



SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 29 October 2019. If you wish to attend public question time, please arrive at 2.50pm.

Program

3.00pm – 5.00pm Ordinary Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", written over a horizontal line.

Stephen Gollan
Chief Executive Officer

28 October 2019

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.



29 October 2019

ORDINARY MEETING

AGENDA

CONTENTS

1. OPENING	1
2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	1
2.1 Members Present.....	1
2.2 Staff In Attendance	1
2.3 Observers And Visitors	1
2.4 Apologies and Approved Leave of Absence	1
2.5 Applications for Leave of Absence	1
3. DECLARATIONS OF INTEREST	1
4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
5. PUBLIC QUESTION TIME	1
6. CONDOLENCES	1
7. CONFIRMATION OF MINUTES	2
7.1 Minutes Of The Ordinary Council Meeting Held 24 September 2019	2
7.2 Minutes Of The Special Council Meeting Held 22 October 2019	3
8. TECHNICAL SERVICES	4
9. PLANNING SERVICES	5
9.1 Amendment to existing Development Approval: Turner Gully/Westdale Dirt Drags – Lot 83 Butchers Road.....	5
10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES	11
11. FINANCE	12
11.1 Monthly Financial Report	12
11.2 Accounts Paid by Authority	26
11.3 Rates Exemption (Non Rateable Land), Assessment 1141	36
12. ADMINISTRATION	38
12.1 Appointment of Elected Members to Various Committees	38
12.2 2020 Council and Committee Meeting Schedule	42
12.3 Administration Office – Christmas and New Year Hours.....	45
12.4 Shire of Quairading – Appointment of Dual Fire Control Officer.....	47
12.5 Development Assessment Panel Nominations	48
12.6 2020 Perth Caravan and Camping Expo Site	50
12.7 Annual Council and Staff Christmas Function.....	52
13. CONFIDENTIAL ITEMS	54
13.1 Confidential Report - Meeting Closed to the Public	54
13.2 Chief Executive Officer Performance Review and Appraisal.....	55
13.3 Meeting Open to the Public.....	56
14. NEW BUSINESS ARISING BY ORDER OF THE MEETING	57
15. CLOSURE	57

1. OPENING

The Chairperson to declare the meeting open.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DW Davis Shire President
Cr CJ Pepper Deputy President
Cr DL Brown
Cr P Gogol
Cr CJ Lawlor
Cr SW Martin
Cr TF McLaughlin
Cr TWT Seed
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr BS de Beer Manager of Planning and Development Services
Mr SP Vincent Manager of Works
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

Mr SK Marshall Deputy Chief Executive Officer

2.5 Applications for Leave of Absence

3. DECLARATIONS OF INTEREST

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

CARR

Enid

17 October 2019

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 24 September 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 24 September 2019 be confirmed.

7.2 Minutes Of The Special Council Meeting Held 22 October 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Special Council Meeting held Tuesday 22 October 2019 be confirmed.

(Under separate cover)

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Amendment to existing Development Approval: Turner Gully/Westdale Dirt Drags – Lot 83 Butchers Road

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 18 October 2019
APPLICANT: Wildcard Promotions – Dean Adams
FILE REFERENCE: BUT 51004
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Application Letter & Revised Site Plan

SUMMARY

An amendment request to an existing development approval had been received for special events on Lot 83 Butchers Road, Westdale – (the Turner Gully/Westdale Dirt Drags) - pursuant to Clause 77(1)(c) of the *Planning and Development (Local Planning Schemes) Regulations, 2015*. The application will be recommended for approval.

BACKGROUND

Council at its 25 September 2018 meeting approved an application for special events (the Turner Gully/Westdale Dirt Drags) on lot 83 Butchers Road, Dale. The Officer's recommendation reads as follows:

That Council resolve:

- a) *By absolute majority that the proposed use is consistent with the planning objectives and purpose of the Farming zone.*
- b) *To grant planning approval for the Turner Gully & Westdale Dirt Drags event at Lot 83 Butchers Road, Westdale, subject to the following conditions and advice notes:*

Conditions:

1. *Planning approval for the event at Lot 83 Butchers Road, Westdale, is valid for the following dates only:
13th October 2018, 12th October 2019, 10th October 2020, 9th October 2021; and 11th May 2019, 16th May 2020, 15th May 2021, 14th May 2022.*
2. *All events, including any burnout activities, are to be held only between the hours of 9am to 10pm strictly on the day of the event and in the designated areas.*
3. *Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.*
4. *As the Water Corporation reticulated sewer is not available, acceptable ablution facilities are to be provided for the entire period of this approval, to the satisfaction of the Shire's Environmental Health Officer.*
5. *The submitted Risk Management Plan (Fire Precautions, Emergency Evacuation & Medical Emergency Plan) are to be complied with at all times, for the entire period of this approval.*
6. *The submitted Traffic Management Plan is to be complied with at all times, for the entire period of this approval.*
7. *An ambulance and three staff qualified in first aid are to be available on-site between the hours of 8.00 am to 10.30 pm on the day of the event.*
8. *Prior to events all boundary fire breaks shall be graded to a minimum width of 5 meters.*
9. *An internal fire break shall be placed around the main parking and spectator area as a buffer in the event a fire starts within this area.*

Advice Notes:

- Note 1: *Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.*
- Note 2: *The applicant is advised a building permit is required for all structures on the property and prior to commencement of any building works.*
- Note 3: *The applicant is advised that any Public Event that charges an entry fee is required to have a "Public Building", (Public Event) Approval under the Public Health Act 2016.*
- Note 4: *The applicant is advised that any Public Event applications are to be lodge three (3) months prior to the event commencing, to allow sufficient time for assessment and approval.*
- Note 5: *The applicant is advised that any temporary public camping is to be approved prior to the temporary camping being carried out under the Caravan Parks and Camping Grounds Act 1995. Any temporary public camping applications are to be lodged one (1) month prior to the use of the land as a temporary camping ground, to allow sufficient time for assessment and approval.*
- Note 6: *The applicant is advised that any required Liquor Licensing is to be addressed and approved where applicable.*
- Note 7: *The applicant is advised that any temporary structures and stages information is to be provided in detail, including engineer's certification, erection manuals, certificates of insurance and certificates of installation by a competent person once installed.*
- Note 8: *The applicant is advised that temporary electrical installations are to be certified by a licensed electrician prior to use.*
- Note 9: *The applicant is advised that any food sold, must be by a business or group who is registered with a Local Government as a Food Business under the Food Act 2008, or if not currently registered must be registered with the Shire of Beverley at least one (1) month prior to the event and have approved food preparation premises or facilities.*
- Note 10: *The applicant is advised that any event/event organisers, are to be affiliated with the relevant official motorsport body and are to have evidence of approval and endorsement from that body.*
- Note 11: *The applicant is advised to submit written proof to the Shire of sufficient Public Liability Insurance for the event, one week prior to the event occurring.*
- Note 12: *The applicant is advised that the Shire of Beverley might be in its Restricted Burning Times as declared under Section 18(5) of the Bush Fires Act 1954. Restricted Burning Times varies and should be checked by the applicant. During Restricted Burning Times a Permit is required to Burn or to light a fire during this period. Information can be obtained from FCO Robert Fisher, Dale Brigade, Tel. 9647 2045, or CESM Tel. 9646 1200.*
- Note 13: *The applicant is advised that the Shire of Beverley will not have a Heavy Tanker on loan as suggested at point 2 of the Fire Precautions section. Point 1 refers to a "Fast Attack" fire unit. This unit would need to be "an operational independent mobile water filled fire-fighting unit with a water capacity of not less than 600 litres" as per the Shire of Beverley's Fire Break Order.*
- Note 14: *The applicant is advised to consider potential Air Pollution in the context of the Air Quality Index from the Department of Environment Regulation in relation to activities associated with the event.*
- Note 15: *The applicant is advised that emitted noise must comply with Environmental Protection (Noise) Regulations 1997 at all times.*
- Note 16: *If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.*

As submitted by the applicant (letter attached), the existing car demonstration pad (burnout pad) had been decommissioned and a new one constructed for the reasons mentioned in the letter, i.e. to avoid conflict with entertainment on the main stage.

A revised site plan has been submitted to show the decommissioned burnout pad site and the new burnout pad location.

COMMENT

The application for amendment to the existing Development Approval will be recommended for approval as it is regarded as a minor variation to an already approved event.

The Conditions of Approval and Advice Notes for the original application (dated 25 September 2019) are still in force and will be recommended be reiterated through this application process.

CONSULTATION

No consultation was considered required for this application as it is considered a minor amendment to the established Development Approval pursuant to Clause 77(3) of the *Planning and Development (Local Planning Schemes) Regulations, 2015*.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant approval for an amendment to the existing Development Approval dated 25 September 2018 pursuant to Clause 77(1)(c) *Planning and Development (Local Planning Schemes) Regulations, 2015*, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. All Conditions and Advice Notes imposed during Council's 25 September 2018 resolution are to be construed as being applicable to this approval.

Advice Notes:

- Note 1: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 2: The applicant is advised a building permit is required for all structures on the property and prior to commencement of any building works.
- Note 3: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Attachment 9.1

Stefan de Beer
Manager: Planning & Development Services
Shire of Beverley

Good Morning Stefan,

I request an amendment to the existing Development Approval in terms of **Clause 77(1)(c)** of the *Planning & Development (Local Planning Schemes) Regulations, 2015*.

The position of the car demonstration pad close proximity to the main stage caused a conflict of sound interfering with entertainment on the main stage therefore **will be decommissioned and not in use any further**.

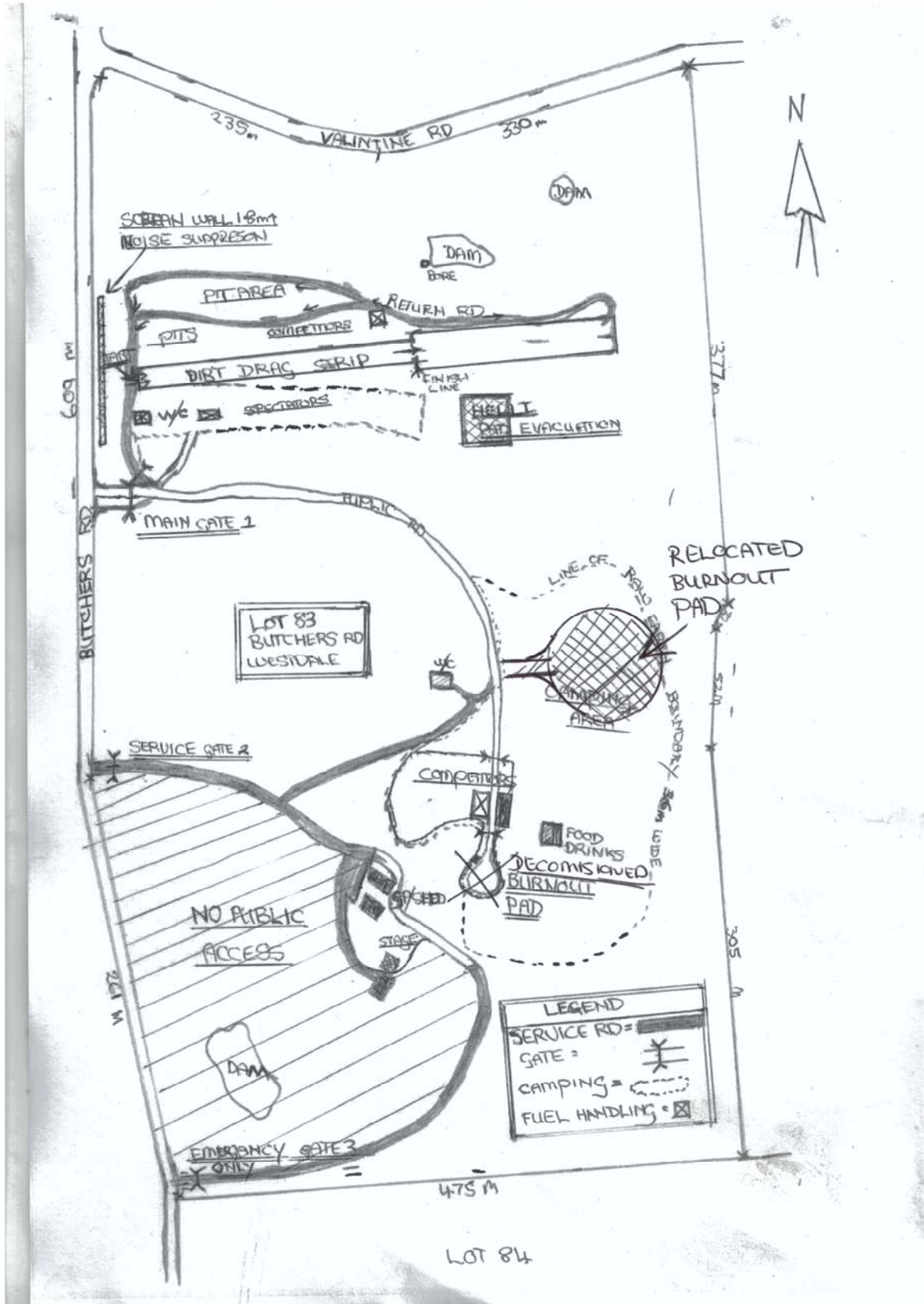
We have relocating the car demonstration pad 250m North including 950mm high crash barrier rated to 100km/h and a crowd control fence barrier of 3m high chain linked fencing continues around the whole demonstration area, it is still located within the change of land use application approval area, as per amended site plan attached.

Thankyou

Regards

Dean Adams

Attachment 9.1



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 19 October 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: September 2019 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period 30 September 2019.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2019 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 30 September 2019 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2019/20 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER’S RECOMMENDATION

That the monthly financial report for the month of September 2019 be accepted and material variances be noted.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 September 2019**

Description	Budget 2019/20	YTD Budget 2019/20	YTD Actual 2019/20	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,296,127.00	2,932,268.00	2,931,288.88	(979.12)	
Governance	26,100.00	25,000.00	26,459.00	1,459.00	
Law, Order & Public Safety	210,156.00	1,000.00	2,595.00	1,595.00	
Health	100.00	0.00	0.00	0.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	117,192.00	32,595.00	28,125.21	(4,469.79)	
Community Amenities	207,073.00	193,891.00	194,453.56	562.56	
Recreation & Culture	642,701.00	119,272.00	121,505.61	2,233.61	
Transport	1,663,712.00	186,679.00	186,346.17	(332.83)	
Economic Activities	208,929.00	22,270.00	24,993.35	2,723.35	
Other Property & Services	43,100.00	12,998.00	11,871.94	(1,126.06)	
Total Operating Revenue	6,415,190.00	3,525,973.00	3,527,638.72	1,665.72	
Operating Expenditure					
General Purpose Funding	(182,995.00)	(42,095.00)	(36,119.20)	5,975.80	
Governance	(274,300.00)	(97,837.00)	(101,817.73)	(3,980.73)	
Law, Order & Public Safety	(392,971.00)	(118,104.00)	(125,024.37)	(6,920.37)	
Health	(170,695.00)	(39,047.00)	(33,603.72)	5,443.28	
Education & Welfare	(92,513.00)	(13,203.00)	(12,385.94)	817.06	
Housing	(212,325.00)	(56,000.00)	(52,773.95)	3,226.05	
Community Amenities	(676,208.00)	(153,658.00)	(147,656.73)	6,001.27	
Recreation & Culture	(1,572,086.00)	(340,636.00)	(336,746.93)	3,889.07	
Transport	(2,558,918.00)	(697,890.00)	(691,811.02)	6,078.98	
Economic Activities	(558,586.00)	(124,467.00)	(117,930.16)	6,536.84	
Other Property & Services	(15,064.00)	(1,395.00)	29,805.94	31,200.94	Timing variance between POC & PWOH costs incurred and reallocated.
Total Operating Expenditure	(6,706,661.00)	(1,684,332.00)	(1,626,063.81)	58,268.19	
Net Operating	(291,471.00)	1,841,641.00	1,901,574.91	59,933.91	
Capital Income					
Self Supporting Loan - Principal Repayment	16,270.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	345,000.00	41,000.00	42,427.27	1,427.27	
New Loan Raised	150,000.00	0.00	0.00	0.00	
Total Capital Income	511,270.00	41,000.00	42,427.27	1,427.27	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 September 2019**

Description	Budget 2019/20	YTD Budget 2019/20	YTD Actual 2019/20	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(979,000.00)	(181,000.00)	(181,532.04)	(532.04)	
Plant and Equipment	(867,000.00)	(57,000.00)	(52,206.37)	4,793.63	
Office Furniture and Equipment	0.00	0.00	0.00	0.00	
Road Construction	(2,441,722.00)	(118,700.00)	(118,426.61)	273.39	
Other Infrastructure	(259,067.00)	0.00	(283.78)	(283.78)	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(153,429.00)	(28,337.00)	(28,337.08)	(0.08)	
Total Capital Expenditure	(4,700,218.00)	(385,037.00)	(380,785.88)	4,251.12	
Net Capital	(4,188,948.00)	(344,037.00)	(338,358.61)	5,678.39	
Adjustments					
Depreciation Written Back	2,306,734.00	576,660.00	580,764.27	4,104.27	
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	25,000.00	9,000.00	10,655.47	1,655.47	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	427,171.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,724,644.00	1,724,644.00	1,724,644.16	0.16	
Total Adjustments	4,483,549.00	2,310,304.00	2,316,063.90	5,759.90	
CLOSING SURPLUS/(DEFICIT)	3,130.00	3,807,908.00	3,879,280.20	71,372.20	

**SHIRE OF BEVERLEY
STATEMENT OF NET CURRENT ASSETS
FOR THE PERIOD ENDING
30 September 2019**

Description	YTD Actual 2018/19	YTD Actual 2019/20
Current Assets		
Cash at Bank	1,079,949.68	1,299,264.80
Cash - Unrestricted Investments	1,000,000.00	2,210,220.55
Cash - Restricted Reserves	2,372,868.36	2,372,868.36
Cash on Hand	300.00	300.00
Accounts Receivable	390,058.46	867,483.35
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	16,270.62	16,270.62
Inventory - Fuel	12,501.60	7,008.66
Total Current Assets	4,871,948.72	6,773,416.34
Current Liabilities		
Accounts Payable	(595,620.53)	(342,452.11)
Loan Liability - Current	(153,428.91)	(125,091.83)
Annual Leave Liability - Current	(184,119.46)	(184,119.46)
Long Service Leave Liability - Current	(158,315.59)	(158,315.59)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(1,091,484.49)	(809,978.99)
Adjustments		
Less Restricted Reserves	(2,372,868.36)	(2,372,868.36)
Less Self Supporting Loan Income	(16,270.62)	(16,270.62)
Add Leave Reserves - Cash Backed	179,890.00	179,890.00
Add Loan Principal Expense	153,428.91	125,091.83
Total Adjustments	(2,055,820.07)	(2,084,157.15)
NET CURRENT ASSETS	1,724,644.16	3,879,280.20

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
30 September 2019**

Description	Actual 2018/19	YTD Actual 2019/20	Movement
Current Assets			
Cash and Cash Equivalents	4,453,118.04	5,882,653.71	1,429,535.67
Accounts Receivable	390,058.46	867,483.35	477,424.89
Contract Asset - Current	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	16,270.62	16,270.62	0.00
Inventory	12,501.60	7,008.66	(5,492.94)
Total Current Assets	4,871,948.72	6,773,416.34	1,901,467.62
Current Liabilities			
Accounts Payable	(595,620.53)	(342,452.11)	253,168.42
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(153,428.91)	(125,091.83)	28,337.08
Lease Liability - Current	0.00	0.00	0.00
Annual Leave Liability - Current	(184,119.46)	(184,119.46)	0.00
Long Service Leave Liability - Current	(158,315.59)	(158,315.59)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(1,091,484.49)	(809,978.99)	281,505.50
Non-Current Assets			
Non-Current Debtors	111,941.79	111,941.79	0.00
Non-Current Investments	46,400.31	46,400.31	0.00
Land and Buildings	21,206,039.31	21,219,936.02	13,896.71
Plant and Equipment	2,028,750.39	1,961,084.71	(67,665.68)
Furniture and Equipment	125,771.39	121,857.76	(3,913.63)
Infrastructure	60,219,210.22	59,995,494.61	(223,715.61)
Self Supporting Loan - Non Current	42,541.50	42,541.50	0.00
Total Non-Current Assets	83,780,654.91	83,499,256.70	(281,398.21)
Non-Current Liabilities			
Loan Liability - Non Current	(1,517,163.10)	(1,517,163.10)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(25,790.41)	(25,790.41)	0.00
Total Non Current Liabilities	(1,542,953.51)	(1,542,953.51)	0.00
Net Assets	86,018,165.63	87,919,740.54	1,901,574.91

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
30 September 2019**

Description	Actual 2018/19	YTD Actual 2019/20	Movement
Equity			
Accumulated Surplus	(43,643,767.95)	(45,545,342.86)	(1,901,574.91)
Reserves - Cash Backed	(2,372,868.36)	(2,372,868.36)	0.00
Reserve - Revaluations	(40,001,529.32)	(40,001,529.32)	0.00
Total Equity	(86,018,165.63)	(87,919,740.54)	(1,901,574.91)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 30 September 2019		
Description	Budget 2019/20	YTD Actual 2019/20
Income		
Rates	2,669,880.00	2,811,092.52
Operating Grants, Subsidies and Contributions	2,271,419.00	381,455.44
Profit On Asset Disposal	12,000.00	0.00
Service Charges	0.00	0.00
Fees & Charges	523,761.00	283,330.42
Interest Earnings	103,888.00	8,938.59
Other Revenue	60,500.00	45,138.69
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	0.00
Total Income by Nature & Type	14,879,636.00	3,529,955.66
Expenditure		
Employee Costs	(2,134,739.00)	(464,796.13)
Materials & Contracts	(1,840,463.00)	(415,586.37)
Utilities	(208,638.00)	(43,824.29)
Depreciation On Non-Current Assets	(1,691,589.00)	(580,764.27)
Interest Expenses	(34,504.00)	(165.27)
Insurance Expenses	(168,227.00)	(120,123.09)
Other Expenditure	(81,975.00)	(43,690.00)
Loss On Asset Disposal	(8,000.00)	(10,655.47)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(1,679,604.89)
Allocations		
Reallocation Codes Expenditure	421,192.00	51,224.14
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	51,224.14
Net Operating by Nature & Type	9,132,693.00	1,901,574.91

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 September 2019**

Job #	Job Description	YTD Actual 2019/20
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	1,094.71
RR002	Athol Rd (RoadID: 26) (Maintenance)	0.00
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	1,710.08
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	5,681.04
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	10,362.31
RR008	Barrington Rd (RoadID: 13) (Maintenance)	2,394.64
RR009	Batemans Rd (RoadID: 78) (Maintenance)	671.78
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	1,071.95
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	4,195.35
RR013	Beringer Rd (RoadID: 29) (Maintenance)	9,297.12
RR014	Bethany Rd (RoadID: 148) (Maintenance)	538.45
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	1,150.71
RR017	Bremner Rd (RoadID: 6) (Maintenance)	2,044.24
RR018	Buckingham Rd (RoadID: 94) (Maintenance)	0.00
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	0.00
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	0.00
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,622.79
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	738.77
RR027	Collins Rd (RoadID: 66) (Maintenance)	0.00
RR028	Cookes Rd (RoadID: 61) (Maintenance)	390.09
RR029	Corberding Rd (RoadID: 43) (Maintenance)	1,678.17
RR030	County Peak Rd (RoadID: 96) (Maintenance)	266.70
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	31,570.26
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	0.00
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	6,665.14
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	6,419.98
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	3,184.65
RR036	Drapers Rd (RoadID: 79) (Maintenance)	646.93
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 September 2019**

Job #	Job Description	YTD Actual 2019/20
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	12,635.01
RR039	Ewert Rd (RoadID: 27) (Maintenance)	16,540.18
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	336.87
RR041	Fishers Rd (RoadID: 75) (Maintenance)	2,570.04
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	2,674.60
RR043	Gors Rd (RoadID: 30) (Maintenance)	1,766.10
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	1,069.68
RR045	Heals Rd (RoadID: 95) (Maintenance)	348.34
RR046	Hills Rd (RoadID: 76) (Maintenance)	612.83
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	178.11
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	592.39
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	0.00
RR052	Jones Rd (RoadID: 48) (Maintenance)	0.00
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,777.12
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	179.19
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,147.10
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	4,647.97
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	13,380.07
RR060	Lennard Rd (RoadID: 58) (Maintenance)	2,704.41
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	0.00
RR063	Maitland Rd (RoadID: 39) (Maintenance)	14,808.94
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	1,247.70
RR065	Manns Rd (RoadID: 59) (Maintenance)	8,946.23
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	344.59
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	0.00
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	777.52
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	621.35
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	3,576.03
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,753.94
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 September 2019**

Job #	Job Description	YTD Actual 2019/20
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	2,052.13
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	3,359.94
RR079	Patten Rd (RoadID: 53) (Maintenance)	742.67
RR080	Petchells Rd (RoadID: 38) (Maintenance)	323.46
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	706.48
RR082	Pike Rd (RoadID: 45) (Maintenance)	0.00
RR083	Potts Rd (RoadID: 14) (Maintenance)	1,895.87
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	2,566.90
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	1,206.71
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	1,824.76
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	970.39
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	997.55
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	561.32
RR092	Schillings Rd (RoadID: 65) (Maintenance)	0.00
RR093	Shaw Rd (RoadID: 184) (Maintenance)	784.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	1,268.93
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	1,696.64
RR098	Smith Rd (RoadID: 72) (Maintenance)	4,035.73
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	257.49
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	3,877.38
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	1,009.18
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	590.93
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	533.67
RR105	Thomas Rd (RoadID: 31) (Maintenance)	392.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	643.17
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	0.00
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	0.00
RR109	Walgy Rd (RoadID: 42) (Maintenance)	0.00
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	1,439.60
RR112	Warradale Rd (RoadID: 67) (Maintenance)	0.00
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	2,677.08
RR114	Westdale Rd (RoadID: 166) (Maintenance)	2,386.86
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 September 2019**

Job #	Job Description	YTD Actual 2019/20
RR116	Woods Rd (RoadID: 68) (Maintenance)	67.19
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	1,993.84
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	671.78
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	5,711.50
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	401.30
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	34,500.00
RR999	Rural Roads Various (Maintenance)	22,083.07
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	294,861.69
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	318.23
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	0.00
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	136.38
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	355.82
TS011	Delisle St (RoadID: 120) (Maintenance)	200.63
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	82.21
TS015	Elizabeth St (RoadID: 131) (Maintenance)	363.67
TS016	Ernest Drv (RoadID: 135) (Maintenance)	24.22
TS017	Forrest St (RoadID: 103) (Maintenance)	1,589.29
TS018	George St North (RoadID: 161) (Maintenance)	268.79
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	829.38
TS023	Hope St (RoadID: 115) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 September 2019**

Job #	Job Description	YTD Actual 2019/20
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	1,002.92
TS026	Hunt Rd (Maintenance)	713.47
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	330.88
TS030	Langsford St (RoadID: 152) (Maintenance)	49.80
TS031	Lennard St (RoadID: 113) (Maintenance)	41.11
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,106.31
TS034	Mcneil St (RoadID: 141) (Maintenance)	345.62
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	0.00
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	600.78
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	48.41
TS046	Short St (RoadID: 121) (Maintenance)	49.67
TS047	Smith St (RoadID: 108) (Maintenance)	489.75
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	626.96
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	34.51
TS999	Town Streets Various (Maintenance)	2,106.17
Sub Total	Town Streets Maintenance	11,714.98
Total	Road Maintenance	306,576.67

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 30 September 2019						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3027830	Reserve Funds Bendigo					
	Long Service Leave	43,300.98				
	Office Equipment	94.20				
	Airfield Emergency	39,239.79				
	Plant	488,155.74				
	Bush Fire Fighters	126,292.65				
	Building	352,637.94				
	Recreation Ground	419,842.73				
	Cropping Committee	134,138.51				
	Avon River Development	25,383.07				
	Annual Leave	136,589.02				
	Community Bus	36,074.87				
	Road Construction	495,739.86				
	Senior Housing	75,379.00	2,372,868.36	6 mnths	1.95%	3/01/2020
3050904	Term Deposit Bendigo	403,419.18		3 mnths	1.85%	18/10/2019
3092651	Term Deposit Bendigo	303,102.74		3 mnths	1.65%	26/11/2019
312599	Term Deposit Bendigo	303,698.63		6 mnths	1.62%	24/03/2020
3103193	Term Deposit Bendigo	300,000.00		4 mnths	1.65%	3/01/2020
3103195	Term Deposit Bendigo	300,000.00		5 mnths	1.65%	3/02/2020
3103197	Term Deposit Bendigo	300,000.00		6 mnths	1.65%	3/03/2020
9145-40222	ANZ Term Deposit	300,000.00	2,210,220.55	3 mnths	1.66%	2/12/2019
	Total		4,583,088.91			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 21 October 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: September 2019 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of September 2019.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2019/20 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2019/20 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

September 2019:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

13 September 19	1741-1741	(1)	\$	1,358.37	(authorised by DCEO S Marshall and Cr D White)
17 September 19	1742-1743	(2)	\$	12,942.21	(authorised by CEO S Gollan and DCEO S Marshall)
				Total of cheque vouchers for September 2019 incl	\$14,300.58 previously paid

EFT vouchers

03 September 19	EFT 4993-5012	(20)	\$	40,902.29	(authorised by DCEO S Marshall and Cr D White)
03 September 19	EFT 5013-5014	(2)	\$	901,046.53	(authorised by DCEO S Marshall and Cr D White)
04 September 19	EFT 1-40	(40)	\$	58,380.78	(authorised by CEO S Gollan and DCEO S Marshall)
04 September 19	EFT 5015-5015	(1)	\$	6,110.50	(authorised by CEO S Gollan and DCEO S Marshall)
13 September 19	EFT 5016-5017	(2)	\$	2,553.38	(authorised by DCEO S Marshall and Cr D White)
17 September 19	EFT 5019-5043	(25)	\$	43,642.79	(authorised by CEO S Gollan and DCEO S Marshall)
18 September 19	EFT 1-39	(39)	\$	56,725.79	(authorised by CEO S Gollan and DCEO S Marshall)
20 September 19	EFT 5045-5062	(18)	\$	100,813.87	(authorised by CEO S Gollan and DCEO S Marshall)
23 September 19	EFT 5063-5063	(1)	\$	13,563.00	(authorised by CEO S Gollan and DCEO S Marshall)
				Total of EFT vouchers for September 2019 incl	\$1,223,738.93 previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for September 2019 incl \$0.00 previously paid.

EFT vouchers

17 September 19	EFT 5018-5018	(1)	\$	50.00	(authorised by CEO S Gollan and DCEO S Marshall)
20 September 19	EFT 5044-5043	(1)	\$	200.00	(authorised by CEO S Gollan and DCEO S Marshall)
				Total of EFT vouchers for September 2019 incl	\$250.00 previously paid.

(3) **Direct Debit** Payments totalling \$82,492.62 previously paid.

(4) **Credit Card** Payments totalling \$2,128.71 previously paid.

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1741	13-Sep-2019	Telstra	2019-09 Sep Telephone Accounts	(1,358.37)	(1,358.37)
Cheque #	1742	17-Sep-2019	ATO - Australian Tax Office	2019-08 Aug BAS Obligation	(12,896.87)	
Cheque #	1743	17-Sep-2019	Water Corporation	Water use - Mens Shed (Vincent St) - Service Fees: Sep - Oct 19	(45.34)	(12,942.21)
EFT Pymt	EFT 4993	03-Sep-2019	Avon Concrete	MUN1715 - Mann Street (Industrial Land): Culvert installation	(6,908.00)	
EFT Pymt	EFT 4994	03-Sep-2019	Barbara Dwyer	Rates refund (rebate applied) for Ass 925 - 13 Hope Street, Beverley 6304	(500.00)	
EFT Pymt	EFT 4995	03-Sep-2019	Beverley Community Resource Centre (Bev CRC)	2019 WA Regional Tourism Conference, 16-18 Sep 2019: Pres D Ridgway	(445.00)	
EFT Pymt	EFT 4996	03-Sep-2019	Beverley Country Kitchen (BCK)	CCZ Meeting - 30 Aug 2019, Council Meet 27 Aug 2019: Refreshments	(1,995.00)	
EFT Pymt	EFT 4997	03-Sep-2019	Beverley Dome Fuel & Hire (BDF)	8,005 L Diesel @ \$1.3851/L GST incl	(11,087.72)	
EFT Pymt	EFT 4998	03-Sep-2019	Beverley Electrical Services (BES)	Unit 7 Hunt Rd Ret Village: Service call re no power	(143.00)	
EFT Pymt	EFT 4999	03-Sep-2019	Blacker Tyres (Perth) Pty Ltd	BE003 (PGRD01): Tyre repair	(198.00)	
EFT Pymt	EFT 5000	03-Sep-2019	Castledex	Filing System: Supplies	(169.61)	
EFT Pymt	EFT 5001	03-Sep-2019	Country Copiers Northam	Copy Charges - IRA 8595: 11 Jul - 15 Aug 2019	(261.74)	
EFT Pymt	EFT 5002	03-Sep-2019	Eastern Hills Saws & Mowers	Sundry plant (PSP99): Parts	(90.00)	
EFT Pymt	EFT 5003	03-Sep-2019	Emily Charlotte Lucas	Rates refund (rebate applied) for Ass 451 - 17 Brooking Street, Beverley 6304	(286.20)	
EFT Pymt	EFT 5004	03-Sep-2019	Focus Networks	Aug 2019 Computer Support	(3,617.35)	
EFT Pymt	EFT 5005	03-Sep-2019	Grants Empire	Consultancy re Vincent St Streetscape Project Applications: Payments 1 of 2	(6,072.00)	
EFT Pymt	EFT 5006	03-Sep-2019	JR & A Hersey P/L	Various: Purchases	(805.04)	
EFT Pymt	EFT 5007	03-Sep-2019	Jason Signmakers	Various: Signage	(5,250.96)	
EFT Pymt	EFT 5008	03-Sep-2019	Michael Wilson	2019-09 Sep: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 5009	03-Sep-2019	Nicole Paige Forbes	Rates refund (overpaid) for Ass 1542 - L908 Off York Williams Road	(1,268.44)	
EFT Pymt	EFT 5010	03-Sep-2019	PCS - Perfect Computer Solutions	2019-08 Aug Medical Centre: Computer Support	(255.00)	
EFT Pymt	EFT 5011	03-Sep-2019	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various plant: Parts	(1,265.40)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 5012	03-Sep-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 19 - 22 Aug 2019	(33.83)	(40,902.29)
EFT Pymt	EFT 5013	03-Sep-2019	Bendigo and Adelaide Bank	Municipal Term Deposits x 3 of \$300,000	(900,000.00)	
EFT Pymt	EFT 5014	03-Sep-2019	Glenn Courtenay Schilling	Rates refund (overpaid) for Ass 1069 - 117 Schilling Rd Beverley 6304	(1,046.53)	(901,046.53)
EFT Pymt	EFT 5015	04-Sep-2019	Himac Group P/L ta Himac Attachments	Asset 32048 (VP2008) Round Bar Rake with double grapple	(6,110.50)	(6,110.50)
EFT Pymt	EFT 5016	13-Sep-2019	Cheong Eng Gan	Rates refund (overpayment) for Ass 51625 - L5 Bushhill Rd Dale 6304	(2,473.38)	
EFT Pymt	EFT 5017	13-Sep-2019	Freemasons Hotel - Toodyay	Playground Inspection Training 13-14 Aug 2019: D Gibson - Accommodation	(80.00)	(2,553.38)
EFT Pymt	EFT 5019	17-Sep-2019	A1 Diesel Injection	BE003 (PGRD01): Parts	(273.19)	
EFT Pymt	EFT 5020	17-Sep-2019	Australia Post	2019-08 Aug Postage	(224.07)	
EFT Pymt	EFT 5021	17-Sep-2019	Avon Trading Pty Ltd	2019-08 Aug Hardware Purchases	(1,381.06)	
EFT Pymt	EFT 5022	17-Sep-2019	Avon Waste	2,020 Bin Collection FE 30 Aug 19 inc Recycling Bins & 3 x Recycling Collections	(4,612.65)	
EFT Pymt	EFT 5023	17-Sep-2019	BOC Limited	2019-08 Aug Cylinder Rental: Medical oxygen C size	(6.09)	
EFT Pymt	EFT 5024	17-Sep-2019	Beverley Agricultural Society	Donations - 2019 Bev Ag Show	(2,000.00)	
EFT Pymt	EFT 5025	17-Sep-2019	Beverley Farm Services (BFS)	Noxious Weed: Chemical purchase	(564.41)	
EFT Pymt	EFT 5026	17-Sep-2019	Beverley Post News and Gifts (BPNG)	2019-08 Aug Stationery Purchases & Newspaper subscription	(104.38)	
EFT Pymt	EFT 5027	17-Sep-2019	Beverley Supermarket & Liquor (IGA)	2019-08 Aug Purchases	(849.94)	
EFT Pymt	EFT 5028	17-Sep-2019	Building Commission (BSL)	2019-08 Aug 19 Collections x 4 (Lics 19/20: 04, 05, 06, 07)	(296.51)	
EFT Pymt	EFT 5029	17-Sep-2019	CTF - Construction Training Fund (BCTIF)	2019-08 Aug 19 Collections x 2 (Lics 19/20: 06, 08)	(245.56)	
EFT Pymt	EFT 5030	17-Sep-2019	Eastern Hills Saws & Mowers	Sundry Plant (PSP99): Oil	(99.00)	
EFT Pymt	EFT 5031	17-Sep-2019	Gerrard Hydraulics	Sundry Plant (PSP99): Materials	(204.85)	
EFT Pymt	EFT 5032	17-Sep-2019	Grants Empire	Vincent Street Streetscape Project RED application: Payment 2 of 2	(792.00)	
EFT Pymt	EFT 5033	17-Sep-2019	Local Geotechnics	Consultancy: Local Geotechnics - Youth Precinct & Skate Park	(2,035.00)	
EFT Pymt	EFT 5034	17-Sep-2019	Martin's Trailer Parts	BE3506 (PTRL07): Parts	(37.11)	
EFT Pymt	EFT 5035	17-Sep-2019	Parmelia Hilton Perth	Loc Gov Week 7-9 Aug 2019: Accommodation x 4	(2,965.70)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
				attendees		
EFT Pymt	EFT 5036	17-Sep-2019	RA-AN Enterprises	Various Rds: Stockpile gravel	(10,164.00)	
EFT Pymt	EFT 5037	17-Sep-2019	Shazmac Plumbing	AS11003 (LBS1808) - Town Hall Kitchen Refurbish: LP Gas plumbing installation	(13,563.00)	
EFT Pymt	EFT 5038	17-Sep-2019	Snap Osborne Park	Printing of DLX & C5 envelopes	(1,558.60)	
EFT Pymt	EFT 5039	17-Sep-2019	Staff - Daryle E Burton	50% Reimbursement for MVL 2019/20	(14.95)	
EFT Pymt	EFT 5040	17-Sep-2019	State Library of WA (LISWA)	2019-20 Annual fee for Lost & Damaged Public Library Materials	(220.00)	
EFT Pymt	EFT 5041	17-Sep-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 29 Aug - 05 Sep 2019	(22.72)	
EFT Pymt	EFT 5042	17-Sep-2019	Unique Strokes WA	AS11003 (LBS1808) - Town Hall Kitchen Refurbishment: Painting	(660.00)	
EFT Pymt	EFT 5043	17-Sep-2019	WA Contract Ranger Services	Ranger Services: 23 - 30 Aug 2019	(748.00)	(43,642.79)
EFT Pymt	EFT 5045	20-Sep-2019	ADC Projects	Swim Pool - Aquatic Centre Redevelopment: Prep of revised plans	(940.50)	
EFT Pymt	EFT 5046	20-Sep-2019	AITIS Specialists P/L	2019-08 Aug Fuel Tax Credits	(428.23)	
EFT Pymt	EFT 5047	20-Sep-2019	Avon Express	2019-08 Aug Freight Charges	(114.40)	
EFT Pymt	EFT 5048	20-Sep-2019	BT Equipment P/L ta Tutt Bryant Equipment	BE026 (PROL02): Parts	(508.17)	
EFT Pymt	EFT 5049	20-Sep-2019	Beverley Country Kitchen (BCK)	Road Committee Meet - 10 Sep 2019: Lunch	(260.00)	
EFT Pymt	EFT 5050	20-Sep-2019	Beverley Dome Fuel & Hire (BDF)	8,000 L Diesel @ \$1.3961/L GST incl	(11,168.80)	
EFT Pymt	EFT 5051	20-Sep-2019	Cemeteries & Crematoria Assoc WA	2019/20 Annual Membership Fee	(125.00)	
EFT Pymt	EFT 5052	20-Sep-2019	Dept of Fire & Emergency Services (DFES)	2019/20 ESL (Option B) 1st Quarterly Payment	(35,803.88)	
EFT Pymt	EFT 5053	20-Sep-2019	Expo Signage and Digital P/L	Cornerstone Digital Signage: Repairs	(671.00)	
EFT Pymt	EFT 5054	20-Sep-2019	Fire Mitigation Services Pty Ltd (FMS)	2019 MAF Project - Fire Mitigation: Avon River	(27,800.00)	
EFT Pymt	EFT 5055	20-Sep-2019	Isweep Town & Country	Town Street Sweeping: 2019 Agriculture Show	(1,485.00)	
EFT Pymt	EFT 5056	20-Sep-2019	Landgate	Valuation Fees (Rural UV Interim Shd): 06 Jul - 16 Aug 19 x 3 values	(125.64)	
EFT Pymt	EFT 5057	20-Sep-2019	McNaughtans P/L	Various plant: Parts	(243.94)	
EFT Pymt	EFT 5058	20-Sep-2019	Napa Parts - Midland (Division of GPC Asia)	Various Plant: Parts	(275.15)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
			Pacific P/L)			
EFT Pymt	EFT 5059	20-Sep-2019	Synergy	2019-09 Sep Electricity Accounts	(12,709.18)	
EFT Pymt	EFT 5060	20-Sep-2019	Total Tools Midland	BE012 (PTRK06): Parts	(149.00)	
EFT Pymt	EFT 5061	20-Sep-2019	WA Treasury Corporation	Loan119 (Stormwater Collection Dams): DEB 13 of 20 Repayment - Sep 2019	(7,942.68)	
EFT Pymt	EFT 5062	20-Sep-2019	ZircoData Pty Ltd	2019-08 Aug: Storage of Archives 138 x A1 Storage Boxes (Std Ctn)	(63.30)	(100,813.87)
EFT Pymt	EFT 5063	23-Sep-2019	Shazmac Plumbing	AS11003 (LBS1808) - Town Hall Kitchen Refurbish: LP Gas plumbing installation	(13,563.00)	(13,563.00)
Direct Debit	DD 2352.1	03-Sep-2019	Shadforth Portfolio Service - Super	Superannuation contributions	(827.72)	
Direct Debit	DD 2352.2	03-Sep-2019	UniSuper	Superannuation contributions	(201.49)	
Direct Debit	DD 2352.3	03-Sep-2019	WA Super	Superannuation contributions	(7,119.81)	
Direct Debit	DD 2352.4	03-Sep-2019	Superwrap - Personal Super Plan	Superannuation contributions	(164.39)	
Direct Debit	DD 2352.5	03-Sep-2019	BT Super For Life	Superannuation contributions	(422.57)	
Direct Debit	DD 2352.6	03-Sep-2019	MLC MasterKey Personal Super	Superannuation contributions	(93.94)	
Direct Debit	DD 2352.7	03-Sep-2019	REST	Superannuation contributions	(130.44)	
Direct Debit	DD 2352.8	03-Sep-2019	Australian Super	Superannuation contributions	(581.83)	
Direct Debit	DD 2352.9	03-Sep-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(229.07)	
Direct Debit	DD 2352.10	03-Sep-2019	Cbus Super Fund	Superannuation contributions	(202.54)	(9,973.80)
Direct Debit	DD 2373.1	17-Sep-2019	Shadforth Portfolio Service - Super	Superannuation contributions	(827.72)	
Direct Debit	DD 2373.2	17-Sep-2019	AMP Lifetime Super	Superannuation contributions	(163.35)	
Direct Debit	DD 2373.3	17-Sep-2019	UniSuper	Superannuation contributions	(201.49)	
Direct Debit	DD 2373.4	17-Sep-2019	WA Super	Superannuation contributions	(7,177.35)	
Direct Debit	DD 2373.5	17-Sep-2019	Superwrap - Personal Super Plan	Superannuation contributions	(234.84)	
Direct Debit	DD 2373.6	17-Sep-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2373.7	17-Sep-2019	MLC MasterKey Personal Super	Superannuation contributions	(93.94)	
Direct Debit	DD 2373.8	17-Sep-2019	REST	Superannuation contributions	(89.68)	
Direct Debit	DD 2373.9	17-Sep-2019	Australian Super	Superannuation contributions	(222.05)	
Direct Debit	DD 2373.10	17-Sep-2019	Colonial First State Super	Superannuation contributions	(229.07)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 2373.11	17-Sep-2019	Cbus Super Fund	Superannuation contributions	(202.54)	(9,801.02)
Direct Debit	49	02-Sep-2019	12 - ANZ - BPAY	ANZ - BPAY Txn Fees	(282.99)	
Direct Debit	49	02-Sep-2019	8 - ANZ Transactive	ANZ Transactive	(100.71)	
Direct Debit	49	03-Sep-2019	7 - CBA Merchant Fee	CBA Merchant Fee	(3,633.40)	
Direct Debit	49	06-Sep-2019	8 - ANZ Transactive	ANZ Transactive BPAY	(77.00)	
Direct Debit	49	06-Sep-2019	8 - ANZ Transactive	ANZ Transactive	(86.60)	(4,180.70)
Direct Debit	49	02-Sep-2019	3 - Payments for DoT	Payments for DoT	(3,811.80)	
Direct Debit	49	03-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,051.45)	
Direct Debit	49	04-Sep-2019	3 - Payments for DoT	Payments for DoT	(4,185.10)	
Direct Debit	49	05-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,898.35)	
Direct Debit	49	09-Sep-2019	3 - Payments for DoT	Payments for DoT	(3,019.10)	
Direct Debit	49	10-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,491.10)	
Direct Debit	49	11-Sep-2019	3 - Payments for DoT	Payments for DoT	(4,376.95)	
Direct Debit	49	12-Sep-2019	3 - Payments for DoT	Payments for DoT	(3,039.10)	
Direct Debit	49	13-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,626.65)	
Direct Debit	49	16-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,170.60)	
Direct Debit	49	17-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,091.30)	
Direct Debit	49	18-Sep-2019	3 - Payments for DoT	Payments for DoT	(5,812.95)	
Direct Debit	49	19-Sep-2019	3 - Payments for DoT	Payments for DoT	(1,129.55)	
Direct Debit	49	20-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,465.65)	
Direct Debit	49	23-Sep-2019	3 - Payments for DoT	Payments for DoT	(4,222.20)	
Direct Debit	49	24-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,879.25)	
Direct Debit	49	25-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,757.55)	
Direct Debit	49	26-Sep-2019	3 - Payments for DoT	Payments for DoT	(4,099.45)	
Direct Debit	49	27-Sep-2019	3 - Payments for DoT	Payments for DoT	(2,409.00)	(58,537.10)
Direct Debit	EFT 5064	23-Sep-2019	Credit Card - Shire of Beverley	Aug 2019 Credit Card Purchases	(2,128.71)	(2,128.71)
PAYMENTS RAISED IN CURRENT MONTH					(1,207,554.27)	(1,207,554.27)

WAGES & SALARIES

EFT Pymt		04-Sep-2019	Wages & Salaries	FE - 03 Sep 2019	(58,380.78)	
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TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		18-Sep-2019	Wages & Salaries	FE - 17 Sep 2019	(56,725.79)	
				WAGES & SALARIES	(115,106.57)	(115,106.57)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
				UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT	0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
				PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	0.00	0.00
TRANSFERS to TRUST						
				TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
				OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS						
Direct Debit		04-Sep-2019	ANZ Bank	Municipal Term Deposit	(300,000.00)	
				INVESTMENTS	(300,000.00)	(300,000.00)
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,622,660.84)

CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT

Credit card	34467864	31-Jul-2019	SurveyMonkey	2019/20 Subscription	269.67
Credit card	INV0073894 6	03-Aug-2019	Origin	5 Wright St: 2019/20 LP gas cylinder rental	29.01
Credit card	094418	06-Aug-2019	Transperth Train Ticket	Lotterywest Meet - 06 Aug 2019: CEO S Gollan	3.20
Credit card	3262	06-Aug-2019	Rigby's Bar & Bistro	Powerplus Energy Trading & Lotterywest Meets - 06 Aug 2019: Refreshments for 3 persons	72.10
Credit card	001047	06-Aug-2019	GM Cabs Aust	Taxi fare to Lotterywest Meet 6 Aug 2019 for 3 persons	22.89
Credit card	TABLE 133-	08-Aug-2019	Grand Bar & Bistro	Loc Govt Week (7-9 Aug 2019): Refreshments for 7	349.00

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
	CHK 46619			persons		
Credit card	00512110	08-Aug-2019	Gusto Gelato	Loc Govt Week, 7-9 Aug 2019: Refreshments for 2 persons	16.00	
Credit card	BE000/AUG 19	13-Aug-2019	DoT/Shire of Beverley	BE000 (PUTE12): Remake of plate	36.90	
Credit card	INV-10387	15-Aug-2019	Caravan Industry Assoc WA Inc	2019/20 Membership	1,210.00	2,008.77
AVONDALE PURCHASES (Machinery Shed Museum)						
Credit card	2180/00137 454	27-Jul-2019	Avondale - Bunnings	Parts (various washers, nuts & bolts)	22.46	
Credit card	43011- NOORALDEN	30-Jul-2019	Avondale - Supercheap Auto	Parts (2 x radiator hoses)	45.48	
Credit card	2180/01909 896	14-Aug-2019	Avondale - Bunnings	Parts (20L demineralised water Klearwave)	16.00	
Credit card	43011- NOORALDEN 3-140819	14-Aug-2019	Avondale - Supercheap Auto	Parts (2L inhibitor)	36.00	119.94
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					2,128.71	2,128.71
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
EFT Pymt	EFT 5018	17-Sep-2019	Katrina Price	Refund of Gym Key Bond (Rec 17267)	(50.00)	(50.00)
EFT Pymt	EFT 5044	20-Sep-2019	Brian Woolcock	Refund of Bonds - Rec Centre Hire, Booking 17 Sep 2019 (Rec 23013)	(200.00)	(200.00)
PAYMENTS RAISED IN CURRENT MONTH					(250.00)	(250.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
PAYMENTS UNPRESENTED IN CURRENT BANK #					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
				<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>	<i>0.00</i>	<i>0.00</i>
				<i>TOTAL EXPENDITURE for TRUST ACCOUNT</i>		<i>(250.00)</i>
TOTAL EXPENDITURE as reconciled to the SEPTEMBER 2019 BANK STATEMENTS						
				Municipal Account Expenditure		(1,622,660.84)
				Trust Account Expenditure		(250.00)
				TOTAL EXPENDITURE for SEPTEMBER 2019		(1,622,910.84)

11.3 Rates Exemption (Non Rateable Land), Assessment 1141

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 21 October 2019
APPLICANT: C.E. Gan
FILE REFERENCE: HUN 1141
AUTHOR: N.J. Ashworth, Finance Officer
ATTACHMENTS: N/A

SUMMARY

Council to consider the continuation of Non-Rateable status on Assessment 1141 after the sale of the property.

BACKGROUND

Council adopted policy AF012 Rates – Rates Exemption (Non-Rateable Land) in June 2019 at its Ordinary Council meeting. The policy currently lists 50 Hunt Road, Assessment 1141, only to be used for Church purposes.

We have recently had an Advice of Sale for Assessment 1141. The new owner has advised in writing (see attached) that the property will continue to be used for Church purposes only.

COMMENT

Given the use of the property is to continue as a Church, it is recommended that the Rates Exempt status be maintained.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.26

FINANCIAL IMPLICATIONS

No Rate Revenue from exempt land

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF012 – Rates – Rates Exemption (Non Rateable Land)

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council endorse the rates exemption on Assessment 1141, 50 Hunt Road, Beverley.

Attachment 11.3

Natalie Ashworth

From: xgancex@gmail.com
Sent: Wednesday, 16 October 2019 12:16 PM
To: Natalie Ashworth
Subject: Rates Exemption

Attention: Natalie Ashworth

Dear Shire

The purpose of my purchasing 50 Hunt Road is to allow the current church to continue its religious services. There is every intention to continue this usage.

Many thanks and warm regards

Cheong Eng Gan

12. ADMINISTRATION

12.1 Appointment of Elected Members to Various Committees

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 8 October 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0102
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to appoint elected members to various committees for the 2019-2021 term.

BACKGROUND

In accordance with Section 5.8 of the *Local Government Act 1995*, Council may convene committees of 3 or more persons.

COMMENT

There are three Committees of Council, which currently, all Councillors are a member of, they are: Audit and Risk Committee, Corporate Strategy Committee and Economic & Community Strategy Committee. Please refer to Agenda Item 12.2 for the proposed 2020 dates. There is also one working group for the Long Term Financial Plan which consists of three Councillors.

Council previously elected members to certain Community Committees, to act as a representative of Council and report back to Council.

Below are the 2017-2019 committees/organisations that Councillors were representatives to:

Committees of Council	2017-2019 Members
Audit and Risk Committee	All Council
Corporate Strategy Committee	All Council
Economic and Community Strategy Committee	All Council
Beverley Cropping Committee	Cr Ridgway, Cr Shaw, Cr White, Cr Seed
Non-Council Committees/Organisations	
Beverley Station Arts Committee (BSA)	Cr White Cr Gogol (Proxy)
Avondale Farm Project Association (AFPA) Now Disbanded	Cr Davis Cr Ridgway
WALGA – Central Country Zone (CCZ) (President & Deputy President)	Cr Ridgway Cr Pepper Cr Shaw (Proxy)
Beverley, Brookton, Pingelly Aged Support and Care Solutions (BBP) Now Disbanded	Cr Martin Cr Ridgway Cr Pepper (Proxy)
Fire Control Officer's (FCO) Meeting	Cr Ridgway Cr Shaw
Hotham Dale Sub Group	Cr Shaw Cr Gogol (Proxy)
Local Health Advisory Group	Cr Brown

	Cr Gogol
Frail Aged Lodge Committee	Cr Shaw Cr White (Proxy)
Local Emergency Management Committee (President)	Cr Ridgway Cr Gogol
Yenyening Lakes Catchment Group	Cr Martin Cr Davis
Beverley Community Resource Centre (CRC)	Cr White Cr Pepper
Early Child Years Network	Cr Brown
Swimming Pool Sub Committee	Cr Martin Cr Seed Cr Brown
Working Groups	
Cornerstone Committee Project Complete	Cr Ridgway Cr Davis Cr White
Youth Precinct Working Group – Stage Complete 25 October 2019	Cr Pepper Cr Davis Cr Brown
Long Term Financial Planning Working Group	Cr Ridgway Cr Pepper Cr White

As Councillors do not have any executive powers to make decisions or provide advice in Non-Council Committees it was determined and resolved at the August 2019 Ordinary Council Meeting during the Annual Policy Manual Review that only the following committee's have appointed members, and should a non-Council Committee want a Councillor on their Committee, they write to Council requesting a representative:

Committees of Council

Audit and Risk Committee – All Councillors
Corporate Strategy Committee – All Councillors
Economic & Community Strategy Committee – All Councillors
Cropping Committee – 3 Councillors
Long Term Financial Planning Working Group – 3 Councillors

Legislative Committees

Central Country Zone of WALGA – 2 Councillors (President and Deputy President)
Fire Control Officers Meeting – President + 1 Councillor
Local Emergency Management Committee – President + 1 Councillor

Non-Council Committees

Yenyening Lakes Committee – 1 Councillor

The Office of the Auditor General have advised in several communications that they recommend no more than three Councillors be appointed to the Audit Committee. Council comment is welcome to determine if the Shire of Beverley follow this advice.

Council may also want to consider inviting an ex Councillor to attend future Cropping Committee meetings because as it stands no current Councillor has

attended any meetings due to the leases being mid-term so consequently no meetings were held during the 2017-2019 term.

A brief guide of the roles and discussion points for each Committee of Council:

Audit & Risk Committee

- Financial Reporting
- Internal Control & Risk Management Systems
- Annual Business Plans
- Internal Audits
- External Audits
- Other Investigations

Corporate Strategy Committee

- Strategic Planning
- Budget
- Asset Management (including Capital Works, Roads, Plant)
- Policies
- Integrated Planning (eg Workforce Plan, Strategic Community Plan etc)

Economic & Community Development Committee

- Community Development (eg opportunities and initiatives as referred by government, business or community)
- Economic Development (eg business / promotion of Beverley)
- Industrial Development
- Land Use Planning
- Tourism

Cropping Committee

- Evaluate Lease rates with Department to determine if lease is viable
- Advertise Cropping Leases
- Make recommendation to Council to award leases

STATUTORY ENVIRONMENT

Section 5.8 of the *Local Government Act 1995*

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Council Leadership - Support volunteers and encourage community involvement

POLICY IMPLICATIONS

EM008 – Standing Committees

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council determine and appoint Councillors to the following Committees:

Committees of Council	2019-2021 Members
Audit and Risk Committee	
Corporate Strategy Committee	
Economic and Community Strategy Committee	
Beverley Cropping Committee	
Legislative Committees	
WALGA – Central Country Zone (CCZ) (President & Deputy President)	
Fire Control Officer's (FCO) Meeting	
Local Emergency Management Committee (President)	
Non-Council Committee	
Yenyening Lakes Catchment Group	
Working Group	
Long Term Financial Planning Working Group	

12.2 2020 Council and Committee Meeting Schedule

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 8 October 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0102
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider setting the dates and times for the 2020 Council Meetings and Committee Meetings to advertise and distribute.

BACKGROUND

Council policy is to hold the Ordinary Council Meeting on the fourth Tuesday of each month from February to November. Generally, there is no meeting in January and the December meeting date is traditionally held on the third Tuesday to allow for the minutes to be distributed prior to the Christmas break-up.

The current timing of the Council Meeting is:

12.00pm – 12.45pm	Lunch
12.45pm – 2.50pm	Council Briefing
3.00pm – 5.00pm	Ordinary Council Meeting

Committee Meetings are usually held on the second Tuesday of the month at 9:00am.

Council is to consider leaving the times as is or discussing any changes.

COMMENT

The proposed dates for the 2020 Ordinary Council Meetings are:

Tuesday 25 February 2020
Tuesday 24 March 2020
Tuesday 28 April 2020
Tuesday 26 May 2020
Tuesday 23 June 2020
Tuesday 28 July 2020
Tuesday 25 August 2020
Tuesday 22 September 2020
Tuesday 27 October 2020
Tuesday 24 November 2020
Tuesday 15 December 2020

The proposed April Council meeting is preceded by the ANZAC public holiday on 27 April, but as the Agenda is out on Thursday 23 April, there should still be enough time reading time? Council comment is welcome.

The proposed Committee Meeting Schedule 2020:

Audit and Risk Committee Meeting proposed dates:

Tuesday 11 February 2020

October 2020 – date subject to receiving Auditor's Reports

Corporate Strategy Committee Meeting proposed dates:

Tuesday 12 May 2020

Tuesday 14 July 2020

Economic & Community Strategy Committee Meeting proposed dates:

Tuesday 11 February 2020

Tuesday 10 March 2020

Tuesday 9 June 2020

Tuesday 11 August 2020

Cropping Committee Meeting proposed dates:

Tuesday 9 June 2020

Tuesday 13 October 2020

Annual Roads Inspection proposed date:

Tuesday 10 March 2020

It is suggested that no Committee meeting be held in April as it is surrounded by Easter.

The Economic & Community Strategy Committee has been given extra dates in expectation of the Youth Activity Area development.

The Roads Inspection has been moved to March to avoid the February heat but still allow enough time for budget preparation.

The current cropping leases expire 31 March 2021 but as always, review and early advertising of the leases allows for community groups and farmers to sufficiently prepare their cropping programmes.

8 September and 10 November have been left out intentionally and if a meeting of any committee is required, those months can be utilised, Councillors are expected to still diarise the two Tuesday dates for Council commitments.

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Sustainable Governance – Ensure governance and legislative requirements are met.

POLICY IMPLICATIONS

EM001 – Ordinary Meetings of Council

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council;

1. Set the Ordinary Council Meeting dates for February 2020 – December 2020 as;
Tuesday 25 February 2020
Tuesday 24 March 2020
Tuesday 28 April 2020
Tuesday 26 May 2020
Tuesday 23 June 2020
Tuesday 28 July 2020
Tuesday 25 August 2020
Tuesday 22 September 2020
Tuesday 27 October 2020
Tuesday 24 November 2020
Tuesday 15 December 2020

2. Set the 2020 Committee Meeting dates as:

Audit and Risk Committee Meeting

Tuesday 11 February 2020

Tuesday 13 or 20 October 2020 – date subject to receiving Auditors Reports

Corporate Strategy Committee Meeting

Tuesday 12 May 2020

Tuesday 14 July 2020

Economic & Community Strategy Committee Meeting

Tuesday 11 February 2020

Tuesday 10 March 2020

Tuesday 9 June 2020

Tuesday 11 August 2020

Cropping Committee Meeting

Tuesday 9 June 2020

Tuesday 13 October 2020

Annual Roads Inspection

Tuesday 10 March 2020

12.3 Administration Office – Christmas and New Year Hours

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 23 October 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the closure of the Administration Centre from close of business Monday 23 December 2019 to Tuesday 31 December 2019. The Administration centre to re-open on Thursday 2 January 2020.

BACKGROUND

For the past eleven years, the Administration Centre and Library were closed over this period and there has been no record of this action causing concern or complaint. An early decision allows for adequate advertising time to the Community.

Staff have requested that the Administration Centre be closed on Tuesday 24 December, Monday 30 December and Tuesday 31 December, due to a lack of custom on Christmas Eve and New Year's Eve in previous years. It will also allow those travelling away from Beverley to do so in a timely manner.

COMMENT

Shown below is a summary of days the Administration Centre is requested to be open and closed:

Monday	23 rd December 2019	–	Administration Centre <u>Open</u>
Tuesday	24 th December 2019	–	Administration Centre Closed
Wednesday	25 th December 2019	–	Public Holiday (Christmas Day)
Thursday	26 th December 2019	–	Public Holiday (Boxing Day)
Friday	27 th December 2019	–	Administration Centre Closed
Monday	30 th December 2019	–	Administration Centre Closed
Tuesday	31 st December 2019	–	Administration Centre Closed
Wednesday	01 st January 2020	–	Public Holiday (New Years Day)
Thursday	02 nd January 2020	–	Administration Centre <u>Open</u>

The closure of the Administration Centre will allow staff to have an extended period of leave in addition to the public holidays. Annual Leave of up to 4 days will be utilised by staff to compensate for the additional days off. This is same number of days as the 2018/19 closure.

The Works Crew will work on skeleton staff throughout this period.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the closure of the Administration Centre from close of business, 4pm Monday 23 December 2019 to the re-opening on Thursday 2 January 2020 at 8:30am.

12.4 Shire of Quairading – Appointment of Dual Fire Control Officer

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 09 October 2019
APPLICANT: Shire of Quairading
FILE REFERENCE: ADM 0015
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the appointment of Dual Fire Control Officer, Mr Linden Johnston, as authorised officer for 2019/20 Bush Fire Season as requested by the Shire of Quairading.

BACKGROUND

In accordance with legislative requirements the Council is required to formally appoint its Bushfire Control Officers. This is done to ensure compliance and lawfully legitimise their authorisation under Bush Fires Act 1954, in fulfilling their duty.

COMMENT

Without the required authorisation from Council there is a perceived high level risk in relation to the duties performed by the newly appointed Dual Fire Control Officers, which could be deemed unlawful and potentially invalid should their actions be challenged through a judicial process.

STATUTORY ENVIRONMENT

As mentioned the appointment of a Dual Fire Control Officer for the 2018/19 Bush Fire season is undertaken in accordance with Section 38 of the Bush Fires Act, 1954.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Goal 11. We aim to protect and preserve our natural environment
Strategy 11.5 Apply appropriate bushfire protection

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council appoints under Section 38 of the Bush Fires Act, 1954 the following person from the Shire of Quairading Mr Linden Johnston as authorised officer in the capacity of Dual Fire Control Officer for 2019/20 Bush Fire Season.

12.5 Development Assessment Panel Nominations

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 19 October 2019
APPLICANT: DAP Secretariat
FILE REFERENCE: ADM 0286
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to review and nominate the Shire's local Development Assessment Panel members.

BACKGROUND

Prior to the 19 October 2019 election, Councils nominated local Development Assessment Panel Members were Councillors Pepper and Shaw and Alternate local Development Assessment Panel Members are Councillors White and Davis for a term ending 26 January 2020.

Under regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* (DAP Regulations), if the composition of Council changes, Council are required to nominate four elected members by Friday 8 November 2019. Once nominations are received, the Minister will appoint local government DP members for the term ending 26 January 2022.

COMMENT

DAP members usually attend training before they can sit on a DAP and determine applications. Local government members who have previously undertaken training are not required to attend further training but are encouraged to attend refresher training.

Since the 2011 regulation was introduced, the Shire of Beverley panel members have not had to sit on any DAP's (due to there being no applications over a certain development cost in our area).

If no nominations are received from the Shire, regulation 26 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, enables the Minister to include on the local government register a person who is an eligible voter of the Shire of Beverley and who has relevant knowledge or experience that will enable that person to represent the interest of the local community.

STATUTORY ENVIRONMENT

Planning & Development (Development Assessment Panels) Regulations 2011.
Regulation 26 requires the Minister to maintain a register of local government members for each Joint Development Assessment Panel. To compile this register, the Minister will request each local government for which a Joint Development Assessment Panel is established nominate two council members for inclusion on the register.

Under regulation 30(1) a DAP member must attend compulsory training before the member is able to sit at a DAP meeting or perform any other functions as a DAP member. Regulation 32(3)(e) has been introduced in the recent amendments to provide the Minister for Planning with the power to remove a DAP member who does not avail himself or herself of reasonable opportunities to undertake the compulsory training.

FINANCIAL IMPLICATIONS

DAP members are entitled to be paid for their attendance at DAP meetings and training, unless they fall within a class of persons excluded from payment. Further details can be found in the *Premier's Circular – State Government Boards and Committees Circular (2010/02)*.

STRATEGIC IMPLICATIONS

It is important that Beverley has local representation on the Development Assessment Panel should a development application be submitted that meets the thresholds of the DAP Regulations.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council;

1. Nominates Councillors _____ and _____ to be the Shire of Beverley Local Members to sit on the local Joint Development Assessment Panel.
2. Nominates Councillors _____ and _____ to be the Shire of Beverley Alternate Local Members to sit on the local Joint Development Assessment Panel.

12.6 2020 Perth Caravan and Camping Expo Site

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 17 October 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0386
AUTHOR: J.D. Murray, Tourism Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider a shared site at the 2020 Perth Caravan & Camping Expo with Shires in the Avon Region.

BACKGROUND

The stagnant Avon Tourism Inc is not operating any of the annual operations which included the compilation of the annual 'Discover the Avon Valley' tourism booklet and attendance at the annual Caravan & Camping Expo in Perth.

A large percentage of the visitors to the Shire of Beverley are Caravan travellers.

COMMENT

A meeting was held in Northam on 16 October 2019 with Tourism representatives from the Shires of Northam, York, Toodyay, Beverley, Goomalling and Chittering with the main objective to collaborate on Tourism initiatives in the Avon Region.

The group agreed that the presence of our Shires and the Avon region at the Caravan and Camping Expo is of importance.

The Shire of Beverley budget for 'Tourism & Area Promotion' has sufficient funds to allocate to the Expo site. The annual fee for Avon Tourism Inc membership, was also budgeted for and will not be used under recent circumstances. This budget allocation would be more than required to cover any costs for the 2020 Perth Caravan & Camping Expo.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

The six Shires of Northam, York, Beverley, Toodyay, Goomalling and Chittering are to share the site cost.

The site the group preferred is a total outlay of \$4230.036 which is 6 metres by 3 metres. One sixth of the cost to Beverley would be \$705.00.

STRATEGIC IMPLICATIONS

Goal 6. Beverley has a unique identity in the region and is well visited
Strategy 6.1 Help coordinate tourism products and experiences with local stakeholders

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council agree to a shared site at the 2020 Perth Caravan and Camping Expo.

12.7 Annual Council and Staff Christmas Function

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 21 October 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0316
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the annual Christmas function for Staff and Councillors and annual Christmas gift for Staff.

BACKGROUND

It has been customary for Council to hold an annual Christmas Function for staff, Councillors and their immediate family each year. Along with the function, Councillors have given staff a gift in the form of Christmas Hampers or Vouchers.

COMMENT

If it is Council's wish to continue these traditions, a date, venue and gift will need to be chosen.

The evening function allows for families to attend, however in recent years the number of staff able to attend has slowly declined. Management have briefly discussed this matter and have provided an option that a Staff and Council BBQ lunch could occur on Friday 20 December 2019. Staff would complete a half day of work and then attend the lunch. The Office and Depot will close from 12.30pm (and remain closed for the day). The half day closure would be advertised to the Community. A smaller function without families may also be a saving to Council.

However, if Council prefer the traditional evening event, Thursday 19 December 2019 has been identified as a date that we believe does not clash with other community events such as the Beverley District High School Presentation night and the Station Arts Community Christmas Concert.

Last year gift vouchers were purchased and were well received by staff, it is suggested doing this option again and distributing them at the Christmas Function.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

2019/20 Budget - Allocated

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council;

1. hold the Christmas Function on _____, commencing at ; and
2. present the determined gift after the December Council Meeting.

13. CONFIDENTIAL ITEMS

13.1 Confidential Report - Meeting Closed to the Public

OFFICER RECOMMENDATION

That the meeting be closed to the public and staff for Council to discuss the Chief Executive Officer Appraisal which commenced in July 2019.

13.2 Chief Executive Officer Performance Review and Appraisal

SUBMISSION TO: Ordinary Council Meeting 29 October 2019
REPORT DATE: 18 October 2019
APPLICANT: N/A
FILE REFERENCE: ADM
AUTHOR: CEO Performance Review Committee
ATTACHMENTS: Nil

Confidential report to be provided by the CEO Performance Review Committee.

13.3 Meeting Open to the Public

OFFICER RECOMMENDATION

That the meeting re-open the to the public and announce any decisions made.

14. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

15. CLOSURE

The Chairman to declare the meeting closed.