



23 July 2019

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 3:01pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway Shire President
Cr CJ Pepper Deputy President
Cr DL Brown
Cr DW Davis
Cr P Gogol
Cr SW Martin
Cr TWT Seed
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr BS de Beer Manager of Planning and Development Services
Mrs A Lewis Executive Assistant

2.3 Observers and Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Nil

2.5. Applications for Leave of Absence

M1/0719

Moved Cr Seed

Seconded Cr White

That Leave of Absence be approved to Cr Gogol for the 27 August 2019 Ordinary Council Meeting.

CARRIED 9/0

3. DECLARATIONS OF INTEREST

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

BURSTALL

Robyn Michelle

15 July 2019

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 25 June 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 25 June 2019 be confirmed.

COUNCIL RESOLUTION

M2/0719

Moved Cr Martin

Seconded Cr Gogol

That the Minutes of the Ordinary Council Meeting held Tuesday 25 June 2019 be confirmed.

CARRIED 9/0

7.2 Minutes Of The Corporate Strategy Committee Meeting Held 9 July 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 9 July 2019 be received.

Under separate cover.

Please refer to Agenda Items 11.3, 11.4, 11.5, 12.4 and 12.5.

COUNCIL RESOLUTION

M3/0709

Moved Cr Pepper

Seconded Cr Seed

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 9 July 2019 be received.

CARRIED 9/0

8. TECHNICAL SERVICES

Nil

MOTION & COUNCIL RESOLUTION

M4/0719

Moved Cr Seed

Seconded Cr Brown

That the order of business in the agenda be changed to allow Items 11.3, 11.4 and 11.5 to be brought forward and dealt with first.

CARRIED 9/0

11. FINANCE

11.3 Material Variances

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 10 July 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0092
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

That Council consider the material variance reporting parameters for 2019/20.

BACKGROUND

Council is required under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2018 Ordinary Meeting.

COMMENT

The Corporate Strategy Committee at its 9 July 2019 was satisfied with the current level of reporting and agreed there is no reason to recommend that Council change the reporting parameters.

STATUTORY ENVIRONMENT

Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996* provides that each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2019/20 financial year be adopted.

COUNCIL RESOLUTION

M5/0719

Moved Cr Pepper

Seconded Cr White

That a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2019/20 financial year be adopted.

CARRIED 9/0

11.4 2019/20 Budget – Rates

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 10 July 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0092
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Statutory 2019/20 Budget

SUMMARY

That Council consider rate revenue be raised by 2.5% for the 2019/20 financial year.

BACKGROUND

When adopting the Annual Budget in July 2018, Council resolved to increase rate revenue by 2.5%. The previous year 2017/18 was 2.5%.

At the 9 July 2019 Corporate Strategy Committee meeting, revenue increases ranging from 0% to 5.2% were considered, however the committee recommended a rate revenue increase of 2.5% be adopted.

COMMENT

The proposed 2.5% increase in Rate Revenue translates to an increase in Rate funding of \$68,232 (net of discount expense) in the 2019/20 financial year.

With Local Government sustainability being a continued focus, a strong Rate revenue base will enhance Council's ability to continue providing quality services to the Beverley community into the future.

Council is relying heavily on its carried forward surpluses and grant funding to sustain its Capital program, particularly the Road Construction program.

Further, 2019/20 Operational considerations include the March Quarter CPI increase of 1.3%, an increase in staff wages of 3% in line with the national minimum wage increase and the engagement of a part time Project Officer to assist with project administration and grant funding.

When setting the Rate increase for 2019/20, consideration has been given to Rate payers' general ability to pay. Broad acre farming enterprises make up the largest pool of Rate payers' in the Shire of Beverley; this industry remains volatile with many external factors affecting commodity yields and prices, although recent years have been fruitful. A 2.5% Rate increase, although modest, takes these factors into account.

Other Federal and State budgetary measures may also put some added pressure on general household budgets and their ability to pay Rates. This has also been considered when setting the 2.5% increase.

Additionally, it is proposed that the 10% discount, applicable to Rates payments received by the due date, be continued.

The proposed Rate in the Dollar values and minimums (with a comparison to 2018/19 figures) are as follows:

	<u>2018/19</u>	<u>2019/20</u>
Gross Rental Value	\$0.108958	\$0.110570
Gross Rental Value Minimum	\$832.00	\$853.00
Unimproved Value	\$0.008972	\$0.009014
Unimproved Value Minimum	\$832.00	\$853.00

Please note that a percentage increase in total Rate revenue does not translate to the same percentage increase in the rate-in-dollar amount. This is due to changes in UV and GRV valuations which are affected by a number of factors throughout the year including revaluations by the Valuer General (Landgate), land amalgamations and subdivisions. Changes made to minimum rate charges will also change the number of properties which attract the minimum rate and therefore alter the number of UV and GRV properties which make up the total general rate valuation pool.

STATUTORY ENVIRONMENT

Section 6.32 of the *Local Government Act 1995*, in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
 - (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —
 - (i) uniformly; or
 - (ii) differentially; and
 - (b) may impose* on rateable land within its district —
 - (i) a specified area rate; or
 - (ii) a minimum payment; and
 - (c) may impose* a service charge on land within its district.

* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
 - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.

- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
 - (a) 50% of the total number of separately rated properties in the district; or
 - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
 - (a) the number of separately rated properties in the district; or
 - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
 - (a) to land rated on gross rental value;
 - (b) to land rated on unimproved value; and
 - (c) to each differential rating category where a differential general rate is imposed.

Section 6.45 of the Act provides options for payment of rates or service charges (instalments) as follows:

- (1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —
 - (a) 4 equal or nearly equal instalments; or
 - (b) such other method of payment by instalments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —
 - (a) by a single payment; or
 - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.
- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.

- (4) Regulations may —
- (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and
 - (b) prescribe circumstances in which payments may or may not be made by instalments; and
 - (c) prohibit or regulate any matters relating to payments by instalments; and
 - (d) provide for the time when, and manner in which, instalments are to be paid; and
 - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
 - (f) provide for any other matter relating to the payment of rates or service charges.

Section 6.46 of the Act allows for the discounting of rates providing, subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may, when imposing a rate or service charge, resolve* to grant a discount or other incentive for the early payment of any rate or service charge.

* *Absolute majority required.*

Section 6.47 of the Act provides that subject to the *Rates and Charges (Rebates and Deferments) Act*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

Section 6.51 of the Act provides that interest on overdue rates or service charges may be applied to rates as follows;

- (1) A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on —
- (a) a rate or service charge (or any instalment of a rate or service charge); and
 - (b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.

* *Absolute majority required.*

Regulation 19A of the Local Government (Financial Management) Regulations 1996 prescribes that the maximum rate of interest to be imposed under section 6.13(1) is 11%.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RECOMMENDATION

That Council:

1. In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2020 be as follows:

Gross Rental Value	\$0.110570
Gross Rental Value Minimum	\$853.00
Unimproved Value	\$0.009014
Unimproved Value Minimum	\$853.00
2. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within thirty five (35) days of the service of rates notice, 29 July 2019.
3. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
4. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
5. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;

1 st Instalment	2 September 2019
2 nd Instalment	4 November 2019
3 rd Instalment	6 January 2020
4 th Instalment	6 March 2020

COUNCIL RESOLUTION

M6/0719

Moved Cr White

Seconded Cr Shaw

That Council:

1. In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2020 be as follows: Gross Rental Value \$0.110570
Gross Rental Value Minimum \$853.00
Unimproved Value \$0.009014
Unimproved Value Minimum \$853.00
2. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within thirty five (35) days of the service of rates notice, 29 July 2019.
3. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
4. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
5. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;
1st Instalment 2 September 2019
2nd Instalment 4 November 2019
3rd Instalment 6 January 2020
4th Instalment 6 March 2020

CARRIED BY ABSOLUTE MAJORITY 9/0

11.5 Draft 2019/20 Budget

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 10 July 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0092
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Statutory 2019/20 Budget

SUMMARY

Council to consider that the balanced 2019/20 Budget be adopted as recommended by the Corporate Strategy Committee at its 9 July 2019 meeting.

BACKGROUND

The *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

2019/20 Budget preparation has been underway since February 2019, with a Road Inspection and periodical meetings of Council Committees being held to determine the Capital Purchase Program for 2019/20.

COMMENT

Presented is the balanced 2019/20 Budget in statutory format as required.

The budget was balanced by the Corporate Strategy Committee on Tuesday 9 July 2019 through a mix of Reserve fund transfers and a decrease in expenditure (cut to discretionary spending).

Please note that 2018/19 Carried Forward balances may change as a result of End of Financial Year processing and Final Audit which may impact on the Budget closing balance.

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act* provides that:

- (1) Not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of –
 - a. the expenditure by the local government;
 - b. the revenue and income, independent of general rates, of the local government; and
 - c. the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate –
 - a. Particulars of the estimated expenditure proposed to be incurred by the local government
 - b. Detailed information relating to the rates and service charges which will apply to land within the district including –
 - i. the amount it is estimated will be yielded by the general rate; and
 - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 - c. the fees and charges proposed to be imposed by the local government;
 - d. the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - e. details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - f. particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - g. such other matters as are prescribed.
- (5) Regulations may provide for –
 - a. The form of the annual budget;
 - b. The contents of the annual budget; and
 - c. The information to be contained in or to accompany the annual budget.

Section 6.11 of the Act provides:

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
 - (a) changes the purpose of a reserve account; or
 - (b) uses the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- (3) A local government is not required to give local public notice under subsection (2) —
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Section 6.32. of the Act in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
 - (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —
 - (i) uniformly; or
 - (ii) differentially; and
 - (b) may impose* on rateable land within its district —
 - (i) a specified area rate; or
 - (ii) a minimum payment; and
 - (c) may impose* a service charge on land within its district.

* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
 - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Regulation 32 of the *Local Government (Financial Management) Regulations* provides that a local government may exclude from the calculation of the budget deficiency (6.2(3)) —

- (a) money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year;

- (b) reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year;
- (c) in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year;
- (d) any proposed amounts of depreciation of non-current assets;
- (e) assets from grants or gifts or non-cash revenue or expenditure;
- (f) current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and
- (g) any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
 - (a) 50% of the total number of separately rated properties in the district; or
 - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
 - (a) the number of separately rated properties in the district; or
 - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
 - (a) to land rated on gross rental value;
 - (b) to land rated on unimproved value; and
 - (c) to each differential rating category where a differential general rate is imposed.

FINANCIAL IMPLICATIONS

2019/20 Budget

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the balanced draft 2019/20 Budget be adopted.

COUNCIL RESOLUTION

M7/0719

Moved Cr Martin

Seconded Cr Brown

That the balanced draft 2019/20 Budget be adopted.

CARRIED 9/0

At this point business was resumed in the sequence of the agenda.

9. PLANNING SERVICES

9.1 Development Application: Outbuilding (Shed & Lean-to) – 5 (Lot 249) Hopkins Street

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 15 July 2019
APPLICANT: Perth Patios
FILE REFERENCE: HOP 66
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Locality Map, Site Plan and Shed Structure

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Shed & Lean-to), in extent 90m² at 5 (Lot 249) Hopkins Street, Beverley. It will be recommended the application be approved.

BACKGROUND

The subject site is located at 5 (Lot 249) Hopkins Street, is 1,037m² in extent and zoned Residential R 10/25. It contains an existing dwelling and outbuilding.

In terms of the Shire's Outbuilding Policy, the maximum total area of any outbuilding on the property in this zone is to be 75m², whereas the proposed construction of the new shed (9m X 10m in extent), will result in an outbuilding of 90m². As can be seen on the site plan the proposal is to remove an existing outbuilding prior to the new shed being constructed.

COMMENT

When considering the proposed increased total area of the development proposal beyond the parameters as set by the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

- a) The specific siting of the Outbuilding on the property;
- b) The general character of the immediate area;
- c) The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative impact on the amenity of the surrounding area. The existing landscaping and the location of the house on the subject property will effectively screen the development so as to mitigate any negative impact that the proposed development might have. It is considered that the proposed development will be in pace with the character of the area.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the amenity of an area.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

The proposal complies with other aspects of the outbuilding policy.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for an Outbuilding (Shed & Lean-to) at 5 (Lot 249) Hopkins Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: The applicant is advised a building permit is required prior to commencement of any building works.

Note 5: If the Outbuildings are to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

COUNCIL RESOLUTION

M8/0719

Moved Cr Davis

Seconded Cr Gogol

That Council resolve to grant planning approval for an Outbuilding (Shed & Lean-to) at 5 (Lot 249) Hopkins Street, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: The applicant is advised a building permit is required prior to commencement of any building works.

Note 5: If the Outbuildings are to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

CARRIED 9/0

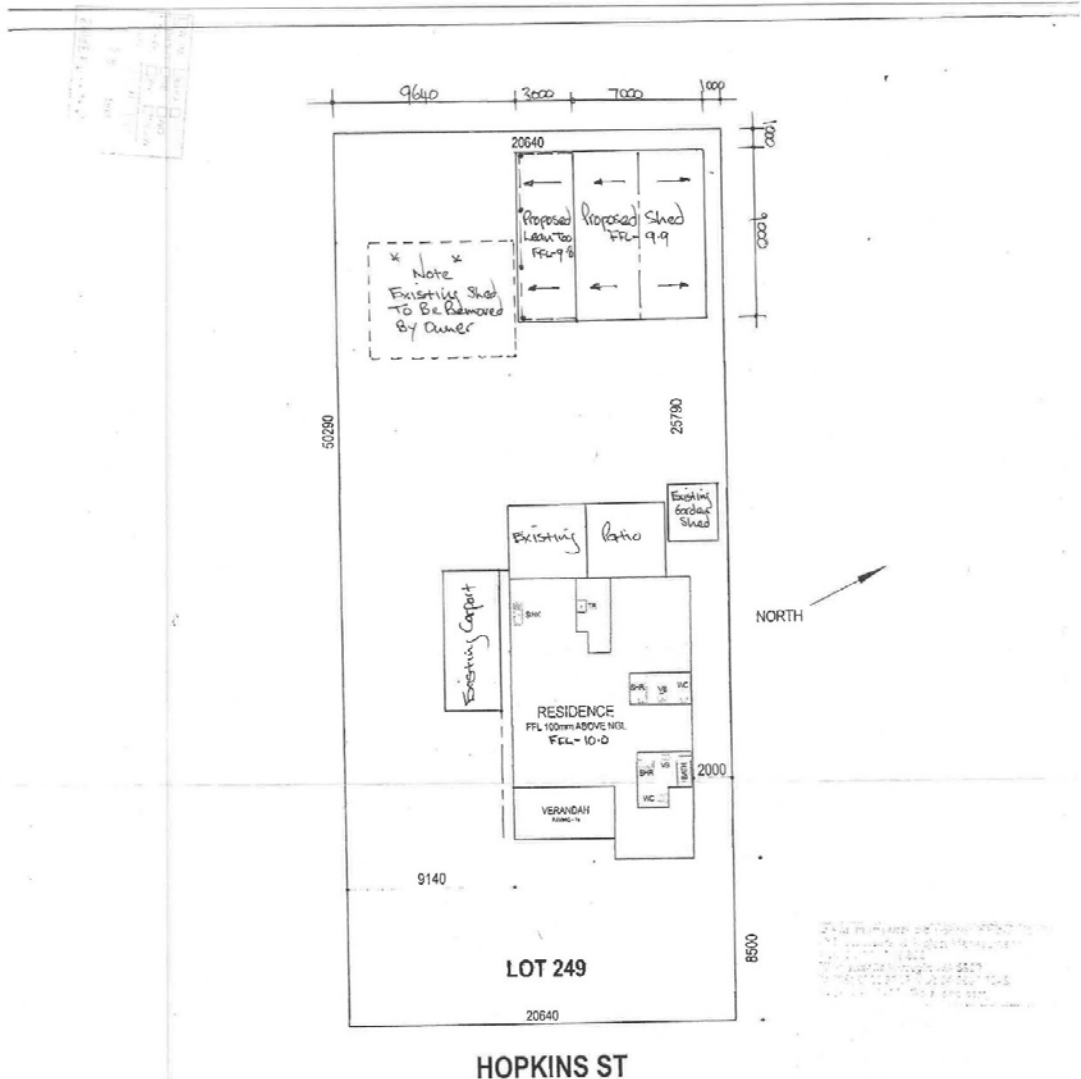
Attachment 9.1

5 (Lot 249) Hopkins Street



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Please refer to original documentation for all legal purposes.

Attachment 9.1



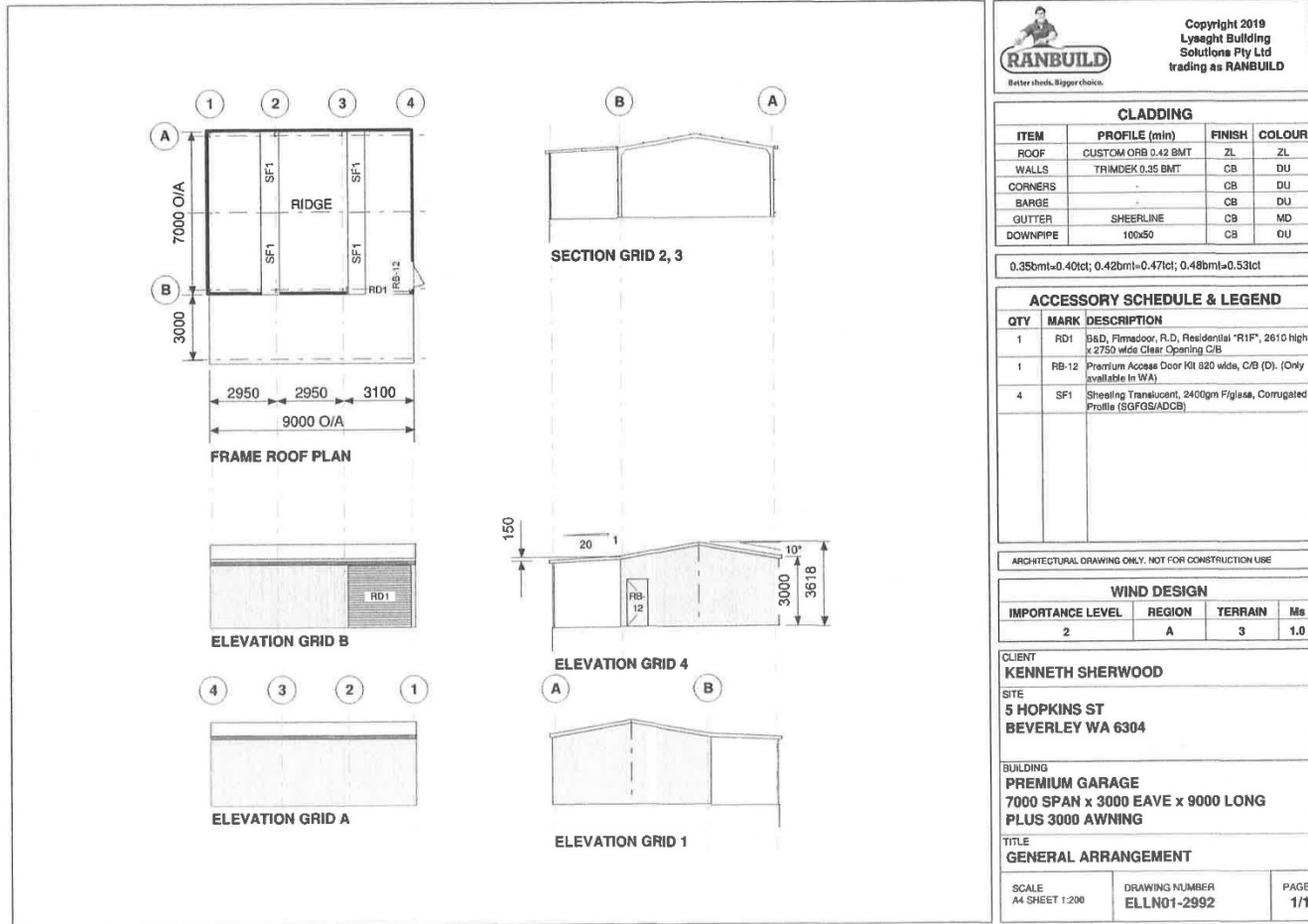
R4.1 INSULATION BATTS TO CEILING
- SISALATION TO ROOF ELSEWHERE
- SELF SEALING EXHAUST FANS
- R1.5 BULK WALL INSULATION TO
EXTERNAL WALLS TO ACHIEVE R-STAR

SITE PLAN 1:200

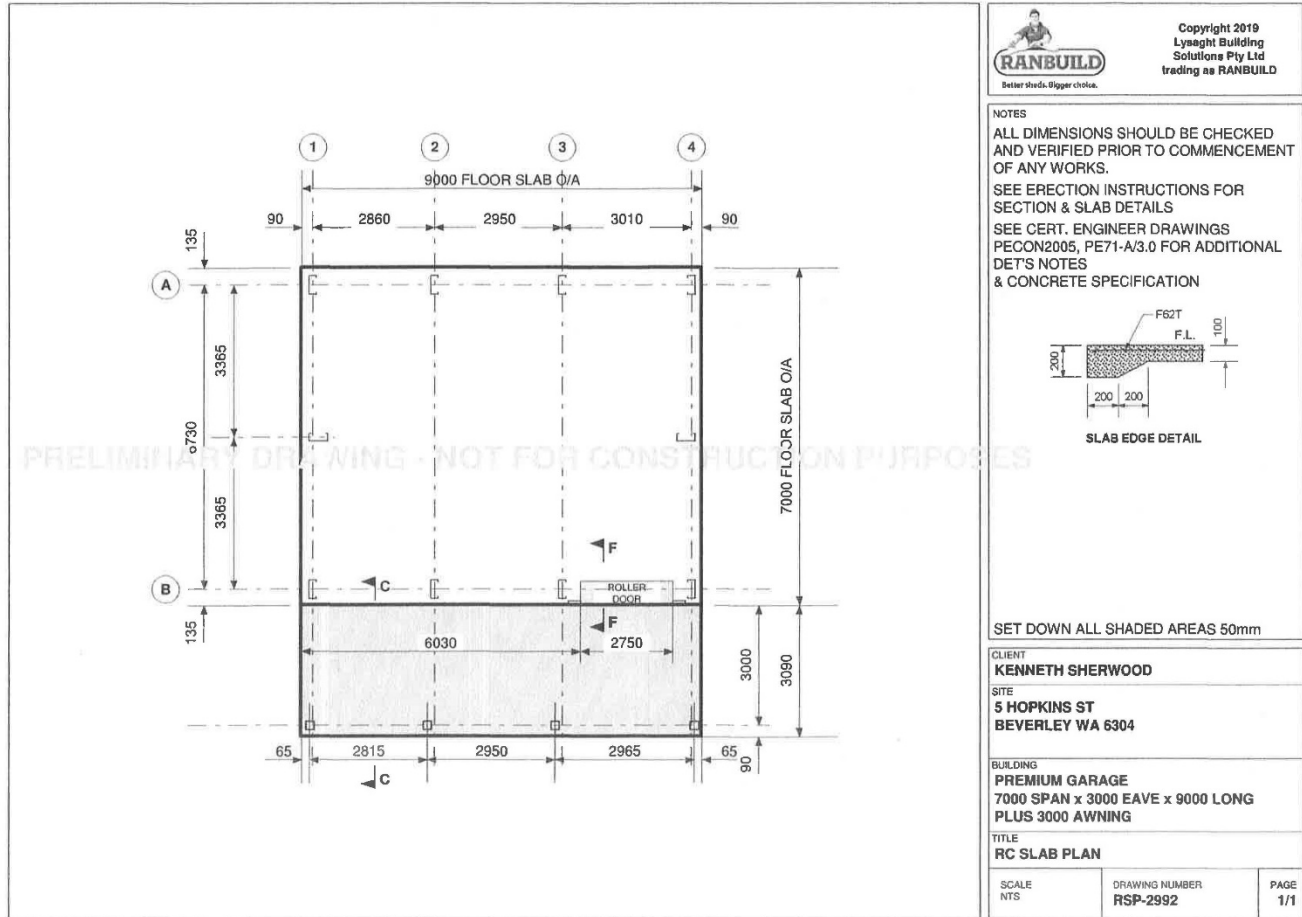
HOUSE AREA: 137.81 m ² FRENCH/VERANDA AREA: 10.81 m ² ALFRESCO/COVERED AREA: 32.50 m ² TOTAL AREA: 177.74 m ²	<i>prozema</i> local home builder	DRAWN BY: A.S.B.	CLIENT: SHERWOOD	SHEET No. 1 OF 4
		DATE: 11/09/17	BUILDING ADDRESS: LOT 249 HOPKINS STREET BEVERLEY	
		AMENDED PLAN: -		

- NOTES:
1. BCA DENOTES BUILDING CODES OF AUSTRALIA.
 2. THESE NOTES TO BE READ IN CONJUNCTION WITH SPECIFIC NOTES ON RELEVANT DRAWINGS.
 3. REFER TO ENGINEER'S DRAWINGS FOR ALL STRUCTURAL DETAILS AND SPECIFICATION INCLUDING CONCRETE FOOTINGS, BEAMS AND STRUCTURAL COLUMNS.
 4. ALL CONSTRUCTION AND DETAILS ARE TO BE IN ACCORDANCE WITH THE LATEST BUILDING CODES OF AUSTRALIA AND AUSTRALIAN STANDARDS.
 5. ALL DRAWINGS TO BE READ IN CONJUNCTION WITH BUILDER'S SPECIFICATION.
 6. ALL DIMENSIONS TO BE CHECKED AND VERIFIED BY BUILDER PRIOR TO ANY COMMENCEMENT OF WORK OR FABRICATION.
 7. DIMENSIONS INDICATE SUB-STRUCTURE SIZE PRIOR TO FINISH SURFACE TREATMENT.
 8. BUILDER TO RE-PEG PROPERTY TO CONFIRM EXACT BOUNDARY LOCATION PRIOR TO CONSTRUCTION.
 9. BUILDING SETOUT TO BE CONFIRMED BY BUILDER PRIOR TO EARTHWORKS.
 10. BUILDER TO ADVISE DESIGNER OF ANY DEVIATION FROM THE INFORMATION ON THE PLANS PRIOR TO COMMENCEMENT OF WORK.
 11. ANY DISCREPANCIES TO BE BROUGHT TO THE ATTENTION OF THE DESIGNER AND TO BE RESOLVED PRIOR TO COMMENCEMENT OF WORK.
 12. DO NOT SCALE FROM DRAWINGS.
 13. ALL ELECTRICAL AND GAS WORK TO COMPLY WITH SYNERGY AND AJANTA GAS REQUIREMENTS.
 14. BUILDER TO SUBMIT ALL AMENDMENTS, REVISIONS AND CHANGES TO THE RELEVANT AUTHORITIES AND OBTAIN THE NECESSARY APPROVALS BEFORE COMMENCEMENT OF ANY WORK ON SITE.
 15. ALL FLASHINGS, MEMBRANCES, WATERPROOFING MATERIALS, ADDITIVES AND CHEMICALS REQUIRED TO MAKE THE BUILDING WATER TIGHT AND WATERPROOF TO BE ADDED AND IMPLEMENTED INTO THE CONSTRUCTION WHETHER IT IS SHOWN OR NOT ON THE PLANS. THIS INCLUDES ALLOWANCES FOR DRAINAGE RUNOFFS, GENERAL SLOPING AND CONTOURING THE FLASHING OF SURFACE AREAS TO ENSURE THAT THE SYSTEM IMPLEMENTATION WILL DRAIN AWAY TO ITS INTENDED DESTINATION. (REFER TO MANUFACTURER'S DETAILS FOR INSTALLATION)
 16. ALL BEDROOM WINDOW OPENINGS TO COMPLY WITH SECTION 3.9.2.5 PROTECTION OF OPENABLE WINDOWS OF THE BUILDING CODES OF AUSTRALIA.
 17. ALL BALLUSTRADING TO COMPLY WITH BUILDING CODES OF AUSTRALIA.

Attachment 9.1



Attachment 9.1



9.2 Development Application – Outbuilding (Agricultural & Machinery Storage Shed) – 314 (Lot 17593) Jones Road

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 15 July 2019
APPLICANT: Phoenix Sheds
FILE REFERENCE: JON 51242
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Locality Map, Location Plan, Site Plan, Floor Plan and Elevation Plans

SUMMARY

An application has been received to construct an Outbuilding (Agricultural & Machinery Storage Shed), in extent 1,414m² at 314 (Lot 17593) Jones Road, Beverley. It will be recommended the application be approved.

BACKGROUND

In terms of the Shire's Outbuilding Policy, the maximum permitted individual size of an outbuilding in the Rural Zone is 1,000m².

The subject site is located at 314 (Lot 17593) Jones Road, Beverley and zoned *Rural* in terms of the Shire of Beverley Local Planning Scheme No. 3. It contains existing farming related buildings.

COMMENT

The construction of this size Outbuilding is deemed to be in pace with the commercial agricultural broad acre farming pursuit and is supported.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications in relation to this application.

POLICY IMPLICATIONS

There are no policy implications in relation to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for an Outbuilding (Agricultural & Machinery Storage Shed), at 314 (Lot 17593) Jones Road, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation or industrial purposes.

Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

COUNCIL RESOLUTION

M9/0719

Moved Cr Seed

Seconded Cr Martin

That Council resolve to grant planning approval for an Outbuilding (Agricultural & Machinery Storage Shed), at 314 (Lot 17593) Jones Road, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. The outbuilding shall not be used for human habitation or industrial purposes.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: The applicant is advised a building permit is required prior to commencement of any building works.

Note 5: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

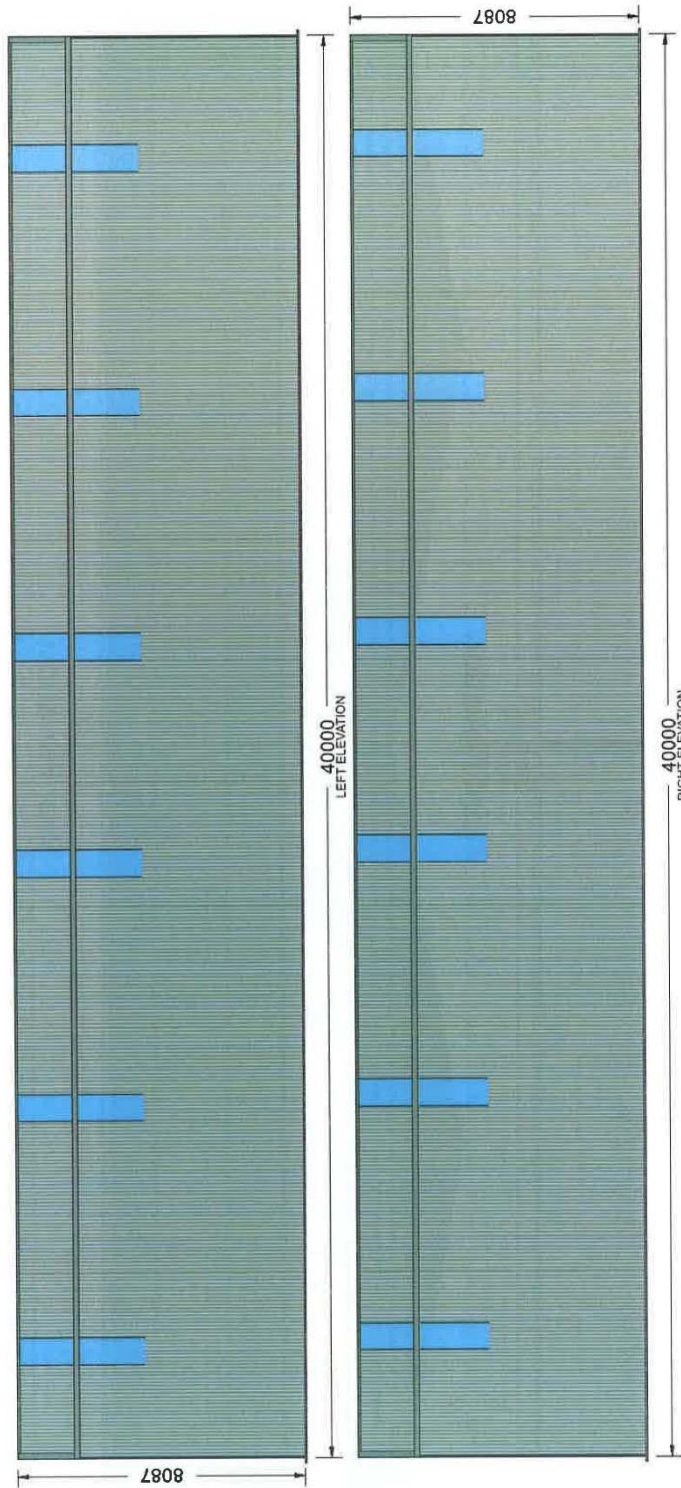
Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

CARRIED 9/0

Attachment 9.2



Attachment 9.2



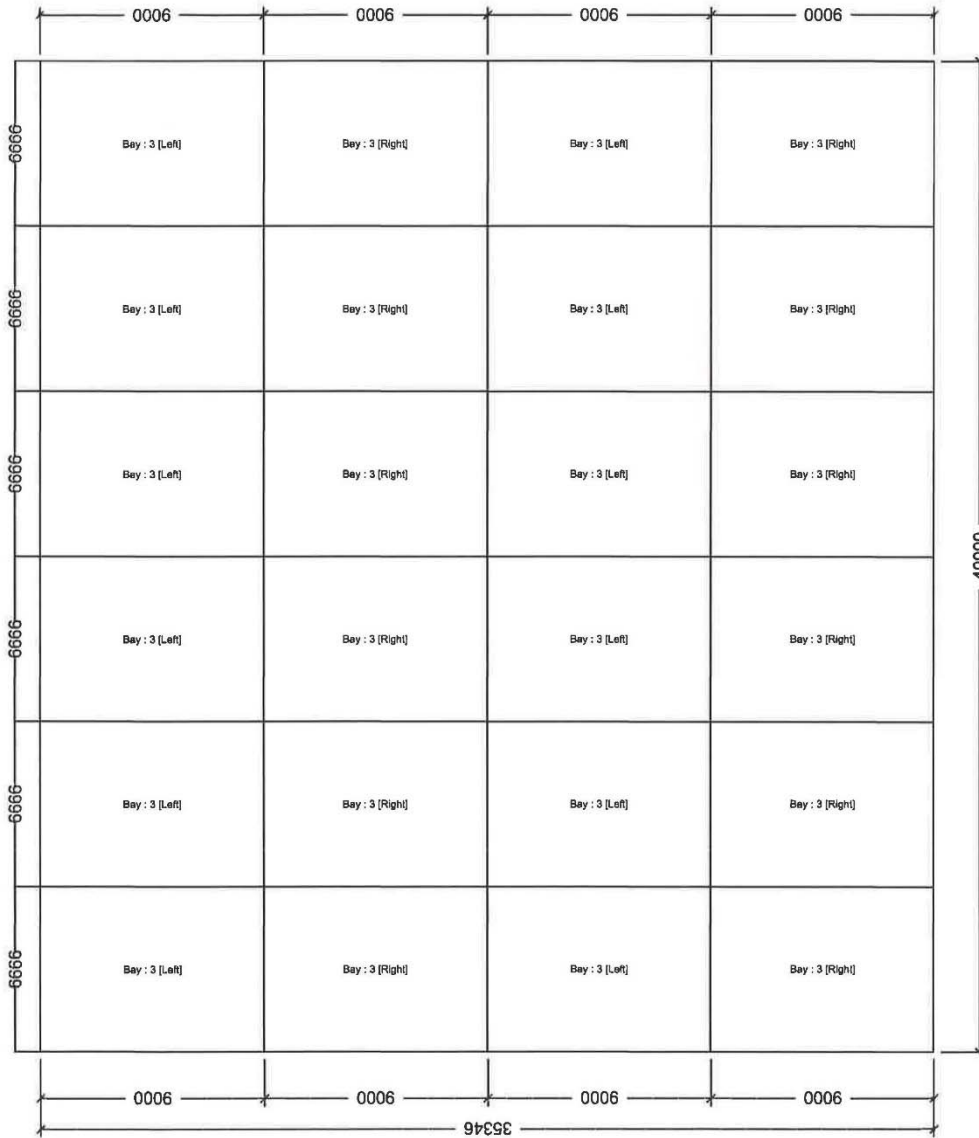
DRAWING TITLE: Side Elevations
SCALE: 1:178.399
DATE: 10-06-2019
Job Number: SHEDSPAN-190609213625

CLIENT:
SITE ADDRESS:
PHONE:
EMAIL:

PHOENIX BUILDING SYSTEMS
Global Specialists in Modular Steel Buildings



Attachment 9.2



FLOOR PLAN

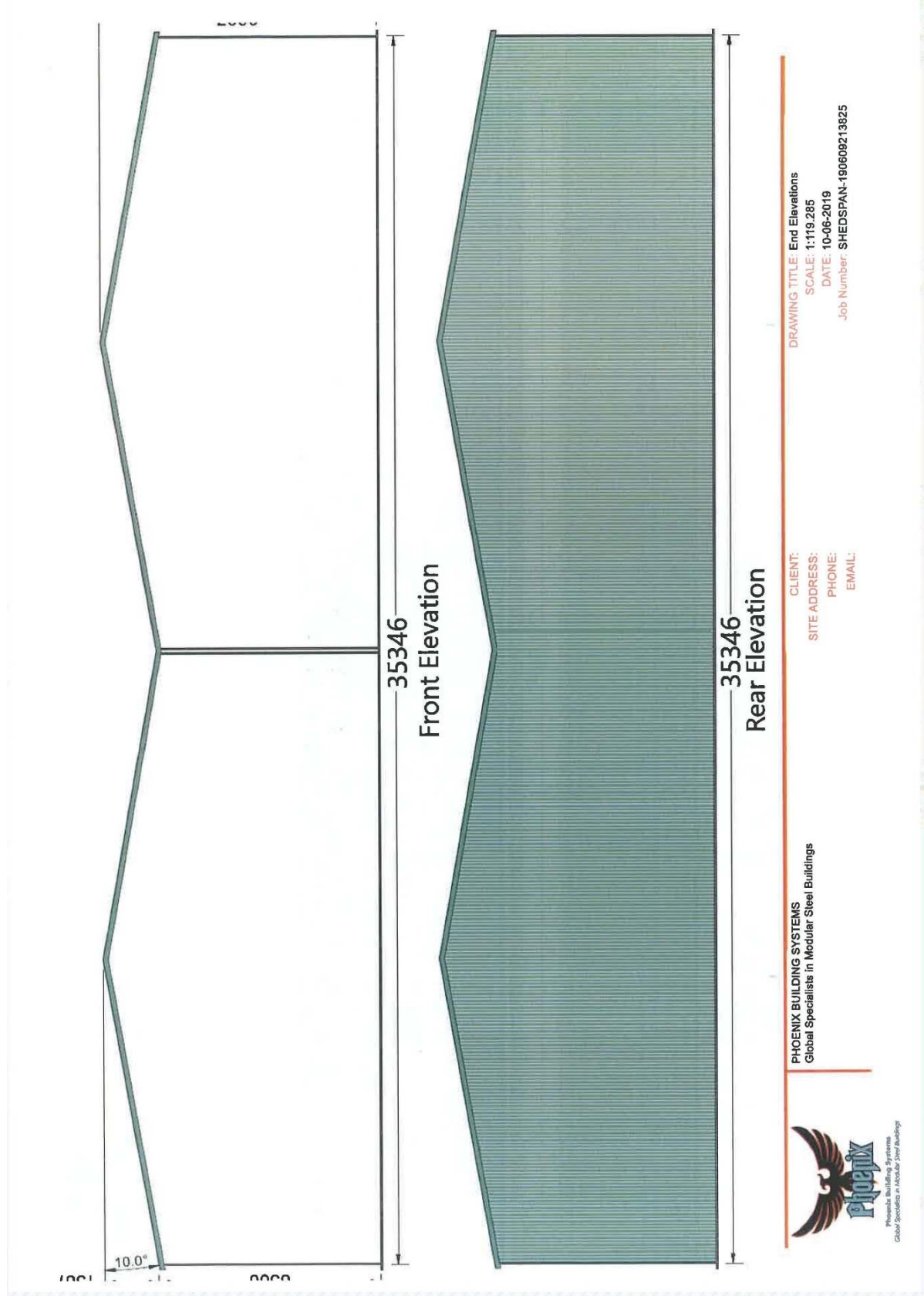
PHOENIX BUILDING SYSTEMS
Global Specialists in Modular Steel Buildings



DRAWING TITLE: Floor Plan
SCALE: 1:195.150
DATE: 10-06-2019
Job Number: SHEDSPAN-190609213825

CLIENT:
SITE ADDRESS:
PHONE:
EMAIL:

Attachment 9.2



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

3.22pm – Shire Planner, Stefan de Beer left the meeting and did not return.

11. FINANCE

11.1 Interim Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 17 July 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: June 2019 Interim Financial Reports

SUMMARY

Council to consider accepting the interim financial report for the period ending 30 June 2019.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2018 Ordinary Meeting, item 11.4.

COMMENT

The interim monthly financial reports for the period ending 30 June 2019 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

Note the 2018/19 Final Audit is scheduled for 23-25 September 2019. Following the Audit some 30 June accounts, as presented, may change.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and

- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2018/19 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the interim monthly financial report for the month of June 2019 be accepted and material variances be noted.

COUNCIL RESOLUTION

M10/0719

Moved Cr Pepper

Seconded Cr Brown

That the interim monthly financial report for the month of June 2019 be accepted and material variances be noted.

CARRIED 9/0

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2019**

Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,238,570.00	3,238,570.00	3,686,491.86	447,921.86	LGGC General Purpose Grant \$442,467, Interest earned on investments \$41,442, Rates Penalty interest \$12,136 greater than anticipated. Rate Write Offs due to transfer of Land (\$32,229) greater than anticipated. Legal Fees recovered (\$12,500) lower than anticipated due to lower expenditure.
Governance	21,600.00	21,600.00	81,896.31	60,296.31	Local Government House interest \$46,400 and Land transferred to Council \$27,000 brought to account. County Peak Planning Grant \$20,000 not received.
Law, Order & Public Safety	195,361.00	195,361.00	214,112.25	18,751.25	Fire Shed Grant (\$60,000) lower than anticipated to be claimed in 19/20. Fire Mitigation funding \$26,950, CESM Vehicle purchase reimbursement \$32,184 and ESL 19/20 Qtr 1 advance \$12,246, Dog Fines \$1,753 and Dog Registration Fees \$2,777 greater than anticipated.
Health	100.00	100.00	363.64	263.64	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	108,454.00	108,454.00	119,432.90	10,978.90	ILU 49B Dawson St Lease for life drawdown \$5,994 and maintenance fee contribution \$2,240 great than anticipated. Staff housing utility reimbursements \$2,257 greater than anticipated.
Community Amenities	208,624.00	208,624.00	210,222.65	1,598.65	
Recreation & Culture	417,941.00	417,941.00	428,169.44	10,228.44	Insurance Reimbursement and hire fees of Function Centre \$9,552, CRC Old School Building rent fees \$3,364, Hall hire fees \$3,910 and Gym memberships \$2,249 greater than anticipated. Cornerstone charges (\$9,644) lower than anticipated.
Transport	6,289,277.00	6,289,277.00	6,138,301.16	(150,975.84)	MRWA Direct Grant \$44,794, Blackspot Funding \$15,064 due to overspend, LGGC Roads Grant advance payment \$270,788 and LGGC Special Bridge Funding \$134,067 greater than anticipated. WANDRRA funding for AGRN 781 (\$378,655), Qualandry Crossing funding (\$45,000) and Walk Trail funding (\$25,000) not received this FY. WANDRRA funding for AGRN 743 (\$171,639) not yet received.
Economic Activities	141,750.00	141,750.00	129,239.76	(12,510.24)	Caravan Park charges (\$7,788), Standpipe charges (\$1,742) and Blarney advertising sales (\$3,589) lower than anticipated.
Other Property & Services	43,100.00	43,100.00	56,631.52	13,531.52	Private Works profit \$1,714, Fuel Rebate \$8,543, Backhoe insurance reimbursement \$7,106 and Sale of Scrap \$3,209 greater than anticipated. Workers Comp Reimbursement (\$9,000) lower than anticipated.
Total Operating Revenue	10,664,777.00	10,664,777.00	11,064,861.49	400,084.49	
Operating Expenditure					
General Purpose Funding	(171,297.00)	(171,297.00)	(142,772.85)	28,524.15	Debt Collection expenses \$10,763 and administration costs reallocated \$16,358 lower than anticipated.
Governance	(246,521.00)	(246,521.00)	(344,863.97)	(98,342.97)	Write off of low value assets as per change in Regulations loss on disposal (\$96,512) and additional Legal fees (\$7,817) greater than anticipated. Councillor training expenses \$3,000 and Councillor Conference expenses \$2,732. Administration expenses were collectively \$135,475 less than anticipated which is reflected in lower reallocation of admin expenses to other programs.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2019**

Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
Law, Order & Public Safety	(418,479.00)	(418,479.00)	(339,193.85)	79,285.15	Depreciation on Fire Prevention assets \$59,442, Firebreak inspections and mitigation works \$18,105 and administration costs reallocated \$6,998 (Fire Prevention) and \$9,838 (Animal Control) lower than anticipated. ESL Expenditure collectively (\$10,035) and Fencing of rear of 47 Dawson St block (\$6,040) to stop undesirable activity near ILUs greater than anticipated.
Health	(154,808.00)	(154,808.00)	(144,697.57)	10,110.43	Administration costs reallocated \$9,964 lower than anticipated. Mosquito control costs \$2,000 and Doctor's Residence maintenance expenses \$3,596 lower than anticipated. Medical Practice maintenance costs (\$5,133) and depreciation expensed (\$3,597) greater than anticipated.
Education & Welfare	(85,143.00)	(85,143.00)	(62,604.55)	22,538.45	Community initiatives expenditure \$19,902 less than anticipated.
Housing	(213,299.00)	(213,299.00)	(298,543.21)	(85,244.21)	Depreciation expense (\$87,521) and Hunt Road Village Mtce (\$8,353) greater than anticipated. ILU maintenance expenses \$10,591 and Staff Housing maintenance expenses \$21,374 lower than anticipated. Staff housing costs allocated to works and services (\$26,676) lower than anticipated.
Community Amenities	(668,992.00)	(668,992.00)	(630,134.21)	38,857.79	Council Street Bin & Kerbside Collection (\$18,984), Refuse Site maintenance (\$10,688) and Public Convenience maintenance (\$5,773) greater than anticipated. Stormwater Drainage maintenance \$30,686, Cemetery maintenance \$15,609, Town Planning Scheme Review \$5,500 and Administration costs reallocated \$13,261 lower than anticipated.
Recreation & Culture	(1,429,716.00)	(1,429,716.00)	(1,368,385.87)	61,330.13	Public Halls (\$41,048) and Recreation (\$56,743) asset depreciation greater than anticipated. Library Staff costs \$10,853, Recreation and Culture building asset maintenance \$39,382, Parks & Gardens and Recreation Ground maintenance \$79,880, Swimming Pool staff housing costs reallocated \$6,593 and Administration costs reallocated \$21,079 lower than anticipated.
Transport	(2,704,666.00)	(2,704,666.00)	(2,474,593.21)	230,072.79	Road \$136,676, Footpath \$21,994, Bridge \$47,151 and Depot \$19,896 maintenance and administration costs reallocated \$16,961 lower than anticipated. Transport Licencing wages (\$19,731) greater than anticipated due to Library staff wages reallocation.
Economic Activities	(509,340.00)	(509,340.00)	(385,442.63)	123,897.37	Avondale maintenance \$48,710, Noxious weed & vermin control \$11,593, Tourism & Area promotion initiatives \$10,530, Caravan Park maintenance \$8,482, Area promotion wages \$6,937, Standpipe maintenance \$5,494 and administration costs reallocated \$26,148 lower than anticipated.
Other Property & Services	(15,106.00)	(15,106.00)	(9,884.43)	5,221.57	
Total Operating Expenditure	(6,617,367.00)	(6,617,367.00)	(6,201,116.35)	416,250.65	
Net Operating	4,047,410.00	4,047,410.00	4,863,745.14	816,335.14	
Capital Income					
Self Supporting Loan - Principal Repayment	15,313.00	15,313.00	15,312.82	(0.18)	
Proceeds from Sale of Assets	162,000.00	162,000.00	167,920.00	5,920.00	
Total Capital Income	177,313.00	177,313.00	183,232.82	5,919.82	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2019**

Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(852,201.00)	(852,201.00)	(656,550.54)	195,650.46	Land purchase \$117,000, West Dale Fire Shed \$58,322, Cornerstone \$28,418, Caravan Park Power Upgrade \$10,757, Flying through history project \$14,914 lower than anticipated. Hunt Road Village works including extra Unit refurb and leach drain renewal (\$27,685) and Town Hall stage curtain replacement (\$10,809) greater than anticipated. 50 Dawson St front & rear yard refurb (\$5,000) and Federation square refurbishment (\$9,000) not to proceed).
Plant and Equipment	(265,000.00)	(265,000.00)	(257,329.79)	7,670.21	
Office Furniture and Equipment	(60,000.00)	(60,000.00)	(58,996.68)	1,003.32	
Road Construction	(2,714,578.00)	(2,714,578.00)	(1,798,238.28)	916,339.72	WANDRRA project expenses \$681,034 not realised in 2018/19, Taylor St Secondary River Crossing \$295,663, Yenyening Lakes Rd gravel sheeting \$50,219, ANZAC Lane works \$39,227, Bethany Rd works \$95,970 and Old Oval Entrance seal \$15,000 not completed. Railway St lighting \$18,603 saving on supply of street lights. Morbinning Rd \$65,240, Kokendin Rd \$88,969, Top Beverley Rd \$36,796 & additional works Ski Rd cattle grid \$18,264 and Rickeys Rd gravel sheet \$46,810 greater than anticipated.
Other Infrastructure	(4,015,208.00)	(4,015,208.00)	(3,674,807.27)	340,400.73	Vincent Street Bridge \$306,000 savings and Walk Trail Project \$25,000 did not proceed.
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(129,929.00)	(129,929.00)	(129,929.49)	(0.49)	
Total Capital Expenditure	(8,036,916.00)	(8,036,916.00)	(6,575,852.05)	1,461,063.95	
Net Capital	(7,859,603.00)	(7,859,603.00)	(6,392,619.23)	1,466,983.77	
Adjustments					
Depreciation Written Back	2,401,952.00	2,401,952.00	2,452,839.60	50,887.60	Depreciation expense greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	(15,786.07)	(15,786.07)	Interest earnings on cash backed Leave Reserves.
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	(46,400.31)	(46,400.31)	Local Government House Trust investment brought to account.
Movement in Non-Current LSL Provision	0.00	0.00	4,215.66	4,215.66	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	3,261.60	3,261.60	
(Profit)/Loss on Disposal of Assets Written Back	22,000.00	22,000.00	86,834.45	64,834.45	Write off of Low Value Assets as per changes to Regulations \$96,513.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	518,065.00	518,065.00	(101,622.73)	(619,687.73)	Transfers to Reserve (\$119,785) greater than anticipated and transfers from Reserve (\$499,903) less than anticipated.
New Loan Funds	0.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	870,176.00	870,176.00	870,176.05	0.05	
Total Adjustments	3,812,193.00	3,812,193.00	3,253,518.25	(558,674.75)	
CLOSING SURPLUS/(DEFICIT)	0.00	0.00	1,724,644.16	1,724,644.16	

**SHIRE OF BEVERLEY
STATEMENT OF NET CURRENT ASSETS
FOR THE PERIOD ENDING
30 June 2019**

Description	YTD Actual 2017/18	YTD Actual 2018/19
Current Assets		
Cash at Bank	813,654.28	1,079,949.68
Cash - Unrestricted Investments	1,076,146.33	1,000,000.00
Cash - Restricted Reserves	2,271,245.63	2,372,868.36
Cash on Hand	300.00	300.00
Accounts Receivable	768,606.93	390,058.46
Prepaid Expenses	39,629.21	0.00
Self Supporting Loan - Current	15,312.82	16,270.62
Inventory - Fuel	9,938.85	12,501.60
Total Current Assets	4,994,834.05	4,871,948.72
Current Liabilities		
Accounts Payable	(1,619,096.00)	(595,620.53)
Loan Liability - Current	(129,929.49)	(153,428.91)
Annual Leave Liability - Current	(168,900.17)	(184,119.46)
Long Service Leave Liability - Current	(137,233.57)	(158,315.59)
Doubtful Debts	(108,545.88)	0.00
Total Current Liabilities	(2,163,705.11)	(1,091,484.49)
Adjustments		
Less Restricted Reserves	(2,271,245.63)	(2,372,868.36)
Less Self Supporting Loan Income	(15,312.82)	(16,270.62)
Add Leave Reserves - Cash Backed	195,676.07	179,890.00
Add Loan Principal Expense	129,929.49	153,428.91
Total Adjustments	(1,960,952.89)	(2,055,820.07)
NET CURRENT ASSETS	870,176.05	1,724,644.16

SHIRE OF BEVERLEY			
STATEMENT OF FINANCIAL POSITION			
FOR THE PERIOD ENDING			
30 June 2019			
Description	Actual 2017/18	YTD Actual 2018/19	Movement
Current Assets			
Cash and Cash Equivalents	4,161,346.24	4,453,118.04	291,771.80
Accounts Receivable	768,606.93	390,058.46	(378,548.47)
Contract Asset - Current	0.00	0.00	0.00
Prepaid Expenses	39,629.21	0.00	(39,629.21)
Self Supporting Loan - Current	15,312.82	16,270.62	957.80
Inventory	9,938.85	12,501.60	2,562.75
Total Current Assets	4,994,834.05	4,871,948.72	(122,885.33)
Current Liabilities			
Accounts Payable	(1,576,096.00)	(595,620.53)	980,475.47
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(129,929.49)	(153,428.91)	(23,499.42)
Lease Liability - Current	(43,000.00)	0.00	43,000.00
Annual Leave Liability - Current	(168,900.17)	(184,119.46)	(15,219.29)
Long Service Leave Liability - Current	(137,233.57)	(158,315.59)	(21,082.02)
Doubtful Debts	(108,545.88)	0.00	108,545.88
Total Current Liabilities	(2,163,705.11)	(1,091,484.49)	1,072,220.62
Non-Current Assets			
Non-Current Debtors	115,203.39	111,941.79	(3,261.60)
Non-Current Investments	0.00	46,400.31	46,400.31
Land and Buildings	21,346,251.95	21,206,039.31	(140,212.64)
Plant and Equipment	1,989,439.36	2,028,750.39	39,311.03
Furniture and Equipment	151,597.06	125,771.39	(25,825.67)
Infrastructure	56,115,882.67	60,219,210.22	4,103,327.55
Self Supporting Loan - Non Current	58,812.12	42,541.50	(16,270.62)
Total Non-Current Assets	79,777,186.55	83,780,654.91	4,003,468.36
Non-Current Liabilities			
Loan Liability - Non Current	(1,670,592.01)	(1,517,163.10)	153,428.91
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability-Non Current	(21,574.75)	(25,790.41)	(4,215.66)
Total Non Current Liabilities	(1,692,166.76)	(1,542,953.51)	149,213.25
Net Assets	80,916,148.73	86,018,165.63	5,102,016.90
Equity			
Accumulated Surplus	(38,881,645.54)	(43,643,767.95)	(4,762,122.41)
Reserves - Cash Backed	(2,271,245.63)	(2,372,868.36)	(101,622.73)
Reserve - Revaluations	(39,763,257.56)	(40,001,529.32)	(238,271.76)
Total Equity	(80,916,148.73)	(86,018,165.63)	(5,102,016.90)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 30 June 2019		
Description	Budget 2018/19	YTD Actual 2018/19
Income		
Rates	2,669,880.00	2,693,564.20
Operating Grants, Subsidies and Contributions	2,271,419.00	2,616,161.44
Profit On Asset Disposal	12,000.00	35,161.04
Service Charges	0.00	0.00
Fees & Charges	523,761.00	563,769.93
Interest Earnings	103,888.00	154,208.18
Other Revenue	60,500.00	147,859.68
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	4,894,381.41
Total Income by Nature & Type	14,879,636.00	11,105,105.88
Expenditure		
Employee Costs	(2,134,739.00)	(1,962,528.96)
Materials & Contracts	(1,840,463.00)	(1,465,239.30)
Utilities	(208,638.00)	(202,274.86)
Depreciation On Non-Current Assets	(1,691,589.00)	(2,452,839.60)
Interest Expenses	(34,504.00)	(81,547.36)
Insurance Expenses	(168,227.00)	(184,220.82)
Other Expenditure	(81,975.00)	(103,107.99)
Loss On Asset Disposal	(8,000.00)	(121,995.49)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(6,573,754.38)
Allocations		
Reallocation Codes Expenditure	421,192.00	332,393.64
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	332,393.64
Net Operating by Nature & Type	9,132,693.00	4,863,745.14

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2019**

Job #	Job Description	YTD Actual 2018/19
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	4,689.73
RR002	Athol Rd (RoadID: 26) (Maintenance)	11,474.05
RR003	Avoca Rd (RoadID: 98) (Maintenance)	1,173.83
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	6,898.71
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	917.54
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	5,145.64
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	8,903.13
RR008	Barrington Rd (RoadID: 13) (Maintenance)	4,625.38
RR009	Batemans Rd (RoadID: 78) (Maintenance)	160.30
RR010	Batys Rd (RoadID: 60) (Maintenance)	4,489.07
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	847.33
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	2,601.69
RR013	Beringer Rd (RoadID: 29) (Maintenance)	10,499.86
RR014	Bethany Rd (RoadID: 148) (Maintenance)	3,063.81
RR015	Billabong Rd (RoadID: 179) (Maintenance)	773.45
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	11,073.45
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	3,317.53
RR019	Bushhill Road (RoadID: 183) (Maintenance)	170.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	14,073.85
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	607.38
RR022	Carrs Rd (RoadID: 47) (Maintenance)	2,864.32
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	1,563.87
RR024	Caudle Rd (RoadID: 140) (Maintenance)	806.60
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	354.41
RR026	Clulows Rd (RoadID: 16) (Maintenance)	25,102.73
RR027	Collins Rd (RoadID: 66) (Maintenance)	1,910.87
RR028	Cookes Rd (RoadID: 61) (Maintenance)	2,333.86
RR029	Corberding Rd (RoadID: 43) (Maintenance)	7,621.34
RR030	County Peak Rd (RoadID: 96) (Maintenance)	5,534.29
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	9,307.51
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	5,412.30
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	5,119.46
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	12,227.08
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	8,974.56
RR036	Drapers Rd (RoadID: 79) (Maintenance)	1,324.32
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	2,481.21
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	38,281.40

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2019**

Job #	Job Description	YTD Actual 2018/19
RR039	Ewert Rd (RoadID: 27) (Maintenance)	6,622.57
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	1,599.64
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,111.50
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,745.67
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	935.34
RR045	Heals Rd (RoadID: 95) (Maintenance)	3,313.16
RR046	Hills Rd (RoadID: 76) (Maintenance)	3,104.55
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	5,150.00
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	444.12
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	21,197.20
RR050	Jas Rd (Maintenance)	393.96
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	718.70
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,769.80
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,164.46
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	3,211.03
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,085.52
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	13,375.22
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	25,689.87
RR060	Lennard Rd (RoadID: 58) (Maintenance)	41,425.83
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	1,569.55
RR062	Luptons Rd (RoadID: 22) (Maintenance)	10,042.03
RR063	Maitland Rd (RoadID: 39) (Maintenance)	8,807.17
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	2,740.75
RR065	Manns Rd (RoadID: 59) (Maintenance)	2,561.33
RR066	Manuels Rd (RoadID: 37) (Maintenance)	3,824.66
RR067	Mawson Rd (RoadID: 100) (Maintenance)	5,158.43
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	990.75
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	4,730.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	997.90
RR071	Mclean Rd (RoadID: 84) (Maintenance)	1,459.08
RR072	Millers Rd (RoadID: 49) (Maintenance)	11,022.81
RR073	Mills Rd (RoadID: 80) (Maintenance)	876.09
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	22,617.69
RR075	Murrays Rd (RoadID: 71) (Maintenance)	2,340.84
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,369.50
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	326.79

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2019**

Job #	Job Description	YTD Actual 2018/19
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	5,424.32
RR079	Patten Rd (RoadID: 53) (Maintenance)	2,072.04
RR080	Petchells Rd (RoadID: 38) (Maintenance)	7,320.49
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	6,888.57
RR083	Potts Rd (RoadID: 14) (Maintenance)	1,005.20
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	6,153.02
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	825.68
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	641.23
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	200.40
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,431.52
RR089	Rogers Rd (RoadID: 62) (Maintenance)	1,107.42
RR090	Rossi Rd (RoadID: 156) (Maintenance)	634.75
RR091	Rumble Rd (Maintenance)	3,191.32
RR092	Schillings Rd (RoadID: 65) (Maintenance)	1,775.99
RR093	Shaw Rd (RoadID: 184) (Maintenance)	1,528.14
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	2,461.80
RR095	Simmons Rd (RoadID: 101) (Maintenance)	1,855.13
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	3,603.61
RR098	Smith Rd (RoadID: 72) (Maintenance)	3,473.29
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	7,208.70
RR100	Spavens Rd (RoadID: 44) (Maintenance)	563.58
RR101	Springhill Rd (RoadID: 23) (Maintenance)	7,412.59
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	330.30
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	2,915.79
RR105	Thomas Rd (RoadID: 31) (Maintenance)	276.92
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	4,188.76
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	807.01
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	6,892.43
RR109	Walgy Rd (RoadID: 42) (Maintenance)	17,913.97
RR110	Walkers Rd (RoadID: 86) (Maintenance)	170.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	1,735.29
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,857.03
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	11,254.69
RR114	Westdale Rd (RoadID: 166) (Maintenance)	27,766.20
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	1,093.98
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2019**

Job #	Job Description	YTD Actual 2018/19
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	3,260.02
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	65.25
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	30,580.36
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	21,810.86
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	44,340.91
RR888	Tree Lopping - Rural Roads (Maintenance)	79,159.64
RR999	Rural Roads Various (Maintenance)	13,870.55
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	785,288.12
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	1,764.66
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	309.68
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	2,173.52
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	3,399.62
TS011	Delisle St (RoadID: 120) (Maintenance)	1,044.47
TS012	Dempster St (RoadID: 111) (Maintenance)	48.16
TS013	Duffield St (RoadID: 160) (Maintenance)	442.84
TS014	Edward St (RoadID: 107) (Maintenance)	646.14
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	335.55
TS017	Forrest St (RoadID: 103) (Maintenance)	15,338.80
TS018	George St North (RoadID: 161) (Maintenance)	785.02
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	1,092.67
TS023	Hope St (RoadID: 115) (Maintenance)	229.50
TS024	Hopkin St (RoadID: 128) (Maintenance)	96.31
TS025	Horley St (RoadID: 127) (Maintenance)	63.16

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2019**

Job #	Job Description	YTD Actual 2018/19
TS026	Hunt Rd (Maintenance)	3,534.78
TS027	Husking St (RoadID: 117) (Maintenance)	330.80
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	1,715.71
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	643.41
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	4,339.73
TS034	Mcneil St (RoadID: 141) (Maintenance)	112.94
TS035	Monger St (RoadID: 116) (Maintenance)	324.87
TS036	Morrison St (RoadID: 112) (Maintenance)	141.38
TS037	Nicholas St (RoadID: 123) (Maintenance)	595.62
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	367.11
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	328.88
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	1,343.46
TS045	Shed St (RoadID: 136) (Maintenance)	39.16
TS046	Short St (RoadID: 121) (Maintenance)	716.00
TS047	Smith St (RoadID: 108) (Maintenance)	1,045.72
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	12,076.58
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	2,578.56
TS888	Tree Lopping - Town Streets (Maintenance)	16,386.64
TS999	Town Streets Various (Maintenance)	14,559.16
Sub Total	Town Streets Maintenance	88,950.61
Total	Road Maintenance	874,238.73

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 30 June 2019						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3027830	Reserve Funds Bendigo					
	Long Service Leave	43,300.98				
	Office Equipment	94.20				
	Airfield Emergency	39,239.79				
	Plant	488,155.74				
	Bush Fire Fighters	126,292.65				
	Building	352,637.94				
	Recreation Ground	419,842.73				
	Cropping Committee	134,138.51				
	Avon River Development	25,383.07				
	Annual Leave	136,589.02				
	Community Bus	36,074.87				
	Road Construction	495,739.86				
	Senior Housing	75,379.00	2,372,868.36	6 mnths	1.95%	3/01/2020
2920412	Term Deposit Bendigo	400,000.00		6 mnths	2.60%	18/07/2019
2930459	Term Deposit Bendigo	300,000.00		5 mnths	2.50%	26/08/2019
2930463	Term Deposit Bendigo	300,000.00	1,000,000.00	6 mnths	2.50%	24/09/2019
	Total		3,372,868.36			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 17 July 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: June 2019 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of June 2019.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

June 2019:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

14 June 19	1727-1727	(1)	\$	572.71	(authorised by CEO S Gollan and DCEO S Marshall)	
17 June 19	1728-1728	(1)	\$	1,529.27	(authorised by CEO S Gollan and DCEO S Marshall)	
24 June 19	1729-1729	(1)	\$	15,119.05	(authorised by CEO S Gollan and DCEO S Marshall)	
28 June 19	1730-1730	(1)	\$	8,503.15	(authorised by CEO S Gollan and DCEO S Marshall)	
Total of cheque vouchers for June 2019 incl				\$	25,724.18	previously paid

EFT vouchers

10 June 19	EFT 4716-4719	(4)	\$	34,521.90	(authorised by CEO S Gollan and DCEO S Marshall)	
12 June 19	EFT 1-39	(39)	\$	52,836.24	(authorised by CEO S Gollan and Cr D White)	
14 June 19	EFT 4721-4724	(4)	\$	1,513.70	(authorised by CEO S Gollan and DCEO S Marshall)	
17 June 19	EFT 4725-4726	(2)	\$	609.35	(authorised by CEO S Gollan and DCEO S Marshall)	
19 June 19	EFT 4727-4727	(1)	\$	5,945.00	(authorised by CEO S Gollan and DCEO S Marshall)	
21 June 19	EFT 4730-4743	(14)	\$	115,323.64	(authorised by CEO S Gollan and DCEO S Marshall)	
26 June 19	EFT 4744-4746	(3)	\$	15,858.56	(authorised by CEO S Gollan and DCEO S Marshall)	
26 June 19	EFT 4748-4749	(2)	\$	19,421.00	(authorised by CEO S Gollan and DCEO S Marshall)	
26 June 19	EFT 1-39	(39)	\$	52,886.15	(authorised by CEO S Gollan and DCEO S Marshall)	
27 June 19	EFT 4750-4750	(1)	\$	42,000.00	(authorised by CEO S Gollan and DCEO S Marshall)	
28 June 19	EFT 4759-4765	(9)	\$	2,050,096.66	(authorised by CEO S Gollan and DCEO S Marshall)	
Total of EFT vouchers for June 2019 incl				\$	2,391,012.20	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for June 2019 incl				\$	0.00	previously paid.
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EFT vouchers

11 June 19	EFT 4720-4720	(1)	\$	200.00	(authorised by CEO S Gollan and DCEO S Marshall)
21 June 19	EFT 4729-4729	(1)	\$	200.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for June 2019 incl				\$	400.00	previously paid.
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(3) **Direct Debit** Payments totalling \$ 83,378.07 previously paid.

(4) **Credit Card** Payments totalling \$ 3,010.10 previously paid.

COUNCIL RESOLUTION

M11/0719

Moved Cr Martin

Seconded Cr Pepper

That the List of Accounts as presented, be received:

June 2019:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

14 June 19	1727-1727	(1)	\$	572.71	(authorised by CEO S Gollan and DCEO S Marshall)
17 June 19	1728-1728	(1)	\$	1,529.27	(authorised by CEO S Gollan and DCEO S Marshall)
24 June 19	1729-1729	(1)	\$	15,119.05	(authorised by CEO S Gollan and DCEO S Marshall)
28 June 19	1730-1730	(1)	\$	8,503.15	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for June 2019 incl				\$ 25,724.18	previously paid

EFT vouchers

10 June 19	EFT 4716-4719	(4)	\$	34,521.90	(authorised by CEO S Gollan and DCEO S Marshall)
12 June 19	EFT 1-39	(39)	\$	52,836.24	(authorised by CEO S Gollan and Cr D White)
14 June 19	EFT 4721-4724	(4)	\$	1,513.70	(authorised by CEO S Gollan and DCEO S Marshall)
17 June 19	EFT 4725-4726	(2)	\$	609.35	(authorised by CEO S Gollan and DCEO S Marshall)
19 June 19	EFT 4727-4727	(1)	\$	5,945.00	(authorised by CEO S Gollan and DCEO S Marshall)
21 June 19	EFT 4730-4743	(14)	\$	115,323.64	(authorised by CEO S Gollan and DCEO S Marshall)
26 June 19	EFT 4744-4746	(3)	\$	15,858.56	(authorised by CEO S Gollan and DCEO S Marshall)
26 June 19	EFT 4748-4749	(2)	\$	19,421.00	(authorised by CEO S Gollan and DCEO S Marshall)
26 June 19	EFT 1-39	(39)	\$	52,886.15	(authorised by CEO S Gollan and DCEO S Marshall)
27 June 19	EFT 4750-4750	(1)	\$	42,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
28 June 19	EFT 4759-4765	(9)	\$	2,050,096.66	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for June 2019 incl				\$ 2,391,012.20	previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for June 2019 incl \$0.00 previously paid.

EFT vouchers

11 June 19	EFT 4720-4720	(1)	\$	200.00	(authorised by CEO S Gollan and DCEO S Marshall)
21 June 19	EFT 4729-4729	(1)	\$	200.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for June 2019 incl \$ 400.00 previously paid.

(3) Direct Debit Payments totalling \$ 83,378.07 previously paid.

(4) Credit Card Payments totalling \$ 3,010.10 previously paid.

CARRIED 9/0

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
1727	14-Jun-2019	Water Corporation	Water use-Balkuling & Batys Rd Standpipe to 23 May 19	(572.71)	(572.71)
1728	17-Jun-2019	Telstra	2019-06 Jun Telephone Accounts	(1,529.27)	(1,529.27)
1729	24-Jun-2019	Water Corporation	2019-06 Jun Water Accounts	(15,119.05)	(15,119.05)
1730	28-Jun-2019	Shire of Beverley	2019/20 Vehicle Registrations	(8,503.15)	(8,503.15)
EFT 4716	10-Jun-2019	Beverley Dome Fuel & Hire (BDF)	8,000 L Diesel @ \$1.4016/L GST incl	(11,212.80)	
EFT 4717	10-Jun-2019	Office Line	Admin office upgrade: Furniture fit out	(3,476.00)	
EFT 4718	10-Jun-2019	Shire of Beverley	Ass 51110 (122 Lukin St): Tfr of bond incorrectly deposited into the Muni acct	(5,000.00)	
EFT 4719	10-Jun-2019	Valley Air - Valley Airconditioning & Refrigeration	AS12000 (LBN1906) - Office space conversion: Install air con in Admin Office	(14,833.10)	(34,521.90)
EFT 4721	14-Jun-2019	Beverley Bakehouse & Cafe	Citizenship Ceremony - 28 May 2019: Refreshments	(40.10)	
EFT 4722	14-Jun-2019	Michael Wilson	2019-06 Jun: Photocopying & Delivery of the Blarney	(250.00)	
EFT 4723	14-Jun-2019	Staff - Paul Mactaggart	2019 MVL 50% Reimbursement	(14.95)	
EFT 4724	14-Jun-2019	Staff - Troy R Granville	Reimbursement: Security camera equipment	(1,208.65)	(1,513.70)
EFT 4725	17-Jun-2019	Australia Post	2019-05 May Postage	(334.80)	
EFT 4726	17-Jun-2019	Building Commission (BSL)	2019-05 May 19 & 2019-01 Jan 19 Collections x 4	(274.55)	(609.35)
EFT 4727	19-Jun-2019	Matrix Productions	LBS1906: Town Hall - Stage Curtain & Track Replacement: 50% deposit	(5,945.00)	(5,945.00)
EFT 4730	21-Jun-2019	AITS Specialists P/L	2019-05 May 2019 Fuel Tax Credits	(450.89)	
EFT 4731	21-Jun-2019	Avon Waste	2,014 Bin Collection FE 07 Jun 19 inc Recycling Bins & 3 x Recycling Collections	(4,543.60)	
EFT 4732	21-Jun-2019	Beverley Country Kitchen (BCK)	Council Meet - 28 May 19: Lunch for 12	(360.00)	
EFT 4733	21-Jun-2019	Bunnings Building Supplies P/L	LBS1808 - Town Hall Kitchen Refurbishment: Various Items	(194.76)	
EFT 4734	21-Jun-2019	Core Business Australia Pty Ltd	WANDRRA AGRN743: Claim 19 - Nov 2018, Job # J00560	(56,122.98)	
EFT 4735	21-Jun-2019	Dawsons Concrete & Reinforcing	FC1901 - Waterhatch Rd Footpath Renewal: Concrete	(10,980.00)	
EFT 4736	21-Jun-2019	Hanson Construction Materials Pty Ltd	MUN1902 (Morbinning Rd) 10mm washed granite	(7,706.47)	
EFT 4737	21-Jun-2019	J & E Mobile Wheel Alignments	Various plant: Wheel alignments	(350.00)	
EFT 4738	21-Jun-2019	JR & A Hersey P/L	Outside Staff Uniform Order	(3,845.89)	
EFT 4739	21-Jun-2019	Pracsys - Systems Edge Management Services P/L	Vincent St Streetscape - Cost Analysis 50%: Final payment	(9,927.50)	
EFT 4740	21-Jun-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 01 - 31 May 2019	(208.74)	
EFT 4741	21-Jun-2019	Turn It Up Electrical (TIU)	Various Electrical Work	(467.50)	

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT 4742	21-Jun-2019	WA Contract Ranger Services	Ranger Services: 06 - 20 Jun 2019	(2,898.49)	
EFT 4743	21-Jun-2019	WA Treasury Corporation	Loan 117 (Bowling Club Artificial Surfacing) - Deb 25 of 30: Jun 2019	(17,266.82)	(115,323.64)
EFT 4744	24-Jun-2019	Dept of Fire & Emergency Services (DFES)	18/19 ESL (Option B) 4th Quarterly Payment	(11,710.85)	
EFT 4745	24-Jun-2019	Staff - Stefan de Beer	Reimbursement: May to Jun 2019 Landline & Internet costs	(85.06)	
EFT 4746	24-Jun-2019	Synergy	Various: Power use & Street Lights	(4,062.65)	(15,858.56)
EFT 4748	26-Jun-2019	Beverley Dome Fuel & Hire (BDF)	4,000 L Diesel @ \$1.3490/L GST incl	(5,396.00)	
EFT 4749	26-Jun-2019	Skate Sculpture	Skate Park: Consultation & Concept Design: 1 of 2 payments	(14,025.00)	(19,421.00)
EFT 4759	28-Jun-2019	Beverley Medical Practice	Cancelled chq 1564 reissued less bank fees	(215.00)	
EFT 4760	28-Jun-2019	MAL Automotives P/L	Various: Service & pre license inspection	(689.10)	
EFT 4761	28-Jun-2019	MRWA - Main Roads WA	Vincent St Bridge (BC1802): 2nd payment	(1,963,500.00)	
EFT 4762	28-Jun-2019	NACC - Northern Agricultural Catchment Council Inc	Fire Mitigation: Photomon subscription - Level 1	(300.00)	
EFT 4763	28-Jun-2019	OEM Group	Minor Plant: High Pressure lance parts	(253.46)	
EFT 4764	28-Jun-2019	PPCA - Phonographic Performance Company of Australia Ltd	License Fees (Annual) 2019/2020	(342.40)	
EFT 4765	28-Jun-2019	Skate Sculpture	Skate Park: Consultation & Concept Design: 2 of 2 payments	(14,025.00)	
EFT 4766	28-Jun-2019	Staff - Daniel John Gibson	AS12000 (Office Conversion): Reimbursement for tools	(48.85)	
EFT 4767	28-Jun-2019	Western Stabilisers P/L	MUN1902 (Morbinning Rd): Cement stabilisation	(70,722.85)	(2,050,096.66)
DD 2213.1	11-Jun-2019	Superwrap - Personal Super Plan	Superannuation contributions	(962.62)	
DD 2213.2	11-Jun-2019	WA Super	Superannuation contributions	(6,850.42)	
DD 2213.3	11-Jun-2019	BT Super For Life	Superannuation contributions	(358.99)	
DD 2213.4	11-Jun-2019	MLC MasterKey Personal Super	Superannuation contributions	(85.50)	
DD 2213.5	11-Jun-2019	REST	Superannuation contributions	(171.87)	
DD 2213.6	11-Jun-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	
DD 2213.7	11-Jun-2019	Cbus Super Fund	Superannuation contributions	(196.88)	
DD 2213.8	11-Jun-2019	AMP Lifetime Super	Superannuation contributions	(49.26)	
DD 2213.9	11-Jun-2019	UniSuper	Superannuation contributions	(195.83)	(9,086.76)
DD 2232.1	25-Jun-2019	Superwrap - Personal Super Plan	Superannuation contributions	(979.72)	
DD 2232.2	25-Jun-2019	WA Super	Superannuation contributions	(6,865.66)	

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
DD 2232.3	25-Jun-2019	BT Super For Life	Superannuation contributions	(358.99)	
DD 2232.4	25-Jun-2019	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
DD 2232.5	25-Jun-2019	REST	Superannuation contributions	(174.88)	
DD 2232.6	25-Jun-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	
DD 2232.7	25-Jun-2019	Cbus Super Fund	Superannuation contributions	(196.88)	
DD 2232.8	25-Jun-2019	AMP Lifetime Super	Superannuation contributions	(50.46)	
DD 2232.9	25-Jun-2019	UniSuper	Superannuation contributions	(197.88)	(9,131.06)
46	03-Jun-2019	7 - CBA Merchant Fee	CBA Merchant Fee	(168.54)	
46	03-Jun-2019	1 - Bank Charges	Bank Charges - Bpay Txn Fees	(13.21)	
46	03-Jun-2019	1 - Bank Charges	ANZ Bank Merchant Fee	(31.00)	
46	07-Jun-2019	8 - ANZ Transactive Fee	ANZ Transactive Fee	(85.10)	(297.85)
46	04-Jun-2019	3 - Payments for DOT	Payments for DOT	(2,812.95)	
46	05-Jun-2019	3 - Payments for DOT	Payments for DOT	(2,779.10)	
46	06-Jun-2019	3 - Payments for DOT	Payments for DOT	(4,191.50)	
46	07-Jun-2019	3 - Payments for DOT	Payments for DOT	(3,848.45)	
46	10-Jun-2019	3 - Payments for DOT	Payments for DOT	(8,739.00)	
46	11-Jun-2019	3 - Payments for DOT	Payments for DOT	(1,430.15)	
46	12-Jun-2019	3 - Payments for DOT	Payments for DOT	(1,840.35)	
46	13-Jun-2019	3 - Payments for DOT	Payments for DOT	(650.85)	
46	14-Jun-2019	3 - Payments for DOT	Payments for DOT	(3,200.15)	
46	14-Jun-2019	3 - Payments for DOT	Payments for DOT	(3,200.15)	
46	14-Jun-2019	3 - Payments for DOT	Payments for DOT	3,200.15	
46	17-Jun-2019	3 - Payments for DOT	Payments for DOT	(937.65)	
46	18-Jun-2019	3 - Payments for DOT	Payments for DOT	(3,147.25)	
46	19-Jun-2019	3 - Payments for DOT	Payments for DOT	(7,523.20)	
46	20-Jun-2019	3 - Payments for DOT	Payments for DOT	(171.60)	
46	21-Jun-2019	3 - Payments for DOT	Payments for DOT	(1,741.20)	
46	24-Jun-2019	3 - Payments for DOT	Payments for DOT	(15,494.35)	
46	25-Jun-2019	3 - Payments for DOT	Payments for DOT	(1,162.85)	
46	26-Jun-2019	3 - Payments for DOT	Payments for DOT	(2,705.45)	

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
46	27-Jun-2019	3 - Payments for DOT	Payments for DOT	(826.60)	
46	28-Jun-2019	3 - Payments for DOT	Payments for DOT	(1,638.75)	(64,841.40)
EFT 4728	19-Jun-2019	Exetel P/L	2nd NBN Service: Modem	(21.00)	(21.00)
EFT 4747	24-Jun-2019	Credit Card - Shire of Beverley	May 2019 Credit Card Purchases	(3,010.10)	(3,010.10)
PAYMENTS RAISED IN CURRENT MONTH				(2,355,402.16)	(2,355,402.16)
	12-Jun-2019	Wages & Salaries	FE - 11 Jun 2019	(52,836.24)	
	26-Jun-2019	Wages & Salaries	FE - 25 Jun 2019	(52,886.15)	
WAGES & SALARIES				(105,722.39)	(105,722.39)
1730	28-Jun-2019	Shire of Beverley	2019/20 Vehicle Registrations	8,503.15	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT				8,503.15	8,503.15
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				0.00	0.00
TRANSFERS to TRUST				0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS				0.00	0.00
EFT 4750	27-Jun-2019	Bendigo and Adelaide Bank	2018/19 Reserve Investment #01 - EOFY adjustments	(42,000.00)	
INVESTMENTS				(42,000.00)	(42,000.00)
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT					(2,494,621.40)

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
BE008/MAY 19	07-May-2019	DOT	BE008 (PTRAO2) Change of Plate fee	26.85	
INV-1026	13-May-2019	Crazy Panels	Office space conversion: Various wall panels	1,650.00	
BE008/05M AY19	16-May-2019	DOT	BE008 - Registration to 30 Jun 2019	41.90	
BE021/MAY 19	16-May-2019	DOT	BE021 (PLDR05): Remake of plates	33.50	
01/008541	24-May-2019	Aust Post Burswood	Farewell Gift: M Turner	1,257.85	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT				3,010.10	
EFT 4720	10-Jun-2019	Avon Squares Dance Club	Refund of Hall Hire Bond, Booking 02 Jun 2019 (Rec 21332)	(200.00)	
EFT 4729	21-Jun-2019	Denese Borlini	Refund of Hall Hire Bond - Hall Hire, Booking 14 Jun 2019 (Rec 21420)	(200.00)	
PAYMENTS RAISED IN CURRENT MONTH				(400.00)	(400.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #				0.00	0.00
1508	29-May-2019	Beverley Masonic Lodge	Refund of Cleaning Bond - Lesser Hall Hire, Booking 18 May 2019 (Rec 21211)	(200.00)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				(200.00)	(200.00)
OTHER AMENDMENTS/GENERAL JOURNALS				0.00	0.00
TOTAL EXPENDITURE for TRUST ACCOUNT					(600.00)
TOTAL EXPENDITURE as reconciled to the JUNE 2019 BANK STATEMENTS					
				Municipal Account Expenditure	(2,494,621.40)
				Trust Account Expenditure	(600.00)
				TOTAL EXPENDITURE for JUNE 2019	(2,495,221.40)

12. ADMINISTRATION

12.1 Use of the Common Seal

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 5 July 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0265
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to endorse the use of the Common Seal.

BACKGROUND

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

COMMENT

The Common Seal has been recently attached to the following documents:

1. Sale of portion of Lot 150 Hutchinson Street between Water Corporation and the Shire of Beverley.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Delegation EO-D010

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council note and endorse the use of the Common Seal having been attached to:

1. Sale of portion of Lot 150 Hutchinson Street between Water Corporation and the Shire of Beverley.

COUNCIL RESOLUTION

M12/0719

Moved Cr Pepper

Seconded Cr Martin

That Council note and endorse the use of the Common Seal having been attached to:

- 1. Sale of portion of Lot 150 Hutchinson Street between Water Corporation and the Shire of Beverley.**

CARRIED 9/0

12.2 WALGA AGM Executive and Member Motions

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 5 July 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0238
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Executive and Member Motions (under separate cover)

SUMMARY

Council to provide direction to the voting delegates on motions that are being addressed at the WA Local Government Association's AGM on Wednesday 7 August 2019.

BACKGROUND

Council have nominated Cr Gogol and Cr Martin as the Shire of Beverley voting delegates (and Cr Pepper and Cr Ridgway as proxy) at the 2019 WALGA Annual General Meeting.

COMMENT

Provided under separate cover for Council are nine Executive and Member motions:

- 3.1 Coastal Erosion.
- 3.2 Department of Housing Leasing Residential Property to Charitable Organisations.
- 3.3 Motorist Taxation Revenue and Spending in WA.
- 3.4 Biosecurity Groups (Recognised Biosecurity Groups).
- 3.5 WALGA Members Support for Waste to Energy.
- 3.6 Membership of Development Assessment Panels.
- 3.7 Review of the *Mining Act 1978*.
- 3.8 Financial Assistance Grant.
- 3.9 Third Party Rights Appeal.

Council to collectively provide feedback to guide the two voting delegates to either support, vote down or allow own discretion for the motions.

In 2016 and 2017 Council resolved to allow the voting delegates discretion for all motions. In 2018, Council were in favour of all four motions and instructed delegates to vote in support accordingly.

STATUTORY ENVIRONMENT

Pursuant to the WALGA Constitution, all Member Councils are entitled to be represented by two (2) voting delegates.

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council provide direction to Council's voting delegates on each motion.

COUNCIL RESOLUTION

M13/0719

Moved Cr Pepper

Seconded Cr White

That Council instruct its AGM Voting Delegates to vote in the following manner:

Support

3.1 Coastal Erosion

3.2 Department of Housing Leasing Residential Property to Charitable Organisations.

3.3 Motorist Taxation Revenue and Spending in WA.

3.5 WALGA Members Support for Waste to Energy.

3.7 Review of the *Mining Act 1978*

3.8 Financial Assistance Grant

Oppose

3.4 Biosecurity Groups (Recognised Biosecurity Groups). Oppose

3.6 Membership of Development Assessment Panels. Oppose

3.9 Third Party Rights Appeal Oppose

CARRIED 9/0

12.3 Delegations Register – Annual Review

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 8 July 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0332
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Delegations Register (provided under separate cover)

SUMMARY

Council to complete the annual review of the Delegations Register.

BACKGROUND

The *Local Government Act 1995* (the Act) requires the Chief Executive Officer (CEO) of the Local Government to keep a Register of Delegations made by the Council to a Committee, CEO and by the CEO to other employees. The register must be reviewed yearly.

Council first formally adopted the Delegations Register at its 23 August 2016 Ordinary Council meeting, being prepared through references to the Act and previous years delegations that were approved yearly.

COMMENT

Management have reviewed the register and proposed amendments for consideration are highlighted in red.

The Chief Executive Officer maintains a record of functions performed from the Delegations Register and is presented through the monthly Information Bulletin.

The following delegations are reported monthly to Council, or as they occur through the Council Agenda or Information Bulletin and a therefor not listed in the record; BD-002 – Building Permits, EO-D010 – Common Seal, AF-D001 – Investment of Funds, AF-D005 – Payments Municipal and AF-D006 – Payments Trust.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

5.44. CEO may delegate powers and duties to other employees

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate,

are subject to any conditions imposed by the local government on its delegation to the CEO.

- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) —
conditions includes qualifications, limitations or exceptions.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council;

1. Adopt the proposed changes to the Delegations Register as presented; and
2. Update the Record of Adoption and Review.

COUNCIL RESOLUTION

M14/0719

Moved Cr Shaw

Seconded Cr Pepper

That Council;

1. **Adopt the proposed changes to the Delegations Register as presented;
and**
2. **Update the Record of Adoption and Review.**

CARRIED BY ABSOLUTE MAJORITY 9/0

12.4 Chief Executive Officer Performance Appraisal

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 10 July 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0412
AUTHOR: D.J. Ridgway, Shire President
ATTACHMENTS: Nil

SUMMARY

The Council endorse a sub-committee to carry out the Chief Executive Officer annual performance appraisal as recommended by the Corporate Strategy Committee.

BACKGROUND

It is Council's responsibility for a CEO performance appraisal to be undertaken annually.

Previously this has been undertaken by an external consultant (John Philips) and "in-house" by the Shire President.

The last performance appraisal commenced in August 2018 and was completed in December 2018. With the forthcoming Local Government Election caretaker period commencing 19 September 2019, it now needs to be undertaken for 2019.

COMMENT

I suggest a sub-committee of Council be endorsed to oversee the 2019 CEO Performance Appraisal and that it include Councillors who may have undertaken the CEO Performance Review Training.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 5.36 – Section 5.43.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RECOMMENDATION

That Council endorse a sub-committee of Crs White, Pepper and Shaw to complete the 2019 Chief Executive Officer Performance Appraisal.

COUNCIL RESOLUTION

M15/0719

Moved Cr Davis

Seconded Cr Seed

That Council endorse a sub-committee of Crs White, Pepper and Shaw to complete the 2019 Chief Executive Officer Performance Appraisal.

CARRIED 9/0

12.5 Steering Committee – Avondale Machinery Museum

SUBMISSION TO: Ordinary Council Meeting 23 July 2019
REPORT DATE: 10 July 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0554
AUTHOR: A.J. McLean, Avondale Executive Liaison Officer
ATTACHMENTS: Nil

SUMMARY

The Council endorse the formation of a Museum Steering Committee to progress the development, promotion and operational functions of the Avondale Agricultural Museum Collection as recommended by the Corporate Strategy Committee.

BACKGROUND

The Avondale Agricultural Museum Collection is located at Avondale Farm.

The original Avondale Agricultural Museum Collection was comprised of items donated by farmers from around the State for the sesquicentenary celebrations in 1979. The exhibition concentrated on items of technological significance, much of which was restored by the Department of Agriculture's workshop. The collection was specifically put together to represent the historical equipment of all the processes in agricultural production and therefore tells the story of the development of farming in the Western Australian Wheatbelt.

The Shire of Beverley took over the collection from the Agriculture Department in 2009, at the same time management of the property was transferred to the National Trust.

COMMENT

From 2009, the Shire has not played an active role in developing or managing the collection. Responsibility for this was taken on by the volunteer group, AFPA. A memorandum of understanding between the National Trust, AFPA and the Shire of Beverley went some way to formalising the arrangement. With AFPA now wound up, the Shire assumes full control of the collection management.

The day to day functions are managed by volunteers with little oversight by the Shire, who ultimately are responsible for the Museums functions including safety and collection safe keep.

It is proposed that a Museum Steering committee be formed to develop and promote the Museum. It is proposed the Steering Committee Comprise of:

Deputy Chief Executive Officer
Avondale Executive Liaison Office (ex officio) or other office
3 x Museum volunteers.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Goal 2: Community infrastructure of significance, economic value and history adds value to our identity

Strategy 2.1: Retain, capture and provide local historically significant stories, sites, facilities, events and items

Strategy 2.3: Assist in facilitating working relationships between the stakeholders of Avondale Farm and progress towards a model that generates value to the local economy

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That a Museum Steering Committee be formed, comprising of the Deputy Chief Executive Officer, three volunteers and the Avondale Executive Liaison Officer (or other Shire staff appointee) in an ex officio capacity to progress the development, promotion and operational functions of the Avondale Agricultural Museum Collection.

COUNCIL RESOLUTION

M16/0719

Moved Cr Davis

Seconded Cr Martin

That a Museum Steering Committee be formed, comprising of the Deputy Chief Executive Officer, three volunteers and the Avondale Executive Liaison Officer (or other Shire staff appointee) in an ex officio capacity to progress the development, promotion and operational functions of the Avondale Agricultural Museum Collection to be reviewed in 12 months.

CARRIED 9/0

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

14. CLOSURE

The Chairman declared the meeting closed at 3:44pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: