



**23 November 2021**

**ORDINARY MEETING**

**MINUTES**

## **CONTENTS**

<b>1. OPENING .....</b>	<b>1</b>
<b>2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE .....</b>	<b>1</b>
2.1 Members Present.....	1
2.2 Staff In Attendance .....	1
2.3 Observers And Visitors .....	1
2.4 Apologies and Approved Leave of Absence .....	1
2.5 Applications for Leave of Absence .....	1
<b>3. DECLARATIONS OF INTEREST .....</b>	<b>1</b>
<b>4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....</b>	<b>1</b>
<b>5. PUBLIC QUESTION TIME .....</b>	<b>1</b>
<b>6. CONDOLENCES .....</b>	<b>1</b>
<b>7. CONFIRMATION OF MINUTES .....</b>	<b>2</b>
7.1 Minutes Of The Ordinary Council Meeting Held 26 October 2021 .....	2
<b>8. TECHNICAL SERVICES .....</b>	<b>3</b>
8.1 RFT 03/2122 Replacement Tip Truck (BE028) .....	3
8.2 RFT 04/2122 Replacement Multi Tyre Roller (BE026) .....	6
<b>9. PLANNING SERVICES .....</b>	<b>9</b>
<b>10. BUILDING SERVICES &amp; ENVIRONMENTAL HEALTH SERVICES .....</b>	<b>10</b>
<b>11. FINANCE .....</b>	<b>11</b>
11.1 Monthly Financial Report .....	11
11.2 Accounts Paid by Authority .....	25
<b>12. ADMINISTRATION .....</b>	<b>28</b>
12.1 Proposed Disposal of 50 Dawson Street, Beverley.....	28
12.2 Policy Manual Annual Review.....	32
12.3 Kinetic Sculpture .....	36
12.4 Use of the Common Seal .....	39
<b>13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN ....</b>	<b>42</b>
<b>14. CONFIDENTIAL ITEMS .....</b>	<b>43</b>
14.1 Meeting Closed to the Public.....	43
14.2 Purchase of Property .....	44
14.3 Meeting Open to the Public.....	45
<b>15. NEW BUSINESS ARISING BY ORDER OF THE MEETING .....</b>	<b>46</b>
<b>16. CLOSURE .....</b>	<b>46</b>

## **1. OPENING**

The Chairman declared the meeting open at 3:00pm

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members Present**

Cr DC White	Shire President
Cr CJ Lawlor	Deputy President
Cr DW Davis	
Cr PJ Gogol	
Cr SW Martin	
Cr JR Maxwell	
Cr AFC Sattler	
Cr TWT Seed	

### **2.2 Staff In Attendance**

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr SP Vincent	Manager of Works
Mr BS de Beer	Manager of Planning and Development Services
Mrs A Lewis	Executive Assistant

### **2.3 Observers And Visitors**

Mr Daniel Henderson (until 3:14pm)

### **2.4 Apologies and Approved Leave of Absence**

Nil

### **2.5 Applications for Leave of Absence**

Nil

## **3. DECLARATIONS OF INTEREST**

Nil

## **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **5. PUBLIC QUESTION TIME**

Nil

## **6. CONDOLENCES**

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

SMITH*	Philip Hubert	30 October 2021
FALKINGHAM	Dennis William	9 November 2021
BROUN	James Nicholas (Nick)	11 November 2021
THOMPSON	David Donald (Casper)	12 November 2021
BEDDALL	Brian Leslie	19 November 2021

\* Mr Smith served as a Shire of Beverley Councillor from 1968 – 1977.

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes Of The Ordinary Council Meeting Held 26 October 2021**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 26 October 2021 be confirmed.

#### **COUNCIL RESOLUTION**

**M1/1121**

**Moved Cr Sattler**

**Seconded Cr Martin**

**That the Minutes of the Ordinary Council Meeting held Tuesday 26 October 2021 be confirmed.**

**CARRIED 8/0**

## **8. TECHNICAL SERVICES**

### **8.1 RFT 03/2122 Replacement Tip Truck (BE028)**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 November 2021</b>
<b>Report Date:</b>	<b>18 November 2021</b>
<b>Applicant:</b>	<b>Administration</b>
<b>File Reference:</b>	<b>ADM 0336</b>
<b>Author and Position:</b>	<b>Stephen Vincent, Manager of Works</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>

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#### **SUMMARY**

Council to consider awarding tender for the replacement of Tip Truck BE028.

#### **BACKGROUND**

BE028 is currently a 2011 Isuzu NPR300 Tip Truck and has 149,000km on the odometer.

#### **COMMENT**

The call for submissions through the WALGA E-Quotes opened on 29 October 2021 and closed 19 November 2021.

The following quotes were received:

<b>SUPPLIERS</b>	<b>MACHINE / MODEL</b>	<b>NET PRICE ex GST</b>	<b>TRADE VALUE ex GST</b>	<b>CHANGE OVER EX GST</b>
Daimler Trucks	Fuso Canter 7.5t swb	\$72,636	\$31,818	\$40,818
South West Isuzu	NPR 65/45-190 TIPPER	\$76,780	\$24,545	\$52,553
South West Isuzu	NQR 87/80-190 AMT TIPPER	\$84,090	\$24,545	\$59,863

The Fuso Canter has a GVM of 7,500 kg and GCM 11,000 kg which is under what is required to tow the skid steer on the trailer

The Isuzu NPR 65/45 has a GVM of 6,500 kg and GCM 10,000 kg and only comes in a manual gear box for this size truck. This is also under specification and we would prefer an auto transmission.

The Isuzu NQR 87/80 has a GVM of 8,700 kg and GCM 12,000 kg, ideal for towing and has auto transmission.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995 and Local Government (Functions and General) Regulations 1996.*

Regulation 11 (2b) of the *Local Government (Functions and General) Regulations 1996* provides that Tenders do not have to be publicly invited according to the

requirements of this Division if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.

## CONSULTATION

Council, Leading Hand, Mechanic  
Tender Process

## FINANCIAL IMPLICATIONS

\$108,000.00 total allocation with \$24,000.00 trade, this is a changeover cost to council of \$84,000 ex GST.

## STRATEGIC IMPLICATIONS

Goal 1: Shire infrastructure is prepared for economic gains and an increase in our population.

Strategy 1.1 Performance and structure of roads are included in our road management plan, communicated to Council and the community.

Strategy 1.2 Shire assets are prepared for commercial and population increases.

## POLICY IMPLICATIONS

AF007 Purchasing and Procurement

## RISK IMPLICATIONS

As the Shire has called for quotes from suppliers from WALGA pre-qualified list pursuant to Regulation 11(2)(b) of the Local Government (Functions and General) Regulations 1996 there is minimal risk in relation to this purchase. Ultimately the recommended supplier is considered to be reputable supplier for the provision of this size vehicle.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Absolute Majority

## OFFICER'S RECOMMENDATION

That Council accept the quote from South West Isuzu for the replacement of Tip Truck BE028 with the Isuzu NQR 87/80 – 190 ATM Tipper as quoted 17 November 2021 for \$59,863 ex GST.

**COUNCIL RESOLUTION**

**M2/1121**

**Moved Cr Sattler**

**Seconded Cr Seed**

**That Council accept the quote from South West Isuzu for the replacement of Tip Truck BE028 with the Isuzu NQR 87/80 – 190 ATM Tipper as quoted 17 November 2021 for \$59,863 ex GST.**

**CARRIED BY ABSOLUTE MAJORITY 8/0**

## **8.2 RFT 04/2122 Replacement Multi Tyre Roller (BE026)**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 November 2021</b>
<b>Report Date:</b>	<b>18 November 2021</b>
<b>Applicant:</b>	<b>Administration</b>
<b>File Reference:</b>	<b>ADM 0351</b>
<b>Author and Position:</b>	<b>Stephen Vincent, Manager of Works</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>

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### **SUMMARY**

Council to consider awarding a tender for the replacement of Multi Tyre Roller BE026.

### **BACKGROUND**

The current Multi Tyre Roller is a 2012 Bomag BW25RH and has completed over 5500 hours.

### **COMMENT**

The call for submissions through the WALGA E-Quotes opened 1 November 2021 and closed 17 November 2021.

The following quotes were received:

<b>SUPPLIERS</b>	<b>MACHINE / MODEL</b>	<b>NET PRICE ex GST</b>	<b>TRADE VALUE ex GST</b>	<b>CHANGE OVER ex GST</b>
BT Equipment	Bomag BW28RH	\$174,000	\$43,000	\$131,000
BT Equipment	Bomag BW28RH	\$169,500	0	\$169,500
Conplant	Wacker Neuson RR280T3 10T	\$164,000	\$36,000	\$128,000
CEA	CP2100W Dynapac	\$187,500	\$41,000	\$146,500
WesTrac	CATERPILLAR CW34	\$174,000	\$50,000	\$124,000
Wirtgen Australia	HAMM HP 180	\$134,255	\$28,000	\$106,255

As all are within budget and are WALGA preferred suppliers, staff would like to view and inspect the rollers, along with any available members of the Works Committee prior to the final decision.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995 and Local Government (Functions and General) Regulations 1996.*

Regulation 11 (2b) of the *Local Government (Functions and General) Regulations 1996* provides that Tenders do not have to be publicly invited according to the requirements of this Division if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.



## CONSULTATION

Council and Works Committee

## FINANCIAL IMPLICATIONS

The supply and trade of a Multi Rubber Loader is accommodated in Council's annual budget.

\$190,000.00 total allocation with \$40,000.00 changeover. This is a changeover cost to council of \$150,000 ex GST

## STRATEGIC IMPLICATIONS

Goal 1: Shire infrastructure is prepared for economic gains and an increase in our population.

Strategy 1.1 Performance and structure of roads are included in our road management plan, communicated to Council and the community.

Strategy 1.2 Shire assets are prepared for commercial and population increases.

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

## POLICY IMPLICATIONS

AF007 Purchasing and Procurement

## RISK IMPLICATIONS

As the Shire has called for quotes from suppliers from WALGA pre-qualified list pursuant to Regulation 11(2)(b) of the Local Government (Functions and General) Regulations 1996 there is minimal risk in relation to this purchase. Ultimately the recommended supplier is considered to be reputable supplier for the provision of this size vehicle.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Absolute Majority

## OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to purchase a Multi Tyre Roller with the changeover cost not to exceed \$150,000.00 (ex GST) upon completion of the machinery inspections.

**COUNCIL RESOLUTION**

**M3/1121**

**Moved Cr Davis**

**Seconded Cr Lawlor**

**That Council authorise the Chief Executive Officer to purchase a Multi Tyre Roller with the changeover cost not to exceed \$150,000.00 (ex GST) upon completion of the machinery inspections.**

**CARRIED BY ABSOLUTE MAJORITY 8/0**

## **9. PLANNING SERVICES**

Nil

## **10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

## **11. FINANCE**

### **11.1 Monthly Financial Report**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 November 2021</b>
<b>Report Date:</b>	<b>17 November 2021</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>N/A</b>
<b>Author and Position:</b>	<b>S.K. Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>October 2021 Financial Reports</b>

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#### **SUMMARY**

Council to consider accepting the financial report for the period ending 31 October 2021.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2021 Ordinary Meeting, item 11.4.

#### **COMMENT**

The monthly financial reports for the period ending 31 October 2021 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
  - Operating Statement by Nature and Type;
  - Road Maintenance Report; and
  - Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

### FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2021/22 Budget.

### STRATEGIC IMPLICATIONS

Nil

### POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

### RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

### VOTING REQUIREMENTS

Simple Majority

### OFFICER'S RECOMMENDATION

That the monthly financial report for the month of October 2021 be accepted and material variances be noted.

### COUNCIL RESOLUTION

M4/1121

Moved Cr Martin

Seconded Cr Maxwell

That the monthly financial report for the month of October 2021 be accepted and material variances be noted.

CARRIED 8/0

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
31 October 2021**

Description	Budget 2021/22	YTD Budget 2021/22	YTD Actual 2021/22	YTD Variance	Notes To Material Variances
<b>Operating Revenue</b>					
General Purpose Funding	3,388,968.00	3,051,189.00	3,049,752.91	(1,436.09)	
Governance	2,100.00	2,000.00	14,186.25	12,186.25	CCZ Golf Day Sponsorship and Green Fees unbudgeted.
Law, Order & Public Safety	242,100.00	53,676.00	52,863.58	(812.42)	
Health	300.00	64.00	200.00	136.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	129,692.00	43,374.00	42,479.40	(894.60)	
Community Amenities	211,385.00	192,893.00	197,769.47	4,876.47	
Recreation & Culture	218,434.00	31,895.00	64,382.66	32,487.66	Moort Wabiny Park Retention Fee \$33,963 transfer from Trust partially offset by final retention fee repayment to Contractor.
Transport	3,950,230.00	383,628.00	384,900.57	1,272.57	
Economic Activities	197,344.00	80,579.00	85,549.13	4,970.13	
Other Property & Services	43,100.00	11,560.00	15,820.31	4,260.31	
<b>Total Operating Revenue</b>	<b>8,383,653.00</b>	<b>3,850,858.00</b>	<b>3,907,904.28</b>	<b>57,046.28</b>	
<b>Operating Expenditure</b>					
General Purpose Funding	(162,227.00)	(47,704.00)	(45,433.24)	2,270.76	
Governance	(306,541.00)	(114,612.00)	(115,568.62)	(956.62)	
Law, Order & Public Safety	(432,526.00)	(131,758.00)	(121,670.60)	10,087.40	ESL expenditure lower than anticipated YTD.
Health	(154,777.00)	(48,292.00)	(46,004.78)	2,287.22	
Education & Welfare	(111,017.00)	(29,136.00)	(29,752.63)	(616.63)	
Housing	(205,724.00)	(68,510.00)	(63,776.94)	4,733.06	
Community Amenities	(666,749.00)	(210,194.00)	(203,718.15)	6,475.85	
Recreation & Culture	(1,592,700.00)	(506,284.00)	(507,148.56)	(864.56)	
Transport	(2,519,187.00)	(941,814.00)	(936,031.78)	5,782.22	
Economic Activities	(593,888.00)	(160,471.00)	(163,435.23)	(2,964.23)	
Other Property & Services	(15,050.00)	64,911.00	66,002.94	1,091.94	PWOH & POC allocation timing versus expenditure.
<b>Total Operating Expenditure</b>	<b>(6,760,386.00)</b>	<b>(2,193,864.00)</b>	<b>(2,166,537.59)</b>	<b>27,326.41</b>	
<b>Net Operating</b>	<b>1,623,267.00</b>	<b>1,656,994.00</b>	<b>1,741,366.69</b>	<b>84,372.69</b>	
<b>Capital Income</b>					
Self Supporting Loan - Principal Repayment	14,285.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	359,000.00	214,545.00	214,545.45	0.45	
New Loan Raised	1,000,000.00	1,000,000.00	1,000,000.00	0.00	
<b>Total Capital Income</b>	<b>1,373,285.00</b>	<b>1,214,545.00</b>	<b>1,214,545.45</b>	<b>0.45</b>	

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
31 October 2021**

Description	Budget 2021/22	YTD Budget 2021/22	YTD Actual 2021/22	YTD Variance	Notes To Material Variances
<b>Capital Expenditure</b>					
Land and Buildings	(329,893.00)	(207,055.00)	(227,735.72)	(20,680.72)	Moort Wabiny Park final retention fee payment (\$15,438) offset by transfer from Trust. Onsite Cabin Carports (\$3,789) greater than anticipated due to internal labour and plant allocations.
Plant and Equipment	(946,980.00)	(506,500.00)	(462,001.82)	44,498.18	Grader purchase \$41,500 and DCEO Vehicle \$2,998 less than anticipated.
Office Furniture and Equipment	0.00	0.00	0.00	0.00	
Road Construction	(5,309,327.00)	(82,800.00)	(80,774.23)	2,025.77	
Other Infrastructure	(1,492,771.00)	(1,140,000.00)	(1,136,721.46)	3,278.54	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(102,053.00)	(22,753.00)	(22,753.12)	(0.12)	
<b>Total Capital Expenditure</b>	<b>(8,181,024.00)</b>	<b>(1,959,108.00)</b>	<b>(1,929,986.35)</b>	<b>29,121.65</b>	
<b>Net Capital</b>	<b>(6,807,739.00)</b>	<b>(744,563.00)</b>	<b>(715,440.90)</b>	<b>29,122.10</b>	
<b>Adjustments</b>					
Depreciation Written Back	2,405,056.00	792,052.00	793,393.80	1,341.80	
Movement in Leave Reserve Cash Balance	0.00	0.00	70.42	70.42	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Lease Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(35,100.00)	(64,000.00)	(64,367.87)	(367.87)	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
<b>Add Funding From</b>					
Transfer (To)/From Reserves	1,160,706.00	246,073.00	246,073.01	0.01	
Opening Surplus/(Deficit)	1,653,810.00	1,653,810.00	1,653,809.54	(0.46)	
<b>Total Adjustments</b>	<b>5,184,472.00</b>	<b>2,627,935.00</b>	<b>2,628,978.90</b>	<b>1,043.90</b>	
<b>CLOSING SURPLUS/(DEFICIT)</b>	<b>0.00</b>	<b>3,540,366.00</b>	<b>3,654,904.69</b>	<b>114,538.69</b>	



**SHIRE OF BEVERLEY  
STATEMENT OF NET CURRENT ASSETS  
FOR THE PERIOD ENDING  
31 October 2021**

Description	Actual 2020/21	YTD Actual 2021/22
<b>Current Assets</b>		
Cash at Bank	2,311,028.21	3,669,704.59
Cash - Unrestricted Investments	0.00	0.00
Cash - Restricted Reserves	2,830,708.90	2,584,635.89
Cash on Hand	300.00	700.00
Accounts Receivable	460,327.66	851,691.61
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	14,284.95	14,284.95
Inventory - Fuel	10,281.78	13,901.44
<b>Total Current Assets</b>	<b>5,626,931.50</b>	<b>7,134,918.48</b>
<b>Current Liabilities</b>		
Accounts Payable	(908,299.23)	(661,334.49)
Loan Liability - Current	(102,053.23)	(99,775.75)
Annual Leave Liability - Current	(252,079.13)	(252,079.13)
Long Service Leave Liability - Current	(107,438.93)	(107,438.93)
Doubtful Debts	0.00	0.00
<b>Total Current Liabilities</b>	<b>(1,369,870.52)</b>	<b>(1,120,628.30)</b>
<b>Adjustments</b>		
Less Restricted Reserves	(2,830,708.90)	(2,584,635.89)
Less Self Supporting Loan Income	(14,284.95)	(14,284.95)
Add Leave Reserves - Cash Backed	139,689.18	139,759.60
Add Loan Principal Expense	102,053.23	99,775.75
<b>Total Adjustments</b>	<b>(2,603,251.44)</b>	<b>(2,359,385.49)</b>
<b>NET CURRENT ASSETS</b>	<b>1,653,809.54</b>	<b>3,654,904.69</b>

**SHIRE OF BEVERLEY**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT**  
**31 October 2021**

Description	Actual 2020/21	YTD Actual 2021/22	Movement
<b>Current Assets</b>			
Cash and Cash Equivalents	5,142,037.11	6,255,040.48	1,113,003.37
Accounts Receivable	360,327.66	751,691.61	391,363.95
Contract Asset - Current	100,000.00	100,000.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	14,284.95	14,284.95	0.00
Inventory	10,281.78	13,901.44	3,619.66
<b>Total Current Assets</b>	<b>5,626,931.50</b>	<b>7,134,918.48</b>	<b>1,507,986.98</b>
<b>Current Liabilities</b>			
Accounts Payable	(438,600.91)	(198,472.87)	240,128.04
Contract Liability - Current	(462,861.62)	(462,861.62)	0.00
Loan Liability - Current	(102,053.23)	(99,775.75)	2,277.48
Lease Liability - Current	(6,836.70)	0.00	6,836.70
Annual Leave Liability - Current	(252,079.13)	(252,079.13)	0.00
Long Service Leave Liability - Current	(107,438.93)	(107,438.93)	0.00
Doubtful Debts	0.00	0.00	0.00
<b>Total Current Liabilities</b>	<b>(1,369,870.52)</b>	<b>(1,120,628.30)</b>	<b>249,242.22</b>
<b>Non-Current Assets</b>			
Non-Current Debtors	134,837.98	134,837.98	0.00
Non-Current Investments	55,355.13	55,355.13	0.00
Land and Buildings	30,374,265.91	30,358,638.65	(15,627.26)
Plant and Equipment	1,902,265.11	2,131,235.06	228,969.95
Furniture and Equipment	124,354.85	113,746.32	(10,608.53)
Infrastructure	60,266,728.95	61,027,656.64	760,927.69
Self Supporting Loan - Non Current	10,968.23	10,968.23	0.00
<b>Total Non-Current Assets</b>	<b>92,868,776.16</b>	<b>93,832,438.01</b>	<b>963,661.85</b>
<b>Non-Current Liabilities</b>			
Loan Liability - Non Current	(1,277,171.79)	(2,256,696.15)	(979,524.36)
Lease Liability - Non Current	(13,673.30)	(13,673.30)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(98,416.32)	(98,416.32)	0.00
<b>Total Non Current Liabilities</b>	<b>(1,389,261.41)</b>	<b>(2,368,785.77)</b>	<b>(979,524.36)</b>
<b>Net Assets</b>	<b>95,736,575.73</b>	<b>97,477,942.42</b>	<b>1,741,366.69</b>

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
AS AT  
31 October 2021**

Description	Actual 2020/21	YTD Actual 2021/22	Movement
<b>Equity</b>			
Accumulated Surplus	(44,609,994.71)	(46,597,434.41)	(1,987,439.70)
Reserves - Cash Backed	(2,830,708.90)	(2,584,635.89)	246,073.01
Reserve - Revaluations	(48,295,872.12)	(48,295,872.12)	0.00
<b>Total Equity</b>	<b>(95,736,575.73)</b>	<b>(97,477,942.42)</b>	<b>(1,741,366.69)</b>

<b>SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE &amp; TYPE FOR THE PERIOD ENDING 31 October 2021</b>		
<b>Description</b>	<b>Budget 2021/22</b>	<b>YTD Actual 2021/22</b>
<b>Income</b>		
Rates	2,940,151.00	2,938,064.99
Operating Grants, Subsidies and Contributions	1,063,533.00	360,159.14
Profit On Asset Disposal	72,600.00	39,822.42
Service Charges	0.00	0.00
Fees & Charges	648,180.00	349,253.92
Interest Earnings	25,831.00	9,300.42
Other Revenue	60,500.00	73,050.88
Non-Operating Grants, Subsidies and Contributions	3,659,796.00	179,828.50
<b>Total Income by Nature &amp; Type</b>	<b>8,470,591.00</b>	<b>3,949,480.27</b>
<b>Expenditure</b>		
Employee Costs	(2,245,286.00)	(673,758.69)
Materials & Contracts	(2,000,424.00)	(452,844.25)
Utilities	(199,182.00)	(64,203.48)
Depreciation On Non-Current Assets	(2,405,056.00)	(793,393.80)
Interest Expenses	(65,273.00)	(11,465.23)
Insurance Expenses	(227,251.00)	(229,583.75)
Other Expenditure	(107,725.00)	(58,680.55)
Loss On Asset Disposal	(37,500.00)	24,545.45
Loss on Revaluation of Non-Current Assets	0.00	0.00
<b>Total Expenditure by Nature &amp; Type</b>	<b>(7,287,697.00)</b>	<b>(2,259,384.30)</b>
<b>Allocations</b>		
Reallocation Codes Expenditure	440,373.00	51,270.72
Reallocation Codes Income	0.00	0.00
<b>Total Allocations</b>	<b>440,373.00</b>	<b>51,270.72</b>
<b>Net Operating by Nature &amp; Type</b>	<b>1,623,267.00</b>	<b>1,741,366.69</b>

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 October 2021**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2021/22</b>
	<b>Rural Road Maintenance</b>	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	0.00
RR002	Athol Rd (RoadID: 26) (Maintenance)	9,319.28
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	207.62
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	64.89
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	136.47
RR008	Barrington Rd (RoadID: 13) (Maintenance)	3,854.24
RR009	Batemans Rd (RoadID: 78) (Maintenance)	2,023.92
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	404.86
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	1,095.27
RR013	Beringer Rd (RoadID: 29) (Maintenance)	125.47
RR014	Bethany Rd (RoadID: 148) (Maintenance)	861.38
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	7,640.67
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	1,616.84
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	7,464.53
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	243.64
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,612.97
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	868.41
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	874.57
RR027	Collins Rd (RoadID: 66) (Maintenance)	3,038.15
RR028	Cookes Rd (RoadID: 61) (Maintenance)	1,552.89
RR029	Corberding Rd (RoadID: 43) (Maintenance)	4,312.71
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	8,019.74
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	9,020.12
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	5,248.66
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	9,440.97
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	1,825.43
RR036	Drapers Rd (RoadID: 79) (Maintenance)	0.00
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	34,709.92

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 October 2021**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2021/22</b>
RR039	Ewert Rd (RoadID: 27) (Maintenance)	0.00
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	0.00
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	237.46
RR043	Gors Rd (RoadID: 30) (Maintenance)	1,224.51
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	462.94
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	9,417.33
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	3,309.98
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	366.58
RR050	Jas Rd (Maintenance)	888.98
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	1,089.50
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,814.15
RR053	K1 Rd (RoadID: 85) (Maintenance)	0.00
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	299.23
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	733.67
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	0.00
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	209.91
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	13,084.65
RR060	Lennard Rd (RoadID: 58) (Maintenance)	5,730.34
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	7,179.75
RR063	Maitland Rd (RoadID: 39) (Maintenance)	7,097.20
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	3,101.67
RR065	Manns Rd (RoadID: 59) (Maintenance)	3,144.80
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	2,309.56
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	0.00
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	34.09
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	3,807.83
RR073	Mills Rd (RoadID: 80) (Maintenance)	187.92
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	12,306.54
RR075	Murrays Rd (RoadID: 71) (Maintenance)	67.57
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,750.58
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	2,904.33

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 October 2021**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2021/22</b>
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	904.50
RR079	Patten Rd (RoadID: 53) (Maintenance)	0.00
RR080	Petchells Rd (RoadID: 38) (Maintenance)	0.00
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	1,002.44
RR082	Pike Rd (RoadID: 45) (Maintenance)	3,864.89
RR083	Potts Rd (RoadID: 14) (Maintenance)	4,212.94
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	869.30
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	1,204.59
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	2,170.93
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	60.42
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	886.70
RR089	Rogers Rd (RoadID: 62) (Maintenance)	641.23
RR090	Rossi Rd (RoadID: 156) (Maintenance)	381.07
RR091	Rumble Rd (Maintenance)	456.51
RR092	Schillings Rd (RoadID: 65) (Maintenance)	434.65
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	2,159.72
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	958.24
RR098	Smith Rd (RoadID: 72) (Maintenance)	1,611.47
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	2,329.17
RR100	Spavens Rd (RoadID: 44) (Maintenance)	537.73
RR101	Springhill Rd (RoadID: 23) (Maintenance)	5,626.07
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	0.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	1,177.71
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	1,977.13
RR105	Thomas Rd (RoadID: 31) (Maintenance)	2,685.24
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	4,984.62
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	56.93
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	3,582.48
RR109	Walgy Rd (RoadID: 42) (Maintenance)	4,257.41
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	0.00
RR112	Warradale Rd (RoadID: 67) (Maintenance)	3,307.22
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	17,124.07
RR114	Westdale Rd (RoadID: 166) (Maintenance)	10,166.80
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	0.00
RR116	Woods Rd (RoadID: 68) (Maintenance)	992.32

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 October 2021**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2021/22</b>
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	2,180.58
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	370.17
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	2,469.48
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	3,071.70
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	24,395.00
RR888	Tree Lopping - Rural Roads (Maintenance)	0.00
RR999	Rural Roads Various (Maintenance)	43,853.67
WANDRRA	Disaster Recovery Works	0.00
<b>Sub Total</b>	<b>Rural Road Maintenance</b>	<b>356,309.79</b>
	<b>Town Street Maintenance</b>	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	657.36
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	106.05
TS005	Broun St (RoadID: 144) (Maintenance)	329.40
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	5,179.33
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	99.04
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	292.78
TS013	Duffield St (RoadID: 160) (Maintenance)	139.90
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	1,117.74
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	318.19
TS021	Hamersley St (RoadID: 130) (Maintenance)	80.71
TS022	Harper St (RoadID: 109) (Maintenance)	495.16
TS023	Hope St (RoadID: 115) (Maintenance)	0.00
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00



**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 October 2021**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2021/22</b>
TS026	Hunt Rd (Maintenance)	1,567.02
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	547.67
TS030	Langsford St (RoadID: 152) (Maintenance)	1,071.91
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	296.84
TS033	Lukin St (RoadID: 104) (Maintenance)	2,722.33
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	0.00
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	25.36
TS042	Richardson St (RoadID: 124) (Maintenance)	1,293.31
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	0.00
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	75.65
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	1,695.94
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	1,366.48
TS555	Road Sign Updates	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	4,342.03
<b>Sub Total</b>	<b>Town Streets Maintenance</b>	<b>23,820.20</b>
<b>Total</b>	<b>Road Maintenance</b>	<b>380,129.99</b>

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 October 2021						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3630922	<b>Reserve Funds Bendigo</b>					
	Long Service Leave	0.00				
	Airfield Emergency	40,150.65				
	Plant	171,679.51				
	Emergency Services	28,715.44				
	Building	290,467.40				
	Recreation Ground	577,751.95				
	Cropping Committee	190,798.69				
	Avon River Development	25,971.98				
	Annual Leave	139,759.60				
	Community Bus	38,034.93				
	Infrastructure	551,307.74				
	Senior Housing	162,135.86				
	Mainstreet Development	307,556.87				
	Avondale Mach Museum	60,305.27	2,584,635.89	3 mnths	0.25%	21/01/2022
	<b>Total</b>		<b>2,584,635.89</b>			

## **11.2 Accounts Paid by Authority**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 November 2021</b>
<b>Report Date:</b>	<b>3 November 2021</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>N/A</b>
<b>Author and Position:</b>	<b>S.K. Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>October 2021 List of Reports (Contact Shire)</b>

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of October 2021.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2021/22 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

### FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2020/21 Budget.

### STRATEGIC IMPLICATIONS

Nil

### POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

### RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

### VOTING REQUIREMENTS

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M5/1121**

**Moved Cr Gogol**

**Seconded Cr Maxwell**

**That the List of Accounts as presented, be received:**

**October 2021:**

**(1) Municipal Fund – Account 016-540 259 838 056**

**Cheque vouchers**

11 October 2021	1843-1843	(1)	\$514.40 (authorised by CEO S Gollan and DCEO S Marshall)
20 October 2021	1846-1848	(3)	\$31,082.91 (authorised by CEO S Gollan and DCEO S Marshall)

**Total of cheque vouchers for October 2021 incl \$31,597.31 previously paid.**

**EFT vouchers**

01 October 2021	EFT 7413-7427	(15)	\$90,430.14 (authorised by DCEO S Marshall and Cr D White)
07 October 2021	EFT 7477-7500	(24)	\$41,974.77 (authorised by DCEO S Marshall and Cr D Davis)
11 October 2021	EFT 7501-7511	(11)	\$41,816.54 (authorised by CEO S Gollan and DCEO S Marshall)
12 October 2021	EFT 1-38	(38)	\$56,757.40 (authorised by CEO S Gollan and DCEO S Marshall)
15 October 2021	EFT 7514-7534	(21)	\$124,281.23 (authorised by DCEO S Marshall and Cr P Gogol)
20 October 2021	EFT 7535-7565	(31)	\$48,164.91 (authorised by CEO S Gollan and DCEO S Marshall)
22 October 2021	EFT 7570-7576	(7)	\$581,896.19 (authorised by DCEO S Marshall and Cr D White)
27 October 2021	EFT 1-38	(38)	\$57,411.47 (authorised by CEO S Gollan and DCEO S Marshall)
27 October 2021	EFT 7577-7598	(22)	\$49,845.83 (authorised by CEO S Gollan and DCEO S Marshall)

**Total of EFT vouchers for October 2021 incl \$1,092,578.48 previously paid.**

**(2) Trust Fund – Account 016-259 838 128**

**Cheque vouchers**

15 October 2021	1513-1513	(1)	\$80.00 (authorised by DCEO S Marshall and Cr P Gogol)
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**Total of cheque vouchers for October 2021 incl \$80.00 previously paid.**

**EFT vouchers**

15 October 2021	EFT 7512-7513	(2)	\$ 280.00 (authorised by DCEO S Marshall and Cr P Gogol)
22 October 2021	EFT 7566-7569	(4)	\$ 320.00 (authorised by DCEO S Marshall and Cr D White)

**Total of EFT vouchers for October 2021 incl \$600.00 previously paid.**

**(3) Direct Debit Payments totalling \$104,097.15 previously paid.**

**(4) Credit Card Payments totalling \$0.00 previously paid.**

**CARRIED 8/0**

## **12. ADMINISTRATION**

### **12.1 Proposed Disposal of 50 Dawson Street, Beverley**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 November 2021</b>
<b>Report Date:</b>	<b>16 November 2021</b>
<b>Applicant:</b>	<b>Alex Emin and Daniel Henderson</b>
<b>File Reference:</b>	<b>DAW 1137</b>
<b>Author and Position:</b>	<b>Stephen Gollan, Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>26 October 2021 and Information Briefing July and August 2021</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Market Valuation</b>

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#### **SUMMARY**

Council to consider the of disposal of Council owned property at 50 Dawson Street, Beverley to Alex Emin and Daniel Henderson for \$230,000.00

#### **BACKGROUND**

Alex Emin and Daniel Henderson currently rent 50 Dawson Street from Council and own and operate the neighbouring tyre business. They recently renewed their lease for another six months.

Ms Emin and Mr Henderson approached the Chief Executive Officer enquiring as to whether Council would consider selling them the property, indicating they would be willing to pay market value. The CEO undertook to get a current market valuation for the property to present a sale scenario to Council. Consequently, the CEO requested York Real Estate to provide a market appraisal for 50 Dawson Street. The appraisal is attached under separate cover.

50 Dawson Street has been identified in Council's Housing Strategy as an older property to be disposed to partially fund the construction of new council housing stock on vacant land.

In its current form, 50 Dawson Street does not hold much strategic value for Council. Costs associated with any potential sale are estimated to be \$5,000 in selling agent/sale contract fees and \$5,000 in settlement and other fees associated with the transaction.

At the 26 October 2021 Ordinary Council meeting it was resolved:

That Council;

1. gives local public notice, by way of the November 2021 edition of the Beverley Blarney, of the proposed disposal of 50 Dawson Street to Ms Alex Emin and Mr Daniel Henderson as per the requirements of section 3.58 of the *Local Government Act 1995* for the amount as indicated in the market appraisal prepared by York Real Estate with the sum to be net of any estimated fees payable; and
2. invites submissions regarding the proposed disposal for 14 days following the publication of the advertisement; and

3. will consider any submissions and consider approving the sale of 50 Dawson Street at the November 2021 Ordinary Council Meeting.

Council gave public notice of the disposal, and now must consider all submissions prior to agreeing to dispose of the property.

### COMMENT

Public notice was given in the November issue of the Beverley Blarney (available in hardcopy and online) and was advertised as a public notice on the Shire website homepage from 28 October - 15 November.

At the close of business, 4pm Monday 15 November 2021, no submissions were received.

Council may now consider there was no comment of any kind in relation to the disposal.

### STATUTORY ENVIRONMENT

Part 3, Division 3, Section 3.58 of the *Local Government Act 1995*:

#### 3.58. Disposing of property

- (1) In this section —  
**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;  
**property** includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
  - (a) the highest bidder at public auction; or
  - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
  - (a) it gives local public notice of the proposed disposition —
    - (i) describing the property concerned; and
    - (ii) giving details of the proposed disposition; and
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
  - (a) the names of all other parties concerned; and
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition —
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
  - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
  - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
  - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
  - (d) any other disposition that is excluded by regulations from the application of this section.

### **CONSULTATION**

Council, Shire of Beverley Housing Strategy, Public Notice and any Submissions potentially received.

### **FINANCIAL IMPLICATIONS**

\$230,000.00

### **STRATEGIC IMPLICATIONS**

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

### **POLICY IMPLICATIONS**

Shire of Beverley Housing Policy



## RISK IMPLICATIONS

Medium (9) – Procedural and reputational. It is considered that the public notification of disposal of property procedures are adequate to mitigate any risk.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Absolute Majority

## OFFICER'S RECOMMENDATION

That Council approve the sale of 50 Dawson Street, Beverley, to Alex Emin and Daniel Henderson for the amount of \$230,000.00 and authorise the Chief Executive Officer and Shire President to sign and process all relevant documentation.

## COUNCIL RESOLUTION

**M6/1121**

**Moved Cr Sattler**

**Seconded Cr Davis**

**That Council approve the sale of 50 Dawson Street, Beverley, to Alex Emin and Daniel Henderson for the amount of \$230,000.00 and authorise the Chief Executive Officer and Shire President to sign and process all relevant documentation.**

**CARRIED BY ABSOLUTE MAJORITY 8/0**

**3:14pm – Mr Henderson left the meeting and did not return.**

## **12.2 Policy Manual Annual Review**

<b>Submission To:</b>	<b>Ordinary Council Meeting 23 November 2021</b>
<b>Report Date:</b>	<b>16 November 2021</b>
<b>Applicant:</b>	<b>Administration</b>
<b>File Reference:</b>	<b>ADM 0468</b>
<b>Author and Position:</b>	<b>Stephen Gollan, Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>Annually</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Policy Manual – Under Separate Cover</b>

Council to adopt any changes made through the annual review of the Shire of Beverley Policy Manual.

### **BACKGROUND**

Council are required to complete an annual review of the Policy Manual. The Policy Manual was last reviewed in August 2020.

### **COMMENT**

Listed below are the new and updated policies since the August 2020 review and then the policies with suggested changes for Council to consider.

Policy Name	Page No.	New or Amended	Change
CEO Recruitment Performance and Termination	167	New	To meet the Local Government (Administration) Amendment Regulations 2021
CEO Annual Performance Review	142	Amended	Addition of consideration to the determination of Salaries and Allowance Tribunal
Closed Circuit Television (CCTV)	52	New	

Policy Name	Page	Suggested Amendment
Annual and Long Service Liability	6	Change finds to funds
Corporate Credit Card	7	Page 8 - clarity around surrendered the point which says employees on extended leave need to "surrender" their card. Does this mean it's destroyed as per point 8? Purchasing – change facsimilie to email.
Investing Surplus Funds	9	Abnormal repayments – should it be abnormal payments
Rates Recovery	11	Consider raising debt greater than \$300 to \$1000
Purchasing and Procurement	13	Page 15 – Verbal quote irrelevant as written quote is required. Change to written and remove verbal principles.

		Update to include electronic submissions in Opening of Tenders (to come back to Council).
COVID-19 Financial Hardship Policy	27	Consider deleting policy or update with open-ended terminology such as “Financial Hardship Policy” and remove reference to COVID and apply to rates only for example.
Hiring of Furniture and Other Equipment	61	Add in Chairs
Flag Poles	68	Move the line “The single flag pole at the Shire Office will have the Be Very You logo Flag flown (even if the Town Hall flag is at half-mast).” To the top paragraph.
Community Grants	71	<p>“An allowance for these funds...” suggest changing to: Annual Budget funded from the Cropping Committee Reserve (as balance of Reserve funds allow).</p> <p>Minor Community Grants – add in sport and recreation</p> <p>Minor Equipment (pg72) – consider adding ‘except junior sporting clubs’</p> <p>Voluntary Labour – change from max 1/3 of total project cost to 1/3 total contribution.</p>
Organisational Chart	140	Change Avondale Project Officer to Projects Officer

All Shire Staff were asked to review the policies relevant to their work area and no other changes were requested. It was noted by the Project Officer that the Occupational Health and Safety policy will be represented to Council in February 2022 after changes to the Act are adopted.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995* – Section 2.7 (2) (b) – The Council is to determine the Local Government’s policies.

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Strategic Community Plan

Goal 12 – Council leads the organisation and engages with community in an accountable and professional manner.

### **POLICY IMPLICATIONS**

A001: Policy Manual

## VOTING REQUIREMENTS

Absolute Majority

## OFFICER'S RECOMMENDATION

That Council adopt any changes made in the annual review of the Policy Manual and incorporate them within the working document.

### COUNCIL RESOLUTION

**M7/1121**

**Moved Cr Gogol**

**Seconded Cr Davis**

**That Council adopt the changes, including the suspension of the COVID-19 Policy 1.13, made in the annual review of the Policy Manual and incorporate them within the working document.**

**CARRIED BY ABSOLUTE MAJORITY 8/0**

Policy Name	Page	Suggested Amendment	Council Decision
Annual and Long Service Liability	6	Change finds to funds	Approved
Corporate Credit Card	7	Page 8 - clarity around surrendered the point which says employees on extended leave need to "surrender" their card. Does this mean it's destroyed as per point 8? Purchasing – change facsimilie to email.	Card is not destroyed – make clear.  Change to email.
Investing Surplus Funds	9	Abnormal repayments – should it be abnormal payments	Yes - Change
Rates Recovery	11	Consider raising debt greater than \$300 to \$1000	Approved
Purchasing and Procurement	13	Page 15 – Verbal quote irrelevant as written quote is required. Change to written and remove verbal principles. Update to include electronic submissions in Opening of Tenders (to come back to Council).	Approved
COVID-19 Financial Hardship Policy	27	Consider deleting policy or update with open-ended terminology such as "Financial Hardship Policy" and remove reference to COVID and apply to rates only for example.	Suspend Policy
Hiring of Furniture and Other Equipment	61	Add in Chairs	Approved

Flag Poles	68	Move the line “The single flag pole at the Shire Office will have the Be Very You logo Flag flown (even if the Town Hall flag is at half-mast).” To the top paragraph.	Approved
Community Grants	71	<p>“An allowance for these funds...” suggest changing to: Annual Budget funded from the Cropping Committee Reserve (as balance of Reserve funds allow).</p> <p>Minor Community Grants – add in sport and recreation</p> <p>Minor Equipment (pg72) – consider adding ‘except junior sporting clubs’</p> <p>Voluntary Labour – change from max 1/3 of total project cost to 1/3 total contribution.</p>	All approved
Organisational Chart	140	Change Avondale Project Officer to Projects Officer	Change

### **12.3 Kinetic Sculpture**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 November 2021</b>
<b>Report Date:</b>	<b>17 November 2021</b>
<b>Applicant:</b>	<b>Mr Grant Hobbs</b>
<b>File Reference:</b>	<b>ADM 0332</b>
<b>Author and Position:</b>	<b>Stephen Gollan, Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>27 July 2021, 23 March 2021, 2020 and 2019</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>

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#### **SUMMARY**

Council to consider an offer of \$2,000 by Grant Hobbs to purchase back the parts associated with the Kinetic Sculpture.

#### **BACKGROUND**

Council paid \$6,000 for the commissioning of sculpture by a local member of the Beverley community and it was greatly received by the public. Unfortunately, there was a safety issue which raised concerns by the Shire's insurers therefore the sculpture was removed until it could be certified by an engineer.

At the 23 March 2021 Ordinary Council Meeting, Council resolved:

*That subject to an engineers certification, Council move the Kinetic sculpture to its original intended location, in the pond, on Hunt Road at the Information Bay and inform the Community via the Beverley Blarney.*

Shire staff were unable to source anyone to certify the kinetic sculpture as it did not have shop drawings. A recommendation was then put to Council to move it the pond without certification. The motion was lost and the sculpture has remained in the depot.

#### **COMMENT**

Grant Hobbs, the designer and manufacturer of the kinetic sculpture has written with an offer of \$2,000 to purchase back the wheel, column and wrought iron cage associated with the sculpture.

Staff now believe this to be the best outcome in a difficult situation. It is recognised that the kinetic sculpture was original to Beverley and loved by all the community but as it can no longer be displayed it will be recommended that Council accept the offer.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*, Division 5, section 6.15

6.15. Local government's ability to receive revenue and income

- (1) A local government may receive revenue or income —
  - (a) from —
    - (i) rates; or
    - (ii) service charges; or
    - (iii) fees and charges; or

- (iv) borrowings; or
  - (v) investments; or
  - (vi) any other source,
- authorised by or under this Act or another written law; or
- (b) from —
    - (i) dealings in property; or
    - (ii) grants or gifts.
- (2) Nothing in subsection (1)(a) authorises the making by a local government of a local law providing for the receipt of revenue or income by the local government from a source not contemplated by or under this Act.

*Local Government (Functions and General) Regulations 1996, part 6*

30. Dispositions of property excluded from Act s. 3.58

- (3) A disposition of property other than land is an exempt disposition if —
  - (a) its market value is less than \$20 000; or

## CONSULTATION

Council

## FINANCIAL IMPLICATIONS

\$2,000 unbudgeted revenue.

## STRATEGIC IMPLICATIONS

Goal 2 – Community infrastructure of significance, economic value and history adds value to our identity.

Goal 6 – Beverley has a unique identity in the region and is well visited.

Goal 12 – Council leads the organisation and engages with community in an accountable and professional manner.

## POLICY IMPLICATIONS

N/A

## RISK IMPLICATIONS

Medium (9) – Procedural and reputational. It is considered that removing the sculpture as a Shire asset will mitigate any potential safety risks. There is also risk that the community will be aggrieved that the sculpture is not returning.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

<b>Risk Rating</b>	<b>Action</b>
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

### **VOTING REQUIREMENTS**

Absolute Majority

### **OFFICER'S RECOMMENDATION**

That Council accept the offer by Mr Grant Hobbs to purchase back the wheel, column, and wrought iron cage associated with the kinetic Sculpture for \$2,000.00

### **COUNCIL RESOLUTION**

**M8/1121**

**Moved Cr Martin**

**Seconded Cr Seed**

**That Council accept the offer by Mr Grant Hobbs to purchase back the wheel, column, and wrought iron cage associated with the Kinetic Sculpture for \$2,000.00**

**CARRIED BY ABSOLUTE MAJORITY 8/0**



## **12.4 Use of the Common Seal**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 November 2021</b>
<b>Report Date:</b>	<b>17 November 2021</b>
<b>Applicant:</b>	<b>Shire of Beverley</b>
<b>File Reference:</b>	<b>ADM 0265</b>
<b>Author and Position:</b>	<b>Stephen Gollan, Chief executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>None</b>
<b>Attachments:</b>	<b>Nil</b>

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### **SUMMARY**

Council to endorse the use of the Common Seal.

### **BACKGROUND**

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

### **COMMENT**

The Common Seal has recently been attached to the following documents:

1. Lease Agreement for Office Three, Cornerstone between Shire of Beverley and Farmanco.
2. Deed of Gift – Railway Sleepers, between Arc Infrastructure and the Shire of Beverley.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
  - (a) the mayor or president; and
  - (b) the chief executive officer or a senior employee authorised by the chief executive officer,  
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

Council to consider something

## CONSULTATION

Not required

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Goal 12 – Council leads the organisation and engages with community in an accountable and professional manner.

## POLICY IMPLICATIONS

Delegation EO-D010

## RISK IMPLICATIONS

Low (1) – this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION

That Council note and endorse the use of the Common Seal having been attached to:

1. Lease Agreement for Office Three, Cornerstone between Shire of Beverley and Farmanco.
2. Deed of Gift – Railway Sleepers, between Arc Infrastructure and the Shire of Beverley.

**COUNCIL RESOLUTION**

**M9/1121**

**Moved Cr Gogol**

**Seconded Cr Lawlor**

**That Council note and endorse the use of the Common Seal having been attached to:**

- 1. Lease Agreement for Office Three, Cornerstone between Shire of Beverley and Farmanco.**
- 2. Deed of Gift – Railway Sleepers, between Arc Infrastructure and the Shire of Beverley.**

**CARRIED 8/0**

**13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN**

Nil

## **14. CONFIDENTIAL ITEMS**

### **14.1 Meeting Closed to the Public**

Council to consider the confidential item – Purchase of Property in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995.

This matter is considered to be confidential under Section 5.23(2)e of the Local Government Act 1995 and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed would reveal information that has a commercial value to a person.

#### **RECOMMENDATION**

That the meeting be closed to the public and staff for Council to discuss the purchase of a property.

#### **COUNCIL RESOLUTION**

**M10/1121**

**Cr Gogol Cr Sattler**

**That the meeting be closed to the public for Council to discuss the purchase of a property.**

**CARRIED 8/0**

## **14.2 Purchase of Property**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 November 2021</b>
<b>Report Date:</b>	<b>17 November 2021</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0203</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Map</b>

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### **14.3 Meeting Open to the Public**

#### **OFFICER RECOMMENDATION**

That the meeting re-open the to the public and announce any decisions made.

#### **COUNCIL RESOLUTION**

**M12/1121**

**Moved Cr Martin**

**Seconded Cr Davis**

**That the meeting re-open the to the public.**

**CARRIED 8/0**

**The resolution of Council remains confidential due to the commercial value the matter deals with. No members of the public rejoined the meeting.**

**15. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

Nil

**16. CLOSURE**

The Chairman declared the meeting closed at 3:40pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: