



SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 26 June 2018.

Program

3.00pm – 5.00pm Ordinary Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", written over a horizontal line.

Stephen Gollan
Chief Executive Officer

22 June 2018

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.



26 June 2018

ORDINARY MEETING

AGENDA

CONTENTS

1. OPENING	1
2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	1
2.1 Members Present.....	1
2.2 Staff In Attendance	1
2.3 Observers And Visitors	1
2.4 Apologies and Approved Leave of Absence	1
2.5 Condolences	1
3. DECLARATIONS OF INTEREST	1
4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
5. PUBLIC QUESTION TIME	1
6. APPLICATIONS FOR LEAVE OF ABSENCE	1
7. CONFIRMATION OF MINUTES	2
7.1 Minutes Of The Ordinary Council Meeting Held 22 May 2018	2
7.2 Minutes Of The Special Council Meeting Held 30 May 2018	3
7.3 Minutes Of The Corporate Strategy Committee Meeting Held 12 June 2018 ..	4
8. TECHNICAL SERVICES	5
9. PLANNING SERVICES	6
9.1 Development Application – Outbuilding (Shed) – 24 (Lot 212) Lukin Street	6
9.2 Development Application – Single House Extension & Outbuilding Extension (Shed) – 23 (Lot 81) Bartram Street.....	13
10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES	26
11. FINANCE	27
11.1 Monthly Financial Report	27
11.2 Accounts Paid by Authority	41
11.3 2018/19 Councillor Remuneration and Allowances.....	54
11.4 2018/19 Budget – Fees and Charges	57
12. ADMINISTRATION	62
12.1 Swimming Pool Needs Assessment.....	62
12.2 Rates Exemption (Non-Rateable Land) Policy.....	66
13. NEW BUSINESS ARISING BY ORDER OF THE MEETING	73
14. CLOSURE	73

1. OPENING

The Chairperson to declare the meeting open.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway Shire President
Cr CJ Pepper Deputy President
Cr DL Brown
Cr DW Davis
Cr P Gogol
Cr SW Martin
Cr TWT Seed
Cr LC Shaw

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr BS de Beer Manager of Planning & Development Services
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

Cr DC White Apologies

2.5 Condolences

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

UGLE Barry Graham (Tex) 16 June 2018

3. DECLARATIONS OF INTEREST

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 22 May 2018

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 22 May 2018 be confirmed.

7.2 Minutes Of The Special Council Meeting Held 30 May 2018

OFFICER'S RECOMMENDATION

That the Minutes of the Special Council Meeting held Wednesday 30 May 2018 be confirmed.

(Under separate cover)

7.3 Minutes Of The Corporate Strategy Committee Meeting Held 12 June 2018

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 12 June 2018 be received.

(Under separate cover)

Please refer to agenda items 11.3 and 11.4

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Development Application – Outbuilding (Shed) – 24 (Lot 212) Lukin Street

SUBMISSION TO: Ordinary Council Meeting 26 June 2018
REPORT DATE: 18 June 2018
APPLICANT: Michael Peter & Maureen Smith
FILE REFERENCE: LUK 582
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Locality Map, Site Plan, Shed Plan, Application Letter

SUMMARY

An application has been received to construct an additional Colorbond Outbuilding (Shed), in extent 112m² at 24 (Lot 212) Lukin Street, Beverley. It will be recommended the application be approved.

BACKGROUND

The subject site is located at 24 (Lot 212) Lukin Street, is 19,223m² in extent and zoned Residential R2.5. It contains an existing dwelling and outbuildings (1 x Outbuilding in extent 58m² and 1 x Seacontainer Outbuilding in extent 15m²).

In terms of the Shire's Outbuilding Policy, the maximum total area of all outbuildings on the property in this zone is to be no more than 100 m², whereas the proposed construction of the new shed (14m x 8m in extent), will result in a total area of all outbuildings of approximately 185m².

The Outbuilding Policy furthermore prescribes a maximum wall height of 3m and maximum roof height of 4m whereas the proposal is for the new outbuilding to have a wall height of 4m and roof height of 5m.

In their submission the applicants indicate that the new Outbuilding will be used for, amongst others, the storage of a Motor Home, tractor and implements and for occasional mechanical repairs (non-commercial).

The cladding of the walls and roof of the Outbuilding will be in Colorbond which is in compliance with Council's Outbuilding Policy.

The Residential Design Codes furthermore requires a street setback of 15m whereas the proposed setback is 9m.

COMMENT

When considering the proposed increased total area of the development proposal and the increased wall & roof height beyond the parameters as set by the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

- a) The general character of the immediate area;
- b) The size of the subject property.

The proposed siting, scale and bulk of the outbuilding is considered to be in pace with the character of the surrounding area. The reduced setback aligns with the

existing house on the property and does not detract from the established streetscape.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the amenity of an area.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

The proposal complies with other aspects of the outbuilding policy.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for an Outbuilding (Shed) at 24 (Lot 212) Lukin Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Attachment 9.1

Proposal to Construct Shed at 24 Lukin Street Beverley

The proposed building will be adjacent to an existing dwelling and water tank. Use of the building is secure, out of sight storage of a motor home, tractor and implements and occasional minor mechanical repairs. The position selected has no drainage or utilities located nearby. Construction will be of steel frame with colorbond cladding to match existing dwelling colour. The floor will be concrete.

Attachment 9.1

Locality Map 24 (Lot 212) Lukin Street

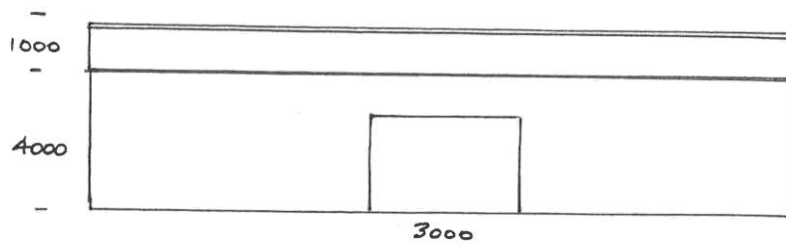
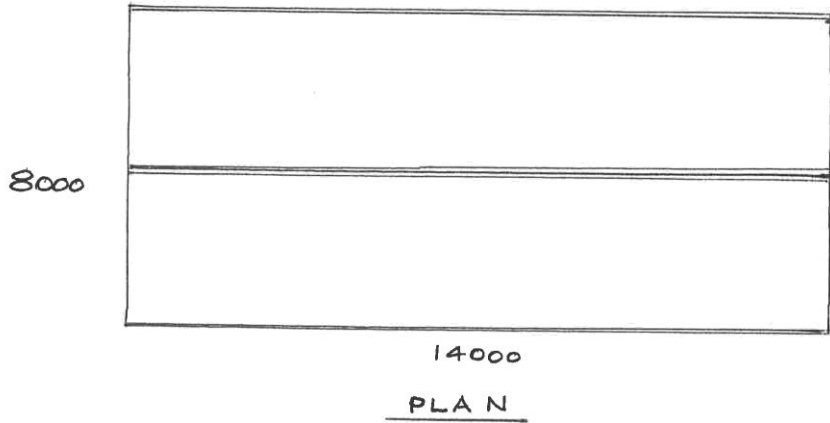


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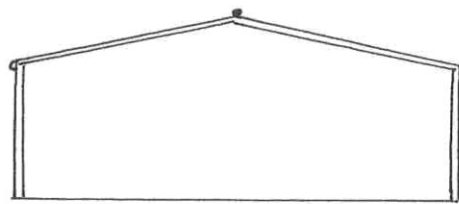
Attachment 9.1

PROPOSED SHED FOR 24 LUKIN STREET
BEVERLEY

FOR: MP + M SMITH, BEVERLEY



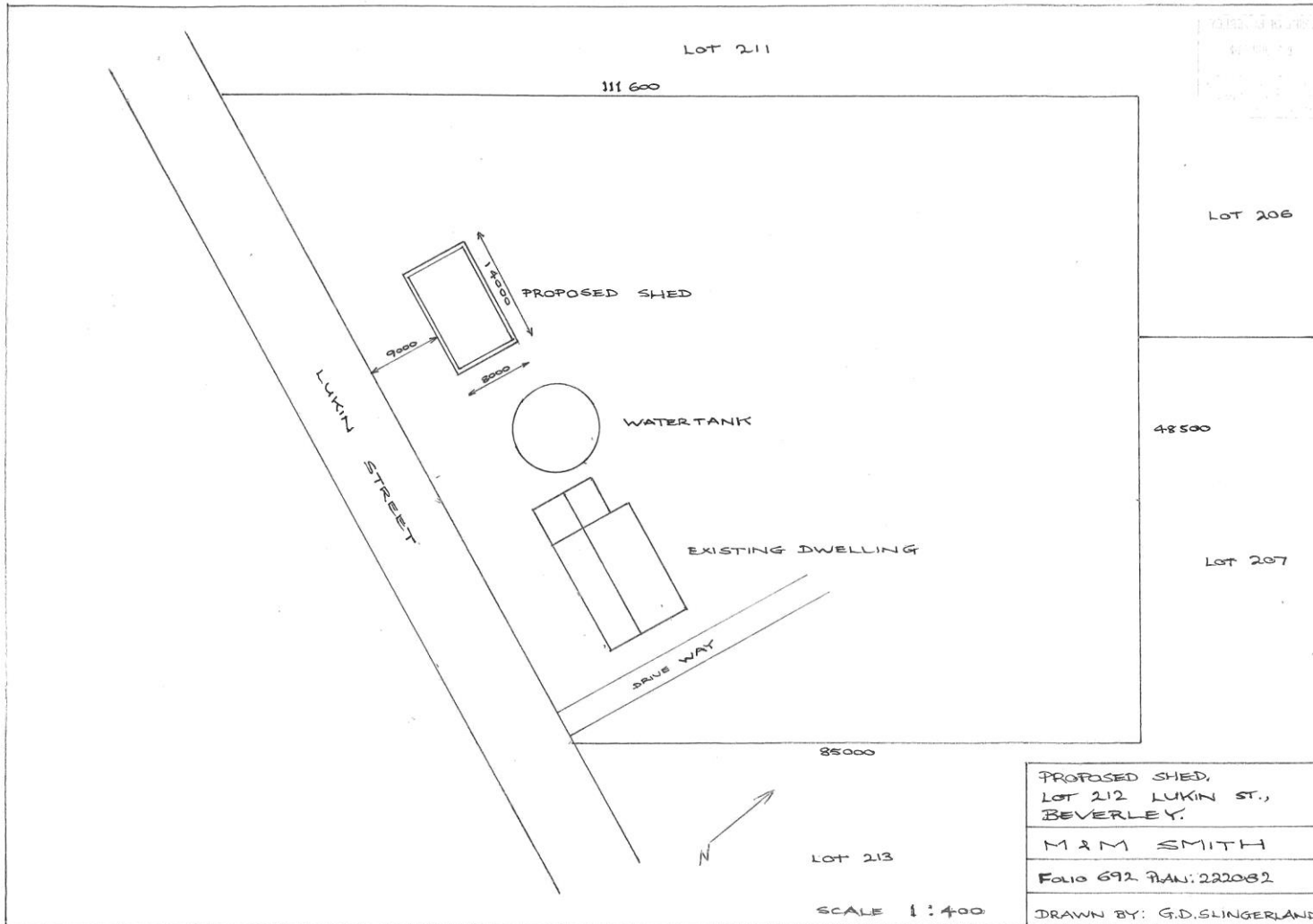
LUKIN
STREET



END ELEVATION

PROPOSED SHED: LOT 212 24 LUKIN ST BEVERLEY
FOLD: 692 PLAN: 222082 NOT TO SCALE
MATERIAL: STEEL FRAME + CLADDING, CONCRETE FLOOR
COLOR : COLOR BOND TO MATCH EXISTING DWELLING

Attachment 9.1



9.2 Development Application – Single House Extension & Outbuilding Extension (Shed) – 23 (Lot 81) Bartram Street

SUBMISSION TO: Ordinary Council Meeting 26 June 2018
REPORT DATE: 18 June 2018
APPLICANT: Lindsey Doyle
FILE REFERENCE: BAR 773
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Locality Map, Site Plans, House & Shed Plans, Application Letter

SUMMARY

An application has been received to extend an existing Single House and to extend an existing Outbuilding (Shed - in extent 35.94m²) at 23 (Lot 81) Bartram Street, Beverley. It will be recommended the application be approved.

BACKGROUND

The subject site is located at 23 (Lot 81) Bartram Street, is 1,062m² in extent and zoned Residential R10/25. It contains an existing dwelling and outbuilding (1 x Outbuilding in extent 56.4m²).

In terms of the Shire's Outbuilding Policy, the maximum total area of all outbuildings on the property in this zone is to be no more than 75m², whereas the proposed construction of the extended Outbuilding (5.99m x 6m in extent), will result in a total area of all outbuildings on the subject lot of approximately 92.34m².

The Outbuilding Policy furthermore prescribes a maximum roof height of 4m in this zone whereas the proposal is for the new outbuilding to have a roof height of 4.7m.

In their application the applicants submitted the following justification:

'The owners' proposed extension is intended to enlarge the shed of which previously was granted planning approved. Stated below are the previous points attributing to approval being granted.

- 1. The 15deg pitch of roof and overall design of the shed is matched to the new dwelling i.e. cladding, length, height & all external materials, this is important to the aesthetics of our property.*
- 2. The shed is located at the rear of the property which has a natural fall of min 600mm to the rear, please note the site survey illustrates 480mm but min of 150mm - 200mm of vegetation was removed before the new dwelling was constructed.*
- 3. The rear neighbour is on raised land of which the building will have no impact. Providing a letter with written consent.*
- 4. Any new neighbours to the area will be on the 100 year flood level therefore be taller than the proposed shed.*

'The owners' proposed extension takes into account the following of their own personal interests, which must be considered. The existing shed of 9m x 6m is currently halved, one side used for storage of household goods & the other small workshop, this leaves no room for storage of a classic car & two motorbikes used on the weekends. The extension is proposed 6m x 6m and for these items.

'The design is to complement the existing house but more importantly the existing shed structure, both in roof shape & wall finishes.

'The adjoining neighbour has no objection & has asked to refer to his letter previously supplied'.

The proposed extension to the existing dwelling involves a new upper floor retreat area, enclosed Alfresco area and an additional Bedroom 4. (Please refer to the attached plans).

COMMENT

When considering the proposed increased total area of the Outbuilding development proposal and the increased roof height beyond the parameters as set by the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the design should be taken into consideration:

- c) The existing built style of the dwelling;
- d) The general character of the immediate area;
- e) The specific siting of the Outbuilding on the subject property.

The proposed siting, scale and bulk of the outbuilding is considered to be in pace with the character of the surrounding area and more so will complement the established style of the dwelling and existing Outbuilding.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the amenity of an area.

Given the above site specific considerations it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

The proposal complies with other aspects of the Outbuilding Policy.

The proposed extension of the house was measured against all aspects of the *Residential Design Codes* (inclusive of total building height, overshadowing and privacy considerations), and the proposal complies with the *'Deemed-to-Comply'* provisions thereof.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for a Single House Extension and an Outbuilding Extension (Shed) at 23 (Lot 81) Bartram Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Attachment 9.2

Locality Map 23 (Lot 81) Bartram Street



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Attachment 9.2



ABN 72 714 332 965

John Rozema

Builders reg: 8939
PO Box 72 BEVERLEY WA 6304
John: 0407 407 335
Lindsey 0422 300 338
Email: jrozema@outlook.com.au

Date: 28 May 2018

Stefan De Beer

Shire Planner
136 Vincent St BEVERLEY
Phone: 9646 1200

Dear Stefan DeBeer

RE: Planning approval for Lot 81 (23)Bartram St BEVERLEY

We wish to be granted planning approval for a residential extension to an existing shed located at lot 81 Bartram St BEVERLEY for the owners Lindsey & Kerry Anne Doyle.

The owners proposed extension is intended to enlarge the shed of which previously was granted planning approved. Stated below are the previous points attributing to approval being granted.

1. The 15deg pitch of roof and overall design of the shed is matched to the new dwelling ie. cladding, length, height & all external materials, this is important to the aesthetics of our property.
2. The shed is located at the rear of the property which has a natural fall of min 600mm to the rear, please note the site survey illustrates 480mm but min of 150mm - 200mm of vegetation was removed before the new dwelling was constructed.
3. The rear neighbour is on raised land of which the building will have no impact. Providing a letter with written consent.
4. Any new neighbours to the area will be on the 100 year flood level therefore be taller than the proposed shed.

Attachment 9.2



ABN 72 714 332 965

John Rozema

Builders reg: 8939
PO Box 72 BEVERLEY WA 6304
John: 0407 407 335
Lindsey 0422 300 338
Email: jrozema@outlook.com.au

Date: 28 May 2018

The owners proposed extension takes into account the following of their own personal interests, which must be considered.

The existing shed of 9m x 6m is currently halved, one side used for storage of household goods & the other small workshop, this leaves no room for storage of a classic car & two motorbikes used on the weekends. The extension is proposed 6m x 6m and for these items.

The design is to complement the existing house but more importantly the existing shed structure, both in roof shape & wall finishes.

The adjoining neighbour has no objection & has asked to refer to his letter previously supplied.

With all above matters being assessed & considered we hope to receive planning approval.

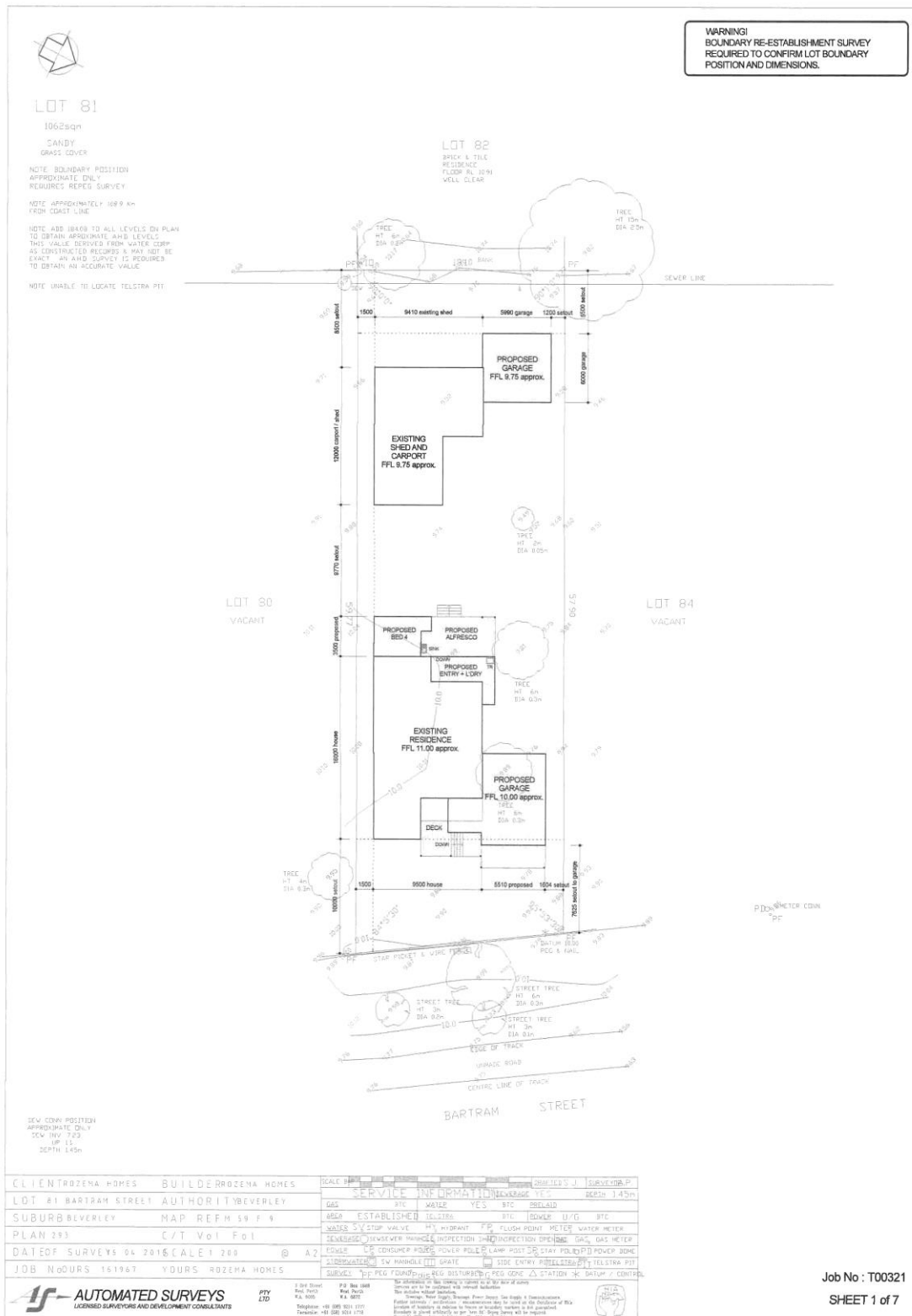
Thankyou

Lindsey Doyle

jrozema

Date: 28 May 2018

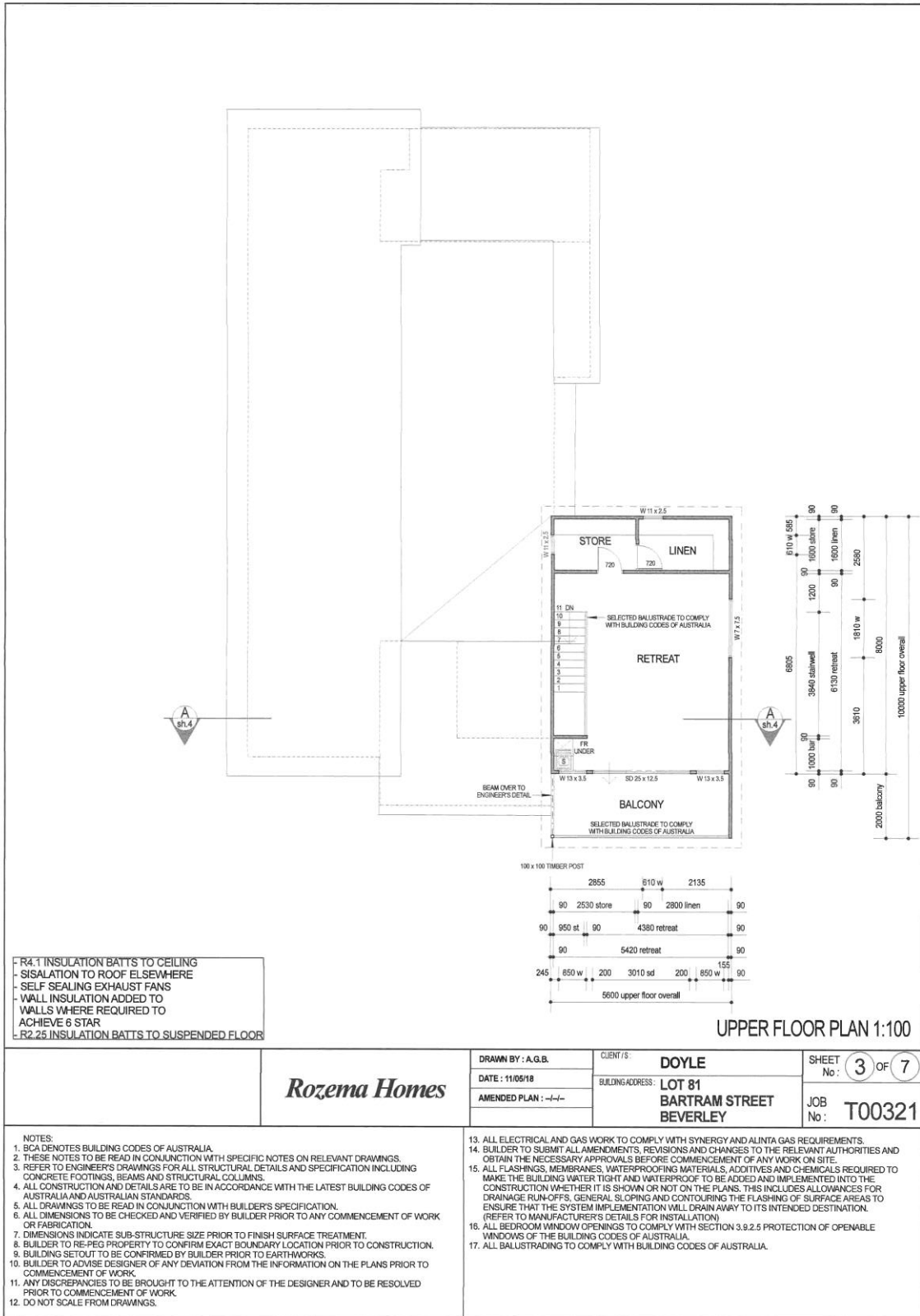
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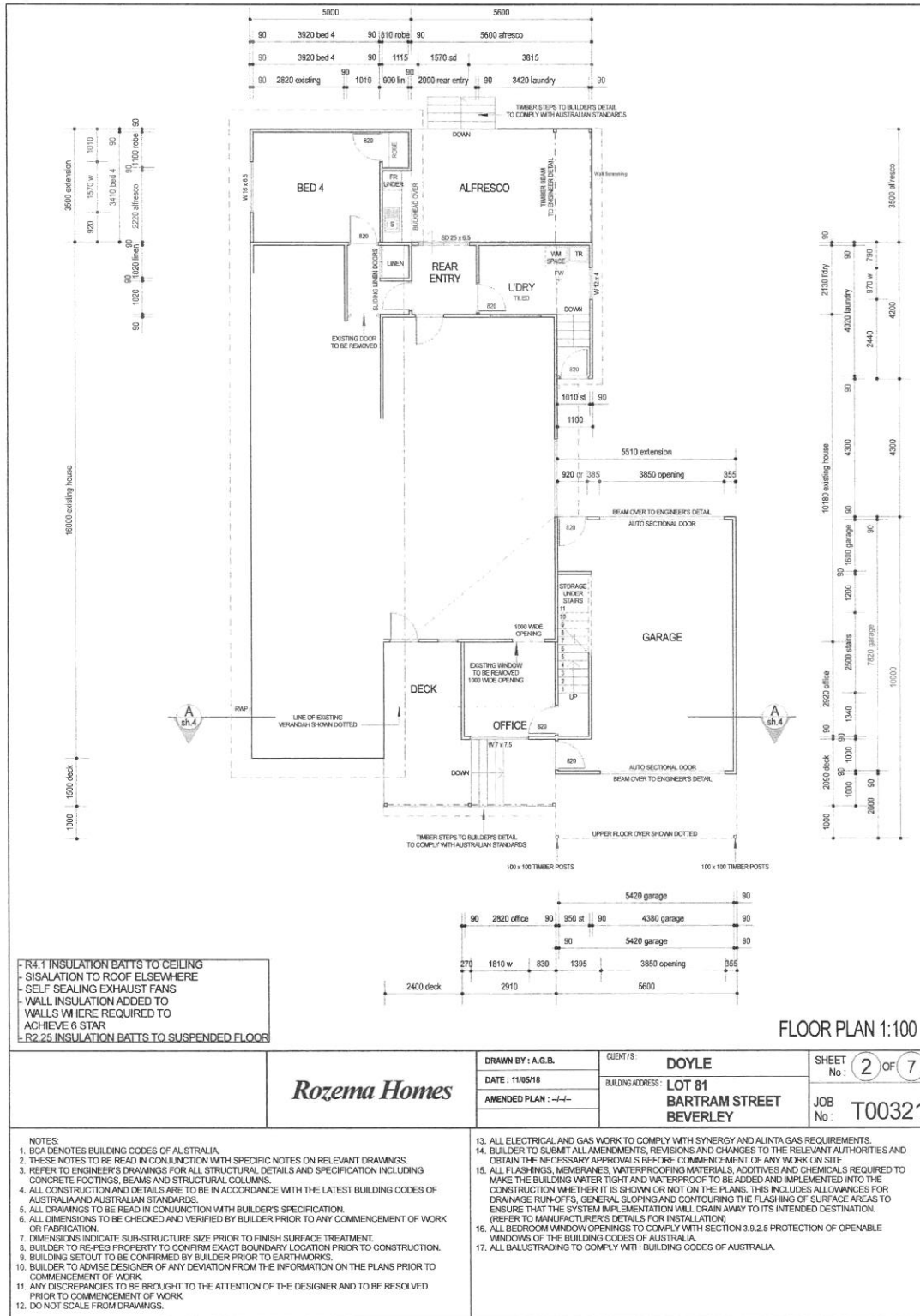
CLIENT	ROZEMA HOMES	BUILDER	ROZEMA HOMES	SCALE	1:100	DATE	2018/05/01	DRAWN BY	J. JENSEN	CHECKED BY	P. JENSEN
LOT	81	STREET	BARTRAM STREET	AUTHORITY	BEVERLEY	SERVICE INFORMATION					
SUBURB	BEVERLEY	MAP REF	S9 F 4	GAS	ESTABLISHED	WATER	YES	SEWER	NO	DEPTH	145m
PLAN	293	CVT	V01 F01	WALL	NO	STOP VALVE	NO	FLUSH POINT	NO	METER	NO
DATE OF SURVEY	04/2018	SCALE	1:200	INSPECTION	NO	INSPECTION	NO	INSPECTION	NO	INSPECTION	NO
JOB NO	151967	YOURS	ROZEMA HOMES	POSSIBLE	NO	POSSIBLE	NO	POSSIBLE	NO	POSSIBLE	NO
<p>AUTOMATED SURVEYS LICENSED SURVEYORS AND DEVELOPMENT CONSULTANTS</p> <p>4/1st Floor, 100/102, R.A. 8005, BEVERLEY Tel: (08) 8551 1717 Fax: (08) 8551 1715</p> <p>PTY LTD P.O. Box 1848, BEVERLEY S.A. 5035 Tel: (08) 8551 1717 Fax: (08) 8551 1715</p> <p>The information on this drawing is subject to the Act of 1975 and the Survey Act of 1975. It is intended for the use of the client. The client is responsible for the accuracy of the information. The client is responsible for the accuracy of the information. The client is responsible for the accuracy of the information.</p>											

Job No : T00321
SHEET 1 of 7

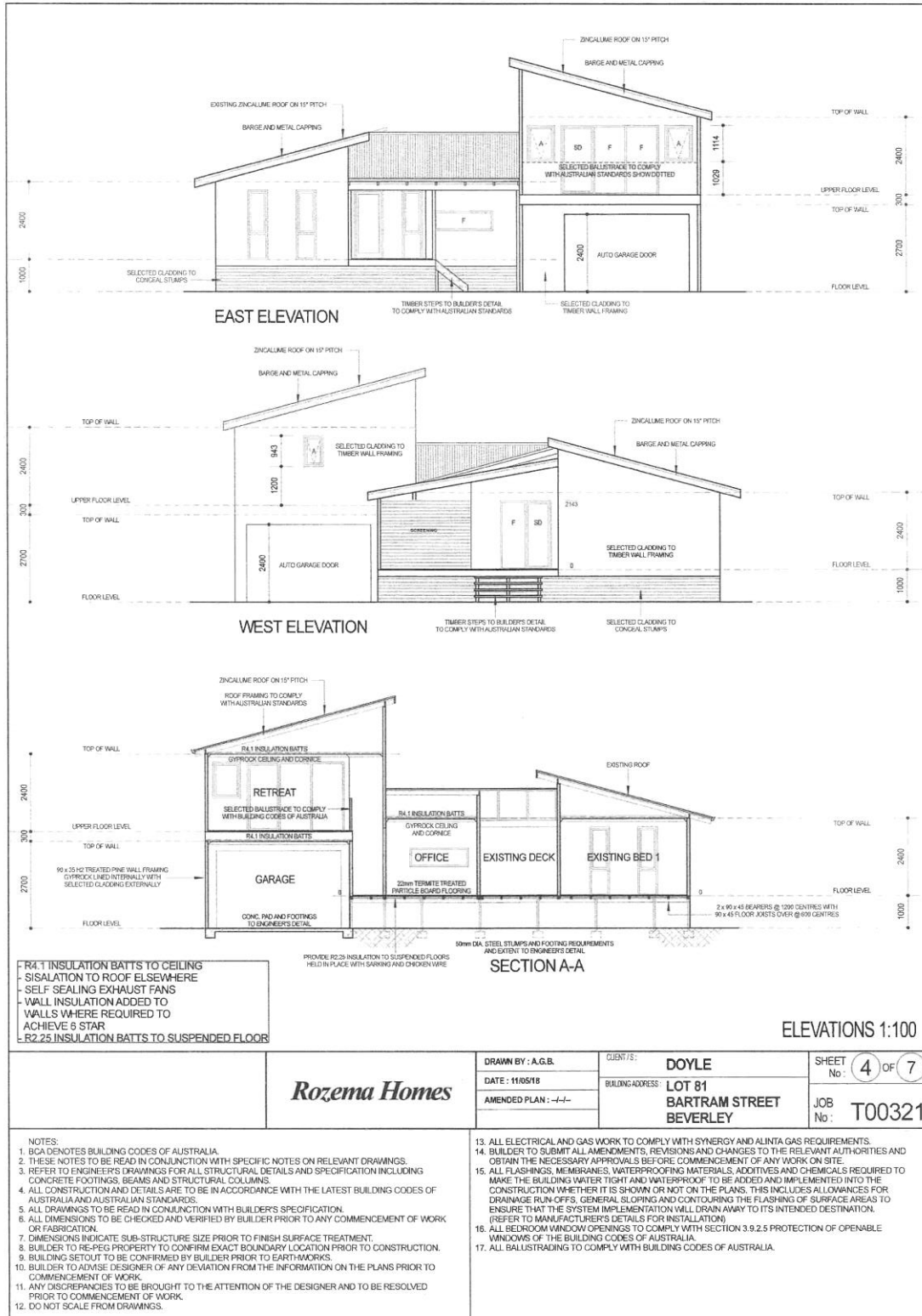
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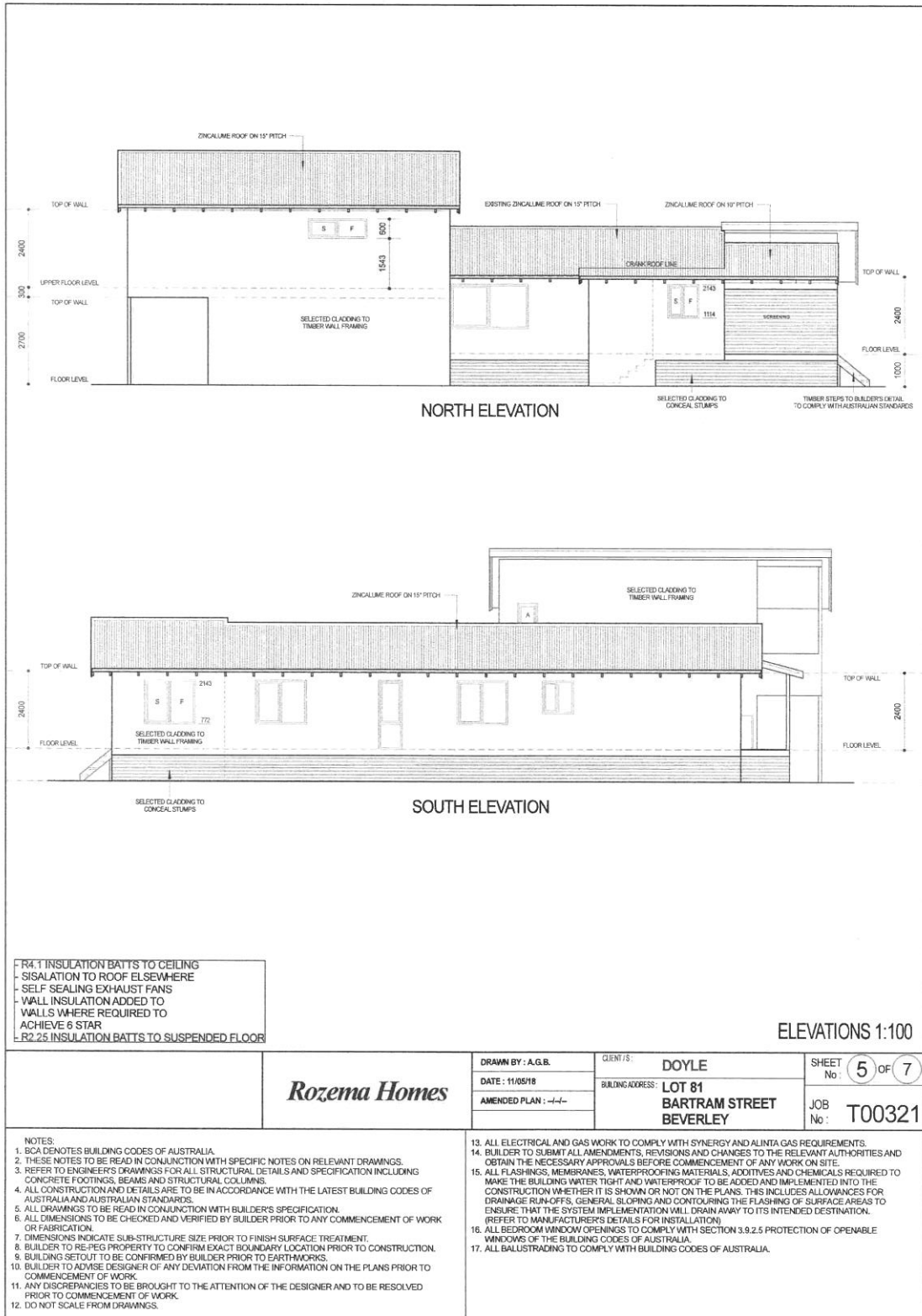
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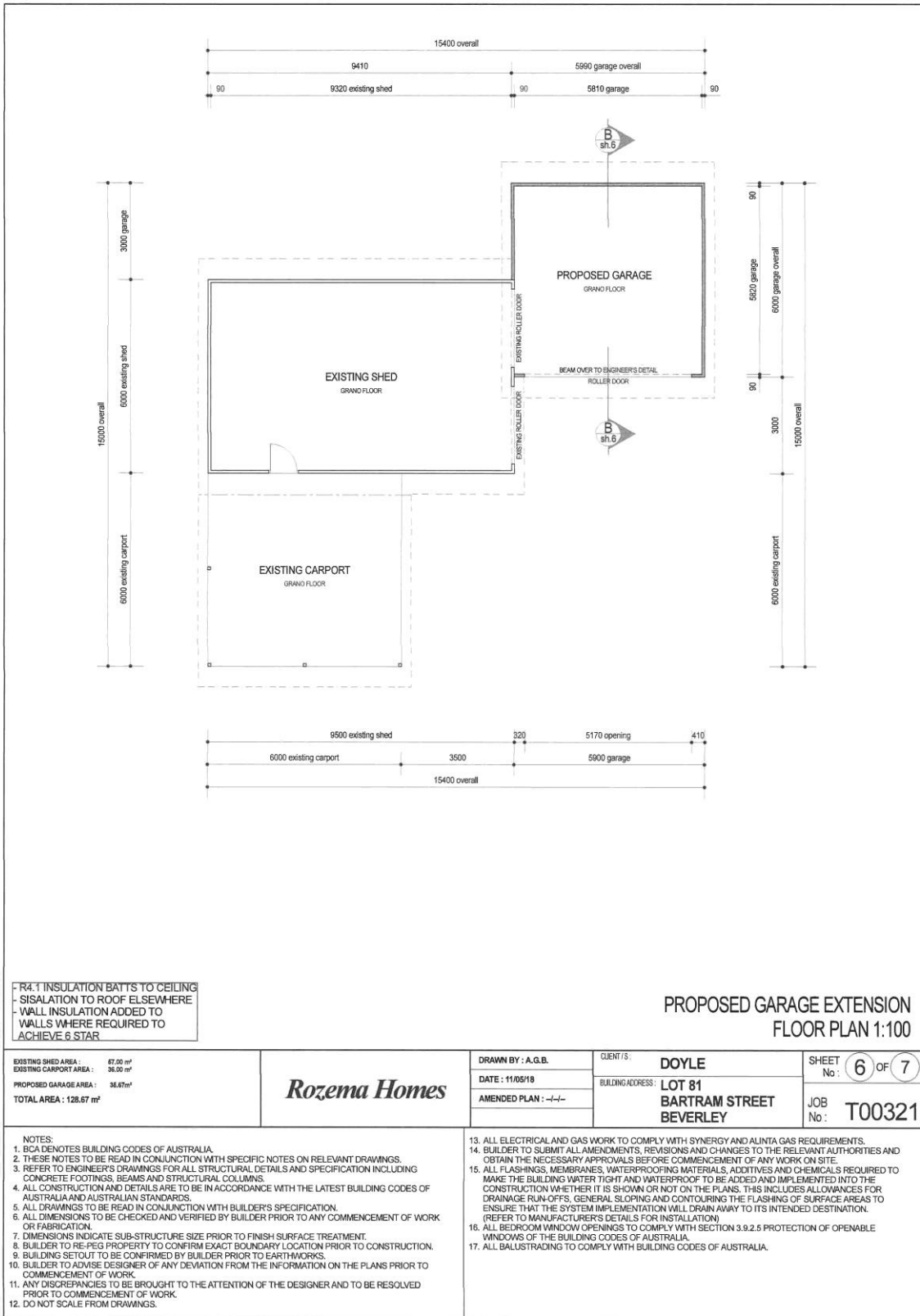
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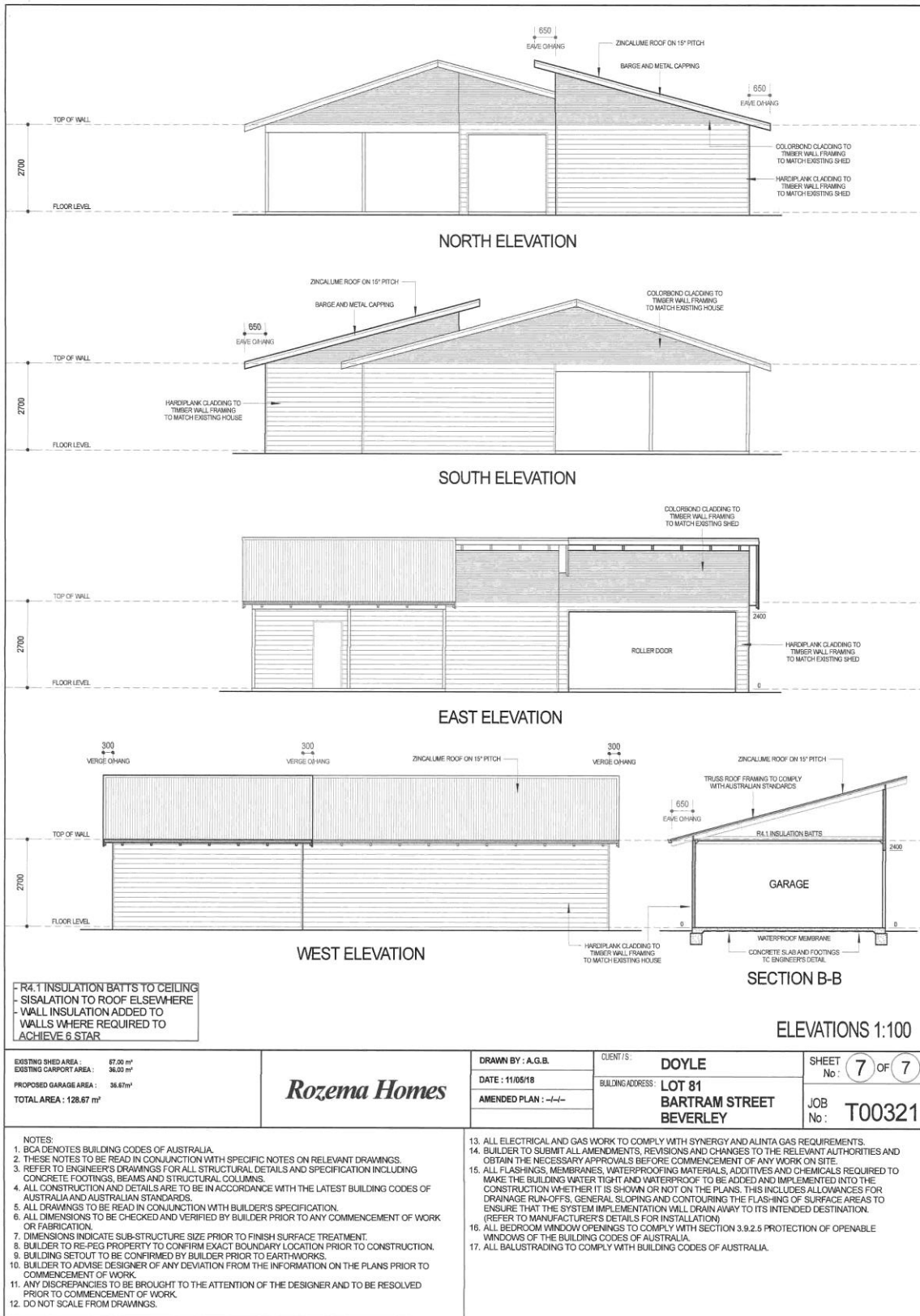
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Attachment 9.2



Attachment 9.2



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 26 June 2018
REPORT DATE: 20 June 2018
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2018 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 May 2018.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2017 Ordinary Meeting, item 11.4.

COMMENT

The monthly financial report for the period ending 31 May 2018 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2017/18 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of May 2018 be accepted and material variances be noted.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 May 2018**

Description	Budget 2017/18	YTD Budget 2017/18	YTD Actual 2017/18	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,228,040.00	3,203,700.00	3,168,923.74	(34,776.26)	LGGC Grant reduction (\$41,140), Rate Write Offs for transfer of land (\$12,652), UV Interim Rate adjustments (\$8,287), Higher Interest earnings \$15,363, penalty interest raised \$6,056 and lower Rate Discount expense \$7,110.
Governance	6,100.00	1,100.00	13,428.79	12,328.79	CCZ Golf Day Sponsorship and Nomination Fees unbudgeted.
Law, Order & Public Safety	186,149.00	157,967.00	332,452.10	174,485.10	BRMPC Grant funding extended for full year \$124,356 unbudgeted to be offset by BRMPC program expenditure. Fire Mitigation Grant 50% received \$47,700 to be offset by future expenditure. Dog/Cat Registration Fees \$3,812 and Fines \$1,058 greater than expected.
Health	100.00	0.00	454.54	454.54	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	1,403,903.00	90,835.00	93,392.03	2,557.03	
Community Amenities	198,279.00	193,662.00	203,073.51	9,411.51	
Recreation & Culture	2,691,835.00	2,390,810.00	2,401,867.55	11,057.55	Flood damage insurance reimbursement \$27,627, LGIS Town Hall Walk Way Reimbursement \$6,002, Insurance reimbursement \$4,600, Kidsport grant \$1,108 and Breast Screen WA contribution to Rec Ground \$1,650 greater than anticipated YTD. Swimming Pool Revitalisation Funding (\$32,000) cut by State Government.
Transport	7,016,564.00	6,371,558.00	2,406,993.61	(3,964,564.39)	RTR Vincent St Bridge Funding (\$3,876,000) and Black Spot Project Funding (\$43,388) to be carried over to 2018/19. Allocated MRWA Direct Grant funding (\$46,842) cut from State Budget.
Economic Activities	81,500.00	71,080.00	121,970.31	50,890.31	Caravan Park charges \$34,145, Tourism Brochure & RV Site Contributions \$3,570 and Blarney Advertising Sales \$8,019 and Building Permit fees \$4,051 greater than anticipated.
Other Property & Services	43,100.00	42,413.00	58,641.43	16,228.43	Vehicle licencing reimbursement \$13,372 due to reversal of concession cuts. Fuel Rebate claimed \$2,790 greater than anticipated.
Total Operating Revenue	14,855,570.00	12,523,125.00	8,801,197.61	(3,721,927.39)	
Operating Expenditure					
General Purpose Funding	(179,989.00)	(123,465.00)	(119,739.74)	3,725.26	
Governance	(249,780.00)	(217,833.00)	(227,631.13)	(9,798.13)	
Law, Order & Public Safety	(448,152.00)	(334,895.00)	(508,152.74)	(173,257.74)	BRMPC expenses (\$67,878) greater than anticipated offset by increase in grant funding, CESM expense (\$6,500) and Fire Break Compliance/Risk Mitigation (\$99,083) greater than anticipated.
Health	(148,255.00)	(119,793.00)	(114,008.81)	5,784.19	
Education & Welfare	(78,374.00)	(57,460.00)	(51,898.92)	5,561.08	
Housing	(257,109.00)	(239,446.00)	(264,460.00)	(25,014.00)	Other Housing Depreciation expense (\$26,762) greater than anticipated.
Community Amenities	(623,763.00)	(467,434.00)	(459,385.82)	8,048.18	
Recreation & Culture	(1,043,277.00)	(865,163.00)	(1,040,691.40)	(175,528.40)	Public Halls (\$47,335), Swimming Pool (\$49,190), Other Recreation (\$95,137) and Other Culture (\$30,822) depreciation expense greater than anticipated YTD. Admin Costs allocated \$10,432 and Maintenance expenses \$34,927 lower than anticipated YTD.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 May 2018**

Description	Budget 2017/18	YTD Budget 2017/18	YTD Actual 2017/18	YTD Variance	Notes To Material Variances
Transport	(2,183,986.00)	(1,752,912.00)	(1,735,281.23)	17,630.77	Street Lighting \$2,332, infrastructure Depreciation expense \$7,728, Admin Cost Allocation \$2,910 and Licencing expense \$4,998 lower than anticipated YTD.
Economic Activities	(494,577.00)	(352,308.00)	(492,514.99)	(140,206.99)	Write Off of Aeronautical Museum asset following demolition (\$159,328) non-cash unbudgeted. Admin Cost Allocations \$11,071 lower than anticipated.
Other Property & Services	(15,615.00)	(21,010.00)	(125,777.79)	(104,767.79)	POC & PWOH allocation variations.
Total Operating Expenditure	(5,722,877.00)	(4,551,719.00)	(5,139,542.57)	(587,823.57)	
Net Operating	9,132,693.00	7,971,406.00	3,661,655.04	(4,309,750.96)	
Capital Income					
Self-Supporting Loan - Principal Repayment	14,411.00	7,096.00	7,096.42	0.42	
Proceeds from Sale of Assets	211,000.00	211,000.00	211,636.36	636.36	
Total Capital Income	225,411.00	218,096.00	218,732.78	636.78	
Capital Expenditure					
Land and Buildings	(6,529,594.00)	(2,995,594.00)	(3,075,841.68)	(80,247.68)	Unit 10 Hunt Road Village (\$20,055) funded from Reserves. Unit 5 Hunt Road Village Refurb (\$8,978), Hunt Road Village Fence replacement (\$3,723), Med Centre Wait Room (\$2,128) and Crib Room Refurb (\$14,033) over Budget due to staff hours allocated to works. Swimming Pool bowl paint (\$26,720) over Budget due to additional joint repair. Purchase of Anglo Estate blocks (\$2,196), replacement of 59 Smith St AC (\$3,254) and replacement of 30B Dawson St carpet (\$2,711) unbudgeted. Rec Ground Car Park Lighting \$1,860 and Bus Stop Lighting \$1,866 under budget.
Plant and Equipment	(531,000.00)	(531,000.00)	(524,607.17)	6,392.83	
Office Furniture and Equipment	(55,500.00)	(16,500.00)	(14,831.97)	1,668.03	
Road Construction	(3,700,515.00)	(2,852,318.00)	(2,946,733.19)	(94,415.19)	WANDRRA recovery works (\$212,261) over budget to be reimbursed, Kokeby East Rd Widen Shoulders (\$69,610), Westdale Rd Construct & Seal (\$26,024), Mawson Rd Widen & Seal (\$21,739) job costs over budget. Morbining Rd projects \$215,862 deferred, Reseal cost savings of \$22,079.
Other Infrastructure	(4,343,000.00)	(294,000.00)	(291,332.49)	2,667.51	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(69,209.00)	(51,395.00)	(51,394.01)	0.99	
Total Capital Expenditure	(15,228,818.00)	(6,740,807.00)	(6,904,740.51)	(163,933.51)	
Net Capital	(15,003,407.00)	(6,522,711.00)	(6,686,007.73)	(163,296.73)	
Adjustments					
Depreciation Written Back	1,691,589.00	1,457,276.00	1,705,158.05	247,882.05	Depreciation expensed greater than anticipated YTD.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 May 2018**

Description	Budget 2017/18	YTD Budget 2017/18	YTD Actual 2017/18	YTD Variance	Notes To Material Variances
Movement in Leave Reserve Cash Balance	0.00	0.00	4,237.69	4,237.69	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(4,000.00)	(4,000.00)	155,728.45	159,728.45	Write Off of Aeronautical Museum following demolition \$159,328 non-cash unbudgeted.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	390,448.00	241,756.00	241,755.38	(0.62)	
New Loan Funds	1,521,151.00	1,521,151.00	800,000.00	(721,151.00)	BBP Aged Housing Project Loan not to be raised.
Opening Surplus/(Deficit)	2,271,526.00	2,271,526.00	2,271,526.49	0.49	
Total Adjustments	5,870,714.00	5,487,709.00	5,178,406.06	(309,302.94)	
CLOSING SURPLUS/(DEFICIT)	0.00	6,936,404.00	2,154,053.37	(4,782,350.63)	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 May 2018	
Description	YTD Actual 2017/18
Current Assets	
Cash at Bank	920,364.20
Cash - Unrestricted Investments	1,274,652.39
Cash - Restricted Reserves	2,044,014.95
Cash on Hand	300.00
Accounts Receivable	957,434.08
Self-Supporting Loan - Current	7,314.99
Inventory - Fuel	8,823.25
Total Current Assets	5,212,903.86
Current Liabilities	
Accounts Payable	(756,090.57)
Loan Liability - Current	(17,815.07)
Annual Leave Liability - Current	(175,992.28)
Long Service Leave Liability - Current	(140,242.31)
Doubtful Debts	(168,489.59)
Total Current Liabilities	(1,258,629.82)
Adjustments	
Less Restricted Reserves	(2,044,014.95)
Less Self Supporting Loan Income	(7,314.99)
Add Leave Reserves - Cash Backed	233,294.20
Add Loan Principal Expense	17,815.07
Total Adjustments	(1,800,220.67)
NET CURRENT ASSETS	2,154,053.37

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 May 2018**

Description	Actual 2016/17	YTD Actual 2017/18	Movement
Current Assets			
Cash and Cash Equivalents	4,705,857.09	4,239,331.54	(466,525.55)
Accounts Receivable	618,061.15	957,434.08	339,372.93
Self-Supporting Loan - Current	14,411.41	7,314.99	(7,096.42)
Inventory	13,591.69	8,823.25	(4,768.44)
Total Current Assets	5,351,921.34	5,212,903.86	(139,017.48)
Current Liabilities			
Accounts Payable	(524,545.44)	(756,090.57)	(231,545.13)
Loan Liability - Current	(69,209.08)	(17,815.07)	51,394.01
Annual Leave Liability - Current	(175,992.28)	(175,992.28)	0.00
Long Service Leave Liability - Current	(140,242.31)	(140,242.31)	0.00
Doubtful Debts	(168,489.59)	(168,489.59)	0.00
Total Current Liabilities	(1,078,478.70)	(1,258,629.82)	(180,151.12)
Non-Current Assets			
Non-Current Debtors	106,148.59	106,148.59	0.00
Land and Buildings	18,496,080.21	20,789,472.18	2,293,391.97
Plant and Equipment	1,987,610.88	2,013,999.70	26,388.82
Furniture and Equipment	172,475.58	154,094.96	(18,380.62)
Infrastructure	25,369,332.35	27,848,755.82	2,479,423.47
Self-Supporting Loan - Non Current	74,124.94	74,124.94	0.00
Total Non-Current Assets	46,205,772.55	50,986,596.19	4,780,823.64
Non-Current Liabilities			
Loan Liability - Non Current	(1,000,521.50)	(1,800,521.50)	(800,000.00)
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(30,300.18)	(30,300.18)	0.00
Total Non-Current Liabilities	(1,030,821.68)	(1,830,821.68)	(800,000.00)
Net Assets	49,448,393.51	53,110,048.55	3,661,655.04
Equity			
Accumulated Surplus	(36,666,952.94)	(40,570,363.36)	(3,903,410.42)
Reserves - Cash Backed	(2,285,770.33)	(2,044,014.95)	241,755.38
Reserve - Revaluations	(10,495,670.24)	(10,495,670.24)	0.00
Total Equity	(49,448,393.51)	(53,110,048.55)	(3,661,655.04)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 May 2018		
Description	Budget 2017/18	YTD Actual 2017/18
Income		
Rates	2,669,880.00	2,651,946.57
Operating Grants, Subsidies and Contributions	2,271,419.00	1,898,316.46
Profit On Asset Disposal	12,000.00	7,784.65
Service Charges	0.00	0.00
Fees & Charges	523,761.00	549,568.18
Interest Earnings	103,888.00	121,940.62
Other Revenue	60,500.00	71,753.73
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	3,514,563.76
Total Income by Nature & Type	14,879,636.00	8,815,873.97
Expenditure		
Employee Costs	(2,134,739.00)	(1,866,876.20)
Materials & Contracts	(1,840,463.00)	(1,198,002.35)
Utilities	(208,638.00)	(187,816.53)
Depreciation On Non-Current Assets	(1,691,589.00)	(1,705,158.05)
Interest Expenses	(34,504.00)	(29,520.04)
Insurance Expenses	(168,227.00)	(173,370.11)
Other Expenditure	(81,975.00)	(133,627.93)
Loss On Asset Disposal	(8,000.00)	(163,513.10)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(5,457,884.31)
Allocations		
Reallocation Codes Expenditure	421,192.00	303,665.38
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	303,665.38
Net Operating by Nature & Type	9,132,693.00	3,661,655.04

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2018**

Job #	Job Description	YTD Actual 2017/18
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	1,371.98
RR002	Athol Rd (RoadID: 26) (Maintenance)	2,253.27
RR003	Avoca Rd (RoadID: 98) (Maintenance)	476.82
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	678.46
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	2,698.35
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	2,487.36
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	9,317.99
RR008	Barrington Rd (RoadID: 13) (Maintenance)	4,294.08
RR009	Batemans Rd (RoadID: 78) (Maintenance)	825.71
RR010	Batys Rd (RoadID: 60) (Maintenance)	879.01
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	2,173.18
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	1,638.03
RR013	Beringer Rd (RoadID: 29) (Maintenance)	7,346.26
RR014	Bethany Rd (RoadID: 148) (Maintenance)	2,112.80
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	385.57
RR017	Bremner Rd (RoadID: 6) (Maintenance)	3,056.82
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	2,557.03
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	6,562.10
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	305.78
RR022	Carrs Rd (RoadID: 47) (Maintenance)	2,769.99
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	642.65
RR024	Caudle Rd (RoadID: 140) (Maintenance)	1,802.92
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	7,730.98
RR027	Collins Rd (RoadID: 66) (Maintenance)	2,463.55
RR028	Cookes Rd (RoadID: 61) (Maintenance)	1,473.91
RR029	Corberding Rd (RoadID: 43) (Maintenance)	6,615.95
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	6,585.26
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	7,393.48
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	3,499.90
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	9,432.75
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	5,449.79
RR036	Drapers Rd (RoadID: 79) (Maintenance)	1,933.31
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	694.50
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	33,600.21
RR039	Ewert Rd (RoadID: 27) (Maintenance)	4,267.99

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2018**

Job #	Job Description	YTD Actual 2017/18
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	280.49
RR041	Fishers Rd (RoadID: 75) (Maintenance)	544.93
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,577.28
RR043	Gors Rd (RoadID: 30) (Maintenance)	1,888.72
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	0.00
RR045	Heals Rd (RoadID: 95) (Maintenance)	1,986.81
RR046	Hills Rd (RoadID: 76) (Maintenance)	1,424.61
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	4,294.34
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	154.09
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	5,354.17
RR050	Jas Rd (Maintenance)	1,075.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	653.84
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,406.57
RR053	K1 Rd (RoadID: 85) (Maintenance)	4,536.44
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	70.04
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	3,360.96
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,694.16
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	1,289.16
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	11,746.96
RR060	Lennard Rd (RoadID: 58) (Maintenance)	4,731.34
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	450.45
RR062	Luptons Rd (RoadID: 22) (Maintenance)	5,553.44
RR063	Maitland Rd (RoadID: 39) (Maintenance)	6,432.90
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	1,834.83
RR065	Manns Rd (RoadID: 59) (Maintenance)	2,670.97
RR066	Manuels Rd (RoadID: 37) (Maintenance)	713.47
RR067	Mawson Rd (RoadID: 100) (Maintenance)	8,400.13
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	279.17
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	1,868.32
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	505.41
RR071	Mclean Rd (RoadID: 84) (Maintenance)	234.65
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,154.11
RR073	Mills Rd (RoadID: 80) (Maintenance)	2,671.84
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	10,751.68
RR075	Murrays Rd (RoadID: 71) (Maintenance)	674.95
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,130.74
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	6,308.27
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	1,378.00
RR079	Patten Rd (RoadID: 53) (Maintenance)	3,042.84

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2018**

Job #	Job Description	YTD Actual 2017/18
RR080	Petchells Rd (RoadID: 38) (Maintenance)	2,549.39
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	1,131.94
RR082	Pike Rd (RoadID: 45) (Maintenance)	2,195.53
RR083	Potts Rd (RoadID: 14) (Maintenance)	9,802.79
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	3,632.18
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	2,296.02
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	3,536.48
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	3,248.84
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,286.82
RR089	Rogers Rd (RoadID: 62) (Maintenance)	947.72
RR090	Rossi Rd (RoadID: 156) (Maintenance)	434.58
RR091	Rumble Rd (Maintenance)	544.15
RR092	Schillings Rd (RoadID: 65) (Maintenance)	528.25
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	1,463.99
RR095	Simmons Rd (RoadID: 101) (Maintenance)	1,291.35
RR096	Sims Rd (RoadID: 155) (Maintenance)	1,412.41
RR097	Ski Rd (RoadID: 83) (Maintenance)	5,945.57
RR098	Smith Rd (RoadID: 72) (Maintenance)	939.91
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	12,331.05
RR100	Spavens Rd (RoadID: 44) (Maintenance)	528.01
RR101	Springhill Rd (RoadID: 23) (Maintenance)	4,130.15
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	540.41
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	940.10
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	513.68
RR105	Thomas Rd (RoadID: 31) (Maintenance)	1,770.32
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	1,420.53
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	389.29
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	5,392.81
RR109	Walgy Rd (RoadID: 42) (Maintenance)	1,472.80
RR110	Walkers Rd (RoadID: 86) (Maintenance)	123.20
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	0.00
RR112	Warradale Rd (RoadID: 67) (Maintenance)	3,013.02
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	4,672.35
RR114	Westdale Rd (RoadID: 166) (Maintenance)	14,111.30
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	280.49
RR116	Woods Rd (RoadID: 68) (Maintenance)	610.25
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	2,232.48
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	1,339.49
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	12,769.81

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2018**

Job #	Job Description	YTD Actual 2017/18
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	3,319.79
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	49,681.82
RR888	Tree Lopping - Rural Roads (Maintenance)	84,713.26
RR999	Rural Roads Various (Maintenance)	62,733.60
WANDRRA	Disaster Recovery Works	2,737.07
Sub Total	Rural Road Maintenance	569,858.82
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	3,834.73
TS002	Bartram St (RoadID: 114) (Maintenance)	1,079.62
TS003	Brockman St (RoadID: 129) (Maintenance)	235.36
TS004	Brooking St (RoadID: 122) (Maintenance)	3,040.66
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	2,099.24
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	347.67
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	1,793.57
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	611.71
TS015	Elizabeth St (RoadID: 131) (Maintenance)	203.87
TS016	Ernest Drv (RoadID: 135) (Maintenance)	892.43
TS017	Forrest St (RoadID: 103) (Maintenance)	5,462.65
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	1,265.35
TS021	Hamersley St (RoadID: 130) (Maintenance)	1,323.13
TS022	Harper St (RoadID: 109) (Maintenance)	1,162.02
TS023	Hope St (RoadID: 115) (Maintenance)	3,362.01
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	70.44
TS026	Hunt Rd (Maintenance)	6,050.49
TS027	Husking St (RoadID: 117) (Maintenance)	191.41
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	2,152.95
TS030	Langsford St (RoadID: 152) (Maintenance)	58.94

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2018**

Job #	Job Description	YTD Actual 2017/18
TS031	Lennard St (RoadID: 113) (Maintenance)	1,030.46
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	2,446.40
TS034	Mcneil St (RoadID: 141) (Maintenance)	71.40
TS035	Monger St (RoadID: 116) (Maintenance)	244.17
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	3,487.36
TS038	Prior Pl (RoadID: 174) (Maintenance)	750.00
TS039	Queen St (RoadID: 110) (Maintenance)	141.62
TS040	Railway Pde (RoadID: 147) (Maintenance)	1,049.87
TS041	Railway St (RoadID: 146) (Maintenance)	234.65
TS042	Richardson St (RoadID: 124) (Maintenance)	237.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	746.90
TS045	Shed St (RoadID: 136) (Maintenance)	58.56
TS046	Short St (RoadID: 121) (Maintenance)	279.55
TS047	Smith St (RoadID: 108) (Maintenance)	1,396.38
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	7,533.69
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	22,862.78
TS999	Town Streets Various (Maintenance)	9,062.37
Sub Total	Town Streets Maintenance	86,871.41
Total	Road Maintenance	656,730.23

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 May 2018						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
2316440	Reserve Funds Bendigo					
	Long Service Leave	101,010.25				
	Office Equipment	21,225.26				
	Airfield Emergency	37,948.80				
	Plant	214,387.79				
	Bush Fire Fighters	122,419.55				
	Building	74,606.96				
	Recreation Ground	396,840.70				
	Cropping Committee	55,559.76				
	Avon River Development	24,605.59				
	Annual Leave	132,283.95				
	Community Bus	32,460.01				
	Road Construction	372,593.92				
	Senior Housing	57,115.90	1,643,058.44	3 mnths	2.35%	21/06/2018
2593416	Building	335,545.61				
	Cropping Committee	65,410.90	400,956.51	2 mnths	2.20%	21/06/2018
2416126	Term Deposit Bendigo	408,438.12	408,438.12	2 mnths	2.20%	12/06/2018
2608161	Term Deposit Bendigo	459,997.99	459,997.99	3 mths	2.60%	2/08/2018
9778-24193	Term Deposit ANZ	406,216.28	406,216.28	3 mths	2.30%	22/08/2018
	Total		3,318,667.34			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 26 June 2018
REPORT DATE: 20 June 2018
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2018 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of May 2018.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2017/18 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.
 - (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2017/18 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

May 2018:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

02 May 18	1658-1658	(1)	\$ 5,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
09 May 18	1659-1659	(1)	\$ 763.46	(authorised by CEO S Gollan and DCEO S Marshall)
15 May 18	1660-1660	(1)	\$ 2,018.59	(authorised by CEO S Gollan and DCEO S Marshall)
23 May 18	1661-1662	(2)	\$ 13,341.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for May 2018 incl			\$ 21,123.05	previously paid

EFT vouchers

02 May 18	EFT 3470-3513	(44)	\$ 247,855.09	(authorised by CEO S Gollan and DCEO S Marshall)
03 May 18	EFT 1-40	(40)	\$ 58,657.33	(authorised by CEO S Gollan and DCEO S Marshall)
08 May 18	EFT 3516-3529	(14)	\$ 312,914.12	(authorised by CEO S Gollan and DCEO S Marshall)
09 May 18	EFT 3530-3530	(1)	\$ 1,027.00	(authorised by CEO S Gollan and DCEO S Marshall)
15 May 18	EFT 3531-3531	(1)	\$ 319,584.52	(authorised by CEO S Gollan and DCEO S Marshall)
17 May 18	EFT 1-42	(42)	\$ 58,831.09	(authorised by CEO S Gollan and DCEO S Marshall)
18 May 18	EFT 3534-3560	(27)	\$ 317,006.21	(authorised by CEO S Gollan and DCEO S Marshall)
24 May 18	EFT 3568-3593	(26)	\$ 71,392.96	(authorised by CEO S Gollan and DCEO S Marshall)
28 May 18	EFT 3596-35964	(1)	\$ 63,882.50	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 18	EFT 1-45	(45)	\$ 75,359.01	(authorised by CEO S Gollan and Cr C Pepper)
Total of EFT vouchers for May 2018 incl			\$ 1,526,509.83	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

08 May 18	1499-1499	(1)	\$ 50.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for May 2018 incl			\$ 50.00	previously paid.

EFT vouchers

08 May 18	EFT 3515-3515	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
18 May 18	EFT 3532-3533	(2)	\$ 250.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for May 2018 incl			\$ 450.00	previously paid.

(3) **Direct Debit** Payments totalling \$ 93,510.85 previously paid.

(4) **Credit Card** Payments totalling \$ 2,047.73 previously paid.

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1658	02-May-2018	Beverley Returned Services League Sub Branch (RSL)	Community Grant: Installation of Patio	(5,000.00)	(5,000.00)
Cheque #	1659	09-May-2018	Water Corporation	Asset 12014 (LB1601): Disconnection of 2nd water service for building infrastructure	(763.46)	(763.46)
Cheque #	1660	15-May-2018	Telstra	2018-05 May Telephone Accounts	(2,018.59)	(2,018.59)
Cheque #	1661	23-May-2018	Synergy	May 2018 Electricity accounts	(13,299.15)	
Cheque #	1662	23-May-2018	Water Corporation	Water use - Mens Shed (Vincent St) - Service Fees: May - Jun 18	(41.85)	(13,341.00)
EFT Pymt	EFT 3470	02-May-2018	ADC Projects	AS12014 (LB1601): 8th Drawn Down & Travel	(6,215.00)	
EFT Pymt	EFT 3471	02-May-2018	ASB Marketing P/L	Uniforms: Admin Staff	(1,974.61)	
EFT Pymt	EFT 3472	02-May-2018	All Safety Products	Emergency Evacuation Kit	(407.00)	
EFT Pymt	EFT 3473	02-May-2018	Allington Agri	Rural Rds Various: Spraying of weeds	(29,000.00)	
EFT Pymt	EFT 3474	02-May-2018	Avon Valley Mitsubishi	BE035 (PUTE11): 15,000 km Service	(318.90)	
EFT Pymt	EFT 3475	02-May-2018	Avon Waste	1,980 Bin Collection FE 13 Apr 18 inc Recycling Bins & 1 x Recycling Collection	(4,361.90)	
EFT Pymt	EFT 3476	02-May-2018	BGC Quarries	WANDRRA - AGRN 743: Stock - Granite spalls	(3,139.97)	
EFT Pymt	EFT 3477	02-May-2018	BOC Limited	2018-03 Mar: Cylinder Rental: Medical oxygen C size	(6.02)	
EFT Pymt	EFT 3478	02-May-2018	BT Equipment P/L ta Tutt Bryant Equipment	BE026 (PROL02): Parts	(440.86)	
EFT Pymt	EFT 3479	02-May-2018	Beverley Agricultural Society	Community Grant: Safety Bunting	(900.00)	
EFT Pymt	EFT 3480	02-May-2018	Beverley Community Resource Centre (CRC)	2018-04 Apr: Blarney Compilation for Production	(1,000.00)	
EFT Pymt	EFT 3481	02-May-2018	Beverley Country Kitchen (BCK)	Council Meet - 24 Apr 2018: Lunch for 13	(390.00)	
EFT Pymt	EFT 3482	02-May-2018	Beverley Dome Fuel & Hire (BDF)	6,003 L Diesel @ \$1.3597/L inc	(8,162.27)	
EFT Pymt	EFT 3483	02-May-2018	Beverley Electrical Services (BES)	5 Short St: Install 5 ceiling fans	(742.27)	
EFT Pymt	EFT 3484	02-May-2018	Beverley Football Club	Community Grant: Traniner's Room Renovations	(2,500.00)	
EFT Pymt	EFT 3485	02-May-2018	Beverley Gas & Plumbing	Recreation Grounds: Testing of Backflow, Fire Services	(203.50)	
EFT Pymt	EFT 3486	02-May-2018	Beverley Tyre Service (BTS)	Mar 2018 Tyre Purchases	(1,474.50)	
EFT Pymt	EFT 3487	02-May-2018	Bunnings Building Supplies P/L	Various: Materials	(5,093.37)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 3488	02-May-2018	Core Business Australia Pty Ltd	WANDRRA AGRN743: Claim 11- Mar 18, Job # J00560	(44,264.50)	
EFT Pymt	EFT 3489	02-May-2018	Country Copiers Northam	Copy Charges - iRA 8595: 14 Mar - 16 Apr 18	(241.90)	
EFT Pymt	EFT 3490	02-May-2018	Daryle E Burton	Reimburse: Busselton Esplanade: Meals re HC Training & Assess Course (18 - 20 Apr 18)	(57.50)	
EFT Pymt	EFT 3491	02-May-2018	Downer EDI Works P/L	WANDRRA - AGRN 743: Stock - CSR 200 Emulsion	(1,321.10)	
EFT Pymt	EFT 3492	02-May-2018	Fairfax Media Publications P/L	Cornerstone Office Space Advertising - The Advocate	(538.20)	
EFT Pymt	EFT 3493	02-May-2018	Fulton Hogan Industries	RRG1803 (Mawson Rd): 95/5 Primer Seal	(34,735.99)	
EFT Pymt	EFT 3494	02-May-2018	Geofabrics Australasia P/L	BC1702 (Bremner Rd Bridge) : Materials	(853.05)	
EFT Pymt	EFT 3495	02-May-2018	Holcim Australia Pty Ltd	WANDRRA - AGRN743: Cement Stabilised Sand - Corberding Rd	(910.80)	
EFT Pymt	EFT 3496	02-May-2018	JR & A Hersey P/L	Various: Materials	(1,270.19)	
EFT Pymt	EFT 3497	02-May-2018	Jason Signmakers	Various: Signage & guide posts	(4,913.88)	
EFT Pymt	EFT 3498	02-May-2018	Landgate	Valuation Fees (UV Chargeable): 20 Jan - 02 Mar 18	(65.50)	
EFT Pymt	EFT 3499	02-May-2018	M & B Building Products (M & B Sales P/L)	Various: Wood supplies	(261.80)	
EFT Pymt	EFT 3500	02-May-2018	McLeods Barristers and Solicitors	Legal Advice: Dog Act matter - T McLean	(592.86)	
EFT Pymt	EFT 3501	02-May-2018	Officeworks	Mar 2018 Stationery Order	(1,744.46)	
EFT Pymt	EFT 3502	02-May-2018	PCS - Perfect Computer Solutions	PC purchase & Computer Support 06 - 19 Apr 18	(2,385.00)	
EFT Pymt	EFT 3503	02-May-2018	RJ Jas - All Mechanical & Electronics (Richard Jas)	BE000 (PUTE06): Mechanical Service	(856.00)	
EFT Pymt	EFT 3504	02-May-2018	Shire of Toodyay	BRMPC: Jan & Feb 2018 Fuel reimbursement	(424.26)	
EFT Pymt	EFT 3505	02-May-2018	Snap Osborne Park	Printing of 10 Purchase order books & 40 Cornerstone prospectuses	(953.70)	
EFT Pymt	EFT 3506	02-May-2018	Toll Ipec P/L (Courier Aust)	Freight Charges: 29 Mar - 06 Apr 2018	(49.03)	
EFT Pymt	EFT 3507	02-May-2018	Unique Strokes WA	LBN1810 (Unit 10): Painting of unit throughout	(2,740.00)	
EFT Pymt	EFT 3508	02-May-2018	WA Contract Ranger Services	Ranger Services: 10 - 20 Apr 2018	(1,028.50)	
EFT Pymt	EFT 3509	02-May-2018	Waterman Irrigation	Standpipes - Remote Access Support: Jan - Jun 2018	(514.80)	
EFT Pymt	EFT 3510	02-May-2018	Western Power (Electricity	Old Court House: Pruning of trees encroaching	(419.25)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
			Networks Corporation)	on power lines		
EFT Pymt	EFT 3511	02-May-2018	Western Stabilisers P/L	RRG1803 Mawson Rd: Cement Stabilisation 2nd section	(78,667.97)	
EFT Pymt	EFT 3512	02-May-2018	ZircoData Pty Ltd	2018-03 Mar: Storage of Archives - 141 x A1 boxes	(64.68)	
EFT Pymt	EFT 3513	02-May-2018	id Consulting P/L	Subscription, Economy ID & Profile Membership: Feb - Apr 2018	(1,650.00)	(247,855.09)
EFT Pymt	EFT 3516	08-May-2018	AAA Asphalt Surfaces	WANDRRA - AGRN 743: Stock (Coldmix Bulkabags)	(4,188.80)	
EFT Pymt	EFT 3517	08-May-2018	Amor Kare Moulton	Retiring Councillors Dinner - 24 Apr 2018 : Catering	(1,200.00)	
EFT Pymt	EFT 3518	08-May-2018	BOC Limited	2018-04 Apr: Cylinder Rental: Medical oxygen C size	(5.83)	
EFT Pymt	EFT 3519	08-May-2018	Building Commission (BSL)	Apr 18 Collections x 6 (Lics 17/18: 37, 38, 39, 40, 41, 42)	(817.57)	
EFT Pymt	EFT 3520	08-May-2018	CTF - Construction Training Fund (BCTIF)	Apr 18 Collections x 1 (Lics 17/18: 37)	(282.98)	
EFT Pymt	EFT 3521	08-May-2018	Dawsons Concrete & Reinforcing	WANDRRA AGRN 743 - Corberding Rd, Culvert End Treatment	(6,600.00)	
EFT Pymt	EFT 3522	08-May-2018	Game On Contracting	Refuse Site: Excavation of two pits	(1,606.00)	
EFT Pymt	EFT 3523	08-May-2018	JR & A Hersey P/L	WANDRRA-AGRN743: Stock - Sandbags, Guide Posts	(1,107.92)	
EFT Pymt	EFT 3524	08-May-2018	John Hansen	Reimbursement for Samsung S3 tablet and accessories	(1,135.03)	
EFT Pymt	EFT 3525	08-May-2018	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 3526	08-May-2018	Mandurah Tile & Stone Co	LBN1810 - Unit 10 Refurbishment	(1,058.76)	
EFT Pymt	EFT 3527	08-May-2018	Maryka de Beer	Reimbursement: National Police Clearance - M de Beer	(52.60)	
EFT Pymt	EFT 3528	08-May-2018	Michael Wilson	2018-05 May: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 3529	08-May-2018	Red Dust Holdings (RDH)	RFT 560 - AGRN743, JOB # 560 for MINOR WORKS, carried out in Mar 2018	(294,567.63)	(312,914.12)
EFT Pymt	EFT 3530	09-May-2018	John Hansen	Reimbursement: Dell Laptop	(1,027.00)	(1,027.00)
EFT Pymt	EFT 3531	15-May-2018	RHG Contractors P/L	Bev Cornerstone Project: 7th Claim payment	(319,584.52)	(319,584.52)
EFT Pymt	EFT 3534	18-May-2018	ASB Marketing P/L	Uniforms: Admin Staff	(87.95)	
EFT Pymt	EFT 3535	18-May-2018	Australia Post	Apr 2018 Postage	(310.68)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 3536	18-May-2018	Avon Concrete	MUN1810: Install culverts as per quote	(35,825.90)	
EFT Pymt	EFT 3537	18-May-2018	Avon Express	2018-04 Apr Freight Charges	(33.00)	
EFT Pymt	EFT 3538	18-May-2018	Avon Waste	1,983 Bin Collection FE 27 Apr 18 inc Recycling Bins & 1 x Recycling Collection	(4,368.31)	
EFT Pymt	EFT 3539	18-May-2018	BCE Surveying P/L	Asset 12014 (LB1601): Dawson Street Stormwater Drainage	(2,154.85)	
EFT Pymt	EFT 3540	18-May-2018	BGC Quarries	WANDRRA - AGRN 743: Granite Spalls for Talbot Rd	(1,500.71)	
EFT Pymt	EFT 3541	18-May-2018	Beverley Community Resource Centre (CRC)	Advertising: 2018 Community Directory	(261.50)	
EFT Pymt	EFT 3542	18-May-2018	Beverley Electrical Services (BES)	Admin Building & Depot: Hot water system & Pressure washer fault	(342.13)	
EFT Pymt	EFT 3543	18-May-2018	Beverley Medical Practice	Pre Employment Medical: R Wilson	(240.00)	
EFT Pymt	EFT 3544	18-May-2018	Beverley Post News and Gifts	Apr 2018 Purchases	(80.66)	
EFT Pymt	EFT 3545	18-May-2018	Beverley Supermarket & Liquor (IGA)	Apr 2018 Purchases	(447.43)	
EFT Pymt	EFT 3546	18-May-2018	Bunnings Building Supplies P/L	Hardware purchases	(588.31)	
EFT Pymt	EFT 3547	18-May-2018	C & D Cutri	Bridge 3211 - Kokendin Rd: Preventative Maintenance	(15,730.00)	
EFT Pymt	EFT 3548	18-May-2018	Fairfax Media Publications P/L	Cornerstone Office Space Advertising - The Advocate	(179.40)	
EFT Pymt	EFT 3549	18-May-2018	Fulton Hogan Industries	Various Rds: Full Contract Reseals	(187,948.40)	
EFT Pymt	EFT 3550	18-May-2018	Game On Contracting	Freight on Cement Bulka Bags: Shire Jobs & WANDRRA AGRN 743	(1,210.00)	
EFT Pymt	EFT 3551	18-May-2018	Gibson Raison Settlements	L32 Great Southern Hwy, Kokeby : Preliminary Settlement	(13,386.13)	
EFT Pymt	EFT 3552	18-May-2018	Holcim Australia Pty Ltd	WANDRRA - AGRN743: Talbot West Rd - 4m3 GP Concrete	(1,166.00)	
EFT Pymt	EFT 3553	18-May-2018	Humes (Holcim Australia) Wembley Cement	Various Rds: Box Culverts, Headwalls	(34,050.05)	
EFT Pymt	EFT 3554	18-May-2018	Landgate	Valuation Fees (Rural UV Gen Reval): 2017/2018	(12,290.10)	
EFT Pymt	EFT 3555	18-May-2018	Shire of Toodyay	BRMPC: Mar 2018 Fuel reimbursement	(160.90)	
EFT Pymt	EFT 3556	18-May-2018	State Library of WA (LISWA)	2017/18 Library Freight Recoup	(905.32)	
EFT Pymt	EFT 3557	18-May-2018	Toll Ipec P/L (Courier Aust)	Freight Charges: 07 - 11 May 2018	(76.90)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 3558	18-May-2018	Trackspares (Aust) P/L	Various: Grader Blades	(2,640.00)	
EFT Pymt	EFT 3559	18-May-2018	WA Contract Ranger Services	Ranger Services: 27 Apr - 01 May 2018	(584.37)	
EFT Pymt	EFT 3560	18-May-2018	Wurth Australia P/L	Depot: Supplies	(437.21)	(317,006.21)
EFT Pymt	EFT 3568	24-May-2018	AITs Specialists P/L	2018-04 Apr Fuel Tax Credits	(197.78)	
EFT Pymt	EFT 3569	24-May-2018	Abco Products P/L	Various buildings: Cleaning products	(732.44)	
EFT Pymt	EFT 3570	24-May-2018	Alcolizer Technology	Random Drug Testing - 02 May 2018	(2,106.50)	
EFT Pymt	EFT 3571	24-May-2018	Arrow Bronze	Niche Wall - Anglican: Double Plaque Plate (Collin & Marie Grover)	(469.48)	
EFT Pymt	EFT 3572	24-May-2018	BGC Building Supplies	Various Rds: 500kg Grey Cement	(7,853.39)	
EFT Pymt	EFT 3573	24-May-2018	Beverley Community Resource Centre (CRC)	2018-05 May: Blarney Compilation for Production	(1,000.00)	
EFT Pymt	EFT 3574	24-May-2018	Beverley Country Kitchen (BCK)	Catering: Swim Pool Workshop - 8 May 2018	(75.00)	
EFT Pymt	EFT 3575	24-May-2018	Beverley Dome Fuel & Hire (BDF)	8,000 L Diesel @ \$1.4389 / L inc	(11,511.20)	
EFT Pymt	EFT 3576	24-May-2018	Beverley Medical Practice	Pre Employment Medical: W G Spinks	(120.00)	
EFT Pymt	EFT 3577	24-May-2018	Beverley Tyre Service (BTS)	Apr 2018 Tyre Purchases	(7,235.00)	
EFT Pymt	EFT 3578	24-May-2018	Filters Plus	Various Vehicles: Parts	(453.20)	
EFT Pymt	EFT 3579	24-May-2018	Isweep Town & Country	Sweep Town Streets prior to Easter 2018	(1,782.00)	
EFT Pymt	EFT 3580	24-May-2018	Jason Signmakers	AS11052 (LB1708): Interpretative Panels	(4,099.81)	
EFT Pymt	EFT 3581	24-May-2018	Kimberley Leonard Boulton	Onsite Archiving: 16 to 18 May 2018	(2,079.00)	
EFT Pymt	EFT 3582	24-May-2018	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 3583	24-May-2018	Landgate	Valuation Rolls - Min Charge & Mining Tenements	(175.95)	
EFT Pymt	EFT 3584	24-May-2018	MAL Automotives P/L	BE020 (PUTE10): 45,000km Service	(351.33)	
EFT Pymt	EFT 3585	24-May-2018	Marketforce Pty Ltd	CESM Position - Advertising : The West, 28 Apr 2018	(589.77)	
EFT Pymt	EFT 3586	24-May-2018	McLeods Barristers and Solicitors	Recreation Grounds: Issuance of Title	(345.85)	
EFT Pymt	EFT 3587	24-May-2018	Midalia Steel Northam	Asset 11052 (LB1708): Materials	(629.24)	
EFT Pymt	EFT 3588	24-May-2018	Northam Auto Electrics & Tyre Service	BE038 (PLDR04): Parts	(68.20)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 3589	24-May-2018	Officeworks	BRMPC: HDMI Cables	(11.94)	
EFT Pymt	EFT 3590	24-May-2018	Passive Energy Systems	AS12014 (LB1601): 25.2kW Solar System: 20% deposit	(9,264.60)	
EFT Pymt	EFT 3591	24-May-2018	Road Seal (WA) Pty Ltd	Various Rds & WANDRRA AGRN 743: Srpay Seal Road - two coats	(20,053.00)	
EFT Pymt	EFT 3592	24-May-2018	Stefan de Beer	Reimbursement: Apr - May 2018 Landline and internet costs	(82.60)	
EFT Pymt	EFT 3593	24-May-2018	ZircoData Pty Ltd	2018-04 Apr: Storage of Archives - 141 x A1 boxes	(64.68)	(71,392.96)
EFT Pymt	EFT 3596	28-May-2018	Slattery Auctions Western Australia	Asset 32040 (PSP05): 2017 Squirrel 805 EWP Cherry Picker - BE027 & Trailer	(63,882.50)	(63,882.50)
Direct Debit	DD 1642.1	01-May-2018	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 1642.2	01-May-2018	WA Super	Payroll deductions	(8,548.17)	
Direct Debit	DD 1642.3	01-May-2018	BT Super For Life	Superannuation contributions	(380.88)	
Direct Debit	DD 1642.4	01-May-2018	MLC MasterKey Personal Super	Superannuation contributions	(64.98)	
Direct Debit	DD 1642.5	01-May-2018	Australian Super	Superannuation contributions	(201.80)	
Direct Debit	DD 1642.6	01-May-2018	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(201.13)	(10,170.75)
Direct Debit	DD 1667.1	15-May-2018	Superwrap - Personal Super Plan	Superannuation contributions	(1,003.69)	
Direct Debit	DD 1667.2	15-May-2018	WA Super	Payroll deductions	(8,154.94)	
Direct Debit	DD 1667.3	15-May-2018	BT Super For Life	Superannuation contributions	(380.88)	
Direct Debit	DD 1667.4	15-May-2018	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
Direct Debit	DD 1667.5	15-May-2018	Australian Super	Superannuation contributions	(203.41)	
Direct Debit	DD 1667.6	15-May-2018	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(201.13)	(10,035.25)
Direct Debit	DD 1691.1	29-May-2018	Superwrap - Personal Super Plan	Superannuation contributions	(899.19)	
Direct Debit	DD 1691.2	29-May-2018	WA Super	Payroll deductions	(8,139.25)	
Direct	DD 1691.3	29-May-2018	BT Super For Life	Superannuation contributions	(380.88)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Debit						
Direct Debit	DD 1691.4	29-May-2018	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
Direct Debit	DD 1691.5	29-May-2018	Australian Super	Superannuation contributions	(227.52)	
Direct Debit	DD 1691.6	29-May-2018	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(201.13)	
Direct Debit	DD 1691.7	29-May-2018	Cbus Super Fund	Superannuation contributions	(168.27)	
Direct Debit	DD 1693.1	29-May-2018	WA Super	Superannuation contributions	(34.82)	(10,142.26)
Direct Debit	33	01-May-2018	3 - Payments for DOT	Payments for DOT	(1,389.05)	
Direct Debit	33	09-May-2018	3 - Payments for DOT	Payments for DOT	(1,145.20)	
Direct Debit	33	10-May-2018	3 - Payments for DOT	Payments for DOT	(4,265.75)	
Direct Debit	33	11-May-2018	3 - Payments for DOT	Payments for DOT	(1,017.55)	
Direct Debit	33	14-May-2018	3 - Payments for DOT	Payments for DOT	(2,446.05)	
Direct Debit	33	15-May-2018	3 - Payments for DOT	Payments for DOT	(2,926.10)	
Direct Debit	33	16-May-2018	3 - Payments for DOT	Payments for DOT	(1,789.60)	
Direct Debit	33	17-May-2018	3 - Payments for DOT	Payments for DOT	(2,569.15)	
Direct Debit	33	18-May-2018	3 - Payments for DOT	Payments for DOT	(6,631.45)	
Direct Debit	33	21-May-2018	3 - Payments for DOT	Payments for DOT	(1,614.85)	
Direct Debit	33	22-May-2018	3 - Payments for DOT	Payments for DOT	(2,731.55)	
Direct Debit	33	23-May-2018	3 - Payments for DOT	Payments for DOT	(2,219.80)	
Direct Debit	33	24-May-2018	3 - Payments for DOT	Payments for DOT	(2,749.75)	
Direct Debit	33	25-May-2018	3 - Payments for DOT	Payments for DOT	(1,023.95)	
Direct	33	28-May-2018	3 - Payments for DOT	Payments for DOT	(753.65)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Debit						
Direct Debit	33	30-May-2018	3 - Payments for DOT	Payments for DOT	(65.50)	
Direct Debit	33	29-May-2018	3 - Payments for DOT	Payments for DOT	(2,974.80)	
Direct Debit	33	31-May-2018	3 - Payments for DOT	Payments for DOT	(2,547.10)	
Direct Debit	33	02-May-2018	3 - Payments for DOT	Payments for DOT	(2,827.95)	
Direct Debit	33	03-May-2018	3 - Payments for DOT	Payments for DOT	(10,058.00)	
Direct Debit	33	04-May-2018	3 - Payments for DOT	Payments for DOT	(2,025.75)	
Direct Debit	33	07-May-2018	3 - Payments for DOT	Payments for DOT	(3,249.85)	
Direct Debit	33	08-May-2018	3 - Payments for DOT	Payments for DOT	(1,823.80)	(60,846.20)
Direct Debit	33	01-May-2018	6 - Westnet Payments	Westnet Payments	(66.00)	(66.00)
Direct Debit	33	03-May-2018	7 - CBA Merchant Fee	CBA Merchant Fee	(758.29)	(758.29)
Direct Debit	33	03-May-2018	8 - ANZ Transactive Fee	ANZ Transactive Fee	(70.00)	(70.00)
Direct Debit	EFT 3597	31-May-2018	Ixom Operations P/L [Chemicals Aust Operations P/L (nee Orica)]	2018-04 Apr: Cylinder Rental	(40.92)	(40.92)
Direct Debit	EFT 3514	01-May-2018	Toyota Finance	BRMP Vehicle Loan 8 of 12 Payments (1GIS 085)	(1,381.18)	(1,381.18)
Direct Debit	EFT 3595	24-May-2018	Credit Card - Shire of Beverley	Apr 2018 Purchases	(2,047.73)	(2,047.73)
PAYMENTS RAISED IN CURRENT MONTH					(1,450,344.03)	(1,450,344.03)
WAGES & SALARIES						
EFT Pymt		03-May-2018	Wages & Salaries	FE - 01 May 2018	(58,657.33)	
EFT Pymt		17-May-2018	Wages & Salaries	FE - 15 May 2018	(58,831.09)	
EFT Pymt		31-May-2018	Wages & Salaries	FE - 29 May 2018	(75,359.01)	
WAGES & SALARIES					(192,847.43)	(192,847.43)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Direct Debit		28-May-2018		Superannuation contributions correction re rejected transaction from 25 May 2018	(380.88)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(380.88)	(380.88)
TRANSFERS to TRUST						
TRANSFERS to TRUST					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
Direct Debit		01-May-2018	Kim Boulton	Deposit made in error 27 Apr 2018, refunded by ANZ bank	(3,000.00)	
OTHER AMENDMENTS/GENERAL JOURNALS					(3,000.00)	(3,000.00)
INVESTMENTS						
INVESTMENTS					0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,646,572.34)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit card	100000000 9237395	09-Apr-2018	Find Me Spot	Emergency Duress Alarm: Subscription Renewal (including fee for exchange rate)	289.23	
Credit card	210470	13-Apr-2018	Emprise Mobility	Unit 4 Hunt Rd Village: Disability Hand Rail	105.00	
Credit card	15373 0254-	16-Apr-2018	All Acrylic Shapes	Various vehicles - various shapes	194.40	
Credit card	000023800 4	17-Apr-2018	Strandbags	Gift for Retiring Councillor - Samsonite Cosmolite Suitcase	289.50	
Credit card	2103938	17-Apr-2018	Prouds Jewellers	Gift for Retiring Councillor - Chisel GT	150.00	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
				Tonneau Watch		
Credit card	202729	17-Apr-2018	Ranger Outdoors	Gift for Retiring Councillor - Weber Family BBQ	749.00	
Credit card	176131	17-Apr-2018	Unicare Health	Gift for Retiring Councillor - Recreation Stick/Folding Seat	50.60	
Credit card	66169	20-Apr-2018	Busselton Esplanade	Accommodation re HC Training & Assessment (18 - 20 Apr 18) Daryle Burton	220.00	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					2,047.73	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
Cheque #	1499	08-May-2018	Roy Selim Delena	Refund of Gym Key Bond (Rec 11513)	(50.00)	
EFT Pymt	EFT 3515	08-May-2018	Richmond Wellbeing	Refund of Cleaning Bond - Rec Centre Hire, Booking 13, 27 Apr 2018 (Rec 15528)	(200.00)	
EFT Pymt	EFT 3532	18-May-2018	Avon Squares Dance Club	Refund of Cleaning Bond - Hall Hire, Booking 12 May 2018 (Rec 15794)	(200.00)	
EFT Pymt	EFT 3533	18-May-2018	Edgar Louis Alisa Jr	Refund of Gym Key Bond (Rec 11746)	(50.00)	
PAYMENTS RAISED IN CURRENT MONTH					(500.00)	(500.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
Cheque #	1499	08-May-2018	Roy Selim Delena	Refund of Gym Key Bond (Rec 11513)	50.00	
PAYMENTS UNPRESENTED IN CURRENT BANK #					50.00	50.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
OTHER AMENDMENTS/GENERAL JOURNALS					0.00	0.00
TOTAL EXPENDITURE for TRUST ACCOUNT						(450.00)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
TOTAL EXPENDITURE as reconciled to the MAY 2018 BANK STATEMENTS						
				Municipal Account Expenditure		(1,646,572.34)
				Trust Account Expenditure		(450.00)
				TOTAL EXPENDITURE for MAY 2018		(1,647,022.34)

11.3 2018/19 Councillor Remuneration and Allowances

SUBMISSION TO: Ordinary Council Meeting 26 June 2018
REPORT DATE: 15 June 2018
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: N/A

SUMMARY

Council to consider setting Councillor remuneration and allowances for the 2018/19 financial year.

BACKGROUND

Shire of Beverley Councillor remuneration falls within the Salaries and Allowances Tribunal (SAT) band 4.

Band 4 allows for the following minimum and maximum payments applicable to Councils current payment structure:

	Councillor		President	
	Minimum	Maximum	Minimum	Maximum
Sitting Fees	\$3,553	\$9,410	\$3,553	\$19,341
Presidential Allowance	-	-	\$508	\$19,864
Deputy President Allowance	-	-	25% of Presidential Allowance (\$127)	25% of Presidential Allowance (\$4,966)
Travel Allowance	-	Reimbursement at Cost	-	Reimbursement at Cost
ICT Allowance	\$500	\$3,500	\$500	\$3,500

Councillor remuneration for the 2017/18 financial year was as follows:

Description	Fee
Sitting Fees – President	\$12,100
Sitting Fees – Councillor	\$3,600
Presidential Allowance	\$5,500
Deputy Presidential Allowance	\$1,375
Travel Allowance	At Cost
ICT Allowance	\$1,000

Sitting fees and allowances are paid in two equal payments over the financial year.

COMMENT

The Shire of Pingelly has supplied their Councillor Remuneration details for comparison;

Shire of Pingelly

Description	Fee
Sitting Fees – President	\$10,000
Sitting Fees – Councillor	\$4,000
Presidential Allowance	\$1,200
Deputy Presidential Allowance	\$300
Travel Allowance	Nil
ICT Allowance	\$1,000 Max. (President Only)
Childcare Allowance	Cost or \$25/hr whichever the lesser
Other Expense Claims	Case by case basis based on internal policy.

The Shire of Beverley's current Councillor fees were deemed adequate by the Corporate Strategy Committee at its 12 June 2018 meeting.

STATUTORY ENVIRONMENT

Section 5.98 of the *Local Government Act* provides that:

- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
- the annual local government allowance for mayors or presidents; or
 - where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.

Section 5.98A of the *Local Government Act* provides that a local government may decide to pay the deputy mayor or deputy president of the local government an allowance of up to the prescribed percentage of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

Section 5.99A of the *Local Government Act* provides that a local government may decide that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members —

- the annual allowance determined by the Salaries and Allowances Tribunal and the Salaries and Allowances Act 1975 section 7B for that type of expense; or
- where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B for annual allowances for that type of expense, an allowance of that amount, and only reimburse the member for expenses of that type in excess of the amount of the allowance.

The Western Australian Salaries and Allowances Tribunal now provide the determination of certain payments to elected council members with the current determination in effect from 1 July 2018 (determination made 10 April 2018).

FINANCIAL IMPLICATIONS

Councillor Sitting Fee and Allowances expense to be included in the 2018/19 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That the 2018/19 Councillor Sitting Fees and Allowances be set as follows and form part of the 2018/19 Budget:

Description	Fee
Sitting Fees – President	\$12,100
Sitting Fees – Councillor	\$3,600
Presidential Allowance	\$5,500
Deputy Presidential Allowance	\$1,375
Travel Allowance	At Cost
ICT Allowance	\$1,000

11.4 2018/19 Budget – Fees and Charges

SUBMISSION TO: Ordinary Council Meeting 26 June 2018
REPORT DATE: 19 June 2018
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Draft 2018/19 Schedule of Fees and Charges (Under separate cover)

SUMMARY

Council to review the Fees and Charges schedule for the 2018/19 financial year.

BACKGROUND

The Shire of Beverley's Schedule of Fees and Charges is reviewed annually and forms part of Council's Annual Budget.

COMMENT

The full Schedule of Fees and Charges were discussed and reviewed by the Corporate Strategy Committee at its 12 June 2018 and are attached under separate cover.

The Committee chose not to increase fees and charges for Sporting Clubs and Community Groups other than those who have a CPI increase built into their agreements. Other areas not to be increased include the Community Bus; the Function and Recreation Centre; the Caravan Park; the Swimming Pool and all various Cemetery fees and charges.

Charges for faxing and the Beverley History Book were removed. The History Book will be given to the CRC to sell out of the new Visitor Centre in the Cornerstone. Generally, all other remaining charges have a percentage increase of 3% applied.

Additions to the 2018/19 Schedule include:

- Cornerstone Community Centre Lease and Conference Facility Charges;
- 49B Dawson Street Lease charge;
- 30B Dawson Street Lease charge;
- BBP Units Lease Charge; and
- Rates Credit Balance Refund Admin Fee.

Amendments to the Fees and Charges schedule for 2018/19:

- Increase in discount from 10% to 20% for Community Healthy Lifestyle Package Fees to encourage increased patronage of Swimming Pool and Gym.

Some fees are increased annually by CPI under agreement, these fees are identified in the notes section of the schedule. These increases have been applied.

Statutory charges (for Dogs/Cats, Health, Building and Planning) may change following advice from the State and Federal Governments. If changes do occur, the schedule will be updated accordingly.

STATUTORY ENVIRONMENT

Section 6.16 of the *Local Government Act* provides that:

- (1) a local government may impose (by absolute majority) and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
- (2) A fee or charge may be imposed for the following
 - a. Providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government
 - b. Supplying a service or carrying out work at the request of a person
 - c. Subject to section 5.94, providing information from local government records;
 - d. Receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorization or certificate;
 - e. Supplying goods;
 - f. Such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
 - a. Imposed (by absolute majority) during a financial year; and
 - b. Amended (by absolute majority) from time to time during a financial year.

Section 6.17 further provides:

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –
 - a. The cost to the local government of providing the service or goods;
 - b. The importance of the service or goods to the community; and
 - c. The price at which the service or goods could be provided by an alternative provider.
- (2) A high fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –
 - a. Under section 5.96;
 - b. Under section 6.16 (2) (d); or
 - c. Prescribed under section 6.16 (2) (f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service
- (4) Regulations may –
 - a. Prohibit the imposition of a fee or charge in prescribed circumstances; or
 - b. Limit the amount of a fee or charge in prescribed circumstances.

Regulation 2 of the *Local Government (Financial Management) Regulations* (2) provides that the CEO is to –

- (a) ensure that the resources of the local government are effectively and efficiently managed;
- (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and

Section 6.19 of the *Local Government Act* provides that if a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Section 41 of the *Health Act* provides that every local government may from time to time, as occasion may require, make and levy as aforesaid and cause to be collected an annual rate for the purpose of providing for the proper performance of all or any of the services mentioned in section 112, and the maintenance of any sewerage works constructed by the local government under Part IV. Such annual rate shall not exceed —

- (a) 12 cents in the dollar on the gross rental value; or
- (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple, provided that the local government may direct that the minimum annual amount payable in respect of any one separate tenement shall not be less than \$1.

Provided also, that where any land in the district is not connected with any sewer, and a septic tank or other sewerage system approved by the local government is installed and used upon such land by the owner or occupier thereof for the collection, removal, and disposal of nightsoil, urine, and liquid wastes upon such land, the local government may by an entry in the rate record exempt such land from assessment of the annual rate made and levied under this section, and, in lieu of such annual rate, may, in respect of such land, make an annual charge under and in accordance with section 106 for the removal of refuse from such land.

Section 112 of the *Health Act* provides that:

- (1) A local government may, and when the Executive Director, Public Health so requires, shall undertake or contract for the efficient execution of the following works within its district, or any specified part of its district:
 - (a) The removal of house and trade refuse and other rubbish from premises.
 - (b) The supply of disinfectants for the prevention or control of disease, and pesticides for the destruction of pests.
 - (c) The cleansing of sanitary conveniences and drains.
 - (d) The collection and disposal of sewage.
 - (e) The cleaning and watering of streets.
 - (f) The providing, in proper and suitable places, of receptacles for the temporary deposit of refuse and rubbish collected under this section.
 - (g) The providing of suitable places, buildings, and appliances for the disposal of refuse, rubbish and sewage.
 - (ga) The construction and installation of plant for the disposal of refuse, rubbish and sewage.
 - (h) The collection and disposal of the carcasses of dead animals, provided that it shall not be lawful to deposit nightsoil in any place where it will be a nuisance or injurious or dangerous to health.

- (2) Any local government which has undertaken or contracted for the efficient execution of any such work as aforesaid within its district or any part thereof may by local law prohibit any person executing or undertaking the execution of any of the work undertaken or contracted for within the district or within such part thereof as aforesaid, as the case may be, so long as the local government or its contractor executes or continues the execution of the work or is prepared and willing to execute or continue the execution of the work.
- (3) After the end of the year 1934 no nightsoil collected in one district shall be deposited in any other district, except with the consent of the local government of such other district, or of the Executive Director, Public Health.

Section 30 of the *Residential Tenancies Act* provides that:

- (1) Subject to this section, the rent payable under a residential tenancy agreement may be increased by the owner by notice in writing to the tenant specifying the amount of the increased rent and the day as from which the increased rent becomes payable, being a day —
 - (a) not less than 60 days after the day on which the notice is given; and
 - (b) not less than 6 months after the day on which the tenancy commenced, or, if the rent has been increased under this section, the day on which it was last so increased, but otherwise the rent shall not increase or be increased.
- (2) The right of the owner to increase rent in accordance with subsection (1) —
 - (a) is not exercisable in relation to an agreement that creates a tenancy for a fixed term during the currency of that term unless the agreement provides that the rent may increase or be increased; and
 - (b) in any case, may be excluded or limited by agreement between the owner and the tenant.
- (3) A notice of increase of rent that has been given in accordance with this section and that has not been withdrawn by the owner varies the residential tenancy agreement to the effect that the increased rent specified in the notice is payable under the agreement as from the day specified in the notice.

Section 66 of the *Waste Avoidance and Resource Recovery Act 2007* (Local government may impose waste collection rate) provides:

- (1) A local government may impose on rateable land within its district, and cause to be collected, an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides.
- (2) The annual rate must not exceed —
 - (a) 12 cents in the dollar on the gross rental value; or
 - (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple.
- (3) The provisions of the *Local Government Act 1995* relating to the making, payment and recovery of general rates apply with respect to rates referred to in subsection (1).

FINANCIAL IMPLICATIONS

2017/18 Budget

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That the draft 2018/19 Fees and Charges Schedule be adopted and included in the draft 2018/19 Budget.

12. ADMINISTRATION

12.1 Swimming Pool Needs Assessment

SUBMISSION TO: Ordinary Council Meeting 26 June 2018
REPORT DATE: 19 June 2018
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0046
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Aquatic Centre Strategic Review Needs Assessment
(Under separate cover)

SUMMARY

Council to consider endorsing the Aquatic Centre Strategic Review Needs Assessment and placing an allocation in the draft 2018/19 budget for a Feasibility Study and Management Plan.

BACKGROUND

At the August 2017 Economic and Community Strategy Committee meeting, issues regarding leaks in the Swimming Pool bowl were discussed and several options for remedial works were presented.

The Committee directed staff to prepare an agenda item to progress remedial works and to formalise a working group to undertake the creation of a Swimming Pool Development Plan.

At the 22 August 2017 Ordinary Council Meeting, it was resolved to complete a rebuild of three control joints and repaint the Swimming Pool bowl; and that a working group consisting of: Three Councillors, An Executive Staff member, the Swimming Pool Manager; a Swimming Club representative and a Community Member be formed to progress the Swimming Pool Development Plan.

COMMENT

Steve Mason and Greg McLennan of Central Midlands Construction (trading as CM CPL Consulting) were engaged in October 2017 to undertake a strategic review and develop a plan for the swimming pool.

A sub-committee consisting of Cr Martin, Cr Seed and Cr Brown, CEO Steve Gollan, Deputy CEO Simon Marshall, Pool Manager Brad Miller, Swimming Club President Zoe Wilkinson and Community Member Ben Murray formed to assist with public meetings, committee meetings, reports etc. The sub-committee met with CM CPL Consulting on three occasions, plus one site-visit.

As part of the Needs Assessment and understanding future possibilities, a group of nine travelled to Wagin and Quairading to inspect two different types of pool upgrades.

The consultants also put together an online survey which was advertised to the Community as a whole throughout March and April to allow people to have their say. Individual one on one interviews and a public workshop were held on Tuesday,

8 May 2018 to discuss the results of the survey and answer any other concerns or comments. From here, and in conjunction with reviewing the history of the aquatic centre e.g. infrastructure history (age of the facilities and changes/additions made); management arrangements; organisations associated with the centre (e.g. swimming club), usage history, financial history, etc. the consultants have developed the “Needs Assessment” for Council to consider and endorse.

The recommendations from the Needs Assessment include:

- The 50m pool be retained, but it needs to be modified to reflect current pool operational standards e.g. improving the water circulatory system and disability access.
- Core testing be undertaken on the 50m pool bowl to ascertain the structural integrity of the bowl.
- Investigate options to increase the temperature of the water and subsequently be in a position to increase the length of time the pool can be open each year. As a consequence of this it is believed that an increase in patronage of the pool will occur.
- Demolish, redesign and build new contemporary water activity areas to cater for families with a focus on young children.
- Redesign the pool and its immediate surrounds to include:
 - A new entry.
 - A new kiosk and social area (include more shade and BBQ’s for community use).
 - Investigate the potential for the café to service the school as part of the schools canteen.
 - New change rooms that meet contemporary standards.
 - A family area.
 - A non-water based playground.
 - Room for the relocation of the current gymnasium.
 - A new plant room and upgrade pipework as required.
 - A First Aid room.
 - Storage facilities for both the operations of the centre and the Swimming Club.
 - An upgraded P.A. system.
 - An upgraded lighting system.
 - Adequate parking for patrons (sealed surface).
- The programming opportunities be fully explored during the feasibility stage of the option attached.
- A formal “Risk Management Plan” be adopted and implemented for all aspects of the aquatic centre operations.
- A comprehensive financial forward plan be developed of the redevelopment and a dedicated reserve fund for the aquatic centre redevelopment is establish.
- The redevelopment be undertaken on a “staged approach”.
- A full feasibility study of the Development Proposal

The Needs Assessment states that should a Feasibility Study of the Development Proposal go ahead, it will be based on the following:

There is considerable scope to redevelop the centre. Based on identified needs, the following elements need to be investigated to ascertain their feasibility in light of the capacity of the Shire to absorb such cost and the potential increases in revenues generated from any redevelopment.

- Conversion of the 50m pool to a “wet deck” system.
- Consideration of the design to include a walk in section.
- Dedicated water space for learn to swim/family leisure purposes.
- Review the existing plant room and associated equipment/systems and consider the need for an upgrade.
- Construct the following new elements:
 - A new entry statement (in a different location);
 - Changeroom facilities;
 - Café/social areas;
 - Family room;
 - First Aid room;
 - Gymnasium (involves the relocation of existing equipment);
 - Appropriate storage facilities (for the centre and the swimming club);
 - Non-water based playground;
 - Public Announcement system;
 - New and/or upgraded lighting systems; and
 - Car parking area.
- Examine options to increase the temperature of the water.
- Explore the programming opportunities for the centre.

Management are keen to develop the Feasibility Study so that should any future external funding become available, Council are ready to make an application. To develop the Feasibility Study an allocation of \$15,000.00 ex GST will be placed in the draft 2018/19 budget. The Feasibility study would be conducted in a very similar fashion to the Needs Assessment involving the community and relevant parties.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

\$15,000.00 Feasibility Study

STRATEGIC IMPLICATIONS

Goal 9 – We have a healthy and safe Community

Strategy 9.1 – Encourage the provision of quality health services, facilities and programs in the Shire.

Strategy 9.3 – Continue to improve our facilities and assets for inclusive access.

Point of Measurement – Swimming Pool Development and Feasibility Study.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council;

1. Endorse the Shire of Beverley Aquatic Centre Strategic Review Needs Assessment;
2. Place an allocation of \$15,000.00 in the draft 2018/19 budget; and
3. Engage CMCP Consulting to develop the Feasibility Study for a possible Beverley Swimming Pool Redevelopment.

12.2 Rates Exemption (Non-Rateable Land) Policy

SUBMISSION TO: Ordinary Council Meeting 26 June 2018
REPORT DATE: 19 June 2018
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: N.J. Ashworth, Finance Officer
ATTACHMENTS: Rates Exemption (Non-Rateable Land) Policy

SUMMARY

Council to consider adopting the Rates Exemption (Non Rateable Land) policy and endorse the attached list of current Non Rateable properties.

BACKGROUND

Council has previously approved any Rates Exemption applications on a case by case basis. There is not currently a policy in place for these exemptions to be reviewed every two years as required by the Local Government Act.

COMMENT

A proposed Rates Policy is attached. The following properties currently attract a rates exemption:

Assess No	House No	Lot No	St Name	Owners Name
A1135	64		JOHN ST	Beverley Anglican Church
A2977	64-68		JOHN ST	Beverley Anglican Church
A791	20	97	JOHN ST	Beverley District High School
A1147		405	JOHN ST	Beverley District Hospital
A1148		345	FORREST ST	Beverley Frail Aged Lodge Inc
A37	7669	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38		Various	SMITH ST	Beverley Golf Club Inc
A41	34	72	SMITH ST	Beverley Golf Club Inc
A1462		13-18	FORREST ST	Beverley Lawn Tennis Club
A1003	48	50	HUNT RD	Beverley Masonic Lodge
A91	104	Various	FORREST ST	Beverley Medical Practice
A1259	75	15	NICHOLAS ST	Beverley Rifle Club Inc
A1140	59	409	HUNT RD	Commissioner Of Police
A1599			FORREST ST	Co-operative Bulk Handling Ltd
A868	143	531	VINCENT ST	Country Women's Association (CWA)
A873		1	BROOKTON HWY	Dale River Tennis Club
A73	6608	Various	GREAT SOUTHERN HWY	Indigenous Land Corporation
A660	55	367	BARTRAM ST	National Trust Of Australia
A668	50	Various	FORREST ST	Returned Services League
A793	94	6 & 8	LUKIN ST	Roman Catholic Bishop Of Perth
A1262		387	JOHN ST	St John Ambulance WA Ltd - Beverley Sub Centre
A1216			VINCENT ST	Telstra Corporation
A1141	50	51	HUNT RD	Vivian
A1298			GREAT SOUTHERN HWY	Water Corporation
A792			TAYLOR ST	Westrail

Assessment 1141 at 50 Hunt Road is the exemption for the Church building (previously the Uniting Church) this is owned by the Vivian family but used exclusively for Church purposes.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.26

FINANCIAL IMPLICATIONS

No Rate Revenue from exempt land

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

New Policy – Rates – Rates Exemption (Non Rateable Land)

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council;

1. adopt the Rates Exemption (Non Rateable Land) Policy, and
2. endorse the rates exemptions on:

Assess No	House No	Lot No	St Name	Owners Name
A1135	64		JOHN ST	Beverley Anglican Church
A2977	64-68		JOHN ST	Beverley Anglican Church
A791	20	97	JOHN ST	Beverley District High School
A1147		405	JOHN ST	Beverley District Hospital
A1148		345	FORREST ST	Beverley Frail Aged Lodge Inc
A37	7669	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38		Various	SMITH ST	Beverley Golf Club Inc
A41	34	72	SMITH ST	Beverley Golf Club Inc
A1462		13-18	FORREST ST	Beverley Lawn Tennis Club
A1003	48	50	HUNT RD	Beverley Masonic Lodge
A91	104	Various	FORREST ST	Beverley Medical Practice
A1259	75	15	NICHOLAS ST	Beverley Rifle Club Inc
A1140	59	409	HUNT RD	Commissioner Of Police
A1599			FORREST ST	Co-operative Bulk Handling Ltd
A868	143	531	VINCENT ST	Country Women's Association (CWA)
A873		1	BROOKTON HWY	Dale River Tennis Club
A73	6608	Various	GREAT SOUTHERN HWY	Indigenous Land Corporation
A660	55	367	BARTRAM ST	National Trust Of Australia
A668	50	Various	FORREST ST	Returned Services League
A793	94	6 & 8	LUKIN ST	Roman Catholic Bishop Of Perth
A1262		387	JOHN ST	St John Ambulance WA Ltd - Beverley Sub Centre
A1216			VINCENT ST	Telstra Corporation
A1141	50	51	HUNT RD	Vivian
A1298			GREAT SOUTHERN HWY	Water Corporation
A792			TAYLOR ST	Westrail

Attachment 12.2

1.12 Rates – Rates Exemption (Non-Rateable Land)

Policy Type:	Accounting and Finance
Date Adopted:	

Policy No:	AF012
Date Last Reviewed:	

Legal (Parent):
1.

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	RATES EXEMPTION (NON-RATEABLE LAND)
Objective:	To Apply Rates Exemptions for Non-Rateable Land

Policy

This policy aims to provide guidance to Council and Council Staff when determining if rate exemption status applies to 'non-rateable land'.

Legislation

All land in an area is rateable unless it is exempt from rating. Rate exemptions may apply under specific circumstances for entities such as public benevolent institutions and public charities.

Rate Exemptions are legislative, and must be compliant, in accordance with the Local Government Act 1995 –

6.26. Rateable Land; (2) The following land is not rateable land -; (g) land used exclusively for charitable purposes.

Definition – Charitable Purpose

A charitable purpose is defined at common law, as it is not currently defined in the Local Government Act 1995.

Trusts for the relief of poverty; Trusts for the advancement of education; trusts for the advancement of religion; or trusts for other purposes beneficial to the community.

Statement – The Shire of Beverley is committed in assisting Charitable Organisations based with the Shire who provide assistance to members of the public.

Organisations are required to evidence their right to an exemption, and demonstrate the land is used exclusively for charitable purposes.

Application of the Policy

General rules for application will include the following considerations.

Criteria –

An application for Charitable Rate Exemption status must be made in writing by completing a Request for Charitable Rate Exemption Form (Appendix A) and provide any supporting documentation according to the checklist on the application form.

The applicant applying for more than one property must submit a separate application for each property. This supports the principle that it is 'land use', not the applicant that is being assessed.

If the property is leased, a copy of the lease is required with the application.

Attachment 12.2

Determination

Applicants will be notified in writing of the Council's decision, with correspondence to include details of:

The date the exemption applies from, the section of the LG Act applicable to the exemption, the review period (ie. 2 years); and the amount of general rates reversed.

Where exemption from rates is approved, the property will still be subject to the Emergency Services Levy and any other service charges (eg Rubbish collection charges, etc).

Objection

An objection should be made by the person named in the rate record as the owner of land or by the agent or attorney of the person. Where the property is leased, it should be by the leasee or by the agent or attorney of that person.

Where the application is refused, the applicant may object under s. 6.76 of the Local Government Act 1995, on the basis that the land or part of the land was not rateable land. The applicant has the right to appeal a decision made under s. 6.76 to the State Administrative Tribunal (SAT).

Reviews

All properties holding rate exemption status from rates will be subject to reviews at least every 2 years to ensure continued rating exemption.

Delegation of Authority

All properties holding rate exemption status applies. Council delegates authority to Chief Executive Officer (CEO) to approve applications that meet all the eligibility criteria.

Roles and Responsibilities

The Chief Executive Officer (CEO) shall be responsible for the application of delegations of authority in regards to the policy.

The Deputy Chief Executive Officer (D/CEO) shall be responsible for referring matters to Council in regards to this policy.

The Finance Officer, shall be responsible for the review and monitoring of the operation of the policy and be responsible for the day to day operations of the policy.

Relevant Documents

Local Government Act 1995 – Section 6.26

Rates & Charitable Land Use Exemption Applications – WALGA Best Practise Guidelines

Request for Charitable Rate Exemption Form (Appendix A)

Attachment 12.2

Appendix A



Application for Rates Exemption – Non Rateable Land

Property Details

Assessment # _____

Property Address - _____

Property Owner Details

Applicant Name - _____

Owner Name (if different from above) - _____

Postal Address - _____

E-mail Address - _____

Contact Phone Number - _____

Applicant Details

Contact Person _____ **Position** _____

Postal Address - _____

E-mail Address - _____

Contact Phone Number - _____

Current Use of Property

Please quote which sub-section of the Local Government Act 1995 are you claiming the rates exemption under (see over) - _____

What is the Property Used For - _____

Signature _____ **Date** _____

Office Use Only

Title Checked - _____

Organisation Incorporated - _____

Approved/Denied _____ **Date** _____

Attachment 12.2

Non Rateable Land

Council can apply rates and charges to all land, with the following exceptions as per section 6.26, sub-sections s6.26(2) to s6.26(6) of the Local Government Act 1995.

6.26 (2) The following land is not rateable land –

(a) land which is the property of the Crown and –

(i) is being used or held for a public purpose; or

(ii) is unoccupied, except –

(1) Where any person is, under paragraph (e) of the definition of Owners in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the Mining Act 1978 in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or

(2) Where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of owner in section 1.4 occupies or makes use of the land; and

(b) land in the district of a local government while it is owned by the local government and is used for the purposes of the local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and

(c) land in a district while it is owned by a regional local government and is used for the purposes of the regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and

(d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and

(e) land used exclusively by a religious body as a school for the religious instruction of children; and

(f) land used exclusively as a non-government school within the meaning of the School Education Act 1999; and

(g) land used exclusively for charitable purposes; and

(h) land vested in trustees for agricultural or horticultural show purposes; and

(i) land owned by Co-operative Bulk Handling Limited or lease from the Crown or a statutory authority (within the meaning of that term in the Financial Management Act 2006) by that company and used solely for the storage of grain where that company has agreed in writing to make a contribution to the local government; and

(j) land which is exempt from rates under any other written law; and

(k) land which is declared by the Minister to be exempt from rates.

(3) If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2) (i) either that company or the local government may refer the matter to the Minister for determination of the term of the agreement and the decision of the Minister is final.

(4) The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.

(5) Notice of any declaration made under subsection (4) is to be published in the Gazette.

(6) Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

14. CLOSURE

The Chairman to declare the meeting closed.