



SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 22 June 2021.

Program

3.00pm – 5.00pm Ordinary Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", written over a horizontal line.

Stephen Gollan
Chief Executive Officer

17 June 2021

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.



22 June 2021

ORDINARY MEETING

AGENDA

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1. OPENING

The Chairperson to declare the meeting open.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DW Davis Shire President
Cr CJ Pepper Deputy President
Cr P Gogol
Cr CJ Lawlor
Cr SW Martin
Cr TF McLaughlin
Cr TWT Seed
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr SP Vincent Manager of Works
Mr BS de Beer Manager of Planning and Development Services
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

2.5 Applications for Leave of Absence

3. DECLARATIONS OF INTEREST

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

HANSEN	Merle Gwenda	23 May 2021
SHACKLES	Olga	28 May 2021
RIDGWAY	Joyce Gertrude	3 June 2021
CREASY	Kaye	8 June 2021

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 25 May 2021

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 25 May 2021 be confirmed.

7.2 Minutes Of The Special Meeting of Council Held 8 June 2021

OFFICER'S RECOMMENDATION

That the Minutes of the Special Meeting of Council held Tuesday 8 June 2021 be confirmed.



8 June 2021

SPECIAL MEETING OF COUNCIL

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 10:00am

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DW Davis Shire President
Cr CJ Pepper Deputy President
Cr CJ Lawlor
Cr SW Martin
Cr TF McLaughlin
Cr P Gogol
Cr TWT Seed
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr BS de Beer Manager of Planning and Development Services
Mrs A Lewis Executive Assistant
Ms A Waight Project Officer

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Mr SP Vincent Manager of Works

3. DECLARATIONS OF INTEREST

Nil

4. PUBLIC QUESTION TIME

Nil

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5. OFFICER REPORTS

5.1 Vincent Street Streetscape Project – Undergrounding of Power

Submission To:	Special Meeting of Council 8 June 2021
Report Date:	2 June 2021
Applicant:	N/A
File Reference:	ADM 0570
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	Most recent 23 March 2021 and 22 September 2020
Disclosure(s) Of Interest:	Nil
Attachments:	WPC Underground Power Design

SUMMARY

Council to consider progressing the Underground Power component of the Vincent Street Streetscape Project.

BACKGROUND

Council was awarded \$1,534,122 through the Federal Governments Building Better Regions Fund (BBRF) to complete the Vincent Street Streetscape Project (the project) in June 2020.

\$1,187,750.00 of the BBRF funding is allocated to the undergrounding of power.

The whole project is expected to see the upgrade of the section of Vincent Street from the state highway to Forrest Street and will include the undergrounding of power, the reconstruction and resurfacing of the road, renewal of the kerbing and footpaths, the installation of pedestrian friendly crossings, the upgrade of the town square area at the front of the Old School Building and the general beautification of the street through the introduction of street trees and garden beds.

There are two parts to the project being, undergrounding of power contract; and the civil contract (roads, footpaths, lighting, seating, gardens etc.).

The undergrounding of power contract is designed and managed through Western Power Corporation (WPC). The designs are provided under separate cover.

The civil contract will be managed the GHD Woodhead. The tender for the civil contract closed on Friday 21 May and is currently being assessed by the evaluation panel.

COMMENT

In relation to the undergrounding of power, WPC called for quotes based on their estimation (E30) of \$1,122,534.00 to complete the works. Unfortunately, due to various COVID stimulus projects the market was not competitive and the quotes received ranged between \$1.7M and \$1.9M.

To reduce costs, a 'descoping' exercise by WPC and Shire Staff saw the following components removed from the design scope:

- *Undergrounding of HV cable at Forrest Street – moving pole only, no RMU;*

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- *Undergrounding of LV cables at Hunt Road intersection*

The new design is complete and the E10 Cost from Western Power is \$1,147,345.00.

An E10 means the final cost may be plus or minus 10%.

WPC are now ready to have the Business Case and Relocation Works Contract signed by the Shire of Beverley. Once the Relocation Works Contract is signed off, Council cannot rescind any decision to move forward with the undergrounding of the power.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57 Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Division 2 — Tenders for providing goods or services (s. 3.57)

11. When tenders have to be publicly invited

(1A) In this regulation —

state of emergency declaration has the meaning given in the *Emergency Management Act 2005* section 3.

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.
 - (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
 - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or
 - (aa) the supply of the goods or services is associated with a state of emergency; or
 - (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or
- [(ba) *deleted*]
- (c) within the last 6 months —
 - (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or

- (ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;
- or
- (d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or
- (e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or
- (ea) the goods or services are to be supplied —
 - (i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and
 - (ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;
- or
- (f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or

CONSULTATION

Extensive community and local business consultation 2013 – 2021.
Western Power 2020 – 2021

FINANCIAL IMPLICATIONS

\$1,147,345.00 Undergrounding of Power +/- 10%
Civil tender unknown

STRATEGIC IMPLICATIONS

This project aligns with the Shire's Strategic Community Plan 2017 – 2027:

Goal 4 - Vincent Street is activated and aesthetically improved.

Strategy 4.1 - Following consultation and planning with businesses, key stakeholders and the community develop a main street activation plan.

Vincent street upgraded (from Hunt Rd to Lukin St) with underground power, semi mountable kerbing and place activation.

Goal 12 – Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

AF007 Purchasing and Procurement

\$250,000.00 and above – conduct a public tender process (process completed by Western Power Corporation)

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RISK IMPLICATIONS

There are various risks to take into consideration:

Progressing (**Medium 8**) – Short term disruption to local business, short term disruption to pedestrians and traffic; vitalisation of streetscape.

Not Progressing (**High 15**) – An incomplete grant project or attempt to change the scope will severely damage the Shire's pristine reputation to complete funded projects and will likely deter any further successful grant funding opportunities.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council;

1. Agree to the undergrounding of power on Vincent Street as per the Western Power Corporation design and E10 quote;
2. Authorise the Chief Executive Officer and Shire President to sign the Business Case and Relocation Works Contract; and
3. Keep the community informed through various Western Power announcements and Shire of Beverley announcements.

COUNCIL RESOLUTION

MSP1/0621

Moved Cr White

Seconded Cr Seed

That Council;

1. Agree to the undergrounding of power on Vincent Street as per the Western Power Corporation design and E10 quote;
2. Authorise the Chief Executive Officer and Shire President to sign the Business Case and Relocation Works Contract; and
3. Keep the community informed through various Western Power announcements and Shire of Beverley announcements.

CARRIED BY ABSOLUTE MAJORITY 8/0

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5.2 Land Purchase – 57 and 59 John Street Beverley

Submission To:	Special Meeting of Council 8 June 2021
Report Date:	28 May 2021
Applicant:	N/A
File Reference:	ADM 0203
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	N/A
Attachments:	57 & 59 John Street Land – Promotional Flyer

SUMMARY

Council to consider submitting an offer to purchase 57 and 59 John Street Beverley.

BACKGROUND

Council has previously considered a residential housing plan as part of the long term financial planning process.

57 and 59 John Street blocks were identified in this plan as desirable blocks to purchase and develop as part of Council's housing strategy.

The purchase of the blocks is not intended to be speculative, rather it is to provide land to refresh Council's housing stock and increase the housing stock available in the Beverley townsite by sale of Council's older housing assets.

COMMENT

York Real Estate agents are handling the sale of 57 and 59 John Street. The asking price for the blocks has recently reduced significantly to \$29,900 per block.

The blocks are zoned R40 with power, water and deep sewer services available, but currently not servicing the blocks.

The blocks may require some fill as they are currently sloping slightly south away from John Street.

STATUTORY ENVIRONMENT

The intended purchase of 57 and 59 John Street does not meet the criteria of a major land transaction.

Section 6.8 (1) of the *Local Government Act 1995* allows the following in relation to unbudgeted expenditure:

6.8 Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or

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- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency.

*Absolute majority required.

CONSULTATION

Michael Bawden, York Real Estate – Land Sale information.
Stefan De Beer, Shire of Beverley Planner – Land zoning and available services information.

FINANCIAL IMPLICATIONS

\$59,800 plus settlement costs estimated to be approximately \$2,000.

The 2020/21 Budget does not include a provision to purchase land.

The Building Reserve could be utilised to fund the purchase.

STRATEGIC IMPLICATIONS

Goal 1– Shire Infrastructure is prepared for economic gains and an increase in our population.

Goal 3 – To have land available for domestic and commercial growth.

Goal 12 – Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

Housing Development Plan
AF007 Purchasing and Procurement

RISK IMPLICATIONS

Low (4) - There is a minimal risk attributed to the purchase of land given Council is the buyer and the land is vacant.

It is considered that the transaction will be orderly in line with legislative requirements of the transfer of land.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

Special Meeting of Council Minutes
8 June 2021

OFFICER'S RECOMMENDATION

That Council;

1. approve the submission of a cash offer to purchase 57 and 59 John Street for consideration of \$29,900 per block, \$59,800 total, to York Real Estate Agents with a settlement date of 15 July 2021 and, appoint Gibson and Raison Conveyancers to act as Council's settlement agents.
2. Provide a budget allocation in the 2021/22 Budget for \$62,000 (land purchase price plus settlement fees) fully funded from the Building Reserve.

COUNCIL RESOLUTION

MSP2/0621

Moved Cr Pepper

Seconded Cr Lawlor

That Council;

1. **approve the submission of a cash offer to purchase 57 and 59 John Street for consideration of \$29,900 per block, \$59,800 total, to York Real Estate Agents with a settlement date of 15 July 2021 and, appoint Gibson and Raison Conveyancers to act as Council's settlement agents.**
2. **Provide a budget allocation in the 2021/22 Budget for \$62,000 (land purchase price plus settlement fees) fully funded from the Building Reserve.**

CARRIED BY ABSOLUTE MAJORITY 8/0

Attachment 5.2



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Attachment 5.2

 **York Estate Agents** 0403 268 158
www.yorkfn.com.au



57 JOHN STREET, BEVERLEY FOR SALE

VACANT BUILDING 829M2 BLOCK

 0  0  0

Check out this opportunity Vacant 829m2 Building Block great location in Beverley with an opportunity to also purchase the adjoining 829m2 Building Block. Both blocks have been priced to meet the market dont hesitate if you want both blocks call Mike 0403268158 for further information and viewing inspection.

PRICE \$65,000

CONTACT

Michael Bawden
0403 268 158
yorkfn@westnet.com.au

Each block has own Certificate of Title therefore you can purchase 1 block instead of 2 if you prefer.

Scheme Water and Power pass by however neither are connected.

7.3 Minutes Of The Annual Electors Meeting Held 14 June 2021

OFFICER'S RECOMMENDATION

That the Minutes of the Annual Electors Meeting held Monday 14 June 2021 be received.



MINUTES

ANNUAL ELECTORS MEETING
For The Financial Year Ended 30 June 2020
To Be Held At The Cornerstone Function Room,
141 Vincent Street, Beverley
On Monday 14 June 2021
Commencing At 6pm

1. Commencement of Meeting

The President, Cr Davis declared the meeting opened at 6:01pm
The President introduced Councillors and Staff.

2. Attendance

Councillors

Cr D Davis	President
Cr C Pepper	Deputy President
Cr P Gogol	
Cr S Martin	
Cr TF McLaughlin	
Cr DC White	
Cr CJ Lawlor	

Staff

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr S de Beer	Manager of Planning and Development
Ms A Lewis	Executive Assistant

Public

Mrs G Petchell	Mr Peter Jenkin	Mrs J Rayner
Mrs J Paull	Isobel	

Annual Electors Meeting for Financial Year Ended 30 June 2020
14 June 2021

3. Apologies

Dee Ridgway, Morag Whitney, Steve Vincent (Manager of Works) and Cr Tim Seed

4. Confirmation of Previous Minutes

MAE1/0621

Moved: Cr McLaughlin

Seconded: Cr Gogol

That the Minutes of the Annual Electors Meeting for the Financial Year Ended 30th June 2019, held in the Cornerstone Function Room, 141 Vincent Street, Beverley, on Thursday 25 November 2019, be confirmed.

CARRIED UNANIMOUSLY

5. Business Arising from Previous Minutes

Nil

6. Adoption of 2019/2020 Annual Report

MAE2/1119

Moved: Cr White

Seconded: Cr Lawlor

That the Annual Report for the Financial Year ended 30 June 2020, be received.

CARRIED UNANIMOUSLY

7. Annual Report Questions

Nil

8. General Business

8.1 Peter Jenkin - When is the Main Street Upgrade to Start?

Council will be discussing the three tenders received at the June meeting. Current information received is that the undergrounding of power will commence October/November. Civil works possible around the same time.

8.2 Peter Jenkin - What is the Final Decision for the Power on Forrest Street?

The power will remain as it is, with the High Voltage powerline being overhead.

8.3 Peter Jenkin - Avondale – Museum options looked at in the past, was to move it into Town.

Has the Shire got access to land for this?

Council has indicated that the vacant block behind the Dead Finish Museum or the Old CBH Bins could be suitable sites. But no formal decision has been made.

8.3.1 Peter Jenkin - Cost to move shed?

No costing has been undertaken. Once the closing date for public comments have closed and these have been collated Council will meet to discuss and consider the options.

Annual Electors Meeting for Financial Year Ended 30 June 2020
14 June 2021

8.3.2 Peter Jenkin - Management of Collection

The Management of the Collection is Council's responsibility as we are the Custodians.

8.3.3 Peter Jenkin - Insurance

Avondale Buildings are covered by the National Trust. Council does not insure the Collection and Volunteers are covered under Council's Insurance.

8.3.4 Who is leasing Avondale?

Living Farm are the current Lessee.

8.3.5 Who is attending to the Buildings, Houses, Security?

National Trust is responsible, Monica is still attending to the housing and buildings. National Trust are hoping that their discussions with Living Farm and the shire can arrive at a new model involving a shared employee as Place Manager.

8.4 Glenys Petchell – Avondale what will happen to the various items that have been donated if National Trust does not reopen the Homestead?

Unsure – Shire will advise the National Trust of the need to look into the Homestead cataloguing.

8.5 Jenny Rayner – who is responsible for the nuts on the footpaths, particularly near the Hospital and Alex Miles lodge? Can the footpath be monitored more regularly?

Will pass on to the Shire Works Crew.

8.6 General Room Discussion

Council: Local Government Elections will be held in October 2021 – six vacancies, the Shire will have an exhibition stand at the Beverley Agricultural Show.

Avondale: Have other locations of Avondale been discussed? (yes CBH, Dead Finish and Auction Centre – however no action taken until the Community consultation closes on 30 June).

Tourism: greater promotion of Beverley and a more prominent entry statement needs to be considered. If there are ideas, please contact the Tourism Advisory Group through Jacinta Murray at the Shire Office.

8.7 Vote of Thanks

MAE3/0620

Moved: J Rayner

Seconded: G Petchell

That a vote of thanks be made to Staff and Councillors to recognise the work they do for the Beverley Community.

CARRIED UNANIMOUSLY

Annual Electors Meeting for Financial Year Ended 30 June 2020
14 June 2021

9. Closure

The Shire President thanked everyone for their attendance and closed the meeting.

Meeting Closed at 6:44pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member:

Date:

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Proposed Amendment to Building Envelope & Outbuilding (Farm Storage Shed – Lot 2 on Survey Strata Plan 68980 Maitland Road)

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	DAY MONTH 2021
Applicant:	Roger and Delwyn Howard
File Reference:	MAI 51738
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Application Letter, Existing Building Envelope Plan, Site Development Plan, Shed Drawings

SUMMARY

An application has been received to amend the location of the building envelope on Lot 2 on Survey Strata Plan 68980 Maitland Road, Beverley. It will be recommended the application be approved.

BACKGROUND

The applicant is proposing to amend the location of the building envelope on the abovementioned lot from its current location to further away from the Common Property – internal access way (Lot 10 on Survey Strata Plan 68980). Please refer to existing building envelope plan & new site development plan, attached hereto.

The subject property is zoned ‘*Rural*’ in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS3), is 40.3 ha in extent and vacant.

The proposed Outbuilding (Farm Storage Shed) associated with the proposed *Agriculture-Extensive* Land Use does not require Council consideration but is included in this report for administrative expediency.

COMMENT

As per the application letter, the amended building envelope location will result in better management of the proposed agricultural pursuit for the subject property and is therefore supported.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley’s Local Planning Scheme No. 3.

CONSULTATION

No consultation was deemed required.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant approval for an amendment to the building envelope at Lot 2 on Survey Strata Plan 68980 Maitland Road, Beverley as well as approval for an Outbuilding (Farm Storage Shed), subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.
2. The outbuilding shall not be used for human habitation or industrial purposes.

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: The applicant is advised a building permit is required prior to commencement of any building works.

Note 5: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Attachment 9.1

To: Planning Department,
Shire Of Beverley.

In support of our Planning Application and Application for Building Permit we submit the following information.

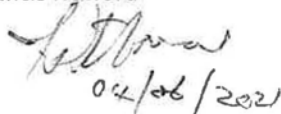
Our plan is to plant tagasaste as a feed source for grazing stock, either cattle or sheep. The tagasaste will be planted in rows approx 9 metres apart and ideally maintained at a height no greater than one metre to allow for efficient grazing/browsing. We anticipate a doubling of the base stocking rate but this is expected to be more than offset by substantially increased fodder production from the tagasaste and other benefits. Our intention is to avoid the need for any hand feeding, apart from mineral licks, through sustainable practices. Stock will be allowed to roam paddocks to browse on the tagasaste and inter-row pasture. The productivity of the land will be greatly enhanced through the N fixation of the tagasaste, lowering of water tables (therefore salinity) and minimising the risk of land degradation from wind or water. Tagasaste is also fire resistant as a growing plant therefore helping to maintain a low Bush Fire Rating. The aesthetics of the landscape will be greatly enhanced also as the Lot is entirely cleared apart from a handful of trees, with sandy soil. We can only see positives for the property and surrounds.

We request that:

1. Approval be granted for the location of the proposed shed, the only building that we intend to construct on the property. The location is not far removed from the Building Envelope which is only shown as a pen sketch on the strata plans with indeterminate location dimensions! This alternative location will provide a little more privacy and a better overview of the property.
2. The Fire Management Plan for Lot 202 Maitland Road, written in 2010, was intended for plantation of sandalwood trees, requiring 10 metre firebreaks together with exclusion zones around the Building Envelope because the establishment of the plantation would change the Bush Fire Rating from LOW to EXTREME. Our use of the property would not increase the Bush Fire hazard from its low rating. We therefore request that the standards applicable to Shire of Beverley Local Planning Scheme 3, (28)(2) Table 4 requiring 10 metre setback from side boundary and, firebreak of 2.2 metre as required under the Bush Fires Act 1954, be applied.

Yours sincerely,

Francis Howard

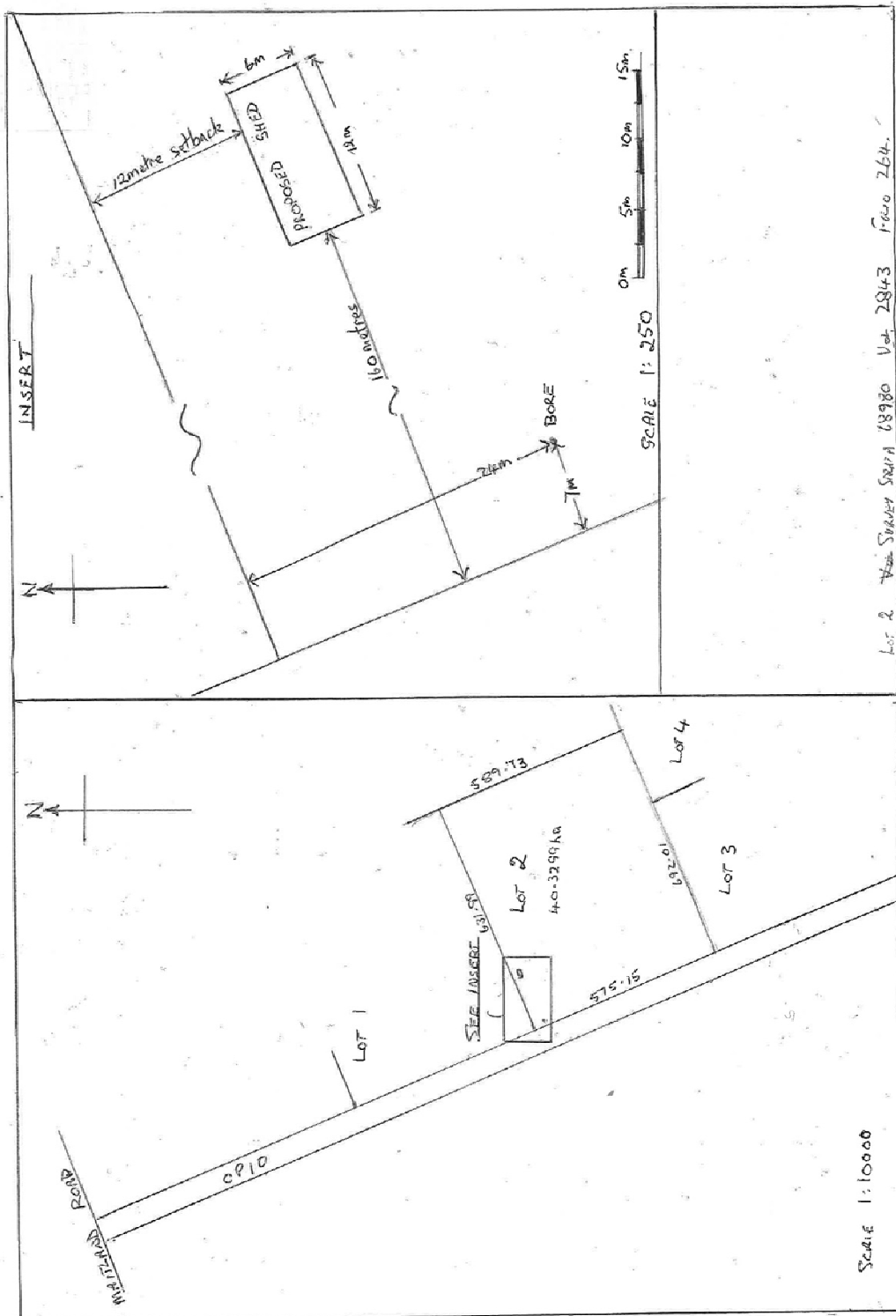


04/06/2021

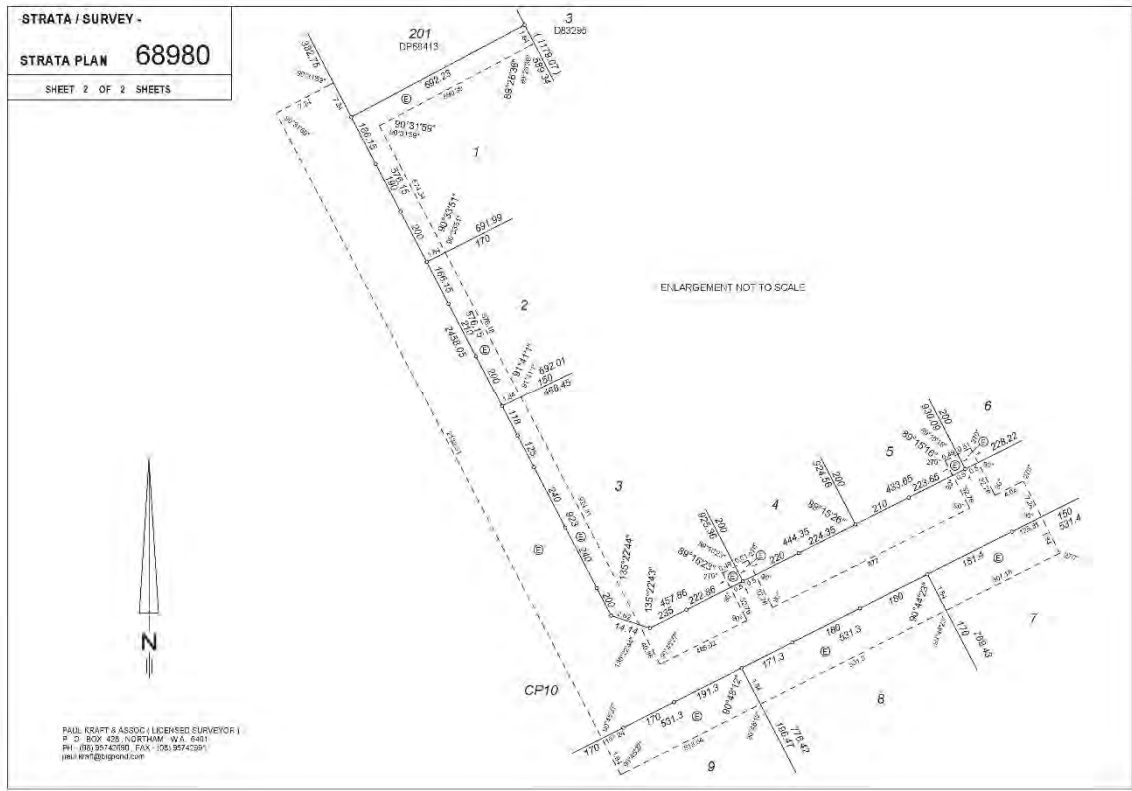
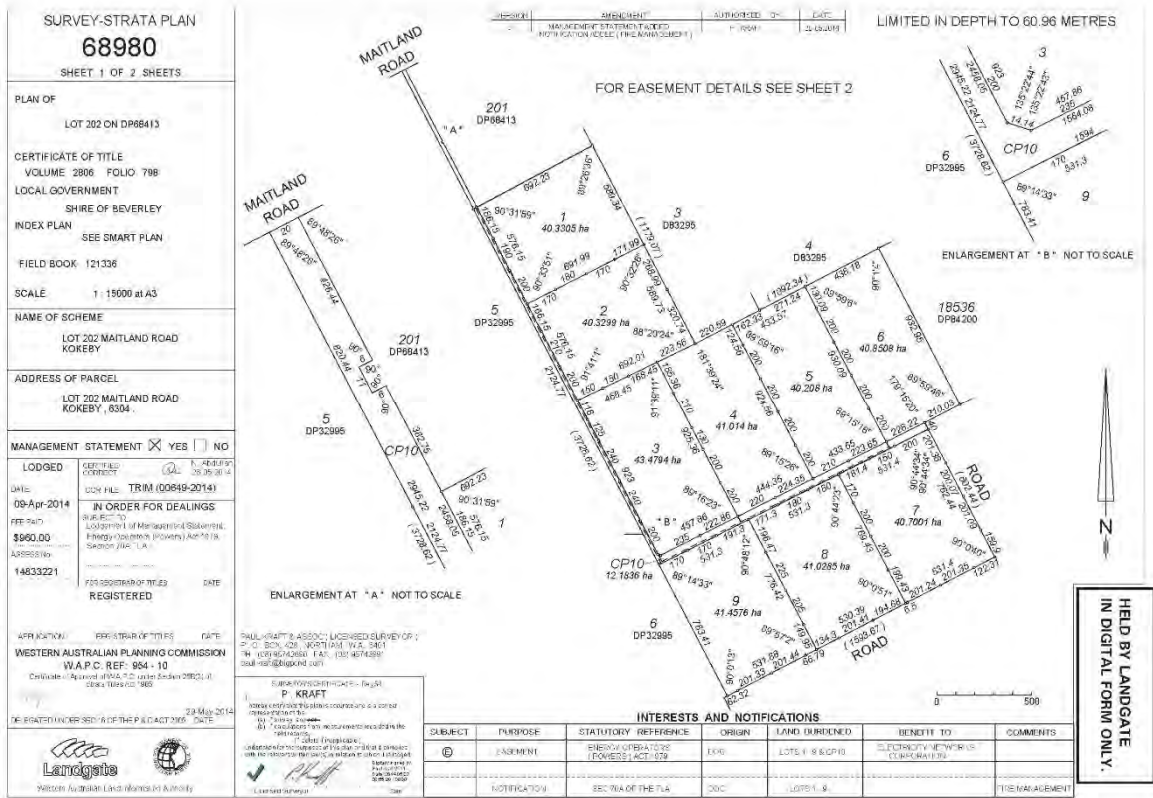
Attachment 9.1



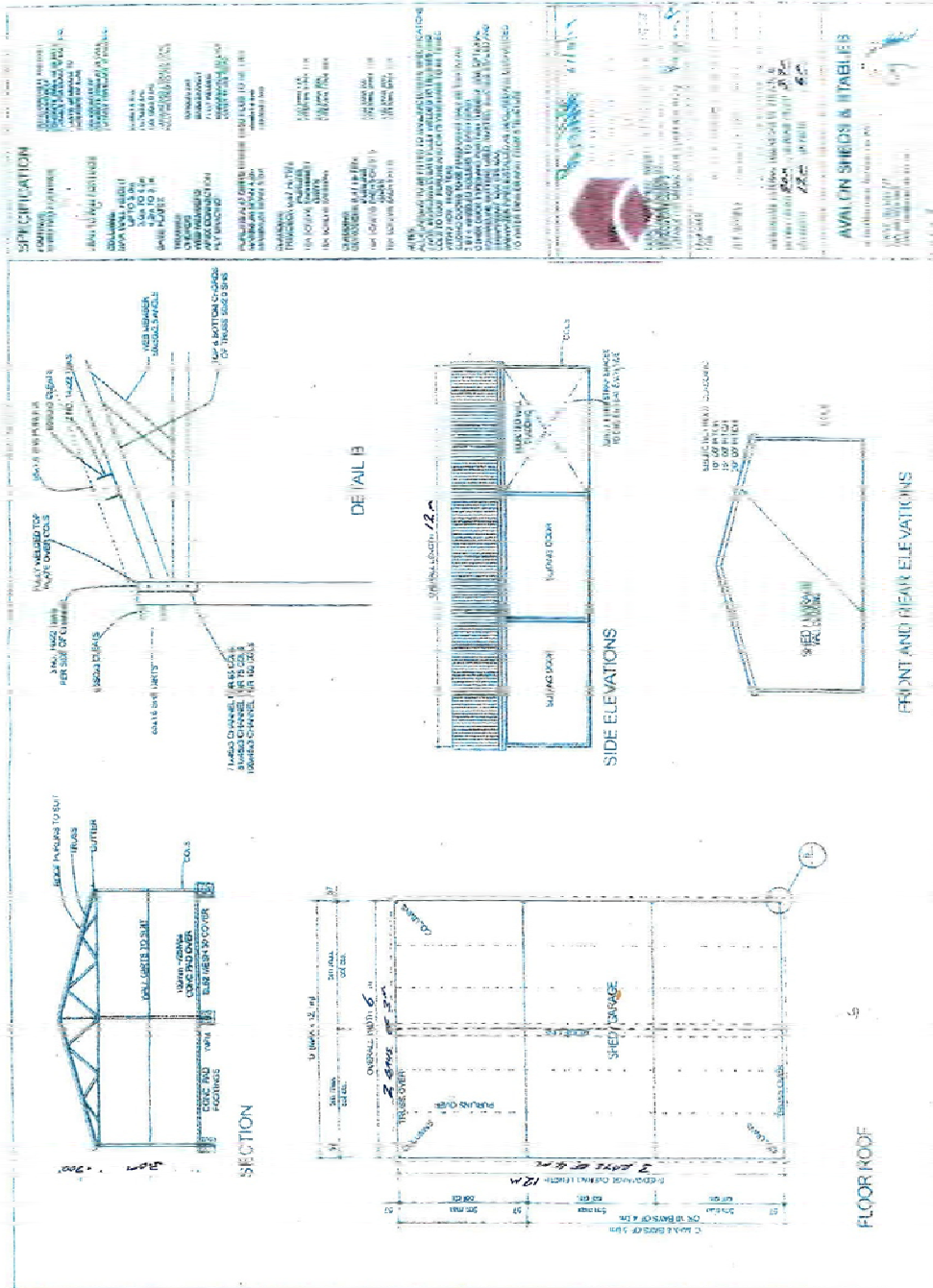
Attachment 9.1



Attachment 9.1



Attachment 9.1



9.2 Proposed Additional Dwelling – 353 (Lot 11) Walgy Road

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	14 June 2021
Applicant:	Lesley Heal and Joanne Sattler
File Reference:	Wal 152
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Application Letter, Locality Map, Site Development

SUMMARY

An application has been received to construct an additional dwelling at 353 (lot 11) Walgy Road, Beverley. It will be recommended the application be approved.

BACKGROUND

The applicant is proposing to construct an additional dwelling at 353 (lot 11) Walgy Road, Beverley.

The subject property is zoned 'Rural' in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3), is 1,236 ha in extent and contains two dwellings and agricultural related buildings and infrastructure.

COMMENT

Clause 34 of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3) determines that:

34. Development and subdivision in the Rural zone

(1) Additional dwellings

- (a) In the Rural zone, the erection of more than one (1) single house per lot will generally not be supported. The local government may, at its discretion, approve the erection of one (1) additional dwelling on a rural lot provided that:*
- (i) the total number of dwellings on the lot will not exceed three (3) dwellings;*
 - (ii) the additional dwelling(s) complies with the setback requirements of Table 5 of this Scheme;*
 - (iii) the lot has an area not less than 100 ha;*
 - (iv) it can be demonstrated that the additional dwelling(s) is for workers or family members employed for primary production activities on that lot;*
 - (v) adequate provision of potable water for and disposal of sewage from the additional dwelling(s) can be demonstrated;*
 - (vi) the additional dwelling(s) will not adversely detract from the rural character and amenity of the area or conflict with primary production on the subject lot or adjoining land;*
 - (vii) access to the existing road network is to be provided for any additional dwelling(s) and shared with any existing dwelling(s) where practicable;*

(viii) the existence of more than one dwelling on a lot in the Rural zone shall not be considered by itself to be sufficient grounds for subdivision.

The applicant submits that the additional dwelling will be used in connection with the present broad acre commercial farming operations (primary production), by members of the same family.

It is considered that all other aspects as mentioned under *Clause 34 (1) and (2)* of LPS 3, have been satisfactorily addressed and therefore complies with LPS 3.

The proposed development is not affected by Bushfire Prone Vegetation and as such does not require the submission of a Bushfire Attack Level Assessment.

Should Council resolve to approve the application it will be recommended a condition be imposed to allow for sufficient potable water for the third dwelling.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Local Planning Scheme No. 3.

CONSULTATION

No consultation was deemed required.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant approval for an additional dwelling at 353 (Lot 11) Walgy Road, Beverley, subject to the following conditions and advice notes:

Conditions:

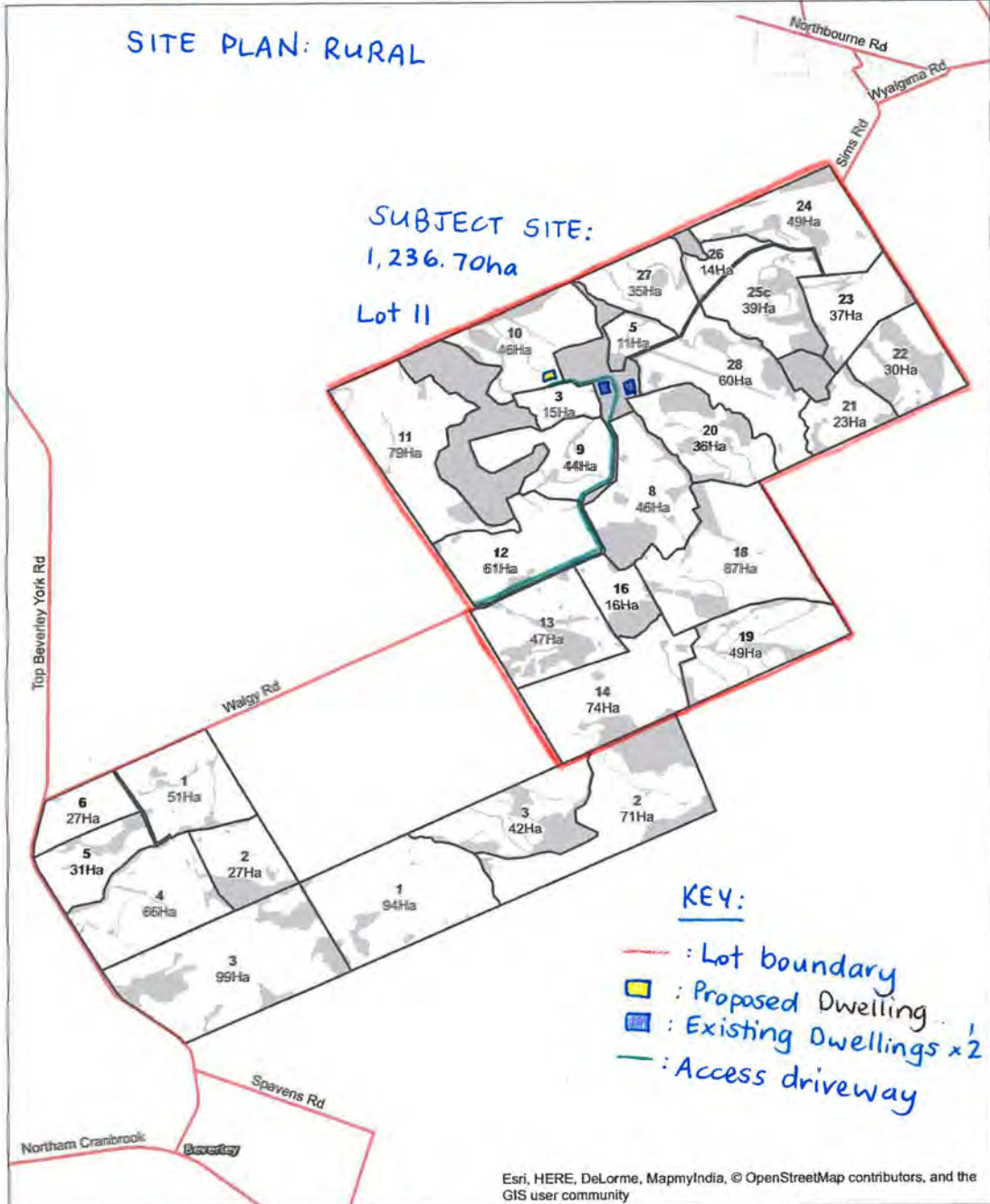
1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).
3. Suitable arrangements are to be made for provision of sufficient potable water for the dwelling.

Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: With regard to Condition 2, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Attachment 9.2

Sattler A & J & Co
Walgy



Processed October 2017
Farm Last Updated: 12/10/2017



Total Area: 1861 Ha
Arable: 1404 Ha
Non-arable: 457 Ha



0 0.35 0.7 1.05 1.4 km

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Attachment 9.2



Attachment 9.2

In regards to the addition of a third dwelling on the property of, lot 11 Walgy Rd (1236 ha).

The existing dwellings are the residence of 1: Lesley Heal (part land owner).
2: Alan & Joanne Sattler (part land owner and business owner of A & J Sattler & Co, primary producer)
ABN: 32938575427

The third dwelling is required for:

Josh & Chaise Sattler (head of operations for A & J Sattler & Co) and we advise that we will abide by (clause 34. Development and subdivision in rural zone).

Written Justification as to our house being set down on the farm;

Working off clause 34. Development and subdivision in the Rural zone:

(1) Additional dwelling -

- (a) In the Rural zone, the erection of more than one (1) single house per lot will generally not be supported. The local government may, at its discretion, approve the erection of one (1) additional dwelling on a rural lot. We can provide that -
 - (i) the total number of dwellings on the lot will not exceed three (3) dwellings;
 - (ii) the additional dwelling complied with the setback requirements of Table 5 of this Scheme;
 - (iii) the lot has an area more than 100ha
 - (iv) it can be demonstrated that the additional dwelling is for family members employed for primary production activities on that lot;
 - (v) adequate provision of potable water for and disposal of sewage from the additional dwelling can be demonstrated;
 - (vi) the additional dwelling will not adversely detract from the Rural character and amenity of the area or conflict with primary production on the subject lot or adjoining land;
 - (vii) access to the existing road network is shared with existing dwellings, for the additional dwelling.
 - (viii) there is no plans or intentions of subdividing the land.

(2) There is no plans or intentions of subdividing the land.

(3) In considering an application for development approval in the Rural zone the local government will have due regard to the relevant matters as listed in clause 67 of the deemed provisions, including -

- (a) There is no potential impact from sensitive land uses and the requirement for buffers and separation distances, and no potential for spray drift and other amenity impacts;
- (b) There is no potential threat of bushfire to people, property and infrastructure;
- (c) There is no potential impact on sensitive environmental features including wetlands, waterways and remnant vegetation; and
- (d) The siting and location of development, there is no potential impact on visual landscape amenity.

Attachment 9.2

SHEET ELEVATIONS

PROJECT 14.4M X 9.9M

DRAWING NO. A-2.01

PROJECT NO. CSN00017

PROJECT CLIENT LESLEY HEAL

PROJECT ADDRESS 353 WALCOT RD, BIVERLEY WA 6304

SCALE 1:100

SIZE A3

DATE 19/04/21

REVISION E

DRAWN AP

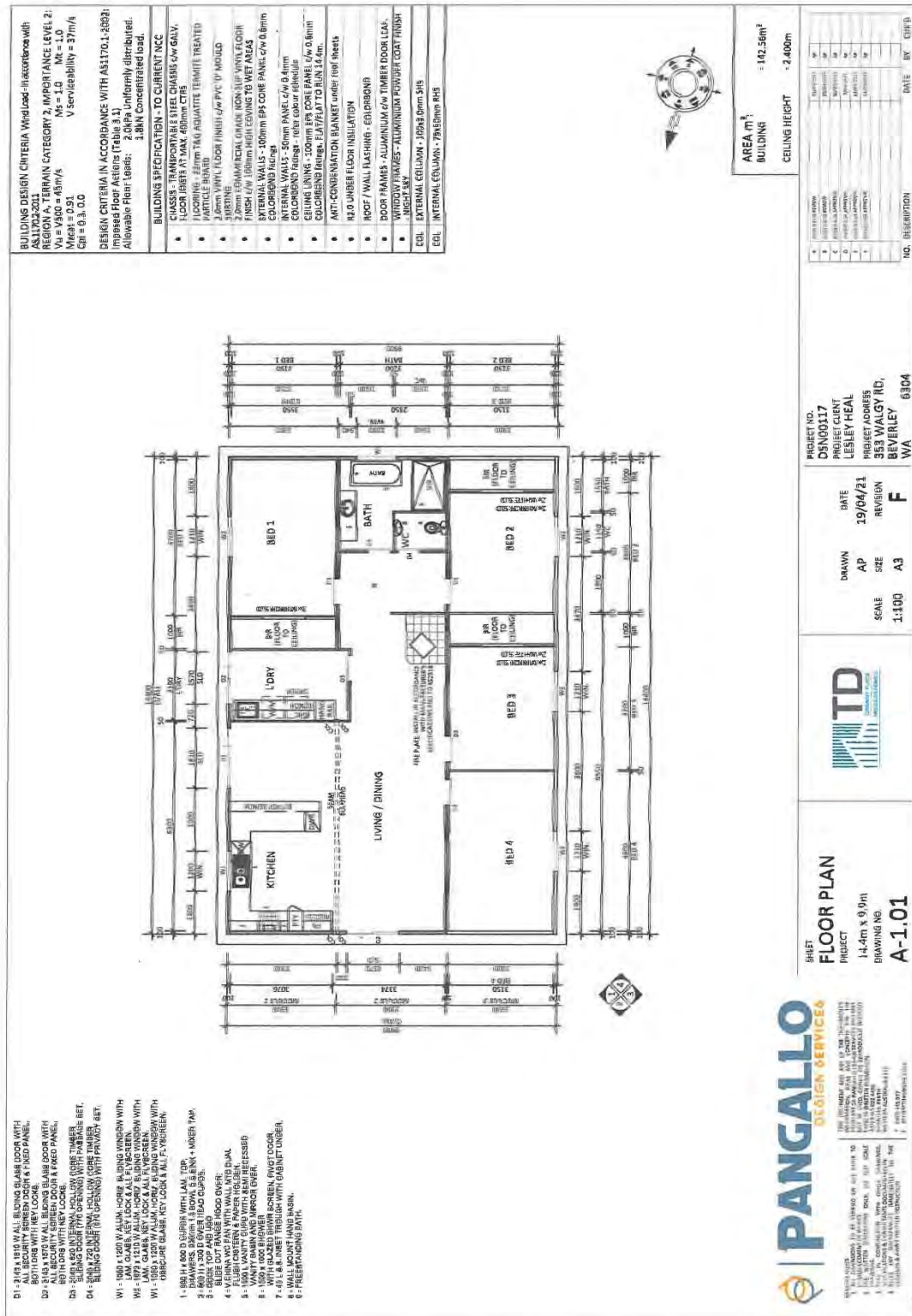
NO. DESCRIPTION DATE BY

NO.	DESCRIPTION	DATE	BY
1	ISSUED FOR PERMIT		
2	ISSUED FOR PERMIT		
3	ISSUED FOR PERMIT		
4	ISSUED FOR PERMIT		

PANGALLO DESIGN SERVICES

100 PANGALLO DRIVE, SUITE 101, BUNNACREE WA 6100
 TEL: (08) 9447 1111
 WWW.PANGALLODESIGN.COM

Attachment 9.2



9.3 Application for a Clearing Permit (area permit) – Lot 1 on Diagram 33517, Sheahan Road

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	14 June 2021
Applicant:	Rising Tally Farming Enterprises
File Reference:	SHE 51158
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Application Documentation and Maps

SUMMARY

An application, for Council's comment, has been received for the clearing of land at Lot 1 on Diagram 33517, Sheahan Road, Dale. Council's recommended response is included at the end of this report.

BACKGROUND

The *Department of Water and Environmental Regulation* (DWER) has received an application under section 51E of the *Environmental Protection Act 1986* (the EP Act) from Rising Tally Farming Enterprise Pty Ltd that proposes to clear 29.3 hectares of native vegetation within Lot 1 on Diagram 33517, Dale for the purpose of cropping and grazing.

Please refer to more info and details within the attachments.

In accordance with section 51E(4)(b) of the EP Act, the Chief Executive Officer (CEO) of DWER considers that the Shire of Beverley may have a direct interest in the subject matter of the application and invites our comment. In addition to any comments regarding environmental matters, we are requested to advise if this application is consistent with our Local Planning Scheme and whether any planning approvals have been granted and/or are required.

The DWER CEO will, after having taken into account any comments received and subject to sections 51O and 51P of the EP Act, either grant a clearing permit (including any specified conditions) or refuse to grant a clearing permit, in accordance with section 51E(5) of the EP Act.

According to the application form, the applicant intends to clear 29.2 ha (*'Parkland Clearing'*), and 0.111 ha (*'Northern Paddock Clearing'*) in the following fashion:

Parkland Clearing

'To removed (sic) any broken limbs that are on the ground and remove any existing dead trees. No living trees would be removed unless encroaching a roadway or fenceline. The final use will be for agricultural purposes – grazing.'

Northern Paddock Clearing

'tree removal, to increase the area of which to plant crops. Final use will be used for cropping and/or grazing.'

The subject property is zoned 'Rural' in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3), is 177.3 ha in extent and is vacant.

COMMENT

Paragraph 6.6 of Shire of Beverley *Local Planning Strategy, 2014*, notes as follows:

6.6 Native Vegetation

Aim

The aims are to:

- *minimise further clearing of remnant vegetation;*
- *seek biodiversity preservation;*
- *protect areas of significant remnant vegetation and increase the area of re-established local species of vegetation generally within the landscape; and*
- *support State Government agencies, organisations and landowners to conserve and manage native vegetation.*

Strategy

The Council's strategy is to:

- *encourage the retention of remnant vegetation and correspondingly restrict inappropriate clearing of bushland on privately owned land so that the biodiversity, environmental, conservation and landscape values of the district are maintained and enhanced;*
- *support restoration and linkages of remnant vegetation (ecological linkages/biodiversity corridors) to provide connections for a range of fauna species;*
- *require proponents to submit landscaping and revegetation plans, as required by the Council, including identifying species of vegetation endemic to the district;*
- *support the creation of conservation lots where the proponent appropriately justifies and where other key planning considerations are suitably addressed (including bushfire management, land use compatibility and landscape protection); and*
- *support rehabilitation where remnant vegetation is degraded or inadequate.*

Actions

The clearing of native vegetation, although discouraged by the Shire's *Local Planning Strategy* as quoted above, should be viewed on balance with private investment in the agri-industry, which is the backbone of the area.

To counter any possible negative impacts of the proposed clearing, should Council resolve to support the proposal, it is recommended that an advice note be communicated to DWER that would require the applicant to consider an offset scheme through native vegetation planting elsewhere, should this be deemed practicable.

STATUTORY ENVIRONMENT

No planning approval is required for clearing of native vegetation under the Shire of Beverley's Local Planning Scheme No. 3.

CONSULTATION

No consultation was deemed required.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council instruct the Manager of Planning & Development services to respond as follows to the Department of Water and Environmental Regulation:

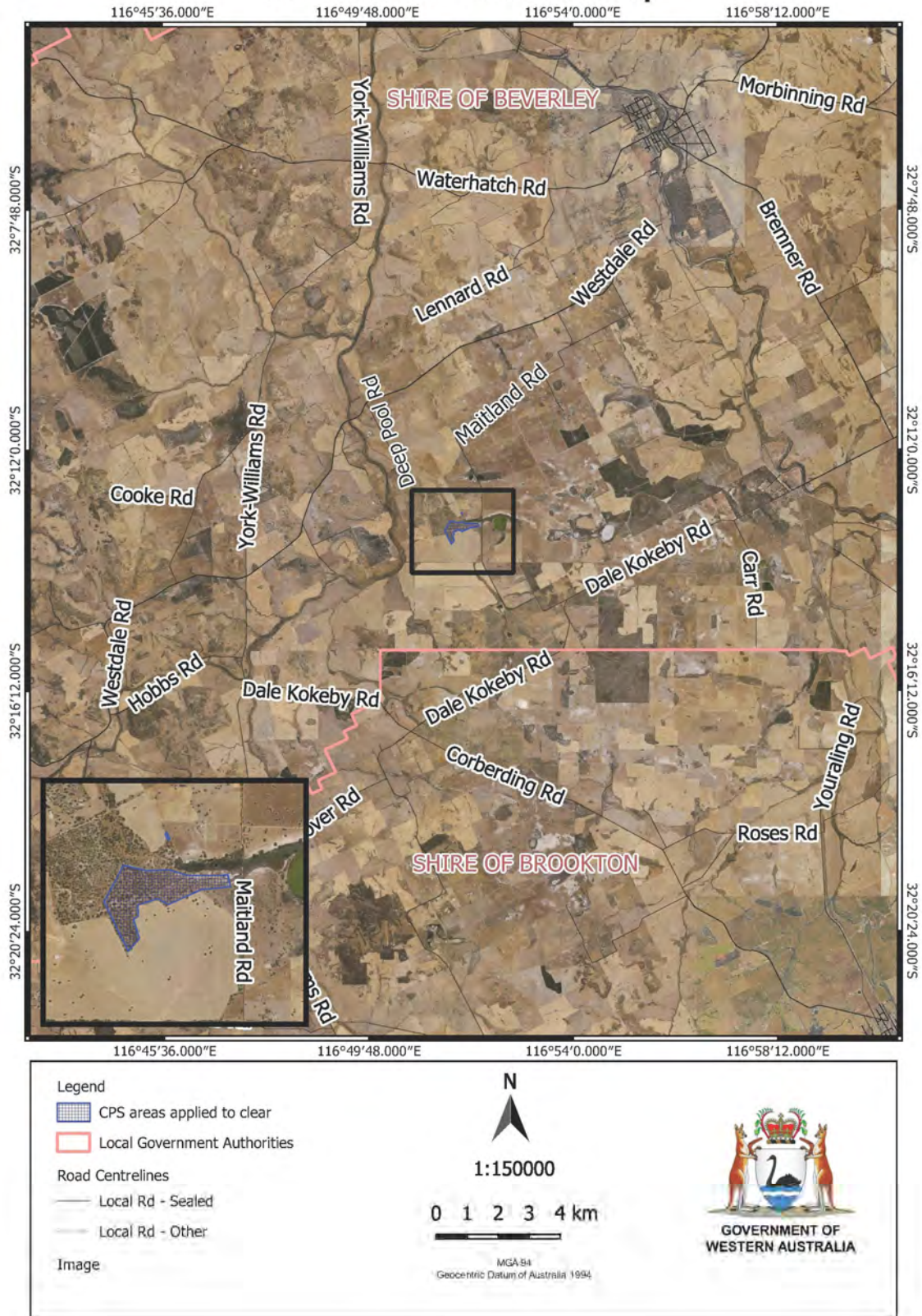
I can advise that under the Shire of Beverley Local Planning Scheme No. 3 no planning approval is required for the proposed clearing of native vegetation.

Although the clearing of native vegetation is discouraged by the Shire of Beverley Local Planning Strategy, 2014, the clearing of vegetation is viewed on balance with private investment in the agri-industry which is supported.

Should DWER resolve to approve the clearing application, consideration should be given to requiring the applicant to enter into an offset agreement with DWER for the planting of native vegetation to offset what vegetation has been removed where practicable.

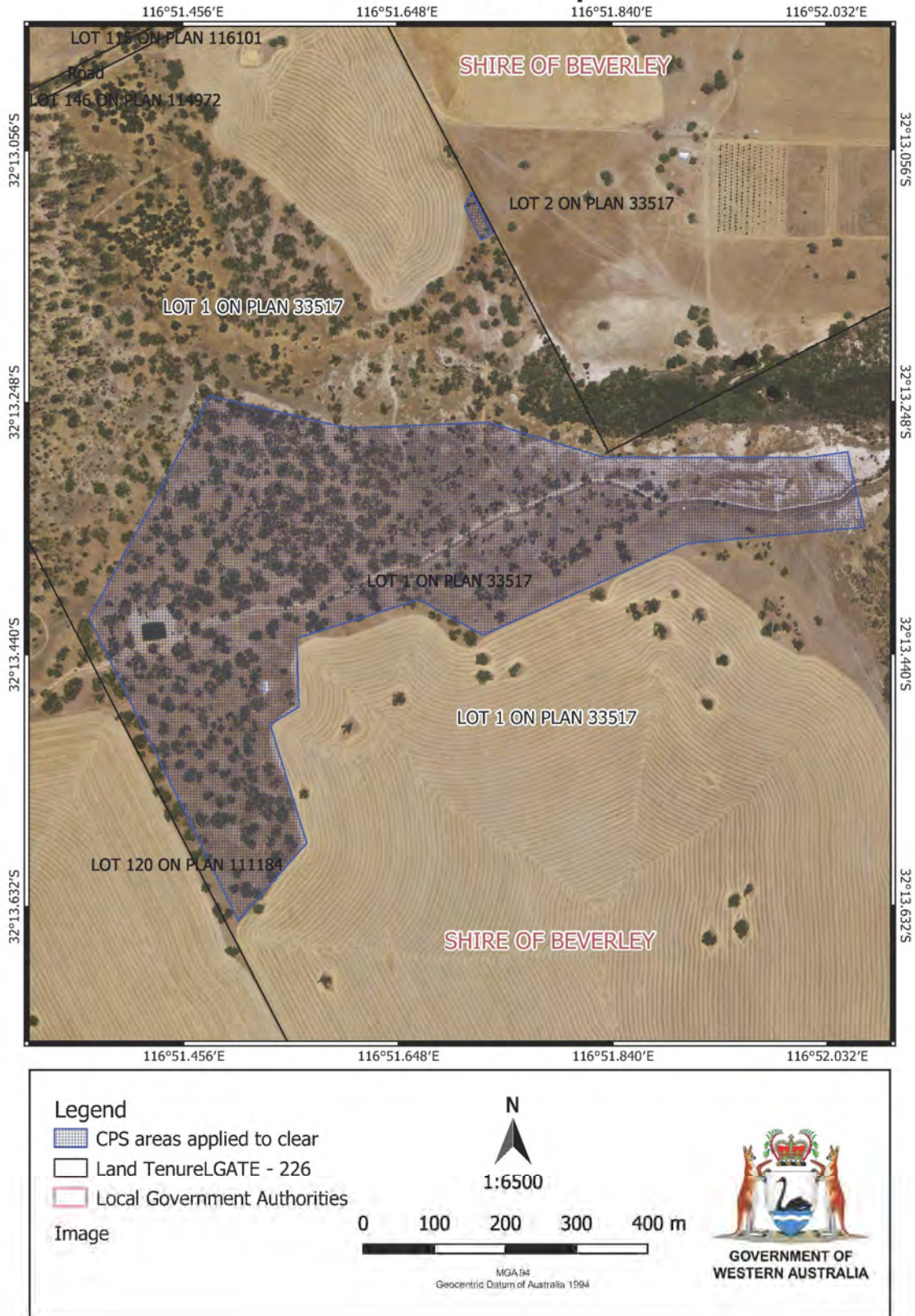
Attachment 9.3

CPS 9269/1 - Context Map



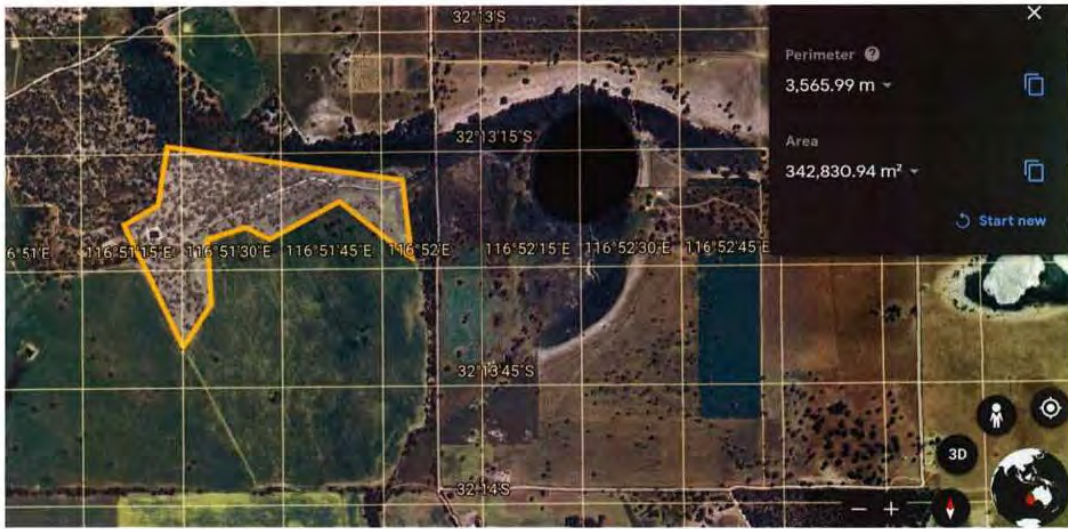
Attachment 9.3

CPS 9269/1 - Map



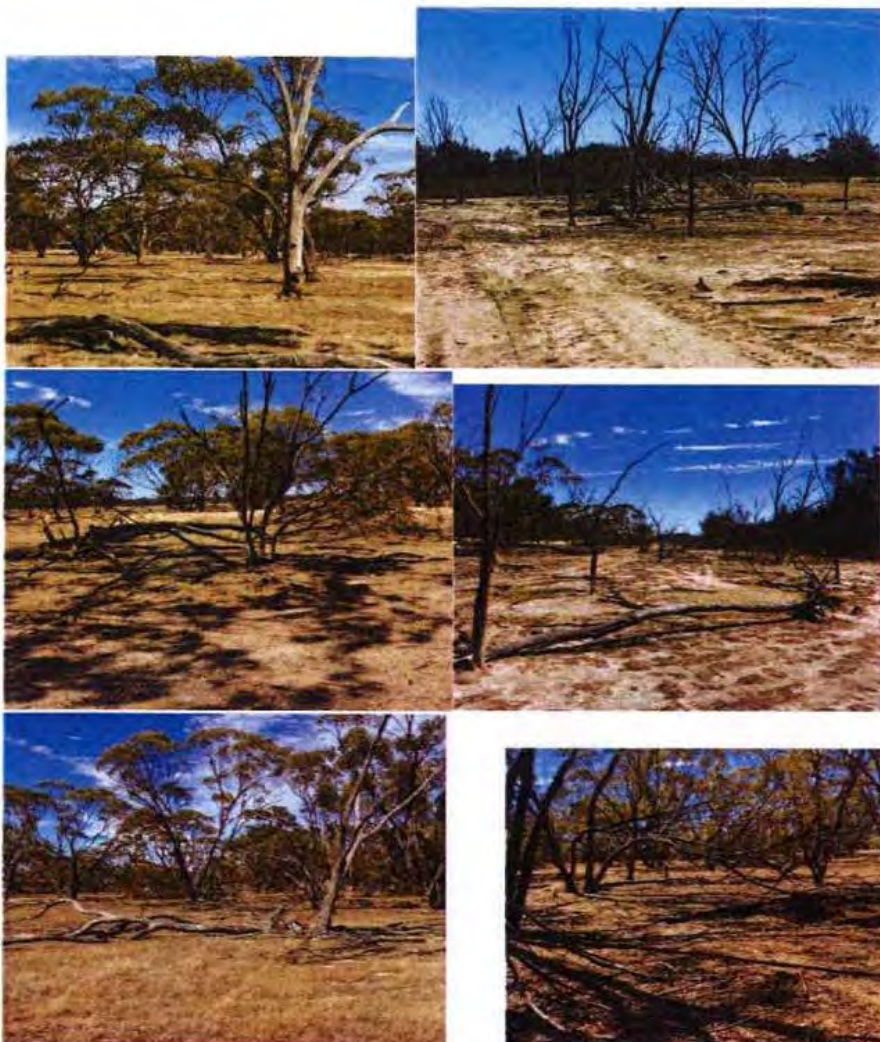
Attachment 9.3

CPS 9269/1 - Supporting information - Map of "Parkland clearing" proposal – 29.20 hectares



Attachment 9.3

CPS 9269/1 - Supporting information – Photographs of vegetation within the proposed “Parkland clearing” area



Attachment 9.3

Department of Water and Environmental Regulation – Department of Mines, Industry Regulation and Safety

Part 3: Applicant details		
Applicant details		
<p>If granted, the permit will be granted in the name(s) of (all) landowner(s). Include the Australian Company Number (ACN) if the proposed permit holder is a body corporate or other entity formed at law.</p>	<p>Are you applying as an individual, a company or incorporated body? Enter details for one only.</p> <p>An individual Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other: _____ Name/s _____</p> <p>OR</p> <p>A body corporate or other entity formed at law (include ACN) Rising Tally Farming Enterprises Pty Ltd ATF Rising Tally Investment Trust ACN 645 163 864</p>	
	Applicant contact details	
<p>If applying as a company or incorporated body, please also supply the registered business office address. DWER and DMIRS prefer to send all correspondence electronically via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act ("Part V documents") electronically via email by indicating your consent in this section of the application form. Where 'yes' is selected, all correspondence from DWER or DMIRS (as applicable) will be sent to you via email, to the email address provided in this section. Where 'no' has been selected, Part V documents will be posted to you in hard copy to the postal / business address you have provided in this section. Other general correspondence may still be sent to you via email.</p>	<p>Provide contact details for the above individual or body corporate.</p> <p>Contact person and position (if applicable) [REDACTED]</p> <p>Company name (if applicable) Rising Tally Farming Enterprises Pty Ltd ATF Rising Tally Investment Trust</p> <p>Postal / business address [REDACTED]</p> <p>Phone (fixed line) [REDACTED] Phone (mobile) [REDACTED]</p> <p>Email address [REDACTED]</p>	
	<p>I consent to all written correspondence between myself (the applicant) and DWER / DMIRS (as applicable) regarding the subject of this application being exclusively via email, using the email address I have provided above.</p> <p style="text-align: right;">Yes No <input checked="" type="checkbox"/> <input type="checkbox"/></p>	
	Relationship to landowner	
	<p>To apply for an area permit you must either be:</p> <ul style="list-style-type: none"> • the landowner; • acting on the landowner's behalf; or • likely to become the landowner. 	<p>"I am..." (mark the applicable box)</p> <p><input checked="" type="checkbox"/> the owner of the land.</p> <p><input type="checkbox"/> acting on behalf of the owner, and have attached a signed letter of agent's authority, expressly authorising me to act on behalf of the landowner. [Attach a copy of the authorisation. Note that a letter of authority must explicitly state that the applicant has authority to clear on the land and must be signed by a person with authority to give land access permission.]</p> <p><input type="checkbox"/> likely to become the owner of the land. (If granted, the clearing permit will only be issued once the applicant becomes the land owner). [Attach evidence of the pending transfer of ownership, contract of sale ('offer and acceptance'), or signed letter from current landowner.]</p>

Attachment 9.3

Department of Water and Environmental Regulation – Department of Mines, Industry Regulation and Safety

Part 4: Proposed clearing	
	<p>2) "Northern paddock" 0.111 ha – tree removal, to increase the area of which to plant crops. Final use will be used for cropping and/ or grazing.</p> <p>Final land use [e.g. "the area will be revegetated to reflect pre-clearing conditions after extraction is complete", or "the area will be a public road"]:</p> <p>Maintain farming practices of raising sheep (grazing) and cropping purposes</p>
You must provide evidence that avoidance and mitigation options have been pursued to eliminate, reduce, or otherwise mitigate the need for, and scale of, the proposed clearing of native vegetation.	<p>Have alternatives that would avoid or minimise the need for clearing been considered and applied? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, provide details:</p> <p>Will minimise any tree removal and take a clear line of sight with any fence lines. More than happy to discuss further avoidance and mitigation measures.</p>
Refer to DWER's Clearing of native vegetation offsets procedure guideline available on the DWER website, and the Environmental Protection Authority's (EPA) WA Environmental Offsets Policy and Guidelines on the EPA website for further information.	<p>Do you want to submit a clearing permit offset proposal with your application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, provide details, and complete and attach Appendix A of the <i>Clearing of native vegetation offsets procedure guideline</i>.</p>

Part 5: Other DWER approvals	
INSTRUCTIONS:	
<ul style="list-style-type: none"> If your application is to be submitted to DMIRS, complete Section A and then skip to Part 6 of this form. If your application is to be submitted to DWER, complete both Sections A and B. 	
Section A: Environmental Impact Assessment	
Environmental Impact Assessment (Part IV of the EP Act)	
Has this clearing application or any related matter been referred to the EPA?	<input type="checkbox"/> Yes – provide details [] <input checked="" type="checkbox"/> No
Do you intend to refer the proposal to the EPA? Section 37B(1) of the EP Act defines a 'significant proposal' as "a proposal likely, if implemented, to have a significant effect on the environment". If a decision-making authority (e.g. DWER or DMIRS) considers that the proposal in this application is likely to constitute a 'significant proposal', they are required under section 38(5) of the EP Act to refer the proposal to the EPA for assessment under Part IV, if such a referral has not already been made. If a relevant Ministerial Statement already exists, please provide the MS number in the space provided.	<input type="checkbox"/> Yes – intend to refer (proposal is a 'significant proposal') <input type="checkbox"/> Yes – intend to refer (proposal will require a section 45C amendment to the current Ministerial Statement): MS [] <input type="checkbox"/> No – a current valid Ministerial Statement applies: MS [] <input checked="" type="checkbox"/> No – not a 'significant proposal'
Section B: Other approvals	
Pre-application scoping	
Have you had any pre-application / pre-referral / scoping meetings with DWER regarding any planned applications?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – provide details: []
Works approval / licence / registration (Part V Division 3 of the EP Act)	
Have you applied or do you intend to apply for a works approval, licence, registration, or an amendment to any of the above, under Part V Division 3 of the EP Act?	<input type="checkbox"/> Yes – application reference (if known): [] <input checked="" type="checkbox"/> No – a valid works approval applies: []

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	16 June 2021
Applicant:	N/A
File Reference:	N/A
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	May 2021 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 May 2021.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2020 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 31 May 2021 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2020/21 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of May 2021 be accepted and material variances be noted.

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 May 2021					
Description	Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,260,334.00	3,253,614.00	3,270,791.70	17,177.70	LGGC General Grant \$5,491, Penalty Interest \$6,747, Rate Enquiries \$8,496 and Interim Rates \$5,520 greater than anticipated YTD. Rates discount expense (\$9,250) greater than anticipated due to greater take up of discount offer.
Governance	1,100.00	1,000.00	17,039.36	16,039.36	Long Service Leave contributions from Shire of Pingelly and Bruce Rock \$13,897 unbudgeted
Law, Order & Public Safety	299,857.00	240,117.00	249,099.92	8,982.92	
Health	300.00	176.00	1,746.14	1,570.14	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	137,492.00	126,404.00	118,689.34	(7,714.66)	
Community Amenities	206,278.00	205,486.00	222,429.79	16,943.79	Grave digging \$11,700 and Planning fees \$2,569 greater than anticipated YTD.
Recreation & Culture	895,083.00	891,746.00	1,276,745.21	384,999.21	Drought Communities Program funding for YAA \$420,000 received. LRCI Round 1 funding (\$50,000) to be carried over to 2021/22 following final projects acquittal. Recreation Ground Hire Fees \$6,219 and Cropping Lease income \$8,524 greater than anticipated YTD.
Transport	2,559,656.00	982,324.00	987,124.20	4,800.20	
Economic Activities	119,676.00	109,510.00	594,997.72	485,487.72	Drought Communities Program funding for Onsite Accommodation \$480,000. Caravan Park Charges \$4,069 and Building Permit Fees \$1,675.
Other Property & Services	43,100.00	36,580.00	239,910.26	203,330.26	De Lisle Street Road Construction Private Works \$196,231 paid in advance - this transaction will require an accounting adjustment and revenue will be recognised as work is completed as per AAS15.
Total Operating Revenue	7,522,876.00	5,846,957.00	6,978,573.64	1,131,616.64	
Operating Expenditure					
General Purpose Funding	(173,512.00)	(160,287.00)	(153,994.48)	6,292.52	
Governance	(254,954.00)	(246,889.00)	(230,270.58)	16,618.42	Members Conference expense \$11,211 and Audit Fees \$5,790 less than anticipated.
Law, Order & Public Safety	(417,800.00)	(323,005.00)	(316,716.07)	6,288.93	
Health	(171,727.00)	(150,562.00)	(133,059.66)	17,502.34	Medical Practice \$4,924 and Doctors Residence \$8,078 maintenance expenditure lower than anticipated YTD. Administration costs reallocated \$8,729 lower than anticipated YTD. Mosquito control (\$2,550) and Other Health Depreciation (\$1,648) greater than anticipated YTD.
Education & Welfare	(98,098.00)	(69,626.00)	(66,567.60)	3,058.40	
Housing	(213,750.00)	(191,659.00)	(175,622.39)	16,036.61	Hunt Road Village \$10,536, ILUs \$4,749 and Administration expenses reallocated \$2,590 less than anticipated YTD.
Community Amenities	(669,796.00)	(621,128.00)	(615,448.60)	5,679.40	
Recreation & Culture	(1,512,753.00)	(1,316,131.00)	(1,283,724.70)	32,406.30	Halls \$2,314, Old Fire Station \$4,706, Cornerstone \$2,717, Swimming Pool \$6,160, Railway Station Gallery \$2,988 and Old Court House \$1,128 maintenance expenses lower than anticipated YTD. Administration expenses reallocated \$18,681 lower than anticipated YTD. Parks and Gardens (\$2,996) and Old School Building (\$3,792) maintenance greater than anticipated YTD.

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 May 2021					
Description	Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Notes To Material Variances
Transport	(2,563,701.00)	(2,262,313.00)	(2,244,503.88)	17,809.12	Footpath \$7,056 and Aerodrome \$2,797 lower than anticipated YTD. Administration expenses reallocated \$9,736 lower than anticipated YTD.
Economic Activities	(479,909.00)	(415,340.00)	(356,955.73)	58,384.27	Noxious weed control expenditure \$14,280, Avondale expenditure \$19,958, Public Standpipes \$2,948 less than anticipated YTD. Administration expenses reallocated \$23,578 lower than anticipated YTD. Caravan Park maintenance (\$4,592) greater than anticipated YTD.
Other Property & Services	(15,081.00)	(10,343.00)	74,351.43	84,694.43	PWOH & POC allocation timing versus expenditure.
Total Operating Expenditure	(6,571,081.00)	(5,767,283.00)	(5,502,512.26)	264,770.74	
Net Operating	951,795.00	79,674.00	1,476,061.38	1,396,387.38	
Capital Income					
Self Supporting Loan - Principal Repayment	17,288.00	8,513.00	8,513.06	0.06	
Proceeds from Sale of Assets	267,364.00	67,364.00	64,545.46	(2,818.54)	
New Loan Raised	2,000,000.00	0.00	0.00	0.00	
Total Capital Income	2,284,652.00	75,877.00	73,058.52	(2,818.48)	
Capital Expenditure					
Land and Buildings	(2,061,000.00)	(1,700,500.00)	(1,644,577.07)	55,922.93	Residential Solar Power installation \$22,068 less than anticipated due to a revision of project scope (no battery system installed on advice from Electrician), Youth Activity Area \$8,895, Old Court House Roof Replacement \$34,435, Platform Theatre Green Room painting \$4,218 and artificial turf replacement \$1,353 less than anticipated. Old School Building ceiling replacement (\$11,622) unbudgeted however costs reimbursable through insurance.
Plant and Equipment	(802,475.00)	(782,475.00)	(150,004.98)	632,470.02	Utes 81,000, Truck \$200,000 and Grader \$345,000 purchases delayed, to be carried over to 2021/22.
Office Furniture and Equipment	(15,000.00)	(15,000.00)	(13,143.68)	1,856.32	
Road Construction	(4,669,434.00)	(1,396,276.00)	(1,155,420.57)	240,855.43	Hill Rd Gravel Sheet \$15,571, Smith Rd Gravel Sheet \$2,574 and Dale Bin Nth Rd \$23,920 less than anticipated. Westdale Rd Reconstruction \$10,668, Yenyening Lakes Rd \$13,923, Top Beverley Rd 2nd Seal \$9,912, George St 2nd Seal \$3,842 lower than anticipated YTD. Bethany Rd (\$26,494), Edison Mill Rd (\$19,575), Top Beverley Rd Widen & Seal (\$4,169) and Anzac Ln works (\$2,484) greater than anticipated. Bremner Rd \$92,799 and Barrington Rd \$123,140 jobs to be carried over to 2021/22.
Other Infrastructure	(105,835.00)	(105,835.00)	(65,928.01)	39,906.99	Footpath expenditure \$39,907 to be transferred to Reserve to partially fund Vincent Street Streetscape works in 2021/22.
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(137,937.00)	(98,517.00)	(98,516.62)	0.38	
Total Capital Expenditure	(7,791,681.00)	(4,098,603.00)	(3,127,590.93)	971,012.07	
Net Capital	(5,507,029.00)	(4,022,726.00)	(3,054,532.41)	968,193.59	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 May 2021**

Description	Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Notes To Material Variances
Adjustments					
Depreciation Written Back	2,313,194.00	2,137,616.00	2,152,824.55	15,208.55	Depreciation expense higher than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	698.43	698.43	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(2,364.00)	13,636.00	17,657.19	4,021.19	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	817,971.00	(10,632.00)	(10,631.66)	0.34	
Opening Surplus/(Deficit)	1,426,433.00	1,426,433.00	1,426,433.44	0.44	
Total Adjustments	4,555,234.00	3,567,053.00	3,586,981.95	19,928.95	
CLOSING SURPLUS/(DEFICIT)	0.00	(375,999.00)	2,008,510.92	2,384,509.92	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 May 2021		
Description	YTD Actual 2019/20	YTD Actual 2020/21
Current Assets		
Cash at Bank	904,115.25	2,070,831.23
Cash - Unrestricted Investments	711,099.95	0.00
Cash - Restricted Reserves	2,582,024.26	2,592,655.92
Cash on Hand	300.00	300.00
Accounts Receivable	416,886.40	386,000.67
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	17,288.32	8,775.26
Inventory - Fuel	9,344.99	10,978.08
Total Current Assets	4,641,059.17	5,069,541.16
Current Liabilities		
Accounts Payable	(432,823.43)	(277,807.77)
Loan Liability - Current	(137,938.08)	(39,421.46)
Annual Leave Liability - Current	(198,907.44)	(198,907.44)
Long Service Leave Liability - Current	(153,203.22)	(153,203.22)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(922,872.17)	(669,339.89)
Adjustments		
Less Restricted Reserves	(2,582,024.26)	(2,592,655.92)
Less Self Supporting Loan Income	(17,288.32)	(8,775.26)
Add Leave Reserves - Cash Backed	169,620.94	170,319.37
Add Loan Principal Expense	137,938.08	39,421.46
Total Adjustments	(2,291,753.56)	(2,391,690.35)
NET CURRENT ASSETS	1,426,433.44	2,008,510.92

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 May 2021**

Description	Actual 2019/20	YTD Actual 2020/21	Movement
Current Assets			
Cash and Cash Equivalents	4,197,539.46	4,663,787.15	466,247.69
Accounts Receivable	399,091.49	386,000.67	(13,090.82)
Contract Asset - Current	17,794.91	0.00	(17,794.91)
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	17,288.32	8,775.26	(8,513.06)
Inventory	9,344.99	10,978.08	1,633.09
Total Current Assets	4,641,059.17	5,069,541.16	428,481.99
Current Liabilities			
Accounts Payable	(432,823.43)	(277,807.77)	155,015.66
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(137,938.08)	(39,421.46)	98,516.62
Lease Liability - Current	0.00	0.00	0.00
Annual Leave Liability - Current	(198,907.44)	(198,907.44)	0.00
Long Service Leave Liability - Current	(153,203.22)	(153,203.22)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(922,872.17)	(669,339.89)	253,532.28
Non-Current Assets			
Non-Current Debtors	125,188.45	125,188.45	0.00
Non-Current Investments	53,415.80	53,415.80	0.00
Land and Buildings	20,859,439.69	21,889,407.66	1,029,967.97
Plant and Equipment	2,099,798.37	1,899,197.97	(200,600.40)
Furniture and Equipment	110,244.48	109,137.44	(1,107.04)
Infrastructure	60,366,533.32	60,332,319.90	(34,213.42)
Self Supporting Loan - Non Current	25,253.18	25,253.18	0.00
Total Non-Current Assets	83,639,873.29	84,433,920.40	794,047.11
Non-Current Liabilities			
Loan Liability - Non Current	(1,379,225.02)	(1,379,225.02)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(67,240.88)	(67,240.88)	0.00
Total Non Current Liabilities	(1,446,465.90)	(1,446,465.90)	0.00
Net Assets	85,911,594.39	87,387,655.77	1,476,061.38

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 May 2021**

Description	Actual 2019/20	YTD Actual 2020/21	Movement
Equity			
Accumulated Surplus	(43,427,040.81)	(44,892,470.53)	(1,465,429.72)
Reserves - Cash Backed	(2,582,024.26)	(2,592,655.92)	(10,631.66)
Reserve - Revaluations	(39,902,529.32)	(39,902,529.32)	0.00
Total Equity	(85,911,594.39)	(87,387,655.77)	(1,476,061.38)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 May 2021		
Description	Budget 2020/21	YTD Actual 2020/21
Income		
Rates	2,669,880.00	2,797,247.15
Operating Grants, Subsidies and Contributions	2,271,419.00	947,541.48
Profit On Asset Disposal	12,000.00	0.00
Service Charges	0.00	0.00
Fees & Charges	523,761.00	794,110.90
Interest Earnings	103,888.00	43,733.55
Other Revenue	60,500.00	190,053.84
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	2,211,106.36
Total Income by Nature & Type	14,879,636.00	6,983,793.28
Expenditure		
Employee Costs	(2,134,739.00)	(1,805,837.31)
Materials & Contracts	(1,840,463.00)	(1,303,649.93)
Utilities	(208,638.00)	(200,212.40)
Depreciation On Non-Current Assets	(1,691,589.00)	(2,152,824.55)
Interest Expenses	(34,504.00)	(42,909.34)
Insurance Expenses	(168,227.00)	(201,256.32)
Other Expenditure	(81,975.00)	(89,862.33)
Loss On Asset Disposal	(8,000.00)	(17,657.19)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(5,814,209.37)
Allocations		
Reallocation Codes Expenditure	421,192.00	306,477.47
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	306,477.47
Net Operating by Nature & Type	9,132,693.00	1,476,061.38

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2021**

Job #	Job Description	YTD Actual 2020/21
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	7,034.66
RR002	Athol Rd (RoadID: 26) (Maintenance)	11,316.96
RR003	Avoca Rd (RoadID: 98) (Maintenance)	2,732.09
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	1,652.59
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	666.07
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	8,181.37
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	18,840.52
RR008	Barrington Rd (RoadID: 13) (Maintenance)	2,620.43
RR009	Batemans Rd (RoadID: 78) (Maintenance)	133.02
RR010	Batys Rd (RoadID: 60) (Maintenance)	2,649.36
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	450.18
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	1,303.39
RR013	Beringer Rd (RoadID: 29) (Maintenance)	13,775.42
RR014	Bethany Rd (RoadID: 148) (Maintenance)	1,619.38
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	1,309.51
RR017	Bremner Rd (RoadID: 6) (Maintenance)	640.21
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	1,772.19
RR019	Bushhill Road (RoadID: 183) (Maintenance)	361.54
RR020	Butchers Rd (RoadID: 20) (Maintenance)	10,002.39
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	915.68
RR022	Carrs Rd (RoadID: 47) (Maintenance)	3,772.84
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	637.32
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	12,486.94
RR027	Collins Rd (RoadID: 66) (Maintenance)	3,138.46
RR028	Cookes Rd (RoadID: 61) (Maintenance)	387.55
RR029	Corberding Rd (RoadID: 43) (Maintenance)	3,489.85
RR030	County Peak Rd (RoadID: 96) (Maintenance)	947.82
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	7,598.92
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	9,782.00
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	1,885.42
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	19,057.19
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	13,471.83
RR036	Drapers Rd (RoadID: 79) (Maintenance)	934.12
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	3,091.83

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2021**

Job #	Job Description	YTD Actual 2020/21
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	65,496.16
RR039	Ewert Rd (RoadID: 27) (Maintenance)	16,104.00
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	889.99
RR041	Fishers Rd (RoadID: 75) (Maintenance)	4,029.66
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	8,275.57
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	437.77
RR045	Heals Rd (RoadID: 95) (Maintenance)	3,384.78
RR046	Hills Rd (RoadID: 76) (Maintenance)	435.91
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	4,445.30
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	823.75
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	9,514.19
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	2,035.43
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,885.34
RR053	K1 Rd (RoadID: 85) (Maintenance)	7,559.56
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	777.10
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	3,672.98
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	4,510.10
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	28,760.72
RR060	Lennard Rd (RoadID: 58) (Maintenance)	1,636.41
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	666.06
RR062	Luptons Rd (RoadID: 22) (Maintenance)	5,878.40
RR063	Maitland Rd (RoadID: 39) (Maintenance)	2,926.57
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	1,471.98
RR065	Manns Rd (RoadID: 59) (Maintenance)	1,660.42
RR066	Manuels Rd (RoadID: 37) (Maintenance)	3,384.15
RR067	Mawson Rd (RoadID: 100) (Maintenance)	11,869.34
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	1,068.50
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	748.95
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	1,469.61
RR071	Mclean Rd (RoadID: 84) (Maintenance)	1,220.43
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,497.16
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	22,866.22
RR075	Murrays Rd (RoadID: 71) (Maintenance)	2,331.49
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,303.38

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2021**

Job #	Job Description	YTD Actual 2020/21
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	550.83
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	8,906.61
RR079	Patten Rd (RoadID: 53) (Maintenance)	2,722.59
RR080	Petchells Rd (RoadID: 38) (Maintenance)	4,909.57
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	357.02
RR082	Pike Rd (RoadID: 45) (Maintenance)	1,872.83
RR083	Potts Rd (RoadID: 14) (Maintenance)	2,706.41
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	8,784.18
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	6,161.22
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	5,202.14
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	2,229.26
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	2,803.44
RR089	Rogers Rd (RoadID: 62) (Maintenance)	1,939.92
RR090	Rossi Rd (RoadID: 156) (Maintenance)	897.63
RR091	Rumble Rd (Maintenance)	582.80
RR092	Schillings Rd (RoadID: 65) (Maintenance)	874.08
RR093	Shaw Rd (RoadID: 184) (Maintenance)	1,334.15
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	1,736.20
RR095	Simmons Rd (RoadID: 101) (Maintenance)	99.77
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	2,178.40
RR098	Smith Rd (RoadID: 72) (Maintenance)	127.81
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	1,240.01
RR100	Spavens Rd (RoadID: 44) (Maintenance)	1,624.60
RR101	Springhill Rd (RoadID: 23) (Maintenance)	3,291.33
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	1,504.36
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	2,281.90
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	616.04
RR105	Thomas Rd (RoadID: 31) (Maintenance)	4,042.21
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	2,420.98
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	219.45
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	6,160.70
RR109	Walgy Rd (RoadID: 42) (Maintenance)	8,904.39
RR110	Walkers Rd (RoadID: 86) (Maintenance)	922.50
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	2,574.20
RR112	Warradale Rd (RoadID: 67) (Maintenance)	7,716.65
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	422.05
RR114	Westdale Rd (RoadID: 166) (Maintenance)	4,830.86
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	547.47

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 May 2021		
Job #	Job Description	YTD Actual 2020/21
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	30,353.30
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	1,084.29
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	23,800.00
RR888	Tree Lopping - Rural Roads (Maintenance)	56,971.42
RR999	Rural Roads Various (Maintenance)	48,104.46
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	661,306.46
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	450.94
TS002	Bartram St (RoadID: 114) (Maintenance)	3,791.84
TS003	Brockman St (RoadID: 129) (Maintenance)	251.32
TS004	Brooking St (RoadID: 122) (Maintenance)	1,962.45
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	1,335.16
TS008	Council Rd (RoadID: 149) (Maintenance)	4,806.89
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	1,684.61
TS011	Delisle St (RoadID: 120) (Maintenance)	2,067.41
TS012	Dempster St (RoadID: 111) (Maintenance)	2,027.12
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	194.47
TS016	Ernest Drv (RoadID: 135) (Maintenance)	139.16
TS017	Forrest St (RoadID: 103) (Maintenance)	9,710.97
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	2,085.80
TS021	Hamersley St (RoadID: 130) (Maintenance)	24.32
TS022	Harper St (RoadID: 109) (Maintenance)	1,839.21
TS023	Hope St (RoadID: 115) (Maintenance)	9,877.44

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 May 2021		
Job #	Job Description	YTD Actual 2020/21
TS024	Hopkin St (RoadID: 128) (Maintenance)	49.39
TS025	Horley St (RoadID: 127) (Maintenance)	1,303.66
TS026	Hunt Rd (Maintenance)	5,243.47
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	43.13
TS029	John St (RoadID: 105) (Maintenance)	3,290.31
TS030	Langsford St (RoadID: 152) (Maintenance)	1,211.85
TS031	Lennard St (RoadID: 113) (Maintenance)	761.83
TS032	Ludgate St (RoadID: 143) (Maintenance)	481.15
TS033	Lukin St (RoadID: 104) (Maintenance)	12,657.14
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	609.63
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	1,836.92
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	406.72
TS040	Railway Pde (RoadID: 147) (Maintenance)	122.52
TS041	Railway St (RoadID: 146) (Maintenance)	81.63
TS042	Richardson St (RoadID: 124) (Maintenance)	92.52
TS043	Seabrook St (RoadID: 118) (Maintenance)	1,710.00
TS044	Sewell St (RoadID: 119) (Maintenance)	517.37
TS045	Shed St (RoadID: 136) (Maintenance)	403.44
TS046	Short St (RoadID: 121) (Maintenance)	958.54
TS047	Smith St (RoadID: 108) (Maintenance)	2,328.86
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	6,889.01
TS050	Wright St (RoadID: 150) (Maintenance)	24.71
TS051	Great Southern Hwy (Maintenance)	0.00
TS555	Road Sign Updates	6,372.98
TS888	Tree Lopping - Town Streets (Maintenance)	7,131.83
TS999	Town Streets Various (Maintenance)	12,389.24
Sub Total	Town Streets Maintenance	109,166.96
Total	Road Maintenance	770,473.42

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 May 2021						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3630922	Reserve Funds Bendigo					
	Long Service Leave	30,694.69				
	Airfield Emergency Plant	40,111.89				
	Emergency Services Building	368,774.86				
	Recreation Ground	28,687.72				
	Cropping Committee	290,187.00				
	Avon River Development	434,194.23				
	Annual Leave	159,750.50				
	Community Bus	25,947.21				
	Infrastructure	139,624.68				
	Senior Housing	37,998.22				
	Mainstreet Development	515,775.54				
	Avondale Mach Museum	153,402.35				
		307,259.98	2,592,655.92	3 mnths	0.20%	22/06/2021
	60,247.05					
	Total		2,592,655.92			

11.2 Accounts Paid by Authority

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	16 June 2021
Applicant:	N/A
File Reference:	N/A
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	May 2021 List of Reports (Contact Shire)

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of May 2021.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2020/21 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2020/21 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

May 2021:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

Nil vouchers

Total of cheque vouchers for May 2021 incl \$ 0.00 previously paid.

EFT vouchers

04 May 2021	EFT 6879-6894	(16)	\$	38,426.01	(authorised by CEO S Gollan and Pres D Davis)
07 May 2021	EFT 6895-6905	(11)	\$	11,415.49	(authorised by CEO S Gollan and Pres D Davis)
12 May 2021	EFT 1-38	(38)	\$	56,780.15	(authorised by CEO S Gollan and Pres D Davis)
17 May 2021	EFT 6907-6918	(12)	\$	55,982.39	(authorised by CEO S Gollan and Cr D White)
26 May 2021	EFT 1-38	(38)	\$	57,722.91	(authorised by CEO S Gollan and DCEO S Marshall)
27 May 2021	EFT 6921-6956	(36)	\$	425,319.64	(authorised by CEO S Gollan and DCEO S Marshall)
31 May 2021	EFT 6957-6963	(7)	\$	25,812.14	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for May 2021 incl \$ 671,458.73 previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for May 2021 incl \$ 0.00 previously paid.

EFT vouchers

17 May 2021	EFT 6906-6906	(1)	\$	400.00	(authorised by CEO S Gollan and Cr D White)
27 May 2021	EFT 6920-6920	(1)	\$	50.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for May 2021 incl \$ 450.00 previously paid.

(3) **Direct Debit** Payments totalling \$ 78,561.65 previously paid.

(4) **Credit Card** Payments totalling \$ 2,736.94 previously paid.

11.3 Rates Exemption (Non-Rateable Land) Policy

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	16 June 2021
Applicant:	N/A
File Reference:	ADM 0566
Author and Position:	Natalie Ashworth, Finance Officer
Previously Before Council:	Annual Item
Disclosure(s) Of Interest:	Member of Beverley Lawn Tennis Club, Client of Beverley Medical Practice.
Attachments:	Nil

SUMMARY

Council to review and consider endorsing the current list of Non-Rateable properties.

BACKGROUND

Council adopted policy AF012 Rates – Rates Exemption (Non-Rateable Land) in June 2018 at its Ordinary Council meeting. The properties holding rate exemption status from rates are reviewed annually to ensure continued rating exemption.

COMMENT

The following properties currently attract a rates exemption and are due for review:

Assess No	House No	Lot No	St Name	Owners Name
A1135	64	R51	JOHN ST	Beverley Anglican Church
A2977	64-68	39	JOHN ST	Beverley Anglican Church
A791	20	97	JOHN ST	Beverley District High School
A1147		405	JOHN ST	Beverley District Hospital
A1148		345	FORREST ST	Beverley Frail Aged Lodge Inc
A37	7669	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38		Various	SMITH ST	Beverley Golf Club Inc
A41	34	72	SMITH ST	Beverley Golf Club Inc
A1462		504	FORREST ST	Beverley Lawn Tennis Club
A1003	48	50	HUNT RD	Beverley Masonic Lodge
A91	104	Various	FORREST ST	Beverley Medical Practice
A1259	75	15	NICHOLAS ST	Beverley Rifle Club Inc
A1140	59	409	HUNT RD	Commissioner of Police
A1599		R28684	FORREST ST	Co-operative Bulk Handling Ltd
A868	143	531	VINCENT ST	Country Women's Association
A873		1	BROOKTON HWY	Dale River Tennis Club
A1141	50	51	HUNT RD	Eng G C (Church purposes only)
A73	6608	Various	GREAT SOUTHERN HWY	Indigenous Land Corporation
A660	55	367	BARTRAM ST	National Trust of Australia
A668	50	Various	FORREST ST	Returned Services League
A793	94	6 & 8	LUKIN ST	Roman Catholic Bishop of Perth
A1262		387	JOHN ST	St John Ambulance - Beverley Sub Centre
A1216			VINCENT ST	Telstra Corporation

Assess No	House No	Lot No	St Name	Owners Name
A1298			GREAT SOUTHERN HWY	Water Corporation
A51706		800	SIMMONS RD	Water Corporation
A792		R16190	TAYLOR ST	Westrail

There has been no change of use to any of the mentioned properties/land and no additions since the last review in June 2020.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.26

6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
 - (a) land which is the property of the Crown and —
 - (i) is being used or held for a public purpose; or
 - (ii) is unoccupied, except —
 - (I) where any person is, under paragraph (e) of the definition of **owner** in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the *Mining Act 1978* in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or
 - (II) where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land;
 - and
 - (b) land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and
 - (c) land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and
 - (d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and
 - (e) land used exclusively by a religious body as a school for the religious instruction of children; and
 - (f) land used exclusively as a non-government school within the meaning of the *School Education Act 1999*; and

- (g) land used exclusively for charitable purposes; and
 - (h) land vested in trustees for agricultural or horticultural show purposes; and
 - (i) land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the *Financial Management Act 2006*) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and
 - (j) land which is exempt from rates under any other written law; and
 - (k) land which is declared by the Minister to be exempt from rates.
- (3) If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.
- (4) The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.
- (5) Notice of any declaration made under subsection (4) is to be published in the *Gazette*.
- (6) Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.

CONSULTATION

N/A

FINANCIAL IMPLICATIONS

No Rate Revenue from exempt land

STRATEGIC IMPLICATIONS

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

AF012 Rates Exemption (Non Rateable Land)

RISK IMPLICATIONS

Low (4) - There is minimal risk implications.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)

Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council endorse the reviewed rates exemptions on:

Assess No	House No	Lot No	St Name	Owners Name
A1135	64	R51	JOHN ST	Beverley Anglican Church
A2977	64-68	39	JOHN ST	Beverley Anglican Church
A791	20	97	JOHN ST	Beverley District High School
A1147		405	JOHN ST	Beverley District Hospital
A1148		345	FORREST ST	Beverley Frail Aged Lodge Inc
A37	7669	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38		Various	SMITH ST	Beverley Golf Club Inc
A41	34	72	SMITH ST	Beverley Golf Club Inc
A1462		504	FORREST ST	Beverley Lawn Tennis Club
A1003	48	50	HUNT RD	Beverley Masonic Lodge
A91	104	Various	FORREST ST	Beverley Medical Practice
A1259	75	15	NICHOLAS ST	Beverley Rifle Club Inc
A1140	59	409	HUNT RD	Commissioner of Police
A1599		R28684	FORREST ST	Co-operative Bulk Handling Ltd
A868	143	531	VINCENT ST	Country Women's Association
A873		1	BROOKTON HWY	Dale River Tennis Club
A1141	50	51	HUNT RD	Eng G C (Church purposes only)
A73	6608	Various	GREAT SOUTHERN HWY	Indigenous Land Corporation
A660	55	367	BARTRAM ST	National Trust of Australia
A668	50	Various	FORREST ST	Returned Services League
A793	94	6 & 8	LUKIN ST	Roman Catholic Bishop of Perth
A1262		387	JOHN ST	St John Ambulance - Beverley Sub Centre
A1216			VINCENT ST	Telstra Corporation
A1298			GREAT SOUTHERN HWY	Water Corporation
A51706		800	SIMMONS RD	Water Corporation
A792		R16190	TAYLOR ST	Westrail

12. ADMINISTRATION

12.1 Use of the Common Seal

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	11 June 2021
Applicant:	Shire of Beverley
File Reference:	ADM 0265
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	N/A

SUMMARY

Council to endorse the use of the Common Seal.

BACKGROUND

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

COMMENT

The Common Seal has been recently attached to the following documents:

1. Lease of Office Four, Cornerstone Community Centre between Shire of Beverley and Welfar Pty Ltd.
2. Lease of Creche Area, Cornerstone Community Centre between Shire of Beverley and Fun2BKids (M. de Beer and J. Copping).
3. Approved Landgate Form 98207, Transfer of Land Act 1893, 70A, Part of Lot 505 Marked B on Deposited Plan 421069.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,
each of whom is to sign the document to attest that the common seal was so affixed.

- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.
- Council to consider something

CONSULTATION

Not required

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Goal 12 – Council leads the organisation and engages with community in an accountable and professional manner.

POLICY IMPLICATIONS

Delegation EO-D010

RISK IMPLICATIONS

Low (1) – this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council note and endorse the use of the Common Seal having been attached to:

1. Lease of Office Four, Cornerstone Community Centre between Shire of Beverley and Welfar Pty Ltd.
2. Lease of Creche Area, Cornerstone Community Centre between Shire of Beverley and Fun2BKids (M. de Beer and J. Copping).
3. Approved Landgate Form 98207, Transfer of Land Act 1893, 70A, Part of Lot 505 Marked B on Deposited Plan 421069.

12.2 Strategic Community Plan – Minor Review

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	9 June 2021
Applicant:	N/A
File Reference:	ADM 0449
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Updated Draft Strategic Community Plan

SUMMARY

Council to consider advertising the Strategic Community Plan 2017 – 2027 for public comment after it completed a minor review.

BACKGROUND

The 2017 – 2027 Strategic Community Plan was adopted by Council in May 2018. It was due for a minor review in May 2020 but due to COVID-19 was deferred until 2021. Council and Staff completed a page by page desktop review at a workshop held 8 June 2021.

COMMENT

The reviewed Strategic Community Plan is attached with minor changes made to profile statistics, updated achieved list, updated risks, updated strengths and opportunities.

Council also made minor changes to the goals to include Shire Staff, Disability Access and Inclusion Plan, Telecommunications, retention of local business, reduction of environmental footprint and capture of indigenous history.

Facilitation of club co-location was removed.

The Shires maintenance costs of its 34 bridges was identified as a new priority.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.

- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

CONSULTATION

Minor Review - Shire of Beverley Councillors and Shire of Beverley Staff.
Public Comment to be advertised.

FINANCIAL IMPLICATIONS

Future Budgets

STRATEGIC IMPLICATIONS

The Strategic Community Plan serves as a key strategic planning tool and forms part of the Integrated Planning Framework.

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Low (1) – the completed review and adoption of the SCP will mitigate the risk of non-compliance.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council advertise the reviewed 2017 - 2027 Strategic Community Plan for public comment in the July edition of the Beverley Blarney with comments to close Friday 6 August 2021.

Attachment 12.2

Shire of Beverley
Strategic Community Plan
2017 - 2027

WELCOME

The Shire of Beverley Strategic Community Plan maps out our vision and represents a clear direction for Council.

It serves as the key strategic planning tool, and it contains the primary aims, strategies and priorities to ensure Beverley remains the place to BE.

The Shire has recognised the importance in identifying progress made since its first strategic community plan in 2013, to provide a point of measurement for Council and to review growth and challenges encountered which can be learnings for the future.

Since this Strategic Plan was adopted in 2018, the Shire has achieved:

<p><u>Community</u> Construction of Moort Wabiny Park Town Hall upgrades to the kitchen, flooring and entries Construction of Lesser Hall Courtyard Upgrades to Hunt Road Village Units Completion of Beverley Swimming Pool Feasibility and Design Upgrades</p>	<p><u>Environment</u> Brooking Street Walk Trail County Peak Trail Plan</p>
<p><u>Economy</u> Continued road upgrades including bitumising of town site roads and widening of gravel roads Construction of Onsite Cabins at the Beverley Caravan Park Employment of a Projects Officer New Business at the Industrial Area New Businesses in the Cornerstone Building Vincent Street Redevelopment Funding Avondale Feasibility Study</p>	<p><u>Governance</u> Completion and continuation of 5 year Recordkeeping Plan Completion and continuation of Statutory Requirements - examples: Annual Reports, Disability Access and Inclusion Plans, Budget Reports, Long Term Financial Plan.</p>

The original Strategic Community Plan developed throughout 2017 was based on community and council input. The minor review completed in 2021 has been completed by Council and Shire Staff. The next review in 2023 will be a major review and again feature community consultation.

Whilst it is recognised that not all outcomes can be delivered immediately, the Plan will continue to guide our decisions through until 2027.

Cr Don Davis
SHIRE PRESIDENT

Attachment 12.2

ROLE OF COUNCIL

Council's role is to govern the local government's affairs, be responsible for the performance of the local government's functions, oversee the allocation of the local government's finances and resources and determine the local government's policies.

Leader / Planner

Leading the community, setting an example, setting direction and planning for the future.

Owner/Custodian

Fulfilling Council's obligations to manage the community's assets - economic, social, physical and green infrastructure.

Regulator

Undertaking a particular role in response to legislation

Information Provider

Distributing of or displaying community information, developing resources to promote community understanding and to inform decision making.

Advocate

Making representations on behalf of the community.

Facilitator/Initiator/Partner

Bringing together or partnering with stakeholders to collectively pursue a shared interest or service to resolve an issue.

Direct Service Provider or Part Funder

Fully funding or contributing funds / resources to provide a service or project.

Attachment 12.2

STRATEGIC PLAN PURPOSE

Our Strategic Community Plan is a Council visionary document for the next ten years, based on community feedback, our current position and desired position. This plan will guide our decision making. It has a key place in the Shire's delivery and management of services and infrastructure, and it is important to our community because it:

- Provides short term and medium term strategies with a long term vision in mind
- Includes core drivers to use as a decision making criteria in the future - developed by Council
- Identifies our strengths, the risks and opportunities for Council
- Identifies who the plan is for (community - electors, ratepayers, permanent residents and temporary visitors)
- Provides points of measurement which can be linked to Council and staff key performance indicators

Under the Local Government (Administration) Regulations 1996, state government legislated an integrated framework for corporate planning and reporting. This framework requires all local governments in Western Australia to have two key documents: a Strategic Community Plan and a Corporate Plan, which are supported by informing strategies including the Workforce Plan, Asset Management Plan and Long Term Financial Plan.

The Strategic Plan identifies what the Shire is seeking to achieve and the Corporate Plan outlines how it will achieve this.

Attachment 12.2

COMMUNITY PROFILE

Shire of Beverley Profile

- Average Residential Rates 2017/18 \$1,491 2018/19: \$1,534 2019/20: \$1,567 2020/21: \$1,567
- Sealed roads 270km, unsealed roads 497km
- Rates levied \$3m, revenue \$6m
- Number of full-time and part-time employees: 33

Statistical Profile of the Community

- Consolidated Roll (Oct 2019) - 1363 people (Sep 2016 - 1319)
- Population: 1745 (Census 2016), increased from 1562 in 2006
- Median age: 53yrs (Census 2016), increased from 49yrs in 2006
- Indigenous proportion of the population: 4.4% (77 persons in 2016), increased from 76 in 2006
- Top Ancestries were English, Australian, Scottish, Irish and German
- Median weekly income: \$991 (Census 2016), increased from \$639 in 2006

Location:

The Shire covers an area of 2,310km². The township of Beverley is located 138km southeast of Perth on the Great Southern Highway, the town is within an easy one and a half hours' drive of Perth. The Shire is known for its quiet, safe and peaceful lifestyle.

Our People

The area provides an attractive place and lifestyle choice for long term agriculture, small hobby farms, retirees, 'tree changes' and families. The population is steadily growing and there is a relatively large number of 'newcomers' to the town site and rural areas, with a large number of drive in and drive out workers.

Economy

The predominant industry is broad acre agriculture, particularly livestock and cropping. Other supporting industries, such as farm suppliers, steel fabricators, financial services and general retail are found in the main town of Beverley.

Services and Facilities

The town of Beverley provides a range of commercial, recreational and social services for residents and visitors alike. The main street of Beverley provides all the goods and services that are vital to a country town. The town has an independent District High School catering for students from pre-primary to Year 10. Other educational opportunities are available via the Beverley Community Resource Centre.

The town is proud of its top class health facilities boasting a district hospital, medical centres with several doctors, a frail aged lodge and a retirement village.

Beverley has football, cricket, netball, tennis, swimming, bowls, gliding club and golf clubs amongst others. There are a number of arts, theatre and culture clubs and organisations.

Attachment 12.2

CONSIDERED RISKS

Throughout the Strategic Planning review a number of internal and external risks have been discussed and presented to Council for consideration. The risks identified and being considered in the development of this Strategic Plan include:

INTERNAL RISKS	EXTERNAL RISKS
<ul style="list-style-type: none"> - Ageing workforce - Increase in workforce turnover - Rate increases - Pressure on financial position in light of rising business costs and less government funding - Increasing legislative compliance burden on local governments - Asset management and preservation necessities - Reliance on external government funding - Keeping up with technology - Robust project cost benefit analysis and appropriate planning - Lack of diverse Council - High number of bridges requiring ongoing maintenance 	<ul style="list-style-type: none"> - Our local economic capacity - Pandemics - Environmental disasters - Internet and telecommunication service - Increasing competitive nature of government funding - Reliance on rate payers to match funding - Our role in regional groupings, and not formally part of a ROC - Support for local businesses - Investment in tourism/visitor growth and our community being open "days". - Preservation of the environment - Access over river - Volunteer burnout - Future funding of the Community Resource Centre - Lack of available land for development - High cost of headworks - Supporting development whilst retaining our heritage - Engaging places of interest for visitors

In moving forward we will managing these internal and external risks by:

- Robust and constructive discussion at Council level
- Council review of our strategic plan including our strengths, weaknesses, opportunities and threats
- Councillors promoting the role of Council and identifying future potential candidates
- Advocating for better NBN and telecommunication services
- Developing an annual budget and long term financial plan
- Thorough cost benefit analysis prior to undertaking significant projects
- Using the asset management plan as a guide for Council
- Annual audit and implementing recommendations following discussion with Council

Attachment 12.2

- Workforce forward planning
- Working with stakeholders and partners to achieve strategic outcomes
- Advocating for our community's needs at a regional, state and national level
- Continual update of Local Emergency Management Plan, Business Continuity Response Plan and Adverse Events Plan

Attachment 12.2

OUR STRENGTHS	OUR OPPORTUNITIES
<p>INTERNAL</p> <ul style="list-style-type: none"> - Positive relationship between council and management - Council leadership, fostering a team approach - Flexible work arrangements - Positive financial position - Our attitude - Quality of facilities and services - Adaptability of staff in crisis <p>EXTERNAL</p> <ul style="list-style-type: none"> - Improving telecommunications across the Shire - Proximity to Perth - Key services available including GP services, Hospital, District High School 	<p>INTERNAL</p> <ul style="list-style-type: none"> - Our people - Our lifestyle - Embracing technology to improve efficiency <p>EXTERNAL</p> <ul style="list-style-type: none"> - Proximity to Perth - Good hospital and medical centre - Potential to attract a dentist - Promoting our High School - Ageing population - Employment growth - Arts and heritage - Tourism - aviation, day trips, river, sports tourism (water skiing, triathlon, cycling) - RV friendly centre and facilities - Avondale - Gliding Society - Eco Tourism

Attachment 12.2

CONDUCTING A MINOR REVIEW OF OUR STRATEGIC COMMUNITY PLAN

<p>REVIEW Community Profile SWOT Analysis Funding Council 12 goals</p>	<p>CONSULT Councillors conduct general one on one conversations with business owners, ratepayers and residents One on one conversations with key service organisations in the Shire e.g. Police, Hospital, CRC etc</p>
<p>INVOLVE Councillor workshops</p>	<p>COLLABORATE Review of other strategic and integrated plans within in the Shire</p>

The key priorities that Council identified during the process included:

HIGH PRIORITY

- Maintenance and improvement of road and bridge infrastructure
- Main street improvements
- Support in early years and young people
- Continuing to support agriculture and local business
- Telecommunications

MEDIUM PRIORITY

- Investment into the tourism experience and tourism servicing
- Supporting volunteers and reducing burnout
- Capitalising on our unique facilities such as the Platform Theatre, Avondale, art deco buildings, river etc
- Aged care services (facilitating this) and facilities

These priorities have all been reflected in the goals and strategies of our plan.

Attachment 12.2

GOALS AND STRATEGIES TO ACHIEVE OUR OUTCOMES

Our Vision: A vibrant and progressive community which values its history in a welcoming and friendly place to live, work and visit. Beverley is the place to BE!

We Value:

- The contributions made by our community towards an inclusive, active, diverse and friendly community
- Our natural resources and our place in the natural environment
- Economic diversity and opportunistic growth
- Forward thinking leadership and good governance

COUNCIL PRIORITIES

1. Our investments support or facilitate employment and local business growth
2. Our people, the community and quality of life are important to our success
3. Our relationships bring financial, social, health and environmental benefits to the organisation and residents

How to read the Strategic Plan:

Each goal includes the following elements:

The strategy - how we plan to achieve a defined outcome within specific time periods

Outcome - what we want the end result to be in 10yrs time

The community will see... tangible results

Measures... to keep track of our success

Attachment 12.2

INFRASTRUCTURE

GOAL	STRATEGY	THE COMMUNITY WILL SEE...	POINT OF MEASUREMENT	10 YR OUTCOME
1. Shire infrastructure is prepared for economic gains and an increase in our population	<p>1.1 Performance and structure of roads and bridges are included in our road management plan, communicated to Council and the community</p> <p>1.2 Shire assets are prepared for commercial and population increases</p> <p>1.3 The Community Resource Centre is recognised as a key service provider in the Cornerstone building, as well as visitor, library and community services across the Shire</p> <p>1.4 Investigate and advocate for extended deep sewerage</p> <p>1.5 A partnership approach to maintaining and enhancing Community Arts infrastructure</p>	<ul style="list-style-type: none"> - Roads and bridges maintained and improved to a trafficable standard. - Roads supporting and improving efficiency for key industries - Shire owned assets are maintained to the Asset Management Plan - Community Resource Centre and Shire continue to have a mutually beneficial relationship - Improved patronage in Community Arts infrastructure and wider regional significance - Minimal staff turnover, training and promotion - Improved internet connection 	<ul style="list-style-type: none"> - Asset management plan developed and guides Council decision making - Clear road service standards are to be developed that focus on Asset Preservation and will include km's of winter grades achieved, gravel re-sheeting and reseals. When data has been collected benchmarks will be set - Plant Inventory life is recorded and benchmarks set on minimum machinery operating hours - Community Resource Centre is retained - Increase in population by 1% annually - Increased participation in the Arts is recorded at local events 	<p>Current road infrastructure is maintained and continually improved upon to meet community and business needs</p> <p>Shire assets are ready for opportunities</p> <p>Our population and visitor numbers increase</p> <p>An increase in the ability of the Station Gallery and Platform Theatre to provide economic growth to the local economy</p> <p>Stability within Shire Staff</p> <p>Internet infrastructure is continually improved to meet business, personal and tourism needs.</p>

	<p>1.6 Shire Staff are retained and receive ongoing training</p> <p>1.7 Investigate and advocate for improved internet throughout the Shire</p>		<ul style="list-style-type: none"> - Actual staff turnover volume, performance reviews - Internet bandwidth and speed increase 	
<p>2. Community infrastructure of significance, economic value and history adds value to our identity</p>	<p>2.1 Retain, capture and provide local historically significant stories, indigenous history, sites, facilities, events and items</p>	<ul style="list-style-type: none"> - With external assistance we will capture, share, present and access our local history - Digital access to Beverley's historical records including archives and photos - Local indigenous oral history recorded. 	<ul style="list-style-type: none"> - Number of local, state and national partnerships that benefit the preservation of history - Degree of history included in our tourism product - Amount of external funding attracted - External funding to facilitate a curator and digitised program 	<ul style="list-style-type: none"> - Our history is captured and is part of our identity - Digital and physical access by researchers and visitors to Beverley's History increase
	<p>2.2 External funding is attracted to Avondale</p> <p>2.3 Assist in facilitating working relationships between the stakeholders of Avondale and progress towards a model that generates value to the local economy</p> <p>2.4 Avondale Machinery Museum future is</p>	<ul style="list-style-type: none"> - Avondale is a viable working asset - The community are proud of Avondale - Increased visitation - Employment opportunities through the Farm - Machinery Museum activation or closure 	<ul style="list-style-type: none"> - Attendance / visitation records increase - Regular events are held at Avondale - Amount of external funding for Avondale - Avondale available for public and community access. 	<ul style="list-style-type: none"> - Avondale is well patronaged and plays a contributing role to our local economy

	identified through community consultation			
	2.5 Community lead arts programs are delivered at the Station Gallery and Platform Theatre	<ul style="list-style-type: none"> - A developing community feeling of pride and sense of ownership and belonging to the Station Gallery and Platform Theatre - Arts' participants spending money locally 	<ul style="list-style-type: none"> - Increased visitation to Station Gallery, gardens and increased attendance at Platform Theatre events 	<ul style="list-style-type: none"> - An increase in the ability of the Station Gallery and Platform Theatre to provide economic growth to the local economy and add value to unique Beverley identity

ECONOMIC DEVELOPMENT

GOAL	STRATEGY	THE COMMUNITY WILL SEE....	POINT OF MEASUREMENT	10 YR OUTCOME
3. To have land available for domestic and commercial growth	3.1 Work with the State Government to release and service appropriate land 3.2 Shire facilitate the development of land that has strategic value 3.3 Rationalise Shire owned assets 3.4 Provision of water and electrical supply to developed land in	<ul style="list-style-type: none"> - Land is developed and attracts new businesses and families, as well as encouraging existing businesses to expand - Services are upgraded 	<ul style="list-style-type: none"> - Release of industrial land every 10 years - Release residential land - Degree of consolidation of current housing stock - Number of new housing stock - Adoption of an Urban Development Strategy 	<ul style="list-style-type: none"> - Industrial land encourages employment growth - Residential land development increases residential population - Upgrades to water and electricity services improve the quality of life

	partnership with State Agencies			
4. Vincent Street is activated and aesthetically improved	<p>4.1 Following consultation and planning with businesses, key stakeholders and the community develop a main street activation plan</p> <p>4.2 Retain and enhance our art deco and historically significant buildings</p>	<ul style="list-style-type: none"> - Vincent street upgraded (from Hunt Rd to Lukin St) with underground power, semi mountable kerbing, level footpaths and place activation 	<ul style="list-style-type: none"> - Upgrades minimum 50% funded from external sources - Construction to begin by 2021 - Increase main street activity - Reduction in complaints regarding the main street 	<ul style="list-style-type: none"> - Main street of Beverley adds value to our local economy and value to businesses
5. Existing businesses can grow in Beverley and new businesses are attracted	<p>5.1 Key assets such as roads, telecommunications, power etc support the growth of agriculture and other key industries in the Shire</p> <p>5.2 Together with the Community Resource Centre we engage with businesses across the Shire to achieve common strategic goals</p> <p>5.3 Key private business (e.g banking, supermarkets, chemist) is encouraged to remain in Beverley</p>	<ul style="list-style-type: none"> - Maintenance of assets and advocating for state / federal owned assets that are enablers of economic and business development - Businesses in Beverley working cooperatively for common goals - Advocate for business to stay open or be retained with new owners/brand. 	<ul style="list-style-type: none"> - Asset management plan developed and guides Council - Thorough business cases developed on new infrastructure development for industry - Refresh our procurement policy - Number of our strategic goals achieved with the input of local businesses - Key private business is retained. 	<ul style="list-style-type: none"> - Local businesses are supported by the community

<p>6. Beverley has a unique identity in the region and is well visited</p>	<p>6.1 Help coordinate tourism products and experiences with local stakeholders 6.2 Review and action the Tourism Plan 6.3 Support aviation tourism 6.4 Review the Trails Master Plan 6.5 Continue to review and action the Beverley Communications Plan (BE very Brand) 6.6 Support the expression of local identity through art and culture</p>	<ul style="list-style-type: none"> - Increase in tourists and visitors across the Shire - Coordinated and seamless tourism experience - Beverley is recognised as an ideal aviation site - Trail development - BEverley brand is recognised in the Shire and region - Artworks and performances that express the identity of Beverley 	<ul style="list-style-type: none"> - Majority of strategies in the Tourism Plan are achieved - Formalisation of aviation activities - BE Brand is visible in a majority of local businesses and throughout tourism promotions and activities - Trails Master Plan is initiated after review with the support of external funding. - The Arts programme is visible and recognisable when visiting Beverley 	<ul style="list-style-type: none"> - Visitors and tourists contribute to our local economy - Beverley improves its profile as a day and overnight destination - Visitors and tourists identify Beverley as being a unique Arts place in the region
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OUR PEOPLE

GOAL	STRATEGY	THE COMMUNITY WILL SEE....	POINT OF MEASUREMENT	10 YR OUTCOME
<p>7. Increase all forms of club participation</p>	<p>7.1 Support the forward planning process by clubs in our Shire 7.2 Facilitate governance training for clubs to</p>	<ul style="list-style-type: none"> - Healthy club operations - Less volunteer burnout - Streamlined club governance 	<ul style="list-style-type: none"> - Positive relationships between the Shire and local clubs 	<ul style="list-style-type: none"> - The diversity and number of clubs in our Shire add to our quality of life

	<p>address increasing compliance and encourage participation</p> <p>7.3 Undertake a cost benefit analysis of all future sport and recreation investment (assets)</p>	<ul style="list-style-type: none"> - Co-located club facilities 	<ul style="list-style-type: none"> - Level of participation in local clubs (anecdotal and numbers) - Number of club collaborations - Number of Community Grant Applications 	
<p>8. Beverley continues to be an inclusive, friendly and caring community</p>	<p>8.1 Continue our role in the Early Years Network.</p> <p>8.2 Facilitate child care services which provide local families with respite and the opportunity to gain employment</p> <p>8.3 Develop and implement a youth activity plan with key stakeholders and local young people</p> <p>8.4 Increase the opportunity to belong, socialise, and empathise through arts and culture activity</p>	<ul style="list-style-type: none"> - Our young children are school ready - Council has an informed position on childcare - Improved social, recreation, education and employment opportunities for our local young people - Delivery of a diverse program of intergenerational Arts activities across the community 	<ul style="list-style-type: none"> - Feedback from early years teachers at the High School - Number of new and existing youth activities delivered annually - Level of anti-social behaviour - Clear education pathways for all life stages - Number of youth engaging in activities - Community and visitor engagement in the Arts 	<ul style="list-style-type: none"> - Resident children are supported through the Early Years Network - Our young people are actively engaged - Arts and culture participation embedded within the community
<p>9. We have a healthy and safe community</p>	<p>9.1 Encourage the provision of quality health services, facilities and programs in the Shire</p> <p>9.2 Encourage ageing in place</p>	<ul style="list-style-type: none"> - Inclusive access to health services, facilities and programs - Our seniors can age safely and confidently in our community 	<ul style="list-style-type: none"> - Number of positive relationships between the Shire and health providers (public, private and community based) 	<ul style="list-style-type: none"> - Our community feels safe and inclusive - Our community is healthy

	<p>9.3 Continue to improve our facilities and assets for inclusive access through the review and implementation of the Disability Access & Inclusion Plan</p>	<ul style="list-style-type: none"> - Our facilities and services can be accessed by everyone - DAIP initiatives actively investigated 	<ul style="list-style-type: none"> - Hospital and Beverley Frail Aged Lodged are retained - Health service feedback is positive from the community - Swimming Pool Development and Feasibility Study - Completion, either successful or unsuccessful of DAIP progress reporting. 	
	<p>9.4 We facilitate and support emergency services planning</p>	<ul style="list-style-type: none"> - Emergency services are well resourced and prepared 	<ul style="list-style-type: none"> - LEMC meets at least once a year - Key services such as St Johns Ambulance, Police and Hospital are retained 	<ul style="list-style-type: none"> - We can respond to emergencies in a coordinated and resourced approach
	<p>9.5 Support access to arts opportunities to encourage improvement in mental health</p>	<ul style="list-style-type: none"> - Improved mental health outcomes 	<ul style="list-style-type: none"> - Positive mental health outcomes 	<ul style="list-style-type: none"> - A community which is physically and mentally healthy

Attachment 12.2

OUR LOCATION

GOAL	STRATEGY	THE COMMUNITY WILL SEE...	POINT OF MEASUREMENT	10 YR OUTCOME
<p>10. Rivers, lakes and reserves are an attraction for locals and visitors</p>	<p>10.1 Continue to participate in assisting the management of the river</p> <p>10.2 Investigate options for improving water movement in the river system</p> <p>10.3 Maintain and enhance the aesthetics and visibility of the river foreshore</p>	<ul style="list-style-type: none"> - Visual aesthetics of the river foreshore are improved - The river and foreshore is activated 	<ul style="list-style-type: none"> - Positive comments by residents and visitors regarding the river and river foreshore - Number of meetings attended regarding regional management of the river - External funding attracted for infrastructure at the foreshore - Avon River Park Redevelopment by 2025 	<ul style="list-style-type: none"> - A healthy natural environment adds to the quality of life
	<p>10.4 Continue to engage with key stakeholders regarding access to and management of the Lakes</p> <p>10.5 Support the development of sports tourism at the Lakes</p>	<ul style="list-style-type: none"> - Boating and water activities grow at the Lakes 	<ul style="list-style-type: none"> - Shire representation on the Lakes Management Group - Access to the Lakes is retained - Number of seasonal water activities held annually 	

<p>11. We aim to protect and preserve our natural environment</p>	<p>11.1 Maintain our open spaces and reserves 11.2 Appropriately manage crown land sub leases 11.3 Encourage and educate our community about recycling 11.4 Reduce our environmental footprint 11.5 We investigate local and sub regional waste strategies that reduce costs on our community and environment 11.6 Apply appropriate bushfire protection</p>	<ul style="list-style-type: none"> - Protection and preservation of spaces, reserves and crown land - Reduction in waste generation - Improved recycling habits of residents - Management of weeds and pests - Reduction in risk areas - Increase use of solar energy - Investigation of electric car charging stations 	<ul style="list-style-type: none"> - Level of preservation of existing spaces, reserves and crown land - Increase in tonnes of recycling collected in kerbside pick up - Reduction in tonnes of general household waste collected in kerbside pick up - Implement Bushfire Risk Management Plan, thereby reducing the risk levels across the Shire - Using external funding, target all assets identified as high, very high and extreme and coordinate treatment objectives - Shire Assets using and producing solar energy 	<ul style="list-style-type: none"> - We reduce our impact on the environment
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Attachment 12.2

GOVERNANCE

GOAL	STRATEGY	THE COMMUNITY WILL SEE....	POINT OF MEASUREMENT	10 YR OUTCOME
<p>12. Council leads the organisation and engages with the community in an accountable and professional manner</p>	<p>12.1 Develop and maintain our strategic plan, corporate business plan, asset management plan, workforce plan and long term financial plan 12.2 Service level plans detail operational roles, responsibilities and resources 12.3 Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships</p>	<ul style="list-style-type: none"> - Responsive and accountable Council and organisation - Transparent communication from Council 	<ul style="list-style-type: none"> - Annual audit results - We meet the integrated planning standards - Number of partners engaged that deliver external funding for significant infrastructure projects 	<ul style="list-style-type: none"> - Council makes informed decisions in regards to resource allocation and communicates this to the community

Attachment 12.2

Services and facilities provided by the Shire have been linked with the relevant strategies in the Strategic Community Plan in the following table. The table provides a connection between the services and facilities and the desired outcomes and community vision for the Shire of Beverley

Shire Service	Strategic Community Plan
Airfield	1.2, 6.3
Arts	1.5, 2.4, 6.6, 8.4, 9.5
Caravan Park and Cabin accommodation	1.2, 6.3
Cemetery	1.2
Community development	2.1, 7.1, 7.2, 8.1, 8.2, 8.3,
Community facilities (halls, recreation etc.)	1.2, 7.3, 9.2, 9.3, 10.1, 10.4
Council leadership	12.1, 12.2, 12.3
Early years support	8.1, 8.2
Economic development	1.2, 1.3, 2.2, 2.3, 4.1, 4.2, 5.1, 5.2, 5.3, 6.1, 6.2, 6.5, 8.2
Emergency Services	9.4
Environmental Health	11.3, 11.4
Library and services	1.3
Health services	9.1
Human Resource Management	1.6
Natural Resource Management	10.2, 10.3, 10.5, 10.6, 11.1, 11.2, 11.6
Ranger services	11.1, 11.2
Recreation and leisure	1.2, 6.4, 7.1, 7.3, 9.3, 10.6
Regional participation	12.3
Road construction, maintenance and preservation	1.1, 5.1
Seniors support and aged accommodation	9.2
Town beautification, parks, gardens and reserves	4.1, 4.2
Town planning / land development	3.1, 3.2, 3.3, 3.4, 4.1, 4.2
Waste Management and Environmental Impact	1.4, 11.3, 11.4, 11.5

MONITORING, REPORTING AND TIMEFRAME

The Shire of Beverley will conduct a Strategic Review every two years, alternating between a Minor Strategic Review and a Major Strategic Review.

Minor Review completed June 2021

Major Review scheduled June 2023

Minor Review scheduled June 2025

New 10 year Strategic Community Plan scheduled June 2027

12.3 Voting Delegates – Local Government Annual General Meeting

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	15 June 2021
Applicant:	Shire of Beverley
File Reference:	ADM 0283
Author and Position:	Stephen Gollan
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Attendee at Conference
Attachments:	Nil

SUMMARY

Council is to select the voting delegates for the WA Local Government Association AGM on Monday 20 September 2021.

BACKGROUND

The Western Australian Local Government Association (WALGA) have advised that their Annual General Meeting will be held during the Local Government Convention on Monday 20 September 2021 at the Crown Convention Room. A two day conference, all Elected Members of Council are entitled to attend this pre-approved event.

COMMENT

Council is entitled to be represented by two (2) voting delegates. If Council is seeking to exercise their voting entitlements, registration for the two voting delegates must be forwarded to the Association by 27 August 2021. Last year Council nominated Cr McLaughlin and Cr Seed as the voting delegates and Cr's Lawlor and Davis as proxy delegates, however any member of Council may be nominated.

Motions for the WA Local Government Association AGM must be received by close of business 2 July 2021.

STATUTORY ENVIRONMENT

Pursuant to the WALGA Constitution, all Member Councils are entitled to be represented by two (2) voting delegates and two proxy delegates in case the voting delegates are unable to attend.

CONSULTATION

Council

FINANCIAL IMPLICATIONS

Conference Attendance Fees

STRATEGIC IMPLICATIONS

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

EM011 Attendance at Events Policy – Pre-Approved Event

RISK IMPLICATIONS

Low (1) - There is minimal risk by not selecting voting delegates, however Council should participate in the voting process to represent the best interest of our Community.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council elect Cr _____ and Cr _____ as voting delegates, and Cr _____ and Cr _____ as the two proxy members for the 2021 WA Local Government Association Annual General Meeting.

12.4 Spring Back to Beverley Festival 2022 – Signage Request

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	16 June 2021
Applicant:	N/A
File Reference:	ADM 0595
Author and Position:	Jacinta Murray, Tourism Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Advertisement sign design

SUMMARY

Council to consider and approve the installation of two roadside advertisement signs for the 'Spring Back to Beverley Festival in 2022'.

BACKGROUND

At the Spring Back to Beverley working group Meeting held on 6th May it was discussed to start marketing the event. The group agreed that the installation of two semi-permanent signs be erected on the Great Southern Highway to advertise the festival to visitors to Beverley or passing thorough. The Tourism Advisory Group concurred at their last meeting.

Main Roads have been consulted in gaining the required approvals for the signs. Advice to have the sign design, size and location were to be provided in an "Application to Erect/Modify Roadside Advertising Sign" under the Main Road (Control of Advertisements) Regulations 1996. The application is being processed with Main Roads and pending approval.

The design of the sign is attached which is 1200x600mm.

COMMENT

The proposed signage is required to follow the 'Town Planning Policy no13 Signage' that indicates that all advertisement signs be no more than 4.5m² and approval be sought from Main Roads.

The proposed signs are within the size guidelines and Main Roads have been sought for approval.

STATUTORY ENVIRONMENT

Main Road (Control of Advertisements) Regulations 1996

CONSULTATION

MainRoads WA

FINANCIAL IMPLICATIONS

\$376.20 total incl GST.

STRATEGIC IMPLICATIONS

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

Town Planning Policy No. 13 Signage Policy

RISK IMPLICATIONS

Small explanation of risk and highlight the relevant box – example:

Low (4) - There is a minimal risk that a member of the public may be stung by a bee.

It is considered that the proposed location and proposed bee keeping procedures are adequate to mitigate any risk.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council approve the design and installation Spring Back to Beverley Festival 2022 signs upon formal approval from Main Roads.



12.5 Civil Works Component Tender – Vincent Street – Streetscape Project

Submission To:	Ordinary Council Meeting 22 June 2021
Report Date:	16 June 2021
Applicant:	N/A
File Reference:	ADM 0570
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	None
Attachments:	Confidential Evaluation Report & Appendices (Under separate cover)

SUMMARY

Council to consider the awarding of a tender for the construction of the Vincent Street Streetscape Project.

BACKGROUND

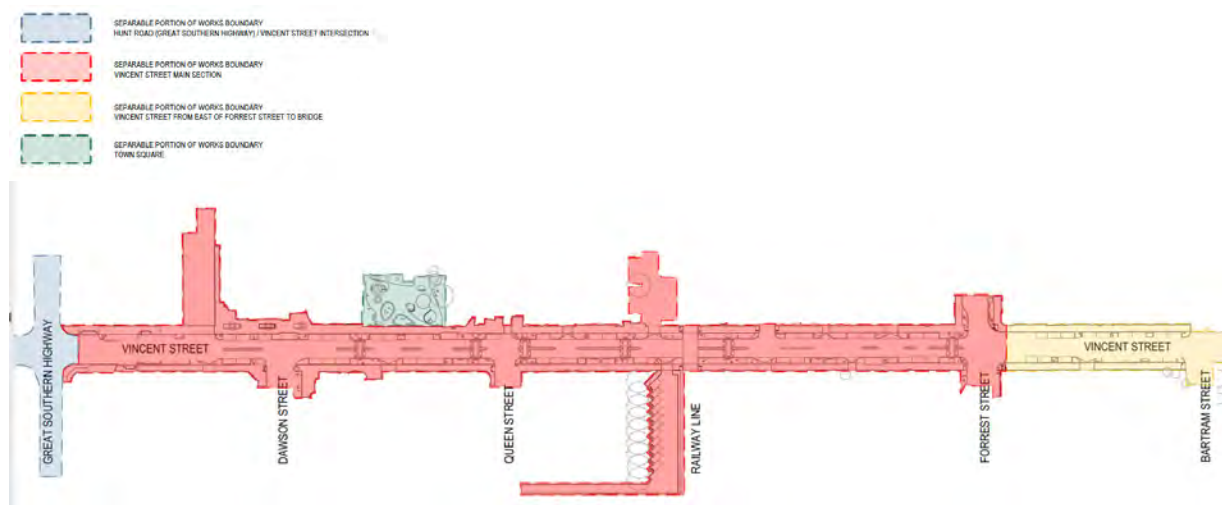
At its meeting held on 23 March 2021, Council was advised that tenders for the Civil Works Component of the Vincent Street Streetscape Project would be called for in April 2021.

A state-wide *Request for Tender* advertisement was placed in the *West Australian* on Wednesday 21 April 2021 and on Saturday 24 April 2021, with advice that tender submissions close at 4:00pm on Friday 21 May 2021.

Tenderer's site visits were scheduled for Thursday 29 April 2021 and Thursday 6 May 2021.

The Civil Works Tender (# 03/2021) was broken up into the following Separable Portions:

- SP1: Hunt Road/Vincent Street Intersection works;
- SP2: Vincent Street Main Section works, from Hunt Road to Forrest Street;
- SP3: Vincent Street works East of Forrest Street to bridge;
- SP4: Town Square works



The whole project is expected to see the upgrade of the section of Vincent Street from the Great Southern Highway (Hunt Road) to Forrest Street and will include the undergrounding of power, the reconstruction and resurfacing of the road, renewal of the kerbing and footpaths, the installation of pedestrian friendly crossings and the general beautification of the street through the introduction of street trees and garden beds.

There are two parts to the project being, undergrounding of power contract; and the civil contract (roads, footpaths, lighting, seating, landscaping etc.).

The undergrounding of power is designed and managed through Western Power Corporation (WPC). Council at its Special Meeting of 8 June 2021 resolved to continue with the Undergrounding of Power Works Contract.

COMMENT

With the assistance of appointed Project Managers - GHD, 11 tender packages were issued to the following interested parties:

- 1) Phoenix Landscaping
- 2) Phase 3 Construction
- 3) Georgiou
- 4) Environmental Industries WA
- 5) Ligna Construction
- 6) Reality Landscapes
- 7) MG Group
- 8) Bos Civil
- 9) West Coast Profilers
- 10) Perth Prestige Concrete
- 11) IRP Pty Ltd

At the close of the tender submission period, 3 tenders had been received from the following firms-

- 1) Environmental Industries WA;
- 2) MG Group WA;
- 3) West Coast Profilers;

The Shire CEO appointed Mr S Gollan, Mr S Marshall, Mr S de Beer, Mr I Pexon (GHD) and Mr A Moretti (GHD), to the Evaluation Panel to undertake an evaluation of all tender submissions and provide a Tender Evaluation Report.

The Tender Evaluation Report details that the preferred tenderers, in order of assessment are:

- (1) MG Group
- (2) Environmental Industries WA
- (3) West Coast Profilers

The most advantageous tender to Council is considered to be the MG Group for the following reasons:

- (1) The MG Group is a highly experienced construction firm in similar projects to the Vincent Street Streetscape Project, with a proper understanding of the project scope.
- (2) The price submitted by MG Group is not the lowest priced tender, but is considered competitive and represents value for money. The price has incorporated all the allowances related to the construction works required for this Request for Tender.
- (3) The tender submission from MG Group represents best value for money.

As a result of budgetary considerations it will be recommended Council appoint the preferred tenderer for Separable Portion 2 (Vincent Street Main Section) only.

During ongoing consultation with MainroadsWA, it was considered a better outcome to exclude Separable Portion 1 (Hunt Road/Vincent Street Intersection), from the Civil Works Scope. MainroadsWA were going to reimburse the Shire for doing this component of the works while our contractors were on site, but MainroadsWA are of the opinion that they can do the works for less than the tendered prices received.

The scheduling of the Hunt Road/Vincent street intersection works, now to be done as a separate project by MainRoadsWA, is likely to coincide with the SP2 civil works planned for Vincent Street, and some opportunities therefore arise for coordination of the works.

DISCLOSURE OF INTEREST

No disclosure of interest has been tabled. All Evaluation Panel members signed a disclosure agreement.

ATTACHMENTS

A copy of the Tender Evaluation Report with associated Appendices from Evaluation Panel are attached marked – Confidential Attachment Evaluation Report – RFT 03/2021 – Vincent Street Streetscape Project.

CONSULTATION

In accordance with *Local Government Act 1995* and the *Functions and General Regulations 14 and 15*, Council placed a state-wide advertisement in the *West Australian* on Wednesday 21 April 2021 and on Saturday 24 April 2021, with the closing date being 21 May 2021, providing a period of greater than 14 days for tender submissions to be made.

Various extensive public consultation in relation to the Vincent Street Project has taken place over the period 2013 – 2021.

FINANCIAL IMPLICATIONS

Shown below is the entire Streetscape budget including the undergrounding power component.

Shire's financial contribution:	\$ 2,077,836
Federal Government contribution:	\$ 2,788,252

The budget also includes a 10% contingency for some project portions

Vincent Street Streetscape Budget			
Component	Cost Estimate (ex GST)	10% Contingency	Source
Civil Works - SP2	\$2,963,453.21	\$296,345.32	Tender
Street Furniture	\$111,768.00	\$11,176.80	GHD
Tree Uplight Conduits	\$70,000.00	\$0.00	Inkosi Estimate
Street Light Poles	\$100,000.00	\$0.00	Inkosi Estimate
Undergrounding of Power	\$1,147,345.00	\$114,734.50	WPC Estimate
Building Switchboard upgrades	\$50,000.00	\$0.00	Inkosi Estimate
Total	\$4,442,566.21	\$422,256.62	
Grand Total		\$4,864,822.83	
Funding		Amount	Source
BBRF		\$1,534,122.00	Federal Gov
Loan Funds		\$1,000,000.00	Shire
Mainstreet Redevelopment Reserve		\$307,836.00	Shire
Infrastructure Reserve		\$350,000.00	Shire
Roads to Recovery		\$300,000.00	Federal Gov
Remaining 20/21 Footpath Allocation - C/O		\$35,000.00	Shire
2021/22 Footpath Funding		\$100,000.00	Shire
LRCI Rnd 2		\$273,192.00	Federal Gov
LRCI Rnd 3		\$680,938.00	Federal Gov
General Revenue		\$285,000.00	Shire
Total		\$4,866,088.00	

POLICY IMPLICATIONS - STRATEGIC

This project aligns with the Shire's Strategic Community Plan 2017 – 2027:

Goal 4 - Vincent Street is activated and aesthetically improved

Strategy 4.1 - Following consultation and planning with businesses, key stakeholders and the community develop a main street activation plan.

Vincent street upgraded with underground power, semi mountable kerbing and place activation.

Goal 12 – Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS – PURCHASING & PROCUREMENT

AF007 Purchasing and Procurement

\$250,000.00 and above – conduct a public tender process.

RISK IMPLICATIONS

Council acknowledges that the Vincent Street Streetscape project is expected to be of intergenerational benefit to the Beverley community.

There are various risks to take into consideration:

Progressing (Medium 8) – Short term disruption to local business, short term disruption to pedestrians and traffic; vitalisation of streetscape.

Not Progressing (**High 15**) – An incomplete grant project or attempt to significantly change the scope will severely damage the Shire’s pristine reputation to complete funded projects and will likely deter any further successful grant funding opportunities.

Financial – Council acknowledges that large multi-million dollar capital projects will require some degree of debt funding. The Vincent Street Streetscape project is expected to be of intergenerational benefit, lasting far longer than the loan funding period of 20 years.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57 Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996

11. When tenders have to be publicly invited

- (1A) In this regulation —

state of emergency declaration has the meaning given in the *Emergency Management Act 2005* section 3.

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
 - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or
 - (aa) the supply of the goods or services is associated with a state of emergency; or

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or

[(ba) deleted]

(c) within the last 6 months —

(i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or

(ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;

or

(d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or

(e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or

(ea) the goods or services are to be supplied —

(i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and

(ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;

or

(f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or

(g) the goods to be supplied under the contract are —

(i) petrol or oil; or

(ii) any other liquid, or any gas, used for internal combustion engines;

or

(h) the following apply —

(i) the goods or services are to be supplied by —

(I) a person registered on the Aboriginal Business Directory WA published by the Chamber of Commerce and Industry of Western Australia Limited ABN 96 929 977 985; or

(II) a person registered with the Australian Indigenous Minority Supplier Office Limited (trading as Supply Nation) ABN 50 134 720 362;

and

- (ii) the consideration under the contract is \$250 000 or less, or worth \$250 000 or less; and
- (iii) the local government is satisfied that the contract represents value for money;

or

- (i) the goods or services are to be supplied by an Australian Disability Enterprise; or
- (j) the contract is a renewal or extension of the term of a contract (the **original contract**) where —
 - (i) the original contract was entered into after the local government, according to the requirements of this Division, publicly invited tenders for the supply of goods or services; and
 - (ii) the invitation for tenders contained provision for the renewal or extension of a contract entered into with a successful tenderer; and
 - (iii) the original contract contains an option to renew or extend its term; and
 - (iv) the supplier's tender included a requirement for such an option and specified the consideration payable, or the method by which the consideration is to be calculated, if the option were exercised;

or

- (ja) the contract is a renewal or extension of the term of a contract (the **original contract**) where —
 - (i) the original contract is to expire within 3 months; and
 - (ii) the renewal or extension is for a term of not more than 12 months from the expiry of the original contract; and
 - (iii) the contract for renewal or extension is entered into at a time when there is in force a state of emergency declaration applying to the district, or part of the district, of the local government;

or

- (k) the goods or services are to be supplied by a pre-qualified supplier under Division 3.

14. Publicly inviting tenders, requirements for

- (1) When regulation 11(1), 12(2) or 13 requires tenders to be publicly invited, Statewide public notice of the invitation is to be given.

- (2) If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving Statewide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.
- (2a) If a local government —
 - (a) is required to invite a tender; or
 - (b) not being required to invite a tender, decides to invite a tender,the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.
- (3) The notice, whether under subregulation (1) or (2), is required to include —
 - (a) a brief description of the goods or services required; and
 - (b) particulars identifying a person from whom more detailed information as to tendering may be obtained; and
 - (c) information as to where and how tenders may be submitted; and
 - (d) the date and time after which tenders cannot be submitted.
- (4) In subregulation (3)(b) a reference to detailed information includes a reference to —
 - (a) such information as the local government decides should be disclosed to those interested in submitting a tender; and
 - (b) detailed specifications of the goods or services required; and
 - (c) the criteria for deciding which tender should be accepted; and
 - (d) whether the local government has decided to submit a tender.
 - [(e) *deleted*]
- (5) After a notice has been given under subregulation (1) or (2), a local government may vary the information referred to in subregulation (3) by taking reasonable steps to give each person who has sought copies of the tender documents or each acceptable tenderer, as the case may be, notice of the variation.

[Regulation 14 amended: Gazette 29 Jun 2001 p. 3130; 18 Sep 2015 p. 3806.]

15. Minimum time to be allowed for submitting tenders

- (1) If a notice under regulation 14(1) is given, the date and time referred to in regulation 14(3)(d) has to be at least 14 days after the notice is —
 - (a) published on the local government's official website; and
 - (b) published in at least 3 of the ways prescribed in the *Local Government (Administration) Regulations 1996* regulation 3A(2).
- (2) If a notice under regulation 14(2) is given to a person listed as an acceptable tenderer, the date and time referred to in regulation 14(3)(d) has to be at least 14 days after the notice is given.

[Regulation 15 inserted: Gazette 18 Sep 2015 p. 3806-7; amended: SL 2020/213 r. 35.]

16. Receiving and opening tenders, procedure for

- (1) The CEO is responsible for keeping any tender submitted including a tender submitted by facsimile or other electronic means in safe custody, and for ensuring that it remains confidential.
- (2) Tenders are not to be opened, examined, or assessed until the time after which further tenders cannot be submitted.
- (3) When tenders are opened —
 - (a) there must be present —
 - (i) at least 2 employees of the local government; or
 - (ii) one employee of the local government and at least one person authorised by the CEO to open tenders;
 - and
 - (b) members of the public are entitled to be present; and
 - (c) details of the tenders (other than the consideration sought in the tender) are to be immediately recorded in a register to be known as the tenders register.

18. Rejecting and accepting tenders

- (1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.
- (2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.
- (3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.
- (4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.
- (4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.
- (5) The local government may decline to accept any tender.
- (6) If a local government has accepted a tender but acceptance of the tender does not create a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

- (7) If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council;

1. Award Tender 03/2021 – Vincent Street – Streetscape Project to MG Group for the fixed price of \$2,963,453.21 (excluding GST) for Separable Portion 2 only (Vincent Street Main Section Works from Hunt Road to Forrest Street), as per their tender submission and the Request for Tender documentation, subject to MG Group entering into an agreed contract with the Shire of Beverley.
2. Delegates authority to the Chief Executive Officer to award the final contract.

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

15. CLOSURE

The Chairman to declare the meeting closed.