



**25 JULY 2017**

**ORDINARY MEETING**

**MINUTES**

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## **1. OPENING**

The Chairperson declared the meeting open at 3:08pm

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members Present**

Cr DJ Ridgway            President  
Cr KM Murray           Deputy President  
Cr JD Alexander  
Cr DL Brown  
Cr DW Davis  
Cr P Gogol  
Cr DC White

### **2.2 Staff In Attendance**

Mr SP Gollan            Chief Executive Officer  
Mr SK Marshall        Deputy Chief Executive Officer  
Mr BS de Beer         Shire Planner (from 3:08pm to 4:10pm)  
Mrs A Lewis            Executive Assistant

### **2.3 Observers And Visitors**

Mr Fred Bremner – Item 9.2 (from 3:08pm to 3:26pm)

### **2.4 Apologies and Approved Leave of Absence**

Cr T Buckland         Approved Leave of Absence  
Cr LC Shaw            Approved Leave of Absence

### **2.5 Condolences**

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

MCDONALD	Francis Stuart	8 July 2017
FLEAY	Gladys Mabel	12 July 2017
GROVER	Mick (Meryvn)	21 July 2017

## **3. DECLARATIONS OF INTEREST**

### **3.1 Cr D Ridgway – Item 12.3 – Financial Declaration**

## **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **5. PUBLIC QUESTION TIME**

Nil

## **6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. CONFIRMATION OF MINUTES**

**7.1 Minutes Of The Ordinary Council Meeting Held 27 June 2017**

**OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 27 June 2017 be confirmed.

**COUNCIL RESOLUTION**

**M1/0717**

**Moved Cr Gogol**

**Seconded Cr Brown**

**That the Minutes of the Ordinary Council Meeting held Tuesday 27 June 2017 be confirmed.**

**CARRIED 7/0**

## **7.2 Minutes Of The Corporate Strategy Meeting Held 11 July 2017**

### **OFFICER'S RECOMMENDATION**

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 11 July 2017 be received.

(Under separate cover)

Please refer to Agenda Items: 11.3, 11.4, 11.5 and 12.2

### **COUNCIL RESOLUTION**

**M2/0717**

**Moved Cr White**

**Seconded Cr Brown**

**That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 11 July 2017 be received.**

**CARRIED 7/0**

**7.3 Minutes Of The Cropping Committee Meeting Held 28 June 2017**

**OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 28 June 2017 be received.

(Under separate cover)

Please refer to Agenda Items: 12.3

**COUNCIL RESOLUTION**

**M3/0716**

**Moved Cr Gogol**

**Seconded Cr Murray**

**That the Minutes of the Ordinary Council Meeting held Tuesday 28 June 2017 be received.**

**CARRIED 7/0**

#### **7.4 Minutes Of The Fire Control Officers Meeting Held 28 June 2017**

##### **OFFICER'S RECOMMENDATION**

That the Minutes of the Extraordinary Fire Control Officers Meeting held Wednesday 28 June 2017 be received.

Please refer to agenda item: 12.4 & 12.5

##### **COUNCIL RESOLUTION**

**M4/0717**

**Moved Cr Gogol**

**Seconded Cr White**

**That the Minutes of the Extraordinary Fire Control Officers Meeting held Wednesday 28 June 2017 be received.**

**CARRIED 7/0**

Attachment 7.4

**MINUTES OF A MEETING OF FIRE CONTROL OFFICERS HELD IN  
THE COUNCIL CHAMBERS ON WEDNESDAY 28<sup>th</sup> June 2017  
COMMENCING AT 6:00PM**

**PRESENT:**

Bruce Kilpatrick	Chief Bush Fire Control Officer
Rob Fisher	Deputy Chief Bush Fire Control Officer
Deane Aynsley	FCO South East Brigade
Bill Cleland	FCO Dale / Kokeby Brigade
Paul Schilling	FCO Dale West Brigade
Andrew Shaw	FCO Avondale Brigade
Troy Granville	Community Emergency Service Manager
Stephen Gollan	Chief Executive Officer, Shire of Beverley
Dee Ridgway	President, Shire of Beverley
Lew Shaw	Councilor, Shire of Beverley

**APOLOGIES:**

Ben Murray	FCO North East Brigade
Darren Boyle	FCO Beverley Central Brigade
Noel Ferguson	Area Officer DFES
Tyron McMahan	Bushfire Risk Management Officer DFES
John Hansen	Bushfire Risk Management Planning Coordinator Shire of Beverley

**CONFIRMATION OF MINUTES:**

**MFCO22/03/17**

**Moved Bill Cleland**

**Seconded Rob Fisher**

**That the Minutes of the Fire Control Officers meeting held on the 22nd March 2017 be confirmed.**

**CARRIED 6/0**

**MATTERS ARISING FROM PREVIOUS MINUTES:**

No matters arising.

**DISCUSSION TOPICS:**

- Changes to the Shire of Beverley Fire Break Order.

Andrew asked what a usual firebreak width in other Shires was. The response was that it varies between Shires with no common standard established.

Bill queried on who has the responsibility for enforcing firebreaks. The response was that the Ranger is tasked with inspecting and enforcing firebreak requirements.



#### Attachment 7.4

Stephen and Dee raised the question as to whether more budget may be required for Ranger Services to ensure greater compliance. It was mentioned that Shire of Beverley FCO's can report properties that don't appear to be complying to enable the Ranger to follow up with action.

After this discussion it was agreed to retain the Fire Break Order references to a "2.2metre fire break" without alteration.

Altering the Fire Break Order reference to "firefighting unit having a capacity of not less than 650 litres" was then considered.

It was mentioned that commercial firefighting tanks are available in 400, 600, 800 & 1000 litre capacities forcing anyone who has to comply with this order to purchase an 800L tank as a minimum. Changing the reference to 600 litres would obviously allow a 600 litre tank to comply. The general consensus was that this was entirely reasonable.

**Moved Deane Aynsley**

**Seconded Andrew Shaw**

**That the references to 650 litres appearing in the Shire of Beverley Fire Break Order and Shire of Beverley Adopted Policy FC006 - HARVESTING OPERATIONS – FIRE FIGHTING EQUIPMENT be changed to 600 litres.**

**CARRIED 6/0**

There was a discussion on whether the reference to slashers or mowing equipment not to be used during the Prohibited Burning Period needed to be amended.

Troy mentioned that as it stands the mowing of lawns during summer contravenes this Order.

After some discussion on how it could be re-worded to clarify its intent to prevent the use of such machinery in paddocks and undeveloped land it was decided to make no changes to this particular section of the Fire Break Order.

Consideration was then given to altering the paragraph in the Fire Break Order that states "During the Easter Holiday Period no person shall light a fire in a paddock without the prior consent of a Fire Control Officer".

Discussion followed on whether there should be any burning allowed during Easter regardless of the fact that it was outside of the Restricted Burning Times.

Dee said she believed the intent was to allow volunteers from the BFB's the chance to have time off to spend with their families.

Troy said Section 46 1A (a) of the Bush Fires Act 1954 gives the power to an FCO to prohibit the lighting of fires outside of Restricted Burning Times

(1A) Notwithstanding any other provision of this Act —

- (a) subject to subsection (1B) a bush fire control officer, or the local government in whose district the land is situated may prohibit, or from time to time postpone the lighting of a fire, where in his or its opinion the fire, if lit, would be or become a source of danger by escaping from the land on which it is proposed to be lit;

#### Attachment 7.4

(1B) Where it is proposed to light a fire within 3 km of a boundary of forest land, an authorised CALM Act officer may exercise the powers conferred by the last preceding paragraph to the exclusion of the exercise of those powers by a bush fire control officer or the local government but if an authorised CALM Act officer fails to exercise the powers a bush fire control officer or local government may exercise those powers.

(2) A person who lights a fire contrary to the provisions of this section or who fails to carry out any direction given to him pursuant to this section is guilty of an offence.

Penalty: \$10 000.

Rob questioned what the Bush Fires Act says about lighting campfires during Restricted Burning Times. Troy responded that he would acquire the information and record it in the minutes as per below;

Bush Fires Act 1954...

25. No fire to be lit in open air unless certain precautions taken

(1) Subject to subsection (1aa) and section 25A, during the restricted burning times or during the prohibited burning times a person shall not light or use a fire in the open air for a purpose not specifically mentioned or provided for in this Act, save and except in accordance with and subject to the following provisions —

- (a) a fire for the purpose of camping or cooking shall not be lit within 3 m of a log or stump and unless and until a space of ground around the site of the fire having a radius of at least 3 m from the site as the centre, is cleared of all bush and other inflammable material, and when for any day, or any period of a day, the fire danger forecast by the Bureau of Meteorology in Perth in respect of the locality wherein it is desired to light or use a fire for such purpose is “catastrophic”, “extreme”, “severe” or “very high”, such fire shall not be lit on that day or during that period unless and until the approval in writing of the local government for that locality has been obtained so to do;

(1aa) For the purposes of this section a gas appliance, comprising a fire the flame of which is encapsulated by the appliance and which does not consume solid fuel, shall not be taken to be a fire in the open air and may be used at any time for the purpose of camping or cooking if that gas appliance is used —

- (a) at a person’s home; or
- (b) in an area which —
  - (i) is set aside for that purpose by the State Authority or local government responsible for the care, control or management of the land; and
  - (ii) bears the State Authority’s or local government’s sign denoting that purpose,

and all combustible material is cleared from within a 5 m radius of the appliance.

## Attachment 7.4

- (1a) Notwithstanding anything contained in subsection (1) a local government may, by notice published in the Gazette and in a newspaper circulating in its district, prohibit the lighting of fires in the open air in its district for the purpose of camping or cooking for such period during the prohibited burning times as is specified in the notice.
- (1b) A notice published under subsection (1a) may be cancelled or varied by a subsequent notice so published.
- (1c) During any period for which the lighting of fires for the purpose of camping or cooking is prohibited in the district of a local government by a notice published under subsection (1a) a person shall not light a fire in the open air in that district for either of those purposes unless the fire is lit —
- (a) in a place specified in the notice as being set aside for the lighting of camping and cooking fires; or
- (b) with the approval in writing of the local government.
- (1d) The provisions of subsection (1)(a) and (f) shall be complied with in relation to a fire lit pursuant to subsection (1c).
- (2) A person who contravenes a provision of this section is guilty of an offence.

Penalty: \$3 000.

After discussions which centered around what, if any, burning activities were acceptable over the Easter break the following motion was put forward.

**Moved Bruce Kilpatrick**

**Seconded Rob Fisher**

**Shire of Beverley Fire Break Order paragraph to read...**

**“During the Easter Holiday Period no person shall conduct paddock burns or burning of bushland.”**

**CARRIED 6/0**

A discussion was had regarding firebreaks around plantations. It transpired that all new plantations must have a minimum 6 metre firebreak as per the current Fire Break Order and existing plantations are required to comply with the conditions of their original planning consent.

The issue of burning on road verges was raised. Below is the Shire of Beverley Policy...

### **5.3 Roadside Verge Burning**

**Policy Type:** Fire Control

**Date Adopted:** September 2014 **Date Last Reviewed:** October 2016

**Legal (Parent):**

1. Bush Fires Act 1954

**Objective: To control the risk of fire.**

**Policy**

#### Attachment 7.4

All application for burning of road verges must be forwarded to the Shire in writing. Approval of burning of road verges to be given in writing by the Chief Executive Officer stipulating the following conditions.

- Burning of road verges is undertaken during Autumn;
- For a well conserved verge, burning should not be undertaken at a frequency less than 5 years and only when a sufficient hazard exists;
- For a partially degraded verge, the condition of the verge must constitute a fire hazard and positive protection given to areas of natural vegetation;
- For a degraded verge, burning may be undertaken with no restriction except for protection of isolated native vegetation; and
- The applicant whose property abuts the road verge shall be responsible for arranging the Bush Fire Brigades within the area to carry out the burn and ensuring that the burn does not extend beyond his frontage without his neighbours approval.

Areas of dispute are to be referred to Council for investigation and recommendation.

- Protocols for issuing Shire initiated SMS messages.

It was proposed that guidelines be established as to how a Shire initiated SMS message is to be composed and sent.

**Moved Troy Granville**

**Seconded Bruce Kilpatrick**

**No SMS message is to be sent from the Shire of Beverley's SMS account before it has been discussed with the Shire's Community Emergency Services Manager and/or the Chief Executive Officer or Deputy Chief Executive Officer. Where time and circumstance permit the Chief Bush Fire Control Officer should be informed and consulted.**

**CARRIED 6/0**

The situation of the Beverley Central Bush Fire Brigade shed access door being chained and padlocked from the inside preventing access without any notification to Shire of Beverley representatives was raised and discussed.

The consensus was that a letter be sent from the Shire of Beverley CEO to DFES Area Officer Noel Ferguson and DFES District Officer Sven Anderson expressing the Shire's concern over such a situation and ensuring that it does not occur again.

Bill and Rob wished to enquire as to the Shire of Beverley's policy on the provision of equipment and staff to assist volunteers to control and mop up fires. The enquiry arose from a situation at the Butchers Road fire earlier this year when a loader was requested but was initially denied as it was apparently being used to support contractors carrying out bitumen works.

The CEO advised that the Shire will provide a level of response depending upon the circumstances of the situation. In a distinct emergency situation all resources would be committed regardless.

On the issue of Shire works depot staff responding to fire incidents, the CEO advised depot staff cannot be compelled to work overtime, although he hoped that in desperate circumstances some community spirit may be shown by staff, as whilst working overtime hasn't been popular in the past, there is opportunity to do so if staff are available.

#### Attachment 7.4

Information of future dates for the Westdale Dirt Drags and Westdale Rock were sought. It was reported that planning consent is granted for events in October 2017 and May 2018 but events after May next year will require new planning consent and a fire management plan would be required.

Rob requested that as per a previous BFAC recommendation that the Shire of Beverley strongly consider not granting consent to any events in that location beyond the second weekend in October in any year.

#### **GENERAL BUSINESS:**

Enquiries were made on the progress of the Dale West Bush Fire Brigade's new shed.

Troy reported that funding from DFES had been applied for and a new site was being pursued as the previously identified site has proven to be unsuitable.

Troy was tasked with contacting Tony Bailey on whose property the Dale West 4.4 fire tender currently resides as to what he would like to happen with the tender either remaining there or being shifted to an alternative location.

**The next FCO meeting is scheduled for a date in September 2017.**

#### **CLOSURE:**

There being no further business the meeting closed at 7:30pm.

## **8. TECHNICAL SERVICES**

Nil

3:20pm – Council agreed to bring forward Item 9.2 as to not keep Mr Bremner waiting as it was anticipated Item 9.1 would take some time.

## **9. PLANNING SERVICES**

### **9.2 Proposed Additional Shed – 146 (Lot 27) Vincent St Beverley**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 17 July 2017  
**APPLICANT:** Beverley Men's Shed Inc.  
**FILE REFERENCE:** VIN 1114  
**AUTHOR:** B.S. de Beer - Manager: Planning & Development Services  
**ATTACHMENTS:** Application Letter, Locality, Site & Elevation Plans; State Heritage Office Response

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#### **SUMMARY**

An application has been received to construct an additional Shed at 146 (Lot 27) Vincent Street. It will be recommended the application be approved.

#### **BACKGROUND**

The Beverley Men's Shed intends to construct an additional Shed at the above location.

The subject site is located at 146 Vincent Street and is Zoned 'Town Centre'. It contains the existing Men's Shed building and the State Heritage listed Beverley Fire Station.

#### **COMMENT**

As per the submission from the Beverley Men's Shed, the intention with the new shed is to afford members an additional area for social activities so that the existing shed can be used solely as intended, i.e. a workshop.

The Shire of Beverley Town Planning Scheme No. 2 (TPS 2) states the following in Clause 4.8:

*'4.8.1 The land in the Town Centre Zone is hereby designated as "Town Centre Design Control Area".'*

*4.8.5 In considering application for planning consent for a proposed development (including additions and alterations to existing development) in the Town Centre Design Control Area Council shall have regard to the following:*

- a) The colour and texture of external building materials;*
- b) For all buildings fronting Vincent Street Council may require the building facade and side walls to a building depth of 3m to be constructed in masonry;*
- c) Building size, height, bulk roof pitch;*
- d) Setback and location of the building on its lot;*
- e) Architectural style and design details of the building;*
- f) Function of the building;*
- g) Relationship to surrounding development; and*
- h) Other characteristics considered by the Council to be relevant.'*

Taking cognisance of the significance of the locality as a result of its Heritage Listing, the application was referred to the *State Heritage Office* (SHO) for their consideration and advice. Their response is quoted below:

*'The referral for the proposed development has been considered in the context of the identified cultural significance of the Beverley Fire Station and the following advice is given:*

**Findings**

- *The referral is for a shed to the Beverley Fire Station for the Men's Shed use. The shed measures 9.6 x 7.5 metres and is Colorbond with a gable roof to match the existing shed. It is set behind the existing carport and in front of the existing shed to the rear.*
- *Beverley Fire Station is significant as a rare remaining example of Appliance Room and Quarters in the Inter-War Stripped Classic style, and contributes to the streetscape and collection of interwar style buildings in Beverley.*
- *The proposed shed will not impact the significance of the place.*

**Advice**

*The proposed development, in accordance with the plans submitted, is supported.'*

Taking into account the purpose, design and proposed location of the structure as well as the advice from the *State Heritage Office*, it is not anticipated that the proposal, including the increased building bulk at this location, will have a negative impact on the amenity of the locality, or the heritage value of the place. Continued adaptive reuse of Heritage Places is supported.

To keep the proposed shed in pace with the colour scheme of the existing shed, should Council resolve to approve the application, it will be recommended that an appropriate condition of planning approval be imposed to achieve this.

**CONSULTATION**

The *State Heritage Office* was consulted as described above. A copy of their response is included as an Addendum to this report.

**STATUTORY ENVIRONMENT**

The application may be considered under the Shire of Beverley's Town Planning Scheme No. 2.

**FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

**STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

**POLICY IMPLICATIONS**

There are no policy implications relative to this application.

**VOTING REQUIREMENTS**

Simple Majority



### **OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for an additional Shed at 146 (Lot 27) Vincent Street, Beverley, subject to the following conditions and advice notes:

#### **Conditions:**

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.
2. The shed is to be clad in *Colorbond* in an appropriate colour to the satisfaction of the Manager: Planning & Development Services.

#### **Advice Notes:**

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

**COUNCIL RESOLUTION**

**M5/0717**

**Moved Cr Brown**

**Seconded Cr Gogol**

**That Council resolve to grant planning approval for an additional Shed at 146 (Lot 27) Vincent Street, Beverley, subject to the following conditions and advice notes:**

**Conditions:**

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.**
- 2. The shed is to be clad in *Colorbond* in an appropriate colour to the satisfaction of the Manager: Planning & Development Services.**

**Advice Notes:**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

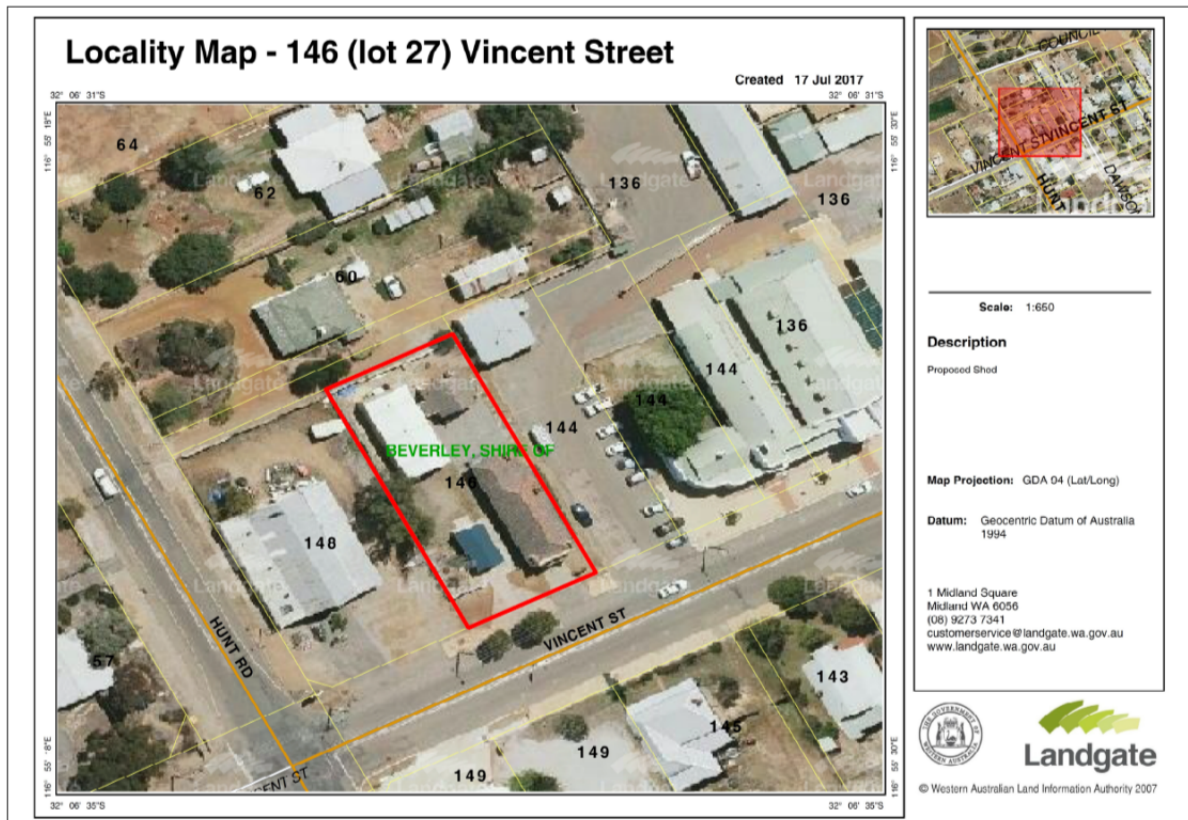
**Note 4: The applicant is advised a building permit is required prior to commencement of any building works.**

**Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**

**CARRIED 7/0**

3:26pm – Mr Fred Bremner left the meeting and did not return.

Attachment 9.2



Attachment 9.2

Beverley Men's Shed Incorporated  
146 Street Vincent  
Beverley 6304

Mr. Stefan De Beer  
Town Planner  
Shire of Beverley  
PO Box 20  
Beverley 6304



Dear Stefan,

The members of the Beverley Men's Shed seek approval from the Shire of Beverley and the Heritage Council of W.A. for a shed to be constructed on the area as detailed on the attached site plans prepared by Rozema Homes

The steel building as proposed on the plan is to be constructed with Colorbond wall and roofing in keeping with the existing steel buildings and in previous compliance with Heritage Council requirements regarding the Heritage listed Old Fire Station.

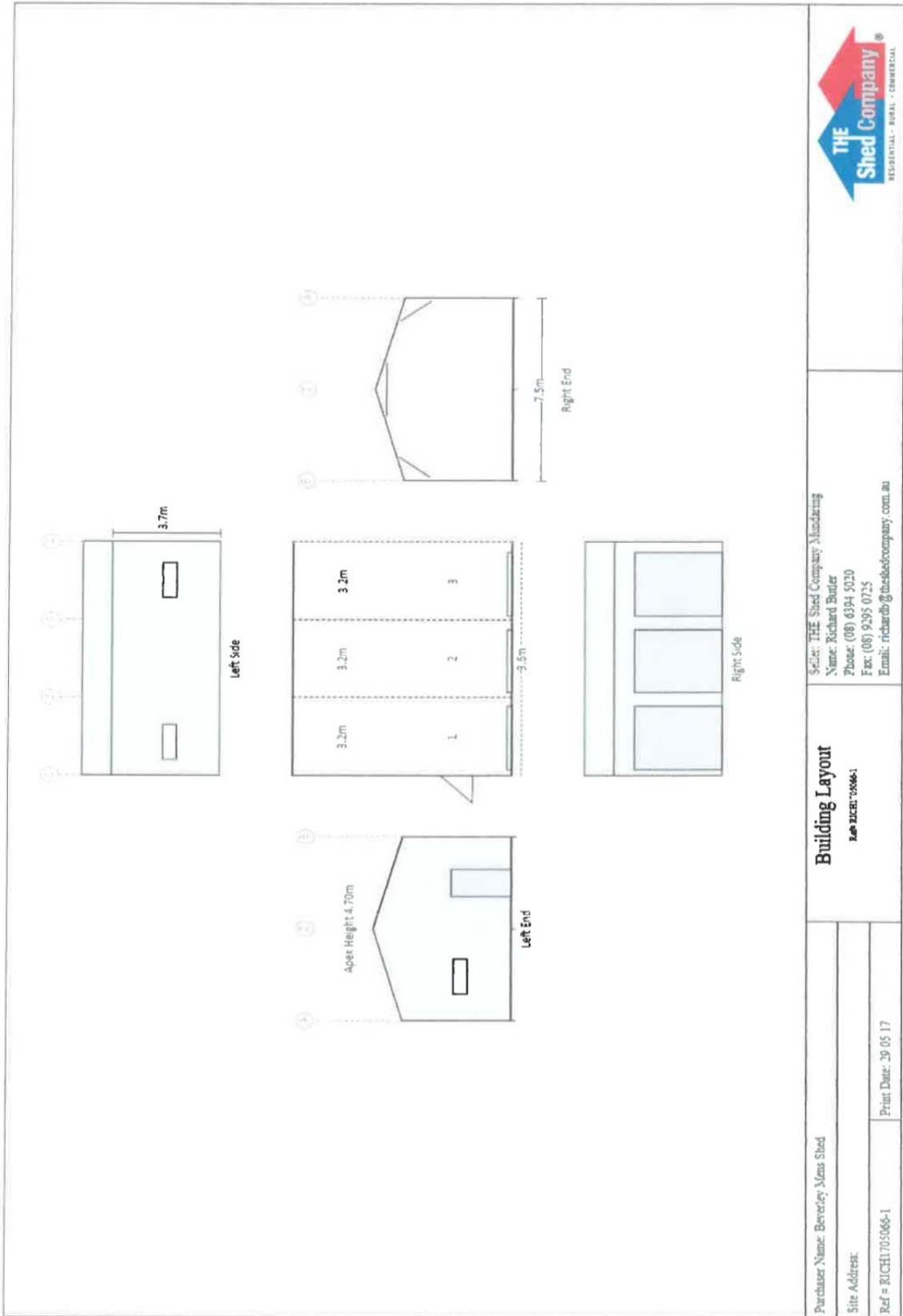
The new building is to be used as a social area for our members, who at present meet in the workshop for such activities. This severely restricts the purpose for which this building was originally planned.

We are available at any time to discuss with you any queries concerning the proposal.

Yours Faithfully,

Fred Bremner.  
Secretary  
0488674237  
frederick.bremner@bigpond.com

Attachment 9.2

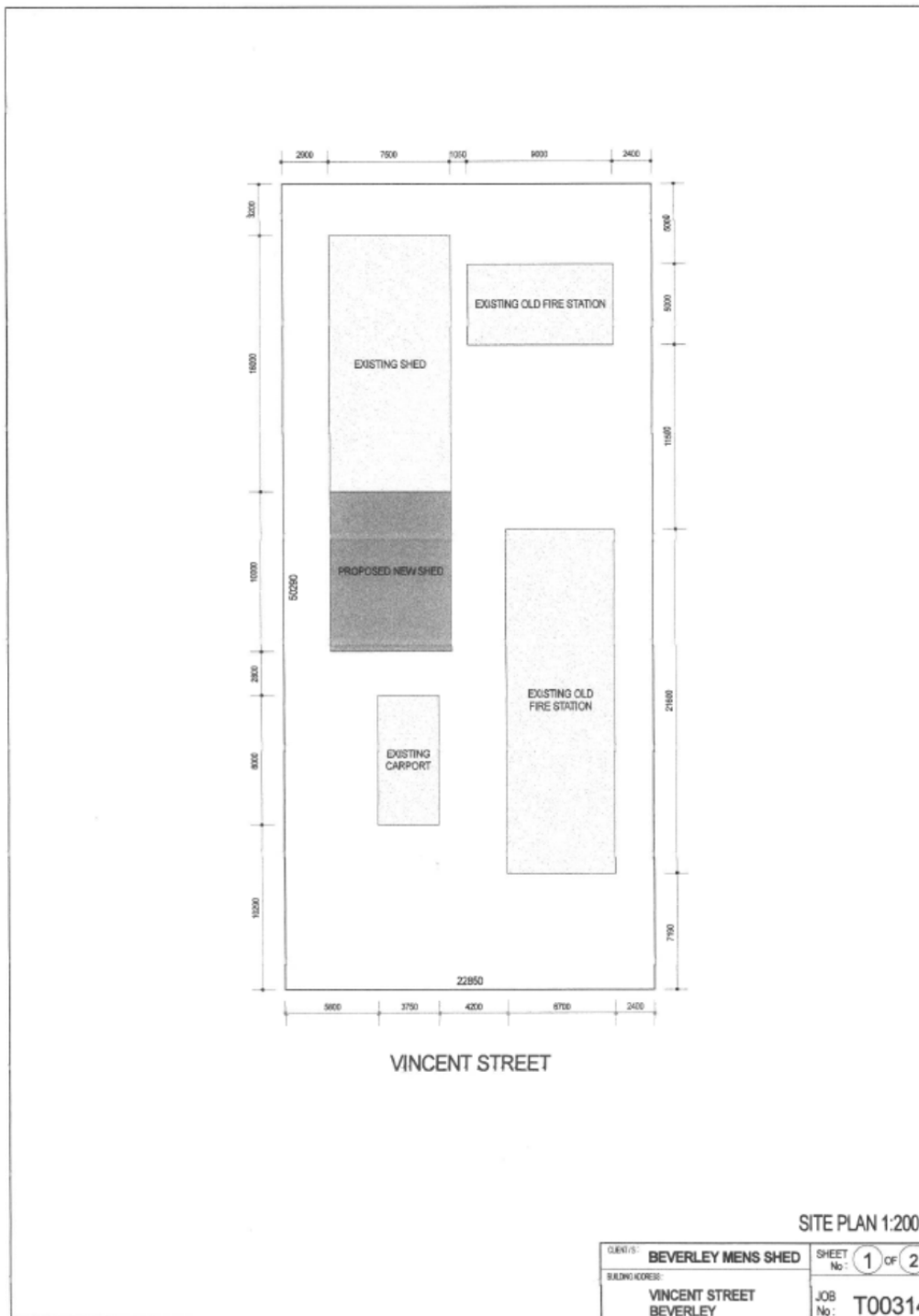


Site: THE Shed Company Munding  
Name: Richard Butler  
Phone: (08) 6394 5020  
Fax: (08) 9295 0725  
Email: richardb@theshedcompany.com.au

**Building Layout**  
RFP RICH1705066-1

Purchaser Name: Beverley Mens Shed  
Site Address:  
Ref # RICH1705066-1  
Print Date: 29 05 17

Attachment 9.2



## Attachment 9.2



Working on behalf of the Heritage Council to recognise, conserve, adapt and celebrate our State's unique cultural heritage

28 June 2017

YOUR REF	2017/005
OUR REF	P14438/43138
ENQUIRIES	Karen Jackson (08) 6552 4150

Chief Executive Officer  
Shire of Beverley  
PO Box 20  
BEVERLEY WA 6304

Attention: Stefan de Beer



Dear Sir

**Beverley Fire Station  
LGA Application No. 2017/005**

Under the provisions of Section 11 of the *Heritage of Western Australia Act 1990*, the proposed development as described below has been referred to the Heritage Council for its advice.

Place Number	P14438
Place Name	Beverley Fire Station
Street Address	146 Vincent Street, Beverley
Referral date	19 June 2017
Development Description	Proposed additional shed

We received the following drawings:

T00314 Sheet 1 – Site Plan  
T00314 Sheet 2 – Elevations  
T00314 Sheet 3 - Elevations

The referral for the proposed development has been considered in the context of the identified cultural significance of *Beverley Fire Station* and the following advice is given:

**Findings**

- The referral is for a shed to the *Beverley Fire Station* for the Men's Shed use. The shed measures 9.6 x 7.5 metres and is Colorbond with a gable roof to match the existing shed. It is set behind the existing carport and in front of the existing shed to the rear.
- *Beverley Fire Station* is significant as a rare remaining example of Appliance Room and Quarters in the Inter-war Stripped Classical style, and contributes to the streetscape and collection of interwar style buildings in Beverley.

stateheritage.wa.gov.au  
info@stateheritage.wa.gov.au

## Attachment 9.2

- The proposed shed will not impact the significance of the place.

### **Advice**

The proposed development, in accordance with the plans submitted, is supported.

We would appreciate a copy of your Council's determination for our records.

Should you have any queries regarding this advice please contact Karen Jackson at [karen.jackson@stateheritage.wa.gov.au](mailto:karen.jackson@stateheritage.wa.gov.au) or on 6552 4150.

Yours sincerely

  
Adelyn Siew  
**DIRECTOR HERITAGE DEVELOPMENT**



3:26pm – from this point the meeting resumed in sequential order.

### **9.1 Draft Local Planning Scheme No 3 – Resolution To Support Draft Scheme**

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**SUBMISSION TO:** 25 July 2017  
**REPORT DATE:** 7 July 2017  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** LUP 004  
**AUTHOR:** BS de Beer  
**ATTACHMENTS:** Under Separate Cover:  
A: Scheme Text as advertised;  
B: Scheme Zoning Maps as advertised;  
C: Schedule of Submissions received from advertising;  
D: Schedule of Modifications proposed to Scheme Text & Scheme Zoning Maps.

---

#### **SUMMARY**

A draft Local Planning Scheme (Scheme Text and Zoning Mapping) has been prepared and workshopped with Council during 2014-2015. The *Shire of Beverley Draft Local Planning Scheme No.3* (LPS 3) had subsequently been advertised and Council is now requested to consider the submissions received from the advertising, and to pass a resolution to support, with modifications, the *Shire of Beverley Draft Local Planning Scheme No 3* and request the Western Australian Planning Commission to consider endorsing the Scheme.

#### **BACKGROUND**

In accordance with the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*, a local authority is required to review its Local Planning Scheme within six months of the five year anniversary of the date the Scheme is approved. To support the preparation of a new Local Planning Scheme, the Town Planning Regulations required the preparation of a Local Planning Strategy (LPS).

To facilitate the new Scheme and Strategy, Council at its 23 December 2008 meeting resolved: -

- “1. To initiate Local Planning Scheme No. 3 encompassing all land contained within the Shire boundaries. The proposed Local Planning Scheme No. 3 is to replace the Shire of Beverley’s Town Planning Scheme No. 2.
2. The purpose of the proposed scheme is to modernise the statutory planning controls within the Shire of Beverley, reflect current best practice with regard to land use planning and provide guidance for the future development of the Shire.
3. The Shire Planner is to forward appropriate documentation to the Western Australian Planning Commission.
4. The Shire Planner, through the Chief Executive Officer, is granted delegated authority in all matters pertaining to the preparation of a Local Planning Strategy, to be presented to Council in support of the proposed Local Planning Scheme No. 3.”

In compliance with Part 4 of Council’s resolution a Local Planning Strategy (LPS) was compiled & adopted by Council, and endorsed by the Western Australian Planning Commission on 25 March 2014.

Further to the above a draft Local Planning Scheme (Scheme Text and Zoning Mapping) has been prepared, and Council at its meeting of 28 June 2016 resolved as follows:

*“That Council-*

- 1. Pursuant to Section 72 of the Planning and Development Act 2005 resolves to adopt the draft Shire of Beverley Local Planning Scheme No. 3, with modification, for advertising;*
- 2. Forward the draft Scheme to the Environmental Protection Authority, pursuant to Section 81 of the Planning and Development Act 2005; and*
- 3. Forward the draft Scheme to the Western Australian Planning Commission, pursuant to Section 21(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, requesting the Scheme be examined prior to being advertised;*
- 4. Resolve that the Shire Planner, through the Chief Executive Officer, be granted delegated authority in all matters pertaining to the preparation and advertising of the Local Planning Scheme No. 3 upon receiving advice from WAPC to advertise the Scheme.*

The *Shire of Beverley Draft Local Planning Scheme No. 3 (LPS 3)* was forwarded to the Western Australian Planning Commission (WAPC) and the Environmental Protection Authority (EPA) as per above Council Resolution.

The WAPC required minor modifications to draft LPS 3 (mainly to achieve conformance with the Regulations) for it to be deemed in order for advertising pursuant to Regulation 22 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The required modifications were done prior to advertising.

The EPA determined that the proposed scheme *‘should not be assessed under Part IV Division 3 of the Environmental Protection Act 1986 and that it is not necessary to provide any advice or recommendations.’*

Following the above direction and determination from the WAPC and EPA respectively the LPS 3 was advertised pursuant to Regulation 22 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

A Schedule of Submissions received from this Advertising, and Council’s proposed response thereto is attached to this report.

Council is now required to pass a resolution to support the draft scheme, with modifications to address issues raised in the submissions, pursuant to Regulation 25(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

## **COMMENT**

The Shire of Beverley’s Town Planning Scheme No. 2 (TPS 2) has been in operation since 1993 without review (Gazettal date: 26 April 1993).

Since TPS 2 was gazetted the *Planning and Development Act 2005* and the Model Scheme Text have been introduced. The most recent Gazettal of the *Planning and Development (Local Planning Schemes) Regulations 2015*, introduced revised Model Provisions for Local Planning Schemes, updated Land Use Definitions and Deemed Provisions.

The Model Provisions for Local Planning Schemes have been designed to provide a uniform base for Local Planning Schemes and include updated provisions which are absent in TPS 2. With regard to TPS 2, the Scheme has had to be amended to incorporate some of the basic provisions, such as delegated authority, contained in the Model Scheme Text. It may be considered therefore, that the current TPS 2 does not reflect best practice where Land Use Planning is concerned.

The introduction of a new Draft Local Planning Scheme also provided the opportunity for public consultation. Determining the current vision and planning aspirations of the community will aid in creating a Planning Scheme that is considered relevant by citizens and provides appropriate direction for future development.

As mentioned above, a *Schedule of Submissions* received from Advertising of LPS 3, and Council's proposed response thereto which Council is required to consider, is attached to this report.

On the grounds of the submissions received and further ongoing consultation with the Department of Planning post advertising, certain modifications are proposed to the Scheme Text and Zoning Mapping as detailed in the attached schedule to this report.

Referring to Regulation 26 (1) it is not deemed necessary that the modifications proposed be advertised as they are not regarded as being significant changes to the draft Scheme.

### **STATUTORY ENVIRONMENT**

In accordance with the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*, a local authority is required to review its Local Planning Scheme and prepare an accompanying Local Planning Strategy for endorsement by the Western Australian Planning Commission (WAPC).

LPS 3 was now advertised pursuant to Regulation 22 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Council is now required to pass a resolution to support the draft scheme, with modifications to address issues raised in the submissions, pursuant to Regulation 25(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### **CONSULTATION**

LPS 3 was advertised pursuant to Regulation 22 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

A Schedule of Submissions received from this Advertising, and Council's proposed response thereto is attached to this report.

### **FINANCIAL IMPLICATIONS**

The Shire will be responsible for the costs associated with modifications to the Zoning Mapping and final advertising of the WAPC endorsed Scheme.

### **STRATEGIC IMPLICATIONS**

The compilation of the Shire of Brookton & Beverley Local Planning Strategy was a precursor to the compilation of the Shire of Beverley Draft Local Planning Scheme No. 3.

### **POLICY IMPLICATIONS**

Post Gazettal of the new Local Planning Scheme No.3 certain Town Planning Policies might require modifications to align them with the new Scheme. This will be dealt with at the appropriate time.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve to -

1. Support the draft scheme with proposed modifications to address issues raised in the submissions, pursuant to Regulation 25(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. Not advertise the proposed modifications as they are deemed to be not significant;
3. Endorse the comments & recommendations in the *Schedule of Submissions*;
4. Endorse the *Schedule of Modifications* proposed to the Scheme Text & Scheme Zoning Maps; and
5. Forward the relevant documentation to the Western Australian Planning Commission, pursuant to *Regulation 28(1) of the Planning and Development (Local Planning Schemes) Regulations 2015*, to seek endorsement of the Scheme.

**COUNCIL RESOLUTION**

**M6/0717**

**Moved Cr Davis**

**Seconded Cr Brown**

**That Council resolve to -**

- 1. Support the draft scheme with proposed modifications to address issues raised in the submissions, pursuant to Regulation 25(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;**
- 2. Not advertise the proposed modifications as they are deemed to be not significant;**
- 3. Endorse the comments & recommendations in the *Schedule of Submissions*;**
- 4. Endorse the *Schedule of Modifications* proposed to the Scheme Text & Scheme Zoning Maps; and**
- 5. Forward the relevant documentation to the Western Australian Planning Commission, pursuant to *Regulation 28(1) of the Planning and Development (Local Planning Schemes) Regulations 2015*, to seek endorsement of the Scheme.**

**CARRIED 7/0**

### **9.3 Development Application: Ancillary Dwelling – 541 Maitland Road**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 17 July 2017  
**APPLICANT:** TR Homes  
**FILE REFERENCE:** MAI 51298  
**AUTHOR:** B S de Beer, Manager: Planning & Development Services  
**ATTACHMENTS:** Locality Map, Site Plans, House Plans, BAL report

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#### **SUMMARY**

An application was received for the construction of an Ancillary Dwelling at 541 (Lot 8134) Maitland Road, Beverley. The application will be recommended for approval.

#### **BACKGROUND**

It is proposed to construct an Ancillary Dwelling at the above property.

The subject site located at no 541 (Lot 8134) Maitland Road Beverley is 40.465 Ha in extent, zoned *Farming* in terms of the Shire of Beverley Town Planning Scheme No. 2 (TPS 2) and contains an existing dwelling and outbuildings.

#### **COMMENT**

Under TPS 2 the proposed use (Ancillary Dwelling) is a *use not listed*. Clause 3.2.5 of TPS 2 states that where a land use is not listed Council may:

- a) *Determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted; or*
- b) *Determine by absolute majority that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of Clause 6.2 in considering an application for planning consent, following which Council may, at its discretion, permit the use.*

Ancillary Dwellings will be a discretionary land use in the *Rural* zone (*Rural* zoning is essentially the same as the present *Farming* zoning), in the new Local Planning Scheme No 3 currently under consideration, as is the norm throughout similar Local Planning Schemes in Western Australia.

It is not anticipated that the proposal will have a detrimental effect on the continued broad acre farming operations on the lot – a primary objective of the *Farming* zone. It will be recommended Council determine that the proposed use is consistent with the objectives and purpose of the *Farming* zone, and be approved.

#### **Advertising**

In compliance with Clause 64(3)(a) of Schedule 2, Part 8 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the application was advertised for a period of 14 days. At the time of compilation of this report no submissions were received.

### **BAL Assessment**

The property is affected by Bushfire Prone vegetation. A Bushfire Attack Level (BAL) assessment was submitted.

The BAL report concludes that the determined BAL level for the proposed development is 12.5 (please refer to BAL report attached to this report).

A condition of planning approval will be recommended to be included that will require the building to be constructed to adhere to the requirements of Australian Standard AS3959 for construction of buildings in a bushfire prone area with a BAL rating of 12.5.

### **STATUTORY ENVIRONMENT**

Subject to Council determination by absolute majority, as discussed above, the application may be considered consistent with the Shire of Beverley's Town Planning Scheme No. 2.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **VOTING REQUIREMENTS**

Absolute Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve:

- a) By absolute majority that the proposed use is consistent with the planning objectives and purpose of the *Farming* zone.
- b) To grant planning approval for an Ancillary Dwelling at 541 (Lot 8134) Maitland Road, Beverley, subject to the following conditions and advice notes:

#### **Conditions:**

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).
3. Suitable arrangements are to be made for connection to a potable water supply for domestic use and firefighting purposes.

4. The building construction standard shall adhere to Australian Standard AS3959 for a determined Bushfire Attack Level of 12.5 (refer to advice note 6).

**Advice Notes:**

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: With regard to Condition 2, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.
- Note 6: Australian Standard AS3959 Construction Sections 3 & 5 applies.
- Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.



**COUNCIL RESOLUTION**

**M7/0717**

**Moved Cr Gogol**

**Seconded Cr White**

**That Council resolve:**

- a) **By absolute majority that the proposed use is consistent with the planning objectives and purpose of the *Farming* zone.**
- b) **To grant planning approval for an Ancillary Dwelling at 541 (Lot 8134) Maitland Road, Beverley, subject to the following conditions and advice notes:**

**Conditions:**

1. **Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
2. **As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).**
3. **Suitable arrangements are to be made for connection to a potable water supply for domestic use and firefighting purposes.**
4. **The building construction standard shall adhere to Australian Standard AS3959 for a determined Bushfire Attack Level of 12.5 (refer to advice note 6).**

**Advice Notes:**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

**Note 4: The applicant is advised a building permit is required prior to commencement of any building works.**

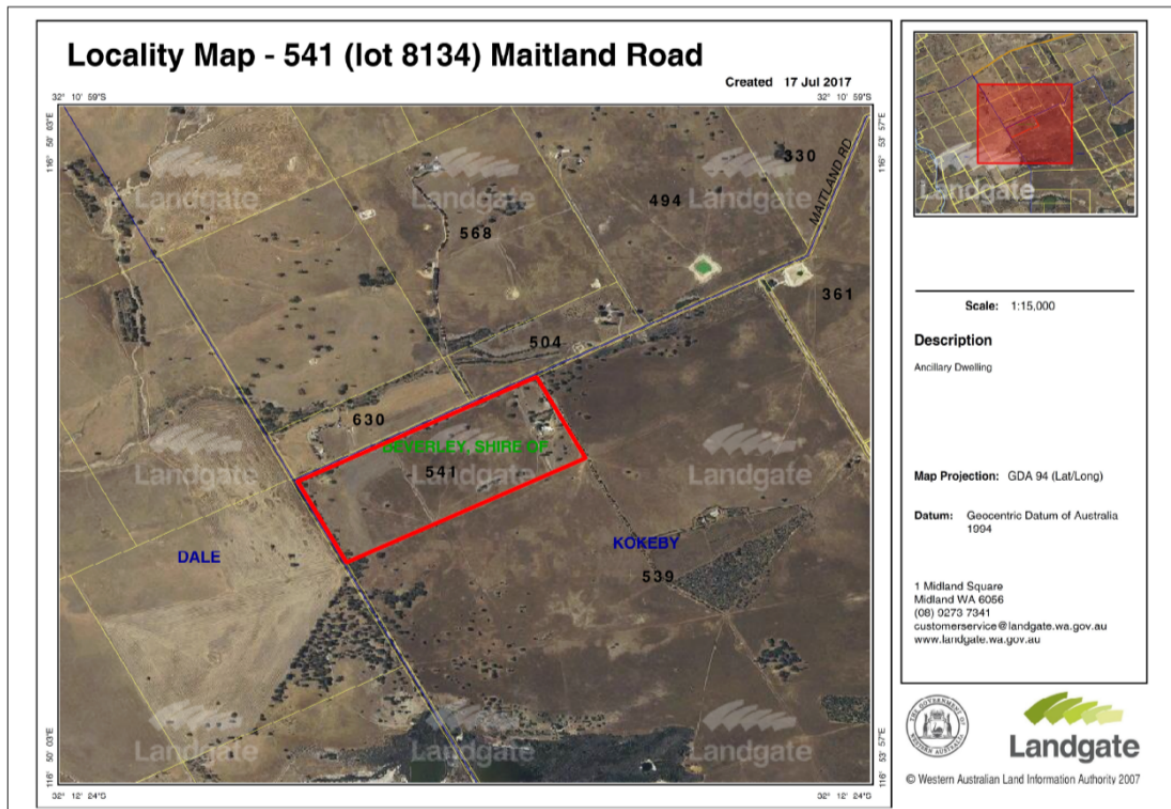
**Note 5: With regard to Condition 2, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.**

**Note 6: Australian Standard AS3959 Construction Sections 3 & 5 applies.**

**Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**

**CARRIED 7/0**

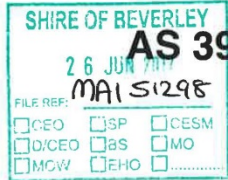
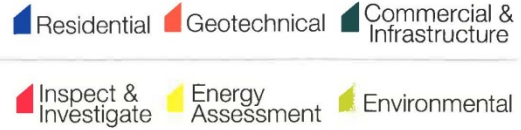
Attachment 9.3



Attachment 9.3



Attachment 9.3



## AS 3959 Bushfire Attack Level (BAL)



### Assessment Report

This report has been prepared by a representative from Structerre Consulting Engineers using the Simplified Procedure (Method 1) as detailed in Section 2 of AS 3959 – 2009 (Incorporating Amendment No 1, 2 and 3) All enquiries related to information and conclusion presented in this report must be forwarded to the representative whose details appear below.

Client details	
Client	TR HOMES WA (TR HOMES)
Number	94252/1010

Site Details			
Address	LOT 8134 #541 MAITLAND RD		
Suburb	BEVERLEY	State	WA
Local Government	CITY OF BEVERLEY		
Building Type	CLASS 1A		

Report Details	
Job Number	S841833
Assessment Date	1 June 2017
Report Date/Version	15 June 2017 V1

Structerre Consulting Engineers Representative	
Name	Roddy Cameron
Employee Title	Site Section Assistant Manager
 Signature	
Accreditation No: BPAD37279 Accreditation Expiry Date: April 2018	
	

WA | QLD | NSW | VIC

1 Erindale Road, Balcatta, Western Australia 6021 | PO Box 792, Balcatta, Western Australia 6914  
 Phone (+618) 9205 4500 | Fax (+618) 9205 4501 | Email wageotechsite@structerre.com.au | Web www.structerre.com.au  
 ABN 71 349 772 837 Zemla Pty Ltd ACN 008 966 285 as trustee for the Young Purich and Higham Unit Trust trading as Structerre Consulting Engineers

Attachment 9.3



DOC: GS4.1.8 REV 3  
JOB No: S841833  
PROJECT ADDRESS: LOT 8134 #541 MAITLAND RD  
BEVERLEY

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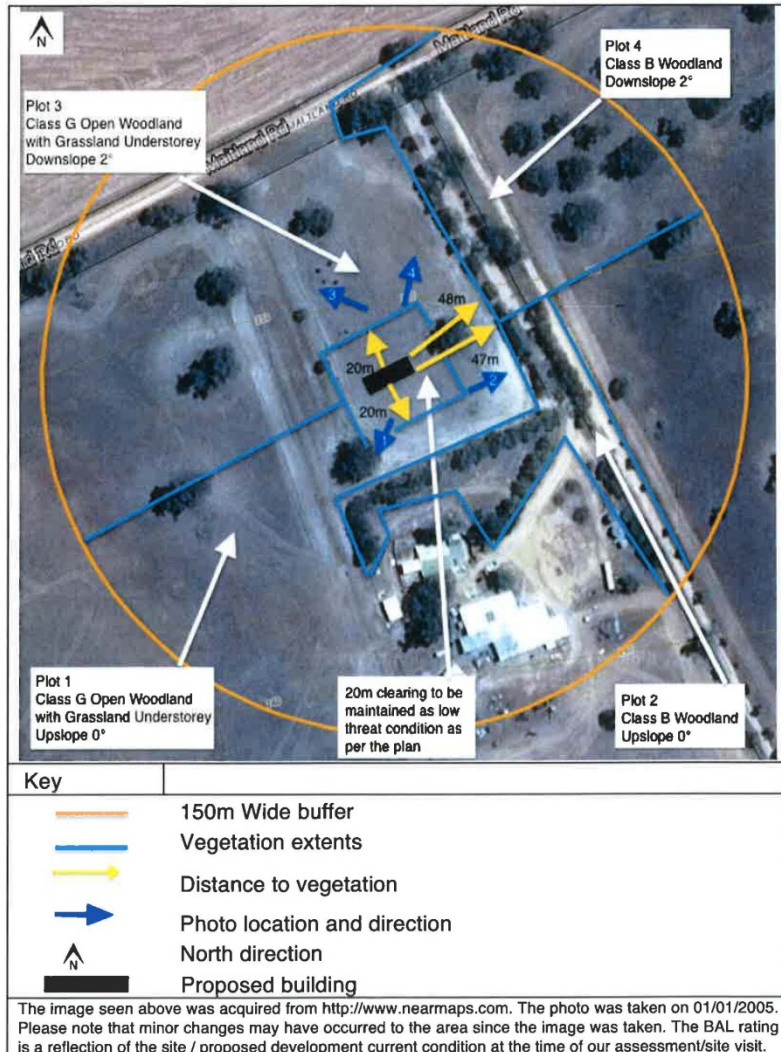
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DOC: GS4.1.8 REV 3  
JOB No: S841833  
PROJECT ADDRESS: LOT 8134 #541 MAITLAND RD  
BEVERLEY

**1.0 SITE ASSESSMENT & SITE PLANS**

The assessment of this site / development was undertaken on 01/06/2017 for the purpose of determining the Bushfire Attack Level (BAL) in accordance with AS 3959 – 2009 Simplified Procedure (Method 1).



Note: The 150m radius depicted on the site plan is used to identify any classifiable vegetation from the centroid of the proposed building envelope. Any vegetation greater than 100m from the proposed building envelope is excluded from classification as per AS-3959.

Attachment 9.3



DOC: GS4.1.8 REV 3  
JOB No: S841833  
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**2.0 VEGETATION CLASSIFICATION**

All vegetation within 100m of the site/proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation area with the potential to determine the bushfire level is identified below.

Plot 1 Class G Open Woodland with Grassland Understorey	
Description / Justification for Classification	Photo 1
<p>Grassland over 100mm in height with woodland overstorey coverage less than 10%. At the time of the assessment, this area was not maintained and is therefore classified as grassland under open woodland to allow for re-growth.</p>	

Plot 2 Class B Woodland	
Description / Justification for Classification	Photo 2
<p>Trees 2-30 metres high with foliage cover in the range of 10 to 30 per cent at maturity, predominantly dominated by Eucalypts and Acacias. Woodlands are dominated by trees but generally lack the shrubby middle layer and deep surface litter layer that is characteristic of forests and have more grassy ground layer.</p>	

Attachment 9.3



DOC: GS4.1.8 REV 3  
JOB No: S841833  
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BEVERLEY

Plot 3 Class G Open Woodland with Grassland Understorey	
Description / Justification for Classification	Photo 3
<p>Grassland over 100mm in height with woodland overstorey coverage less than 10%. At the time of the assessment, this area was not maintained and is therefore classified as grassland under open woodland to allow for re-growth.</p>	

Plot 4 Class B Woodland	
Description / Justification for Classification	Photo 4
<p>Trees 2-30 metres high with foliage cover in the range of 10 to 30 per cent at maturity, predominantly dominated by Eucalypts and Acacias. Woodlands are dominated by trees but generally lack the shrubby middle layer and deep surface litter layer that is characteristic of forests and have more grassy ground layer.</p>	



Attachment 9.3



DOC: GS4.1.8 REV 3  
JOB No: S841833  
PROJECT ADDRESS: LOT 8134 #541 MAITLAND RD  
BEVERLEY

**3.0 RELEVANT FIRE DANGER INDEX**

The fire danger index for this site has been determined in accordance with Table 2.1 or otherwise determined in accordance with jurisdictional variation applicable to the site.

FDI 40 <input type="checkbox"/> Table 2.4.5	FDI 60 <input type="checkbox"/> Table 2.4.4	<b>FDI 80 <input checked="" type="checkbox"/></b> <b>Table 2.4.3</b>	FDI 100 <input type="checkbox"/> Table 2.4.2
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**4.0 POTENTIAL BUSHFIRE IMPACTS**

The potential bushfire impact to the site / proposed development from each of the identified vegetation areas are identified below.

Plot	Vegetation Classification	Effective slope	Separation	Exclusions	BAL
1	Class G Open Woodland with Grassland Understorey	Upslope/ 0°	20m	-	12.5
2	Class B Woodland	Upslope/ 0°	47m	-	12.5
3	Class G Open Woodland with Grassland Understorey	Downslope/ 2°	20m	-	12.5
4	Class B Woodland	Downslope/ 2°	48m	-	12.5

Exclusions apply to AS3959-2009 pg15 sections 2.2.3.2

**5.0 BUSHFIRE ATTACK LEVEL (BAL)**

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2009 using the above analysis.

Determined Bushfire Attack Level	BAL – 12.5
----------------------------------	------------

The Determined Bushfire Attack Level has been assigned based on the vegetation within 100m of the site at the time of the assessment.

## Attachment 9.3



DOC: GS4.1.8 REV 3  
JOB No: SB41833  
PROJECT ADDRESS: LOT 8134 #541 MAITLAND RD  
BEVERLEY

### 6.0 EXPLANATORY NOTES

A bushfire attack level (BAL) Assessment is a means of measuring the severity of a buildings potential exposure to ember attack, radiant heat and direct flame contact in a bushfire event, and thereby determining the construction measures required for the dwelling.

The methodology used for the determination of the BAL rating, and the subsequent building construction standards, are directly referenced from the Australian Standard AS3959-2009 construction of buildings in bushfire prone areas.

The BAL rating is determined through identification and assessment of the following parameters

- Fire Danger index (FDI) Rating; assumed to be FDI-80 for WA;
- All classified vegetation **within 100m** of the subject building;
- Separation distance between the building and the classified vegetation source/s; and
- Slope of the land under the classified vegetation.

AS3959-2009 has six (6) levels of BAL, based on the radiant heat flux exposure to the building, and also identifies the relevant sections for building construction; this is shown in the table below.

Bushfire Attack Level (BAL)	Classified vegetation within 100m of the site and heat flux exposure thresholds	Description of predicted bushfire attack and levels of exposure	Construction Sections (within AS 3959-2009)
<b>BAL-LOW</b>	See clause 2.2.3.2	There is insufficient risk to warrant specific construction requirements.	4
<b>BAL-12.5</b>	$\leq 12.5\text{kW/m}^2$	Ember attack.	3 & 5
<b>BAL-19</b>	$\geq 12.5\text{kW m}^2$ to $\leq 19\text{kW m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux.	3 & 6
<b>BAL-29</b>	$\geq 19\text{kW m}^2$ to $\leq 29\text{kW m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux.	3 & 7
<b>BAL-40</b>	$\geq 29\text{kW m}^2$ to $\leq 40\text{kW m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux with the increased likelihood of exposure to flames.	3 & 8
<b>BAL-FZ</b>	$> 40\text{kW m}^2$	Direct exposure to flames from fire front in addition to heat flux and ember attack.	3 & 9

Reference: AS 3959 Construction of buildings in bushfire-prone areas Table 3.1

This report is valid for a period of 12 months from the date of issue.

Attachment 9.3

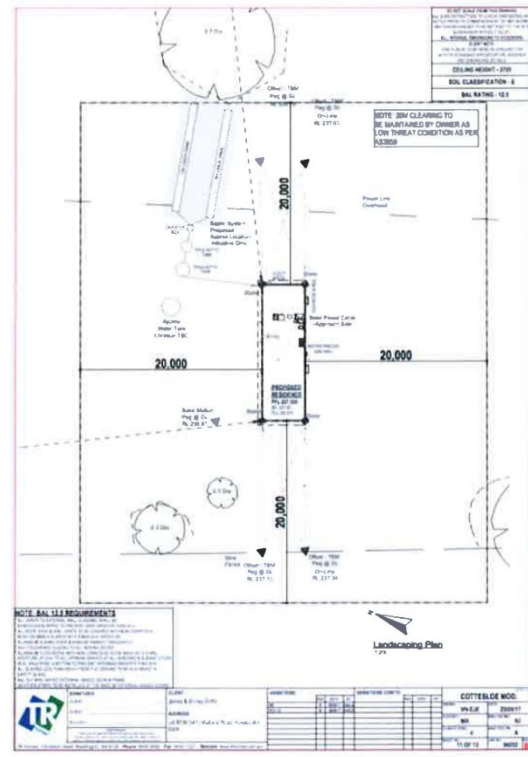


DOC: GS4.1.8 REV 3  
JOB No: S841833  
PROJECT ADDRESS: LOT 8134 #541 MAITLAND RD  
BEVERLEY

**APPENDIX A: PROPOSED SITE PLAN**

Whilst AS 3959 sets out to improve the performance of buildings when subjected to bushfire attack in a designated bushfire-prone area, it does not guarantee that a building will survive a bushfire event on every occasion.

This assessment has been conducted in conjunction with the site plans provided by the client as provided in Appendix A, and is limited to the surrounding environment within 100m of the proposed building at the time of the assessment only.



#### **9.4 Proposed Relocated Second Hand Farm Manager's Dwelling - 2463 (Lot 4143) Quairading-York Road, Beverley**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 18 July 2017  
**APPLICANT:** Eleonora Greatley  
**FILE REFERENCE:** QUA 51280  
**AUTHOR:** B S de Beer, Manager: Planning & Development Services  
**ATTACHMENTS:** Locality Map, Site Plan, Building Surveyors Report, Photos of Second Hand Building

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#### **SUMMARY**

An application has been received to approve a relocated secondhand farm manager's dwelling at 2463 (Lot 4143) Quairading-York Road, Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

The applicant is proposing to obtain approval for a second hand building at 2463 (Lot 4143) Quairading-York Road.

The property is zoned 'Farming' and contains an existing Homestead and associated outbuildings. The proposed dwelling will be used for farm management purposes of the Greatley Stud.

The proposed location of the development on the subject land is not affected by Bushfire Prone Vegetation.

#### **COMMENT**

*(Kindly consider this section by referring to the attached Locality Map, and other documentation).*

The Shire of Beverley Town Planning Scheme No. 2 (TPS 2) under Clause 3.5.2 states as follows:

*"...Council may support additional dwellings in cases where it is clearly demonstrated that the development is required for farm management purposes, the siting of the development is to Council's satisfaction and the total number of dwellings on the lot does not exceed four (4)."*

The applicant submits that the manager's cottage will be utilized to provide accommodation for the manager of the farming operations. It is thus submitted that the proposal fits the requirements of the clause. The proposal also complies with the siting requirements of TPS 2 and will be recommended for approval.

Further to the above, under Clause 4.13 of TPS 2 the use of second hand cladding or the relocation of a second hand building shall only be permitted at the discretion of Council. Council must consider if the building is in a satisfactory condition and will not detrimentally affect the amenity of the area. To ensure compliance with any conditions of approval Council may require a bond. Implementation of the provisions of TPS 2 is guided by Council policy.

Planning for second hand dwellings is guided by Council's Relocated Second Hand Buildings Policy. The objective of the policy is to ensure that the relocation of second hand buildings is undertaken to an approved standard which pays regard to local amenity and aesthetics.

To address any possible amenity and aesthetic concerns should Council approve the application, it will be recommended the dwelling is finished to an acceptable standard as a condition of approval. To ensure the dwelling is finished within an acceptable timeframe it will be recommended a bond, in compliance with TPS 2 and Council's policy, is also imposed as a condition of approval.

Council's Relocated Second Hand Buildings Policy requires an inspection by the Shire's Building Surveyor of the dwelling prior to relocation into the Shire. Contrary to the Policy, the building had already been deposited at the subject site. A favourable report has however been received from the Building Surveyor and is included as an attachment to this report, accompanied by photographs of the transportable dwelling.

The recommended conditions of approval are consistent with TPS 2 and Council policy and are anticipated to address any matters of concern. It will be recommended the application is approved.

#### **CONSULTATION**

No consultation was deemed required.

#### **STATUTORY ENVIRONMENT**

The proposal complies with the requirements of the Shire of Beverley's Town Planning Scheme No. 2.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

#### **POLICY IMPLICATIONS**

The application complies with Council's Policy on Relocated Second Hand Buildings.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

That Council grant Planning Approval for a Relocated Secondhand Farm Manager's Dwelling at 2463 (Lot 4143) Quairading-York Road, Beverley subject to the following conditions and advice notes:

**Conditions:**

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.
2. Prior to the issue of a Building Permit, a bond of \$5,000 is to be lodged with the Shire of Beverley to ensure all works, including clearing the site of debris, and connecting plumbing and water, are completed to the satisfaction of the Shire Building Surveyor and comply with the relevant provisions of the Building Codes of Australia.
3. All works are to be completed within 12 months from the date of this determination.
4. Prior to occupation, the exterior of the dwelling is to be finished to an acceptable standard which is in harmony with the amenity of the area, to the satisfaction of the Shire.
5. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).
6. Suitable arrangements are to be made for connection to a potable water supply for domestic use and firefighting purposes.

**Advice Notes:**

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: With regard to Condition 2, in compliance with Council's Relocated Second-Hand Buildings Policy, the \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable.
- Note 5: With regard to Condition 5, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

## **COUNCIL RESOLUTION**

**M8/0717**

**Moved Cr Davis**

**Seconded Cr Gogol**

**That Council grant Planning Approval for a Relocated Secondhand Farm Manager's Dwelling at 2463 (Lot 4143) Quairading-York Road, Beverley subject to the following conditions and advice notes:**

### **Conditions:**

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.**
- 2. Prior to the issue of a Building Permit, a bond of \$5,000 is to be lodged with the Shire of Beverley to ensure all works, including clearing the site of debris, and connecting plumbing and water, are completed to the satisfaction of the Shire Building Surveyor and comply with the relevant provisions of the Building Codes of Australia.**
- 3. All works are to be completed within 12 months from the date of this determination.**
- 4. Prior to occupation, the exterior of the dwelling is to be finished to an acceptable standard which is in harmony with the amenity of the area, to the satisfaction of the Shire.**
- 5. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).**
- 6. Suitable arrangements are to be made for connection to a potable water supply for domestic use and firefighting purposes.**

### **Advice Notes:**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

**Note 4: With regard to Condition 2, in compliance with Council's Relocated Second-Hand Buildings Policy, the \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable.**

**Note 5: With regard to Condition 5, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.**

**Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**

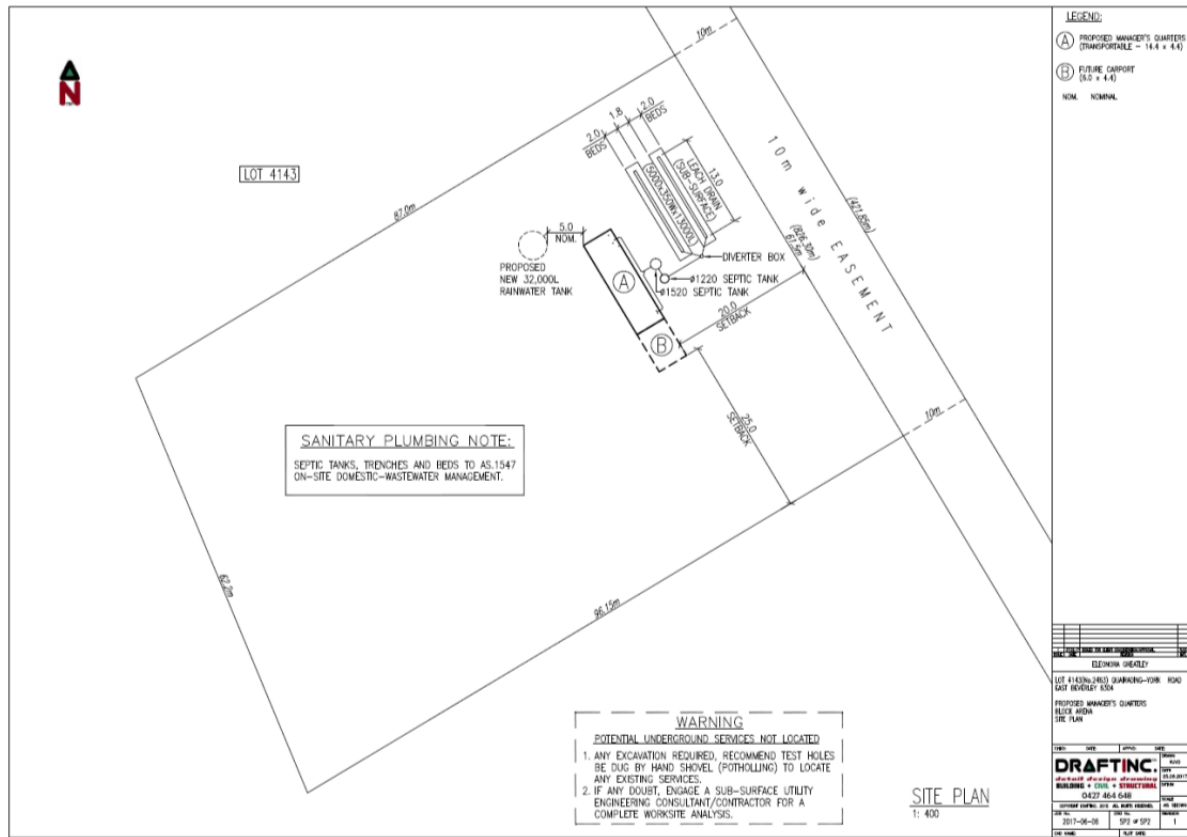
**CARRIED 7/0**



Attachment 9.4



Attachment 9.4



Attachment 9.4



Attachment 9.4

**SHIRE OF BEVERLEY**

**RELOCATABLE DWELLING INSPECTION REPORT**

**Applicant's details**

Name: Eleonora Greatly  
Address: 2463 York-Quairading Road, Mawson  
Application date: 29 May 2017  
Inspection date: 2 June 2017

**Current location of building**

Address: On-site  
Transporter's Name: Fox Transportables  
Phone No: 9410 2047

**Proposed location of building**

Lot / House Nos: 4143 / 2463  
Street: York-Quairading Road, Mawson  
Zoning: Farming  
Area of Lot: 64.766 hectares

**Proposed Use of Building**

Farm Manager's (Caretakers) Dwelling

**Building Condition**

Estimated Age (Years): 1 year

Cladding - Walls

Type: Colourbond  
Condition: Good  
Rectification Required: Nil

Roof

Type: Colourbond  
Condition: Good  
Rectification Required: Nil

Structure – Sub-Floor

Type: Steel  
Condition: Good  
Rectification Required: Nil. Engineer's certificate required with Building Permit application.

Walls

Type: Panels  
Condition: Good  
Rectification Required: Aesthetic repairs following alterations.

Ceiling

Type: Panels

## Attachment 9.4

Condition: Good

Rectification Required: Aesthetic repairs following alterations.

### Interior and Services

- Interior was in a good condition.
- Services require alteration and reconnection.
- Kitchen to be installed. Bathroom areas in good condition.
- Layout to be altered to accommodate needs of occupant.

### Appearance

- Poor
- Fair
- Good**
- Very Good
- Excellent

### **General Remarks**

- The building has been located in the proposed position that is not visible from the road and is in close proximity to the main dwelling.
- It is proposed for the owner's daughter who also manages the farm to occupy the building.
- The building currently contains 4 separate rooms each with an ensuite and it is proposed to keep 2 rooms and convert the others to a study and living area.
- The verandah will be reinstated following approval and landscaping will be established to improve the external appearance of the building.
- The building was originally constructed approximately 12 months ago as temporary worker's accommodation in a north-west location and to cyclonic conditions.
- Refer to photographs attached to this Report taken at the time of inspection.

### **RECOMMENDATION**

That the building be approved for conversion to a caretaker's dwelling at the subject property subject to the following specific conditions:

1. A Building Permit application being submitted and approved prior to any work being carried out on the building.
2. A Structural Engineer's Certification being submitted with the application for a Building Permit.
3. Details of compliance of the energy efficiency requirements of the Building Code of Australia being submitted with the application for the Building Permit.
4. An application for a septic system being approved and the system being installed prior to the occupation of the dwelling.
5. The dwelling to be completed to habitable standards within 12 months of relocation.

Name of Inspecting Officer: Jacky Jurmann

Date: 2 June 2017

Attachment 9.4

**PHOTOGRAPHS TAKEN DURING INSPECTION**

Front Elevation



Rear Elevation



## Attachment 9.4

### Side Elevations



## Attachment 9.4

### Internal



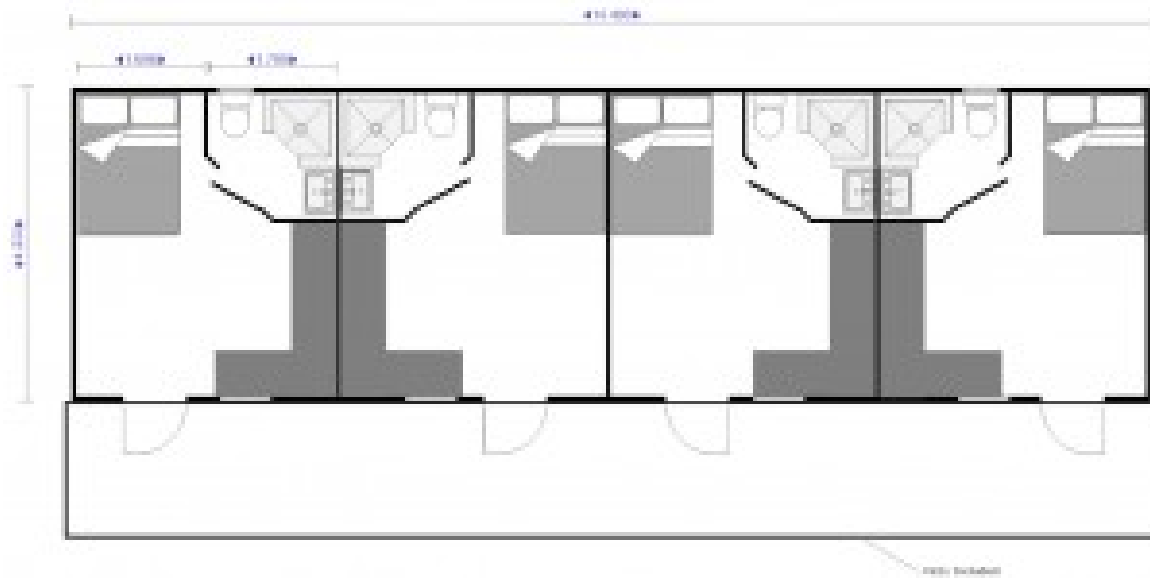


Attachment 9.4



## Attachment 9.4

### Existing Floor Plan



### Verandah (prior to relocation)



## 9.5 Proposed New Road Name (ANZAC Lane) – off Vincent Street

---

**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 18 July 2017  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0440  
**AUTHOR:** B S de Beer - Manager: Planning & Development Services  
**ATTACHMENTS:** Nil

---

### **SUMMARY**

A submission will be made to the Geographic Names Committee (GNC) to name a section of unnamed road within the Beverley Townsite to 'ANZAC Lane'. Council is requested to formally endorse the proposal.

### **BACKGROUND**

Shire planner was requested to investigate a new road name for the section of unnamed road as depicted hereunder:



## **COMMENT**

Initial consultation with the Geographic Names Committee (GNC) suggested that the name 'ANZAC Lane' would potentially be viewed favourable as a name for the road.

Council at its briefing forum of 27 June 2017 requested that the proposed road name – 'ANZAC Lane' be further pursued.

To move forward with the proposal, a formal Council Resolution is now required by the GNC.

## **CONSULTATION**

Consultation was had with the GNC.

Letters inviting comment on the proposal was also send to all directly affected landowners in the vicinity of the unnamed road section.

One response was received from Michael and Kate Sofoulis representing a 'No objection'. Mr Sofoulis did however enquire as to whether the gravel section of the road will be bitumised and if kerbing will be upgraded, as well as associated treatment of run-off, property numbering and pathway upgrading along the road. It is respectfully noted that these issues, albeit important, are beyond the scope of the naming of the road, the subject of this exercise.

## **STATUTORY ENVIRONMENT**

The enabling legislation is the *Land Administration Act 1997*.

## **FINANCIAL IMPLICATIONS**

On approval from the GNC the Shire will be required to install the new road name blade.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

## **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

## **VOTING REQUIREMENTS**

Simple Majority

## **OFFICER'S RECOMMENDATION**

That Council resolve to request the Geographic Names Committee to name a section of unnamed road off Vincent Street, Beverley as depicted in the attached diagram as 'ANZAC Lane'.

## **COUNCIL RESOLUTION**

**M9/0717**

**Moved Cr Davis**

**Seconded Cr Murray**

**That Council resolve to request the Geographic Names Committee to name a section of unnamed road off Vincent Street, Beverley as depicted in the attached diagram as 'ANZAC Lane'.**

**CARRIED 7/0**

## **9.6 Proposed Natural Health & Living Studio – 127 (Lot 20) Vincent St Beverley**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 17 July 2017  
**APPLICANT:** Janet Barton  
**FILE REFERENCE:** VIN 1032  
**AUTHOR:** B S de Beer - Manager: Planning & Development Services  
**ATTACHMENTS:** Application Letter, Locality Map, Shop Layout, Portable Banner Signage

---

### **SUMMARY**

An application has been received to establish a Natural Health & Living Studio at 127 (Lot 20) Vincent Street. It will be recommended the application be approved.

### **BACKGROUND**

The location is on the premises of the former Beverley Newsagency.

The subject site 127 (Lot 20) Vincent Street is Zoned '*Town Centre*'. It contains the existing *Avon Buildings* – not heritage listed. A number of other retail shops share the same building.

### **COMMENT**

The proposed use can be regarded as a '*Shop*' in terms of Shire of Beverley Town Planning Scheme No. 2. A Shop is a permissible use in the '*Town Centre*' zone.

The proposal is presented to Council as it proposes a change in use from a Newsagency to a Health Shop.

As per the submission from the applicant (attached hereto), the proposal will involve the following elements:

- Holistic therapies including Pilates, Massage Therapy, Aromatherapy and Crystal energy healing;
- Small retail area offering products for natural and healthy living including pre-packaged herbal teas, sandalwood products, pre-packaged base cosmetics products, handcrafted natural soaps, recycled art and other natural living products;
- Run regular workshops to teach people about living naturally.

The proposed signage on the shop windows complies with the Shire's Signage Policy. The applicant is also desirous to display portable '*Bali Banners*' on the footpath in front of the shop, as well as providing seating and a pet hydration bowl. These should be encouraged as it feeds into the narrative of having a vibrant, active and welcoming Main Street.

Should Council consider to approve this application it will be recommended that conditions of planning approval be imposed to limit the display of portable '*Bali Banners*' to normal business hours, and that seating and other items placed on the footpath not be to the detriment of pedestrians and other users.

## **CONSULTATION**

No consultation was deemed required for this proposal.

## **STATUTORY ENVIRONMENT**

The application may be considered under the Shire of Beverley's Town Planning Scheme No. 2.

## **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

## **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

## **VOTING REQUIREMENTS**

Simple Majority

## **OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for a Natural Health & Living Studio at 127 (Lot 20) Vincent Street, Beverley, subject to the following conditions and advice notes:

### **Conditions:**

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.
2. The portable banners shall only be displayed during operating hours of the business.
3. The portable banners, seating & pet hydration bowl shall be placed in such a fashion on the footpath so as to allow for unencumbered movement for footpath users, to the satisfaction of the Shire.

### **Advice Notes:**

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: The applicant is advised to obtain sufficient public liability insurance in relation to the placement of the signage and the seating on the footpath.

Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

**COUNCIL RESOLUTION**

**M10/0717**

**Moved Cr White**

**Seconded Cr Gogol**

**That Council resolve to grant planning approval for a Natural Health & Living Studio at 127 (Lot 20) Vincent Street, Beverley, subject to the following conditions and advice notes:**

**Conditions:**

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.**
- 2. The portable banners shall only be displayed during operating hours of the business.**
- 3. The portable banners, seating & pet hydration bowl shall be placed in such a fashion on the footpath so as to allow for unencumbered movement for footpath users, to the satisfaction of the Shire Planner.**

**Advice Notes:**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

**Note 4: The applicant is advised to obtain sufficient public liability insurance in relation to the placement of the signage and the seating on the footpath.**

**Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**

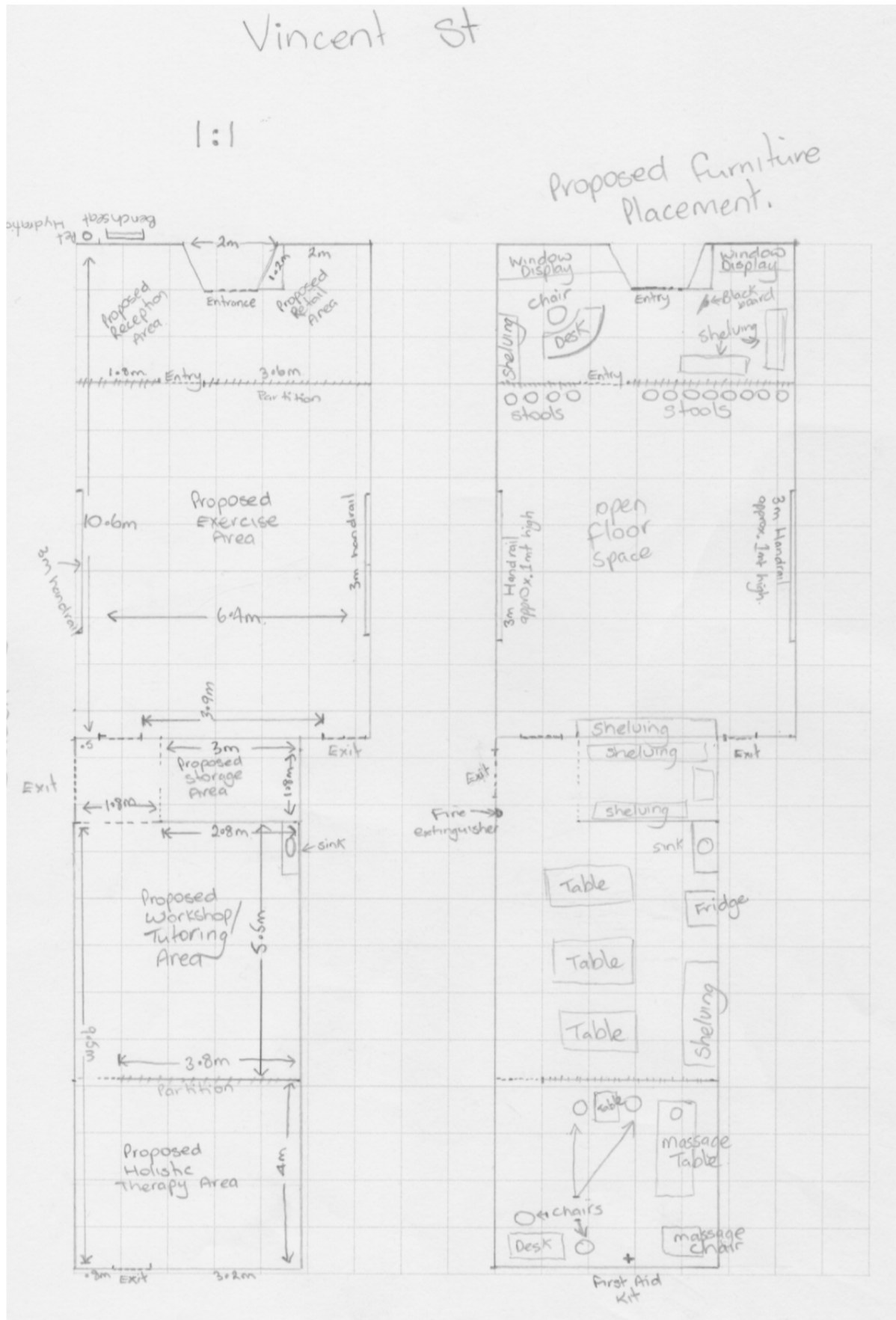
**CARRIED 7/0**



Attachment 9.6



Attachment 9.6



## Attachment 9.6

Details of Proposed New Business Venture in Beverley WA.

Location: 127 Vincent St, Beverley. (old newsagency building)

Business: Nourishabley - Natural Health and Living (Studio)

Mission Statement: *Our vision is to inspire and help you live a natural, healthy, happy life. We offer holistic therapies, creative lifestyle workshops and natural living products to support you on your wellness journey.*

Business: Holistic therapies including, but not limited to, Pilates, Massage Therapy, Aromatherapy and Crystal Energy Healing. By the end of the year we will also be offering a Naturopath service and hope to have visiting therapists from time to time (offering therapies other than those listed).

We aim to have a small retail area offering products for natural and healthy living which will include pre packaged herbal teas, sandalwood products (including some edibles), pre packaged base cosmetic products, handcrafted natural soaps, recycled art and other natural living products as deemed suitable and complementary to our business.

We will run regular workshops to teach people about living naturally eg: fermenting foods, meditation, arts and crafts. All the food preparation for the workshops will be done as a demonstration only and will not be for sale. Clients will prepare their own food items from base products which will be supplied. I do have a working with food certificate which is attached.

Our Pilates and exercise sessions will include a good assortment of activities including seniors classes which will be structured just for the elderly to encourage them to be active.

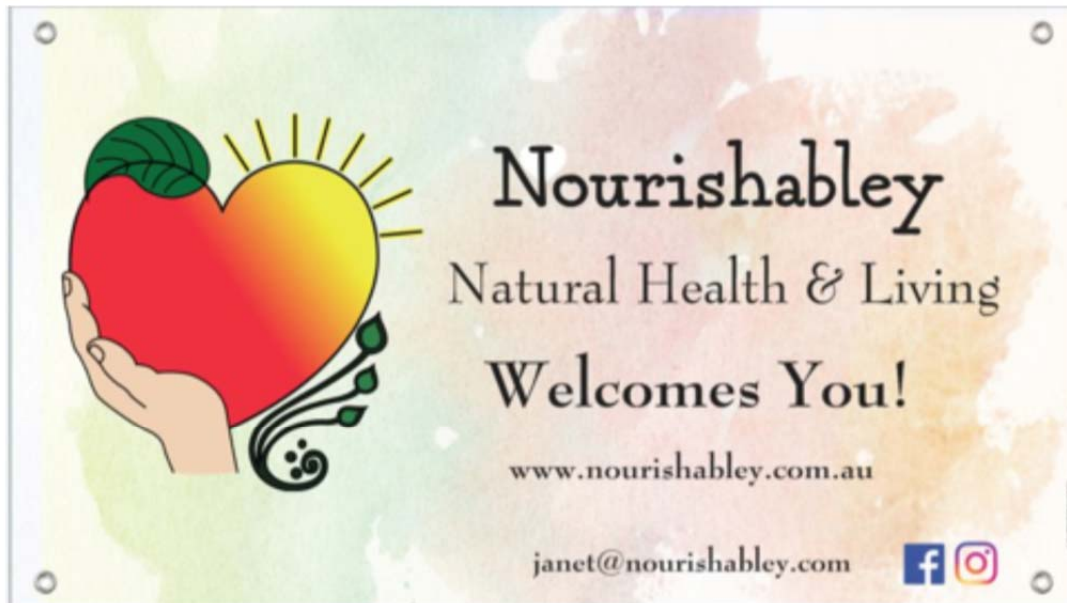
I have spoken to the surrounding businesses in Beverley and the feeling is that our business venture will complement the other businesses nicely. There are the occasional overlapping of products sold but having discussed this with the relevant business owners we feel that the products are sufficiently different to not be of a concern.

Our business hours will be Wednesday to Friday 10am - 4.30pm with an option of being open on occasional Saturdays and other times by appointment only. We are hoping to offer an evening Pilates class which will most likely be a Wednesday evening at 5.30pm and a morning class which will most likely be 9am on a Friday (this may change depending on the wants and needs of the clients)

We have banner signs (900 x 520) which we will be hanging inside the premises in the windows. We would also like to have "bali" flags (2 x either white or teal - with (possibly) black wording) outside the business on the front verandah. If possible we would like a bench seat on the walkway directly against the front wall and a pet hydration bowl along side that. Inside the premises we will have an easel with a blackboard for promoting our business.

## Attachment 9.6

Picture of banners for inside windows showing colours:



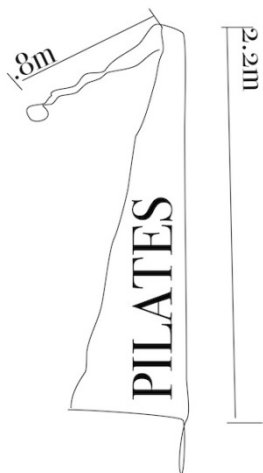
We will be repainting the outside window trim of the premises with white and green - basically refreshing the paint which is there already.

I have attached a floor plan of the premises showing the basic proposed layout and measurements and a secondary one showing the proposed layout of the furniture.

We will be leasing 2 premises which adjoin front to back.

## Attachment 9.6

White background with black wording



## **9.7 Development Application: Single Dwelling – 74 Vincent Street, Beverley**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 20 July 2017  
**APPLICANT:** J. Rozema  
**FILE REFERENCE:** VIN 51363  
**AUTHOR:** B.S. de Beer, Manager: Planning & Development Services  
**ATTACHMENTS:** Application Letter, Locality Map, Site Plans, House Plans

---

### **SUMMARY**

An application was received for the construction of a Single Dwelling at 74 (Lot 280) Vincent Street, Beverley. The application will be recommended for approval.

### **BACKGROUND**

It is proposed to construct a Single Dwelling at the above property.

The subject lot is located at 74 (Lot 280) Vincent Street, Beverley is 677m<sup>2</sup> in extent, zoned 'Residential R 2.5' in terms of the Shire of Beverley Town Planning Scheme No. 2 (TPS 2) and is vacant.

The Lot is not located within the Flood Fringe Area of the Avon River and the application does not require input from the Department of Water.

The Lot is affected by Bushfire Prone Vegetation and will require a Bushfire Attach Level Assessment (BAL Assessment) before a Building Permit can be issued.

The application is referred to Council as a number of departures are requested from the requirements of the *Residential Design Codes* (R-Codes), as follows:

<b>R-Code - Design Element</b>	<b>Required for R2.5 Zoning</b>	<b>Proposed</b>
5.1.2 Street Setback	15 m	5 m
5.1.3 Lot Boundary Setback (Side)	7.5 m	1.5 m
5.1.3 Lot Boundary Setback (Rear)	7.5 m	5.29 m

### **COMMENT**

As mentioned above the application requires Council's consideration as a number of departures are requested from the requirements of the Residential Design Codes (R-Codes), as described above.

The applicant provided the following justification for the proposed departures in their submission to the Shire, briefly summarized hereunder (please refer to the attached application letter):

*'The proposed dwelling has been designed to best suit the triangular nature of the block. The proposed dwelling is setback at 5018 mm to its closest extent from Vincent Street block boundary. The neighbouring property lot 94 has a setback of 5.2 m and the corner property lot 330 (Lukin Street) has a similar setback, giving the proposed dwelling a similar streetscape to what is already established'.*

Shire Planner concurs with this justification and agree that the proposal is in accordance with the 'Design Principles' for the relevant Design Element as

described in the R-Codes. Given the unique development constraints of the oddly shaped lot it is considered appropriate to allow for reduced side and rear setbacks as requested.

It should be acknowledged that any Residential Zoned property has an implied dwelling entitlement and departure from the R-Codes, where permissible, should be viewed favourably to encourage development to proceed.

The proposal complies with all other aspects of the R-Codes and it is submitted that the proposal achieves amongst others, the following objective of the R-Codes:

*'To provide residential development of an appropriate design for the intended residential purpose, density, context of place and scheme objectives.'*

The property is not connected to deep sewer. Should Council resolve to approve the application, it will be recommended that a suitable sewerage disposal system (e.g. Aerobic Treatment Unit or similar) be provided to cater for this component of the development, to the satisfaction of the Shire's Environmental Health Officer.

### **BAL Assessment**

The property is affected by Bushfire Prone vegetation. For a residential development on a lot of this size, a Bushfire Attack Level (BAL) assessment is not required to be submitted as part of the Planning Application. It will be required though for the Building Permit process and an appropriate condition to reflect this will be recommended.

### **CONSULTATION**

No consultation was deemed required.

### **STATUTORY ENVIRONMENT**

The application may be considered under the Shire of Beverley's Town Planning Scheme No. 2.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for a Single Dwelling at 74 (Lot 280) Vincent Street, Beverley, subject to the following conditions and advice notes:

#### **Conditions:**

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).
3. Suitable arrangements are to be made for connection to a potable water supply.
4. The building construction standard shall adhere to Australian Standard AS3959 to be determined by a Bushfire Attack Level Assessment.

#### **Advice Notes:**

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: With regard to Condition 2, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.



**COUNCIL RESOLUTION**

**M11/0717**

**Moved Cr Gogol**

**Seconded Cr Brown**

**That Council resolve to grant planning approval for a Single Dwelling at 74 (Lot 280) Vincent Street, Beverley, subject to the following conditions and advice notes:**

**Conditions:**

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).**
- 3. Suitable arrangements are to be made for connection to a potable water supply.**
- 4. The building construction standard shall adhere to Australian Standard AS3959 to be determined by a Bushfire Attack Level Assessment.**

**Advice Notes:**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

**Note 4: The applicant is advised a building permit is required prior to commencement of any building works.**

**Note 5: With regard to Condition 2, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.**

**Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**


**CARRIED 7/0**

4:10pm – Stefan de Beer, Shire Planner, left the meeting and did not return.

Attachment 9.7



Attachment 9.7

 **ROZEMA**  
local home builder

**SHIRE OF BEVERLEY**  
20 JUL 2017  
FILE REF: VINSI363

<input type="checkbox"/> CEO	<input type="checkbox"/> SP	<input type="checkbox"/> CESM
<input type="checkbox"/> D/CEO	<input type="checkbox"/> BS	<input type="checkbox"/> MO
<input type="checkbox"/> MOW	<input type="checkbox"/> EHO	<input type="checkbox"/>

**John Rozema**  
Builders reg: 8939  
PO Box 72 BEVERLEY WA 6304  
John: 0407 407 335  
Lindsey 0422 300 338  
Email: jrozema@outlook.com.au

**ABN 72 714 332 965**

**Date:** 20 July 2017

**Stefan De Beer**

Shire Planner  
136 Vincent St BEVERLEY  
Phone: 9646 1200

---

Dear Stefan

**RE: Planning approval for Lot 280 (74) Vincent St BEVERLEY**

We wish to be granted planning approval for a residential dwelling to be located at lot 280 (74) Vincent St BEVERLEY. The proposed dwelling has been designed to best suit the triangular nature of the block.

The following is a list of justifications that the proposed development demonstrates compliance with street setbacks & lot boundary setbacks in the R-code (design principles column).

The proposed dwelling is setback at 5018mm to its closest extent from Vincent St block boundary. The neighbouring property Lot 94 has a setback of 5.2m and the corner property Lot 330 (Lukin st) has a similar side setback, giving the proposed dwelling a similar streetscape to what is already established. It does however step in along the front facade to accommodate the triangular shape of the lot, giving it even further setbacks along the Vincent St boundary.

All of the front boundary measurements must take into account there is an extremely large verge of 8.5m on average to road kerb.

The site plan illustrates a large area to the east which will be used for a Waste water treatment plant and gardens.

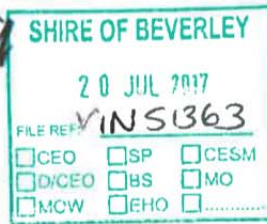
The proposed dwelling has all living areas & raking windows designed to be North facing for maximum energy efficiency.

The proposed dwelling has all living areas designed to make the best use of the triangular shape lot, whilst still having access to a conventional yard.

Attachment 9.7



ABN 72 714 332 965



John Rozema

Builders reg: 8939  
PO Box 72 BEVERLEY WA 6304  
John: 0407 407 335  
Lindsey 0422 300 338  
Email: jrozema@outlook.com.au

Date: 20 July 2017

The following we believe complies with the R-code (deemed to comply column).

The proposed dwelling has a FFL height of 400mm and has no adverse impacts on adjoining properties.

The neighbouring dwelling has only one window (opaque bathroom) to the closer (1500mm) west boundary.

The Vincent St boundary fence will be constructed of open timber post & rail (example 34 Hunt Rd BEVERLEY). The two neighbouring properties have newly installed colourbond fencing to 1.8m for privacy.

There is allowance for 2 car parking (8m x 6m) bays & a driveway as noted on the site plan.

The proposed dwelling will be built in a timber frame construction, weatherboards, feature brickwork and be very similar to 34 Hunt rd BEVERLEY.

With all above matters being assessed & considered we hope to receive planning approval.

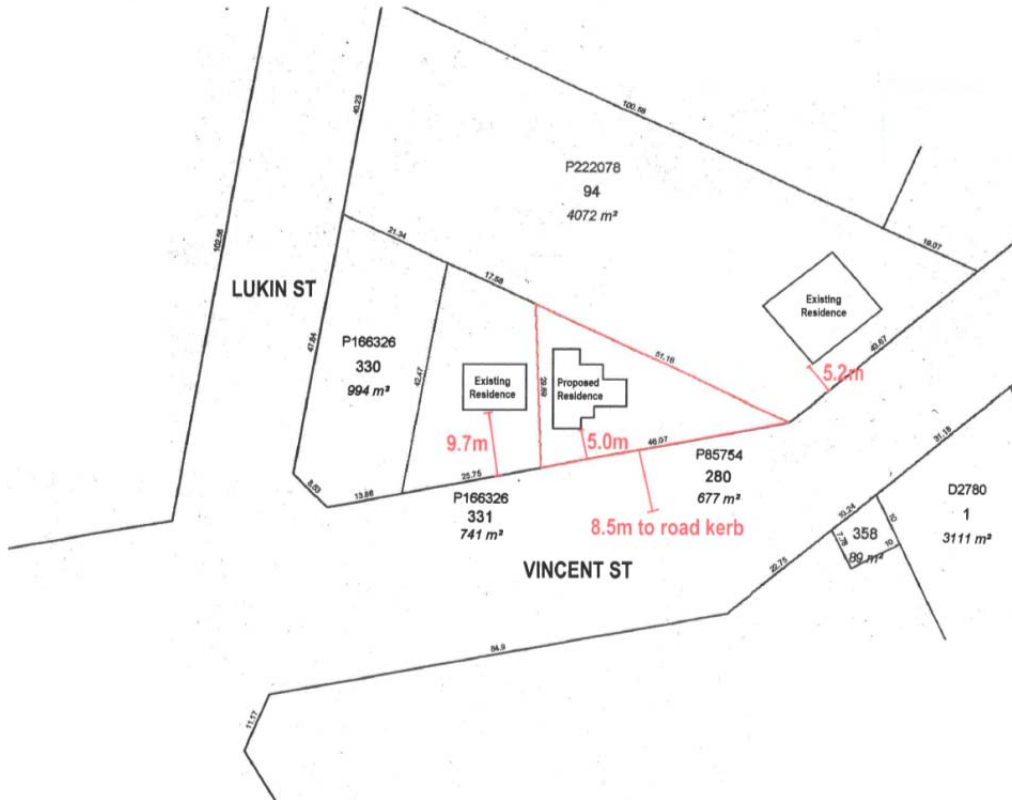
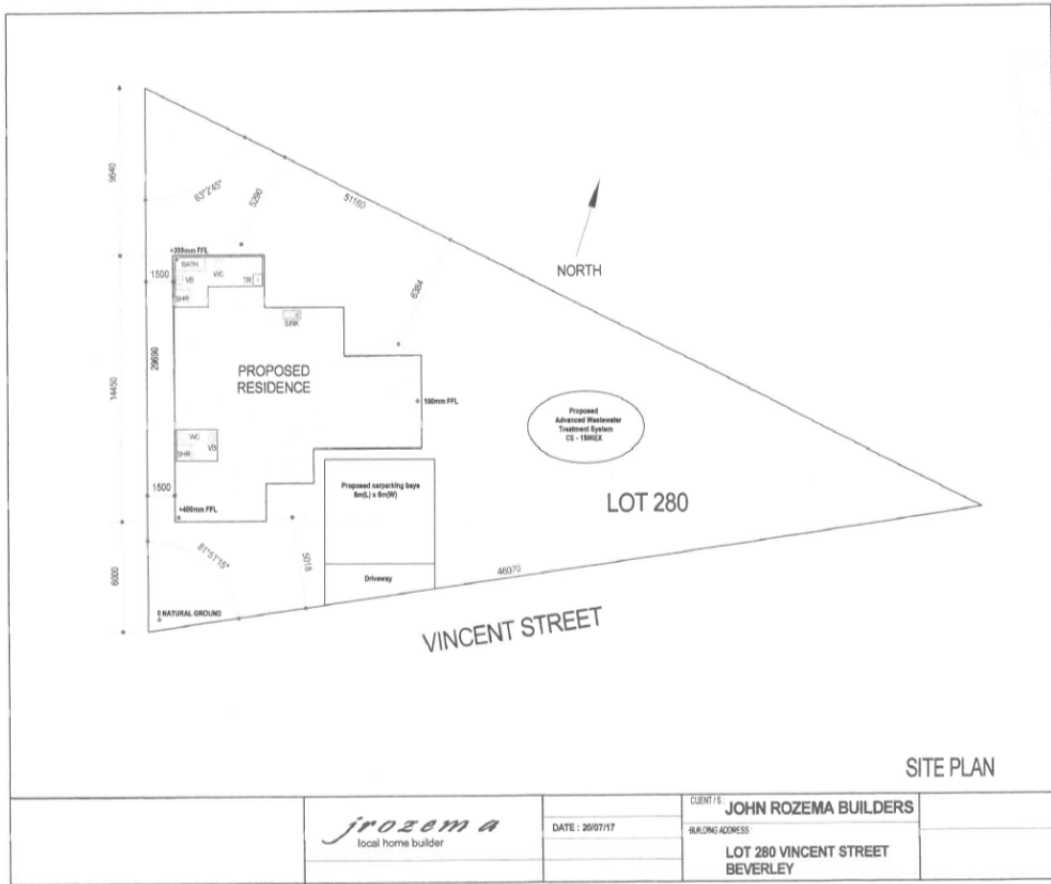
Thankyou

Lindsey Doyle

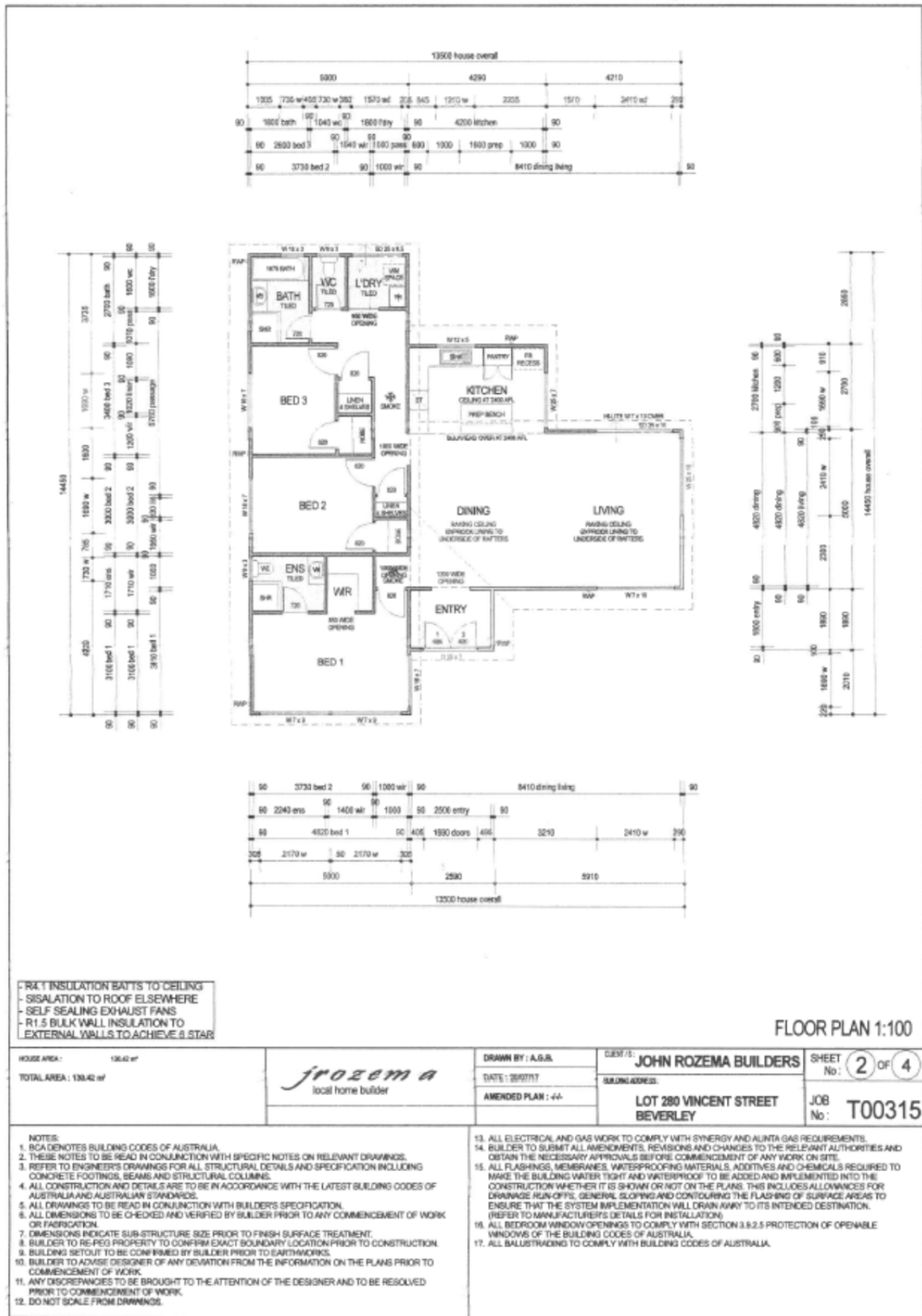
jrozema

Date: 20 July 2017

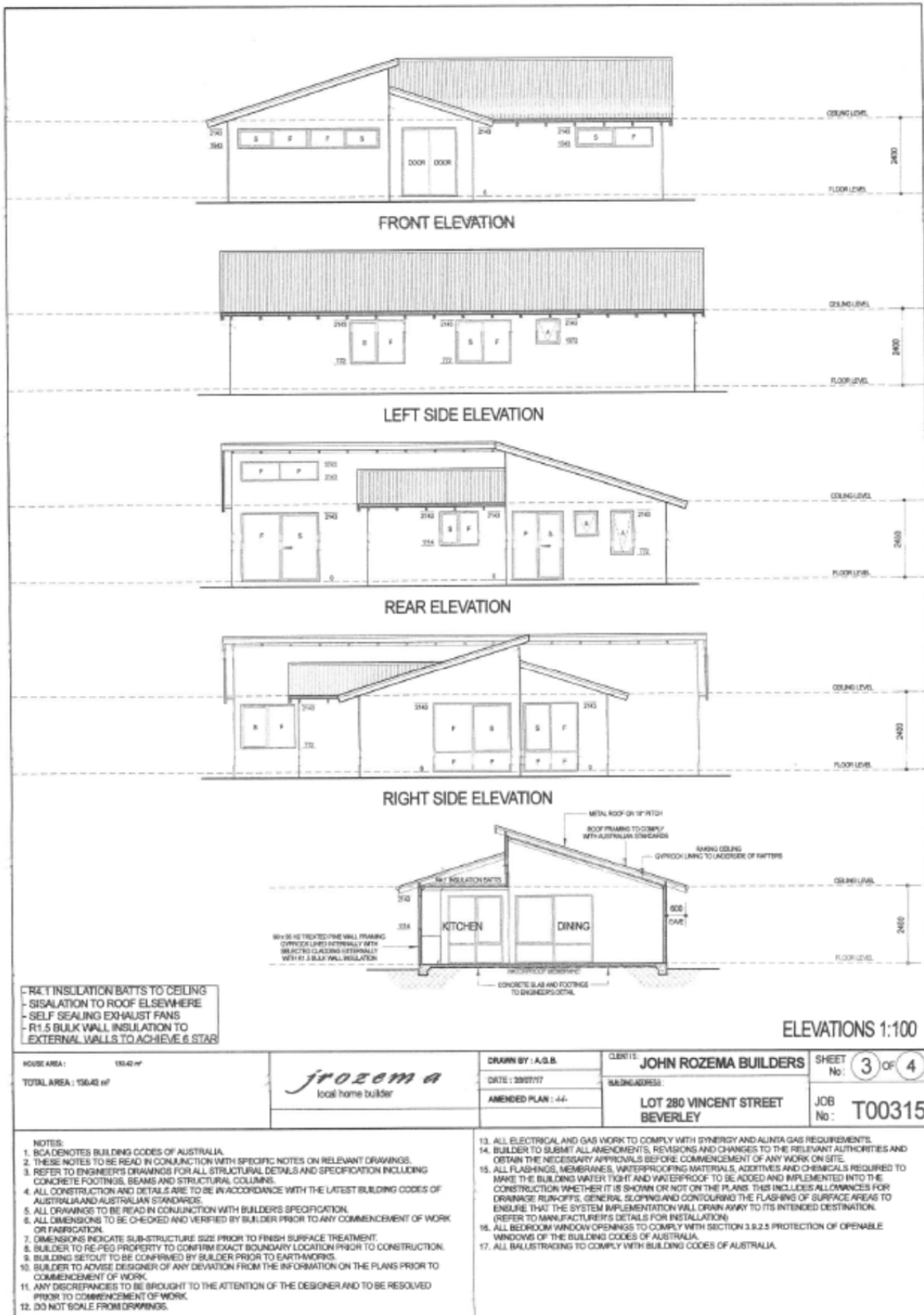
Attachment 9.7



Attachment 9.7



Attachment 9.7



## **10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil



## **11. FINANCE**

### **11.1 Interim Monthly Financial Report**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 20 July 2017  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** June 2017 Interim Financial Reports

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#### **SUMMARY**

Council to consider accepting the interim financial report for the period ending 30 June 2017.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2016 Ordinary Meeting, item 11.4.

#### **COMMENT**

The monthly financial report for the period ending 30 June 2017 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
  - Operating Statement by Nature and Type;
  - Road Maintenance Report; and
  - Investment of Surplus Funds Report.

Final financials for the 2016/17 financial year will be presented in the audited 2016/17 Annual Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and

- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;  
(b) explanation of the material variances; and  
(c) such other information considered relevant by the local government.

### **FINANCIAL IMPLICATIONS**

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2016/17 Budget.

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

AF004 – Investing Surplus Funds

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That the interim monthly financial report for the month of June 2017 be accepted and material variances be noted.

### **COUNCIL RESOLUTION**

**M12/0717**

**Moved Cr Gogol**

**Seconded Cr Brown**

**That the interim monthly financial report for the month of June 2017 be accepted and material variances be noted.**

**CARRIED 7/0**

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
30 June 2017**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
<b>Operating Revenue</b>					
General Purpose Funding	3,562,053.00	3,562,053.00	4,068,520.03	506,467.03	Financial Assistance Grant advanced payment \$424,259, Rates Discount (saving) \$5,321, Rates Admin Fee \$4,230, Penalty Interest \$32,048 and Interest on Investments \$38,704 greater than anticipated.
Governance	18,500.00	18,500.00	21,884.91	3,384.91	
Law, Order & Public Safety	205,704.00	205,704.00	207,766.42	2,062.42	
Health	100.00	100.00	209.09	109.09	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	100,234.00	100,234.00	95,786.55	(4,447.45)	
Community Amenities	182,396.00	182,396.00	205,538.03	23,142.03	Charges Grave Digging \$15,069, Charges Niche Wall \$1,636 and Town Planning Service Fees \$5,968 greater than anticipated.
Recreation & Culture	3,059,979.00	3,059,979.00	188,008.98	(2,871,970.02)	Cornerstone Project funding (\$2,920,000) not received in 2016/17 FY. Swimming Club Grant \$23,000, Insurance Reimbursement for Town Hall Meeting Room repairs \$14,590 and Avon River Park Shelter Insurance Reimbursement \$6,043 greater than anticipated.
Transport	1,902,281.00	1,902,281.00	1,930,356.18	28,075.18	Financial Assistance Grant advanced payment \$253,428 received. Bridge Funding (\$203,364) and Trails Funding (\$25,000) not received in 2016/17 FY.
Economic Activities	81,500.00	81,500.00	130,238.91	48,738.91	Caravan Park Charges \$11,496, Insurance Reimbursement \$5,545, and National Trust Avondale Project Officer contribution \$30,000 greater than anticipated.
Other Property & Services	43,100.00	43,100.00	69,280.91	26,180.91	Workers Compensation Reimbursements \$19,495 and Fuel Rebate \$5,394 greater than anticipated.
<b>Total Operating Revenue</b>	<b>9,155,847.00</b>	<b>9,155,847.00</b>	<b>6,917,590.01</b>	<b>(2,238,256.99)</b>	
<b>Operating Expenditure</b>					
General Purpose Funding	(212,102.00)	(212,102.00)	(355,540.77)	(143,438.77)	Outstanding Rates doubtful debts expensed (\$168,490). Admin Allocations \$26,605 lower than anticipated.
Governance	(487,089.00)	(487,089.00)	(434,664.12)	52,424.88	Admin expenses reallocated (\$243,350) ~19% lower than anticipated. Consultancy Services \$128,548, Leave Expenses \$58,513, Admin Allocation Members \$55,450, Staff Housing Costs \$18,826, Training & Conference Expense \$16,676 and Office & Computer Mtce \$13,518 lower than anticipated.
Law, Order & Public Safety	(382,930.00)	(382,930.00)	(355,252.61)	27,677.39	CESM Expense \$16,658, BRMPC Expense \$10,021, Animal Control Expense \$5,967 and Admin Allocations \$4,184 lower than anticipated. BRMPC Vehicle Expenses (\$9,363) greater than anticipated.
Health	(108,789.00)	(108,789.00)	(93,641.60)	15,147.40	Medical Practice Mtce \$6,178, EHO Expense \$4,472, Admin Allocations \$2,804 and Mosquito Control \$1,763 lower than anticipated.
Education & Welfare	(77,731.00)	(77,731.00)	(53,045.06)	24,685.94	Community Initiative funding \$15,761, Donations \$1,321 and Admin Allocations \$6,604 lower than anticipated.
Housing	(297,540.00)	(297,540.00)	(202,549.07)	94,990.93	Housing Depreciation \$76,189, Hunt Road Village Mtce \$14,657, 49B Dawson St Mtce \$8,938, Staff Housing Mtce \$5,212 and Admin Allocations \$7,627 lower than anticipated. Staff Housing Cost reallocations (\$18,587) lower than anticipated.

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
30 June 2017**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Community Amenities	(534,255.00)	(534,255.00)	(468,950.00)	65,305.00	Environmental Services \$18,440, Planning Officer Expenses \$19,002, Refuse Collection Service \$5,965, Recycling Collection Service \$2,149, Stormwater Drainage Mtce \$16,419, Storm Water Collection Dams Mtce \$17,797, Public Convenience Mtce \$12,929, Town planning Scheme Review \$6,975 and Admin Allocations \$7,345 lower than anticipated. Cemetery Mtce (\$22,512) expenditure greater than anticipated offset by increased income from grave digging charges, Refuse Site Mtce (\$12,083) and Street Bin & Kerbside Collection (\$6,439) greater than anticipated.
Recreation & Culture	(1,132,189.00)	(1,132,189.00)	(1,013,830.22)	118,358.78	Parks & Gardens Mtce \$47,583, Recreation Ground Mtce \$43,816, Function Centre Mtce \$8,834, Library Wages \$11,488, Swimming pool staff Housing Costs \$4,820, Old School Building Mtce \$2,465 and Old Fire Station Mtce \$2,963 lower than anticipated.
Transport	(1,976,599.00)	(1,976,599.00)	(2,036,486.99)	(59,887.99)	Road Maintenance (\$60,451) greater than anticipated.
Economic Activities	(442,901.00)	(442,901.00)	(295,698.26)	147,202.74	Avondale Mtce \$47,703, Tourism Officer expense \$22,592, Standpipe Mtce \$16,184, Noxious Weed & Vermin Control \$11,901, Caravan Park Mtce \$9,288, Tourism expenditure \$7,499 and Admin Allocations \$33,849 lower than anticipated.
Other Property & Services	(14,837.00)	(14,837.00)	(48,332.61)	(33,495.61)	Community Bus Mtce (\$10,179), Workers Comp Expense (\$20,215) and Private Works profit (\$1,868) lower than anticipated.
<b>Total Operating Expenditure</b>	<b>(5,666,962.00)</b>	<b>(5,666,962.00)</b>	<b>(5,357,991.31)</b>	<b>308,970.69</b>	
<b>Net Operating</b>	<b>3,488,885.00</b>	<b>3,488,885.00</b>	<b>1,559,598.70</b>	<b>(1,929,286.30)</b>	
<b>Capital Income</b>					
Self-Supporting Loan - Principal Repayment	13,563.00	13,563.00	13,563.06	0.06	
Proceeds from Sale of Assets	262,000.00	262,000.00	163,939.36	(98,060.64)	New Grader delivery delayed.
<b>Total Capital Income</b>	<b>275,563.00</b>	<b>275,563.00</b>	<b>177,502.42</b>	<b>(98,060.58)</b>	
<b>Capital Expenditure</b>					
Land and Buildings	(4,554,000.00)	(4,554,000.00)	(344,086.96)	4,209,913.04	Cornerstone Project \$3,858,858, Hunt Rd Vampire Jet Shelter \$34,000, Town Hall Public Toilet Refurb \$7,500, Med Practice Wait Area Refurb \$7,500, Rec Ground Lighting \$10,000 and Cemetery Niche Wall Extension \$3,000 to be carried over to 2017/18. Town Hall Kitchen Refurbishment \$100,000, 50 Dawson St Shed works \$20,000 and Land Purchase \$200,000 did not proceed in 2016/17 FY. Old School Building Tank and Pump Relocation \$28,126 expenditure saving. 5 Wright St Solar HWS replacement (\$5,500), Town Hall Meeting Room Ceiling replacement (\$16,155) and Avon River Park Flood renewal (\$35,462) incurred out of necessity.
Plant and Equipment	(652,000.00)	(652,000.00)	(305,275.73)	346,724.27	Grader Replacement \$345,000 delivery delayed.
Office Furniture and Equipment	(50,700.00)	(50,700.00)	(41,211.62)	9,488.38	
Road Construction	(1,796,756.00)	(1,796,756.00)	(1,199,546.34)	597,209.66	Please see attached Road Project variance breakdown.

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
30 June 2017**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Other Infrastructure	(557,364.00)	(557,364.00)	(269,538.61)	287,825.39	York Williams Road Bridge # 3201 \$55,254 & Footpath Renewal \$56,585 lower than anticipated. Bremner Rd Bridge # 4739 \$168,540, Trails \$25,000 & Niche Wall Paths \$10,000 to be carried over to 2017/18. Edward Street Storm Water Harvesting Dam By Pass Drain (\$27,554) incurred out of necessity.
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(85,387.00)	(85,387.00)	(85,387.54)	(0.54)	
<b>Total Capital Expenditure</b>	<b>(7,696,207.00)</b>	<b>(7,696,207.00)</b>	<b>(2,245,046.80)</b>	<b>5,451,160.20</b>	
<b>Net Capital</b>	<b>(7,420,644.00)</b>	<b>(7,420,644.00)</b>	<b>(2,067,544.38)</b>	<b>5,353,099.62</b>	
<b>Adjustments</b>					
Depreciation Written Back	1,505,324.00	1,505,324.00	1,650,482.87	145,158.87	Depreciation charged greater than anticipated due to 2015/16 Plant Revaluation and useful life adjustment.
Movement in Leave Reserve Cash Balance	0.00	0.00	(18,275.98)	(18,275.98)	Leave Reserve interest earnings and transfers.
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	(407.40)	(407.40)	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	(8,125.16)	(8,125.16)	
(Profit)/Loss on Disposal of Assets Written Back	42,000.00	42,000.00	18,061.45	(23,938.55)	New Grader delivery delayed.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
<b>Add Funding From</b>					
Transfer (To)/From Reserves	194,152.00	194,152.00	(232,547.10)	(426,699.10)	Cornerstone transfers from Reserves not made.
New Loan Funds	820,000.00	820,000.00	0.00	(820,000.00)	Cornerstone Loan not raised.
Opening Surplus/(Deficit)	1,370,283.00	1,370,283.00	1,370,283.49	0.49	
<b>Total Adjustments</b>	<b>3,931,759.00</b>	<b>3,931,759.00</b>	<b>2,779,472.17</b>	<b>(1,152,286.83)</b>	
<b>CLOSING SURPLUS/(DEFICIT)</b>	<b>0.00</b>	<b>0.00</b>	<b>2,271,526.49</b>	<b>2,271,526.49</b>	

**SHIRE OF BEVERLEY  
ROAD PROJECT EXPENDITURE  
FOR THE PERIOD ENDING  
30 June 2017**

Job #	Type	Job Description	Budget 2016/17	Budget Month	Actual Month	YTD Actual 2016/17	Variance
		<b>Infrastructure - Roads - Regional Road Group</b>					
RRG1701		Westdale Road- Reconstruct & Widen (SLK: 22.70-24.65) (Capital)	241,805.00	241,805.00	2,740.34	262,117.18	(20,312.18)
RRG1702		Westdale Road - Reconstruct & Widen (SLK: 0.85-2.45) (Capital)	128,350.00	128,350.00	0.00	133,973.18	(5,623.18)
RRG1703		Westdale Road - 2nd Seal (SLK: 6.60-8.25) (Capital)	53,224.00	53,224.00	2,274.66	54,327.89	(1,103.89)
RRG1704		Westdale Road - 2nd Seal (SLK: 39.00-41.66) (Capital)	84,847.00	84,847.00	0.00	83,544.48	1,302.52
<b>Sub Total</b>		<b>Regional Road Group</b>	<b>508,226.00</b>	<b>508,226.00</b>	<b>5,015.00</b>	<b>533,962.73</b>	<b>(25,736.73)</b>
		<b>Infrastructure - Roads - Roads To Recovery</b>					
RTR1701		York Williams Road - Construct & Seal (SLK: 23.71-27.90) (Capital)	169,753.00	169,753.00	0.00	120,766.08	48,986.92
RTR1702		York Williams Road - 2nd Seal (SLK: 15.50-22.75) (Capital)	221,909.00	221,909.00	0.00	136,053.84	85,855.16
RTR1703		Top Beverley Road - Widen Culverts & Clearing (Capital)	114,082.00	114,082.00	71,983.48	76,317.48	37,764.52
<b>Sub Total</b>		<b>Roads To Recovery</b>	<b>505,744.00</b>	<b>505,744.00</b>	<b>71,983.48</b>	<b>333,137.40</b>	<b>172,606.60</b>
		<b>Infrastructure - Roads - Muni Funded</b>					
MUN1701		Morbinning Road - Reconstruct Shoulders (SLK: 9.00-11.50) (Capital)	50,791.00	50,791.00	0.00	0.00	50,791.00
MUN1702		Morbinning Road - Reseal (SLK: 6.60-9.00) (Capital)	38,400.00	38,400.00	0.00	0.00	38,400.00
MUN1703		Nicholas Street - Construct & Seal (Capital)	73,613.00	73,613.00	3,690.30	11,970.02	61,642.98
MUN1704		Nicholas Street - Reconstruct & Seal (Capital)	50,817.00	50,817.00	428.71	44,397.42	6,419.58
MUN1705		Railway Street - Construct & Seal (SLK: 0.29-0.61) (Capital)	53,366.00	53,366.00	17.00	26,716.26	26,649.74
MUN1706		Deep Pool Road - Gravel Sheet (SLK: 0.56-2.59) (Capital)	44,728.00	44,728.00	0.00	4,040.18	40,687.82
MUN1707		Yenyening Lakes Road - Gravel Sheet (SLK: 14.90-16.50) (Capital)	30,555.00	30,555.00	31,739.72	32,247.72	(1,692.72)
MUN1708		Barrington Road - Gravel Sheet (SLK: 6.36-7.76) (Capital)	26,371.00	26,371.00	31,692.72	42,376.93	(16,005.93)
MUN1709		Barrington Road - Gravel Sheet (SLK: 0.00-2.85) (Capital)	51,595.00	51,595.00	642.13	642.13	50,952.87
MUN1710		Contract - Gravel Sheeting (Capital)	200,000.00	200,000.00	63,654.50	78,214.50	121,785.50
MUN1711		Barnsley Street - Seal (Capital)	3,170.00	3,170.00	1,166.57	5,874.56	(2,704.56)
MUN1712		Bartram Street - Construct, Seal & Kerb (Capital)	28,097.00	28,097.00	0.00	21,228.51	6,868.49
MUN1713		Ski Road - Gravel Sheeting (Capital)	13,965.00	13,965.00	23,959.64	41,441.14	(27,476.14)
MUN1714		Grigson Street - Construct & Seal (Capital)	15,589.00	15,589.00	0.00	7,700.50	7,888.50
MUN1715		Mann Street (Industrial Land) - Construct & Seal (Capital)	101,729.00	101,729.00	7,879.07	15,596.34	86,132.66
<b>Sub Total</b>		<b>Muni Funded</b>	<b>782,786.00</b>	<b>782,786.00</b>	<b>164,870.36</b>	<b>332,446.21</b>	<b>450,339.79</b>
<b>Total</b>		<b>Infrastructure - Roads</b>	<b>1,796,756.00</b>	<b>1,796,756.00</b>	<b>241,868.84</b>	<b>1,199,546.34</b>	<b>597,209.66</b>

<b>SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 30 June 2017</b>	
<b>Description</b>	<b>YTD Actual 2016/17</b>
<b>Current Assets</b>	
Cash at Bank	458,598.01
Cash - Unrestricted Investments	1,961,188.75
Cash - Restricted Reserves	2,285,770.33
Cash on Hand	300.00
Accounts Receivable	618,951.60
Self-Supporting Loan - Current	14,411.41
Inventory - Fuel	13,591.69
<b>Total Current Assets</b>	<b>5,352,811.79</b>
<b>Current Liabilities</b>	
Accounts Payable	(525,435.89)
Loan Liability - Current	(69,209.08)
Annual Leave Liability - Current	(175,992.28)
Long Service Leave Liability - Current	(140,242.31)
Doubtful Debts	(168,489.59)
<b>Total Current Liabilities</b>	<b>(1,079,369.15)</b>
<b>Adjustments</b>	
Less Restricted Reserves	(2,285,770.33)
Less Self Supporting Loan Income	(14,411.41)
Add Leave Reserves - Cash Backed	229,056.51
Add Loan Principal Expense	69,209.08
<b>Total Adjustments</b>	<b>(2,001,916.15)</b>
<b>NET CURRENT ASSETS</b>	<b>2,271,526.49</b>

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDING  
30 June 2017**

Description	Actual 2015/16	YTD Actual 2016/17	Movement
<b>Current Assets</b>			
Cash and Cash Equivalents	3,433,023.92	4,705,857.09	1,272,833.17
Accounts Receivable	440,326.00	618,951.60	178,625.60
Self-Supporting Loan - Current	13,563.06	14,411.41	848.35
Inventory	7,911.26	13,591.69	5,680.43
<b>Total Current Assets</b>	<b>3,894,824.24</b>	<b>5,352,811.79</b>	<b>1,457,987.55</b>
<b>Current Liabilities</b>			
Accounts Payable	(365,228.93)	(525,435.89)	(160,206.96)
Loan Liability - Current	(85,387.54)	(69,209.08)	16,178.46
Annual Leave Liability - Current	(204,209.06)	(175,992.28)	28,216.78
Long Service Leave Liability - Current	(135,648.96)	(140,242.31)	(4,593.35)
Doubtful Debts	0.00	(168,489.59)	(168,489.59)
<b>Total Current Liabilities</b>	<b>(790,474.49)</b>	<b>(1,079,369.15)</b>	<b>(288,894.66)</b>
<b>Non-Current Assets</b>			
Non-Current Debtors	98,023.43	106,148.59	8,125.16
Land and Buildings	18,085,238.45	18,042,019.65	(43,218.80)
Plant and Equipment	2,201,244.10	1,987,610.88	(213,633.22)
Furniture and Equipment	175,385.42	172,475.58	(2,909.84)
Infrastructure	27,350,427.60	27,937,365.04	586,937.44
Self-Supporting Loan - Non Current	88,536.35	74,124.94	(14,411.41)
<b>Total Non-Current Assets</b>	<b>47,998,855.35</b>	<b>48,319,744.68</b>	<b>320,889.33</b>
<b>Non-Current Liabilities</b>			
Loan Liability - Non Current	(1,069,730.58)	(1,000,521.50)	69,209.08
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(30,707.58)	(30,300.18)	407.40
<b>Total Non-Current Liabilities</b>	<b>(1,100,438.16)</b>	<b>(1,030,821.68)</b>	<b>69,616.48</b>
<b>Net Assets</b>	<b>50,002,766.94</b>	<b>51,562,365.64</b>	<b>1,559,598.70</b>
<b>Equity</b>			
Accumulated Surplus	(37,907,934.03)	(39,234,985.63)	(1,327,051.60)
Reserves - Cash Backed	(2,053,223.23)	(2,285,770.33)	(232,547.10)
Reserve - Revaluations	(10,041,609.68)	(10,041,609.68)	0.00
<b>Total Equity</b>	<b>(50,002,766.94)</b>	<b>(51,562,365.64)</b>	<b>(1,559,598.70)</b>



<b>SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE &amp; TYPE FOR THE PERIOD ENDING 30 June 2017</b>		
<b>Description</b>	<b>Budget 2016/17</b>	<b>YTD Actual 2016/17</b>
<b>Income</b>		
Rates	2,605,429.00	2,609,555.85
Operating Grants, Subsidies and Contributions	1,643,929.00	2,411,709.62
Profit On Asset Disposal	0.00	50.91
Service Charges	0.00	0.00
Fees & Charges	519,743.00	544,152.83
Interest Earnings	86,977.00	159,180.18
Other Revenue	60,300.00	71,949.57
Non-Operating Grants, Subsidies and Contributions	4,249,086.00	1,125,127.18
<b>Total Income by Nature &amp; Type</b>	<b>9,165,464.00</b>	<b>6,921,726.14</b>
<b>Expenditure</b>		
Employee Costs	(2,055,908.00)	(1,973,765.10)
Materials & Contracts	(1,978,283.00)	(1,264,330.40)
Utilities	(213,982.00)	(178,755.78)
Depreciation On Non-Current Assets	(1,505,324.00)	(1,650,482.87)
Interest Expenses	(58,623.00)	(60,550.82)
Insurance Expenses	(183,618.00)	(188,741.59)
Other Expenditure	(77,125.00)	(287,910.17)
Loss On Asset Disposal	(42,000.00)	(18,112.36)
Loss on Revaluation of Non-Current Assets	0.00	0.00
<b>Total Expenditure by Nature &amp; Type</b>	<b>(6,114,863.00)</b>	<b>(5,622,649.09)</b>
<b>Allocations</b>		
Reallocation Codes Expenditure	438,284.00	260,521.65
Reallocation Codes Income	0.00	0.00
<b>Total Allocations</b>	<b>438,284.00</b>	<b>260,521.65</b>
<b>Net Operating by Nature &amp; Type</b>	<b>3,488,885.00</b>	<b>1,559,598.70</b>

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
30 June 2017**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2016/17</b>
	<b>Rural Road Maintenance</b>	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	5,532.25
RR002	Athol Rd (RoadID: 26) (Maintenance)	9,408.12
RR003	Avoca Rd (RoadID: 98) (Maintenance)	544.54
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	3,209.84
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	980.06
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	9,345.34
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	6,523.74
RR008	Barrington Rd (RoadID: 13) (Maintenance)	6,927.38
RR009	Batemans Rd (RoadID: 78) (Maintenance)	2,455.73
RR010	Batys Rd (RoadID: 60) (Maintenance)	1,102.91
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	499.34
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	5,776.44
RR013	Beringer Rd (RoadID: 29) (Maintenance)	6,386.71
RR014	Bethany Rd (RoadID: 148) (Maintenance)	3,612.69
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	907.44
RR017	Bremner Rd (RoadID: 6) (Maintenance)	5,792.77
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	1,455.30
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	6,968.54
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	408.53
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	636.27
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	6,698.98
RR027	Collins Rd (RoadID: 66) (Maintenance)	3,697.11
RR028	Cookes Rd (RoadID: 61) (Maintenance)	1,361.65
RR029	Corberding Rd (RoadID: 43) (Maintenance)	3,723.65
RR030	County Peak Rd (RoadID: 96) (Maintenance)	781.02
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	2,203.12
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	9,063.44
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	4,592.21
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	18,430.57
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	6,654.19
RR036	Drapers Rd (RoadID: 79) (Maintenance)	784.41
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	543.18
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	37,872.30
RR039	Ewert Rd (RoadID: 27) (Maintenance)	25,163.03

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
30 June 2017**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2016/17</b>
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,791.57
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,703.68
RR043	Gors Rd (RoadID: 30) (Maintenance)	2,218.93
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	4,878.34
RR045	Heals Rd (RoadID: 95) (Maintenance)	340.33
RR046	Hills Rd (RoadID: 76) (Maintenance)	2,326.04
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	3,642.50
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	605.63
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	5,454.61
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	1,413.93
RR052	Jones Rd (RoadID: 48) (Maintenance)	1,864.35
RR053	K1 Rd (RoadID: 85) (Maintenance)	5,984.42
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	861.94
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	1,666.50
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	2,168.43
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	7,268.60
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	10,814.47
RR060	Lennard Rd (RoadID: 58) (Maintenance)	2,201.51
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	614.09
RR062	Luptons Rd (RoadID: 22) (Maintenance)	8,682.15
RR063	Maitland Rd (RoadID: 39) (Maintenance)	8,033.63
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	770.84
RR065	Manns Rd (RoadID: 59) (Maintenance)	922.03
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	13,926.69
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	309.95
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	2,195.83
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	227.75
RR071	Mclean Rd (RoadID: 84) (Maintenance)	250.89
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,651.52
RR073	Mills Rd (RoadID: 80) (Maintenance)	1,406.67
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	27,969.41
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,273.72
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,073.40
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	3,515.67
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	4,938.15
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,593.96

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
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30 June 2017**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2016/17</b>
RR080	Petchells Rd (RoadID: 38) (Maintenance)	4,466.23
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	430.99
RR082	Pike Rd (RoadID: 45) (Maintenance)	1,887.13
RR083	Potts Rd (RoadID: 14) (Maintenance)	10,512.27
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	5,157.57
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	3,355.87
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	4,833.49
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	2,079.79
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,870.40
RR089	Rogers Rd (RoadID: 62) (Maintenance)	476.11
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	136.14
RR092	Schillings Rd (RoadID: 65) (Maintenance)	626.41
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	884.60
RR095	Simmons Rd (RoadID: 101) (Maintenance)	775.85
RR096	Sims Rd (RoadID: 155) (Maintenance)	499.43
RR097	Ski Rd (RoadID: 83) (Maintenance)	1,808.76
RR098	Smith Rd (RoadID: 72) (Maintenance)	1,932.56
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	2,659.64
RR100	Spavens Rd (RoadID: 44) (Maintenance)	2,714.58
RR101	Springhill Rd (RoadID: 23) (Maintenance)	6,726.42
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	1,053.34
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	1,272.71
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	2,121.04
RR105	Thomas Rd (RoadID: 31) (Maintenance)	1,011.95
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	486.07
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	601.92
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	4,607.92
RR109	Walgy Rd (RoadID: 42) (Maintenance)	2,179.73
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	2,918.11
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,847.47
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	9,610.62
RR114	Westdale Rd (RoadID: 166) (Maintenance)	12,188.76
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	135.09
RR116	Woods Rd (RoadID: 68) (Maintenance)	1,007.24
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	316.31
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	19,175.69

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
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<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2016/17</b>
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	18,200.73
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	46,363.64
RR888	Tree Lopping - Rural Roads (Maintenance)	76,669.26
RR999	Rural Roads Various (Maintenance)	63,342.74
WANDRRA	Disaster Recovery Works	41,212.25
<b>Sub Total</b>	<b>Rural Road Maintenance</b>	<b>699,761.76</b>
	<b>Town Street Maintenance</b>	
TS001	Barnsley St (RoadID: 162) (Maintenance)	2,867.48
TS002	Bartram St (RoadID: 114) (Maintenance)	10,244.27
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	806.61
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	1,074.35
TS009	Courtney St (RoadID: 153) (Maintenance)	1,280.66
TS010	Dawson St (RoadID: 106) (Maintenance)	565.79
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	877.59
TS013	Duffield St (RoadID: 160) (Maintenance)	2,306.36
TS014	Edward St (RoadID: 107) (Maintenance)	1,027.44
TS015	Elizabeth St (RoadID: 131) (Maintenance)	45.19
TS016	Ernest Drv (RoadID: 135) (Maintenance)	456.76
TS017	Forrest St (RoadID: 103) (Maintenance)	10,408.16
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	203.19
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	1,160.92
TS023	Hope St (RoadID: 115) (Maintenance)	7,092.71
TS024	Hopkin St (RoadID: 128) (Maintenance)	49.38
TS025	Horley St (RoadID: 127) (Maintenance)	112.23
TS026	Hunt Rd (Maintenance)	6,028.42
TS027	Husking St (RoadID: 117) (Maintenance)	244.87
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	4,608.64
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
30 June 2017**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2016/17</b>
TS031	Lennard St (RoadID: 113) (Maintenance)	2,352.60
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,669.00
TS034	Mcneil St (RoadID: 141) (Maintenance)	61.09
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	7,879.65
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	9,227.74
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	3,106.06
TS042	Richardson St (RoadID: 124) (Maintenance)	343.94
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	472.00
TS045	Shed St (RoadID: 136) (Maintenance)	115.56
TS046	Short St (RoadID: 121) (Maintenance)	1,090.70
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	7,970.99
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	9,141.35
TS999	Town Streets Various (Maintenance)	10,678.10
<b>Sub Total</b>	<b>Town Streets Maintenance</b>	<b>105,569.80</b>
<b>Total</b>	<b>Road Maintenance</b>	<b>805,331.56</b>

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 30 June 2017						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
<b>2316440</b>	<b>Reserve Funds Bendigo</b>					
	Long Service Leave	99,175.45				
	Office Equipment	20,839.71				
	Airfield Emergency	37,259.48				
	Plant	210,493.53				
	Bush Fire Fighters	120,195.85				
	Building	402,229.01				
	Recreation Ground	389,632.27				
	Cropping Committee	378,493.86				
	Avon River Development	24,158.64				
	Annual Leave	129,881.06				
	Community Bus	31,870.39				
	Road Construction	365,825.93				
	Senior Housing	75,715.15	2,285,770.33	3 mths	2.35%	27/06/2017
<b>2902-40204</b>	<b>Online Saver ANZ</b>	128.27	128.27	Ongoing	0.00%	Ongoing
<b>2181730</b>	<b>Term Deposit Bendigo</b>	311,060.48	311,060.48	3 mths	2.30%	8/08/2017
<b>2279055</b>	<b>Term Deposit Bendigo</b>	400,000.00	400,000.00	3 mnths	2.35%	24/08/2017
<b>2288671</b>	<b>Term Deposit Bendigo</b>	450,000.00	450,000.00	3 mths	2.45%	1/09/2017
<b>2297462</b>	<b>Term Deposit Bendigo</b>	400,000.00	400,000.00	4 mnths	2.55%	13/10/2017
<b>2297465</b>	<b>Term Deposit Bendigo</b>	400,000.00	400,000.00	5 mnths	2.55%	13/11/2017
	<b>Total</b>		<b>3,846,959.08</b>			

## **11.2 Accounts Paid by Authority**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 20 July 2017  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** June 2017 – List of Accounts

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of June 2017.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —



- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

### FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

### STRATEGIC IMPLICATIONS

Nil

### POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

### VOTING REQUIREMENTS

Simple Majority

### OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

#### June 2017:

- (1) **Municipal Fund** – Account 016-540 259 838 056

#### Cheque vouchers

08 JUN 2017	1564-1566	(3)	\$ 4,830.00	(authorised by CEO S Gollan and DCEO S Marshall)
11 JUN 2017	1567-1570	(4)	\$ 9,913.44	(authorised by CEO S Gollan and DCEO S Marshall)
22 JUN 2017	1571-1574	(4)	\$ 19,439.34	(authorised by CEO S Gollan and DCEO S Marshall)
30 JUN 2017	1577-1579	(3)	\$ 23,721.00	(authorised by CEO S Gollan and Cr T Buckland)

Total of cheque vouchers for JUN 2017 incl \$57,903.78 previously paid

#### EFT vouchers

01 JUN 2017	1-42	(42)	\$ 55,054.94	(authorised by CEO S Gollan and DCEO S Marshall)
01 JUN 2017	EFT 2234-2236	(3)	\$ 5,318.00	(authorised by DCEO S Marshall and Cr K Murray)
02 JUN 2017	EFT 2237-2237	(1)	\$ 450,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
08 JUN 2017	EFT 2238-2263	(26)	\$ 65,837.86	(authorised by CEO S Gollan and DCEO S Marshall)
09 JUN 2017	EFT 2264-2269	(6)	\$ 35,663.87	(authorised by CEO S Gollan and DCEO S Marshall)
13 JUN 2017	EFT 2270-2270	(1)	\$ 800,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
15 JUN 2017	1-43	(43)	\$ 54,326.89	(authorised by CEO S Gollan and DCEO S Marshall)
15 JUN 2017	EFT 2353-2378	(25)	\$ 60,742.85	(authorised by CEO S Gollan and DCEO S Marshall)
16 JUN 2017	EFT 2381-2382	(2)	\$ 2,763.28	(authorised by CEO S Gollan and DCEO S Marshall)
22 JUN 2017	EFT 2387-2405	(19)	\$ 64,005.04	(authorised by CEO S Gollan and DCEO S Marshall)
29 JUN 2017	1-43	(43)	\$ 65,144.86	(authorised by CEO S Gollan and DCEO S Marshall)
29 JUN 2017	EFT 2406-2406	(1)	\$ 56,896.03	(authorised by CEO S Gollan and Cr T Buckland)
30 JUN 2017	EFT 2434-2459	(26)	\$ 2,406,465.54	(authorised by DCEO S Marshall and Cr T Buckland)

Total of EFT vouchers for JUN 2017 incl \$4,122,219.16 previously paid.

- (2) **Trust Fund** – Account 016-259 838 128

#### Cheque vouchers

22 JUN 2017	EFT 1492-1492	(1)	\$50.00	(authorised by CEO S Gollan and DCEO S Marshall)
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Total of cheque vouchers for JUN 2017 incl \$50.00 previously paid.

#### EFT vouchers

22 JUN 2017	EFT 2385-2386	(2)	\$ 400.00	(authorised by CEO S Gollan and DCEO S Marshall)
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Total of EFT vouchers for JUN 2017 incl \$400.00 previously paid.

- (3) **Direct Debit** Payments totalling \$ 97,079.80 previously paid.
- (4) **Credit Card** Payments totalling \$ 861.02 previously paid.

**COUNCIL RESOLUTION**

**M13/0717**

**Moved Cr Davis**

**Seconded Cr Gogol**

**That the List of Accounts as presented, be received:**

**June 2017:**

**(1) Municipal Fund – Account 016-540 259 838 056**

**Cheque vouchers**

08 JUN 2017	1564-1566	(3)	\$ 4,830.00	(authorised by CEO S Gollan and DCEO S Marshall)
11 JUN 2017	1567-1570	(4)	\$ 9,913.44	(authorised by CEO S Gollan and DCEO S Marshall)
22 JUN 2017	1571-1574	(4)	\$ 19,439.34	(authorised by CEO S Gollan and DCEO S Marshall)
30 JUN 2017	1577-1579	(3)	\$ 23,721.00	(authorised by CEO S Gollan and Cr T Buckland)

**Total of cheque vouchers for JUN 2017 incl \$57,903.78 previously paid**

**EFT vouchers**

01 JUN 2017	1-42	(42)	\$ 55,054.94	(authorised by CEO S Gollan and DCEO S Marshall)
01 JUN 2017	EFT 2234-2236	(3)	\$ 5,318.00	(authorised by DCEO S Marshall and Cr K Murray)
02 JUN 2017	EFT 2237-2237	(1)	\$ 450,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
08 JUN 2017	EFT 2238-2263	(26)	\$ 65,837.86	(authorised by CEO S Gollan and DCEO S Marshall)
09 JUN 2017	EFT 2264-2269	(6)	\$ 35,663.87	(authorised by CEO S Gollan and DCEO S Marshall)
13 JUN 2017	EFT 2270-2270	(1)	\$ 800,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
15 JUN 2017	1-43	(43)	\$ 54,326.89	(authorised by CEO S Gollan and DCEO S Marshall)
15 JUN 2017	EFT 2353-2378	(25)	\$ 60,742.85	(authorised by CEO S Gollan and DCEO S Marshall)
16 JUN 2017	EFT 2381-2382	(2)	\$ 2,763.28	(authorised by CEO S Gollan and DCEO S Marshall)
22 JUN 2017	EFT 2387-2405	(19)	\$ 64,005.04	(authorised by CEO S Gollan and DCEO S Marshall)
29 JUN 2017	1-43	(43)	\$ 65,144.86	(authorised by CEO S Gollan and DCEO S Marshall)
29 JUN 2017	EFT 2406-2406	(1)	\$ 56,896.03	(authorised by CEO S Gollan and Cr T Buckland)
30 JUN 2017	EFT 2434-2459	(26)	\$ 2,406,465.54	(authorised by DCEO S Marshall and Cr T Buckland)

**Total of EFT vouchers for JUN 2017 incl \$4,122,219.16 previously paid.**

**(2) Trust Fund – Account 016-259 838 128**

**Cheque vouchers**

22 JUN 2017	EFT 1492-1492	(1)	\$50.00	(authorised by CEO S Gollan and DCEO S Marshall)
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**Total of cheque vouchers for JUN 2017 incl \$50.00 previously paid.**

**EFT vouchers**

22 JUN 2017	EFT 2385-2386	(2)	\$ 400.00	(authorised by CEO S Gollan and DCEO S Marshall)
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**Total of EFT vouchers for JUN 2017 incl \$400.00 previously paid.**

**(3) Direct Debit Payments totalling \$ 97,079.80 previously paid.**

**(4) Credit Card Payments totalling \$ 861.02 previously paid.**

**CARRIED 7/0**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1564	08-Jun-2017	Beverley Medical Practice	Pre - Employment Medical Examination: M De Beer	(230.00)	
Cheque #	1565	08-Jun-2017	Cr Donald William Davis	16/17 Cr Year Remuneration: Oct 16 - Sep 17	(2,300.00)	
Cheque #	1566	08-Jun-2017	Cr Thomas Buckland	16/17 Cr Year Remuneration: Oct 16 - Sep 17	(2,300.00)	
Cheque #	1567	15-Jun-2017	ATO - Australian Tax Office	May 2017 BAS Obligation	(4,742.00)	
Cheque #	1568	15-Jun-2017	Shire of Beverley	Payment for 9MY837 money was put into the suspense account while awaiting processing.	(743.05)	
Cheque #	1569	15-Jun-2017	Synergy	Street Lights: 25 Apr - 24 May17	(1,998.20)	
Cheque #	1570	15-Jun-2017	Telstra	Phone Acct	(2,430.19)	
Cheque #	1571	22-Jun-2017	Gibson Raison Settlements	LB1718 - Purchase of lots 8 (1379) & 9 (1380) Great Southern Highway, Kokeby	(2,322.11)	
Cheque #	1572	22-Jun-2017	Synergy	Power Acct	(1,792.60)	
Cheque #	1573	22-Jun-2017	Telstra	Admin Bldg Telephones: Rent to 01 Jun 17, Calls to 01 May 17	(733.93)	
Cheque #	1574	22-Jun-2017	Water Corporation	Sundry Charges - Cut and seal sewer main @ 50 Dawson Street	(14,590.70)	
Cheque #	1577	30-Jun-2017	Beverley Medical Practice	Pre-Employment Medical: Daniel Gibson	(120.00)	
Cheque #	1578	30-Jun-2017	Please Pay Cash	Front counter float top up	(82.00)	
Cheque #	1579	30-Jun-2017	Shire of Beverley	Various Vehicle Registrations - Jun 30 17	(23,519.00)	
EFT Pymt	EFT 2234	01-Jun-2017	James Giddy	Shire of Beverley mural project 25% Deposit	(3,000.00)	(57,903.78)
EFT Pymt	EFT 2235	01-Jun-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 2236	01-Jun-2017	WA Industrial Chrome Engineers	Repair to CAT loader @ Rubbish Tip	(2,277.00)	(5,318.00)
EFT Pymt	EFT 2238	08-Jun-2017	Avon Waste	1960 Bin Collection FE 19 May 17 1 x Recycling Collection	(4,279.52)	
EFT Pymt	EFT 2239	08-Jun-2017	BDF - Beverley Dome Fuel & Hire	8008 L Diesel @ 1.1743/L	(9,403.79)	
EFT Pymt	EFT 2240	08-Jun-2017	BGC Cement	RR999 - Rural Roads: 20kg Fast setting concrete	(357.98)	
EFT Pymt	EFT 2241	08-Jun-2017	BSL - Building Commission	May 17 Collections x 2	(626.76)	
EFT Pymt	EFT 2242	08-Jun-2017	CAS - Contract Aquatic Services	2016/17 Season Turnover	(11,617.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2243	08-Jun-2017	CTF - Construction Training Fund (BCTIF)	May 17 Collections x 1	(831.35)	
EFT Pymt	EFT 2244	08-Jun-2017	Cadds Group Pty Ltd	Bev Cornerstone Project - Final Certification	(825.00)	
EFT Pymt	EFT 2245	08-Jun-2017	Countryside Pest Control	Avondale Farm: Spider Control	(330.00)	
EFT Pymt	EFT 2246	08-Jun-2017	Cr Darryl Brown	16/17 Cr Year Remuneration Oct 2016 - Sep 2017	(2,300.00)	
EFT Pymt	EFT 2247	08-Jun-2017	Cr Denise Jo Ridgway	16/17 Cr Year Remuneration Oct 16 - Sep 17	(9,300.00)	
EFT Pymt	EFT 2248	08-Jun-2017	Cr James David Alexander	16/17 Cr Year Remuneration: Oct 16 - Sep 17	(2,300.00)	
EFT Pymt	EFT 2249	08-Jun-2017	Cr Keith Malcolm Murray	16/17 Cr Year Remuneration: Oct 16 - Sep 17	(2,987.50)	
EFT Pymt	EFT 2250	08-Jun-2017	Cr Lewis Campbell Shaw	16/17 Cr Year Remuneration Oct 16 - Sep 17	(2,300.00)	
EFT Pymt	EFT 2251	08-Jun-2017	Cr Peter Joseph Gogol	16/17 Cr Year Remuneration: Oct 16 - Sep 17	(2,300.00)	
EFT Pymt	EFT 2252	08-Jun-2017	Daimler Trucks Perth	(PTRK05) BE037: Parts	(88.54)	
EFT Pymt	EFT 2253	08-Jun-2017	David Charles White	16/17 Cr Year Remuneration: Oct 16 - Sep 17	(2,300.00)	
EFT Pymt	EFT 2254	08-Jun-2017	Dawsons Concrete & Reinforcing	New Path on Vincent Street	(9,746.00)	
EFT Pymt	EFT 2255	08-Jun-2017	GSA Engineering	Beverley Cornerstone - Mechanical Services Consultancy	(2,090.00)	
EFT Pymt	EFT 2256	08-Jun-2017	Gronbek Security	Various Areas: padlocks and replacement barrel	(244.60)	
EFT Pymt	EFT 2257	08-Jun-2017	JT Sheetmetal P/L	Supply of 70mm downpipes 22/1.500 & 22 flush mount brackets	(698.71)	
EFT Pymt	EFT 2258	08-Jun-2017	McNaughtans P/L	1TQO908 (PTRL12): 2 x Set LED tail light	(82.30)	
EFT Pymt	EFT 2259	08-Jun-2017	Michael Wilson	2017-06 June - Photocopying & delivery of Blarney	(250.00)	
EFT Pymt	EFT 2260	08-Jun-2017	PCS - Perfect Computer Solutions	Computer Support: May 17	(85.00)	
EFT Pymt	EFT 2261	08-Jun-2017	Rachel Jane Lucas	Reimbursement for Parking - Planning Course Walga Training	(20.00)	
EFT Pymt	EFT 2262	08-Jun-2017	Toll Ipec P/L (Courier Aust)	Freight Charges: 17-18 May 17	(29.69)	
EFT Pymt	EFT 2263	08-Jun-2017	WA Contract Ranger Services	Ranger Services: 25 - 30 May 17	(444.12)	(65,837.86)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2264	09-Jun-2017	AMD Chartered Accountants	2016/17 Interim Audit	(5,975.95)	
EFT Pymt	EFT 2265	09-Jun-2017	Creative Spaces	Beverley Interpretation Plan	(2,340.80)	
EFT Pymt	EFT 2266	09-Jun-2017	Game On Contracting	Truck hire to cart gravel and water to Deep Pool Rd	(18,282.00)	
EFT Pymt	EFT 2267	09-Jun-2017	Redcliffe Junior Football Club	Kidsport Funding: Reimbursement of kidsport voucher x 1	(200.00)	
EFT Pymt	EFT 2268	09-Jun-2017	Shire of Quairading	NRM Contributions: 01 July 16 - 30 June 2017	(2,265.12)	(29,063.87)
EFT Pymt	EFT 2353	15-Jun-2017	AITs Specialists P/L	2017-05 May Fuel Tax Credits	(312.07)	
EFT Pymt	EFT 2354	15-Jun-2017	APRA - Aust Performing Right Assoc Ltd	17/18 Yr Lic for Public perform &/or communication of copyright music	(106.26)	
EFT Pymt	EFT 2355	15-Jun-2017	AssetVal P/L	Valuation of Land, Building and structure - Prog Payment 4	(1,353.00)	
EFT Pymt	EFT 2356	15-Jun-2017	Avon Express	Freight Charges 1 May - 26 May 17	(654.50)	
EFT Pymt	EFT 2357	15-Jun-2017	Avon Trading Co	May 17 Hardware Purchases	(2,822.63)	
EFT Pymt	EFT 2358	15-Jun-2017	Beverley Agricultural Society	2017/18 Bev Ag Show Sponsorship	(1,650.00)	
EFT Pymt	EFT 2359	15-Jun-2017	Beverley Gas & Plumbing	30A Dawson Street - Supply and install new gas hot water system	(2,895.53)	
EFT Pymt	EFT 2360	15-Jun-2017	Beverley Steel Fabrication (Hydraboom)	DC1701: 25mm black medium pipe	(33.83)	
EFT Pymt	EFT 2361	15-Jun-2017	Beverley Supermarket & Liquor (IGA)	May 2017 Purchases	(453.14)	
EFT Pymt	EFT 2362	15-Jun-2017	Beverley Transport Service	MUN1710 - Truck hire to cart gravel to Deep Pool Road	(6,171.00)	
EFT Pymt	EFT 2363	15-Jun-2017	Country Copiers Northam	Copy Charges - IRA-8295: 18 Apr - 31 May 17	(540.73)	
EFT Pymt	EFT 2364	15-Jun-2017	Dawsons Concrete & Reinforcing	DC 1701 - Various Works	(8,206.00)	
EFT Pymt	EFT 2365	15-Jun-2017	Dept of Fire & Emergency Services (DFES)	16/17 ESL (Option B) - 4 th Quarterly Pymt	(10,081.13)	
EFT Pymt	EFT 2366	15-Jun-2017	Guildford Garden Machinery	2 Stroke 20 L Oil	(307.00)	
EFT Pymt	EFT 2367	15-Jun-2017	IRIS Consulting Group Pty Ltd	IT Network redesign - May 17	(2,695.00)	
EFT Pymt	EFT 2369	15-Jun-2017	Kimberley Leonard Boulton	Record Archiving: Onsite Working - 9 June 17	(1,188.00)	
EFT Pymt	EFT 2370	15-Jun-2017	LGRCEU - Loc Gov Racing & Cem	Payroll deductions	(41.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
			Emp Union			
EFT Pymt	EFT 2371	15-Jun-2017	OCLC (UK) Ltd	2017/18 Amlib software support and maintenance	(1,373.65)	
EFT Pymt	EFT 2372	15-Jun-2017	Perth Safety Products Pty Ltd	RTR1703 - Various signs and safety products	(1,273.80)	
EFT Pymt	EFT 2373	15-Jun-2017	Pertrain Pty Ltd	Design, Print and dispatch 134 pre start books	(2,931.50)	
EFT Pymt	EFT 2374	15-Jun-2017	Red Fish Technologies	VP1709 - Convert Starlight Cameras for installation at refuse site as per quote #10990	(6,812.30)	
EFT Pymt	EFT 2375	15-Jun-2017	Snap Osborne Park	5000 x Envelope DLX, Self seal sec window printed in 3 colours	(1,347.00)	
EFT Pymt	EFT 2376	15-Jun-2017	The Lifting Company (TLC)	Various parts and materials	(863.50)	
EFT Pymt	EFT 2377	15-Jun-2017	Toll Ipec P/L (Courier Aust)	Freight Charges	(30.28)	
EFT Pymt	EFT 2378	15-Jun-2017	York Paving Services	FC1701 - Lift and re lay paving on main street	(6,600.00)	(60,742.85)
EFT Pymt	EFT 2381	16-Jun-2017	BCE Surveying P/L	Survey of Beverley Cornerstone Area. As per quote dated 24-04-2017 Ref#Q3180	(2,711.50)	
EFT Pymt	EFT 2382	16-Jun-2017	John Hansen	Reimbursement for video software	(51.78)	(2,763.28)
EFT Pymt	EFT 2383	20-Jun-2017	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	(773.79)
EFT Pymt	EFT 2387	22-Jun-2017	AusQ Training	Basic Worksite Traffic Management & Traffic Controller Training - Joshua Barker	(766.00)	
EFT Pymt	EFT 2388	22-Jun-2017	Australia Post	May 2017 Purchases	(460.46)	
EFT Pymt	EFT 2389	22-Jun-2017	Avon Waste	1,960 Bin Collection FE 2 June 1 x Recycling Collection	(4,285.86)	
EFT Pymt	EFT 2390	22-Jun-2017	BDF - Beverley Dome Fuel & Hire	4007 L Diesel @ 1.1245/L	(4,505.87)	
EFT Pymt	EFT 2391	22-Jun-2017	Barend Stephanus de Beer	Reimbursement for landline and internet costs June 17 - as per Stefan's package	(202.67)	
EFT Pymt	EFT 2392	22-Jun-2017	Beverley Country Kitchen (BCK)	Light Lunch - Soup \$ Sandwiches/Rolls/Wraps 13 People	(248.00)	
EFT Pymt	EFT 2393	22-Jun-2017	Beverley Electrical Services (BES)	Solar array, change regulator and deep cycle batteries to run Redfish Security Cameras	(7,822.88)	
EFT Pymt	EFT 2394	22-Jun-2017	Beverley Farm Services (BFS)	Personal Protective Clothing Order	(6,225.83)	
EFT Pymt	EFT 2395	22-Jun-2017	Beverley Gas & Plumbing	Supply tapping saddle and disconnect retic from scheme water Material plus 1 hr labour	(233.20)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2396	22-Jun-2017	Core Business Australia Pty Ltd	WANDRRA: Claim 04 - May 17	(3,998.50)	
EFT Pymt	EFT 2397	22-Jun-2017	DORMA Australia P/L	Bi Annual Service of Automatic Front Door (Silver Mtce Agreement)	(132.00)	
EFT Pymt	EFT 2398	22-Jun-2017	Fairfax Media Publications P/L	Avodale Liaison Officer Advertising - Avon Valley Advocate 24 May 2017	(274.25)	
EFT Pymt	EFT 2399	22-Jun-2017	Holcim Australia Pty Ltd	Concrete for Bridge 3201 - York Williams Rd	(1,254.00)	
EFT Pymt	EFT 2400	22-Jun-2017	Jennifer R Murray	Reimbursement for Creative Cloud single-app membership for inDesign (one year)	(343.07)	
EFT Pymt	EFT 2401	22-Jun-2017	Landgate	Gross rental Values Revaluation 2016/2017 - country town regions as per quote 3439	(12,954.59)	
EFT Pymt	EFT 2402	22-Jun-2017	McIntosh & Son	PTRA02 - Hyd Oil Filter Boomer SS - Handling Fee	(21.95)	
EFT Pymt	EFT 2403	22-Jun-2017	PCS - Perfect Computer Solutions	Computer Support: 22 May - 9 June 17	(552.50)	
EFT Pymt	EFT 2404	22-Jun-2017	Perth Tree Service	Remove trees on Vincent Street West of Hunt Rd as quoted 27/09/2016 (13297)	(7,716.50)	
EFT Pymt	EFT 2405	22-Jun-2017	Southside Mitsubishi	Asset 27012 (PUTE11) - BE035 2017 Mitsubishi Triton GLX Club Cab Utility Manual	(12,006.91)	(64,005.04)
EFT Pymt	EFT 2406	29-Jun-2017	WA Treasury Corporation	Loan 118 (New Sporting Complex): DEB 08 of 33 Payments - Jun 17	(56,896.03)	(56,896.03)
EFT Pymt	EFT 2434	30-Jun-2017	Avon Valley Toyota	1GGD228 - 10,000Km Service	(329.88)	
EFT Pymt	EFT 2436	30-Jun-2017	Beverley CRC (Community Resource Centre)	Production of Blarney for Printing for June 2017	(825.00)	
EFT Pymt	EFT 2437	30-Jun-2017	Beverley Electrical Services (BES)	Relocate pump and retic controller to crc building/car park	(36,645.34)	
EFT Pymt	EFT 2438	30-Jun-2017	Beverley Junior Recreational Education Sporting Council	Kidsport Funding: Reimbursement of 9 x vouchers @ 70ea	(980.00)	
EFT Pymt	EFT 2439	30-Jun-2017	Beverley Netball Club Inc	Kidsport Funding: Reimbursement of Kidsport vouchers x 2	(180.00)	
EFT Pymt	EFT 2440	30-Jun-2017	Beverley Post News and Gifts	May 2017 Purchases	(61.49)	
EFT Pymt	EFT 2441	30-Jun-2017	Beverley Tyre Service	May 2017 Tyre Purchases	(2,417.00)	
EFT Pymt	EFT 2442	30-Jun-2017	Brookton Community Resource Centre (CRC)	Chem Cert Course for 4 People - 2 days (M Kehlet, J Barker, B Treasure & E Moad)	(1,507.40)	
EFT Pymt	EFT 2443	30-Jun-2017	Commarine	BE020 - (PUTE10) 2 x Amber LED light	(198.00)	
EFT Pymt	EFT 2444	30-Jun-2017	Creative ADM	Communication Strategy development -	(2,475.26)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
				walga member rate		
EFT Pymt	EFT 2445	30-Jun-2017	Game On Contracting	MUN1715: Cart gravel to industrial area road - Mann Rd	(6,597.25)	
EFT Pymt	EFT 2446	30-Jun-2017	James Giddy	Shire of Beverley Mural Project Final Payment	(9,000.00)	
EFT Pymt	EFT 2447	30-Jun-2017	Kimberley Leonard Boulton	Record Archiving: Onsite Working - 19 June 2017	(594.00)	
EFT Pymt	EFT 2448	30-Jun-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 2449	30-Jun-2017	Little Eco Hill	MUN1707 - Grader and Labour Hire for Yenyening Lakes	(18,339.75)	
EFT Pymt	EFT 2450	30-Jun-2017	MAL Automotives P/L	BE034 Post season vehicle service on Morbinning south east vehicle	(263.00)	
EFT Pymt	EFT 2451	30-Jun-2017	PCS - Perfect Computer Solutions	Toshiba Notebook for Chambers	(1,382.50)	
EFT Pymt	EFT 2452	30-Jun-2017	RJ Jas - All Mechanical & Electronics (Richard Jas)	BE464 - 15,000Km Service	(247.00)	
EFT Pymt	EFT 2453	30-Jun-2017	Repeat Plastics (WA) (Replas)	Replacement Bollards for Avon Park	(5,080.48)	
EFT Pymt	EFT 2454	30-Jun-2017	Southside Mitsubishi	Asset 27010 (PUTE09) - 2017 Mitsubishi Triton GLX Club Cab Utility	(32,670.39)	
EFT Pymt	EFT 2456	30-Jun-2017	Toll Ipec P/L (Courier Aust)	Freight Charges	(60.92)	
EFT Pymt	EFT 2457	30-Jun-2017	WA Contract Ranger Services	Ranger Services: 7 - 16 June 17	(467.50)	
EFT Pymt	EFT 2458	30-Jun-2017	York Junior Football Club	Kidsport Funding: Reimbursement of kidsport voucher x 1	(80.00)	
EFT Pymt	EFT 2459	30-Jun-2017	ZircoData Pty Ltd	126 x A1 Storage Box	(54.05)	(120,497.21)
Direct Debit	DD 1180.1	13-Jun-2017	ClickSuper	WA Super	(7,829.58)	
Direct Debit	DD 1180.2	13-Jun-2017	ClickSuper	Kinetic Super	(48.36)	
Direct Debit	DD 1180.3	13-Jun-2017	ClickSuper	BT Super For Life	(293.57)	
Direct Debit	DD 1180.4	13-Jun-2017	ClickSuper	MLC Super Fund	(91.20)	
Direct Debit	DD 1180.5	13-Jun-2017	ClickSuper	Australian Super	(183.54)	
Direct Debit	DD 1180.6	13-Jun-2017	ClickSuper	Colonial First State Super (Gibson Daniel)	(44.95)	(8,491.20)



TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 1212.1	27-Jun-2017	ClickSuper	Superwrap - Personal Super Plan	(773.79)	
Direct Debit	DD 1212.2	27-Jun-2017	ClickSuper	WA Super	(7,830.19)	
Direct Debit	DD 1212.3	27-Jun-2017	ClickSuper	Kinetic Super	(48.36)	
Direct Debit	DD 1212.4	27-Jun-2017	ClickSuper	BT Super For Life	(642.81)	
Direct Debit	DD 1212.5	27-Jun-2017	ClickSuper	MLC Super Fund	(91.20)	
Direct Debit	DD 1212.6	27-Jun-2017	ClickSuper	Australian Super	(182.99)	
Direct Debit	DD 1212.7	27-Jun-2017	ClickSuper	Colonial First State Super (Gibson Daniel)	(200.96)	(9,770.30)
Direct Debit	22	01-Jun-2017	6 - Westnet Payments	Westnet Payments	(66.00)	
Direct Debit	22	01-Jun-2017	7 - CBA Merchant Fee	CBA Merchant Fee	(105.09)	
Direct Debit	22	05-Jun-2017	7 - CBA Merchant Fee	CBA Merchant Fee - Pos Fee	(35.15)	
Direct Debit	22	05-Jun-2017	8 - ANZ Transactive Fee	ANZ Transactive Fee	(81.70)	
Direct Debit	22	28-Jun-2017	9 - Vodafone Messaging	Vodafone Messaging	(82.50)	(370.44)
Direct Debit	22	01-Jun-2017	3 - Payments for DoT	Payments for DoT	(2,719.20)	
Direct Debit	22	02-Jun-2017	3 - Payments for DoT	Payments for DoT	(1,818.25)	
Direct Debit	22	06-Jun-2017	3 - Payments for DoT	Payments for DoT	(3,411.50)	
Direct Debit	22	07-Jun-2017	3 - Payments for DoT	Payments for DoT	(3,245.30)	
Direct Debit	22	08-Jun-2017	3 - Payments for DoT	Payments for DoT	(2,644.95)	
Direct Debit	22	09-Jun-2017	3 - Payments for DoT	Payments for DoT	(1,892.25)	
Direct Debit	22	12-Jun-2017	3 - Payments for DoT	Payments for DoT	(2,159.20)	
Direct Debit	22	13-Jun-2017	3 - Payments for DoT	Payments for DoT	(3,107.10)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	22	14-Jun-2017	3 - Payments for DoT	Payments for DoT	(4,761.60)	
Direct Debit	22	15-Jun-2017	3 - Payments for DoT	Payments for DoT	(2,025.40)	
Direct Debit	22	16-Jun-2017	3 - Payments for DoT	Payments for DoT	(2,049.00)	
Direct Debit	22	19-Jun-2017	3 - Payments for DoT	Payments for DoT	(3,260.90)	
Direct Debit	22	20-Jun-2017	3 - Payments for DoT	Payments for DoT	(3,230.95)	
Direct Debit	22	21-Jun-2017	3 - Payments for DoT	Payments for DoT	(13,551.40)	
Direct Debit	22	22-Jun-2017	3 - Payments for DoT	Payments for DoT	(4,636.10)	
Direct Debit	22	23-Jun-2017	3 - Payments for DoT	Payments for DoT	(757.30)	
Direct Debit	22	26-Jun-2017	3 - Payments for DoT	Payments for DoT	(4,101.00)	
Direct Debit	22	27-Jun-2017	3 - Payments for DoT	Payments for DoT	(3,485.85)	
Direct Debit	22	28-Jun-2017	3 - Payments for DoT	Payments for DoT	(4,636.90)	
Direct Debit	22	29-Jun-2017	3 - Payments for DoT	Payments for DoT	(170.50)	(67,664.65)
Direct Debit	EFT 2271	12-Jun-2017	Credit Card - Shire of Beverley	Various purchases	(861.02)	(861.02)
Direct Debit	EFT 2460	30-Jun-2017	Ixom Operations P/L [Chemicals Aust Operations P/L (nee Orica)]	2017-05 May - Chlorine cylinder 70kg rental	(8.18)	(8.18)
Direct Debit	EFT 2384	21-Jun-2017	Toyota Finance	BRMP Vehicle Loan - 09 of 12 Payments	(1,366.38)	(1,366.38)
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					<b>(552,333.88)</b>	<b>(552,333.88)</b>
<b>WAGES &amp; SALARIES</b>						
EFT Pymt		01-Jun-2017	Wages & Salaries	FE - 01 June 2017	(55,054.94)	
EFT Pymt		15-Jun-2017	Wages & Salaries	FE - 15 June 2017	(54,326.89)	
EFT Pymt		29-Jun-2017	Wages & Salaries	FE - 29 June 2017	(65,144.86)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>WAGES &amp; SALARIES</b>					<b>(174,526.69)</b>	<b>(174,526.69)</b>
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>						
Cheque #	1564	08-Jun-2017	Beverley Medical Practice	Pre - Employment Medical Examination: M De Beer	230.00	
Cheque #	1577	30-Jun-2017	Beverley Medical Practice	Pre-Employment Medical: Daniel Gibson	120.00	
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>					<b>350.00</b>	<b>350.00</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>						
Direct Debit	DD 1148.1	30-May-2017	ClickSuper	Superwrap - Personal Super Plan	(773.79)	
Direct Debit	DD 1148.2	30-May-2017	ClickSuper	WA Super	(8,019.85)	
Direct Debit	DD 1148.3	30-May-2017	ClickSuper	Kinetic Super	(49.36)	
Direct Debit	DD 1148.4	30-May-2017	ClickSuper	BT Super For Life	(293.57)	
Direct Debit	DD 1148.5	30-May-2017	ClickSuper	MLC Super Fund	(91.20)	
Direct Debit	DD 1148.6	30-May-2017	ClickSuper	Australian Super	(180.88)	
Cheque #	1553	27-Apr-2017	Beverley Medical Practice	Work Management Plan: Case Conference re J. Rekman	(110.00)	
Cheque #	1545	11-Apr-2017	Beverley Medical Practice	GP conference - work management plan re Jamie Rekman	(210.00)	
Cheque #	1556	11-May-2017	Beverley Medical Practice	Pre-Employment Medical Examination - Jenny Murray	(240.00)	
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					<b>(9,968.65)</b>	<b>(9,968.65)</b>
<b>TRANSFERS to TRUST</b>						
<b>TRANSFERS to TRUST</b>					<b>0.00</b>	<b>0.00</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>						
Cancel Payment		30 Jun 2017	The Colliefields	Bank account details were given to us wrong - was re paid 13 July: EFT 2500	(198.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cancel Payment		09-Jun-2017	York Paving Services	Bank account details were given to us wrong - was re paid 15 Jun: EFT 2378	(6,600.00)	
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>					<b>(6,798.00)</b>	<b>(6,798.00)</b>
<b>INVESTMENTS</b>						
Investment		06-Jun-2017	Bendigo and Adelaide Bank	Funds Transfer for Investment	(800,000.00)	
Investment		07-Jun-2017	Bendigo and Adelaide Bank	Funds Transfer for Investment	(450,000.00)	
Investment		30-Jun-2017	Bendigo and Adelaide Bank	Funds Transfer for Investment	(2,285,770.33)	
<b>INVESTMENTS</b>					<b>(3,535,770.33)</b>	<b>(3,535,770.33)</b>
<b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b>						<b>(4,279,047.55)</b>
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>						
Credit card	06JUNE2017	13-Jun-2017	Wattle Grove Motel	Accommodation and Meals for Joshua Barker as per attached letter of authority for credit card charge	135.00	
Credit card	16JUN17- PUTE01	16-Jun-2017	Alberts Car Stereo Midland	Fit and Setup Hands Free	399.00	
Credit card	21JUNE17	21-Jun-2017	Wattle Grove Motel	Joshua Barker - Accommodation and meals as per attached. \$135.00 - 1 night & \$71.00 - meals	206.00	
Credit card	MR1789019	22-Jun-2017	MAL Austomotives	BEV1 (PCB01) - Motor vehicle inspection	154.25	
Credit card	FAREWELL:	27-Jun-2017	Ginger and Smart	Gift Voucher K. Mclean - Farewell Gift	300.00	
Credit card	BE035- JUNE27	27-Jun-2017	Department of Transport	: Change of plates 1GHT547 > BE035	16.60	
Credit card	1502416	28-Jun-2017	Statewide Bearings Welshpool	Uni Joint - BE004	15.40	
Credit card	RTR1703	30-Jun-2017	Dept Environment Regulation	Cleaning Permit - Top Beverley Rd (SKL 0.82, 0.90, 1.22, 3.637, 4.20, 4.76, 6.25, 6.42)	50.00	
Credit card	CREDITNOTE 01	16-Jul-2017	Alberts Car Stereo Midland	Fit and Setup hands free kit - Pute 01	(399.00)	
Credit card	16JUN17	16-Jul-2017	Alberts Car Stereo Midland	PUTE01 - Fit and Setup Hands Free Kit	399.00	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>					<b>1,276.25</b>	
<b>TRUST ACCOUNT DETAILS</b>						
<b>PAYMENTS RAISED IN CURRENT MONTH</b>						
Cheque #	1492	22-Jun-2017	Barbara Pearce	Refund of Gym Key Bond (Rec 8293)	(50.00)	
EFT Pymt	EFT 2385	22-Jun-2017	Beverley District High School (BDHS)	Refund of Key and Cleaning Bonds - 17 Jun 2017	(200.00)	
EFT Pymt	EFT 2386	22-Jun-2017	Levi Cabrera	Refund of Cleaning Bond - Rec Centre Hire, Booking 10 June 2017 (Rec 10609)	(200.00)	
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					<b>(450.00)</b>	<b>(450.00)</b>
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>						
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>					<b>0.00</b>	<b>0.00</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>						
Cheque #	1490	24-May-2017	Barbara Pearce	Refund of Cleaning bond - Rec Centre Hire, Booking 20-21 May 2017 (Rec 10428)	(200.00)	
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					<b>(200.00)</b>	<b>(200.00)</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>						
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>					<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURE for TRUST ACCOUNT</b>						<b>(650.00)</b>
<b>TOTAL EXPENDITURE as reconciled to the JUNE 2017 BANK STATEMENTS</b>						
Municipal Account Expenditure						(4,279,047.55)
Trust Account Expenditure						(650.00)
<b>TOTAL EXPENDITURE for JUNE 2017</b>						<b>(4,279,697.55)</b>

### **11.3 2017/18 Material Variances**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 13 July 2017  
**APPLICANT:** Corporate Strategy Committee  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.P. Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to set the material variance reporting parameters for 2017/18.

#### **BACKGROUND**

Council is required under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2016 Ordinary Meeting.

#### **COMMENT**

At its 11 July meeting the Corporate Strategy Committee was satisfied with the current level of reporting and recommends that Council continue with the 10% reporting parameters.

#### **STATUTORY ENVIRONMENT**

Regulation 34 (5) of the Local Government (Financial Management) Regulations 1996 provides that each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **COMMITTEE'S RECOMMENDATION**

That Council adopt a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2017/18 financial year.

**COUNCIL RESOLUTION**

**M14/0717**

**Moved Cr White**

**Seconded Cr Brown**

**That Council adopt a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2017/18 financial year.**

**CARRIED 7/0**

## **11.4 2017/18 Budget – Rates**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 20 July 2017  
**APPLICANT:** Corporate Strategy Committee  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Rate Models (included in 2017/18 Budget Document)

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### **SUMMARY**

The Corporate Strategy Committee have recommended to Council that rate revenue be raised by 2.5% for the 2017/18 financial year.

### **BACKGROUND**

When adopting the Annual Budget in July 2016, Council resolved to increase rate revenue by 3%. At the 11 July Corporate Strategy meeting, the committee workshopped a rate revenue rise to 2.5% and recommended it be adopted.

### **COMMENT**

Under the Integrated Planning Framework, forward forecasting in the Shire of Beverley's 10 Year Long Term Financial Plan allows an annual rate increase of 6%. However, having consideration for the current economic climate, it is proposed that a reduced rate revenue increase of 2.5% be imposed.

The proposed 2.5% increase in Rate Revenue translates to an increase in Rate funding of \$70,600.00 in the 2017/18 financial year.

With Local Government sustainability being a continued focus, a strong Rate revenue base will enhance Council's ability to continue providing quality services to the Beverley community.

Council is relying heavily on its carried forward surpluses and grant funding to sustain its Capital program, particularly the Road Construction program.

Further, 2017/18 Operational considerations include an increase in staff wages of 3.3% in line with the national minimum wage increase (estimated expense increase including Superannuation of \$68,000), full time employment of a Manager of Planning and Development Services (estimated expense increase of \$15,000), creation of a Avondale Project Officer Position to progress Avondale Planning Projects (estimated expense increase of \$50,000), Valuation of Councils Bridge, Drainage and Public Open Spaces Assets (estimated expense of \$10,000) and the revaluation of Road and Footpath Infrastructure Assets (estimated expense of \$20,000) to comply with legislation.

When setting the Rate increase for 2017/18, consideration has been given to Rate payers' general ability to pay. Broad acre farming enterprises make up the largest pool of Rate payers' in the Shire of Beverley; this industry remains volatile with many external factors affecting commodity yields and prices. A 2.5% Rate increase takes these factors into account.



Other Federal and State budgetary measures may also put some added pressure on general household budgets and their ability to pay Rates. This has also been considered when setting the 2.5% increase.

Additionally, it is proposed that the 10% discount, applicable to Rates payments received by the due date, be continued.

The proposed increase in Rate in the Dollar values and minimums (with a comparison to 2016/17 figures) are as follows:

	<u>2016/17</u>	<u>2017/18</u>
Gross Rental Value	\$0.107217	\$0.107024
Gross Rental Value Minimum	\$792.00	\$812.00
Unimproved Value	\$0.009223	\$0.009472
Unimproved Value Minimum	\$792.00	\$812.00

Please note that a percentage increase in total Rate revenue does not translate to the same percentage increase in the rate-in-dollar amount. This is due to changes in UV and GRV valuations which are affected by a number of factors throughout the year including revaluations by the Valuer General (Landgate), land amalgamations and subdivisions. Changes made to minimum rate charges will also change the number of properties which attract the minimum rate and therefore alter the number of UV and GRV properties which make up the total general rate valuation pool.

## **STATUTORY ENVIRONMENT**

Section 6.32 of the *Local Government Act 1995*, in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
- (a) in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —
    - (i) uniformly; or
    - (ii) differentially; and
  - (b) may impose\* on rateable land within its district —
    - (i) a specified area rate; or
    - (ii) a minimum payment; and
  - (c) may impose\* a service charge on land within its district.

\* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
- (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
  - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
  - (a) 50% of the total number of separately rated properties in the district; or
  - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
  - (a) the number of separately rated properties in the district; or
  - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
  - (a) to land rated on gross rental value;
  - (b) to land rated on unimproved value; and
  - (c) to each differential rating category where a differential general rate is imposed.

Section 6.45 of the Act provides options for payment of rates or service charges (instalments) as follows:

- (1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —
  - (a) 4 equal or nearly equal instalments; or
  - (b) such other method of payment by instalments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —
  - (a) by a single payment; or
  - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.
- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.

- (4) Regulations may —
- (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and
  - (b) prescribe circumstances in which payments may or may not be made by instalments; and
  - (c) prohibit or regulate any matters relating to payments by instalments; and
  - (d) provide for the time when, and manner in which, instalments are to be paid; and
  - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
  - (f) provide for any other matter relating to the payment of rates or service charges.

Section 6.46 of the Act allows for the discounting of rates providing, subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may, when imposing a rate or service charge, resolve\* to grant a discount or other incentive for the early payment of any rate or service charge.

\* *Absolute majority required.*

Section 6.47 of the Act provides that subject to the *Rates and Charges (Rebates and Deferments) Act*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

Section 6.51 of the Act provides that interest on overdue rates or service charges may be applied to rates as follows;

- (1) A local government may at the time of imposing a rate or service charge resolve\* to impose interest (at the rate set in its annual budget) on —
- (a) a rate or service charge (or any instalment of a rate or service charge); and
  - (b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.

\* *Absolute majority required.*

Regulation 19A of the Local Government (Financial Management) Regulations 1996 prescribes that the maximum rate of interest to be imposed under section 6.13(1) is 11%.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Absolute Majority

## COMMITTEE'S RECOMMENDATION

That Council:

1. In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2017 be as follows:

Gross Rental Value	\$0.107024
Gross Rental Value Minimum	\$812.00
Unimproved Value	\$0.009472
Unimproved Value Minimum	\$812.00
2. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within thirty five (35) days of the service of rates notice, 7 August 2017.
3. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
4. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
5. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;

1 <sup>st</sup> Instalment	11 September 2017
2 <sup>nd</sup> Instalment	13 November 2017
3 <sup>rd</sup> Instalment	15 January 2018
4 <sup>th</sup> Instalment	15 March 2018

**COUNCIL RESOLUTION**

**M15/0717**

**Moved Cr Murray**

**Seconded Cr Brown**

**That Council:**

1. In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2017 be as follows:  
Gross Rental Value                    \$0.107024  
Gross Rental Value Minimum        \$812.00  
Unimproved Value                    \$0.009472  
Unimproved Value Minimum        \$812.00
2. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within thirty five (35) days of the service of rates notice, 7 August 2017.
3. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
4. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
5. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;  
1<sup>st</sup> Instalment                    11 September 2017  
2<sup>nd</sup> Instalment                    13 November 2017  
3<sup>rd</sup> Instalment                    15 January 2018  
4<sup>th</sup> Instalment                    15 March 2018

**CARRIED BY ABSOLUTE MAJORITY 7/0**

## **11.5 2017/18 Budget**

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**SUBMISSION TO:** Ordinary Council Meeting 11 July 2017  
**REPORT DATE:** 20 July 2017  
**APPLICANT:** Corporate Strategy Committee  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** 2017/18 Budget in Statutory Format (under separate cover)

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### **SUMMARY**

Council to consider that the draft 2017/18 Budget be adopted.

### **BACKGROUND**

The *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

2017/18 Budget preparation has been underway since February 2017, with a Road Inspection and periodical meetings of Council Committees being held to determine the Capital Purchase Program for 2017/18.

The Corporate Strategy Committee at its 11 July 2017 meeting, reviewed and balanced the draft 2017/18 Budget incorporating a 2.5% rate increase.

### **COMMENT**

Presented is the balanced 2017/18 Budget in statutory format as required.

Please note that 2016/17 Carried Forward balances may change as a result of End Of Year processing and Final Audit which may impact on the 2017/18 Budget closing balance.

## **STATUTORY ENVIRONMENT**

Section 6.2 of the *Local Government Act* provides that:

- (1) Not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of –
  - a. the expenditure by the local government;
  - b. the revenue and income, independent of general rates, of the local government; and
  - c. the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate –
  - a. Particulars of the estimated expenditure proposed to be incurred by the local government
  - b. Detailed information relating to the rates and service charges which will apply to land within the district including –
    - i. the amount it is estimated will be yielded by the general rate; and
    - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
  - c. the fees and charges proposed to be imposed by the local government;
  - d. the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
  - e. details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
  - f. particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
  - g. such other matters as are prescribed.

- (5) Regulations may provide for –
  - a. The form of the annual budget;
  - b. The contents of the annual budget; and
  - c. The information to be contained in or to accompany the annual budget.

Section 6.11 of the Act provides:

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
  - (a) changes the purpose of a reserve account; or
  - (b) uses the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- (3) A local government is not required to give local public notice under subsection (2) —
  - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
  - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Section 6.32. of the Act in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
  - (a) in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —
    - (i) uniformly; or
    - (ii) differentially; and
  - (b) may impose\* on rateable land within its district —
    - (i) a specified area rate; or
    - (ii) a minimum payment; and
  - (c) may impose\* a service charge on land within its district.

*\*Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
  - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
  - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.



Regulation 32 of the *Local Government (Financial Management) Regulations* provides that a local government may exclude from the calculation of the budget deficiency (6.2(3)) —

- (a) money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year;
- (b) reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year;
- (c) in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year;
- (d) any proposed amounts of depreciation of non-current assets;
- (e) assets from grants or gifts or non-cash revenue or expenditure;
- (f) current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and
- (g) any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
  - (a) 50% of the total number of separately rated properties in the district; or
  - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
  - (a) the number of separately rated properties in the district; or
  - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
  - (a) to land rated on gross rental value;
  - (b) to land rated on unimproved value; and
  - (c) to each differential rating category where a differential general rate is imposed.

## **FINANCIAL IMPLICATIONS**

2017/18 Budget

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**COMMITTEE'S RECOMMENDATION**

That the balanced 2017/18 Budget be adopted.

**COUNCIL RESOLUTION**

**M16/0717**

**Moved Cr White**

**Seconded Cr Brown**

**That the balanced 2017/18 Budget be adopted.**

**CARRIED 7/0**

## **12. ADMINISTRATION**

### **12.1 Use of the Common Seal**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 5 July 2017  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0265  
**AUTHOR:** S.P. Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to endorse the use of the Common Seal.

#### **BACKGROUND**

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

#### **COMMENT**

The Common Seal has been recently attached to the following documents:

1. Form N1 Transfer of Land Act, Lots 502 - 504 on Deposited Plan 411512.  
(Subdivision Clearance PL152984 DeLisle Street, Beverley)
2. Form T2A Transfer of Land Act, Lot 14 on Plan 2874  
(D. Letizia – Anglo Estate)
3. Form T2A Transfer of Land Act, Lot 45 on Plan 2874  
(L. Letizia – Anglo Estate)
4. Form T2A Transfer of Land Act, Lot 46 on Plan 2874  
(G. Letizia – Anglo Estate)

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
  - (a) the mayor or president; and
  - (b) the chief executive officer or a senior employee authorised by the chief executive officer,

each of whom is to sign the document to attest that the common seal was so affixed.

- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

That Council note and endorse the use of the Common Seal having been attached to:

1. Form N1 Transfer of Land Act, Lots 502 - 504 on Deposited Plan 411512.
2. Form T2A Transfer of Land Act, Lot 14 on Plan 2874  
(D. Letizia – Anglo Estate)
3. Form T2A Transfer of Land Act, Lot 45 on Plan 2874  
(L. Letizia – Anglo Estate)
4. Form T2A Transfer of Land Act, Lot 46 on Plan 2874  
(G. Letizia – Anglo Estate)

**COUNCIL RESOLUTION**

**M17/0717**

**Moved Cr Alexander**

**Seconded Cr Gogol**

**That Council note and ratify the use of the Common Seal having been attached to:**

- 1. Form N1 Transfer of Land Act, Lots 502 - 504 on Deposited Plan 411512.**
- 2. Form T2A Transfer of Land Act, Lot 14 on Plan 2874  
(D. Letizia – Anglo Estate)**
- 3. Form T2A Transfer of Land Act, Lot 45 on Plan 2874  
(L. Letizia – Anglo Estate)**
- 4. Form T2A Transfer of Land Act, Lot 46 on Plan 2874  
(G. Letizia – Anglo Estate)**

**CARRIED 7/0**

## **12.2 AASB 124 – Related Party Disclosures**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 13 July 2016  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0231  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Circular 07-2017

---

### **SUMMARY**

Council to note information relating to *AASB 124 Related Party Disclosures*.

### **BACKGROUND**

On 14 June 2017 the Director General of the Department of Local Government and Communities, Ms Jennifer Mathews, released circular 07-2017 Changes to Accounting Standards – Implementation of Related Party Disclosures.

The circular outlined the implementation of AASB 124 which provides a framework for reporting relationships (financial) between the key decision makers in a reporting entity and the reporting entity (i.e. Executive Staff and Councillors and the Shire of Beverley).

### **COMMENT**

Circular 07-2017 and the AASB 124 Related Party Disclosures Implementation Guide (“the guide” produced by the Department of Local Government and Communities) is attached.

In summary, AASB 124 is attempting to increase transparency relating to “related party transactions”.

A “related party”, as defined by the guide, can be:

- Entities related to council (i.e. an entity set up, controlled, or is significantly influenced by council such as a regional council and regional subsidiaries);
- Key Management Personnel (KMP) of council (i.e. mayor/president, councillors, CEOs and/or managers/directors).
- Close family members of Key Management Personnel (KMP); and
- Entities that are controlled or jointly controlled by KMP or their close family members (i.e. joint ventures, companies, sporting clubs).

It is envisaged that “related party” transactions, apart from executive remuneration, will not be financially material in nature and therefore will not require disclosure.

A note in the 2016/17 Annual Report will be included outlining KMP remuneration as outlined in the Disclosure Requirements (dot point 1 on page 7 of the guide). The other Disclosure requirements are not expected to be triggered given Council’s current operating practices.

The Corporate Strategy at its 11 July meeting discussed the AASB 124 Related Party Disclosures Implementation Guide and recommended it be noted.

A Related Party Disclosures Policy and separate procedure is being developed as per the guide's recommendation and will be presented at the August Committee meeting.

**FINANCIAL IMPLICATIONS**

Total financial implications unclear at this time. Dependent on how much staff time is required to implement the systems required to report required information.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**COMMITTEE'S RECOMMENDATION**

That Council note information regarding *AASB 124 Related Party Disclosures*.

**COUNCIL RESOLUTION**

**M18/0717**

**Moved Cr Gogol**

**Seconded Cr Davis**

**That Council note information regarding *AASB 124 Related Party Disclosures*.**

**CARRIED 7/0**

## Attachment 12.2



Government of **Western Australia**  
Department of **Local Government and Communities**

Our Ref: 38-11; E1716966

TO ALL LOCAL GOVERNMENTS

CIRCULAR N<sup>o</sup> 07-2017

### **CHANGES TO ACCOUNTING STANDARDS – IMPLEMENTATION OF RELATED PARTY DISCLOSURES**

As a result of changes to the accounting standards, from 2016/17 financial year, all local governments are required to disclose the nature of related party relationships when preparing general purpose financial reports in compliance with AASB 124.

AASB 124 is the Australian accounting standard that provides a framework for reporting relationships between the key decision makers in a reporting entity and the reporting entity. This relationship is commonly described as "related party".

AASB 124 will only impact on disclosure in financial statements and will not impact on financial position or performance. Local governments are required to disclose when a related party transaction has occurred in the reporting year.

The Department of Local Government and Communities (DLGC) recommends that each local government establish and implement systems to identify related parties to enable recording of related party transactions from 1 July 2016. If the transaction(s) are material, this will need to be disclosed in the annual financial report in accordance with the requirements set out in AASB 124.

The [AASB124 Related Party Disclosure Implementation Guide](#) has been prepared to assist local governments to implement this new requirement and is available on the DLGC website.

The guide provides key reporting requirements, implementation steps, a useful check list, a sample council policy and sample disclosure notes. For more information, contact Ning Yan on 6552 1701 or via email [ning.yan@dlgc.wa.gov.au](mailto:ning.yan@dlgc.wa.gov.au).

A handwritten signature in cursive script, appearing to read 'J Mathews'.

Jennifer Mathews  
DIRECTOR GENERAL  
14 June 2017



4.35pm – Prior to any consideration of Item 12.3, Cr Ridgway made a financial declaration, given she is a business partner in a company that leases a cropping block and left the meeting. Deputy President, Cr Murray assumed the Chair.

### **12.3 Cropping Leases April 2018 – March 2021**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 13 July 2017  
**APPLICANT:** Cropping Committee  
**FILE REFERENCE:** ADM 0049  
**AUTHOR:** S.P. Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

---

#### **SUMMARY**

Council to consider the 2018-2021 Cropping Lease Tenders.

#### **BACKGROUND**

All current leases began on 01 April 2015 and will expire on 31 March 2018.

The previous leases were advertised in the September and October editions of the Beverley Blarney to allow Community and Commercial groups to prepare their seeding programs.

The current leases were increased to a period of three (3) years, previous to that the leases were only valid for 2 years and for the first time allowed hay cutting once, in a three year season.

#### **COMMENT**

At its 28 June 2017 meeting the Cropping Committee discussed the renewal of leases between the Shire of Beverley and the Department of Lands, when to call tenders and if to keep the current three year lease arrangement.

Leases with the Department of Lands:

Old Aerodrome

Res 38798 Mt Kokeby

The Cropping Committee resolved only to continue with Res 38798 Mt Kokeby and recommends discontinuing the lease on the Old Aerodrome.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

#### **FINANCIAL IMPLICATIONS**

Future Budgets

#### **STRATEGIC IMPLICATIONS**

Review land use strategies and plans, whilst protecting viable farming options.

## **POLICY IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## **COMMITTEE RECOMMENDATION**

That Council;

1. Discontinue the renewal of Lease for Reserve 2633 Old Aerodrome from 31 December 2017 and advise the current Lessee;
2. Renew the lease for Reserve 38798 Mt Kokeby.
3. Call tenders for the appropriate leases via the August and September editions of the Beverley Blarney;
4. Continue the lease period of 3 years 1 April 2018 to 31 March 2021; and
5. Continue the allowance of hay cutting 1 in a 3 year period.

## **COUNCIL RESOLUTION**

**M19/0717**

**Moved Cr White**

**Seconded Cr Gogol**

**That Council;**

1. **Discontinue the renewal of Lease for Reserve 2633 Old Aerodrome from 31 December 2017 and advise the current Lessee;**
2. **Renew the lease for Reserve 38798 Mt Kokeby.**
3. **Call tenders for the appropriate leases via the August and September editions of the Beverley Blarney;**
4. **Continue the lease period of 3 years 1 April 2018 to 31 March 2021; and**
5. **Continue the allowance of hay cutting 1 in a 3 year period.**

**CARRIED 6/0**

Note:

Cr Alexander would like the Mt Kokeby blocks that are maintained by the "Friends of Kokeby" group treated in the same manner as the other cropping lease blocks.

4:41pm – CEO, Stephen Gollan, left the meeting to ask the Shire President to return.

## **COUNCIL RESOLUTION**

**M20/0717**

**Moved Cr Alexander**

**Seconded Cr White**

**That Council instruct the Cropping Committee to review and treat the Mt Kokeby blocks, which are maintained by the "Friends of Kokeby" group, in the same manner as the other cropping lease blocks.**

**CARRIED 6/0**

4:45pm – Shire President, Cr Ridgway and CEO, Stephen Gollan returned to the meeting. Cr Ridgway resumed the Chair.

## **12.4 Amendments to the Shire of Beverley Fire Break Order**

---

**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 17 July 2017  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0077  
**AUTHOR:** T. Granville – Community Emergency Services Manager  
**ATTACHMENTS:** Firebreak Order, Minutes (Item 7.4) and Policy FC006

---

### **SUMMARY**

Council to consider two motions, as moved at the Extraordinary Fire Control Officers Meeting held on 28<sup>th</sup> June 2017. Please refer to the Extraordinary Fire Control Officers Meeting Minutes (agenda item 7.4).

First Motion:

*That the references to '650 litres' appearing in the Shire of Beverley Fire Break Order and the Shire of Beverley Policy FC006 - HARVESTING OPERATIONS – FIRE FIGHTING EQUIPMENT be changed to '600 litres'.*

Second Motion:

*Shire of Beverley Fire Break Order paragraph to read:  
"During the Easter Holiday Period no person shall conduct paddock burns or burning of bushland."*

### **BACKGROUND**

It has been previously identified that the references to a "firefighting unit having a capacity of not less than 650 litres" was causing some problems because commercial firefighting tanks are available in 400, 600, 800 & 1000 litre capacities thus requiring anyone who has to comply with the order to purchase an 800L tank as a minimum.

Secondly there was discussion about what restrictions were appropriate in regards to lighting fires over the Easter Holiday Period as this holiday falls outside of the Restricted Burning Times for the Shire of Beverley.

The current Shire of Beverley Fire Break Order reads "During the Easter Holiday Period no person shall light a fire in a paddock without the prior consent of a Fire Control Officer".

### **COMMENT**

Changing the reference to 600 litres would obviously allow the purchase of a 600 litre tank to comply with the Fire Break Order.

The concerns about the clarity and intent of the Easter Holiday Period Prohibition on lighting fires resulted in a balance being sought to address the issues of volunteer firefighter availability, public safety, property protection and the desire for some people to have a small 'bonfire' or campfire to celebrate over Easter.

The current complete Fire Break Order is attached with suggested changes highlighted in red for Council's reference.

The current Fire Fighting Equipment Policy FC 006 is also attached with the red highlighted amendments.

### **STATUTORY ENVIRONMENT**

Bushfires Act 1954

Local Government Act 1995

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Sustainable Governance – “We will be accountable and make informed decisions within our resources, local government structures, policies and procedures.”

### **POLICY IMPLICATIONS:**

Shire of Beverley Policy Manual 5.6 Harvesting Operations – Fire Fighting Equipment Policy No: FC006

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council adopt the Fire Break Order and Policy FC006 with the following changes:

1. Alter all 650 litre tank references within the Fire Break Order and Policy FC006 to 600 litres; and
2. Alter the Easter Burning reference in the Fire Break Order to read: During the Easter Holiday Period no person shall conduct paddock burns or burning of bushland.

### **COUNCIL RESOLUTION**

**M21/0717**

**Moved Cr Brown**

**Seconded Cr Davis**

**That Council adopt the Fire Break Order and Policy FC006 with the following changes:**

**Alter all 650 litre tank references within the Fire Break Order and Policy FC006 to 600 litres.**

**CARRIED 7/0**

### **COUNCIL RESOLUTION**

**M22/0717**

**Moved Cr Brown**

**Seconded Cr Davis**

**That Council adopt the Fire Break Order with the following change:**

**Alter the Easter Burning reference in the Fire Break Order to read: During the Easter Holiday Period no person shall conduct paddock burns or burning of bushland commencing 12noon Thursday prior to Good Friday.**

**CARRIED 6/1**

Attachment 12.4

**5.6 Harvesting Operations – Fire Fighting Equipment**

<b>Policy Type:</b>	Fire Control
<b>Date Adopted:</b>	September 2014

<b>Policy No:</b>	<b>FC006</b>
<b>Date Last Reviewed:</b>	October 2016

<b>Legal (Parent):</b>
1. Bush Fires Act 1954

<b>Legal (Subsidiary):</b>
1.

<b>ADOPTED POLICY</b>	
<b>Title:</b>	<b>HARVESTING OPERATIONS – FIRE FIGHTING EQUIPMENT</b>
<b>Objective:</b>	<b>To control the risk of fire within the Shire of Beverley.</b>

**Policy**

That during any period when harvesting operations are being conducted, provided in the same paddock or within one hundred metres of that paddock, is an operational fire-fighting unit having a water capacity of not less than ~~650~~ **600** litres. Trailer fire-fighting units with at least the same quantity of water are to be attached to a tractor or motor vehicle. The tank on the unit is to be kept full at all times during harvesting operations.

## Attachment 12.4

### **FIRE BREAK ORDER Bush Fire Act 1954**

All owners and occupiers of land are required on or before 1 November every year to provide and thereafter maintain free of all inflammable material until 15 April of the following year, firebreaks as stipulated in the manner described in the following schedule.

#### **SCHEDULE**

#### **RURAL LAND**

##### **SMALL RURAL HOLDINGS**

All rural properties equal to or less than 100 hectares in size are required to have constructed and maintained a 2.2meter firebreak clear of all flammable material along all external boundaries or provision on the property of an operational independent mobile water filled fire-fighting unit with the water capacity of not less than ~~650~~ 600 litres to be at the ready throughout the Prohibited and Restricted burning period.

Note: An exemption applies when the small landholding is managed by neighbouring/adjoining landholder for agricultural purposes.

##### **BUILDINGS AND HAYSTACKS**

A firebreak of at least 4 metres wide and not more than 60 metres from the perimeter of all buildings (including temporary dwellings e.g. caravans) and/or haystacks or groups of buildings and/or haystacks so as to completely surround the buildings, haystacks and/or fuel dumps.

##### **BULLDOZED BUSH**

A firebreak 20 metres wide shall be maintained immediately inside the external boundaries of all land which has been bulldozed, chained or prepared in any similar manner for clearing by burning (whether it is intended to burn the bush or not).

##### **STATIONARY PUMPS/MOTORS**

A firebreak 4 metres wide shall be cleared and maintained around all stationary pumps and motors.

##### **PLANTATIONS**

All plantation firebreaks must be maintained. Note, all new plantations and extensions to current plantations must have a minimum 6 metre fire break installed on all boundaries of the plantation.

##### **HARVESTING, HAY AND STRAW BAILING OPERATIONS**

During the period when harvesting operations are being conducted, there shall be provided in the same paddock or within 400 metres of that paddock an operational independent mobile fire-fighting unit having a water capacity of not less than ~~650~~ 600 litres. The tank of the unit shall be kept full of water at all times during the harvest operations. The responsibility to supply the unit, being that of the landowner.

## Attachment 12.4

### **OPERATION OF PLANT AND MACHINERY**

During the restricted and prohibited burning times, all **machinery and trucks** shall not be operated on rural land unless fitted with a fire extinguisher. **On days of HARVEST BANS there shall be no movement of any vehicles within paddocks.**

No slashers or mowing equipment to be used during the Prohibited Burning Period.

### **PADDOCK BURNS**

**At any time** throughout the year, where a landowner intends to burn paddocks, the following must be provided to prevent escape of fire:

1. A firebreak 2.2 metres wide clear of all inflammable material completely surrounding the area to be burnt.
2. An operational fire-fighting unit having a capacity of not less than ~~650~~ 600 litres.
3. Permits to burn may be required. Contact your Fire Control Officer for details.

**During the Easter Holiday Period no person shall ~~light a fire in a~~ conduct paddock burns or burning of bushland ~~without prior consent of a Fire Control Officer.~~ commencing 12noon Thursday prior to Good Friday.**

### **TOWN SITE LAND**

All lots with an area of 2.012ha (5 acres) or less, shall be clear of all inflammable material or have grass mown to a height no greater than 15cm.

All lots or combination of lots that comprise of one holding and having an area greater than 2.012ha (5 acres) shall be either clear of all inflammable material or have a firebreak 2.2 metres wide free of all inflammable material inside and along all external boundaries.

### **GENERAL INFORMATION**

#### **FUEL DUMPS**

You shall remove all flammable materials or material likely to become flammable during summer from land occupied by bulk storage tanks and/or drums used for storage of liquid fuel whether the bulk storage tanks and/or drums contain liquid or not. This includes the land on which ramps for holding the drums are constructed. The flammable free ground must be maintained to a distance of at least 4 metres outside the perimeter of any drum, stack of drums or drum ramp or bulk storage tank.

#### **VARIATIONS TO REQUIREMENTS BY THE ORDER**

For permission to provide firebreaks in alternative positions or by alternative date or to take alternative action to abate fire hazards on the land, an application must be made no later than 14 days prior to the date firebreaks are required. If permission is not granted by the Shire or its duly authorised officer, you shall comply with the requirements of this notice.

## Attachment 12.4

### **PENALTY FOR FAILURE TO COMPLY**

The penalty for failing to comply with this notice is a fine of up to \$1,000. If the owner or occupier fails to carry out the works required by this Firebreak Order the Shire of Beverley may enter the land and prepare the firebreaks at the cost of the owner or occupier.

### **BURNING**

If the requirements of this notice are carried out by burning, such burning must be in accordance with the relevant provisions of the Bush Fire Act 1954.

### **ANGLE GRINDERS AND WELDERS**

The use of Angle Grinders, Welders or similar equipment should be undertaken with extreme care and there shall be in attendance an operational fire-fighting appliance. **(The use of this equipment is not permitted on days on which a fire ban has been declared).**



## **12.5 Policy Manual – Emergency SMS Announcements (Fire)**

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**SUBMISSION TO:** Ordinary Council Meeting 25 July 2017  
**REPORT DATE:** 20 July 2017  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM  
**AUTHOR:** T. Granville, Community Emergency Services Manager  
**ATTACHMENTS:** Policy FC015 & FCO Meeting Minutes (Agenda Item 7.4)

---

### **SUMMARY**

Council to consider adopting a new Emergency SMS Announcements (Fire) Policy.

### **BACKGROUND**

During the 2016/17 fire season, an SMS was sent out to the wider community without the authorisation or knowledge of the Chief Fire Control Officer, Community Emergency Services Manager (CESM) or Chief Executive Officer. The message did not meet the usual standards as sent out by Shire Staff and at the time cost \$0.25 for every received recipient.

### **COMMENT**

At the Extraordinary Fire Control Officers meeting 28 June 2017, a guideline was discussed and moved:

*No SMS message is to be sent from the Shire of Beverley's SMS account before it has been discussed with the Shire's Community Emergency Services Manager and/or the Chief Executive Officer or Deputy Chief Executive Officer. Where time and circumstance permit the Chief Bush Fire Control Officer should be informed and consulted.*

The above motion has been put into policy format to be included as part of the Shire of Beverley Policy Manual and is attached for Council's reference. It will be recommend that policy FC015 be adopted.

### **STATUTORY ENVIRONMENT**

N/A

### **FINANCIAL IMPLICATIONS**

\$0.25c per message sent out  
(approximately 500 recipients)

### **STRATEGIC IMPLICATIONS**

N/A

### **POLICY IMPLICATIONS**

New Policy

### **VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council adopt Policy FC015 Emergency SMS Announcements

**COUNCIL RESOLUTION**

**M23/0717**

**Moved Cr Davis**

**Seconded Cr Gogol**

**That Council adopt Policy FC015 Emergency SMS Announcements**

**CARRIED 7/0**

## Attachment 12.5

### **5.15 Emergency SMS Announcements**

<b>Policy Type:</b>	Fire Control	<b>Policy No:</b>	<b>FC015</b>
<b>Date Adopted:</b>		<b>Date Last Reviewed:</b>	

<b>Legal (Parent):</b>
1.

<b>Legal (Subsidiary):</b>
1.

<b>ADOPTED POLICY</b>	
<b>Title:</b>	<b>EMERGENCY SMS ANNOUNCEMENTS</b>
<b>Objective:</b>	<b>To control the nature and cost of SMS announcements</b>

#### **Policy**

No SMS message is to be sent from the Shire of Beverley's SMS account before it has been discussed with the Shire's Community Emergency Services Manager and/or the Chief Executive Officer or Deputy Chief Executive Officer.

Where time and circumstance permit the Chief Bush Fire Control Officer should be informed and consulted.

**13. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

Nil

**14. CLOSURE**

The Chairman declared the meeting closed at 4:57pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: