



24 April 2024

ORDINARY MEETING

MINUTES

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1. OPENING

The Presiding Member declared the meeting open at 3:01pm

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members in Attendance

Cr DC White	Shire President (Presiding Member)
Cr DJ Ridgway	Deputy President
Cr DW Davis	
Cr CJ Lawlor	
Cr SW Martin	
Cr JR Maxwell	
Cr AFC Sattler	

2.2 Staff in Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer (until 3:09pm)
Mr BS de Beer	Manager of Planning and Development Services (until 3:09pm)
Mrs A Lewis	Executive Assistant
Ms A Ellis	Project Officer (until 3:09pm)

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Cr DL Brown	Apologies
Mr SP Vincent	Manager of Works, Approved Leave of Absence

2.5 Applications for Leave of Absence

Nil

3. DECLARATIONS OF INTEREST

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

WILSON

Marylyn Joy

04 April 2024

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 27 March 2024

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M1/0424

Moved Cr Sattler

Seconded Cr Maxwell

That the Minutes of the Ordinary Council Meeting held Wednesday 27 March 2024 be confirmed.

CARRIED 7/0

***For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil***

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Proposed Road Closure – Unconstructed Road Reserve off Dobaderry Rd, Westdale

Submission To:	Ordinary Council Meeting 24 April 2024
Report Date:	5 April 2024
Applicant:	Philip Gibbs
File Reference:	RO 005
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	19 December 2023
Disclosure(s) Of Interest:	Nil
Attachments:	Locality Map

SUMMARY

A request has been received from an affected landowner (Philip Gibbs) that a portion of unconstructed Road Reserve be closed. On Council's instruction the required public advertising took place. It will be recommended that Council resolve to not proceed with the closure of the subject section of the unconstructed road reserve.

BACKGROUND

Council, at its meeting of 19 December 2023 resolved as follows:

That Council initiate the closure of a section of unconstructed Road Reserve off Dobaderry Road as depicted in the attached drawing and instruct the Shire Planner to commence with the required advertising for road closure.

COMMENT

During public advertising of the proposed Road Closure, the below comment was received from an affected neighbouring Landowner, Colin Willey:

I Colin Willey as the owner of Lot 16116 adjoining the northern side of the Section of Unconstructed Road Reserve off Dobaderry Road, object to its proposed closure on the following grounds:

- the section of unconstructed road reserve off Dobaderry Rd presents an opportunity to extend through to Dobaderry Rd. Whilst it seems like there is no current connection to Dobaderry Rd future land sales may allow for this to occur by way of an easement.*
- as the owner of Lots 16116 and 10203, closure of the proposed section of unconstructed road reserve and sale to Mr Gibbs could impede my ability to subdivide and sell these lots individually.*
- there is access to Lot 10203 via an unconstructed road from Edison Mill Rd only to the front boundary. Should I wish to sell this then Lot 16116 which is approximately 1 km away and has an established dwelling would become land locked.*
- at times access to Lot 10203 is unavailable due to the culvert on the unconstructed road from Edison Mill Rd flooding during the winter. If an opportunity arose to purchase adjoining land with access to Dobaderry Rd and create an easement then this would increase the potential for future subdivision and sale and provide a winter access option to Lot 10203.*
- in response to Mr Gibbs claim that the rock outcrop on the northern boundary prevents the construction of an effective fire break I have attached a photo demonstrating that the largest portion of the outcrop is within the section of unconstructed road reserve off Dobaderry Rd and the small section on Mr Gibbs side of the boundary does not affect fire break construction to the extent of his claim.*

- *I acknowledge that both the previous land owner of adjoining Lot 16116 my uncle Alfred Willey and I have enjoyed the use of this portion of unconstructed road reserve off Dobaderry Rd as part of our farming operation and wish to continue to do so. Therefore should this submission be unsuccessful in stopping this portion being successfully closed then I also wish to be considered in the sale of this land.*
- *However my position remains that I request that the Shire of Beverley does not proceed with approving the proposed closure of the section of unconstructed road reserve off Dobaderry Rd and leave it as it has been for the last 70 years.*

A Site Inspection was conducted to investigate the cadastral setup of the affected lots as well as the justification presented to initiate the Road Closure exercise.

It appears that insufficient justification was presented to proceed with road closure in the first instance, and that a road closure would not necessarily result in a good planning outcome for the precinct. It will therefore be recommended that Council not proceed.

CONSULTATION & ADVERTISING

Public advertising was conducted for a minimum of 35 days.

STATUTORY ENVIRONMENT

Roads are closed pursuant to Section 58 of the *Land Administration Act 1997* in compliance with *Land Administrative Regulations 1998*.

FINANCIAL IMPLICATIONS

The road closure process required advertising.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.3 Responsible Planning

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M2/0424

Moved Cr Lawlor

Seconded Cr Davis

That Council not proceed with the closure of a section of unconstructed Road Reserve off Dobaderry Road as depicted in the attached drawing.

CARRIED 7/0

***For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil***

DP143797,23148
118.9853 ha

Proposed Road Closure

241

DP137021,16116
64.7502 ha

DP215753,28713
59.2351 ha

Section of
unconstructed road
reserve to be
closed

DP215753,28714
299.8563 ha

57

Dobaderry Rd

DP126315,10203
46.1434 ha

Shire of
Beverley

Affected property:
57 Dobaderry Road,
Westdale

DP300368,111
39.8847 ha

DP209265,28060
159.8065 ha

Edison Rd

1356

1311

DP300169,111
22.6087 ha

DP300368,110
17.4386 ha

DP209265,28151
7.2326 ha

Dalebim North Rd

DP209265,21116
23.4446 ha

1137

DP26678,33
83.6467 ha



9.2 Proposed Road Closure – Unconstructed Road Reserve off Edison Mill Road, Dale

Submission To:	Ordinary Council Meeting 24 April 2024
Report Date:	10 April 2024
Applicant:	Frank Ripper
File Reference:	RO 005
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	27 March 2024
Disclosure(s) Of Interest:	Nil
Attachments:	Application Email, Locality Map

SUMMARY

A request has been received from an affected landowner (Frank Ripper) that a portion of unconstructed Road Reserve be closed. It will be recommended that Council resolve to initiate closure of the subject section of the unconstructed road reserve.

BACKGROUND

Council received a written request for Road Closure from an affected landowner. The application email and mapping are attached to this report.

The applicant submits that the closure is requested to address land management considerations on his property, being 936 (lot 21) Edison Mill Road, Dale.

Council at its meeting of 27 March 2024 resolved to lay the item on the table pending further investigation by the Shire Planner.

COMMENT

A meeting and site inspection were conducted on site with the applicant, Mr Frank Ripper on 9 April 2024 by Shire Planner and Cr Darryl Brown.

The cadastral setup was considered in the context of how the proposed road closure could potentially affect adjacent properties. It was noted on site that the unconstructed Road Reserve is fenced off on all sides. The western fence section is in good condition but the eastern boundary fence is in a dilapidated state and now requires replacement.

Mr Ripper argues that it will be more practical to only have a single good fence (the existing western fence) rather than replacing the eastern fence for the sake of demarcating an unused, unconstructed Road Reserve.

Shire Planner is of the opinion that the justification provided for the road closure to commence is sufficient to proceed. It is submitted that it will result in better land management options and will be a good planning outcome for the precinct.

It is submitted that the closure of the section of unconstructed road reserve will address the matters as raised by the applicant.

CONSULTATION & ADVERTISING

Should Council initiate the Road Closure, public advertising must be conducted for a minimum of 35 days.

STATUTORY ENVIRONMENT

Roads are closed pursuant to Section 58 of the *Land Administration Act 1997* in compliance with *Land Administrative Regulations 1998*.

FINANCIAL IMPLICATIONS

The road closure process will require advertising.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.3 Responsible Planning

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M3/0424

Moved Cr Sattler

Seconded Cr Lawlor

That Council initiate the closure of a section of unconstructed Road Reserve off Edison Mill Road as depicted in the attached drawing and instruct the Shire Planner to commence with the required advertising for road closure.

CARRIED 7/0

***For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil***

Proposed Road Closure



Created: 14 March 2024 from Map Viewer Plus: <https://maps.landgate.wa.gov.au/maps-landgate/registered/>



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

Submission To:	Ordinary Council Meeting 24 April 2024
Report Date:	17 April 2024
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	March 2024 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 March 2024.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2023 Ordinary Meeting, item 11.4.

COMMENT

The monthly financial reports for the period ending 31 March 2024 have been provided and include:

- Financial Activity Statement by Nature;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;

- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2023/24 Budget.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.3 Responsible planning

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER’S RECOMMENDATION & COUNCIL RESOLUTION

M4/0424

Moved Cr Martin

Seconded Cr Ridgway

That the monthly financial report for the month of March 2024 be accepted and material variances be noted.

CARRIED 7/0

**For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil**

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
31 March 2024**

Description	Budget 2023/24	YTD Budget 2023/24	YTD Actual 2023/24	YTD Variance	Notes To Material Variances
Operating Revenue					
Rates	3,241,771.00	3,240,271.00	3,261,460.38	21,189.38	Rates Discount expense \$15,965 lower than anticipated. CBH Ex Gratia Rates \$7,206 greater than anticipated. Rates raised (\$1,976) lower than anticipated.
Operating Grants, Subsidies and Contributions	569,235.00	289,955.00	518,344.73	228,389.73	Workers compensation insurance reimbursement \$125,083 and Financial Assistance and Road Grants \$49,130 higher than anticipated. 58 John St, 5 Short St, Op Shop and Depot Crib Room ceiling repair insurance claim \$41,718 offset by repair costs. National Trust contribution to Avondale staff \$9,922 offset by Staff expenses. Library grant Encouraging Promising Practices \$4,950 additional grant funding received offset by program expenditure.
Profit On Asset Disposal	27,900.00	10,900.00	6,386.71	(4,513.29)	
Service Charges	0.00	0.00	0.00	0.00	
Fees & Charges	798,854.00	707,794.00	716,050.50	8,256.50	
Interest Earnings	166,267.00	131,609.00	151,461.87	19,852.87	Interest earned on general funds \$22,420 greater than anticipated.
Other Revenue	592,112.00	251,680.00	248,691.08	(2,988.92)	
Non-Operating Grants, Subsidies and Contributions	6,597,684.00	1,107,638.00	1,183,192.31	75,554.31	MRWA Emergency Repair Bridge Funding \$34,628 unbudgeted. GHD contribution to Vincent Street remediation \$30,000 unbudgeted. MG Group contribution to Vincent Street remediation \$9,090 unbudgeted.
Total Operating Revenue	11,993,823.00	5,739,847.00	6,085,587.58	345,740.58	
Operating Expenditure					
Employee Costs	(2,448,524.00)	(1,682,618.00)	(1,834,284.20)	(151,666.20)	Workers Compensation expense (\$137,807) greater than expected offset by insurance reimbursement. Avondale staff expenses (\$14,145) greater than expected offset by National Trust contribution.
Materials & Contracts	(2,275,089.00)	(1,325,554.00)	(1,322,236.04)	3,317.96	
Utilities	(222,075.00)	(175,274.00)	(208,283.79)	(33,009.79)	Public standpipe water expense (\$25,204) greater than anticipated offset by user charges. Harvest Ban and Emergency SMS alerts (\$5,741) unbudgeted.
Depreciation On Non-Current Assets	(2,455,402.00)	(1,841,490.00)	(2,024,066.10)	(182,576.10)	Depreciation expense higher than anticipated due to 22/23 Infrastructure revaluation.
Interest Expenses	(67,594.00)	(33,795.00)	(38,268.78)	(4,473.78)	
Insurance Expenses	(286,484.00)	(285,962.00)	(286,064.79)	(102.79)	
Other Expenditure	(84,001.00)	(72,328.00)	(70,302.36)	2,025.64	
Loss On Asset Disposal	(6,300.00)	(4,913.00)	(5,458.41)	(545.41)	
Loss on Revaluation of Non-Current Assets	0.00	0.00	0.00	0.00	
Total Operating Expenditure	(7,845,469.00)	(5,421,934.00)	(5,788,964.47)	(367,030.47)	
Net Operating	4,148,354.00	317,913.00	296,623.11	(21,289.89)	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
31 March 2024**

Description	Budget 2023/24	YTD Budget 2023/24	YTD Actual 2023/24	YTD Variance	Notes To Material Variances
Capital Income					
Self Supporting Loan - Principal Repayment	0.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	264,400.00	95,400.00	83,181.81	(12,218.19)	Vehicle Trade In values lower than anticipated.
New Loan Raised	1,000,000.00	0.00	0.00	0.00	
Total Capital Income	1,264,400.00	95,400.00	83,181.81	(12,218.19)	
Capital Expenditure					
Land and Buildings	(3,343,000.00)	(632,000.00)	(624,196.83)	7,803.17	
Plant and Equipment	(637,500.00)	(300,500.00)	(289,898.96)	10,601.04	Community Bus \$10,383 purchase price under budget.
Office Furniture and Equipment	(33,000.00)	(33,000.00)	(26,455.33)	6,544.67	
Road Construction	(5,382,773.00)	(2,037,565.00)	(1,912,527.40)	125,037.60	Edison Mill Rd \$42,027, Dale Kokeby Rd \$48,419, and Deep Pool Rd \$48,627 gravel sheeting jobs under budget. Vincent St remediation works (\$14,395) over budget associated with internal labour and plant costs.
Other Infrastructure	(2,041,855.00)	(253,000.00)	(253,989.48)	(989.48)	
Land Under Control	0.00	0.00	0.00	0.00	
Leases	(6,837.00)	(6,837.00)	(6,836.60)	0.40	
Loans - Principal Repayments	(117,135.00)	(92,320.00)	(92,320.24)	(0.24)	
Total Capital Expenditure	(11,562,100.00)	(3,355,222.00)	(3,206,224.84)	148,997.16	
Net Capital	(10,297,700.00)	(3,259,822.00)	(3,123,043.03)	136,778.97	
Adjustments					
Depreciation Written Back	2,455,402.00	1,841,490.00	2,024,066.10	182,576.10	Depreciation expense higher than anticipated due to 22/23 Infrastructure revaluation.
Movement in Leave Reserve Cash Balance	0.00	0.00	5,274.91	5,274.91	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Lease Repayments	0.00	0.00	6,836.60	6,836.60	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(21,600.00)	(10,900.00)	(928.30)	9,971.70	Profit on disposal lower than anticipated.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	1,089,240.00	327,043.00	327,222.81	179.81	
Opening Surplus/(Deficit)	2,626,304.00	2,626,304.00	2,626,304.21	0.21	
Total Adjustments	6,149,346.00	4,783,937.00	4,988,776.33	204,839.33	
CLOSING SURPLUS/(DEFICIT)	0.00	1,842,028.00	2,162,356.41	320,328.41	

**SHIRE OF BEVERLEY
STATEMENT OF NET CURRENT ASSETS
FOR THE PERIOD ENDING
31 March 2024**

Description	Actual 2022/23	YTD Actual 2023/24
Current Assets		
Cash at Bank	1,627,645.56	495,978.52
Cash - Unrestricted Investments	1,271,666.73	1,571,802.13
Cash - Restricted Reserves	2,280,553.31	1,953,330.50
Cash on Hand	700.00	700.00
Accounts Receivable	663,428.06	972,603.03
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	0.00	0.00
Inventory - Fuel	9,932.34	16,257.72
Total Current Assets	5,853,926.00	5,010,671.90
Current Liabilities		
Accounts Payable	(652,689.79)	(612,717.81)
Loan Liability - Current	(117,135.16)	(24,814.92)
Lease Liability - Current	(6,836.60)	0.00
Annual Leave Liability - Current	(234,280.71)	(234,280.71)
Long Service Leave Liability - Current	(197,874.12)	(197,874.12)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(1,208,816.38)	(1,069,687.56)
Adjustments		
Less Restricted Reserves	(2,280,553.31)	(1,953,330.50)
Less Self Supporting Loan Income	0.00	0.00
Add Leave Reserves - Cash Backed	144,612.74	149,887.65
Add Loan Principal Expense	117,135.16	24,814.92
Total Adjustments	(2,018,805.41)	(1,778,627.93)
NET CURRENT ASSETS	2,626,304.21	2,162,356.41

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 March 2024

Description	Actual 2022/23	YTD Actual 2023/24	Movement
Current Assets			
Cash and Cash Equivalents	5,180,565.60	4,021,811.15	(1,158,754.45)
Accounts Receivable	465,875.06	802,369.03	336,493.97
Contract Asset - Current	197,553.00	170,234.00	(27,319.00)
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	0.00	0.00	0.00
Inventory	9,932.34	16,257.72	6,325.38
Total Current Assets	5,853,926.00	5,010,671.90	(843,254.10)
Current Liabilities			
Accounts Payable	(527,898.79)	(487,926.81)	39,971.98
Contract Liability - Current	(124,791.00)	(124,791.00)	0.00
Loan Liability - Current	(117,135.16)	(24,814.92)	92,320.24
Lease Liability - Current	(6,836.60)	0.00	6,836.60
Annual Leave Liability - Current	(234,280.71)	(234,280.71)	0.00
Long Service Leave Liability - Current	(197,874.12)	(197,874.12)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(1,208,816.38)	(1,069,687.56)	139,128.82
Non-Current Assets			
Non-Current Debtors	161,234.90	161,234.90	0.00
Non-Current Investments	61,117.14	61,117.14	0.00
Land and Buildings	29,149,181.97	29,221,806.32	72,624.35
Plant and Equipment	2,369,732.12	2,374,911.84	5,179.72
Furniture and Equipment	98,756.30	103,465.74	4,709.44
Infrastructure	140,931,963.00	141,850,197.88	918,234.88
Self Supporting Loan - Non Current	0.00	0.00	0.00
Total Non-Current Assets	172,771,985.43	173,772,733.82	1,000,748.39
Non-Current Liabilities			
Loan Liability - Non Current	(2,001,137.54)	(2,001,137.54)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(52,492.51)	(52,492.51)	0.00
Total Non Current Liabilities	(2,053,630.05)	(2,053,630.05)	0.00
Net Assets	175,363,465.00	175,660,088.11	296,623.11

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 March 2024**

Description	Actual 2022/23	YTD Actual 2023/24	Movement
Equity			
Accumulated Surplus	(47,528,324.75)	(48,152,170.67)	(623,845.92)
Reserves - Cash Backed	(2,280,553.31)	(1,953,330.50)	327,222.81
Reserve - Revaluations	(125,554,586.94)	(125,554,586.94)	0.00
Total Equity	(175,363,465.00)	(175,660,088.11)	(296,623.11)

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 March 2024						
Account #	Account Name	Amount Invested (\$)		Term	Interest Rate	Maturation
4320546	Reserve Funds Bendigo					
	Long Service Leave	149,887.65				
	Plant	207,311.38				
	Emergency Services	30,796.38				
	Building	174,908.03				
	Recreation Ground	672,320.85				
	Cropping Committee	67,845.71				
	Infrastructure	282,187.93				
	Senior Housing	240,133.02				
	Avondale Mach Museum	64,675.47				
	ITC Renewal Reserve	63,264.08	1,953,330.50	4 mnths	4.76%	24/06/2024
4671053	Term Deposit Bendigo	306,358.24		4 mnths	4.76%	24/06/2024
4579678	Term Deposit Bendigo	515,443.89		6 mnths	4.96%	27/05/2024
4481944	Term Deposit Bendigo	250,000.00		8 mnths	5.15%	24/04/2024
4527499	Term Deposit Bendigo	500,000.00		6 mnths	4.72%	8/04/2024
			1,571,802.13			
	Total		3,525,132.63			

11.2 Accounts Paid by Authority

Submission To:	Ordinary Council Meeting 24 April 2024
Report Date:	17 April 2024
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	March 2024 List of Reports (Contact Shire)

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of March 2024.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2023/24 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2023/24 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M5/0424

Moved Cr Maxwell

Seconded Cr Sattler

That the List of Accounts as presented, be received:

March 2024:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

05 Mar 2024 1911-1912 (2) \$ 28,532.44 (authorised by CEO S Gollan and Pres D White)

12 Mar 2024 1913-1913 (1) \$ 50.05 (authorised by CEO S Gollan and Pres D White)

Total of cheque vouchers for March 2024 incl \$ 28,582.49 previously paid.

EFT vouchers

05 Mar 2024 EFT 10144-10162 (19) \$ 30,260.46 (authorised by CEO S Gollan and Pres D White)

08 Mar 2024 EFT 10164-10167 (4) \$ 71,630.25 (authorised by CEO S Gollan and Pres D White)

12 Mar 2024 EFT 10168-10182 (15) \$ 327,388.61 (authorised by CEO S Gollan and Pres D White)

13 Mar 2024 EFT 1-37 (37) \$ 71,386.48 (authorised by CEO S Gollan and Cr A Sattler)

19 Mar 2024 EFT 10183-10196 (14) \$ 880,963.18 (authorised by CEO S Gollan and DCEO S Marshall)

27 Mar 2024 EFT 1-37 (37) \$ 63,570.51 (authorised by CEO S Gollan and Cr A Sattler)

28 Mar 2024 EFT 10198-10222 (25) \$ 389,375.49 (authorised by CEO S Gollan and Cr D Davis)

Total of EFT vouchers for March 2024 incl \$ 1,834,574.98 previously paid

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for March 2024 incl \$ 0.00 previously paid.

EFT vouchers

08 Mar 2024 EFT 10163-10163 (1) \$ 200.00 (authorised by CEO S Gollan and Pres D White)

28 Mar 2024 EFT 10197-10197 (1) \$ 200.00 (authorised by CEO S Gollan and Cr D Davis)

Total of EFT vouchers for March 2024 incl \$ 400.00 previously paid.

(3) Direct Debit Payments totalling \$ 88,599.47 previously paid.

(4) Credit Card Payments totalling \$ 324.34 previously paid.

CARRIED 7/0

***For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil***

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MARCH 2024

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1911	05-Mar-2024	Shire of Beverley	BE1, BE464 - Vehicle registration	(357.65)	
Cheque #	1912	05-Mar-2024	Water Corporation	2024-03 Mar Water accounts	(28,174.79)	(28,532.44)
Cheque #	1913	12-Mar-2024	Water Corporation	2024-03 Mar Water accounts	(50.05)	(50.05)
EFT Pymt	EFT 10144	05-Mar-2024	Avon Valley Windscreens	BE464 (PSDN12): Chip repair	(77.00)	
EFT Pymt	EFT 10145	05-Mar-2024	BOC Limited	2024-02 Feb Cylinder Rental: Medical oxygen C size	(6.47)	
EFT Pymt	EFT 10146	05-Mar-2024	Bluejay Ag Solutions	2024-03 Mar (Ed 473) Blarney: Compilation of the Blarney	(1,000.00)	
EFT Pymt	EFT 10147	05-Mar-2024	Focus Networks	2024-02 Feb Computer Support	(5,066.93)	
EFT Pymt	EFT 10148	05-Mar-2024	Herseys Safety Pty Ltd	Various: Supplies	(1,509.04)	
EFT Pymt	EFT 10149	05-Mar-2024	Kleen West Distributors	Various: Cleaning products	(1,183.27)	
EFT Pymt	EFT 10150	05-Mar-2024	Michael Wilson	2024-03 Mar (Ed 473) Blarney: Printing & delivery	(250.00)	
EFT Pymt	EFT 10151	05-Mar-2024	R K Lupton Maintenance Services	BE594, BE009: Repairs	(2,720.30)	
EFT Pymt	EFT 10152	05-Mar-2024	Reap What You Sow	2024-02 Feb Gym Inductions x 4	(100.00)	
EFT Pymt	EFT 10153	05-Mar-2024	Redfish Technologies Pty Ltd	Various: AVA security camera licences for 3 years	(9,816.40)	
EFT Pymt	EFT 10154	05-Mar-2024	Resonline Pty Ltd	2024-02 Feb Room Manager Online Booking System Subscription	(242.00)	
EFT Pymt	EFT 10155	05-Mar-2024	Shire of Brookton	Cr Training - CEO Performance Review at Brookton, 13 Feb 2024: x 2	(1,100.00)	
EFT Pymt	EFT 10156	05-Mar-2024	Staff - Stephen Brian Adams	Reimbursement: Police Clearance	(58.70)	
EFT Pymt	EFT 10157	05-Mar-2024	Synergy	Power use x 4 13 Dec 2023 - 15 Feb 2024	(2,832.73)	
EFT Pymt	EFT 10158	05-Mar-2024	Telstra Limited	2024-02 Feb Telephone accounts	(2,874.22)	
EFT Pymt	EFT 10159	05-Mar-2024	Total Packaging (WA) Pty Ltd	Various: Dog poo bags & disposal units	(171.60)	
EFT Pymt	EFT 10160	05-Mar-2024	WA Contract Ranger Services Pty Ltd	Ranger services: 12, 20 Feb 2024	(627.00)	
EFT Pymt	EFT 10161	05-Mar-2024	Western Australian Local Government /	Council Member Essentials E-Learning Courses x 2: Cr D Ridgway	(484.00)	
EFT Pymt	EFT 10162	05-Mar-2024	Wilson Sign Solutions	5 x Honour board labels	(140.80)	(30,260.46)
EFT Pymt	EFT 10164	08-Mar-2024	Beverley Gas and Plumbing Services -	Various Bldgs: Plumbing repairs	(1,598.16)	
EFT Pymt	EFT 10165	08-Mar-2024	Dawsons Concrete and Reinforcing	BC2201- Bridge on Kokeby East Road: Progress payment #2	(70,000.00)	
EFT Pymt	EFT 10166	08-Mar-2024	Reap What You Sow	2024-02 Feb Gym Inductions x 1 of 5	(25.00)	
EFT Pymt	EFT 10167	08-Mar-2024	Shire of Beverley	Tfr of bank fees incorrectly deposited in the Municipal account	(7.09)	(71,630.25)
EFT Pymt	EFT 10168	12-Mar-2024	Australia Post	2024-02 Feb Postage	(753.47)	
EFT Pymt	EFT 10169	12-Mar-2024	Avon Trading Pty Ltd	2024-02 Feb Hardware Purchases	(2,785.63)	

CHEQUE DETAIL - Municipal and Trust Accounts - MARCH 2024

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 10170	12-Mar-2024	BGC Cement	BC2201 - Kokeby East Rd: GP cement 500kg bulker bags	(6,237.00)	
EFT Pymt	EFT 10171	12-Mar-2024	BSL - DMIRS Dept Mines, Industry Reg	2024-02 Feb 24 Collections x 8 (Lics 23/24: 23, 25, 26, 27, 28, 29, 30 & BAC3-23/24)	(684.73)	
EFT Pymt	EFT 10172	12-Mar-2024	Beverley Electrical Services - BES	59 Smith St: Repairs to sensor light	(399.03)	
EFT Pymt	EFT 10173	12-Mar-2024	Beverley Supermarket & Liquor (IGA)	2024-02 Feb Purchases	(799.28)	
EFT Pymt	EFT 10174	12-Mar-2024	Beverley Tyre Service - BTS	2024-02 Feb Tyre Purchases	(3,670.00)	
EFT Pymt	EFT 10175	12-Mar-2024	Brookton Tyre Service	13-14 Feb 2024: Edison Mill Rd Fire: Tyre replacement	(258.50)	
EFT Pymt	EFT 10176	12-Mar-2024	CS-8 Pty Ltd	Cyber Security training	(5,005.00)	
EFT Pymt	EFT 10177	12-Mar-2024	CTF - Construction Training Fund (BCI)	2024-02 Feb 24 Collections x 1 (Lics 23/24: 30)	(291.75)	
EFT Pymt	EFT 10178	12-Mar-2024	HC Construction Services Pty Ltd	LBS2401 - Civic Centre Upgrade: Prog pymt 2, AGRN1061 Storm Damage	(299,882.76)	
EFT Pymt	EFT 10179	12-Mar-2024	Jane Eulalie Orchard	Reimbursement of planning fees as application has been withdrawn	(147.00)	
EFT Pymt	EFT 10180	12-Mar-2024	Kleen West Distributors	Various: Cleaning products	(785.46)	
EFT Pymt	EFT 10181	12-Mar-2024	Node One Pty Ltd	2024-04 Apr NBN Fixed wireless Business FW Plus 75/10 mbps unlimited (5 shares)	(89.00)	
EFT Pymt	EFT 10182	12-Mar-2024	Wheatbelt Arborist Service Professiona	Various town streets: Tree lopping as requested by Western Power	(5,600.00)	(327,388.61)
EFT Pymt	EFT 10183	19-Mar-2024	AITs Specialists Pty Ltd	2024-02 Feb Fuel Tax Credits	(366.41)	
EFT Pymt	EFT 10184	19-Mar-2024	Avon Waste	2,082 Bin Collection FE 01, 07 Mar 24 inc Recycling Bins & 4 x Recycling Collections	(5,518.85)	
EFT Pymt	EFT 10185	19-Mar-2024	BGC Quarries	Various Rds: 7 mm & 14 mm washed granite	(41,246.75)	
EFT Pymt	EFT 10186	19-Mar-2024	Beverley Bakehouse and Cafe	Cr & Staff Breakfast - 19 Mar 2024: Refreshments	(40.50)	
EFT Pymt	EFT 10187	19-Mar-2024	Beverley Dome Fuel and Hire (BDF)	4,006 L Diesel @ \$1.8526/L GST incl	(7,421.51)	
EFT Pymt	EFT 10188	19-Mar-2024	Beverley Post News and Gifts (BPNG)	2024-02 Feb Newspaper Subscription & Stationery Purchases	(54.00)	
EFT Pymt	EFT 10189	19-Mar-2024	Bunnings Building Supplies P/L	Various : Hardware supplies	(207.28)	
EFT Pymt	EFT 10190	19-Mar-2024	Chemdry Betta Finish	Various bldgs: Carpet & chair cleaning	(7,442.05)	
EFT Pymt	EFT 10191	19-Mar-2024	Crendon Machinery	BE027 (PSP05): Parts	(39.94)	
EFT Pymt	EFT 10192	19-Mar-2024	Dept of Fire & Emergency Services (DF	2023/24 ESL (Option B) 3 of 4 quarterly payments	(41,861.27)	
EFT Pymt	EFT 10193	19-Mar-2024	Earthstyle Contracting Pty Ltd	Various roads: Construction of	(771,078.00)	
EFT Pymt	EFT 10194	19-Mar-2024	John Hawke	Reimbursement for Avondale Machinery Museum 2023 Christmas Party	(160.87)	
EFT Pymt	EFT 10195	19-Mar-2024	RJ Jas - All Mechanical and Electronics	Various Plant Repairs & Services	(5,457.50)	
EFT Pymt	EFT 10196	19-Mar-2024	Staff - Stefan de Beer	Reimbursements: Feb - Mar 2024 Landline & Internet costs	(68.25)	(880,963.18)
EFT Pymt	EFT 10198	28-Mar-2024	Avon Waste	2,082 Bin Collection FE 15, 22 Mar 24 inc Recycling Bins & 4 x Recycling Collections	(5,518.85)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MARCH 2024

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 10199	28-Mar-2024	BB Health Services Pty Ltd ta Beverley	Pre Employment Medicals x 2	(240.00)	
EFT Pymt	EFT 10200	28-Mar-2024	Beverley Transport Service	RRG2403 Mawson Rd: Gravel carting 21 - 29 Feb 2024	(7,573.50)	
EFT Pymt	EFT 10201	28-Mar-2024	Carpentry Link (Brendon Hall)	Relief Maintenance: 05 - 15 Mar 2024 (75.5 hrs)	(3,775.00)	
EFT Pymt	EFT 10202	28-Mar-2024	Contract Aquatic Services - CAS	5 of 5 (Mar 2024) install of Contract Management Fee for 2023/24 swim year	(16,940.00)	
EFT Pymt	EFT 10203	28-Mar-2024	Country Copiers Northam (DA Gardner	Copier Charges: 05 Feb - 05 Mar 2024	(389.43)	
EFT Pymt	EFT 10204	28-Mar-2024	Downer EDI Works P/L	Various Rds: Final seals - progress payment Feb 2024	(217,155.76)	
EFT Pymt	EFT 10205	28-Mar-2024	Earthstyle Contracting Pty Ltd	MUN2402 - Morbinning Rd: Culvert construction	(18,150.00)	
EFT Pymt	EFT 10206	28-Mar-2024	Focus Networks	2024-03 Mar Computer Support, LBS2401 - Civic Centre Upgrade	(11,053.91)	
EFT Pymt	EFT 10207	28-Mar-2024	Fulton Hogan Industries Pty Ltd	Various Rural Rds: Bitumen Supplies	(2,123.00)	
EFT Pymt	EFT 10208	28-Mar-2024	HW & Associates Quantity Surveyors	Consultancy: Bev Swim Pool Redevelopment for Funding Estimate Update	(1,320.00)	
EFT Pymt	EFT 10209	28-Mar-2024	Jackson Asphalt - Inception WA Pty Ltd	SIP2101 Vinnt St S/scape Project: Resealing of patches	(45,949.90)	
EFT Pymt	EFT 10210	28-Mar-2024	Midland Steel Fabrication	BE029 (PGRD05): Custom made tool boxes - 40% deposit	(686.40)	
EFT Pymt	EFT 10211	28-Mar-2024	Northam Motors Pty Ltd ta Northam Hy	Asset 29010 (VP12301): 2024 Hyundai Palisade 2.2D AT AWD Auto - BE1	(29,037.73)	
EFT Pymt	EFT 10212	28-Mar-2024	Oxter Services	Anglican cemtery: Repairs to damaged headstone from fallen tree	(6,616.50)	
EFT Pymt	EFT 10213	28-Mar-2024	Services Australia (Child Support - D J	Payroll deductions	(1,023.40)	
EFT Pymt	EFT 10214	28-Mar-2024	Shacks Holden	BE031 (PUTE05): Parts	(102.83)	
EFT Pymt	EFT 10215	28-Mar-2024	Staff - Gaye Mather	Reimbursements: 2024 Diaries	(349.86)	
EFT Pymt	EFT 10216	28-Mar-2024	Synergy	2024-03 Mar Power accounts	(10,926.50)	
EFT Pymt	EFT 10217	28-Mar-2024	Telstra Limited	2024-03 Mar Telephone accounts	(4,829.85)	
EFT Pymt	EFT 10218	28-Mar-2024	The Red Vault	Council Meets x 2 Feb & Mar 2024: Catering	(384.00)	
EFT Pymt	EFT 10219	28-Mar-2024	Tredwell Management Services Pty Ltd	Trails Master Plan Review & Re-development: Completed	(2,634.50)	
EFT Pymt	EFT 10220	28-Mar-2024	WA Contract Ranger Services Pty Ltd	Ranger Services: 26 Feb - 20 Mar 2024	(1,384.62)	
EFT Pymt	EFT 10221	28-Mar-2024	Western Australian Local Government /	Councillor Training - Meeting procedures x 2	(1,089.00)	
EFT Pymt	EFT 10222	28-Mar-2024	Zircodata Pty Ltd	2024-02 Feb: Storage of Archives 155 x A1 Storage Boxes (Std Ctn)	(120.95)	(389,375.49)
Direct Debit	DD 4508.1	12-Mar-2024	Shadforth Portfolio Service - Super	Superannuation contributions	(1,102.89)	
Direct Debit	DD 4508.2	12-Mar-2024	National Mutual Retirement Fund	Superannuation contributions	(114.58)	
Direct Debit	DD 4508.3	12-Mar-2024	Mercer Super Trust, The Trustee for	Superannuation contributions	(540.23)	
Direct Debit	DD 4508.4	12-Mar-2024	West State Super	Superannuation contributions	(253.01)	

CHEQUE DETAIL - Municipal and Trust Accounts - MARCH 2024

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 4508.5	12-Mar-2024	Australian Super	Superannuation contributions	(1,631.63)	
Direct Debit	DD 4508.6	12-Mar-2024	Aware Super Pty Ltd	Superannuation contributions	(6,779.60)	
Direct Debit	DD 4508.7	12-Mar-2024	Australian Retirement Trust (Super func	Superannuation contributions	(425.09)	
Direct Debit	DD 4508.8	12-Mar-2024	MLC MasterKey Personal Super	Superannuation contributions	(82.40)	
Direct Debit	DD 4508.9	12-Mar-2024	Colonial First State Super (Gibson Dani	Superannuation contributions	(317.51)	
Direct Debit	DD 4508.10	12-Mar-2024	AMP Lifetime Super	Superannuation contributions	(199.37)	
Direct Debit	DD 4508.11	12-Mar-2024	UniSuper	Superannuation contributions	(263.20)	
Direct Debit	DD 4508.12	12-Mar-2024	Prime Super P/L	Superannuation contributions	(292.01)	(12,001.52)
Direct Debit	DD 4517.1	26-Mar-2024	Shadforth Portfolio Service - Super	Superannuation contributions	(1,102.89)	
Direct Debit	DD 4517.2	26-Mar-2024	National Mutual Retirement Fund	Superannuation contributions	(204.71)	
Direct Debit	DD 4517.3	26-Mar-2024	Mercer Super Trust, The Trustee for	Superannuation contributions	(542.23)	
Direct Debit	DD 4517.4	26-Mar-2024	Australian Super	Superannuation contributions	(1,668.45)	
Direct Debit	DD 4517.5	26-Mar-2024	Aware Super Pty Ltd	Superannuation contributions	(7,092.18)	
Direct Debit	DD 4517.6	26-Mar-2024	Australian Retirement Trust (Super func	Superannuation contributions	(425.09)	
Direct Debit	DD 4517.7	26-Mar-2024	MLC MasterKey Personal Super	Superannuation contributions	(188.35)	
Direct Debit	DD 4517.8	26-Mar-2024	Colonial First State Super (Gibson Dani	Superannuation contributions	(317.51)	
Direct Debit	DD 4517.9	26-Mar-2024	AMP Lifetime Super	Superannuation contributions	(220.11)	
Direct Debit	DD 4517.10	26-Mar-2024	UniSuper	Superannuation contributions	(263.20)	
Direct Debit	DD 4517.11	26-Mar-2024	Prime Super P/L	Superannuation contributions	(292.00)	(12,316.72)
Direct Debit	103	04-Mar-2024	7 - CBA Merchant Fee	CBA Merchant Fee - Muni	(294.48)	(294.48)
Direct Debit	103	04-Mar-2024	7 - CBA Merchant Fee	CBA Merchant Fee - Trust	(20.00)	(20.00)
Direct Debit	103	07-Mar-2024	8 - ANZ Transactive	ANZ Transactive	(78.00)	(78.00)
Direct Debit	103	07-Mar-2024	12 - ANZ - BPAY	ANZ - BPAY	(72.60)	(72.60)
Direct Debit	103	07-Mar-2024	12 - ANZ - BPAY	ANZ - BPAY	(77.00)	(77.00)
Direct Debit	103	15-Mar-2024	1 - Bank Charges	Bank Charges - Account Service Fee	(22.00)	(22.00)
Direct Debit	103	01-Mar-2024	3 - Payment for DoT	Payment for DoT	(963.70)	
Direct Debit	103	11-Mar-2024	3 - Payment for DoT	Payment for DoT	(4,440.25)	
Direct Debit	103	11-Mar-2024	3 - Payment for DoT	Payment for DoT	(2,889.35)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MARCH 2024

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	103	12-Mar-2024	3 - Payment for DoT	Payment for DoT	(2,321.20)	
Direct Debit	103	13-Mar-2024	3 - Payment for DoT	Payment for DoT	(4,450.30)	
Direct Debit	103	14-Mar-2024	3 - Payment for DoT	Payment for DoT	(3,326.35)	
Direct Debit	103	15-Mar-2024	3 - Payment for DoT	Payment for DoT	(7,370.20)	
Direct Debit	103	18-Mar-2024	3 - Payment for DoT	Payment for DoT	(3,431.00)	
Direct Debit	103	19-Mar-2024	3 - Payment for DoT	Payment for DoT	(7,264.30)	
Direct Debit	103	20-Mar-2024	3 - Payment for DoT	Payment for DoT	(5,597.00)	
Direct Debit	103	21-Mar-2024	3 - Payment for DoT	Payment for DoT	(1,124.55)	
Direct Debit	103	22-Mar-2024	3 - Payment for DoT	Payment for DoT	(5,288.90)	
Direct Debit	103	25-Mar-2024	3 - Payment for DoT	Payment for DoT	(778.65)	
Direct Debit	103	26-Mar-2024	3 - Payment for DoT	Payment for DoT	(3,025.80)	
Direct Debit	103	27-Mar-2024	3 - Payment for DoT	Payment for DoT	(2,402.30)	
Direct Debit	103	28-Mar-2024	3 - Payment for DoT	Payment for DoT	(254.40)	
Direct Debit	103	05-Mar-2024	3 - Payment for DoT	Payment for DoT	(863.75)	
Direct Debit	103	06-Mar-2024	3 - Payment for DoT	Payment for DoT	(3,788.40)	
Direct Debit	103	07-Mar-2024	3 - Payment for DoT	Payment for DoT	(4,136.75)	(63,717.15)
Direct Debit	EFT 10223	25-Mar-2024	Credit Card - Shire of Beverley	2024-02 Feb Credit Card Purchases	(324.34)	(324.34)
PAYMENTS RAISED IN CURRENT MONTH					(1,817,124.29)	(1,817,124.29)
/AGES & SALARIES						
EFT Pymt		13-Mar-2024	Wages & Salaries	FE - 12 March 2024	(71,386.48)	
EFT Pymt		27-Mar-2024	Wages & Salaries	FE - 26 March 2024	(63,570.51)	
WAGES & SALARIES					(134,956.99)	(134,956.99)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					0.00	0.00

CHEQUE DETAIL - Municipal and Trust Accounts - MARCH 2024

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
AYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	1910	29-Feb-2024	Water Corporation	Water use x 3: 22 Nov 23 - 14 Feb 24	(15,509.13)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(15,509.13)	(15,509.13)
OTHER AMENDMENTS/GENERAL JOURNALS						
Direct Debit		07-Mar-2024	ANZ Bank	Bank charges - error in deposit dated 07 Mar 2024	(0.10)	
OTHER AMENDMENTS/GENERAL JOURNALS					(0.10)	(0.10)
INVESTMENTS						
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT					(1,967,590.51)	(1,967,590.51)

CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT

CEO - STEPHEN GOLLAN

Credit card	INV05882634	19-Jan-2024	Origin Gas	5 Short St: Annual cylinder rental x 2	83.00	
Credit card	IV6K7TSLXONGLR IQTULIIZCY204	27-Jan-2024	Fastspring.com.au	2024-02 Feb Website subs for events calendar	8.66	
Credit card	#0010302840497	28-Jan-2024	Atlas Fuel Ascot	BE1 (PSDN17) - 60.16 L @ \$1.689/L GST incl	101.60	
Credit card	#0010302840497.2	28-Jan-2024	Atlas Fuel Ascot	BE1 (PSDN17) - 60.16 L @ \$1.689/L GST incl	0.01	
Credit card	TRANS:1228162	04-Feb-2024	7 Eleven Ascot	BE1 (PSDN17) - 46.08 L @ \$1.739/L GST incl	80.13	
Credit card	#0040404240687	11-Feb-2024	Atlas Fuel Sawyers Valley	BE1 (PSDN17) - 38.30 L @ \$1.799/L GST incl	68.90	
Credit card	#0040404540051	14-Feb-2024	Atlas Fuel Sawyers Valley	BE1 (PSDN17) - 24.11 L @ \$1.819/L GST incl	43.86	
Credit card	65471109973563923 5	15-Feb-2024	Weebly (Square AU Pty Ltd)	Beverleywa.com Domain subscription for 5 years	101.97	
Credit card	#0010304940427	18-Feb-2024	Atlas Fuel Ascot	BE1 (PSDN17) - 57.33 L @ \$1.749/L GST incl	100.27	
Credit card	#0040405340038	22-Feb-2024	Atlas Fuel Sawyers Valley	BE1 (PSDN17) - 29.18 L @ \$1.819/L GST incl	53.08	
Credit card	11808	26-Feb-2024	Petro Fuels Karragullen:	BE1 (PSDN17) - 52.58 L @ \$1.758/L GST incl	92.44	
Credit card	CR-INF240227-2417- 44154B	29-Feb-2024	Fastspring.com.au	Cr note as changed the subscription to annual invoicing	(8.08)	
Credit card	INV0079793-CR	11-Mar-2024	Perth Scientific	Credit for exchange of different model of salinity tester	(401.50)	324.34

CEO - SIMON MARSHALL (AVONDALE MACHINERY SHED)

0.00

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MARCH 2024

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
NOW - STEPHEN VINCENT						
						0.00
<i>February 2024 transactions presented on 25 March 2024 (EFT 10223), Shire of Beverley Municipal Bank account</i>						324.34
 TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
Direct Debit	86	08-Mar-2024	1 - Bank Charges	Bank Charges	7.09	7.09
EFT pymt	EFT 10163	08-Mar-2024	Bi-Tone West Caravan Club	Refund of Bonds - Rec Centre Hire, Booking: 29 Feb 2024 (Rec 40655) Adrian Kowald	(200.00)	(200.00)
EFT pymt	EFT 10197	28-Mar-2024	Phillip Veitch	Refund of Bonds - Rec Centre Hire, Booking: 26 Mar 2024 (Rec 40883)	(200.00)	(200.00)
PAYMENTS RAISED IN CURRENT MONTH					(392.91)	(392.91)
 PAYMENTS UNPRESENTED IN CURRENT BANK #						
PAYMENTS UNPRESENTED IN CURRENT BANK #					0.00	0.00
 PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	0.00
 OTHER AMENDMENTS / GENERAL JOURNALS						
Direct Debit	86	08-Mar-2024	1 - Bank Charges	Bank Charges - original transaction was a credit	(7.09)	(7.09)
OTHER AMENDMENTS / GENERAL JOURNALS					(7.09)	(7.09)
TOTAL EXPENDITURE for TRUST ACCOUNT						(400.00)
 TOTAL EXPENDITURE as reconciled to the MARCH 2024 BANK STATEMENTS						
					(1,967,590.51)	
					(400.00)	
TOTAL EXPENDITURE for MARCH 2024					(1,967,990.51)	

11.3 Regional Precincts and Partnerships Program – Stream One

Submission To:	Ordinary Council Meeting 24 April 2024
Report Date:	17 April 2024
Applicant:	N/A
File Reference:	ADM 0124
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	N/A
Attachments:	CONFIDENTIAL PROPOSAL

SUMMARY

Council to consider supporting an application being made to the Regional Precincts and Partnerships Program (rPPP) – Stream One, to secure funding to progress the Beverley 2035 precinct planning project.

BACKGROUND

The rPPP funding Stream One and Two opened on 24 August 2023, acknowledging the opportunity these funding streams presented, Council held a workshop facilitated by CCS Strategic on 7 February 2024 to flesh out a way forward to maximise the benefit this funding offers the Beverley community.

From the workshop it was determined that a vision for Beverley 2035, including numerous project planning opportunities, be the cornerstone for the rPPP Stream One application.

Identified planning projects were prioritised and included:

1. Refurbish the Beverly Aquatic Centre (a Stream 2 application has been submitted);
2. Industrial land servicing and release for development;
3. Residential land servicing and release for development;
4. Intergenerational Centre – aged care to child care;
5. Essential worker accommodation;
6. Relocation of the Shire depot;
7. Caravan park expansion;
8. Avon River Park development and Trails plan implementation;
9. Creative spaces – Cultural Centre; and
10. Recreation precinct development – Indoor Sports Centre and Function Centre.

COMMENT

The rPPP Stream One funding opportunity represents a once in a generation opportunity to access up to 100% of planning costs for Councils identified Beverley 2035 projects.

It is intended to submit an rPPP Stream One application in September 2024. CCS Strategic has provided a proposal to progress the funding application development. The proposal outlines 196 hours of work to put together the application for a total sum of \$71,863.50. A confidential copy of the proposal is included under separate cover.

Given the opportunity presented by the grant funding, this cost is seen as a worthwhile investment in potentially progressing a number of projects to shovel ready status for which further capital funding could be sought in the future.

STATUTORY ENVIRONMENT

N/A

CONSULTATION

Council
CCS Strategic

FINANCIAL IMPLICATIONS

\$71,863.50 in Consultant Fees for application development including defining project scopes and confirming planning costings.

STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy
 2. Community
 3. Environment
 4. Civic Leadership

Strategic Priorities: 1.3 Beverley attractions and experiences are promoted
 1.5 Local business growth
 1.6 Locals can participate in the workforce
 2.3 Active and healthy community
 3.1 Diverse recreation and leisure activities amongst our natural
 assets
 4.1 Community and customer focus
 4.3 Responsible planning

POLICY IMPLICATIONS

AF007 Purchasing and Procurement Policy – in line with policy; one written quote was sought and accepted from CCS Strategic to assist with the application development and one written quote was sought and accepted from iD Informed Decisions to assist with the economic impact analysis.

RISK IMPLICATIONS

High – Council is investing funds in a process where the outcome is unknown i.e. will the application be successful or not. However, the reward of successfully attracting grant funding through this scheme will enable the delivery of a project which otherwise could not be achieved within Council’s current financial capacity.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER’S RECOMMENDATION & COUNCIL RESOLUTION

M6/0424

Moved Cr Ridgway

Seconded Cr Davis

1. That a grant funding application to access the Regional Precincts and Partnerships Program Stream One for the Beverley 2035 Precinct Planning development, be submitted; and
2. That CCS Strategic be engaged to assist in the development of a Regional Precincts and Partnerships Program Stream One Application including defining prioritised project scopes and confirming planning costings, at a cost of \$71,863.50 ex GST.

CARRIED BY ABSOLUTE MAJORITY 7/0

**For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil**

12. ADMINISTRATION

Nil

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN

Nil

14. CONFIDENTIAL ITEMS

14.1 Meeting Closed to the Public

Council to consider a confidential item –Chief Executive Officer Performance Review and Salary Determination in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995.

This matter is considered to be confidential under Section 5.23(2)a of the Local Government Act 1995 and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees.

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M7/0424

Moved Cr Lawlor

Seconded Cr Maxwell

That the meeting be closed to the public and some staff for Council to discuss the Chief Executive Officer Performance Review and Salary Determination.

CARRIED 7/0

***For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil***

3:09pm – Deputy Chief Executive Officer, Simon Marshall, Manager of Planning Stefan de Beer and Project Officer, Areta Ellis left the meeting and did not return.

14.2 Chief Executive Officer Performance Review and Salary Determination

Submission To:	Ordinary Council Meeting 24 April 2024
Report Date:	17 April 2024
Applicant:	N/A
File Reference:	Personnel
Author and Position:	CEO Performance Review Committee
Previously Before Council:	Occurs Annually
Disclosure(s) Of Interest:	Nil
Attachments:	Confidential

SUMMARY

Council to review and determine the Chief Executive Officer Performance Review and Remuneration.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Administration) Regulations 1995.

Salaries and Allowances Tribunal

FINANCIAL IMPLICATIONS

Confidential

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

4.3 Responsible planning

POLICY IMPLICATIONS

S012 – Chief Executive Officer Annual Performance Review

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION

M8/0424

Moved Cr Lawlor

Seconded Cr Davis

That Council, having completed the process of a review of the Chief Executive Officer's performance for 2024, endorses the findings as being of a very high standard and commends Mr. Gollan for his efforts.

CARRIED BY ABSOLUTE MAJORITY 7/0

***For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil***

3:18pm – The Presiding Member asked to Chief Executive Officer to leave the meeting to enable Council to discuss the salary determination.

3:18pm – Chief Executive Officer, Stephen Gollan left the meeting.

COUNCIL RESOLUTION

M9/0424

Moved Cr Davis

Seconded Cr Maxwell

That the Chief Executive Officer remuneration package to comprise an increase in the cash component of 6.0% backdated to 23rd January 2024, and an alteration in the mix of superannuation to 11.5% plus 6% from 1st July 2024.

CARRIED BY ABSOLUTE MAJORITY 7/0

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil*

COUNCIL RESOLUTION

M10/0424

Moved Cr Lawlor

Seconded Cr Sattler

That the capital cost of the motor vehicle provided to the Chief Executive Officer as a part of his remuneration package should not exceed \$75,000 of which 10% of the capital cost and 10% of the running costs to be included in the total remuneration package as a 'tool of trade'.

CARRIED BY ABSOLUTE MAJORITY 7/0

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil*

14.3 Meeting Open to the Public

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M11/0424

Moved Cr Davis

Seconded Cr Maxwell

That the meeting re-open to the public.

CARRIED 7/0

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell, Cr Sattler
Against: Nil*

3:32pm – Cr Lawlor left the meeting to ask the Chief Executive Officer, Stephen Gollan to return.

3:33pm – Cr Lawlor and Chief Executive Officer Stephen Gollan re-joined the meeting.

15. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

16. CLOSURE

The Chairman declared the meeting closed at 3:34pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: