	Blackwoods	Dog pound: 9 x 5L Germicide fincol disinfectant	(627.86)	
EFT Pymt	EFT 2214	31-May-2017	Bunnings Building Supplies P/L	BE020 (PUTE10) Cargo Case and Matting	(228.30)	
EFT Pymt	EFT 2215	31-May-2017	Castledex	Filing system: Supplies	(27.10)	
EFT Pymt	EFT 2216	31-May-2017	Colas WA P/L	(MUN1714 & MUN1705) Bitumen sealing works - Town Streets	(10,950.61)	
EFT Pymt	EFT 2217	31-May-2017	Country Wide Windscreens	BRMPC Vehicle - Windscreen replacement	(528.00)	
EFT Pymt	EFT 2218	31-May-2017	E Squire Contracting Services	LB1717 - Supply and Install fence Avon Park	(1,980.00)	
EFT Pymt	EFT 2219	31-May-2017	Elders Rural Services Aust Ltd	(SCD03) Stormwater Collection Dam - John Street: Gate, hinges & gal posts	(296.00)	
EFT Pymt	EFT 2220	31-May-2017	Filters Plus	Various Plant: Parts	(895.76)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2221	31-May-2017	Guildford Garden Machinery	PSP99 - sprockett for chainsaw	(49.50)	
EFT Pymt	EFT 2222	31-May-2017	Jason Signmakers	Various Signage	(628.49)	
EFT Pymt	EFT 2223	31-May-2017	Little Eco Hill	MUN1710 - Gravel sheet on Deep Pool Rd	(16,907.00)	
EFT Pymt	EFT 2224	31-May-2017	MAL Automotives P/L	Post Season Service on Dale West 4.4 BE594	(779.00)	
EFT Pymt	EFT 2225	31-May-2017	Officeworks	34 x Boxes A3 Paper	(1,474.39)	
EFT Pymt	EFT 2226	31-May-2017	Perth Patio Magic P/L	Install Bollards at Avon River Park	(1,260.00)	
EFT Pymt	EFT 2227	31-May-2017	RJ Jas - All Mechanical & Electronics (Richard Jas)	BE464 (PSDN09) 15,000Km Service	(247.00)	
EFT Pymt	EFT 2228	31-May-2017	Road Seal (WA) Pty Ltd	BC1701 - York Williams Rd Bridge: Reinstable Road , 3 patches	(3,766.40)	
EFT Pymt	EFT 2229	31-May-2017	Total Eden P/L	(DC1701): Storm Water Dams - Bypass Drainpipe (Capital) - Brass ball & Gal nipple	(227.40)	
EFT Pymt	EFT 2230	31-May-2017	WA Contract Ranger Services	Ranger Services: 04 May - 18 May 17	(701.25)	
EFT Pymt	EFT 2231	31-May-2017	ZircoData Pty Ltd	126 x A1 Storage - Archive Box	(54.05)	
EFT Pymt	EFT 2232	31-May-2017	mgalv Meneghello Galvanizing Industries	DC1701 - Cover for Edwards st Dam	(301.62)	(51,922.72)
Direct Debit	DD 1085.1	02-May-2017	ClickSuper	Superwrap - Personal Super Plan	(773.79)	
Direct Debit	DD 1085.2	02-May-2017	ClickSuper	WA Super	(7,766.84)	
Direct Debit	DD 1085.3	02-May-2017	ClickSuper	Kinetic Super	(145.09)	
Direct Debit	DD 1085.4	02-May-2017	ClickSuper	BT Super For Life	(293.57)	
Direct Debit	DD 1085.5	02-May-2017	ClickSuper	MLC Super Fund	(91.20)	
Direct Debit	DD 1085.6	02-May-2017	ClickSuper	Australian Super	(181.23)	(9,251.72)
Direct Debit	DD 1113.1	16-May-2017	ClickSuper	Superwrap - Personal Super Plan	(773.79)	
Direct Debit	DD 1113.2	16-May-2017	ClickSuper	WA Super	(7,967.64)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 1113.3	16-May-2017	ClickSuper	Kinetic Super	(48.36)	
Direct Debit	DD 1113.4	16-May-2017	ClickSuper	Colonial First State Super (Moulton Clare)	(652.96)	
Direct Debit	DD 1113.5	16-May-2017	ClickSuper	BT Super For Life	(293.57)	
Direct Debit	DD 1113.6	16-May-2017	ClickSuper	MLC Super Fund	(91.20)	
Direct Debit	DD 1113.7	16-May-2017	ClickSuper	Australian Super	(182.99)	(10,010.51)
Direct Debit	DD 1148.1	30-May-2017	ClickSuper	Superwrap - Personal Super Plan	(773.79)	
Direct Debit	DD 1148.2	30-May-2017	ClickSuper	WA Super	(8,019.85)	
Direct Debit	DD 1148.3	30-May-2017	ClickSuper	Kinetic Super	(49.36)	
Direct Debit	DD 1148.4	30-May-2017	ClickSuper	BT Super For Life	(293.57)	
Direct Debit	DD 1148.5	30-May-2017	ClickSuper	MLC Super Fund	(91.20)	
Direct Debit	DD 1148.6	30-May-2017	ClickSuper	Australian Super	(180.88)	(9,408.65)
Direct Debit	21	01-May-2017	3 - Payments for DOT	Payments for DOT	(3,059.65)	
Direct Debit	21	02-May-2017	3 - Payments for DOT	Payments for DOT	(1,974.25)	
Direct Debit	21	03-May-2017	3 - Payments for DOT	Payments for DOT	(2,033.20)	
Direct Debit	21	04-May-2017	3 - Payments for DOT	Payments for DOT	(3,692.55)	
Direct Debit	21	05-May-2017	3 - Payments for DOT	Payments for DOT	(2,201.65)	
Direct Debit	21	08-May-2017	3 - Payments for DOT	Payments for DOT	(3,500.75)	
Direct Debit	21	09-May-2017	3 - Payments for DOT	Payments for DOT	(6,441.90)	
Direct Debit	21	10-May-2017	3 - Payments for DOT	Payments for DOT	(3,768.85)	
Direct Debit	21	11-May-2017	3 - Payments for DOT	Payments for DOT	(192.65)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	21	12-May-2017	3 - Payments for DOT	Payments for DOT	(532.60)	
Direct Debit	21	15-May-2017	3 - Payments for DOT	Payments for DOT	(1,568.85)	
Direct Debit	21	16-May-2017	3 - Payments for DOT	Payments for DOT	(2,523.35)	
Direct Debit	21	17-May-2017	3 - Payments for DOT	Payments for DOT	(2,787.00)	
Direct Debit	21	18-May-2017	3 - Payments for DOT	Payments for DOT	(2,514.50)	
Direct Debit	21	19-May-2017	3 - Payments for DOT	Payments for DOT	(405.00)	
Direct Debit	21	22-May-2017	3 - Payments for DOT	Payments for DOT	(2,463.05)	
Direct Debit	21	23-May-2017	3 - Payments for DOT	Payments for DOT	(2,119.90)	
Direct Debit	21	24-May-2017	3 - Payments for DOT	Payments for DOT	(3,087.15)	
Direct Debit	21	25-May-2017	3 - Payments for DOT	Payments for DOT	(1,359.70)	
Direct Debit	21	26-May-2017	3 - Payments for DOT	Payments for DOT	(1,216.50)	
Direct Debit	21	29-May-2017	3 - Payments for DOT	Payments for DOT	(1,759.90)	
Direct Debit	21	30-May-2017	3 - Payments for DOT	Payments for DOT	(1,371.65)	
Direct Debit	21	31-May-2017	3 - Payments for DOT	Payments for DOT	(1,564.70)	(52,139.30)
Direct Debit	21	01-May-2017	6 - Westnet Payments	Westnet Payments	(66.00)	(66.00)
Direct Debit	21	02-May-2017	7 - CBA Merchant Fee	CBA Merchant Fee	(106.02)	(106.02)
Direct Debit	21	03-May-2017	7 - CBA Merchant Fee	CBA Merchant Fee - Pos Fee	(21.83)	(21.83)
Direct Debit	21	05-May-2017	8 - ANZ Transactive Fee	ANZ Transactive Fee	(70.00)	(70.00)
Direct Debit	21	29-May-2017	9 - Vodafone Messaging	Vodafone Messaging	(575.74)	(575.74)
Direct Debit	EFT 2233	31-May-2017	Ixom Operations P/L [Chemicals Aust Operations P/L (nee Orica)]	2017-04 Apr - Chlorine cylinder 70kg rental	(81.84)	(81.84)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	EFT 2174	22-May-2017	Toyota Finance	BRMP Vehicle Loan 8 of 12 Payments	(1,366.38)	(1,366.38)
Direct Debit	EFT 2159	15-May-2017	Credit Card - Shire of Beverley	Various Purchases	(816.29)	(816.29)
PAYMENTS RAISED IN CURRENT MONTH					(628,290.73)	(628,290.73)
WAGES & SALARIES						
EFT Pymt		04-May-2017	Wages & Salaries	FE - 04 May 2017	(54,745.90)	
EFT Pymt		18-May-2017	Wages & Salaries	FE - 18 May 2017	(64,158.53)	
WAGES & SALARIES					(118,904.43)	(118,904.43)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
Cheque #	1556	11-May-2017	Beverley Medical Practice	Pre-Employment Medical Examination - Jenny Murray	240.00	
Cheque #	1554	04-May-2017	Ron Rinaldi	Refund of payment re septic tank fees: Shazmac plumbing	236.00	
Direct Debit	DD 1148.1	30-May-2017	ClickSuper	Superwrap - Personal Super Plan	773.79	
Direct Debit	DD 1148.2	30-May-2017	ClickSuper	WA Super	8,019.85	
Direct Debit	DD 1148.3	30-May-2017	ClickSuper	Kinetic Super	49.36	
Direct Debit	DD 1148.4	30-May-2017	ClickSuper	BT Super For Life	293.57	
Direct Debit	DD 1148.5	30-May-2017	ClickSuper	MLC Super Fund	91.20	
Direct Debit	DD 1148.6	30-May-2017	ClickSuper	Australian Super	180.88	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					9,884.65	9,884.65

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	
TRANSFERS to TRUST						
TRANSFERS to TRUST					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
Cancel Payment		01-Jun-2017	WA Industrial Chrome Engineers	Bank account details entered into the system wrong - was re paid 1 June EFT2236	(2,277.00)	
Cancel & Journal		07-Jun-2017	Bendigo and Adelaide Bank	Cancelled - should have been a Direct Debit all resolved on Journal: NA013	(400,000.00)	
OTHER AMENDMENTS/GENERAL JOURNALS					(402,277.00)	(402,277.00)
INVESTMENTS						
INVESTMENTS					0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,139,587.51)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit card	BE035-MAR17-03	07-Apr-2017	Department of Transport	Change of Plates BE035 > 1GDA470	25.30	
Credit card	BE020-MAR17-03	07-Apr-2017	Department of Transport	Change of plates and Remake BE020 >1GDA469	54.50	
Credit card	14042017	10-Apr-2017	Mundaring Dome	Lunch: 10 April 2017 - S. Gollan & J. Jurmann Rec Ground Meeting with McLeods	45.35	
Credit card	SI229995	12-Apr-2017	Peerless Jal P/L Malaga	Town Hall & Lesser Hall - 18 L Easipol mahogany wax wash	236.08	
Credit card	766865	12-Apr-2017	DI Candilo Steel City Bayswater	Collection Dam: Edwards Street - Various Materials, Steel and Various Materials, GST	250.90	
Credit card	150477328	16-May-2017	Spot LLC	Duress alarm subscription plan (annual),	204.16	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					816.29	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
EFT Pymt	EFT 2111	04-May-2017	Gina Leanne Adams	Refund of cleaning bond - Rec Centre, Booking 21 APR 2017 (Rec 10125)	(200.00)	
EFT Pymt	EFT 2129	05-May-2017	Brett Shaw	Refund of Cleaning Bond - Rec Centre Hire, Booking for Easter (REC 10076)	(200.00)	
EFT Pymt	EFT 2130	11-May-2017	Shire of Beverley	TRANSFER OF 2 OF 10 DRAW DOWN, ILU 09 MAY 17	(5,994.00)	
Cheque #	1489	11-May-2017	Richard Clive Boladeras	Refund of Key Bond - Rec Centre, Booking 9 May 2017 (Rec 10286)	(50.00)	
EFT Pymt	EFT 2160	18-May-2017	Phyllis Evelyn Facey	Refund of cleaning bond - Rec Centre Hire, Booking 16 May 2017 (Rec 10280)	(150.00)	
Cheque #	1490	24-May-2017	Barbara Pearce	Refund of Cleaning bond - Rec Centre Hire, Booking 20-21 May 2017 (Rec 10428)	(200.00)	
EFT Pymt	EFT 2204	31-May-2017	Kathryn Mclean	Refund of Gym Key Bond (QB REC 2549)	(50.00)	
Cheque #	1491	31-May-2017	Kelvin Quartermaine	Refund of Gym Key Bond (QB REC 8498)	(50.00)	
PAYMENTS RAISED IN CURRENT MONTH					(6,894.00)	(6,894.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
	1490	24-May-2017	Barbara Pearce	Refund of Cleaning bond - Rec Centre Hire, Booking 20-21 May 2017 (Rec 10428)	200.00	
	1491	31-May-2017	Kelvin Quartermaine	Refund of Gym Key Bond (QB REC 8498)	50.00	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
				<i>PAYMENTS UNPRESENTED IN CURRENT BANK #</i>	<i>250.00</i>	<i>250.00</i>
<i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i>						
				<i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i>	<i>0.00</i>	<i>0.00</i>
<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>						
				<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>	<i>0.00</i>	<i>0.00</i>
<i>TOTAL EXPENDITURE for TRUST ACCOUNT</i>						<i>(6,644.00)</i>
TOTAL EXPENDITURE as reconciled to the MAY 2017 BANK STATEMENTS						
				Municipal Account Expenditure		(1,139,587.51)
				Trust Account Expenditure		(6,644.00)
TOTAL EXPENDITURE for MAY 2017						(1,146,231.51)

11.3 Swimming Pool Management Contract

SUBMISSION TO: Ordinary Council Meeting 27 June 2017
REPORT DATE: 13 June 2017
APPLICANT: Contract Aquatic Services
FILE REFERENCE: ADM 0046
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Management Contract (under separate cover)

SUMMARY

Council to consider extending the Swimming Pool Management Contract with Contract Aquatic Services as recommended by the Corporate Strategy Committee.

BACKGROUND

The expiring contract to manage the Swimming Pool between the Shire of Beverley and Contract Aquatic Services was entered into in 2014 for a three year term with the option of a three year extension. The extended contract would end at the close of the 2019/20 pool season (30 March 2020).

COMMENT

A strong working relationship exists between the Council and Contract Aquatic Services. The company provides a suitably qualified manager (Brad Miller) who oversees the operation of the pool including managing visitors, maintaining water quality and maintaining swimming pool plant, buildings and grounds.

The Swimming Pool is a vital piece of community infrastructure providing an essential social and recreational service to the people of Beverley.

The revised Management Contract includes the following amendments:

- Annual fee to increase to \$66,400.00 ex GST which will be fixed for the three year extension and includes off season turnovers to reduce start up pressure; and
- Weekly rental for 5 Wright Street (Pool Manager's House) will increase to \$100.00 per week.

The Corporate Strategy Committee at its 13 June 2017 meeting, recommended the contract be extended.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

\$66,400.00 ex GST per annum fixed management expense, with additional hours (early morning swimming) charged in addition to contract.

Rental charge of \$100.00 per week, payable to the Shire of Beverley, while Shire property is tenanted by Contract Aquatic Services Staff.

All utilities, except water (to encourage maintenance of garden and surrounds), to be paid by Contract Aquatic Services while Shire property is tenanted by Contract Aquatic Services Staff

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Contract Aquatic Services be recontracted to manage the Shire of Beverley's Swimming Pool for a period of three years (1 November 2017 to 30 March 2020), at a contract rate of \$66,400.00 ex GST per annum fixed.

COUNCIL RESOLUTION

M10/0617

Moved Cr Davis

Seconded Cr White

That Contract Aquatic Services be recontracted to manage the Shire of Beverley's Swimming Pool for a period of three years (1 November 2017 to 30 March 2020), at a contract rate of \$66,400.00 ex GST per annum fixed.

CARRIED 8/0

11.4 Revised 2017/18 Road Program

SUBMISSION TO: Ordinary Council Meeting 13 June 2017
REPORT DATE: 13 June 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: N/A
AUTHOR: S.P. Vincent, Manager of Works
ATTACHMENTS: Revised 2017/18 Road Program

SUMMARY

Council to include the revised 2017/18 Road Program in the draft 2017/18 Budget.

BACKGROUND

On Friday 26 May 2017, Cr Murray, Cr Alexander and the Manager of Works inspected various locations throughout the Shire to help refine the 2017/18 Road Program.

COMMENT

The following changes have been made as a result of these inspections:

Maitland Road: reduce gravel sheeting to 1km and upgrade culverts through the swamp.

Kokeby East Road: additional project, widen shoulders from Great Southern Hwy to Bremner Road.

Jonson Road: upgrade crossing to 8 barrel box culvert and cement stabilise gravel top.

Dongadilling Road: gravel sheeting reduced to approximately 1km.

Mawson Road: remove failing culvert, repair rock wall, widen south side shoulder.

The Road Program attachment also takes into account additional Roads to Recovery expenditure required and carried forward from 2016/17.

The Road Program was reviewed by the Corporate Strategy Committee at its 13 June 2017 meeting and was recommended to be included in the draft 2017/18 Budget.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Draft 2017/18 Budget

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council include the revised 2017/18 Road Program in the draft 2017/18 Budget.

COUNCIL RESOLUTION

M11/0617

Moved Cr Shaw

Seconded Cr Gogol

That the revised 2017/18 Road Program be included in the draft 2017/18 Budget.

CARRIED 8/0

**SHIRE OF BEVERLEY
INFRASTRUCTURE CONSTRUCTION & MAINTENANCE PROGRAMME
BUDGET 2017/18**

Account/Job #	Description	Page #	Type	Labour	PWOH	POC	Materials & Contracts	Cap Ex Total	Funding Account #	Funding Description	Funding \$	Council Expense Total
Regional Road Group												
RRG1801	Westdale Road - Reconstruct & Seal (SLK: 24.65-26.30)	1	Renewal	8,286	7,043	15,995	73,836	105,160	120251	Grant - MRWA - RRG	(337,872)	168,936
RRG1802	Westdale Road - 2nd Seal (SLK: 0.85-2.45 & 22.70-24.65)	2	Renewal	1,019	867	1,470	99,594	102,950				
RRG1803	Mawson Road - Widen & Seal (SLK: 0.00-2.60)	3	Upgrade	20,931	17,791	41,734	218,242	298,698				
Roads To Recovery												
RTR1801	York Williams Road - 2nd Seal (SLK: 23.71-27.90)	4	Renewal	0	0	0	102,655	102,655	120253	Grant - Roads To Recovery	(431,942)	244,590
RTR1802	Waterhatch Road - Widen & Seal (SLK: 0.00-1.87)	5	Upgrade	5,482	4,660	10,563	41,063	61,768				
RTR1803	Top Beverley Road - Widen & Seal (SLK: 0.00-2.00)	6	Upgrade	13,223	11,240	25,256	145,302	195,021				
	Additional RTR Projects						72,498	72,498				
	Carry Forward RTR Funding						244,590	244,590				
Black Spot Project												
BSP1801	Top Beverley Road - Improve Corners (SLK: 1.34-1.84 & 2.57-3.87)	7	Renewal	16,311	13,864	33,698	151,067	214,940	120252	Grant - MRWA - Black Spot	(214,940)	0
Municipal Funded												
MUN1701	Morbining Road - Widen & Seal (SLK: 6.64-9.24)	8	Upgrade	9,160	7,786	17,136	94,836	128,918	120250	Grant - MRWA - Direct Grant	(106,927)	576,967
MUN1801	Morbining Road - Construct & Seal (SLK: 23.39-25.30)	9	Upgrade	12,743	10,832	19,299	43,240	86,114	120254	LGGC Grant - Roads	(227,194)	
MUN1703	Nicholas Street - Construct & Seal	10	Upgrade	9,273	7,882	18,333	40,026	75,514				
MUN1802	Nicholas Street - 2nd Seal	11	Renewal	0	0	0	19,338	19,338				
MUN1803	Railway Street - 2nd Seal	12	Renewal	0	0	0	8,085	8,085				
MUN1804	Grigson Street - 2nd Seal	13	Renewal	0	0	0	6,510	6,510				
MUN1805	Maitland Road - Gravel Sheet (SLK: 7.52-8.52)	14	Renewal	6,324	5,375	12,908	15,428	40,035				
MUN1806	Dale Bin North Road - Gravel Sheet (SLK: 1.80-3.60)	15	Renewal	7,726	6,567	15,113	79,404	108,810				
MUN1807	Kokendin Road - Gravel Sheet (SLK: 8.00-11.00)	16	Renewal	4,842	4,116	9,618	71,025	89,601				
MUN1808	Dongadilling Road - Gravel Sheet (SLK: 4.11-5.00)	17	Renewal	4,842	4,116	9,618	11,495	30,071				
MUN1809	Mawson Road - Culvert Removal	18	Renewal	2,836	2,411	2,597	3,610	11,454				
MUN1810	Johnson Road - Culvert Replacement	19	Renewal	2,359	2,005	5,082	52,275	61,721				
MUN1811	Butterworth Road - Construct (between Berringer & Ewert Rd)	20	Renewal	0	0	0	60,000	60,000				
MUN1812	Taylor Street - River Crossing	21	New	7,776	6,610	16,492	100,000	130,878				
MUN1813	Kokeby East Road - Widen Shoulders	22	New	9,845	8,368	19,775	16,050	54,038				
Total	Road Construction			142,978	121,533	274,687	1,770,169	2,309,367	Total	Road Funding	(1,318,875)	990,493
Bridge Construction												
BC1702	Bremner Road - Bridge# 4739	23	Renewal	691	587	322	201,763	203,363	120255	Grant - LGGC Special - Bridges	(203,363)	
BC1801	Bremner Road - Bridge# 3206	24	Renewal	7,074	6,013	16,632	107,123	136,842	120255	Grant - LGGC Special - Bridges	(136,842)	
BC1802	Vincent Street - Bridge# 0729	25	Renewal	0	0	0	3,876,000	3,876,000	120255	Grant - LGGC Special - Bridges	(3,876,000)	
Total	Bridge Construction			7,765	6,600	16,954	4,184,886	4,216,205	Total	Bridge Funding	(4,216,205)	0

**SHIRE OF BEVERLEY
INFRASTRUCTURE CONSTRUCTION & MAINTENANCE PROGRAMME
BUDGET 2017/18**

Account/Job #	Description	Page #	Type	Labour	PWOH	POC	Materials & Contracts	Cap Ex Total	Funding Account #	Funding Description	Funding \$	Council Expense Total
	Footpath Construction											
FC1801	Footpath Renewal - 2017/18	26	Renewal	0	0	0	100,000	100,000				100,000
Total	Footpath Construction			0	0	0	100,000	100,000	Total	Footpath Funding	0	100,000
	Drainage Construction											
	Nil											
Total	Drainage Construction			0	0	0	0	0	Total	Drainage Funding	0	0
TOTAL	INFRASTRUCTURE CONSTRUCTION			150,743	128,133	291,641	6,055,055	6,625,572		INFRASTRUCTURE FUNDING	(5,535,080)	1,090,493

11.5 Rates Write Off – Assessment 1379 & 1380

SUBMISSION TO: Ordinary Council Meeting 27 June 2017
REPORT DATE: 19 June 2017
APPLICANT: N/A
FILE REFERENCE: ADM 0439
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider authorising the write off of Rates and associated charges owing on Lots 8 & 9 Great Southern Highway.

BACKGROUND

Council had made an offer to the Owner of Lots 8 & 9 Great Southern Highway to refund the 2016/17 Rates charges on the properties in return for the Titles of the land to be transferred to Council. Council also agreed to pay any settlement costs relating to the transaction.

The Owner agreed and transfer of the land to Council has been completed.

COMMENT

Following the completion of the transfer of land, outstanding charges against the properties need to be written off as per the transaction agreement.

The affected properties and the outstanding rates on each are as follows:

Asses s #	Address	Description	Owner	Rates Outstanding
1379	L 8 Gt Southern Hwy	Vacant Land	Teresa SQUEO	877.13
1380	L 9 Gt Southern Hwy	Vacant Land	Teresa SQUEO	877.13
			Total	\$1,754.26

STATUTORY ENVIRONMENT

The *Local Government Act 1995* provides:

6.12 Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.

* *Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

FINANCIAL IMPLICATIONS

Write off of \$1,754.26 in Rates and associated charges.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy Manual – AF006 Rates Recovery

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council write-off outstanding Rates and associated charges to a total of \$877.13 on Assessment 1379 being Lot 8 Great Southern Highway and \$877.13 on Assessment 1380 being Lot 9 Great Southern Highway.

COUNCIL RESOLUTION

M12/0617

Moved Cr Murray

Seconded Cr White

That outstanding Rates and associated charges to a total of \$877.13 on Assessment 1379 being Lot 8 Great Southern Highway and \$877.13 on Assessment 1380 being Lot 9 Great Southern Highway be written off.

CARRIED 8/0

12. ADMINISTRATION

12.1 Policy Manual – New Drug and Alcohol Policy

SUBMISSION TO: Ordinary Council Meeting 27 June 2017
REPORT DATE: 13 June 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: V.J. Seeber, Human Resources Officer
ATTACHMENTS: Proposed S027 Drug and Alcohol Policy

SUMMARY

Council to consider adopting the revised Drug and Alcohol Policy.

BACKGROUND

Drug and Alcohol testing was briefly discussed by Council at the November 2016 Council meeting and it was requested that the development of a policy be investigated. A policy was presented to Council at the 23 May 2017 Ordinary Council meeting, but it was resolved to lay on the table as Council felt it was inadequate and not firm enough in some areas.

COMMENT

The revised Drug and Alcohol Policy is attached for Council's reference. It was reviewed by the Corporate Strategy Committee on 13 June 2017 and was recommended for adoption.

Summarised the policy outlines Council's stance on drug and alcohol use in the workplace and the consequences on Staff should they test positive to having consumed drugs and alcohol which may impede their ability to carry out their duties.

Should the draft policy be adopted, drug and alcohol testing would be undertaken by an external provider, the cost of which would form part of Council's ongoing operating expenditure.

An outside provider would cover the following:

- First visit which would cover alcohol and drug testing of all employees.
- Followed by three quarterly visits which would randomly cover 25% of the workforce each visit. This means at the end of 12 months each employee would have been tested twice.
- Confirmation test per drug group if screening test determines drugs present.

The benefits of utilising an outside provider are:

- a. Provider to be seen to be impartial by employees
- b. No costs to have alcohol testing equipment calibrated every six months
- c. Do not have to buy consumables for alcohol testing equipment
- d. Do not have to buy Swabs for drug testing
- e. Do not have to have any personnel trained to carry out alcohol or drug testing

The revised policy has not been reviewed by LGIS.

STATUTORY ENVIRONMENT

Section 19, 19A, 20 and 20A *Occupational Safety and Health Act 1984*.

FINANCIAL IMPLICATIONS

2017/18 Budget

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

New Policy S027 – Drug and Alcohol Policy

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council adopt Policy S027 Drug and Alcohol Policy.

COUNCIL RESOLUTION

M13/0617

Moved Cr White

Seconded Cr Gogol

That Policy S027 Drug and Alcohol Policy be adopted.

CARRIED 8/0

Attachment 12.1

1.2 Drug & Alcohol Policy

Policy Type:	Staff
Date Adopted:	

Policy No:	S027
Date Last Reviewed:	

Legal (Parent):
1. Occupational Safety & Health Act 1984

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	DRUG AND ALCOHOL POLICY
Objective:	Random Drug and Alcohol Testing

Policy

The Shire of Beverley’s Commitment

The Shire of Beverley and its employees must take all reasonable care not to endanger the safety of themselves or others (including customers) in the workplace. Alcohol and other drug usage is an occupational safety and health issue if a worker's ability to exercise judgment, coordination, motor control, concentration and alertness at the workplace is impaired. For the purposes of this policy, the term “employee/s” shall extend to cover contractors, volunteers and any person performing work for or with the Shire of Beverley in any capacity.

The Individual’s Responsibility

Under the *Occupational Safety and Health Act 1984* (the OSH Act), workers must take reasonable care of their own safety and health and not endanger the safety and health of others at the workplace. The consumption of alcohol and/or drugs while at work is unacceptable, except in relation to any authorised and responsible use of alcohol at workplace social functions. Employees are required to present themselves for work and remain, while at work, capable of performing their work duties safely. An employee who is under the influence of alcohol and/or drugs at the workplace, or is impaired, will face disciplinary action including termination of employment.

Reporting Requirements

Employees must report to their employer any situation where they genuinely believe that an employee may be affected by alcohol and/or other drugs.

Drug Use on the Premises

Employees who buy, take, or sell drugs on Shire of Beverley’s premises, may be found to have engaged in serious misconduct. Such behaviour shall result in disciplinary action up to and including dismissal. Employees who have been prescribed medication/drugs by a medical practitioner that could interfere with their ability to safely carry out their role must inform their manager or Human Resources and disclose any side effects that these medication/drugs may cause.

Attachment 12.1

Consumption of Alcohol on the Premises

Except in situations where the Shire of Beverley holds a function on the premises and alcohol is provided, employees must not bring in and/or consume alcohol in the workplace.

Drug/Alcohol Treatment Programs

Where an employee acknowledges that they have an alcohol or drug problem and are receiving help and treatment, the Local Government may provide assistance to the employee.

- The Local Government may allow an employee to access any accrued personal or annual leave while they are undergoing treatment. And;
- The Local Government will take steps to return an employee to their employment position after completion of the treatment program, if practicable in the circumstances.

Where an employee acknowledges that they have an alcohol or drug problem and are receiving help and treatment, the line manager or members of senior management, will review the full circumstances and agree on a course of action to be taken. This may include redeployment to suitable alternative employment, or possible termination from employment if the employee is unable to safely carry out the requirements of their role.

Managers' Responsibilities - Consumption of Alcohol at Work Sponsored Functions

Team managers shall:

- encourage their people to make alternative arrangements for transport to and from work prior to the function;
- ensure that the following is made available: - Low alcohol beer, soft drinks and water - Beverages: Tea, Coffee and Food;
- if the manager believes a person may be over the BAC 0.05 limit, assist the person with safe transport home (including contacting a family member or arranging a taxi); and
- if the manager has to leave the function early, appoint a delegate to oversee the rest of the function.

Pre-Employment Medical Tests

As part of the recruitment selection criteria, preferred candidates for employment positions shall be required to attend a medical assessment which includes drug and alcohol testing.

Identification of Impairment and Testing

If the Shire of Beverley has reasonable grounds to believe that an employee is affected by drugs and/or alcohol it will take steps to address the issue.

Reasonable grounds may include (but are not limited to), where an employee's coordination appears affected, has red or bloodshot eyes or dilated pupils, smells of alcohol, acts contrary to their normal behaviour, or otherwise appears to be affected by drugs and/or alcohol.

Random testing may also be conducted. Random testing may utilise a variety of methods for randomly selecting names such as software, lottery of selection through coloured marbles in a bag drawn by each employee. All staff on site must participate in the random selection.

If the Shire of Beverley suspects that an employee is under the influence of drugs and/or alcohol it may pursue any or all of the following actions:

- direct an employee to attend a medical practitioner and submit to a medical assessment to determine whether the employee is fit to safely perform their duties;

Attachment 12.1

- require that an employee undergo drug and alcohol testing administered by a representative of the Shire of Beverley; and/or
- direct an employee to go home.

A medical assessment may include a drug and/or alcohol test. Testing shall be conducted in accordance with the Australian Standard AS/NZS 4308:2008 - Procedures for specimen collection and the detection and quantitation of drugs of abuse in urine.

In circumstances where an employee indicates the consumption of prescription or pharmacy drugs, the Shire of Beverley can request further information from the medical practitioner conducting the assessment about the effects and proper usage of the prescription or pharmacy drugs being taken. The Shire of Beverley may direct the employee to go home following the medical assessment until it can be established that they are fit to undertake their duties.

If an employee refuses to attend a medical examination or refuses to submit to an alcohol or drug test, the employee will be immediately directed to go home. Refusal to attend a medical assessment or refusal to go home constitutes a breach of this policy and will result in disciplinary action being taken against the employee up to and including the termination of employment.

The following steps are to be taken where an employee who has submitted to a medical assessment returns a positive test result for alcohol and/or drugs:

- The employee tested and the supervisor (or respective employer) will be informed of the result;
- A disciplinary discussion will take place in accordance with the disciplinary policies and procedures of the Shire of Beverley.

An employee who returns a positive test will be in breach of this policy. A breach of this policy will result in disciplinary action being taken against the employee up to and including the termination of employment.

Education, Training & Awareness

Employees who recognise that they have a drink or drug problem, or that they are at risk of developing one, are encouraged to come forward so that they can be assisted to get the appropriate help.

Consequences of Breaching this Policy

An employee engaged by the Shire of Beverley who breaches the provisions of this policy will face disciplinary action including termination of employment.

Variation to this Policy

This policy may be cancelled or varied from time to time. All the organisation's employees will be notified of any variation to this policy by the normal correspondence method.

12.2 Use of the Common Seal

SUBMISSION TO: Ordinary Council Meeting 27 June 2017
REPORT DATE: 16 June 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0256
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to endorse the use of the Common Seal.

BACKGROUND

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

COMMENT

The Common Seal has been recently attached to the following document:

1. Form T2A Transfer of Land Act, Lot 8 on Deposited Plan 2874 and Lot 9 on Deposited Plan 2874, Teresa Squeo.

(Lot 8 & 9 Great Southern Highway, Kokeby - Anglo Estates)

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council note and endorse the use of the Common Seal having been attached to:

1. Form T2A Transfer of Land Act, Lot 8 on Deposited Plan 2874 and Lot 9 on Deposited Plan 2874, Teresa Squeo.

COUNCIL RESOLUTION

M14/0617

Moved Cr Buckland

Seconded Cr Shaw

That Council note and endorse the use of the Common Seal having been attached to:

- 1. Form T2A Transfer of Land Act, Lot 8 on Deposited Plan 2874 and Lot 9 on Deposited Plan 2874, Teresa Squeo.**

CARRIED 8/0

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

13.1 Airfield Moratorium

COUNCIL RESOLUTION

M15/0617

Moved: Cr White

Seconded: Cr Alexander

That Council place a moratorium on all development proposed outside of the Beverley Soaring Society Lease area until such time as Council has properly considered the matter through longer term planning of the subject land.

CARRIED 8/0

14. CLOSURE

The Chairman declared the meeting closed at 3.54pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: