



25 May 2021

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 3:11pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DW Davis Shire President
Cr CJ Pepper Deputy President
Cr P Gogol
Cr CJ Lawlor
Cr TF McLaughlin
Cr TWT Seed
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Cr SW Martin Apologies

2.5 Applications for Leave of Absence

Nil

3. DECLARATIONS OF INTEREST

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Mr John Alexander in relation to April 2021 Agenda Item 12.5 (responses provided after consideration of Item 12.5).

1. When will the Council provide surety to the volunteers that the Insurance issues have been costed and will be rectified? On the 31st August 2020 the Volunteers forwarded a possible rectification plan to the Shire Project Officer.

Response: Rectification Plan/email was received by Shire Staff however on direction from Council it was proposed that Staff engage in a consultant to carry out a report on the viability of the Museum at its current location including options of possible re-location. This took into consideration the current insurance issues.

Council were at the time of receiving the plan reluctant to spend money on a building that isn't a Shire asset.

2. When will the Council start assisting the volunteers to categorise the collection and start recording the history behind these items for future generations to enjoy? Over 10 years since acquisition of collection.

Response: With the employment of a Warden/Place Manager this can be addressed as a task to be completed. Shire staff currently do not have the time or capacity to complete such a project.

3. Why is one of the Shires largest assets (The Community owned Agricultural Collection) recognised only as a financial liability, (and left only to volunteers to run) instead of a potential Tourism attraction to benefit the businesses of our community? Look forward people 2029 is the 200th anniversary of our State, do you want Beverley to be reduced to just a 'pit stop' or a reason for travellers to stay? You (the Councillors) control the future of our town.

Response: The Shire of Beverley only deems the collection as a liability as it costs Council money with little to no return. There is potential for a greater Tourism approach at Avondale, this is something that will need to be worked on with the National Trust to re-activate the space as a whole. Discussions have already commenced with the National Trust with regards to the potential of re-activating Avondale.

Mr John Hawke in relation to April 2021 Agenda Item 12.5 (responses provided after consideration of Item 12.5).

1. Is the council interested in funding, either a part time or full time, a coordinator to promote Avondale Museum as a tourism destination in the Shire?

Response: Council through its budgeting process will make an allocation of \$35k for a trial period of 2 years towards the employment of a place manager/ warden for Avondale this will include the management of the Machinery Museum. This trial period will help Council gage the viability of the Museum at Avondale and will allow time to develop plans for a possible relocation.

2. The doors to the Avondale Museum have been shut to the public since February 2020, by order of the Shire CEO. Despite requests to rectify the safety issues, no action has been taken to by the Shire, therefore the doors cannot be reopened. The volunteer's themselves have rectified many of the issues but need shire assistance to complete the rest. Will the shire assist the volunteers in completing the safety audit?

Response: Council have arranged for a site visit to take place before the next Council meeting to discuss the insurance issues and the viability of fixing these issues.

5. PUBLIC QUESTION TIME

Questions received by Email from Mr John Alexander regarding the Avondale Machinery Museum:

1. Given that many in the community have failed to receive a copy of the May Blarney through the postal system (not everyone reads it on line) where the Presidents report was **seeking urgent public comment** regarding the future of Avondale Farm Machinery Museum, could a fresh 'advert' (similar to the one on page 3 concerning the ANZ Bank closure) be placed in the June edition and also something in the Bulletin, with both showing addresses (both Shire office and email) to send to and also a cut-off date?

Response: The Shire has already prepared a full page advert for the June Blarney.

2. Is it possible for the Shire to send out (via the postal system) a questionnaire regarding the Museum Collections future to help get a true feeling from the public? Similar to the ANZ Questionnaire as many may find the 150 report drawn out and confusing.
Simple questions could read,

Would you like to see the Machinery Collection relocated nearer to Town?
If it were nearer to (or in) Town would you be prepared to volunteer either helping preserve the collection or opening up to the public?
Do you want the collection to remain at Avondale Farm?
Would you be happy for the National Trust to take over the running of the Museum at Avondale Farm?
Given the costs to the community of the collection remaining at Avondale Farm, would you prefer the collection be split up and returned to the donators or onto other Museums?

No doubt there are many other questions that could be added as well, obviously many would ask 'why' if they are unaware of the current issues.
Often people find it easier to 'tick' a box rather than try to voice an opinion or comment.

Response: No, at this stage Council is not doing a mail out. Previous response to an Avondale mail out was very low. The ANZ Questionnaire (via mail out) was paid and prepared by a Community member.

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

FOGLIANI
DORMAN

Irene
Stanley Alexander

15 May 2021
15 May 2021

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 27 April 2021

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 27 April 2021 be confirmed.

COUNCIL RESOLUTION

M1/0521

Moved Cr Gogol

Seconded Cr McLaughlin

That the Minutes of the Ordinary Council Meeting held Tuesday 27 April 2021 be confirmed.

CARRIED 7/0

7.2 Minutes Of The Audit Committee Meeting Held 18 May 2021

OFFICER'S RECOMMENDATION

That the Minutes of the Audit and Risk Committee Meeting held Tuesday 18 May 2021 be received.

Please refer to Agenda Items 11.4 and 12.4

COUNCIL RESOLUTION

M2/0521

Moved Cr White

Seconded Cr Gogol

That the Minutes of the Audit and Risk Committee Meeting held Tuesday 18 May 2021 be received.

CARRIED 7/0

Attachment 7.2



18 MAY 2021

AUDIT & RISK COMMITTEE

MINUTES

Attachment 7.2

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Attachment 7.2

Audit & Risk Committee Meeting Minutes
18 May 2021

1. OPENING

The Chairperson declared the meeting open at 10:31 am, in Council Chambers.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DC White	Chairperson
Cr DW Davis	Shire President
Cr CJ Pepper	Deputy President
Cr P Gogol	
Cr CJ Lawlor	
Cr SW Martin	
Cr TF McLaughlin	
Cr TWT Seed	

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Mr SK Marshall	Deputy Chief Executive Officer
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3. DECLARATIONS OF INTEREST

Nil

Attachment 7.2

Audit & Risk Committee Meeting Minutes
18 May 2021

4. CONFIRMATION OF MINUTES

4.1 Minutes Audit and Risk Committee Meeting 27 April 2021

OFFICER'S RECOMMENDATION

That the Minutes of the Audit and Risk Committee Meeting held 27 April 2021 be confirmed.

COMMITTEE'S RESOLUTION

MAA1/0521

Moved Cr Martin

Seconded Cr Gogol

That the Minutes of the Audit and Risk Committee Meeting held 27 April 2021 be confirmed.

CARRIED 8/0

Attachment 7.2

Audit & Risk Committee Meeting Minutes
18 May 2021

5. OFFICER REPORTS

5.1 Draft 2019/20 Annual Report

SUBMISSION TO: Audit & Risk Committee 18 May 2021
REPORT DATE: 12 May 2021
APPLICANT: N/A
FILE REFERENCE: ADM 0199
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Draft 2019/20 Annual Report (under separate cover)

SUMMARY

The Audit and Risk Committee to consider recommending to Council that the 2019/20 Annual Report be approved.

BACKGROUND

The 2019/20 Annual Report has been produced in-house by Shire Staff and was audited by AMD Chartered Accountants and the Office of the Auditor General throughout 2020-21. The Financial Report was received by Council at its Ordinary Council Meeting 27 April 2021. The final sign off was received by the OAG on Friday 7 May 2021.

COMMENT

The 2019/20 Annual Report is attached for the Committees consideration.

The 2019/20 Annual Report document has been designed and formatted by Workhouse Advertising.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* outlines the following in relation to the Annual Report:

5.53. Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president; and
 - (b) a report from the CEO; and
 - [(c), (d) *deleted*]
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
 - (f) the financial report for the financial year; and
 - (g) such information as may be prescribed in relation to the payments made to employees; and
 - (h) the auditor's report for the financial year; and
 - (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
 - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —

Attachment 7.2

Audit & Risk Committee Meeting Minutes
18 May 2021

- (i) the number of complaints recorded in the register of complaints; and
 - (ii) how the recorded complaints were dealt with;
 - and
 - (iii) any other details that the regulations may require;
- and such other information as may be prescribed.

5.54. Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* *Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

5.55. Notice of annual reports

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Local Government (Financial Management) Regulations 1996 provide:

51. Completion of financial report

- (1) After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form 1.
- (2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Audit and Risk Committee recommend to Council that

1. the 2019/20 Annual Report be approved;
2. a minimum of 14 days public notice of the availability of the 2019/20 Annual Report be given; and
3. the 2019/20 Annual Report be forwarded to the Department of Local Government.

Attachment 7.2

Audit & Risk Committee Meeting Minutes
18 May 2021

COMMITTEE'S RESOLUTION

MAA2/0521

Moved Cr Pepper

Seconded Cr Gogol

That the Audit and Risk Committee recommend to Council that

- 1. the 2019/20 Annual Report be approved;**
- 2. a minimum of 14 days public notice of the availability of the 2019/20 Annual Report be given; and**
- 3. the 2019/20 Annual Report be forwarded to the Department of Local Government.**

CARRIED 8/0

Attachment 7.2

Audit & Risk Committee Meeting Minutes
18 May 2021

5.2 Annual Electors Meeting

SUBMISSION TO: Audit & Risk Committee 18 May 2021
REPORT DATE: 12 May 2021
APPLICANT: N/A
FILE REFERENCE: ADM 0047
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

The Audit and Risk Committee to consider recommending to Council a suitable date to hold the Annual Electors Meeting.

BACKGROUND

Following the receipt of the Annual Report, a suitable date must be chosen to convene the Annual Electors Meeting.

COMMENT

As per legislation, an Electors Meeting must be held within 56 days of Council receiving the corresponding financial year's Annual Report.

The last Annual Electors Meeting was held in the evening of Monday 25 November 2019 commencing at 6pm at the Cornerstone Building.

Should the Annual report be received at the Council meeting on Tuesday 25 May 2021, the last date on which the Annual Electors Meeting can be held is Monday 19 July 2021.

As staff are already preparing for the next interim audit and the new budget, it is essential to complete the 2019-20 requirements as soon as possible. Due to the 14 day advertising requirement of the availability of the 2019/20 Annual Report, Monday 14 June 2021 would seem to be appropriate. The meeting would be advertised in the Beverley Bulletin, the Shire Facebook page and the Shire of Beverley website. It is unknown if it's possible to advertise in the Blarney as the closure date is 22 May.

STATUTORY ENVIRONMENT

5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

FINANCIAL IMPLICATIONS

Nil

Attachment 7.2

Audit & Risk Committee Meeting Minutes
18 May 2021

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Audit and Risk Committee recommend to Council that the Annual Electors Meeting be held on Monday 14 June 2021 commencing at 6pm.

COMMITTEE'S RESOLUTION

MAA3/0521

Moved Cr Martin

Seconded Cr Pepper

That the Audit and Risk Committee recommend to Council that the Annual Electors Meeting be held on Monday 14 June 2021 commencing at 6pm.

CARRIED 8/0

Attachment 7.2

Audit & Risk Committee Meeting Minutes
18 May 2021

6. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

7. CLOSURE

The Chairman closed the meeting at 10:34am.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE:

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

Nil

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

Submission To:	Ordinary Council Meeting 25 May 2021
Report Date:	17 May 2021
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	April 2021 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the period ending 30 April 2021.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2020 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 30 April 2021 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2020/21 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER’S RECOMMENDATION

That the monthly financial report for the month of February 2021 be accepted and material variances be noted.

COUNCIL RESOLUTION

M3/0510

Moved Cr Lawlor

Seconded Cr White

That the monthly financial report for the month of February 2021 be accepted and material variances be noted.

CARRIED 7/0

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 April 2021					
Description	Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,260,334.00	3,146,992.00	3,153,267.98	6,275.98	
Governance	1,100.00	1,000.00	17,039.36	16,039.36	LSL contributions from Shire of Pingelly and Bruce Rock \$13,897 unbudgeted
Law, Order & Public Safety	299,857.00	240,117.00	248,824.92	8,707.92	
Health	300.00	160.00	1,746.14	1,586.14	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	137,492.00	117,448.00	110,492.02	(6,955.98)	
Community Amenities	206,278.00	205,208.00	217,742.58	12,534.58	Grave digging \$9,386 and Planning fees \$1,603 greater than anticipated YTD.
Recreation & Culture	895,083.00	887,241.00	1,270,794.36	383,553.36	Drought Communities Program funding for YAA \$420,000 received. LRCI Round 1 funding (\$50,000) to be carried over to 2021/22 following final projects acquittal. Recreation Ground Hire Fees \$6,136 and Cropping Lease income \$8,524 greater than anticipated YTD.
Transport	2,559,656.00	929,430.00	930,369.39	939.39	
Economic Activities	119,676.00	101,930.00	585,791.45	483,861.45	Drought Communities Program funding for Onsite Accommodation \$480,000
Other Property & Services	43,100.00	36,800.00	44,647.76	7,847.76	
Total Operating Revenue	7,522,876.00	5,666,326.00	6,580,715.96	914,389.96	
Operating Expenditure					
General Purpose Funding	(173,512.00)	(133,170.00)	(131,677.18)	1,492.82	
Governance	(254,954.00)	(199,427.00)	(193,477.23)	5,949.77	
Law, Order & Public Safety	(417,800.00)	(301,370.00)	(293,723.10)	7,646.90	
Health	(171,727.00)	(136,068.00)	(123,523.39)	12,544.61	Mosquito control (\$2,237) greater than anticipated YTD. Medical Practice \$3,866 and Doctors Residence \$7,168 maintenance expenditure lower than anticipated YTD. Admin costs reallocated to Preventative Service \$3,873 lower than anticipated YTD.
Education & Welfare	(98,098.00)	(66,660.00)	(63,599.97)	3,060.03	
Housing	(213,750.00)	(171,964.00)	(163,527.60)	8,436.40	
Community Amenities	(669,796.00)	(556,746.00)	(562,093.42)	(5,347.42)	
Recreation & Culture	(1,512,753.00)	(1,205,575.00)	(1,180,556.91)	25,018.09	Halls \$1,880, Old Fire Station \$4,198, Cornerstone \$2,717, Swimming Pool \$1,150, Railway Station Gallery \$2,411 and Function Centre \$1,693 maintenance expenses lower than anticipated YTD. Administration expenses reallocated \$14,857 lower than anticipated YTD.
Transport	(2,563,701.00)	(1,971,502.00)	(1,960,035.21)	11,466.79	Footpath \$4,609 and Aerodrome \$1,750 lower than anticipated YTD. Administration expenses reallocated \$5,272 lower than anticipated YTD.
Economic Activities	(479,909.00)	(362,125.00)	(330,949.46)	31,175.54	Noxious weed control expenditure \$13,006 less than anticipated YTD. Administration expenses reallocated \$17,905 lower than anticipated YTD.
Other Property & Services	(15,081.00)	(8,972.00)	44,699.65	53,671.65	PWOH & POC allocation timing versus expenditure.
Total Operating Expenditure	(6,571,081.00)	(5,113,579.00)	(4,958,463.82)	155,115.18	
Net Operating	951,795.00	552,747.00	1,622,252.14	1,069,505.14	

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 April 2021					
Description	Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Notes To Material Variances
Capital Income					
Self Supporting Loan - Principal Repayment	17,288.00	8,513.00	8,513.06	0.06	
Proceeds from Sale of Assets	267,364.00	67,364.00	64,545.46	(2,818.54)	
New Loan Raised	2,000,000.00	0.00	0.00	0.00	
Total Capital Income	2,284,652.00	75,877.00	73,058.52	(2,818.48)	
Capital Expenditure					
Land and Buildings	(2,061,000.00)	(1,653,000.00)	(1,585,741.70)	67,258.30	Residential Solar Power installation \$22,068 less than anticipated due to a revision of project scope (no battery system installed on advice from Electrician), Youth Activity Area \$8,895, Old Court House Roof Replacement \$34,435, Platform Theatre Green Room painting \$4,218 and artificial turf replacement \$1,353 less than anticipated.
Plant and Equipment	(802,475.00)	(156,475.00)	(150,004.98)	6,470.02	
Office Furniture and Equipment	(15,000.00)	(15,000.00)	(13,143.68)	1,856.32	
Road Construction	(4,669,434.00)	(1,239,136.00)	(1,118,264.66)	120,871.34	Hill Rd Gravel Sheet \$15,571, Smith Rd Gravel Sheet \$2,574 and Dale Bin Nth Rd \$26,780 less than anticipated. Westdale Rd Reconstruction \$10,668, Yenyening Lakes Rd \$13,923, Top Beverley Rd 2nd Seal \$9,912, George St 2nd Seal \$3,842 lower than anticipated YTD. Bethany Rd (\$26,085), Edison Mill Rd (\$19,575), Top Beverley Rd Widen & Seal (\$4,169) and Anzac Ln works (\$2,484) greater than anticipated. Bremner Rd \$92,799 and Barrington Rd \$123,140 jobs to be carried over to 2021/22.
Other Infrastructure	(105,835.00)	(65,835.00)	(65,928.01)	(93.01)	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(137,937.00)	(98,517.00)	(98,516.62)	0.38	
Total Capital Expenditure	(7,791,681.00)	(3,227,963.00)	(3,031,599.65)	196,363.35	
Net Capital	(5,507,029.00)	(3,152,086.00)	(2,958,541.13)	193,544.87	
Adjustments					
Depreciation Written Back	2,313,194.00	1,944,256.00	1,956,244.51	11,988.51	Depreciation expense higher than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	698.43	698.43	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(2,364.00)	13,636.00	17,657.19	4,021.19	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	817,971.00	(10,632.00)	(10,631.66)	0.34	
Opening Surplus/(Deficit)	1,426,433.00	1,426,433.00	1,426,433.44	0.44	
Total Adjustments	4,555,234.00	3,373,693.00	3,390,401.91	16,708.91	
CLOSING SURPLUS/(DEFICIT)	0.00	774,354.00	2,054,112.92	1,279,758.92	

**SHIRE OF BEVERLEY
STATEMENT OF NET CURRENT ASSETS
FOR THE PERIOD ENDING
30 April 2021**

Description	YTD Actual 2019/20	YTD Actual 2020/21
Current Assets		
Cash at Bank	904,115.25	1,531,667.61
Cash - Unrestricted Investments	711,099.95	500,308.21
Cash - Restricted Reserves	2,582,024.26	2,592,655.92
Cash on Hand	300.00	300.00
Accounts Receivable	416,886.40	679,137.24
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	17,288.32	8,775.26
Inventory - Fuel	9,344.99	9,557.96
Total Current Assets	4,641,059.17	5,322,402.20
Current Liabilities		
Accounts Payable	(432,823.43)	(485,066.81)
Loan Liability - Current	(137,938.08)	(39,421.46)
Annual Leave Liability - Current	(198,907.44)	(198,907.44)
Long Service Leave Liability - Current	(153,203.22)	(153,203.22)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(922,872.17)	(876,598.93)
Adjustments		
Less Restricted Reserves	(2,582,024.26)	(2,592,655.92)
Less Self Supporting Loan Income	(17,288.32)	(8,775.26)
Add Leave Reserves - Cash Backed	169,620.94	170,319.37
Add Loan Principal Expense	137,938.08	39,421.46
Total Adjustments	(2,291,753.56)	(2,391,690.35)
NET CURRENT ASSETS	1,426,433.44	2,054,112.92

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
30 April 2021

Description	Actual 2019/20	YTD Actual 2020/21	Movement
Current Assets			
Cash and Cash Equivalents	4,197,539.46	4,624,931.74	427,392.28
Accounts Receivable	399,091.49	679,137.24	280,045.75
Contract Asset - Current	17,794.91	0.00	(17,794.91)
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	17,288.32	8,775.26	(8,513.06)
Inventory	9,344.99	9,557.96	212.97
Total Current Assets	4,641,059.17	5,322,402.20	681,343.03
Current Liabilities			
Accounts Payable	(432,823.43)	(485,066.81)	(52,243.38)
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(137,938.08)	(39,421.46)	98,516.62
Lease Liability - Current	0.00	0.00	0.00
Annual Leave Liability - Current	(198,907.44)	(198,907.44)	0.00
Long Service Leave Liability - Current	(153,203.22)	(153,203.22)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(922,872.17)	(876,598.93)	46,273.24
Non-Current Assets			
Non-Current Debtors	125,188.45	125,188.45	0.00
Non-Current Investments	53,415.80	53,415.80	0.00
Land and Buildings	20,958,439.69	21,986,661.48	1,028,221.79
Plant and Equipment	2,099,798.37	1,923,228.10	(176,570.27)
Furniture and Equipment	110,244.48	110,456.16	211.68
Infrastructure	60,366,533.32	60,409,305.99	42,772.67
Self Supporting Loan - Non Current	25,253.18	25,253.18	0.00
Total Non-Current Assets	83,738,873.29	84,633,509.16	894,635.87
Non-Current Liabilities			
Loan Liability - Non Current	(1,379,225.02)	(1,379,225.02)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(67,240.88)	(67,240.88)	0.00
Total Non Current Liabilities	(1,446,465.90)	(1,446,465.90)	0.00
Net Assets	86,010,594.39	87,632,846.53	1,622,252.14
Equity			

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
30 April 2021**

Description	Actual 2019/20	YTD Actual 2020/21	Movement
Accumulated Surplus	(43,427,040.81)	(45,038,661.29)	(1,611,620.48)
Reserves - Cash Backed	(2,582,024.26)	(2,592,655.92)	(10,631.66)
Reserve - Revaluations	(40,001,529.32)	(40,001,529.32)	0.00
Total Equity	(86,010,594.39)	(87,632,846.53)	(1,622,252.14)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 30 April 2021		
Description	Budget 2020/21	YTD Actual 2020/21
Income		
Rates	2,669,880.00	2,791,834.89
Operating Grants, Subsidies and Contributions	2,271,419.00	787,086.04
Profit On Asset Disposal	12,000.00	0.00
Service Charges	0.00	0.00
Fees & Charges	523,761.00	567,168.89
Interest Earnings	103,888.00	42,628.19
Other Revenue	60,500.00	184,120.03
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	2,211,106.36
Total Income by Nature & Type	14,879,636.00	6,583,944.40
Expenditure		
Employee Costs	(2,134,739.00)	(1,644,455.44)
Materials & Contracts	(1,840,463.00)	(1,113,852.67)
Utilities	(208,638.00)	(185,232.86)
Depreciation On Non-Current Assets	(1,691,589.00)	(1,956,244.51)
Interest Expenses	(34,504.00)	(42,909.34)
Insurance Expenses	(168,227.00)	(201,256.32)
Other Expenditure	(81,975.00)	(88,034.43)
Loss On Asset Disposal	(8,000.00)	(17,657.19)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(5,249,642.76)
Allocations		
Reallocation Codes Expenditure	421,192.00	287,950.50
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	287,950.50
Net Operating by Nature & Type	9,132,693.00	1,622,252.14

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 April 2021**

Job #	Job Description	YTD Actual 2020/21
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	7,034.66
RR002	Athol Rd (RoadID: 26) (Maintenance)	9,084.54
RR003	Avoca Rd (RoadID: 98) (Maintenance)	1,124.11
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	1,652.59
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	666.07
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	7,909.36
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	12,285.07
RR008	Barrington Rd (RoadID: 13) (Maintenance)	2,620.43
RR009	Batemans Rd (RoadID: 78) (Maintenance)	133.02
RR010	Batys Rd (RoadID: 60) (Maintenance)	2,649.36
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	450.18
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	1,303.39
RR013	Beringer Rd (RoadID: 29) (Maintenance)	12,484.30
RR014	Bethany Rd (RoadID: 148) (Maintenance)	1,619.38
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	1,309.51
RR017	Bremner Rd (RoadID: 6) (Maintenance)	640.21
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	1,772.19
RR019	Bushhill Road (RoadID: 183) (Maintenance)	361.54
RR020	Butchers Rd (RoadID: 20) (Maintenance)	10,002.39
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	915.68
RR022	Carrs Rd (RoadID: 47) (Maintenance)	3,772.84
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	637.32
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	12,486.94
RR027	Collins Rd (RoadID: 66) (Maintenance)	3,138.46
RR028	Cookes Rd (RoadID: 61) (Maintenance)	387.55
RR029	Corberding Rd (RoadID: 43) (Maintenance)	3,489.85
RR030	County Peak Rd (RoadID: 96) (Maintenance)	947.82
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	7,598.92
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	9,603.49
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	1,885.42
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	17,597.98
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	13,114.81
RR036	Drapers Rd (RoadID: 79) (Maintenance)	934.12
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	3,091.83

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 April 2021**

Job #	Job Description	YTD Actual 2020/21
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	63,763.20
RR039	Ewert Rd (RoadID: 27) (Maintenance)	8,192.18
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	889.99
RR041	Fishers Rd (RoadID: 75) (Maintenance)	2,260.69
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	7,918.55
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	259.26
RR045	Heals Rd (RoadID: 95) (Maintenance)	3,384.78
RR046	Hills Rd (RoadID: 76) (Maintenance)	435.91
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	4,445.30
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	823.75
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	9,514.19
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	725.47
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,885.34
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,703.76
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	777.10
RR057	Kilpatrick Rd (RoadID: 74) (Maintenance)	3,672.98
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	884.12
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	28,403.70
RR060	Lennard Rd (RoadID: 58) (Maintenance)	1,636.41
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	666.06
RR062	Luptons Rd (RoadID: 22) (Maintenance)	5,878.40
RR063	Maitland Rd (RoadID: 39) (Maintenance)	2,926.57
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	1,113.09
RR065	Manns Rd (RoadID: 59) (Maintenance)	1,303.40
RR066	Manuels Rd (RoadID: 37) (Maintenance)	3,384.15
RR067	Mawson Rd (RoadID: 100) (Maintenance)	11,869.34
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	1,068.50
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	748.95
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	1,291.10
RR071	Mclean Rd (RoadID: 84) (Maintenance)	770.29
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,497.16
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	8,474.92
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,909.68
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,303.38

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 April 2021**

Job #	Job Description	YTD Actual 2020/21
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	49.88
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	8,906.61
RR079	Patten Rd (RoadID: 53) (Maintenance)	2,722.59
RR080	Petchells Rd (RoadID: 38) (Maintenance)	4,909.57
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	1,872.83
RR083	Potts Rd (RoadID: 14) (Maintenance)	2,706.41
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	4,620.00
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	6,071.96
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	5,202.14
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	2,229.26
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	2,803.44
RR089	Rogers Rd (RoadID: 62) (Maintenance)	1,939.92
RR090	Rossi Rd (RoadID: 156) (Maintenance)	897.63
RR091	Rumble Rd (Maintenance)	582.80
RR092	Schillings Rd (RoadID: 65) (Maintenance)	874.08
RR093	Shaw Rd (RoadID: 184) (Maintenance)	1,334.15
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	1,736.20
RR095	Simmons Rd (RoadID: 101) (Maintenance)	99.77
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	1,084.17
RR098	Smith Rd (RoadID: 72) (Maintenance)	127.81
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	1,240.01
RR100	Spavens Rd (RoadID: 44) (Maintenance)	1,624.60
RR101	Springhill Rd (RoadID: 23) (Maintenance)	3,291.33
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	780.88
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	2,281.90
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	437.53
RR105	Thomas Rd (RoadID: 31) (Maintenance)	4,042.21
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	2,420.98
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	219.45
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	6,160.70
RR109	Walgy Rd (RoadID: 42) (Maintenance)	8,904.39
RR110	Walkers Rd (RoadID: 86) (Maintenance)	922.50
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	985.85
RR112	Warradale Rd (RoadID: 67) (Maintenance)	7,716.65
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	422.05
RR114	Westdale Rd (RoadID: 166) (Maintenance)	4,705.18
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	547.47

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 30 April 2021		
Job #	Job Description	YTD Actual 2020/21
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	19,044.49
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	1,084.29
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	23,800.00
RR888	Tree Lopping - Rural Roads (Maintenance)	8,971.42
RR999	Rural Roads Various (Maintenance)	43,917.10
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	537,779.20
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	450.94
TS002	Bartram St (RoadID: 114) (Maintenance)	3,674.32
TS003	Brockman St (RoadID: 129) (Maintenance)	251.32
TS004	Brooking St (RoadID: 122) (Maintenance)	1,962.45
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	1,335.16
TS008	Council Rd (RoadID: 149) (Maintenance)	4,806.89
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	1,376.30
TS011	Delisle St (RoadID: 120) (Maintenance)	643.06
TS012	Dempster St (RoadID: 111) (Maintenance)	2,027.12
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	194.47
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	9,074.45
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	2,085.80
TS021	Hamersley St (RoadID: 130) (Maintenance)	24.32
TS022	Harper St (RoadID: 109) (Maintenance)	1,839.21
TS023	Hope St (RoadID: 115) (Maintenance)	9,877.44

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 April 2021**

Job #	Job Description	YTD Actual 2020/21
TS024	Hopkin St (RoadID: 128) (Maintenance)	49.39
TS025	Horley St (RoadID: 127) (Maintenance)	1,303.66
TS026	Hunt Rd (Maintenance)	4,925.74
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	43.13
TS029	John St (RoadID: 105) (Maintenance)	3,075.79
TS030	Langsford St (RoadID: 152) (Maintenance)	1,211.85
TS031	Lennard St (RoadID: 113) (Maintenance)	466.73
TS032	Ludgate St (RoadID: 143) (Maintenance)	481.15
TS033	Lukin St (RoadID: 104) (Maintenance)	12,416.85
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	609.63
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	1,836.92
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	267.56
TS040	Railway Pde (RoadID: 147) (Maintenance)	122.52
TS041	Railway St (RoadID: 146) (Maintenance)	81.63
TS042	Richardson St (RoadID: 124) (Maintenance)	92.52
TS043	Seabrook St (RoadID: 118) (Maintenance)	1,710.00
TS044	Sewell St (RoadID: 119) (Maintenance)	517.37
TS045	Shed St (RoadID: 136) (Maintenance)	403.44
TS046	Short St (RoadID: 121) (Maintenance)	958.54
TS047	Smith St (RoadID: 108) (Maintenance)	2,211.34
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	6,621.83
TS050	Wright St (RoadID: 150) (Maintenance)	24.71
TS051	Great Southern Hwy (Maintenance)	0.00
TS555	Road Sign Updates	6,372.98
TS888	Tree Lopping - Town Streets (Maintenance)	7,131.83
TS999	Town Streets Various (Maintenance)	12,389.24
Sub Total	Town Streets Maintenance	104,949.60
Total	Road Maintenance	642,728.80

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 30 April 2021						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3630922	Reserve Funds Bendigo					
	Long Service Leave	30,694.69				
	Airfield Emergency	40,111.89				
	Plant	368,774.86				
	Emergency Services	28,687.72				
	Building	290,187.00				
	Recreation Ground	434,194.23				
	Cropping Committee	159,750.50				
	Avon River Development	25,947.21				
	Annual Leave	139,624.68				
	Community Bus	37,998.22				
	Infrastructure	515,775.54				
	Senior Housing	153,402.35				
	Mainstreet Development	307,259.98				
	Avondale Mach Museum	60,247.05	2,592,655.92	3 mnths	0.20%	22/06/2021
9795-01574	ANZ Term Deposit	500,308.21	500,308.21	3 mnths	0.25%	14/05/2021
	Total		3,092,964.13			

11.2 Accounts Paid by Authority

Submission To:	Ordinary Council Meeting 23 March 2021
Report Date:	17 March 2021
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	April 2021 List of Reports (Contact Shire)

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The Cheque Detail list represents accounts paid by authority for the month of April 2021.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2020/21 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

(b) the date of the meeting of the Council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —

(a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2020/21 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M4/0521

Moved Cr Gogol

Seconded Cr Pepper

That the List of Accounts as presented, be received:

April 2021:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

13 April 2021	1821-1821	(1)	\$	1,554.64	(authorised by CEO S Gollan and Pres D Davis)
21 April 2021	1822-1822	(1)	\$	23,795.00	(authorised by CEO S Gollan and Cr D White)
23 April 2021	1823-1823	(1)	\$	19,618.79	(authorised by CEO S Gollan and Pres D Davis)
29 April 2021	1824-1824	(1)	\$	1,805.91	(authorised by CEO S Gollan and Pres D Davis) **

** Cheque 1824 cancelled

Total of cheque vouchers for April 2021 incl \$ 44,968.43 previously paid

EFT vouchers

08 April 2021	EFT 6805-6821	(17)	\$	141,315.22	(authorised by CEO S Gollan and Cr D White)
13 April 2021	EFT 6822-6839	(18)	\$	101,519.75	(authorised by CEO S Gollan and Pres D Davis)
14 April 2021	EFT 1-37	(37)	\$	55,154.87	(authorised by CEO S Gollan and Pres D Davis)
21 April 2021	EFT 6840-6856	(17)	\$	66,207.10	(authorised by CEO S Gollan and Cr D White)
27 April 2021	EFT 6858-6858	(1)	\$	5,005.35	(authorised by CEO S Gollan and Pres D Davis)
28 April 2021	EFT 1-37	(37)	\$	53,972.60	(authorised by CEO S Gollan and Pres D Davis)
29 April 2021	EFT 6859-6877	(19)	\$	77,230.91	(authorised by CEO S Gollan and Pres D Davis)

Total of EFT vouchers for April 2021 incl \$ 500,405.80 previously paid.

Trust Fund – Account 016-259 838 128

(2)

Cheque vouchers

Nil vouchers

Total of cheque vouchers for April 2021 incl \$0.00 previously paid.

EFT vouchers

08 April 2021	EFT 6803-6804	(2)	\$	400.00	(authorised by CEO S Gollan and Cr D White)
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Total of EFT vouchers for April 2021 incl \$ 400.00 previously paid.

(3) Direct Debit Payments totalling \$ 68,927.27 previously paid.

(4) Credit Card Payments totalling \$2,604.56 previously paid.

CARRIED 7/0

11.3 Rent Re-appraisal Lease M355805 Lot 27959 “Bethany Farm”

Submission To:	Ordinary Council Meeting 25 May 2021
Report Date:	7 May 2021
Applicant:	Department of Planning, Land and Heritage
File Reference:	ADM 0049
Author and Position:	S.P. Gollan, Chief Executive Officer
Previously Before Council:	October 2017
Disclosure(s) Of Interest:	Nil
Attachments:	Nil

SUMMARY

Council to consider Lease M355805 registered over Lot 27959 “Bethany Farm” in relation to the lease expiry and rent re-appraisal.

BACKGROUND

The Shire holds Lease M355805 with the Department of Planning, Lands and Heritage (DPLH) which is due to expire on 31 December 2021. The current payment is \$3,850.00 per annum to DPLH.

Lot 27959 is sub leased to Elmline Pty Ltd through the Community Cropping program for \$4,125.00 per annum from 1 April 2021 – 31 March 2024.

DPLH have recently reappraised the land, and in consultation with Landgate’s Valuation Services have advised the lease rental will increase to \$8,000.00 (payable in two instalments January and July each year).

Management have already asked DPLH to review the increase in respect to our sub lease value and the fact that many farmers and groups have previously advised that the land is difficult to access with agricultural equipment and does not have a good water supply.

The Shire’s Leasee, Elmline have been advised of the situation.

COMMENT

Council needs to determine an appropriate lease fee that it finds acceptable to renew the lease. If DPLH does not lower the reappraisal amount, staff suggest Council do not renew its lease after 31 December 2021, allowing Elmline to take off this years crop.

The July payment will still be payable no matter what DPLH advise the new amount is.

STATUTORY ENVIRONMENT

Land Administration Act 1997 and Transfer of Land Act 1893

CONSULTATION

Council and Leasee

FINANCIAL IMPLICATIONS

Unknown

STRATEGIC IMPLICATIONS

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Medium (6) – The Community Cropping program provides benefit to the community by funding the Community Grants program.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER’S RECOMMENDATION

That Council continue with Lease M355805 with the Department of Planning, Lands and Heritage for 3 years;

1. if a suitable lease fee is negotiated
2. alternatively, if a suitable lease fee is not forthcoming, cease Lease M355805.

COUNCIL RESOLUTION

M5/0521

Moved Cr Gogol

Seconded Cr Pepper

That Council continue with Lease M355805 with the Department of Planning, Lands and Heritage for 3 years;

- 1. if a suitable lease fee is negotiated**
- 2. alternatively, if a suitable lease fee is not forthcoming, cease Lease M355805.**
- 3. a lease fee of up to \$4,125.00 is deemed to be suitable.**

CARRIED BY ABSOLUTE MAJORITY 7/0

11.4 Draft 2019/20 Annual Report

Submission To:	Ordinary Council Meeting 25 May 2021
Report Date:	18 May 2021
Applicant:	Shire of Beverley
File Reference:	ADM 0199
Author and Position:	S.P. Gollan, Chief Executive Officer
Previously Before Council:	18 May 2021, Audit and Risk Committee
Disclosure(s) Of Interest:	Nil
Attachments:	Draft 2019/20 Annual report (under separate cover)

SUMMARY

Council to consider that the 2019/20 Annual Report be approved as recommended by the Audit and Risk Committee.

BACKGROUND

The 2019/20 Annual Report has been produced in-house by Shire Staff and was audited by AMD Chartered Accountants and the Office of the Auditor General throughout 2020-21. The Financial Report was received by Council at its Ordinary Council Meeting 27 April 2021. The final sign off was received by the OAG on Friday 7 May 2021.

COMMENT

The 2019/20 Annual Report is attached for consideration. At the Audit and Risk Committee Meeting, 18 May 2021, it was recommended that the report be approved.

The 2019/20 Annual Report document has been designed and formatted by Workhouse Advertising.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* outlines the following in relation to the Annual Report:

5.53. Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president; and
 - (b) a report from the CEO; and
 - [(c), (d) deleted]*
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
 - (f) the financial report for the financial year; and
 - (g) such information as may be prescribed in relation to the payments made to employees; and
 - (h) the auditor's report for the financial year; and
 - (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
 - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —

- (i) the number of complaints recorded in the register of complaints; and
 - (ii) how the recorded complaints were dealt with;
 - and
 - (iii) any other details that the regulations may require;
- and such other information as may be prescribed.

5.54. Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* *Absolute majority required.*

- (2) If the auditor’s report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor’s report becomes available.

5.55. Notice of annual reports

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Local Government (Financial Management) Regulations 1996 provide:

51. Completion of financial report

- (1) After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form 1.
- (2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government’s CEO of the auditor’s report on that financial report.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Failure to approve, report and publish an Annual Report would result in non-compliance *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That;

1. the 2019/20 Annual Report be approved;
2. a minimum of 14 days public notice of the availability of the 2019/20 Annual Report be given; and
3. the 2019/20 Annual Report be forwarded to the Department of Local Government.

COUNCIL RESOLUTION

M6/0521

Moved Cr White

Seconded Cr McLaughlin

That;

- 1. the 2019/20 Annual Report be approved;**
- 2. a minimum of 14 days public notice of the availability of the 2019/20 Annual Report be given; and**
- 3. the 2019/20 Annual Report be forwarded to the Department of Local Government.**

CARRIED 7/0

12. ADMINISTRATION

12.1 Consideration of the Template Heritage Agreement for Local Government Aboriginal and the Cultural Heritage Bill (Draft) 2020

Submission To:	Ordinary Council Meeting 25 May 2021
Report Date:	6 May 2021
Applicant:	N/A
File Reference:	ADM 0011
Author and Position:	S.P. Gollan, Chief Executive
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Nil

SUMMARY

Council to consider the Template Noongar Heritage Agreement for Local Government Aboriginal and the Cultural Heritage Bill (Draft) 2020 and form comments for the inclusion of the report for the Central Country Zone meeting scheduled for Friday 25 June 2021.

BACKGROUND

The South West Native Title Settlement (Settlement) is the most comprehensive Native Title agreement negotiated in Australian history. It involves around 30,000 Noongar people and covers approximately 200,000 square kilometres of the South-West region.

Whilst the effects of the Settlement, the enactment of new Aboriginal Heritage legislation and any recommendations arising from the Juukan Gorge inquiry won't be apparent for some time, Council need to be aware of the issues and the potential each of these factors may have on both themselves and their communities.

The item was discussed at the most recent CCZ meeting on 23 April with the following recommendation to be considered:

That the Central Country Zone:

1. Notes the suggestion from guest speaker Marcus Holmes, Principal of lawyers Land Equity Legal, that local governments defer consideration of entry into a Local Government version Noongar Heritage Agreement until Noongar Regional Corporations have been established, the Federal joint committee on the Juukan Gorge inquiry has released its final report, and the State's proposed Aboriginal Cultural Heritage Bill has been enacted;
2. Recommends to its members that they ensure interim compliance with the Aboriginal Heritage Act 1972 and any applicable Aboriginal heritage risk management policies and procedures through the Department of Planning, Lands and Heritage and Department of Premier and Cabinet;
3. Seeks ongoing consultation with the State Government, WALGA and SWALSC about the management of, resourcing and implications for local government of the Noongar Native Title Settlement; and

4. Endorses the offer of legal advice and assistance to the Zone and/or its members from Land Equity Legal regarding local government management of Aboriginal heritage and the Noongar Native Title Settlement, and instructs the Executive Officer to confer with Mr Marcus Holmes regarding terms of any engagement of Land Equity Legal's services by the Zone and/or members and to then update the Zone by email as to such terms so that the Zone and/or its members (singly or collectively) can decide if they wish to take up a retainer.

A presentation by Marcus Holmes from Land Equity Legal on the Template Noongar Heritage Agreement for Local Government and the Aboriginal and the Cultural Heritage Bill (Draft) 2020 was given at the 23 April CCZ meeting.

Unfortunately, due to prior commitments there were no Shire of Beverley representatives at the 23 April CCZ meeting, but it is understood that the following points were highlighted by Mr Holmes in his presentation:

1. The Template Noongar Heritage Agreement, is currently a complicated document and may not be suited to small local governments.
2. There is no need for local governments to consider entering into any agreements until:
All Noongar Regional Corporations have been established;
The State's proposed Aboriginal Cultural Heritage Bill has been enacted; and
The Federal Parliament's Joint Standing Committee on Northern Australia on the Juukan Gorge inquiry has released its final report.

Following this presentation the meeting also resolved:

RESOLUTION:

Moved: Cr Mulronev

Seconded: Cr Russell

That the Zone defer any decision on the recommendations relating to the Template Noongar Heritage Agreement for Local Government Aboriginal and the Cultural Heritage Bill (Draft) 2020 until the Zone meeting scheduled to be held Friday 25 June 2021 at which time the Executive Officer will have prepared a report for the Zone's consideration.

COMMENT

The Central Country Zone are seeking comment from all Councils in time for the June Meeting.

More information can be found:

<https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/south-west-native-title-settlement>

STATUTORY ENVIRONMENT

Land Administration (South West Native Title Settlement) Act 2016

Local Government Aboriginal and the Cultural Heritage Bill (Draft) 2020

CONSULTATION

Central Country Zone Members

FINANCIAL IMPLICATIONS

Unknown

STRATEGIC IMPLICATIONS

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Medium (9) - A lack of understanding of the implications of entering into agreements, may result in various legal, community and financial risks.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

For Council's determination to provide comments to the Executive Officer of the Central Country Zone for inclusion in the report to the June 2021 Zone meeting.

COUNCIL RESOLUTION

M7/0521

Moved Cr Gogol

Seconded Cr McLaughlin

That Council have no comment to the Executive Officer of the Central Country Zone until further progression on the matter is made.

CARRIED 7/0

12.2 Perth Symphony Orchestra – Beverley 2022 Celebration

Submission To:	Ordinary Council Meeting 25 May 2021
Report Date:	17 May 2021
Applicant:	Perth Symphony Orchestra
File Reference:	ADM 0069
Author and Position:	S.P. Gollan, Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Nil

SUMMARY

Council to consider a proposal to host the Perth Symphony Orchestra as part of the September 2022 “Spring Back to Beverley” celebrations.

BACKGROUND

Council has supported a Working Group that is working towards celebrating the anniversaries of 150 years of the Beverley Road Board and 150 years of the Dead Finish Museum (the oldest building in Beverley). It is also planned to coincide with the completion of the Vincent Street Redevelopment. The weekend event, 24 – 25 September 2022 is called “Spring Back to Beverley”.

A proposal to host Perth Symphony Orchestra on the Beverley Oval is to be considered.

COMMENT

Perth Symphony Orchestra offer a wonderful array of concerts to celebrate community, with well-known pop, rock, movie themes and classical music. Although the full 55–60-piece orchestra has serious impact in a community setting, it is not often an affordable option for communities at over \$110,000 per performance.

A more affordable all-inclusive option is the 22-piece concert where we bring our own truck stage and technicians to site and can bump in and out on the same day. This option still delivers an incredible night out for families and builds community pride and engagement through music.

PSO would be honoured to deliver a concert in Beverley and recommend the 22-piece option.

PSO would be responsible for the following areas:

- Concert: 22-piece classical musician set, plus 2 x vocalists, plus 1 x Conductor, plus 1 x MC (and possibly other special guests such as a dig player)
- Program: 2 x 40-minute sets with a 20-minute interval
- Set List: Family Favourites or Aussie Rock (see attached set list) *Example of a 22-piece Aussie Rock Concert - <https://www.youtube.com/watch?v=q3tiyJNoH78>*
- Production: PSO to supply all staging (including risers & conductor podium), sound (for up to 5000 patrons) and stage lighting.
PSO to supply all sheet music, instruments, transport, and insurance (of instruments/personnel as required), orchestral chairs, scone lights and public liability of up to \$20 million.

Shire of Beverley to Supply:

- Safe, accessible site
- Site lighting
- All power required (2 x 30KVA gensets)
- Secure BOH Area – female and male changerooms and toilets for sole use by orchestra; with power, trestle tables and chairs.
- Allocated Musician parking
- BOH catering for musicians – light catering between sound check and performance plus tea/coffee, water, soft drinks available from mid-afternoon for all crew and musicians.
- Site management and COVID-19 protocols, event risk management, traffic management, all licenses, approval and permits as required including APRA licensing and the like.
- Waste management
- All electrical and structural engineering sign off as required.
- All other activities, vendors or food stalls and approvals as required including Welcome to Country as required.
- Security as required.
- First Aid as required.
- All patron facilities (toilets, waste, parking etc).
- Adequate staff in the lead up and on the event day.

CONCERT FEE: The above 22-piece PSO Concert in Beverley (with production supplied) will cost \$60,000 (plus GST).

The Shire of Beverley has not previously entertained a community event with such a substantial fee. Grant funding should be sought to assist with the budget.

The Beverley Station Arts group have advised they are very keen and willing to assist with the requirements of “Shire of Beverley to Supply” list.

STATUTORY ENVIRONMENT

N/A

CONSULTATION

Beverley 2022 Working Group
Beverley Station Arts

FINANCIAL IMPLICATIONS

\$60,000.00 Fee

\$10,000.00 Extras – catering, management, security, permits

STRATEGIC IMPLICATIONS

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Low (4)

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council;

1. agree in principle to hosting the Perth Symphony Orchestra as part of the 2022 Spring Back to Beverley Celebrations;
2. make an allocation of \$30,000.00 in the draft 2021/22 budget; and
3. instruct Shire staff to seek and apply for grant funding;

COUNCIL RESOLUTION

M8/0521

Moved Cr Seed

Seconded Cr Lawlor

That Council;

1. agree in principle to hosting the Perth Symphony Orchestra as part of the 2022 Spring Back to Beverley Celebrations;
2. make an allocation of \$30,000.00 in the draft 2021/22 budget; and
3. instruct Shire staff to seek and apply for grant funding;

CARRIED BY ABSOLUTE MAJORITY 6/1

Cr McLaughlin voted against the motion

12.3 Recording of Council Meetings

Submission To:	Ordinary Council Meeting 25 May 2021
Report Date:	17 May 2021
Applicant:	Shire of Beverley
File Reference:	ADM 0101
Author and Position:	S.P. Gollan, Chief Executive Officer
Previously Before Council:	23 March 2021, 27 April 2021
Disclosure(s) Of Interest:	Nil
Attachments:	Nil

SUMMARY

Council to consider the purchase and installation of audio equipment to record Council Meetings held in the Council Chambers at 136 Vincent Street, Beverley.

BACKGROUND

At the 23 March 2021 Ordinary Council meeting, it was resolved:

That Council instruct staff to investigate and report on the installation of appropriate equipment to record Council meetings in the Council Chambers. The report, to be received by the Ordinary May 2021 Council Meeting, is to include budget and proposed policy.

Quotes for audio discussion, camera recording and live streaming were between ranged from \$17,500.00 to \$24,100.00. A further \$2,900.00 is also required to enable our website to host the audio or streaming function.

At the 27 April 2021 Ordinary Council meeting, it was resolved:

That Item 12.4 be referred back to administration for further investigation and costing of audio only recording.

COMMENT

An amended audio only quote was received for \$17,189.86.

There is no legislative requirement to record Council meetings in either in audio or visual format.

Audio recordings would provide accuracy for meeting minutes.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Administration) Regulations 1995.

State Records Act 2000.

CONSULTATION

Not applicable

FINANCIAL IMPLICATIONS

2021/22 Draft Budget

STRATEGIC IMPLICATIONS

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

New Policy would be required.

RISK IMPLICATIONS

Low (4) – There is low risk by installing or not installing recording equipment.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

For Council's determination.

M9/0521

Moved Cr McLaughlin

Seconded Cr Gogol

That Council make an allocation in the draft 2021/22 budget of \$20,000.00 to purchase an audio recording system.

LOST 1/6

12.4 Annual Electors Meeting

Submission To:	Ordinary Council Meeting 18 May 2021
Report Date:	18 May 2021
Applicant:	Shire of Beverley
File Reference:	ADM 0047
Author and Position:	S.P. Gollan, Chief Executive Officer
Previously Before Council:	18 May 2021, Audit and Risk Committee
Disclosure(s) Of Interest:	Nil
Attachments:	Nil

SUMMARY

Council to select a suitable date to hold the Annual Electors Meeting.

BACKGROUND

Following the receipt of the Annual Report, a suitable date must be chosen to convene the Annual Electors Meeting.

COMMENT

As per legislation, an Electors Meeting must be held within 56 days of Council receiving the corresponding financial year's Annual Report.

Should the Annual report be received at this Council meeting, Tuesday 25 May 2021, the last date on which the Annual Electors Meeting can be held is Monday 19 July 2021.

At the Audit and Risk Committee meeting, 18 May 2021, it was recommended that Monday 14 June 2021 be a suitable date to hold the Annual Electors Meeting.

STATUTORY ENVIRONMENT

5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Failure hold an Annual Electors Meeting would result in non-compliance *Local Government Act 1995*.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council hold the Annual Electors Meeting on Monday 14 June 2021 commencing at 6pm.

COUNCIL RESOLUTION

M10/0521

Moved Cr Pepper

Seconded Cr Gogol

That Council hold the Annual Electors Meeting on Monday 14 June 2021 commencing at 6pm at the Cornerstone Building.

CARRIED 7/0

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS ARISING BY ORDER OF THE MEETING

14.1 Acceptance of Late Item

COUNCIL RESOLUTION

M11/0521

Moved Cr Pepper

Seconded Cr Gogol

That Council accept late item 14.2 Request for Discount A1302

CARRIED 7/0

14.2 Late Item: Request for Discount – Assessment 1032

SUBMISSION TO: Ordinary Council Meeting 25 May 2021
REPORT DATE: 24 May 2021
APPLICANT: Assessment 1032
FILE REFERENCE: ADM 0439
AUTHOR: N.J. Ashworth, Finance Officer
ATTACHMENTS: Email from Ratepayer's Agent

SUMMARY

Council to consider waiving Fees & Interest Charges due to COVID-19, on Assessment 1032.

BACKGROUND

We have had numerous discussions with the owner's agent regarding the rates for this property. No payments have been made since 09 November 2017.

This property has been rented out during most of this time and it was rented out during the COVID-19 pandemic.

Historically, Council has not approved any requests for fees and interest charges to be waived.

COMMENT

The ratepayer has asked –

“If the Council could forego the Fees and Interest Charged, as COVID-19 has damaged his business.”

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.51 allows

A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on a rate or service charge (or any instalment of a rate or service charge) that remains unpaid – where no election has been made to pay the rate or service charge by instalments, after it becomes due and payable; or 3 calendar months after the date of issue of the rate notice.

* Absolute majority required.

FINANCIAL IMPLICATIONS

Interest amount for the 2019/20 financial year totalling \$722.83.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council do not allow the waiver of any Fees and Interest Charges applicable to Assessment 1032.

COUNCIL RESOLUTION

M12/0521

Moved Cr Pepper

Seconded Cr Gogol

That Council do not allow the waiver of any Fees and Interest Charges applicable to Assessment 1032.

CARRIED BY ABSOLUTE MAJORITY 7/0

14.3 Acceptance of Late Item

COUNCIL RESOLUTION

M13/0521

Moved Cr Seed

Seconded Cr Gogol

That Council accept a late item to discuss the Shire Photocopier.

CARRIED 7/0

14.4 Shire of Beverley Photocopier

The large Canon IR895 photocopier which prints the Council minutes, agendas and copies of the Beverley Blarney has been out of action for almost 3 weeks. Country Copiers have ordered several parts, none of which have been successful to repair it. Country Copiers have now deemed it unrepairable. Council have the option to purchase a new copier outright or order a replacement on a 3 year lease as per previous years.

COUNCIL RESOLUTION

M14/0521

Moved Cr Gogol

Seconded Cr White

That Council lease a new photocopier from Country Copiers.

CARRIED 7/0

15. CLOSURE

The Chairman declared the meeting closed at 4.29pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: