



25 June 2019

ORDINARY MEETING

MINUTES

CONTENTS

1. OPENING	1
2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	1
2.1 Members Present.....	1
2.2 Staff In Attendance	1
2.3 Observers And Visitors	1
2.4 Apologies and Approved Leave of Absence	1
2.5 Condolences	1
3. DECLARATIONS OF INTEREST	1
4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
5. PUBLIC QUESTION TIME	1
6. APPLICATIONS FOR LEAVE OF ABSENCE	1
7. CONFIRMATION OF MINUTES	2
7.1 Minutes Of The Ordinary Council Meeting Held 28 May 2018	2
7.2 Minutes Of The Corporate Strategy Committee Meeting Held 11 June 2019 ..	3
7.3 Minutes Of The Local Emergency Management Committee Meeting Held 18 June 2019	4
7.4 Minutes Of The Bush Fire Advisory Committee Meeting Held 18 June 2019...	5
8. TECHNICAL SERVICES	6
9. PLANNING SERVICES	7
9.1 Omnibus Review of Local Planning Policies	7
9.2 Proceeding with Local Planning Policy – Short Term Accommodation	10
9.3 Road Dedication – York-Merredin Road	15
9.4 Market Stalls – 136 Vincent Street or Lot 70 Vincent Street, Beverley	20
9.5 Development Application: Proposed Replacement of Verandah Structure – 103- 107 (Lots 32, 29 & 2) Vincent Street, Beverley	28
10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES	40
10.1 Application to Keep Three Dogs – Brooking Street, Beverley	40
11. FINANCE	42
11.1 Monthly Financial Report	42
11.2 Accounts Paid by Authority	55
11.3 Avondale Machinery Museum Financing	68
11.4 Rates Exemption (Non Rateable Land) Policy	70
12. ADMINISTRATION	72
12.1 Proposed Youth Activity Area Location	72
12.2 Amendments to the Shire of Beverley Fire Break Order	74
13. NEW BUSINESS ARISING BY ORDER OF THE MEETING	78
14. CLOSURE	78

1. OPENING

The Chairperson declared the meeting open at 3:11pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway Shire President
Cr CJ Pepper Deputy President
Cr DW Davis
Cr P Gogol
Cr SW Martin
Cr TWT Seed
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr BS de Beer Manager of Planning & Development Services (till 3:31pm)
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Cr DL Brown

2.5 Condolences

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

HUTCHINSON	Robert Anthony	1 June 2019
WHITE	Alastair	4 June 2019

3. DECLARATIONS OF INTEREST

In relation to Item 11.4 – Rates Exemption (Non-Rateable Land) the following Councillors declared their club memberships:

Cr Pepper – Bowling Club & Golf Club
Cr Gogol – Masonic Lodge
Cr Shaw – Tennis Club and Bowling Club
Cr White – Beverley Anglican Church

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 28 May 2018

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 28 May 2019 be confirmed.

COUNCIL RESOLUTION

M1/0619

Moved Cr Martin

Seconded Cr Gogol

That the Minutes of the Ordinary Council Meeting held Tuesday 28 May 2019 be confirmed.

CARRIED 8/0

7.2 Minutes Of The Corporate Strategy Committee Meeting Held 11 June 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 11 June 2019 be received.

(under separate cover)

Please refer to items 11.3 and 12.1

COUNCIL RESOLUTION

M2/0619

Moved Cr Pepper

Seconded Cr Seed

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 11 June 2019 be received.

CARRIED 8/0

**7.3 Minutes Of The Local Emergency Management Committee Meeting Held
18 June 2019**

OFFICER'S RECOMMENDATION

That the Minutes of the Local Emergency Management Committee Meeting held Tuesday 18 June 2019 be received.

(under separate cover)

COUNCIL RESOLUTION

M3/0619

Moved Cr Shaw

Seconded Cr Seed

That the Minutes of the Local Emergency Management Committee Meeting held Tuesday 18 June 2019 be received.

CARRIED 8/0

7.4 Minutes Of The Bush Fire Advisory Committee Meeting Held 18 June 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Bush Fire Advisory Committee Meeting held Tuesday 18 June 2019 be received.

(under separate cover)

Please refer to Item 12.2

COUNCIL RESOLUTION

M4/0619

Moved Cr Shaw

Seconded Cr Gogol

That the Minutes of the Bush Fire Advisory Committee Meeting held Tuesday 18 June 2019 be received.

CARRIED 8/0

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Omnibus Review of Local Planning Policies

SUBMISSION TO:	Ordinary Council Meeting 25 June 2019
REPORT DATE:	14 June 2019
APPLICANT:	Shire of Beverley
FILE REFERENCE:	ADM 0219
AUTHOR:	B.S. de Beer, Shire Planner
ATTACHMENTS:	Revised Local Planning Policies (under separate cover)

SUMMARY

It is requested that Council resolve to initiate public notification of the attached Revised Local Planning Policies in terms of the *Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015*.

BACKGROUND

The revision of Local Planning Policies is required to align them with the new Shire of Beverley Local Planning Scheme No. 3 (LPS 3).

The self-explanatory revised Local Planning Policies are attached to this report for Council's consideration. Sections included in **RED** are additions to the policies whereas strikethrough text are proposed to be deleted.

COMMENT

The following policies are presented herewith for either revision or revocation entirely as described below:

POLICY NAME	PROPOSED ACTION	COMMENT
Street Trees & Streetscapes	Review and update	Revision to align with LPS 3
Car Parking Requirements	Review and update	Revision to align with LPS 3
Farming Zone Subdivision	Revoke entirely	Considered to not align with Shire of Beverley Local Planning Strategy, LPS 3 and WAPC <i>Development Control Policy 3.4 – Subdivision of Rural Land</i>
Development of Industrial Zoned Land	Review and update	Revision to align with LPS 3
Building while residing on a block	Revoke entirely	Consideration to camp temporarily is governed by the <i>Caravan Park and Camping Grounds Act 1995</i> and <i>Regulations 1997</i> . The policy in its current format is considered to potentially create unnecessary expectations with applicants and can create undesirable precedents for the Shire, apart from creating potentially problematic compliance enforcement challenges.
Outbuilding Policy	Review and update	Revision to align with LPS 3

Relocated Second-Hand Dwellings & Repurposed Dwellings	Review and update	Revision to align with LPS 3
Town Planning Fees	Review and update	Revision to align with LPS 3
Tree Crops	Review and update	Revision to align with LPS 3
Patios and Carports	Revoke entirely	Already addressed as development not requiring development approval in Clause 61 of Schedule 2, Part 7, <i>Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Anglo Estate Policy – Mount Kokeby	Review and update	Revision to align with LPS 3
Developer Contributions for Road and Footpath upgrading	Review and update	Revision to align with LPS 3
Signage	Review and update	Revision to align with LPS 3
Stocking Rates	Review and update	Revision to align with LPS 3
Heritage	Review and update	Revision to align with LPS 3

Clauses 4 & 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, read as follows (*Procedure for making/amending local planning policy*):

- (1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows –
- (a) Publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of –
- (i) the subject and nature of the proposed policy; and
 - (ii) the objectives of the proposed policy; and
 - (iii) where the proposed policy may be inspected; and
 - (iv) to whom, in what form and during what period submissions in relation to the proposed policy may be made

Clause 6 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, allows for the revocation of a Local Planning Policy.

CONSULTATION

Initial consultation was had with Shire's Works Manager and Building Surveyor/Environmental Health Officer regarding selected policies. Further community consultation will commence should Council resolve to proceed with this proposal.

STATUTORY ENVIRONMENT

Council has the power to make and amend Local Planning Policies pursuant to Clause 4 and 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as well as revocation of Local Planning Policies in terms of Clause 6 of same.

FINANCIAL IMPLICATIONS

Council will be required to pay the required advertising costs.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

The outcome of this exercise will result in revised and revoked Local Planning Policies.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to proceed to advertising of the proposed revised Local Planning Policies and the revocation of certain Local Planning Policies pursuant to Clause 4, 5 & 6 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

COUNCIL RESOLUTION

M5/0619

Moved Cr White

Seconded Cr Martin

That Council resolve to proceed to advertising of the proposed revised Local Planning Policies and the revocation of certain Local Planning Policies pursuant to Clause 4, 5 & 6 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CARRIED 8/0

9.2 Proceeding with Local Planning Policy – Short Term Accommodation

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 15 June 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0219
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Local Planning Policy: Short Term Accommodation

SUMMARY

Council initiated public notification of a draft *Local Planning Policy – Short Term Accommodation*. It will be recommended the policy be proceeded with, now that public notification of the policy has concluded.

BACKGROUND

Council at its 30 April 2019 meeting resolved as follows:

‘That Council resolve to proceed to advertising of the Draft Local Planning Policy – Short-Term Accommodation pursuant to Clause 4 of Schedule 2, Part 2, of the Planning and Development (Local Planning Schemes) Regulations 2015.’

The draft *Local Planning Policy – Short Term Accommodation* (attached to this report) was subsequently advertised as prescribed in the abovementioned legislation. No submissions were received.

COMMENT

The objectives of the draft Local Planning Policy are as follows:

- To encourage good quality, well managed short-term accommodation for use by visitors that does not compromise the amenity of residential areas or nearby residents.
- To provide guidance and development provisions for operators seeking to establish short-term accommodation within the Shire of Beverley.
- To establish a clear framework for the assessment and determination of applications for short-term accommodation.

Clauses 4 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, read as follows (*Procedure for making/amending local planning policy*):

- (1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows –*
- (b) Publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of –*
- (v) the subject and nature of the proposed policy; and*
 - (vi) the objectives of the proposed policy; and*
 - (vii) where the proposed policy may be inspected; and*
 - (viii) to whom, in what form and during what period submissions in relation to the proposed policy may be made’.*

CONSULTATION

The draft policy was advertised as prescribed. No submissions were received and therefore no modifications to the draft policy are recommended.

STATUTORY ENVIRONMENT

Council has the power to make Local Planning Policies pursuant to Clause 4 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

FINANCIAL IMPLICATIONS

Council will be required to pay the required advertising costs.

STRATEGIC IMPLICATIONS

There are no specific strategic implications relative to this application.

POLICY IMPLICATIONS

The outcome of this exercise will result in a new Local Planning Policy – *Short Term Accommodation*.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Proceed with the Local Planning Policy – Short Term Accommodation, without modification;
2. Publish a notice to this effect in the *Beverley Blarney* pursuant to Clause 4(4) of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

COUNCIL RESOLUTION

M6/0619

Moved Cr Gogol

Seconded Cr Seed

That Council resolve to:

1. **Proceed with the Local Planning Policy – Short Term Accommodation, without modification;**
2. **Publish a notice to this effect in the *Beverley Blarney* pursuant to Clause 4(4) of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

CARRIED 8/0

Attachment 9.2



LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION

PURPOSE

- To encourage good quality, well managed short-term accommodation for use by visitors that does not compromise the amenity of residential areas or nearby residents.
- To provide guidance and development provisions for operators seeking to establish short-term accommodation within the Shire of Beverley.
- To establish a clear framework for the assessment and determination of applications for short-term accommodation.

1. AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

This Policy has been prepared in accordance with Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

2. APPLICATION

This policy applies to all Bed & Breakfast, Guest House, Holiday House and Holiday Accommodation uses in all zones.

3. STATEMENT

The Shire of Beverley supports diversity of accommodation types to facilitate tourism and other activities within its district. In considering applications for short-term accommodation, Council will take into consideration the siting, design and management of the short-term accommodation to ensure such accommodations are compatible with, and avoid adverse impacts on, the amenity of adjoining and surrounding areas.

4. DETAILS

4.1 GENERAL REQUIREMENTS FOR ALL SHORT-TERM ACCOMMODATION

4.1.1 CAR PARKING

Car parking bays are to be provided in accordance with Table 6 in Shire of Beverley Local Planning Scheme No. 3, as well as in accordance with the following:

For Guest House, Holiday House and Holiday Accommodation Land Uses, in accordance with the R-Codes clause 5.3.3 where the R-Codes apply.

On-site car parking is to be designed and vehicular access provided in accordance with the R-Codes where they apply.

Attachment 9.2



Where the provisions of the '*Residential*' zone are applicable, the short-term accommodation must not require the provision of car parking bays in a manner that would detract from the residential appearance of the dwelling or dominate the streetscape.

4.1.2 MANAGEMENT PLAN

- a. A management plan is required to be submitted at the time of lodging a development application for short-term accommodation. The requirement for the operation of the short-term accommodation in accordance with the management plan will be included as a condition of any development approval issued.
- b. The management plan is to include, but not be limited to the following matters:
 - i. a code of conduct detailing the expected behaviour and obligations of guests. The code of conduct shall be displayed in a prominent position within the premises;
 - ii. management of complaints, in the form of a Complaints Management Procedure (which must include the provision of the short-term accommodation owners/managing agents contact telephone number for adjoining neighbours);
 - iii. control of anti-social behaviour and the potential conflict between guests and permanent residents of the area, detailing the expected behaviour of guests and control of noise;
 - iv. details regarding guest check-in and check-out procedures;
 - v. management of car parking;
 - vi. details regarding waste management which must include specifying the expectations on guests with regard to general rubbish and bin collection (if applicable).

4.1.3 GUEST REGISTER

- a. A register of all persons occupying the short-term accommodation is required to be kept on the premises of the short-term accommodation or at such other place as agreed by the Shire, and shall be open to inspection on demand by an authorised Shire Officer.
- b. The register shall:
 - i. show the name and address of every occupant staying within the accommodation and the unit occupied; and
 - ii. include the date of arrival and date of departure of the occupants of the accommodation.

4.1.4 SIGNAGE

Any signage associated with short-term accommodation is to be in accordance with the Shire of Beverley Signage Policy.

4.1.5 APPLICATION INFORMATION

- a. In addition to the management plan referred to above and the normal development application submission requirements, the following additional

Attachment 9.2



information is required to be submitted with an application for development approval for short-term accommodation:

- i. justification as to how and why the proposed accommodation will be compatible with the adjoining area and is consistent with the objectives of this Policy.

4.1.6 PUBLIC CONSULTATION

For proposals where the provisions of the '*Residential*' zone apply, development applications for new short-term accommodation, or applications where the existing use is proposed to be intensified, will be advertised for public comment for a minimum period of 14 days by way of letters to adjoining and nearby landowners.

4.2 DEVELOPMENT REQUIREMENTS FOR A BED & BREAKFAST

- a. The owner/resident of the accommodation must reside on-site at all times while the Bed & Breakfast accommodation is in operation.
- b. Meals may only be provided for Bed & Breakfast accommodation guests.

4.3 DEVELOPMENT REQUIREMENTS FOR A HOLIDAY HOUSE

- a. Development applications for a holiday house within an existing dwelling will be processed as a change of use.
- b. Development applications for a purpose-built holiday house are required to meet the relevant single house requirements of the Residential Design Codes.

4.4 DEVELOPMENT REQUIREMENTS FOR HOLIDAY ACCOMMODATION

- a. Development applications for holiday accommodation within existing grouped or multiple dwelling developments will be processed as a change of use.
- b. Development applications for purpose-built holiday accommodation are required to meet the relevant grouped or multiple dwelling development requirements of the Residential Design Codes.

9.3 Road Dedication – York-Merredin Road

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 17 June 2019
APPLICANT: Main Roads WA
FILE REFERENCE: ADM 0010
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Application Letter, Locality map, Land Dealings Plan

SUMMARY

A request has been received from Main Roads WA seeking a Shire Resolution to dedicate land as a Road Reserve. It will be recommended the request be granted.

BACKGROUND

The subject site is located on Lot 7513 on Certificate of Title 2211/194 and zoned 'Rural' in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). Please refer to the attached Locality Map.

The proposal for road dedication is required for road improvement works, as per the submission received from Main Roads WA, attached hereto.

COMMENT

The proposal is consistent with the aims of LPS 3 and is recommended to be approved.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

Land Administration Act 1997.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to dedicate the land the subject of Main Roads Land Dealing Plan 1760-220 as a road pursuant to section 56 of the Land Administration Act 1997.

COUNCIL RESOLUTION

M7/0619

Moved Cr Martin

Seconded Cr Gogol

That Council resolve to dedicate the land the subject of Main Roads Land Dealing Plan 1760-220 as a road pursuant to section 56 of the Land Administration Act 1997.

CARRIED 8/0

Attachment 9.3

Stefan De Beer

From: MATTABONI Frank (Con) <frank.mattaboni@mainroads.wa.gov.au>
Sent: Tuesday, 28 May 2019 3:24 PM
To: Stephen Gollan
Subject: LG Resolution Request - Additional Land Requirement
Attachments: LG Resolution Request to Beverley Shire - York Merredin Rd 32.9SLK.pdf; d1760-220.pdf

Dear Stephen

The attached letter that was addressed to your attention and dated 1/5/19 is referred to.

An additional land requirement has been identified within the Shire of Beverley which will similarly require inclusion in this request to Shire for resolution to dedicate the land as road under section 56 of the Land Administration Act. Can Shire please include this additional land requirement shown in attached Land Dealing Plan 1760-220 within the resolution request sought in the Main Roads letter dated 1/5/19.

Please don't hesitate calling me if you need discussing the inclusion of this additional request.

Regards

Frank Mattaboni
LAND CONSULTANT
IDD & Wheatbelt
p: +61 9323 5856 m: +61 0407 445 339
w: www.mainroads.wa.gov.au

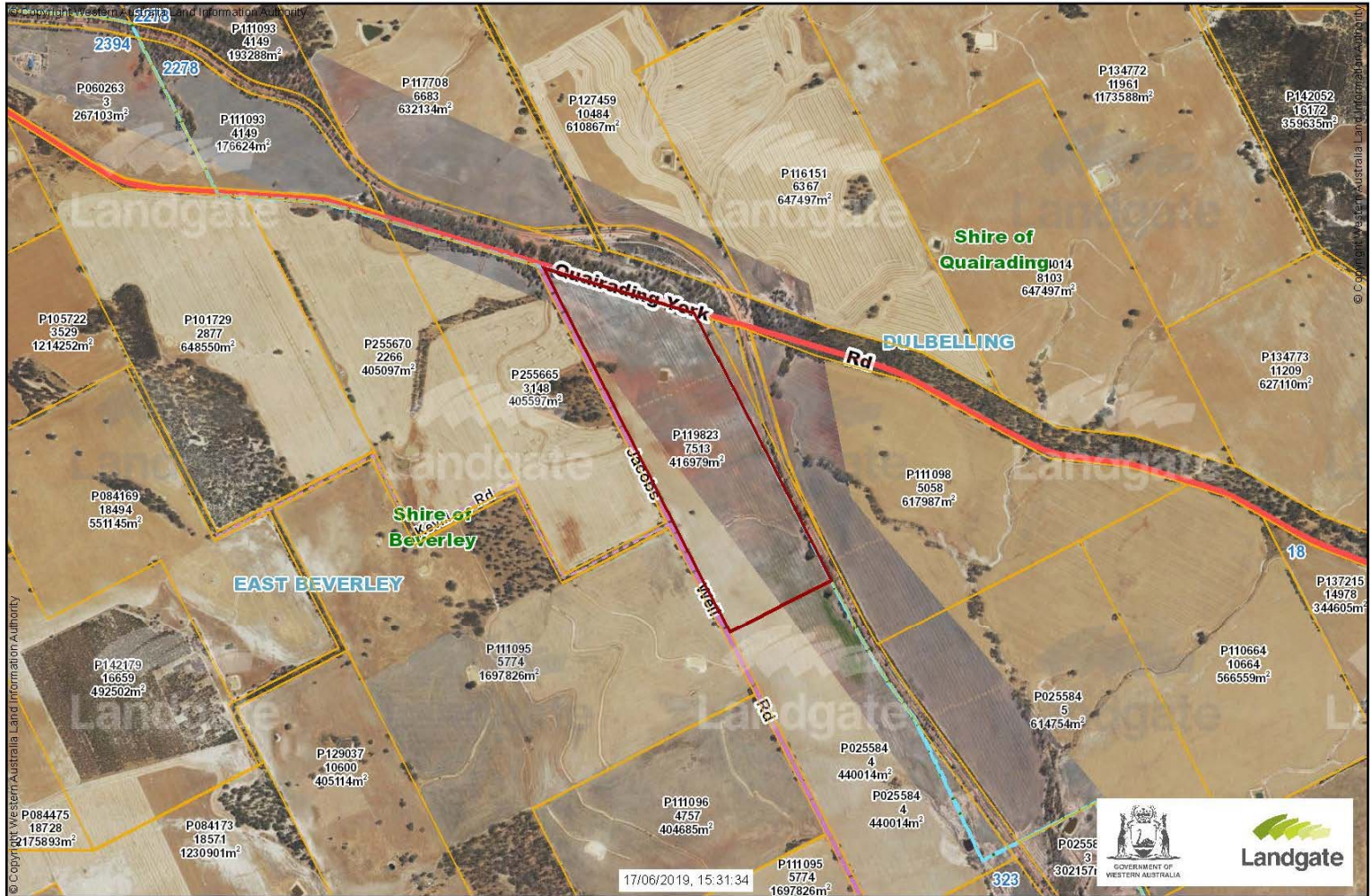


*We're working for
Western Australia.*



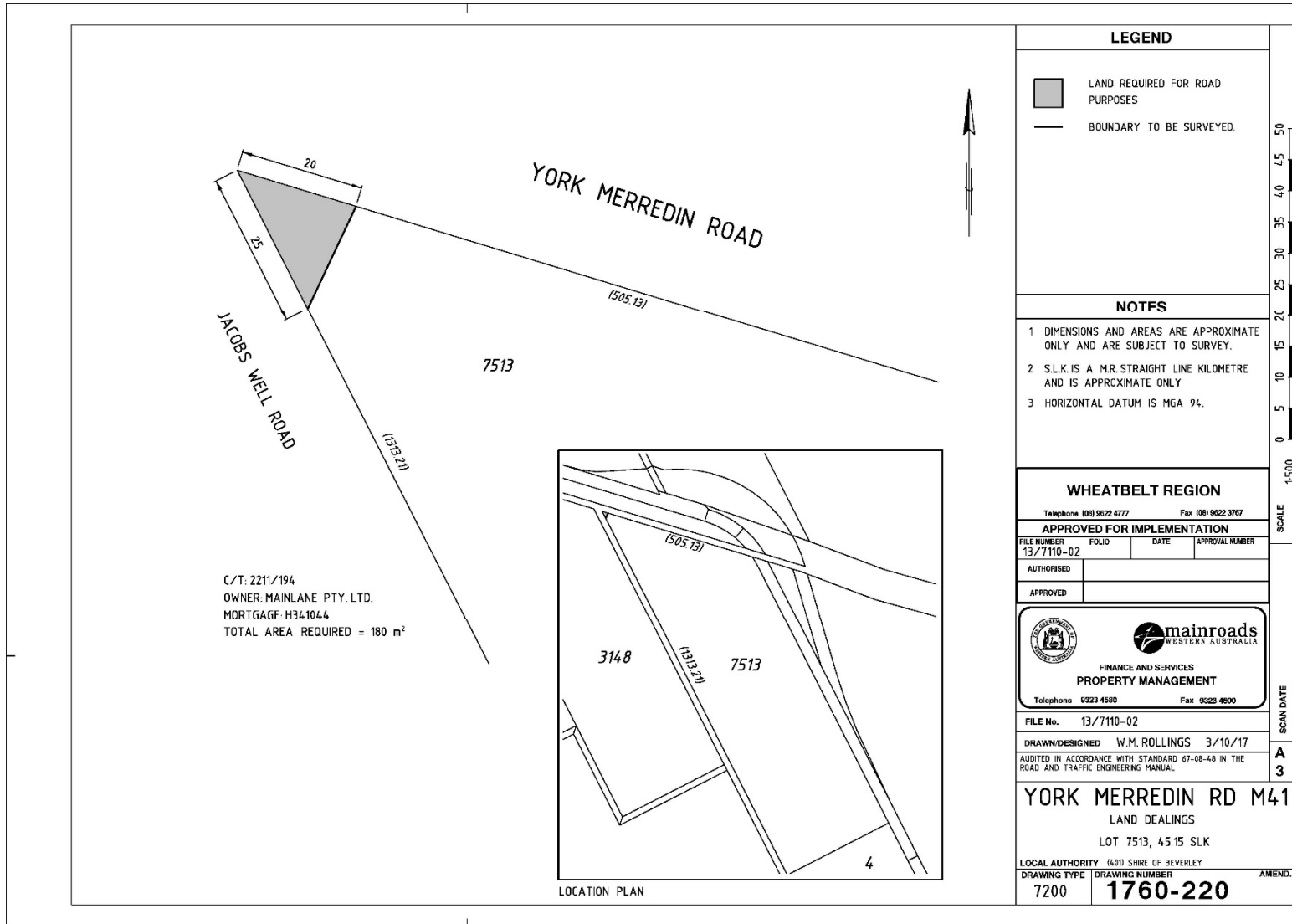
Attachment 9.3

LOCALITY MAP - LOT 7513 ON PLAN 119823



© Copyright, Western Australia Land Information Authority. No part of this document or any content appearing on it may be reproduced or published without the prior written permission of Landgate.
Disclaimer: The accuracy and completeness of the information on this document is not guaranteed and is supplied by Landgate 'as is' with no representation or warranty as to its reliability, accuracy, completeness, or fitness for purpose.
Please refer to original documentation for all legal purposes.

Attachment 9.3



9.4 Market Stalls – 136 Vincent Street or Lot 70 Vincent Street, Beverley

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 18 June 2019
APPLICANT: Jennifer Heavey & Michelle Robins
FILE REFERENCE: CP 009
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Application Letter, Site Plans, Insurance Certificate

SUMMARY

An application for planning approval has been received for Market Stalls on two proposed locations, i.e. 136 Vincent Street (lawn area in front of old CRC) or Lot 70 Vincent Street (car park opposite station car park area & IGA). It will be recommended the application be approved on Lot 70 Vincent Street only.

BACKGROUND

As per the submission attached hereto, the applicant is seeking permission to operate a Market Stall on two possible locations:

136 Vincent Street (Reserve 1570 – Lot 6) – lawn area in front of old CRC building;
or

Lot 70 Vincent Street (car park opposite station car park area & IGA).

Council previously, on 22 November 2016, approved a Market Stall for a period of 5 years – (applicant Andrew Thomas) on Lot 70. The proposal tabled for Lot 70 Vincent Street does not interfere with the area occupied by the established approval.

The following items are offered for sale as per the submission:

Handmade items including knitted and crochet apparel and toys, Ned Kelley's Handmade, resin work, handbags and market totes jewellery, amongst others.

The Market Stall will consist of two joined tents measuring a total area of 6m x 3m with display tables.

COMMENT

The proposal is supported as it is considered that it will assist in generating activity in the main street precinct, which feeds into the narrative of having an active public space within the Vincent Street Urban Design environment. This in turn will also aid in tourism development.

Shire Planner is however of the opinion that value should be added to the area already being used by a Market Stall, being Lot 70 Vincent Street. It is not recommended that the alternative option proposed be permitted, i.e. 136 Vincent Street, as the detailed design future of this area is yet to be determined with the implementation of the Vincent Street Streetscape Project under way.

The application is silent on specific dates for Market Stall events but mentions that it will be on Saturdays. To allow the Shire to avoid potential conflict with other users of the car park, it is proposed the applicant provide two weeks' notice prior to an event and written approval be granted by the Shire prior to commencement of the activity.

Should Council approve the application it will be recommended the above be made a condition of approval.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved in terms of the Shire of Beverley Local Planning Scheme No 3.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for the erection of market stalls for the purpose of conducting retail sales, on Lot 70 Vincent Street Beverley only, and subject to the following conditions and advice notes:-

Conditions:

1. This approval is for a period of 5 years. After 5 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
3. The applicant is to supply a minimum two weeks' notice in writing to the Shire and received the Shire's written approval, prior to commencement of the Market Stall event.
4. The hours of operation on approved days are to be between 8am and 5pm.

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: With regard to condition 3, a request using email is acceptable.

Note 5: The applicant is advised to maintain current public liability insurance.

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

MOTION

M8/0619

Moved Cr Shaw

Seconded Cr Seed

That Council resolve to grant planning approval for the erection of market stalls for the purpose of conducting retail sales, on Lot 70 Vincent Street Beverley only, and subject to the following conditions and advice notes:-

Conditions:

- 1. This approval is for a period of 5 years. After 5 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**
- 3. The applicant is to supply a minimum two weeks' notice in writing to the Shire and received the Shire's written approval, prior to commencement of the Market Stall event.**
- 4. The hours of operation on approved days are to be between 8am and 5pm.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: With regard to condition 3, a request using email is acceptable.

Note 5: The applicant is advised to maintain current public liability insurance.

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

AMENDMENT

M9/0619

Moved Cr White

Seconded Cr Martin

That the Condition of the motion be changed from a period of 5 years to a period of 2 years.

CARRIED 8/0

M10/0609

Moved Cr White

Seconded Cr Martin

That the amended motion be put:

That Council resolve to grant planning approval for the erection of market stalls for the purpose of conducting retail sales, on Lot 70 Vincent Street Beverley only, and subject to the following conditions and advice notes:-

Conditions:

This approval is for a period of 2 years. After 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**
- 2. The applicant is to supply a minimum two weeks' notice in writing to the Shire and received the Shire's written approval, prior to commencement of the Market Stall event.**
- 3. The hours of operation on approved days are to be between 8am and 5pm.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: With regard to condition 3, a request using email is acceptable.

Note 5: The applicant is advised to maintain current public liability insurance.

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

The Officers Recommendation was changed to align the conditioned approval period with other stall holders.

Attachment 9.4



Jennifer's Crafty Gems

8034 Great Southern Hwy

Beverley 6304 W.A 12/06/2019

Dear Big Chieftain Stefan and fellow little chieftains of the Rectangular Beverley Shire table.

My name is Jennifer Heavey and along with my cousin Michelle Robbins, we would like to apply for permission to hold our market stall in the main street of Beverley. We currently go to the Peace Park Outdoor Markets in York and we also get invited to the Easter Beverley Markets run by Marlene plus we do the local Agriculture show here in Beverley.

We have tried the local Beverley Markets which are held indoors and no disrespect to those Marketeers who prefer to be inside, Michelle and I found that it is not for us. No visitor to town knows your there only the locals do as you cannot be seen.

So Chieftains we would like to ask if we could hold our Market stall outside. We have 2 tents joined together. 3m x 3m each so 6m x 3m.

Our 1st Choice: The grass area where the fountain is. We can be seen by visitors and that area would more accessible and safer for the elderly and children. We do not use tent pegs/stakes to stable the tents, we use water weights and grass mats to limit damage to grassed areas.

Our 2nd Choice: The car park area opposite IGA. We would set up next to the leather man's stall.

Michelle and I both work and can't always get the same weekend off together. So we have to plan ahead with what weekend we can do our stall, as it does not always fall on the 1st Saturday or the 2nd Saturday of the month. We would like to pop up our stall at least once to twice a month work and weather permitting. We love crafting and meeting people and have a few regulars who love our handmade items. We have knitted and crochet apparel and toys, Ned Kelleys handmade, resin work, handmade bags and market totes jewellery etc we have a wide range of goodies and we always get nice feedback on our items and how we dress and present our stall.

We also have a current certificate of currency liability insurance which is renewed when due. I have attached a copy for you of that and some pictures of our stall.

We look forward to hearing from you soon with a "YAY"

Kind Regards Jennifer Heavey and Michelle Robbins

Jennifer's Crafty Gems

Attachment 9.4



Attachment 9.4



Certificate of Currency

Date of Issue 31 July 2018
Policy Number SPD013365667
Page 1 of 2

MRS JENNIFER WENDY HEAVEY
8034 GREAT SOUTHERN HWY
BEVERLEY WA 6304

 Market Stall Insurance

Dear Mrs Jennifer Wendy Heavey,
Please find below the Certificate of Currency details of your Market Stall Insurance Policy.
If you have any queries please visit aami.com.au or call us on 13 22 44, where you'll always speak to a real person not a machine - 24 hrs a day 7 days a week.
Take Care,
The AAMI Team

Insured Details	
Insured	Mrs Jennifer Wendy Heavey
Trading Name	Jennifers Crafty Gems
Period of Insurance	Effective from 11 July 2018 to 4:00pm 11 July 2019
Business Description	Craft products, knitting, sewing, resin art, costume jewellery,
Interested Parties	Details available under applicable policy section



Page 2 of 2

Your Cover

Public and Products Liability

	Limit of Liability
Public Liability	\$10,000,000
Products Liability	Not Insured

9.5 Development Application: Proposed Replacement of Verandah Structure – 103-107 (Lots 32, 29 & 2) Vincent Street, Beverley

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 18 June 2019
APPLICANT: OP & VA Jenkin & JR Tyrer
FILE REFERENCE: VIN 460/480/626
AUTHOR: B.S. de Beer, Manager: Planning & Development Services
ATTACHMENTS: Application Letter – Locality Map, Site Plans, Heritage Inventory Place #33 & #39

SUMMARY

An application has been submitted by Peter Jenkin on behalf of the owners of 103-107 (Lots 32, 29 & 2) Vincent Street, Beverley for the replacement of the verandah structure on the existing building (Avon Trading building & buildings adjacent). It will be recommended the application be approved.

BACKGROUND

The applicant proposes to replace the existing cantilevered verandah structure on the buildings, with a timber post supported Colorbond rendered verandah, as presented in the attached submitted plans. Replacement of the existing verandah structure is only proposed for the Vincent Street façade at this moment, and not the Forrest Street section.

The proposal affects the buildings on 3 properties, i.e. 103 (Lot 32) Vincent Street, 105 (Lot 29) Vincent Street & 107 (Lot 2) Vincent Street.

All subject properties are recorded in the present Shire of Beverley Municipal Heritage Inventory 1995, as being considered to have cultural heritage significance (Place #33 & Place#39) – please see attachments.

All properties are Zoned *Rural Townsite* in terms of Shire of Beverley Local Planning Scheme No. 3 (LPS 3).

COMMENT

Clause 67 of Schedule 2 Part 9 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) lists a number of matters which the local government must have due regard to when determining an application for development approval. Below is a discussion of the matters which are deemed to be relevant to the application at hand, with Author's comments:

Clause 67(k) and 67(l) of the Regulations:

*'the built heritage conservation of any place that is of cultural significance'; and
'the effect of the proposal on the cultural heritage significance of the area in which the development is located.'*

The proposal to change the cantilevered tie-rod supported awning/verandah structure on all of the buildings to a timber post supported colorbond rendered verandah structure is supported, as it is considered that the proposal would bring the building

architecturally closer to its original design, as can be seen from the photos on page 3 of Place #39 in the Heritage Inventory – see attachment.

It is also considered that the structural integrity of the heritage buildings will benefit substantially from the implementation of this proposal.

Although not specifically applied for, the proposed signage locations and dimensions indicated on the site plans generally accords with Council's Signage Policy and its specific placement is regarded as strengthening the heritage character of the buildings. Modifications to these can be dealt with on a case by case basis as the need arises, through separate planning applications.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for replacement of the Verandah Structure at 103-107 (Lots 32, 29 & 3) Vincent Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: The applicant is advised to consider surveying and registering an appropriate easement on the road reserve which area is affected by the verandah posts and overhang.
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

COUNCIL RESOLUTION

M11/0619

Moved Cr Seed

Seconded Cr Gogol

That Council resolve to grant planning approval for replacement of the Verandah Structure at 103-107 (Lots 32, 29 & 3) Vincent Street, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: The applicant is advised a building permit is required prior to commencement of any building works.

Note 5: The applicant is advised to consider surveying and registering an appropriate easement on the road reserve which area is affected by the verandah posts and overhang.

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

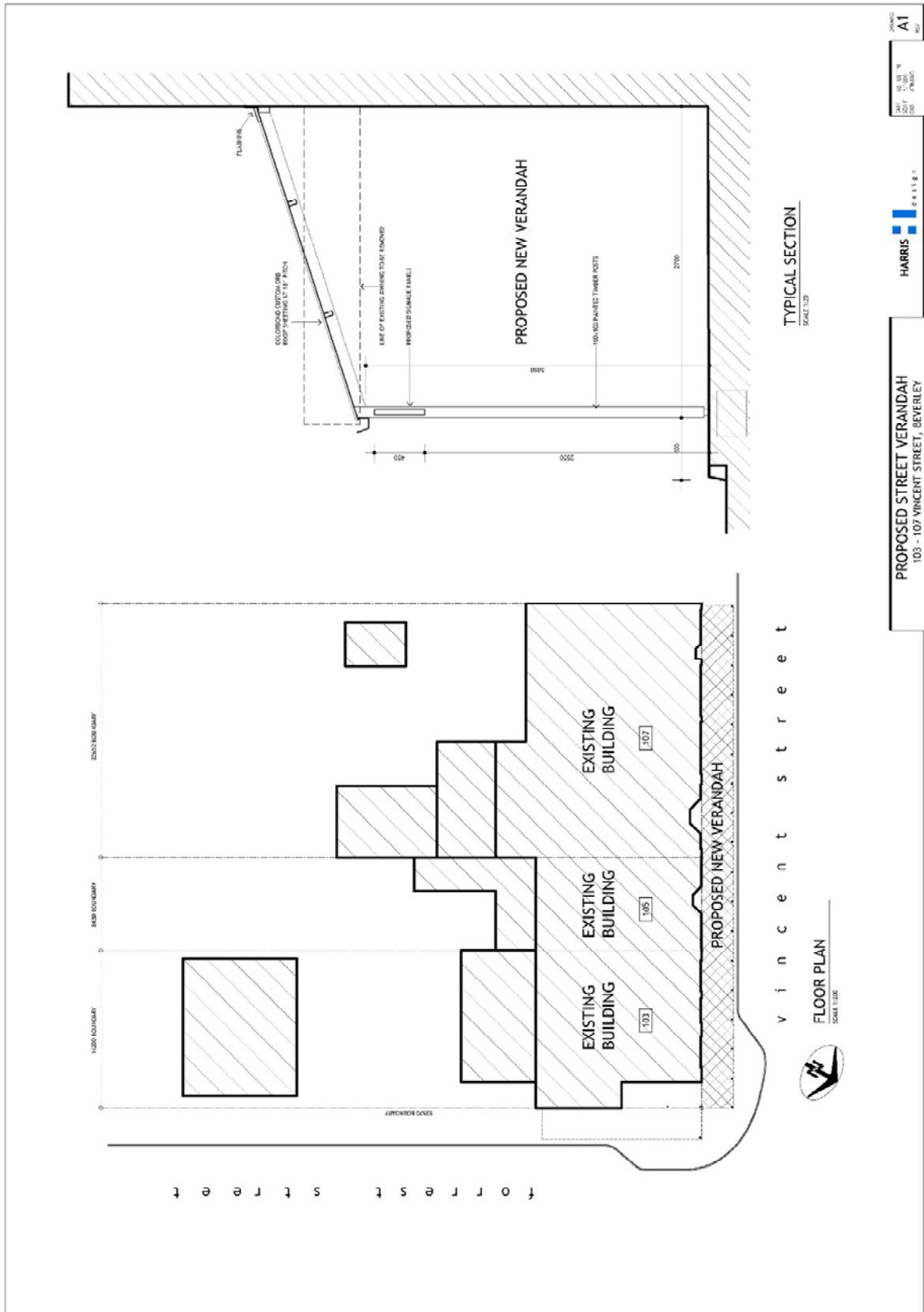
Attachment 9.5

LOCALITY MAP - 103 - 107 VINCENT ST

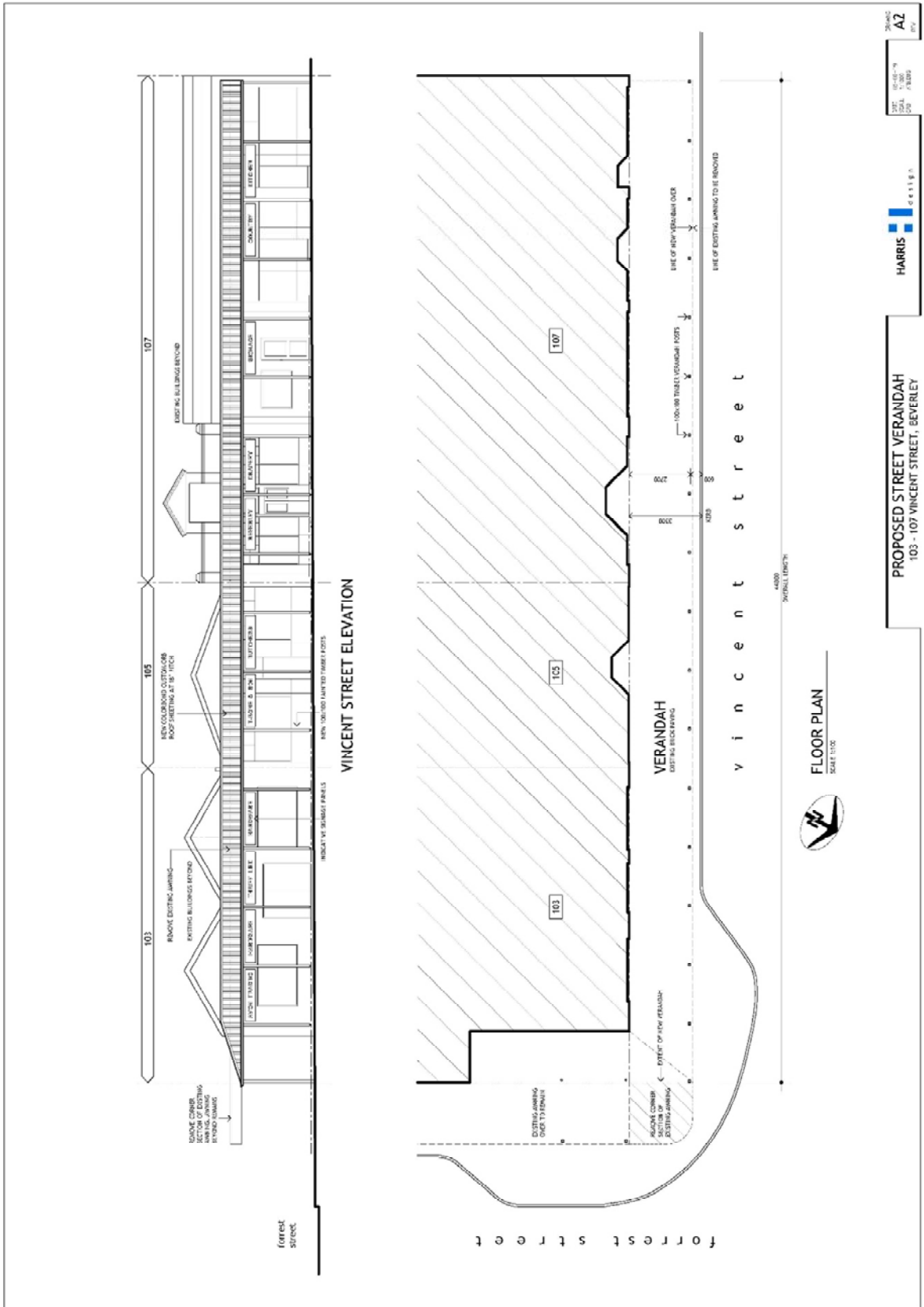


© Copyright, Western Australia Land Information Authority. No part of this document or any content appearing on it may be reproduced or published without the prior written permission of Landgate.
Disclaimer: The accuracy and completeness of the information on this document is not guaranteed and is supplied by Landgate 'as is' with no representation or warranty as to its reliability, accuracy, completeness, or fitness for purpose.
Please refer to original documentation for all legal purposes.

Attachment 9.5



Attachment 9.5



Attachment 9.5

Place No 33/Beverley Drapery/Page 1

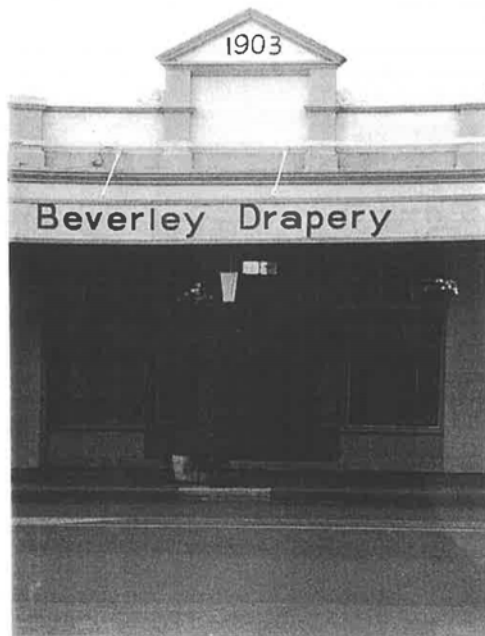
SHIRE OF BEVERLEY

**MUNICIPAL HERITAGE INVENTORY
PLACE RECORD FORM**

LGA Place No: 33

Beverley Drapery

Photograph of the place



LOCATION

HCWA Reference Number	
Other Reference Number	
Name of Place	Beverley Drapery
Other Names (1)	
Other Name (2)	
Location/Address	
Street Number and Name	107 Vincent Street
Suburb/Town	Beverley

SHIRE OF BEVERLEY MUNICIPAL HERITAGE INVENTORY

Attachment 9.5

Place No 33/Beverley Drapery/Page 2

Other Locational Descriptor	
Local Government Authority	Shire of Beverley
Map References:	

OWNERSHIP & LAND DESCRIPTION

<i>Owner</i>	<i>Address</i>	<i>Phone/fax</i>	<i>Status</i>	<i>No.</i>
Mr John Burns	31 Bartram St Beverley			
Land Description:				
<i>Reserve No.</i>	<i>Lot/Location No.</i>	<i>Plan/Diagram</i>	<i>Vol/Folio</i>	<i>No.</i>

DESCRIPTION

Construction Date (1)	1903 - 1905
Construction Date (2)	
Source/Details	
Site Type	
Use(s) of Place	
<i>Original</i>	Drapery
<i>Present</i>	Drapery
<i>Other</i>	Tea-rooms/art and craft rooms and shop
Architect/Designer (1)	
Architect/Designer (2)	
Other Associated Persons (1)	
Other Associated Persons (2)	
Construction Materials	
<i>Walls</i>	Brick
<i>Roof</i>	CGI
<i>Other</i>	
Modifications	Many changes within
Condition	Fair
Integrity (how much of the original fabric is intact?)	Only shell of original

Description
The building has old fashioned, boxed front windows, wooden at ground with overhead small glass panes, recessed doorway, very high ceilings, wooden floor. At the rear are the remains of a very large baker's oven and sleeping quarters (now storage).

The prominent features of the place include the pediment on the parapet wall, the scrolls on either side of the pediment, the timber panelled walls under the display windows, the panelled glazing under the awning structure (with tie rods), and the recessed entry door. The mill street setback is also a predominant feature.

SIGNIFICANCE

Historic theme (s)	Occupation
Sub theme (s)	Commercial and service industries
Statement of Significance	
This is a good example of early day shop fronts with high walls and tin ceilings.	
<i>The place exhibits characteristics typical of street shop fronts of the period. (Federation 1890-1915). The place is significant as a streetscape element in its setting.</i>	
Recommendation/Conservation Strategy	

Attachment 9.5

Place No 39/Avon Trading/Page 1

SHIRE OF BEVERLEY
MUNICIPAL HERITAGE INVENTORY
PLACE RECORD FORM

LGA Place No: 39

Avon Trading

Photograph of the place



LOCATION

HCWA Reference Number	
Other Reference Number	
Name of Place	Avon Trading
Other Names (1)	
Other Name (2)	
Location/Address	
Street Number and Name	103 Vincent Street
Suburb/Town	BEVERLEY
Other Locational Descriptor	
Local Government Authority	Shire of Beverley
Map References:	

SHIRE OF BEVERLEY MUNICIPAL HERITAGE INVENTORY

Attachment 9.5

Place No 39/Avon Trading/Page 2

OWNERSHIP & LAND DESCRIPTION

Owner	Address	Phone/fax	Status	No.
P. Jenkins	25 Hunt Rd Beverley			
Land Description :				
Reserve No.	Lot/Location No.	Plan/Diagram	Vol/Folio	No.

DESCRIPTION

Construction Date (1)	1886
Construction Date (2)	
Source/Details	
Site Type	
Use(s) of Place	
Original	Store
Present	Store
Other	
Architect/Designer (1)	
Architect/Designer (2)	
Other Associated Persons (1)	
Other Associated Persons (2)	
Construction Materials	
Walls	Brick
Roof	CGI
Other	Jarrah
Modifications	A great many
Condition	Fair
Integrity (how much of the original fabric is intact?)	Outer shell only
Description	

The building consists of three painted separate roof sections with a circle of brick on each (now painted over).

The predominant features of the place include the gable ends with circle motif, the two high pitched roofs and shallower pitched roof (all with short sheeted metal), and the awning supported by the rods. The nil street boundary setback is also a prominent feature. The large windows are a typical modification for retail/showroom buildings adapted from earlier design.

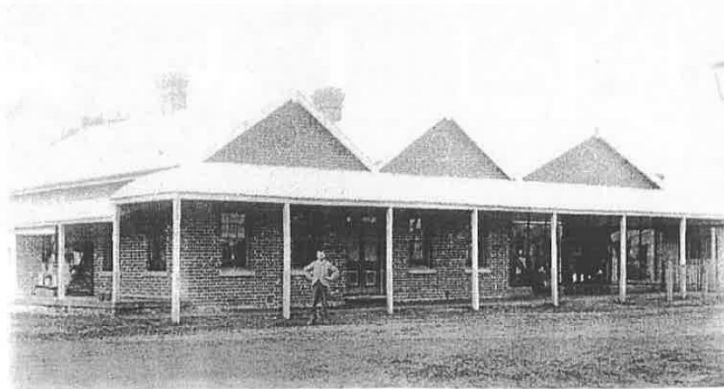
SIGNIFICANCE

Historic theme (s)	Occupations
Sub theme (s)	Commercial and service industries
Statement of Significance	
<p>The shop was built in 1886 for Mr H H Sewell. C Edwards started his business here. In 1896 a small store and dwelling were added on the Forrest Street side. The 1st Union Bank was housed there from 1904-07. In 1909 parts were used by the Great Southern Meat Supply, a fruit & vegetable store, and for tearooms. In 1929 the Shackles family started this butcher shop. It was also used by the Albany Fish Supply. The large complex is now only 2 shops as many internal walls have been removed.</p> <p><i>Moderate architectural significance would benefit from restoration of original significant features.</i></p>	
Recommendation/Conservation Strategy	

Attachment 9.5

Place No 39/Avon Trading/Page 3

OTHER	
Other Supporting Information	
Beverley Historical Society	
Listing and Assessment	
<i>Assessor (s) Name</i>	<i>Assessor (s) Address/Phone</i>
Community Committee	c/o Shire of Beverley Ph 096 461200
State Register of Heritage Places: (Y/N)	
Classified by the National Trust (Y/N)	
Register of the National Estate (Y/N)	
Local Town Planning Scheme (Y/N)	



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

10.1 Application to Keep Three Dogs – Brooking Street, Beverley

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 6 June 2019
APPLICANT: Mr Shane Morton
FILE REFERENCE: ADM 0134
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

An application has been received from Shane Morton requesting permission to keep three dogs at his property at 88 Brooking Street Beverley. Shane Morton is the owner of three small breed dogs being Pipi a Chihuahua, Spooky a Jack Russell and Cramp a Jack Russel. All dogs have been micro chipped, sterilised and registered.

BACKGROUND

The maximum number of dogs that can be kept on a premise within a town site is two unless an exemption is granted by Council under the provisions of section 26(3) of the Dog Act 1976 (as Amended).

Council has approved similar applications in the past where all adjoining neighbours have agreed to the request and the Shire Ranger or other authorized Council Officer has considered that there are no valid reasons for withholding such approval.

COMMENT

The Shire Ranger inspected the property on the 30th May 2019 and the property has adequate fencing to contain the dogs. The applicant has had previous approval for keeping more than 2 dogs and no issues occurred during that time. Therefore he has advised that there are no reasons to withhold the granting of an exemption to keep three dogs at the property.

The Shire Ranger has liaised with Shane Morton, who lives on the property and the immediate neighbours of the applicant who advised they have no concerns with the keeping of three dogs.

It is recommended that Council agree to the granting of an exemption for the keeping of three dogs at 88 Brooking Street Beverley subject to the following conditions:

- That the exemption be reviewed in twelve months to ensure that no adverse problems have been experienced as a result of the exemption, and
- That Council reserve the right to withdraw the exemption at anytime if any major or substantial problems are experienced prior to the review period.
- That the exemption applies only to the dogs nominated by the applicant.
- Each dog on the property must be registered with the Shire of Beverley.
- Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property

STATUTORY ENVIRONMENT

Dog Act 1976 (As Amended)

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council approve an exemption for the keeping of three dogs at 88 Brooking Street Beverley subject to the following conditions:

1. That the exemption be reviewed in twelve months time to ensure that no adverse problems have been experienced as a result of the exemption;
2. That Council reserve the right to withdraw the exemption at any time if any Major or substantial problems are experienced prior to the review period;
3. The exemption applies only to the dogs nominated by the applicant;
4. Each dog must be registered with the Shire of Beverley; and
5. Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property.

COUNCIL RESOLUTION

M12/0619

Moved Cr Davis

Seconded Cr Gogol

That Council approve an exemption for the keeping of three dogs at 88 Brooking Street Beverley subject to the following conditions:

- 1. That the exemption be reviewed in twelve months time to ensure that no adverse problems have been experienced as a result of the exemption;**
- 2. That Council reserve the right to withdraw the exemption at any time if any Major or substantial problems are experienced prior to the review period;**
- 3. The exemption applies only to the dogs nominated by the applicant;**
- 4. Each dog must be registered with the Shire of Beverley; and**
- 5. Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property.**

CARRIED BY ABSOLUTE MAJORITY 8/0

3.31pm – Shire Planner, Stefan de Beer left the meeting and did not return.

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 18 June 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2019 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 May 2019.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2018 Ordinary Meeting, item 11.4

COMMENT

The monthly financial reports for the period ending 31 May 2019 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2018/19 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of May 2019 be accepted and material variances be noted.

COUNCIL RESOLUTION

M13/0619

Moved Cr White

Seconded Cr Martin

That the monthly financial report for the month of May 2019 be accepted and material variances be noted.

CARRIED 8/0

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 May 2019					
Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,238,570.00	3,222,070.00	3,264,912.23	42,842.23	LGGC General Purpose Grant \$28,398 and interest earned on investments \$17,587 greater than anticipated.
Governance	21,600.00	10,100.00	54,243.63	44,143.63	Local Government House interest \$46,400 brought to account
Law, Order & Public Safety	195,361.00	136,824.00	142,933.57	6,109.57	
Health	100.00	0.00	363.64	363.64	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	108,454.00	100,645.00	112,122.21	11,477.21	ILU 49B Dawson St Lease for life drawdown \$5,994 and maintenance fee contribution \$2,240 great than anticipated. Staff housing utility reimbursements \$2,257 greater than anticipated.
Community Amenities	208,624.00	205,610.00	207,707.10	2,097.10	
Recreation & Culture	417,941.00	403,529.00	418,961.34	15,432.34	Insurance Reimbursement and hire fees of Function Centre \$6,769, CRC Old School Building rent fees \$3,364, Hall hire fees \$2,208, and Gym memberships \$2,249 greater than anticipated.
Transport	6,289,277.00	5,637,034.00	5,767,885.07	130,851.07	MRWA Direct Grant \$44,794, Blackspot Funding \$15,064 due to overspend and LGGC Special Bridge Funding \$100,550 greater than anticipated. Walk Trail funding (\$25,000) unlikely to be received this FY.
Economic Activities	141,750.00	117,001.00	119,008.80	2,007.80	
Other Property & Services	43,100.00	39,100.00	49,056.59	9,956.59	
Total Operating Revenue	10,664,777.00	9,871,913.00	10,137,194.18	265,281.18	
Operating Expenditure					
General Purpose Funding	(171,297.00)	(135,827.00)	(127,853.24)	7,973.76	
Governance	(246,521.00)	(216,858.00)	(312,122.03)	(95,264.03)	Write off of low value assets as per change in Regulations loss on disposal (\$96,512) and FBT expense (\$10,749) greater than anticipated. Councillor training expenses \$3,000, Conference expenses \$2,732 and Admin Allocation-Members \$5,381 lower than anticipated YTD.
Law, Order & Public Safety	(418,479.00)	(333,302.00)	(310,755.22)	22,546.78	Depreciation on Fire Prevention assets \$29,688 lower than anticipated. Fencing of rear of 47 Dawson St block (\$6,040) to stop undesirable activity near ILUs greater than anticipated.
Health	(154,808.00)	(140,613.00)	(129,304.30)	11,308.70	Administration expenses reallocated \$6,444 and Doctor's Residence maintenance expenses \$3,298 lower than anticipated.
Education & Welfare	(85,143.00)	(56,258.00)	(52,889.58)	3,368.42	
Housing	(213,299.00)	(215,588.00)	(281,738.51)	(66,150.51)	Depreciation expense (\$80,291) and Hunt Road Village Mtce (\$6,546) greater than anticipated YTD. ILU maintenance expenses \$9,170 and Staff Housing maintenance expenses \$7,426 lower than anticipated YTD.
Community Amenities	(668,992.00)	(567,120.00)	(568,914.41)	(1,794.41)	
Recreation & Culture	(1,429,716.00)	(1,210,672.00)	(1,228,167.03)	(17,495.03)	Public Halls (\$24,304) and Recreation (\$35,200) asset depreciation greater than anticipated. Library Staff costs \$8,080, Recreation and Culture building asset maintenance \$9,641, Parks & Gardens and Recreation Ground maintenance \$7,965 and Swimming Pool staff housing costs reallocated \$6,432 lower than anticipated.
Transport	(2,704,666.00)	(2,320,553.00)	(2,250,577.51)	69,975.49	Road \$56,873, Footpath \$9,292, Depot \$9,044 maintenance and administration costs reallocated \$8,462 lower than anticipated YTD. Transport Licencing wages (\$15,054) greater than anticipated.
Economic Activities	(509,340.00)	(369,694.00)	(343,587.31)	26,106.69	Noxious weed & vermin control \$7,953, Area promotion wages \$3,882 and administration costs reallocated \$9,748 lower than anticipated.
Other Property & Services	(15,106.00)	(11,897.00)	92,236.58	104,133.58	Mechanic wages \$28,857 lower than anticipated due to leave. Loader insurance write off profit on disposal \$19,000.
Total Operating Expenditure	(6,617,367.00)	(5,578,382.00)	(5,513,672.56)	64,709.44	
Net Operating	4,047,410.00	4,293,531.00	4,623,521.62	329,990.62	

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 May 2019					
Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
Capital Income					
Self Supporting Loan - Principal Repayment	15,313.00	7,540.00	7,540.29	0.29	
Proceeds from Sale of Assets	162,000.00	162,000.00	167,920.00	5,920.00	
Total Capital Income	177,313.00	169,540.00	175,460.29	5,920.29	
Capital Expenditure					
Land and Buildings	(852,201.00)	(622,951.00)	(534,091.58)	88,859.42	West Dale Fire Shed \$58,322, Cornerstone \$31,598, Admin Office Space Conversion \$13,795 lower than anticipated. Caravan Park Power Upgrade savings \$10,757. Hunt Road Village works including extra Unit refurb and leach drain renewal (\$29,408) greater than anticipated.
Plant and Equipment	(265,000.00)	(220,000.00)	(257,329.79)	(37,329.79)	Skid Steer (\$16,720) and CESM Vehicle (\$10,668) greater than anticipated. Swimming Pool Diving Board (\$26,055) unbudgeted. Doctor Vehicle \$12,573 lower than anticipated.
Office Furniture and Equipment	(60,000.00)	(37,000.00)	(36,770.34)	229.66	
Road Construction	(2,714,578.00)	(1,243,526.00)	(1,318,377.57)	(74,851.57)	Road construction projects \$65,904 greater than anticipated. Morbinning Rd construction costs (\$42,362) lower than anticipated YTD. Ski Rd Cattle Grid \$6,035 and Rickeys Rd Gravel Sheeting \$44,314 unbudgeted.
Other Infrastructure	(4,015,208.00)	(1,903,186.00)	(1,878,577.64)	24,608.36	Walk Trail Project \$25,000 did not proceed.
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(129,929.00)	(114,598.00)	(114,598.54)	(0.54)	
Total Capital Expenditure	(8,036,916.00)	(4,141,261.00)	(4,139,745.46)	1,515.54	
Net Capital	(7,859,603.00)	(3,971,721.00)	(3,964,285.17)	7,435.83	
Adjustments					
Depreciation Written Back	2,401,952.00	2,159,479.00	2,263,811.78	104,332.78	Depreciation expense greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	4,350.80	4,350.80	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	(46,400.31)	(46,400.31)	Local Government House Trust investment brought to account.
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	22,000.00	22,000.00	86,834.45	64,834.45	Write off of Low Value Assets as per changes to Regulations \$96,513.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	518,065.00	(49,608.00)	(49,608.09)	(0.09)	
New Loan Funds	0.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	870,176.00	870,176.00	870,176.05	0.05	
Total Adjustments	3,812,193.00	3,002,047.00	3,129,164.68	127,117.68	
CLOSING SURPLUS/(DEFICIT)	0.00	3,323,857.00	3,788,401.13	464,544.13	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 May 2019	
Description	YTD Actual 2018/19
Current Assets	
Cash at Bank	1,730,631.34
Cash - Unrestricted Investments	1,808,514.72
Cash - Restricted Reserves	2,320,853.72
Cash on Hand	300.00
Accounts Receivable	517,919.14
Prepaid Expenses	0.00
Self Supporting Loan - Current	7,772.53
Inventory - Fuel	9,152.07
Total Current Assets	6,395,143.52
Current Liabilities	
Accounts Payable	(63,463.39)
Loan Liability - Current	(15,330.95)
Annual Leave Liability - Current	(168,900.17)
Long Service Leave Liability - Current	(137,233.57)
Doubtful Debts	(108,545.88)
Total Current Liabilities	(493,473.96)
Adjustments	
Less Restricted Reserves	(2,320,853.72)
Less Self Supporting Loan Income	(7,772.53)
Add Leave Reserves - Cash Backed	200,026.87
Add Loan Principal Expense	15,330.95
Total Adjustments	(2,113,268.43)
NET CURRENT ASSETS	3,788,401.13

SHIRE OF BEVERLEY			
STATEMENT OF FINANCIAL POSITION			
FOR THE PERIOD ENDING			
31 May 2019			
Description	Actual 2017/18	YTD Actual 2018/19	Movement
Current Assets			
Cash and Cash Equivalents	4,161,346.24	5,860,299.78	1,698,953.54
Accounts Receivable	768,606.93	517,919.14	(250,687.79)
Contract Asset - Current	0.00	0.00	0.00
Prepaid Expenses	39,629.21	0.00	(39,629.21)
Self Supporting Loan - Current	15,312.82	7,772.53	(7,540.29)
Inventory	9,938.85	9,152.07	(786.78)
Total Current Assets	4,994,834.05	6,395,143.52	1,400,309.47
Current Liabilities			
Accounts Payable	(1,576,096.00)	(63,463.39)	1,512,632.61
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(129,929.49)	(15,330.95)	114,598.54
Lease Liability - Current	(43,000.00)	0.00	43,000.00
Annual Leave Liability - Current	(168,900.17)	(168,900.17)	0.00
Long Service Leave Liability - Current	(137,233.57)	(137,233.57)	0.00
Doubtful Debts	(108,545.88)	(108,545.88)	0.00
Total Current Liabilities	(2,163,705.11)	(493,473.96)	1,670,231.15
Non-Current Assets			
Non-Current Debtors	115,203.39	115,203.39	0.00
Non-Current Investments	0.00	46,400.31	46,400.31
Land and Buildings	21,346,251.95	21,137,999.82	(208,252.13)
Plant and Equipment	1,989,439.36	1,809,654.79	(179,784.57)
Furniture and Equipment	151,597.06	104,821.24	(46,775.82)
Infrastructure	56,115,882.67	58,057,275.88	1,941,393.21
Self Supporting Loan - Non Current	58,812.12	58,812.12	0.00
Total Non-Current Assets	79,777,186.55	81,330,167.55	1,552,981.00
Non-Current Liabilities			
Loan Liability - Non Current	(1,670,592.01)	(1,670,592.01)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(21,574.75)	(21,574.75)	0.00
Total Non Current Liabilities	(1,692,166.76)	(1,692,166.76)	0.00
Net Assets	80,916,148.73	85,539,670.35	4,623,521.62
Equity			
Accumulated Surplus	(38,881,645.54)	(43,455,559.07)	(4,573,913.53)
Reserves - Cash Backed	(2,271,245.63)	(2,320,853.72)	(49,608.09)
Reserve - Revaluations	(39,763,257.56)	(39,763,257.56)	0.00
Total Equity	(80,916,148.73)	(85,539,670.35)	(4,623,521.62)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 May 2019		
Description	Budget 2018/19	YTD Actual 2018/19
Income		
Rates	2,669,880.00	2,724,028.25
Operating Grants, Subsidies and Contributions	2,271,419.00	1,759,532.24
Profit On Asset Disposal	12,000.00	35,161.04
Service Charges	0.00	0.00
Fees & Charges	523,761.00	536,267.39
Interest Earnings	103,888.00	115,781.26
Other Revenue	60,500.00	110,434.74
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	4,894,381.41
Total Income by Nature & Type	14,879,636.00	10,175,586.33
Expenditure		
Employee Costs	(2,134,739.00)	(1,747,160.90)
Materials & Contracts	(1,840,463.00)	(1,206,567.02)
Utilities	(208,638.00)	(180,214.14)
Depreciation On Non-Current Assets	(1,691,589.00)	(2,263,811.78)
Interest Expenses	(34,504.00)	(54,721.07)
Insurance Expenses	(168,227.00)	(184,220.82)
Other Expenditure	(81,975.00)	(92,773.86)
Loss On Asset Disposal	(8,000.00)	(121,995.49)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(5,851,465.08)
Allocations		
Reallocation Codes Expenditure	421,192.00	299,400.37
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	299,400.37
Net Operating by Nature & Type	9,132,693.00	4,623,521.62

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2019**

Job #	Job Description	YTD Actual 2018/19
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	4,689.73
RR002	Athol Rd (RoadID: 26) (Maintenance)	3,452.03
RR003	Avoca Rd (RoadID: 98) (Maintenance)	731.05
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	6,898.71
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	917.54
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Mtce)	5,145.64
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	8,903.13
RR008	Barrington Rd (RoadID: 13) (Maintenance)	4,522.55
RR009	Batemans Rd (RoadID: 78) (Maintenance)	160.30
RR010	Batys Rd (RoadID: 60) (Maintenance)	2,977.26
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	847.33
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	2,601.69
RR013	Beringer Rd (RoadID: 29) (Maintenance)	10,499.86
RR014	Bethany Rd (RoadID: 148) (Maintenance)	3,063.81
RR015	Billabong Rd (RoadID: 179) (Maintenance)	773.45
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	5,640.13
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	3,317.53
RR019	Bushhill Road (RoadID: 183) (Maintenance)	170.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	14,073.85
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	607.38
RR022	Carrs Rd (RoadID: 47) (Maintenance)	2,864.32
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	1,563.87
RR024	Caudle Rd (RoadID: 140) (Maintenance)	806.60
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	354.41
RR026	Clulows Rd (RoadID: 16) (Maintenance)	17,194.19
RR027	Collins Rd (RoadID: 66) (Maintenance)	1,910.87
RR028	Cookes Rd (RoadID: 61) (Maintenance)	2,128.18
RR029	Corberding Rd (RoadID: 43) (Maintenance)	7,494.29
RR030	County Peak Rd (RoadID: 96) (Maintenance)	5,534.29
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	9,307.51
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	5,280.40
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	5,119.46
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	12,159.08
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	8,974.56
RR036	Drapers Rd (RoadID: 79) (Maintenance)	1,324.32
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	2,481.21
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	38,281.40

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2019**

Job #	Job Description	YTD Actual 2018/19
RR039	Ewert Rd (RoadID: 27) (Maintenance)	5,491.69
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	1,599.64
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,111.50
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,745.67
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	935.34
RR045	Heals Rd (RoadID: 95) (Maintenance)	3,313.16
RR046	Hills Rd (RoadID: 76) (Maintenance)	3,104.55
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	5,150.00
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	149.58
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	13,577.36
RR050	Jas Rd (Maintenance)	393.96
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	718.70
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,769.80
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,164.46
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	3,211.03
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,085.52
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	13,179.43
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	25,689.87
RR060	Lennard Rd (RoadID: 58) (Maintenance)	40,855.37
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	1,569.55
RR062	Luptons Rd (RoadID: 22) (Maintenance)	10,042.03
RR063	Maitland Rd (RoadID: 39) (Maintenance)	8,807.17
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	2,740.75
RR065	Manns Rd (RoadID: 59) (Maintenance)	2,561.33
RR066	Manuels Rd (RoadID: 37) (Maintenance)	3,824.66
RR067	Mawson Rd (RoadID: 100) (Maintenance)	4,213.54
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	990.75
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	4,730.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	997.90
RR071	Mclean Rd (RoadID: 84) (Maintenance)	1,180.98
RR072	Millers Rd (RoadID: 49) (Maintenance)	11,022.81
RR073	Mills Rd (RoadID: 80) (Maintenance)	876.09
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	18,648.21
RR075	Murrays Rd (RoadID: 71) (Maintenance)	2,340.84
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,163.82
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	326.79

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2019**

Job #	Job Description	YTD Actual 2018/19
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	5,424.32
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,121.40
RR080	Petchells Rd (RoadID: 38) (Maintenance)	2,616.96
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	6,786.57
RR083	Potts Rd (RoadID: 14) (Maintenance)	1,005.20
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	6,153.02
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	825.68
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	641.23
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	200.40
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,431.52
RR089	Rogers Rd (RoadID: 62) (Maintenance)	1,107.42
RR090	Rossi Rd (RoadID: 156) (Maintenance)	634.75
RR091	Rumble Rd (Maintenance)	3,055.32
RR092	Schillings Rd (RoadID: 65) (Maintenance)	1,775.99
RR093	Shaw Rd (RoadID: 184) (Maintenance)	1,528.14
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	2,461.80
RR095	Simmons Rd (RoadID: 101) (Maintenance)	1,855.13
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	15,730.61
RR098	Smith Rd (RoadID: 72) (Maintenance)	3,473.29
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	7,037.85
RR100	Spavens Rd (RoadID: 44) (Maintenance)	563.58
RR101	Springhill Rd (RoadID: 23) (Maintenance)	7,412.59
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	330.30
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	2,691.99
RR105	Thomas Rd (RoadID: 31) (Maintenance)	276.92
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	3,442.14
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	807.01
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	6,892.43
RR109	Walgy Rd (RoadID: 42) (Maintenance)	17,817.36
RR110	Walkers Rd (RoadID: 86) (Maintenance)	170.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	904.86
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,857.03
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	10,314.28
RR114	Westdale Rd (RoadID: 166) (Maintenance)	27,609.15
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	1,093.98
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 May 2019		
Job #	Job Description	YTD Actual 2018/19
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	3,260.02
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	24,660.78
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	21,810.86
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	44,340.91
RR888	Tree Lopping - Rural Roads (Maintenance)	6,120.00
RR999	Rural Roads Various (Maintenance)	63,920.48
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	720,219.05
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	1,740.44
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	96.31
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	2,173.52
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	3,399.62
TS011	Delisle St (RoadID: 120) (Maintenance)	1,044.47
TS012	Dempster St (RoadID: 111) (Maintenance)	48.16
TS013	Duffield St (RoadID: 160) (Maintenance)	442.84
TS014	Edward St (RoadID: 107) (Maintenance)	646.14
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	335.55
TS017	Forrest St (RoadID: 103) (Maintenance)	13,827.31
TS018	George St North (RoadID: 161) (Maintenance)	785.02
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	1,092.67
TS023	Hope St (RoadID: 115) (Maintenance)	229.50
TS024	Hopkin St (RoadID: 128) (Maintenance)	96.31
TS025	Horley St (RoadID: 127) (Maintenance)	63.16
TS026	Hunt Rd (Maintenance)	3,471.37

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 May 2019		
Job #	Job Description	YTD Actual 2018/19
TS027	Husking St (RoadID: 117) (Maintenance)	330.80
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	1,715.71
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	643.41
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	3,652.46
TS034	Mcneil St (RoadID: 141) (Maintenance)	112.94
TS035	Monger St (RoadID: 116) (Maintenance)	324.87
TS036	Morrison St (RoadID: 112) (Maintenance)	141.38
TS037	Nicholas St (RoadID: 123) (Maintenance)	595.62
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	367.11
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	232.06
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	1,343.46
TS045	Shed St (RoadID: 136) (Maintenance)	39.16
TS046	Short St (RoadID: 121) (Maintenance)	716.00
TS047	Smith St (RoadID: 108) (Maintenance)	1,045.72
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	11,979.73
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	2,578.56
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	12,944.41
Sub Total	Town Streets Maintenance	68,255.79
Total	Road Maintenance	788,474.84

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 May 2019						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
2654398	Reserve Funds Bendigo					
	LSL & Gratuity	64,024.71				
	Office Equipment	21,829.31				
	Airfield Emergency Lighting	39,071.20				
	Plant Replacement	486,058.37				
	Emergency Services	125,750.03				
	Building	420,822.06				
	Recreation Ground	413,060.35				
	Cropping Committee	103,663.20				
	Avon River Development	25,274.01				
	Annual Leave	136,002.16				
	Community Bus	33,277.96				
	Road Construction	383,086.81				
	Senior Housing	68,933.55	2,320,853.72	2 mnths	2.25%	27/06/2019
2913004	Term Deposit Bendigo	506,607.33		6 mnths	2.50%	11/06/2019
2914725	Term Deposit Bendigo	301,907.39		3 mnths	2.55%	13/06/2019
2920412	Term Deposit Bendigo	400,000.00		6 mnths	2.60%	18/07/2019
2930459	Term Deposit Bendigo	300,000.00		5 mnths	2.50%	26/08/2019
2930463	Term Deposit Bendigo	300,000.00	1,808,514.72	6 mnths	2.50%	24/09/2019
	Total		4,129,368.44			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 20 June 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2019 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of May 2019.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M14/0619

Moved Cr White

Seconded Cr Seed

That the List of Accounts as presented, be received:

May 2019:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

09 May 19	1723-1724	(2)	\$	398.88	(authorised by CEO S Gollan and DCEO S Marshall)
20 May 19	1725-1726	(2)	\$	20,635.86	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for May 2019 incl \$ 21,034.74

previously paid

EFT vouchers

02 May 19	EFT 1-36	(36)	\$	49,068.78	(authorised by CEO S Gollan and DCEO S Marshall)
09 May 19	EFT 4626-4649	(24)	\$	115,752.07	(authorised by CEO S Gollan and DCEO S Marshall)
15 May 19	EFT 1-39	(39)	\$	53,258.96	(authorised by CEO S Gollan and DCEO S Marshall)
15 May 19	EFT 4650-4650	(1)	\$	11,484.80	(authorised by CEO S Gollan and DCEO S Marshall)
20 May 19	EFT 4561-4673	(23)	\$	423,887.55	(authorised by CEO S Gollan and DCEO S Marshall)
29 May 19	EFT 4675-4715	(41)	\$	309,154.76	(authorised by CEO S Gollan and DCEO S Marshall)
29 May 19	EFT 1-39	(39)	\$	53,982.46	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for May 2019 incl \$ 1,016,589.38 previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

29 May 19	1508-1508	(1)	\$	200.00	(authorised by CEO S Gollan and DCEO S Marshall)
-----------	-----------	-----	----	--------	--

Total of cheque vouchers for May 2019 incl \$ 200.00

previously paid.

EFT vouchers

Nil vouchers

Total of EFT vouchers for May 2019 incl \$ 0.00 previously paid.

(3) Direct Debit Payments totalling \$ 68,776.83 previously paid.

(4) Credit Card Payments totalling \$ 625.66 previously paid.

CARRIED 8/0

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1723	09-May-2019	Telstra	2019-05 May Telephone Accounts - Pymt 1 of 2	(354.52)	
Cheque #	1724	09-May-2019	Water Corporation	Mens Shed: Water & Fire Service Fees: May - Jun 19 (discounted)	(44.36)	(398.88)
Cheque #	1725	20-May-2019	ATO - Australian Tax Office	2019-04 Apr BAS Obligation	(19,555.00)	
Cheque #	1726	20-May-2019	Telstra	2019-05 May Telephone Accounts - Pymt 2 of 2	(1,080.86)	(20,635.86)
EFT Pymt	EFT 4626	09-May-2019	Australia Post	2019-04 Apr Postage	(229.52)	
EFT Pymt	EFT 4627	09-May-2019	Avon Concrete	MUN1901 (Morbinning Rd) & MUN1910 (Ski Rd)	(28,924.50)	
EFT Pymt	EFT 4628	09-May-2019	Beverley Post News and Gifts	2019-04 Apr Newsagency Purchases	(19.96)	
EFT Pymt	EFT 4629	09-May-2019	Building Commission (BSL)	2019-04 Apr 19 Collections x1 (Lic 38 18/19)	(56.65)	
EFT Pymt	EFT 4630	09-May-2019	Bunnings Building Supplies P/L	BE000 (PUTE12): Materials	(27.98)	
EFT Pymt	EFT 4631	09-May-2019	Country Copiers Northam	Copy Charges - IRA 8595: 19 Mar - 16 Apr 2019	(270.19)	
EFT Pymt	EFT 4632	09-May-2019	Dawsons Concrete & Reinforcing	FC1901 - Edwards St Footpath	(20,328.00)	
EFT Pymt	EFT 4633	09-May-2019	Elders Rural Services Aust Ltd	MUN1901 (Morbinning Rd): Supplies	(987.65)	
EFT Pymt	EFT 4634	09-May-2019	Fire & Safety WA	Bev Fire Brigades: Personal Protective Equipment & Vehicle Equipment	(2,498.10)	
EFT Pymt	EFT 4635	09-May-2019	Focus Networks	2019-04 Apr: Computer Support	(3,092.40)	
EFT Pymt	EFT 4636	09-May-2019	Game On Contracting	Various Excavator hire & MUN1902 (Morbinning Rd): Gravel Carting	(11,924.00)	
EFT Pymt	EFT 4637	09-May-2019	Hanson Construction Materials Pty Ltd	MUN1901 (Morbinning Rd): 10mm washed granite	(7,548.06)	
EFT Pymt	EFT 4638	09-May-2019	Holcim Australia Pty Ltd	MUN1901 (Morbinning Rd) - Culvert replacement: Concrete & Sand	(6,196.96)	
EFT Pymt	EFT 4639	09-May-2019	Jason Signmakers	Welcome to Beverley Signage	(11,214.34)	
EFT Pymt	EFT 4640	09-May-2019	Kimberley Leonard Boulton	Onsite Archiving: 22 & 26 Apr 2019	(726.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4641	09-May-2019	Landgate	Valuation Fees (RUV Chargeable): 2018/2019	(12,457.80)	
EFT Pymt	EFT 4642	09-May-2019	Little Eco Hill	MUN1806 (Dale Bin North Rd) Culvert Repairs	(2,299.00)	
EFT Pymt	EFT 4643	09-May-2019	PCS - Perfect Computer Solutions	Computer Support - Medical Centre: 3 May 2019	(255.00)	
EFT Pymt	EFT 4644	09-May-2019	RCPA (WA) Reinforced Concrete Pipes Aust (WA) P/L	MUN1902 (Morbinning Rd): Various piping	(2,793.82)	
EFT Pymt	EFT 4645	09-May-2019	Shacks Holden	BE020 (PUTE10) Wheel and Flow Test Inspection	(154.00)	
EFT Pymt	EFT 4646	09-May-2019	Synergy	Street Lights: ME 25 Apr 19 & Avon River Park to 01 May 19	(2,382.15)	
EFT Pymt	EFT 4647	09-May-2019	Todays Building Services Pty Ltd	AS11053 (LBS1905) - Westdale Fire Shed: Certificate of Design Compliance	(770.00)	
EFT Pymt	EFT 4648	09-May-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 12 - 17 Apr 2019	(34.99)	
EFT Pymt	EFT 4649	09-May-2019	WA Contract Ranger Services	Ranger Services: 23 - 29 Apr 2019	(561.00)	(115,752.07)
EFT Pymt	EFT 4650	15-May-2019	Beverley Dome Fuel & Hire (BDF)	8,000 L Diesel @ \$1.4356/L GST Inc	(11,484.80)	(11,484.80)
EFT Pymt	EFT 4651	20-May-2019	ADC Projects	Swim Pool Redev & Cornerstone Bldg Defects	(2,123.00)	
EFT Pymt	EFT 4652	20-May-2019	AITs Specialists P/L	2019-04 Apr 2019 Fuel Tax Credits	(266.64)	
EFT Pymt	EFT 4653	20-May-2019	Avon Concrete	MUN1909: K1 Road Culvert Relacement - Progress Payment	(18,854.00)	
EFT Pymt	EFT 4654	20-May-2019	Avon Waste	2,017 Bin Collection FE 26 Apr 19 inc Recycling Bins & 3 x Recycling Collections	(4,543.60)	
EFT Pymt	EFT 4655	20-May-2019	Beverley Transport Service	MUN1911 (Rickeys Road) Truck hire for carting gravel	(6,050.00)	
EFT Pymt	EFT 4656	20-May-2019	C & D Cutri	Bridge 3216 Lupton Road: Preventative Maintenance	(24,475.00)	
EFT Pymt	EFT 4657	20-May-2019	Dpt of Water & Environmental Regulation	2019/20 Landfill License - L8536	(1,218.06)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4658	20-May-2019	Fulton Hogan Industries	Various Roads: Full contract reseal as tendered	(279,594.44)	
EFT Pymt	EFT 4659	20-May-2019	Game On Contracting	MUN1911 (Rickeys Rd): Carting water	(15,543.00)	
EFT Pymt	EFT 4660	20-May-2019	Gronbek Security	LB1601 (Cstone Bldg): Replace existing door locks for courtyard & playground	(842.78)	
EFT Pymt	EFT 4661	20-May-2019	Holcim Australia Pty Ltd	MUN1909 (K1 Rd) - Culvert Replacement: Stabilised sand	(11,632.94)	
EFT Pymt	EFT 4662	20-May-2019	Landgate	Valuation Fees (GRV Interim Ctry FESA)	(174.95)	
EFT Pymt	EFT 4663	20-May-2019	Little Eco Hill	Various Rds: Culvert Repairs	(40,739.06)	
EFT Pymt	EFT 4664	20-May-2019	Major Motors P/L	BE013 (PTRK04): Parts	(266.94)	
EFT Pymt	EFT 4665	20-May-2019	Mandurah Tile & Stone Co	LBS1808: Town Hall Kitchen Refurbishment - Materials	(2,976.00)	
EFT Pymt	EFT 4666	20-May-2019	McIntosh & Son - REDCLIFFE	BE030 (PBH02): 1500 Hr Service	(1,566.37)	
EFT Pymt	EFT 4667	20-May-2019	Michael Wilson	2019-05 May: Photocopying and Delivery of Blarney	(250.00)	
EFT Pymt	EFT 4668	20-May-2019	QCA - Quick Corporate Australia	2019-04 Apr: Stationary Purchases	(100.95)	
EFT Pymt	EFT 4669	20-May-2019	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various Vehicles: Services, repairs & supplies	(3,007.15)	
EFT Pymt	EFT 4670	20-May-2019	Synergy	2019-05 May Power Accounts	(6,837.55)	
EFT Pymt	EFT 4671	20-May-2019	Turn It Up Electrical (TIU)	Avon River Park (TP01): Electrical Work	(140.44)	
EFT Pymt	EFT 4672	20-May-2019	Unique Strokes WA	LBN1901: Unit 9 Refurbishment - Painting	(2,620.00)	
EFT Pymt	EFT 4673	20-May-2019	ZircoData Pty Ltd	2019-04 Apr: Storage of Archives 141 x A1 Storage Boxes (Std Ctn)	(64.68)	(423,887.55)
EFT Pymt	EFT 4675	29-May-2019	AFGRI Equipment Australia Pty Ltd	AS25005 (PTR04): 2019 John Deere 4066R Tractor	(36,163.60)	
EFT Pymt	EFT 4676	29-May-2019	ASB Marketing P/L	Name Badges: 4 x Admin Staff, 1 x Fire Brigade	(125.95)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4677	29-May-2019	Arrow Bronze	Niche Wall - Anglican: Single Plaque - Joan Carver	(261.08)	
EFT Pymt	EFT 4678	29-May-2019	Avon Concrete	DC1901 (Rlwy Cpark Culvert) & MUN1909: K1 Rd Culvert	(23,276.00)	
EFT Pymt	EFT 4679	29-May-2019	Avon Trading Pty Ltd	2019-04 Apr Hardware Purchases	(1,260.13)	
EFT Pymt	EFT 4680	29-May-2019	Avon Waste	4,034 Bin Collection ME 10 May 19 inc Recycling Bins & 3 x Recycling Collections	(9,087.20)	
EFT Pymt	EFT 4681	29-May-2019	BGC Quarries	MUN1909: K1 Culvert Replacement - Granite Spalls	(2,529.82)	
EFT Pymt	EFT 4682	29-May-2019	Beverley Community Resource Centre (CRC)	2019-05 May (Ed 415): Blarney Completion & Production	(1,000.00)	
EFT Pymt	EFT 4683	29-May-2019	Beverley Country Kitchen (BCK)	Council Draft Budget Workshop - 10 x Lunch	(150.00)	
EFT Pymt	EFT 4684	29-May-2019	Beverley Dome Fuel & Hire (BDF)	4,006 L Diesel @ \$1.4621/L GST Inc	(5,857.17)	
EFT Pymt	EFT 4685	29-May-2019	Beverley Gas & Plumbing	Various: Backflow Testing	(1,017.50)	
EFT Pymt	EFT 4686	29-May-2019	Beverley Supermarket & Liquor (IGA)	2019-04 Apr Purchases	(550.46)	
EFT Pymt	EFT 4687	29-May-2019	Country Copiers Northam	Copy Charges - IRA 8595 & IRA-C0203 to 20 May 19	(1,237.19)	
EFT Pymt	EFT 4688	29-May-2019	Dawsons Concrete & Reinforcing	FC1901 - Waterhatch Rd Footpath	(41,397.00)	
EFT Pymt	EFT 4689	29-May-2019	Dept of Planning, Lands & Heritage	Local Planning Scheme - Mapping (No3)	(648.00)	
EFT Pymt	EFT 4690	29-May-2019	Desert Telephone & Power Services	Various Bridges - Locate existing Telstra cable	(1,402.50)	
EFT Pymt	EFT 4691	29-May-2019	Focus Networks	2019-05 May: Computer Support	(3,047.34)	
EFT Pymt	EFT 4692	29-May-2019	Freemasons Tavern (Iceberg Countrywide Holdings)	Council Meeting Lunch - 30 April 2019	(514.50)	
EFT Pymt	EFT 4693	29-May-2019	Hitachi Construction Machinery	BE029 (PGRD05): Parts	(1,216.38)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4694	29-May-2019	Holcim Australia Pty Ltd	MUN1909 (K1 Rd) - Culvert Replacement: Stabilised sand	(2,525.38)	
EFT Pymt	EFT 4695	29-May-2019	Isweep Town & Country	Town Street Sweeping: April 2019	(1,485.00)	
EFT Pymt	EFT 4696	29-May-2019	JR & A Hersey P/L	Personal Protective Equipment & Spray Mark Paint	(400.07)	
EFT Pymt	EFT 4697	29-May-2019	Little Eco Hill	(MUN1806): Dale Bin North Rd - Gravel Sheeting	(35,358.13)	
EFT Pymt	EFT 4698	29-May-2019	McIntosh & Son - REDCLIFFE	AS21006 (PLDR05): 2019 Skid Steer Loader & BE030 (BH02): Repairs	(50,221.96)	
EFT Pymt	EFT 4699	29-May-2019	McLeods Barristers and Solicitors	Bev Medical Practice: Legal Advice Mar 2019	(1,387.65)	
EFT Pymt	EFT 4700	29-May-2019	Northam Carpet Court	LBN1906 - Admin, Office Space Conversion: Carpeting	(220.00)	
EFT Pymt	EFT 4701	29-May-2019	Old Skool Mechanical	PLDR04 (BE038) & Sundry Plant: Repairs	(2,013.77)	
EFT Pymt	EFT 4702	29-May-2019	PCS - Perfect Computer Solutions	Computer Support - Medical Centre: 17 May 2019	(510.00)	
EFT Pymt	EFT 4703	29-May-2019	Regional Antennas Plus	Hunt Rd Village & Rec Centre: Antenna Work	(900.00)	
EFT Pymt	EFT 4704	29-May-2019	Rural Traffic Services P/L	Various Roads: Traffic Control	(11,585.23)	
EFT Pymt	EFT 4705	29-May-2019	Staff - Stefan de Beer	Reimbursement for Apr - May 2019 Landline and Internet Costs	(79.77)	
EFT Pymt	EFT 4706	29-May-2019	Staff - Troy R Granville	Dale West BFB Shed: Reimbursement for Building Permit application	(159.35)	
EFT Pymt	EFT 4707	29-May-2019	Synergy	Power use - Various self read accts for May 2019	(3,888.65)	
EFT Pymt	EFT 4708	29-May-2019	The Shed Company	AS11053 (LBS1905) - Westdale Fire Shed: Final Payment	(11,450.00)	
EFT Pymt	EFT 4709	29-May-2019	Trackspares (Aust) P/L	Various: 6 foot cutting edges	(8,316.00)	
EFT Pymt	EFT 4710	29-May-2019	Tudor House	4 x Shire of Beverley Flags	(798.00)	
EFT Pymt	EFT 4711	29-May-2019	Urbis P/L	Consultancy: County Peak & Bev Pioneer Trail	(3,756.50)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4712	29-May-2019	WA Contract Ranger Services	Ranger Services: 14 - 22 May 2019	(888.25)	
EFT Pymt	EFT 4713	29-May-2019	WACA (Western Australian Cricket Association)	Oval - Cricket wicket: Clay	(808.00)	
EFT Pymt	EFT 4714	29-May-2019	WALGA - WA Loc Gov Assoc	Loc Gov Economic Dev Framework Seminar - 7 May 19: S Gollan	(120.00)	
EFT Pymt	EFT 4715	29-May-2019	Western Stabilisers P/L	MUN1901 (Morbinning Rd): Cement Stabilisation	(41,541.23)	(309,154.76)
Direct Debit	DD 2187.1	14-May-2019	Superwrap - Personal Super Plan	Superannuation contributions	(979.72)	
Direct Debit	DD 2187.2	14-May-2019	WA Super	Payroll deductions	(7,006.81)	
Direct Debit	DD 2187.3	14-May-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2187.4	14-May-2019	MLC MasterKey Personal Super	Superannuation contributions	(45.60)	
Direct Debit	DD 2187.5	14-May-2019	REST	Superannuation contributions	(174.88)	
Direct Debit	DD 2187.6	14-May-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	
Direct Debit	DD 2187.7	14-May-2019	Cbus Super Fund	Superannuation contributions	(195.84)	
Direct Debit	DD 2187.8	14-May-2019	UniSuper	Superannuation contributions	(196.64)	(9,173.87)
Direct Debit	DD 2203.1	28-May-2019	Superwrap - Personal Super Plan	Superannuation contributions	(994.92)	
Direct Debit	DD 2203.2	28-May-2019	WA Super	Superannuation contributions	(7,006.28)	
Direct Debit	DD 2203.3	28-May-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2203.4	28-May-2019	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
Direct Debit	DD 2203.5	28-May-2019	REST	Superannuation contributions	(174.88)	
Direct Debit	DD 2203.6	28-May-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 2203.7	28-May-2019	Cbus Super Fund	Superannuation contributions	(195.84)	
Direct Debit	DD 2203.8	28-May-2019	AMP Lifetime Super	Superannuation contributions	(76.89)	
Direct Debit	DD 2203.9	28-May-2019	UniSuper	Superannuation contributions	(195.83)	(9,310.22)
Direct Debit	45	01-May-2019	1 - Bank Charges	Bank Charges - Bpay Txn Fees	(17.33)	
Direct Debit	45	03-May-2019	7 - CBA Merchant Fee	CBA Merchant Fee	(146.36)	
Direct Debit	45	06-May-2019	8 - ANZ Transactive Fee	ANZ Transactive Fee	(550.00)	
Direct Debit	45	06-May-2019	8 - ANZ Transactive Fee	ANZ Transactive Fee	(70.00)	
Direct Debit	45	17-May-2019	1 - Bank Charges	Bank charges - Incorrect deposit amount	1.00	
Direct Debit	45	17-May-2019	1 - Bank Charges	Bank charges - Correct GST	(1.00)	
Direct Debit	45	17-May-2019	1 - Bank Charges	Bank charges - Incorrect deposit amount	1.00	
Direct Debit	45	20-May-2019	1 - Bank Charges	Bank charges - Incorrect deposit amount	(1.00)	(783.69)
Direct Debit	45	01-May-2019	3 - Payments for DOT	Payments for DOT	(2,968.70)	
Direct Debit	45	02-May-2019	3 - Payments for DOT	Payments for DOT	(978.05)	
Direct Debit	45	03-May-2019	3 - Payments for DOT	Payments for DOT	(979.90)	
Direct Debit	45	06-May-2019	3 - Payments for DOT	Payments for DOT	(1,546.05)	
Direct Debit	45	07-May-2019	3 - Payments for DOT	Payments for DOT	(2,776.35)	
Direct Debit	45	08-May-2019	3 - Payments for DOT	Payments for DOT	(1,812.35)	
Direct Debit	45	09-May-2019	3 - Payments for DOT	Payments for DOT	(623.65)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	45	10-May-2019	3 - Payments for DOT	Payments for DOT	(1,640.05)	
Direct Debit	45	13-May-2019	3 - Payments for DOT	Payments for DOT	(2,712.50)	
Direct Debit	45	14-May-2019	3 - Payments for DOT	Payments for DOT	(4,104.30)	
Direct Debit	45	15-May-2019	3 - Payments for DOT	Payments for DOT	(6,111.00)	
Direct Debit	45	16-May-2019	3 - Payments for DOT	Payments for DOT	(1,357.70)	
Direct Debit	45	17-May-2019	3 - Payments for DOT	Payments for DOT	(488.60)	
Direct Debit	45	20-May-2019	3 - Payments for DOT	Payments for DOT	(3,225.25)	
Direct Debit	45	21-May-2019	3 - Payments for DOT	Payments for DOT	(1,045.90)	
Direct Debit	45	22-May-2019	3 - Payments for DOT	Payments for DOT	(1,925.50)	
Direct Debit	45	23-May-2019	3 - Payments for DOT	Payments for DOT	(3,758.40)	
Direct Debit	45	24-May-2019	3 - Payments for DOT	Payments for DOT	(2,522.05)	
Direct Debit	45	27-May-2019	3 - Payments for DOT	Payments for DOT	(824.75)	
Direct Debit	45	28-May-2019	3 - Payments for DOT	Payments for DOT	(1,055.55)	
Direct Debit	45	29-May-2019	3 - Payments for DOT	Payments for DOT	(2,023.85)	
Direct Debit	45	30-May-2019	3 - Payments for DOT	Payments for DOT	(2,034.70)	
Direct Debit	45	31-May-2019	3 - Payments for DOT	Payments for DOT	(2,993.90)	(49,509.05)
EFT Pymt	EFT 4674	24-May-2019	Credit Card - Shire of Beverley	Apr 2019 Credit Card Purchases	(625.66)	(625.66)
PAYMENTS RAISED IN CURRENT MONTH					(950,716.41)	(950,716.41)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
WAGES & SALARIES						
EFT Pymt		02-May-2019	Wages & Salaries	FE - 30 Apr 2019	(49,068.78)	
EFT Pymt		15-May-2019	Wages & Salaries	FE - 14 May 2019	(53,258.96)	
EFT Pymt		29-May-2019	Wages & Salaries	FE - 28 May 2019	(53,982.46)	
WAGES & SALARIES					(156,310.20)	(156,310.20)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Direct Debit	DD 2171.1	30-Apr-2019	Superwrap - Personal Super Plan	Superannuation contributions	(827.72)	
Direct Debit	DD 2171.2	30-Apr-2019	WA Super	Payroll deductions	(6,658.79)	
Direct Debit	DD 2171.3	30-Apr-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2171.4	30-Apr-2019	REST	Superannuation contributions	(171.87)	
Direct Debit	DD 2171.5	30-Apr-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(219.50)	
Direct Debit	DD 2171.6	30-Apr-2019	Cbus Super Fund	Superannuation contributions	(199.56)	
Direct Debit	DD 2171.7	30-Apr-2019	AMP Lifetime Super	Superannuation contributions	(76.89)	
Direct Debit	DD 2171.8	30-Apr-2019	UniSuper	Superannuation contributions	(152.29)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(8,665.61)	(8,665.61)
TRANSFERS to TRUST						

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
TRANSFERS to TRUST					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
Adjustment		20-May-2019	ANZ BANK	Bank adjustment - Incorrect deposit amount re 17 May 19 Deposit	(1.00)	
Adjustment		21-May-2019	ANZ BANK	Credit interest adj	(0.08)	
Adjustment		21-May-2019	ANZ BANK	Dishonoured cheque re 15 May 19 Deposit	(3,400.00)	
OTHER AMENDMENTS/GENERAL JOURNALS					(3,401.08)	(3,401.08)
INVESTMENTS						
INVESTMENTS					0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,119,093.30)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit card	08272241	15-Apr-2019	Complete Office Supplies (COS)	Rec Centre: Cleaning products	319.92	
Credit card	000086	08-Apr-2019	Wickepin Newsagency	Refreshments re Youth Activity Space Inspection for 8 persons	27.00	
Credit card	026309	08-Apr-2019	Newdegate IGA Xpress	Refreshments re Youth Activity Space Inspection for 8 persons	103.64	
Credit card	118886	08-Apr-2019	Kulin Woolshed	Refreshments re Youth Activity Space Inspection for 8 persons	41.00	
Credit card	00976	04-Apr-2019	Aquatic Technologies	Vincent St Park: 1L Aquatic Blue (blueing agent)	82.10	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					625.66	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
Cheque #	1508	29-May-2019	Beverley Masonic Lodge	Refund of Cleaning Bond - Lesser Hall Hire, Booking 18 May 2019 (Rec 21211)	(200.00)	
PAYMENTS RAISED IN CURRENT MONTH					(200.00)	(200.00)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
PAYMENTS UNPRESENTED IN CURRENT BANK #							
Cheque #	1508	29-May-2019	Beverley Masonic Lodge	Refund of Cleaning Bond - Lesser Hall Hire, Booking 18 May 2019 (Rec 21211)	200.00		
					PAYMENTS UNPRESENTED IN CURRENT BANK #	200.00	200.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS							
					PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS							
					OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
					TOTAL EXPENDITURE for TRUST ACCOUNT		0.00
TOTAL EXPENDITURE as reconciled to the MAY 2019 BANK STATEMENTS							
					Municipal Account Expenditure	(1,119,093.30)	
					Trust Account Expenditure	0.00	
					TOTAL EXPENDITURE for MAY 2019	(1,119,093.30)	

11.3 Avondale Machinery Museum Financing

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 12 June 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0089/0555
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider authorising the issue of an additional credit card for use by the Avondale Machinery Museum to fund purchase of maintenance items and other operating expenses as recommended by the Corporate Strategy Committee at its 11 June 2019 meeting.

BACKGROUND

The Avondale Farm Progress Association has recently been wound up and the management responsibility of the Avondale Machinery Museum transferred to Council.

COMMENT

In order to simplify the operating process it is proposed to issue a credit card to the Avondale Machinery Museum volunteers with a limit of \$500 per month to cover operating expenses which include parts for machinery refurbishment.

A simple purchasing procedure will be established to ensure correct use of funds which will include a list of eligible expenditure items.

If approved, an ongoing budget allocation of \$6,000 will be made. Further, any donations or sales revenue received by the Avondale Machinery Museum will be receipted into Council's general account to offset the operating expenditure.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

11. Payment of accounts

- (1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of —
 - (a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and
 - (b) petty cash systems.
- (2) A local government is to develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that the relevant debt was incurred by a person who was properly authorised to do so.
- (3) Payments made by a local government —
 - (a) subject to subregulation (4), are not to be made in cash; and

- (b) are to be made in a manner which allows identification of —
- (i) the method of payment;
 - (ii) the authority for the payment; and
 - (iii) the identity of the person who authorised the payment.

(4) Nothing in subregulation (3)(a) prevents a local government from making payments in cash from a petty cash system.

FINANCIAL IMPLICATIONS

\$6,000 on going budget allocation for the Avondale Machinery Museum operations.

STRATEGIC IMPLICATIONS

Goal 2: Community infrastructure of significance, economic value and history adds value to our identity

Strategy 2.1: Retain, capture and provide local historically significant stories, sites, facilities, events and items

Strategy 2.3: Assist in facilitating working relationships between the stakeholders of Avondale Farm and progress towards a model that generates value to the local economy

POLICY IMPLICATIONS

Policy AF003 - Corporate Credit Card

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That a credit card with a credit limit of \$500 per month be issued to the Avondale Machinery Museum to be used to fund operating expenses of the Museum as per guidelines and procedures approved by the Chief Executive Officer.

COUNCIL RESOLUTION

M15/0619

Moved Cr Pepper

Seconded Cr White

That a credit card with a credit limit of \$500 per month be issued to the Avondale Machinery Museum to be used to fund operating expenses of the Museum as per guidelines and procedures approved by the Chief Executive Officer.

CARRIED 8/0

Prior to Item 11.4 – Rates Exemption (Non-Rateable Land) the following Councillors declared their club memberships: Cr Pepper – Bowling Club & Golf Club; Cr Gogol – Masonic Lodge; Cr Shaw – Tennis Club and Bowling Club; and Cr White – Beverley Anglican Church.

11.4 Rates Exemption (Non Rateable Land) Policy

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 19 June 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0566
AUTHOR: N.J. Ashworth, Finance Officer
ATTACHMENTS: N/A

SUMMARY

Council to review and consider endorsing the list of current Non Rateable properties.

BACKGROUND

Council adopted policy AF012 Rates – Rates Exemption (Non-Rateable Land) in June 2018 at its Ordinary Council meeting. The policy states that all properties holding rate exemption status from rates will be subject to reviews at least every 2 years to ensure continued rating exemption.

COMMENT

The following properties currently attract a rates exemption and are due for review:

Assess No	House No	Lot No	St Name	Owners Name
A1135	64		JOHN ST	Beverley Anglican Church
A2977	64-68		JOHN ST	Beverley Anglican Church
A791	20	97	JOHN ST	Beverley District High School
A1147		405	JOHN ST	Beverley District Hospital
A1148		345	FORREST ST	Beverley Frail Aged Lodge Inc
A37	7669	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38		Various	SMITH ST	Beverley Golf Club Inc
A41	34	72	SMITH ST	Beverley Golf Club Inc
A1462		13-18	FORREST ST	Beverley Lawn Tennis Club
A1003	48	50	HUNT RD	Beverley Masonic Lodge
A91	104	Various	FORREST ST	Beverley Medical Practice
A1259	75	15	NICHOLAS ST	Beverley Rifle Club Inc
A1140	59	409	HUNT RD	Commissioner Of Police
A1599			FORREST ST	Co-operative Bulk Handling Ltd
A868	143	531	VINCENT ST	Country Women's Association (CWA)
A873		1	BROOKTON HWY	Dale River Tennis Club
A73	6608	Various	GREAT SOUTHERN HWY	Indigenous Land Corporation
A660	55	367	BARTRAM ST	National Trust Of Australia
A668	50	Various	FORREST ST	Returned Services League
A793	94	6 & 8	LUKIN ST	Roman Catholic Bishop Of Perth
A1262		387	JOHN ST	St John Ambulance - Beverley Sub Centre
A1216			VINCENT ST	Telstra Corporation
A1141	50	51	HUNT RD	Vivian (Church purposes only)
A1298			GREAT SOUTHERN HWY	Water Corporation
A792			TAYLOR ST	Westrail

There is no change of use to any of the mentioned properties/land and no additions.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.26

FINANCIAL IMPLICATIONS

No Rate Revenue from exempt land

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF012 – Rates – Rates Exemption (Non Rateable Land)

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M16/0619

Moved Cr Davis

Seconded Cr Pepper

That Council endorse the rates exemptions on:

Assess No	House No	Lot No	St Name	Owners Name
A1135	64		JOHN ST	Beverley Anglican Church
A2977	64-68		JOHN ST	Beverley Anglican Church
A791	20	97	JOHN ST	Beverley District High School
A1147		405	JOHN ST	Beverley District Hospital
A1148		345	FORREST ST	Beverley Frail Aged Lodge Inc
A37	7669	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38		Various	SMITH ST	Beverley Golf Club Inc
A41	34	72	SMITH ST	Beverley Golf Club Inc
A1462		13-18	FORREST ST	Beverley Lawn Tennis Club
A1003	48	50	HUNT RD	Beverley Masonic Lodge
A91	104	Various	FORREST ST	Beverley Medical Practice
A1259	75	15	NICHOLAS ST	Beverley Rifle Club Inc
A1140	59	409	HUNT RD	Commissioner Of Police
A1599			FORREST ST	Co-operative Bulk Handling Ltd
A868	143	531	VINCENT ST	Country Women's Association (CWA)
A873		1	BROOKTON HWY	Dale River Tennis Club
A73	6608	Various	GREAT SOUTHERN HWY	Indigenous Land Corporation
A660	55	367	BARTRAM ST	National Trust Of Australia
A668	50	Various	FORREST ST	Returned Services League
A793	94	6 & 8	LUKIN ST	Roman Catholic Bishop Of Perth
A1262		387	JOHN ST	St John Ambulance - Beverley Sub Centre
A1216			VINCENT ST	Telstra Corporation
A1141	50	51	HUNT RD	Vivian
A1298			GREAT SOUTHERN HWY	Water Corporation
A792			TAYLOR ST	Westrail

CARRIED BY ABSOLUTE MAJORITY 8/0

12. ADMINISTRATION

12.1 Proposed Youth Activity Area Location

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 20 June 2019
APPLICANT: Youth Precinct Working Group
FILE REFERENCE: ADM 0563
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider endorsing the proposed Youth Activity location, Site 3 Vincent Street, as chosen by the Youth Precinct Working Group and recommended by the Corporate Strategy Committee at its 11 June 2019 meeting.

BACKGROUND

The Working Group originally viewed 10 various locations within Beverley and narrowed the selection to three sites. Community consultation throughout April and May resulted in one site being discounted with two locations left, being 'Site 1' located at the Recreation Ground on Forrest Street next to the Netball Courts (between the Amenities and Bowling Club) and 'Site 3' located on Vincent Street at the existing Playground and "Pizza Hut"/Pioneer Memorial.

The Shire Planner sent out feedback forms to all who may be affected by the installation of a skate park at either site. Copies of the feedback forms were provided to the group prior to the final vote.

COMMENT

The Working Group met on Tuesday 4 June to make a final decision on the location of the Youth Activity Area.

Site 1 Rec Ground, Forrest Street (between the Amenities Building and Bowling Club) received 3 votes and Site 3 Vincent Street received 5 votes.

Site 3 Vincent Street is now the chosen location and is the site recommended for development by the working group.

The group met on Tuesday 18 June to review the first draft concept plan prepared by Skate Sculpture. The amended concept plans will be presented to Council and the Community. The School forum is on 5 July and the Community presentation on 6 July at the chosen Site 3 - Vincent Street.

A budget figure of \$500,000.00 has been communicated to Skate Sculpture for design purposes.

The Public Transport Authority have agreed to an extension of the current leased area at Site 3 and for the development of a Youth Activity area providing a 1.8m high fence is erected along the railway line.

STATUTORY ENVIRONMENT

Railway Reserve lease with Public Transport Authority.

FINANCIAL IMPLICATIONS

2019/20 Budget

STRATEGIC IMPLICATIONS

Goal 4. Vincent Street is activated and aesthetically improved

Goal 8. Beverley continues to be an inclusive, friendly and caring community

Strategy 8.3 Develop and implement a youth activity plan with key stakeholders and local young people

Strategy 8.4 Increase the opportunity to belong, socialise, and empathise through arts and culture activity

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council endorse the location known as Site 3 Vincent Street (Railway Reserve) for the location of the proposed Youth Activity Area.

COUNCIL RESOLUTION

M17/0619

Moved Cr Martin

Seconded Cr Davis

That Council endorse the location known as Site 3 Vincent Street (Railway Reserve) for the location of the proposed Youth Activity Area.

CARRIED 8/0

12.2 Amendments to the Shire of Beverley Fire Break Order

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 20 June 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0077
AUTHOR: T. Granville – Community Emergency Services Manager
ATTACHMENTS: Firebreak Order and Minutes

SUMMARY

Council to consider changes to the Fire Break Order as moved at the Fire Control Officers Meeting held on 18 June 2019. Please refer to the Fire Control Officers Meeting Minutes (agenda item 7.4).

BACKGROUND

Fire Control Officers regularly review the Fire Break Order to make sure it suits the needs of the community, meets statutory requirements and is best practise for officers and volunteers.

The last amendments were adopted by Council in July 2017.

COMMENT

The current complete Fire Break Order is attached under separate cover with suggested changes highlighted for Council's reference.

STATUTORY ENVIRONMENT

Bushfires Act 1954 and Local Government Act 1995

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Goal 11: We aim to protect and preserve our natural environment
Strategy 11.5: Apply appropriate bushfire protection

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the amended Fire Break Order.

COUNCIL RESOLUTION

M18/0619

Moved Cr Gogol

Seconded Cr Seed

That Council adopt the amended Fire Break Order.

CARRIED 8/0

Attachment 12.2



FIRE-BREAK ORDER

BUSH FIRES ACT 1954

All owners and occupiers of land are required on or before 1 November each year to provide and thereafter maintain fire breaks free of all inflammable material or fuel load reduction works until 15 April of the following year as stipulated in the manner described in the following schedule.

SCHEDULE

RURAL LAND

- **Rural Holdings:** ALL rural properties are required to provide on the property, an operational independent mobile water filled firefighting unit with the water capacity of not less than 600 litres to be at the ready throughout the Prohibited and Restricted burning period.
- **Small Rural Holdings:** All rural properties equal to or less than 100 hectares in size are required to have constructed and maintained a 2.2 metre firebreak clear of all flammable material along all external boundaries.

Note: An exemption applies when the small landholding is managed by neighbouring/adjoining landholder for agricultural purposes and this information is to be provided to the Shire in writing by the landowner.

- **Buildings and Haystacks:** A fire break of at least 4 metres wide and not more than 60 metres from the perimeter of all buildings (including temporary dwelling e.g. caravans) and/or haystacks or groups of buildings and/or haystacks so as to completely surround the building, haystacks and/or fuel dumps.
- **Bulldozed Bush:** A fire break 20 metres wide shall be maintained immediately inside the external boundaries of all land which has been bulldozed, chained or prepared in any similar manner for clearing by burning (whether it is intended to burn the bush or not).
- **Stationary Pumps/Motors:** A fire-break 4 metres wide shall be cleared and maintained around all stationary pumps and motors.
- **Plantations:** All plantation firebreaks must be maintained. All new plantations and extensions to current plantations must have a minimum 6 metre firebreak installed on all boundaries of the plantation.

Attachment 12.2

- **Harvesting, Hay and Straw Baling Operations:** During the period when harvesting and hay / straw baling operations are being conducted, there shall be provided in the same paddock or within 400 metres of that paddock, an operational independent mobile firefighting unit having a water capacity of not less than 600 litres. The tank of the unit shall be kept full of water at all times during the harvest and hay/straw baling operations.
- **Operation Of Plant and Machinery:** During the restricted and prohibited burning times, **ALL MACHINERY AND TRUCKS** shall not be operated on rural land unless fitted with a fire extinguisher.

On days of **HARVEST BANS** there shall be no movement of any vehicles within paddocks. Please note that this does not apply to a **TOTAL FIRE BAN** which has separate restrictions (see DFES website)

There is a ban on the use of slashers or mowers on any dry vegetation during the **PROHIBITED BURNING PERIOD**.

- **Paddock Burns:** At any time throughout the year, where a landowner intends to burn paddocks, the following must be provided to prevent the escape of fire:
 1. A fire-break 2.2 metres wide clear of all inflammable material completely surrounding the area to be burnt.
 2. An operational fire-fighting unit having a capacity of not less than 600 litres.
 3. Permits to burn may be required. Refer to the Shire of Beverley website for Permit Application requirements.

TOWNSITE LAND

- All lots with an area of 2.012ha (5 acres) or less, shall be clear of all flammable material or have grass mown to a height no greater than 15cm.
- All lots or combination of lots that comprise of one holding and having an area greater than 2.012ha (5 acres) shall be either clear of all flammable material or have a firebreak 2.2 metres wide free of all flammable material inside and along all external boundaries.

GENERAL INFORMATION

- **Fuel Dumps:** You shall remove all flammable materials or material likely to become flammable during summer from land occupied by bulk storage tanks and/or drums used for storage of liquid fuel whether the bulk storage tanks and/or drums contain fuel or not. This includes the land on which the ramps for holding the drums are constructed. The flammable free ground must be maintained to a distance of 4 metres outside the perimeter of any drum, stack of drums or drum ramp or bulk storage tank.
- **Variations to Requirements:** For permission to provide fire-breaks in alternative positions or by an alternative date or to take alternative action to abate fire hazards on the land, an application must be made no later than 14 days prior to the date that fire-breaks are required. If permission is not granted by the Shire or its duly authorised officer, you shall comply with the requirements of this notice.

Attachment 12.2

- **Penalty for Failure to Comply:** The penalty for failing to comply with this notice is a fine of up to \$1000. If the owner or occupier fails to carry out the works required by this Fire-break Order the Shire of Beverley may enter the land and prepare the fire-breaks at the cost of the owner or occupier.
- **Burning:** If the requirements of this notice are carried out for burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act 1954.

During the Easter Holiday Period no person shall conduct paddock burns or burning of bushland, commencing midnight Wednesday prior to Good Friday.

- **Angle Grinders and Welders:** The use of Angle Grinders, Welders or similar equipment should be undertaken with extreme caution and there shall be in attendance an operational fire fighting appliance. **(The use of this equipment is not permitted on days of which a fire ban has been declared.)**

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

14. CLOSURE

The Chairman declared the meeting closed 4:24pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: