

## MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS ON TUESDAY 25 SEPTEMBER 2007

### 1. COMMENCEMENT

The President declared the meeting open at 10.03am.

### 2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

#### Attendance

Cr J M Schilling	President	West Ward
Cr N J McLean	Deputy President	South Ward
Cr M G Roberts		South Ward
Cr W S McDonald		South Ward
Cr B M Foster		West Ward
Cr A D Bailey		West Ward
Cr V A Szczecinski		North Ward
Mr K L Byers	Chief Executive Officer	
Mr S P Gollan	Deputy Chief Executive Officer	
Mrs S C Collins	Senior Administration Officer	

The President extended a welcome to Councillor Elect Mr Peter Gogol.

#### Apologies

Nil.

#### Leave of Absence

Cr J D Alexander	North Ward
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### 3. PUBLIC QUESTION TIME

Nil

### 4. CONDOLENCES

NOONAN	Herbie	September 2007
RIGOLL	Alice	9 September 2007
SIMS	Elsie	15 September 2007

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**6. CONFIRMATION OF MINUTES AND BUSINESS ARISING**

**6.1 MINUTES OF THE COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON TUESDAY 28 AUGUST 2007**

**M1/0907 Moved Cr Foster Seconded Cr Roberts  
Council resolve the Minutes of the Ordinary Meeting of Council held in Council Chambers on Tuesday 28 August 2007, be confirmed.**

**CARRIED 7-0**

**BUSINESS ARISING**

**6.1.1 Avondale Project Committee – Old Trucks** (File Ref: RC 005)  
Cr Szczecinski advised that Mr Peter Jenkins would like the trucks that have been moved to the tip at Avondale during a clean up to now be retained and ultimately restored.

Cr Bailey advised he would be attending the next Avondale Project Committee meeting.

**M2/0907 Moved Cr Foster Seconded Cr Szczecinski  
Council advise the Avondale Project Committee that it agrees that the trucks moved to storage at the tip at Avondale during a recent clean up can be moved back to the machinery shed and that every endeavour is made to restore them.**

**CARRIED 7-0**

**6.2 PRESIDENT'S REPORT**

The Chairman of the local CBH Bin Committee, Mr Trevor McLean, advised the President, he has been notified the Beverley Bin's life has been guaranteed for the next ten years and also a \$30,000 upgrade has been approved. This is a great outcome. Thank you to the Bin Committee for your unrelenting commitment.

The nominations for Local Government Elections have closed and it has been revealed Beverley will go to the polls in both the West and South Wards, as there are two vacancies in both wards and there have been three nominations for each ward.

There were only two nominations for the North Ward, so both candidates will be elected without going to a poll. The Election will be held on Saturday 20<sup>th</sup> October 2007.

This is my final President's Report, as I say Farewell I would like to thank the Beverley Community for the support I have received as Shire President over the past four and a half years.

In this time working with my Fellow Councillors some of our significant accomplishments are:

- The Railway Station Restoration, which facilitated the relocation of the Beverley Shire Art Collection to this Heritage building.
- The co-located Fire Station and new Bushfire fighting Tender.
- An upgrade to the playing surface of the Town Oval.
- Two new Staff Houses.
- The purchase of land on Waterhatch Road. This has secured an abundant water supply for our Town Oval and Sporting facilities into the future.
- At last (after 11 years) lifting of Native Title on the Light Industrial Land. The release of these blocks for sale is currently before The Minister.
- I feel the most pro-active and significant decision has been the formation of the South East Avon Voluntary Regional Organisation of Councils (SEAVROC) with our surrounding Shires, as this will financially benefit each of the five Shires of Beverley, Brookton, Cunderdin, Quairading and York when jointly calling for purchasing tenders for machinery and road works etc. We are also recognised as a stronger voice when debating the retention and administration of our individual Councils into the future.

My biggest disappointment is we have been unable to secure Government Joint Housing Funds towards a new Retirement Village for Beverley. I would dearly like this to happen in the near future.

I leave Council with the knowledge that the Shire Finances and Reserve Funds are in a firm position.

I would like to extend to the incoming Councillors my Best Wishes and every success in the future. I hope they find their experience in progressing Beverley as worthwhile and enjoyable as I have.

Cr Schilling gave a verbal report on the following matters.

A representative from Landcorp has advised that the Minister is currently considering the development of the industrial area.

Council has been offered the opportunity of having a presentation on a new material utilised for buildings.

**M3/0907**      **Moved Cr McLean**      **Seconded Cr Roberts**  
**That the President's Report for the month of September be received.**

**CARRIED 7-0**

Mr Warwick Carter, Shire Planner, entered the Chambers at 10.30am.

## 7. REPORTS OF COMMITTEES AND OFFICERS

### 7.1 TOWN PLANNING

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.1.1</b>
<b>DATE:</b>	<b>18 September 2007</b>
<b>SUBJECT:</b>	<b>PROPOSED SHEDS AND DWELLINGS</b>
<b>OWNER:</b>	<b>Multiple</b>
<b>FILE REFERENCE:</b>	<b>Multiple</b>
<b>AUTHOR:</b>	<b>Shire Planner – Warwick Carter</b>

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Appendix 1 – 6 (inclusive)

#### BACKGROUND

The following items all comply with the Shire's Town Planning Scheme and related policies. Copies of the plans are attached. It is proposed to approve these items, subject to the development being in accordance with the approved plans.

#### COMMENT

The proposed development is located at:

	<b>Owner</b>	<b>Address</b>	<b>Development</b>	<b>File Ref</b>
1	S & S Morrell	Lot 23 Great Southern Highway, Beverley	Shed	GRE 1517
2	D McNally	Lot 51 Bethany Road, Beverley	Shed	BET 1220
3	A Dawson	Lot 11 Rickey's Siding Road, East Beverley	Dwelling (Extension)	RIC3 1239
4	Great Southern Olive Holdings Pty Ltd	Lot 26 Sheahan Road, Kokeby	Shed	SHE1 622
5	Campbell Shaw Pty Ltd	Lot 3661 Thomas Road, Beverley	Shed	KIE 1473
6	G Pepper	27 Dawson Street, Beverley	Shed	DAW 1118

**M4/0907**

**Moved Cr Foster  
That Council**

**Seconded Cr Roberts**

- A. That Council approve the applications for Development listed 1–5 in the body of the report subject to the following conditions:**
- 1. The development shall be in complete accordance with the approved plans, prepared by the applicant and endorsed by Council’s Shire Planner.**
- B. That Council approve application 6 in the body of the report subject to the following conditions:**
- 1. The development shall be in complete accordance with the approved plans, prepared by the applicant and endorsed by Council’s Shire Planner.**
  - 2. That the applicant remove the existing garage as shown on the site plan within 3 months of the final construction of the proposed new shed.**

**CARRIED 7-0**

## 7.1 TOWN PLANNING

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.1.2</b>
<b>DATE:</b>	<b>18 September 2007</b>
<b>SUBJECT:</b>	<b>PROPOSED EXTENSION FOR APPROVAL – LOT 247 (1) HOPKINS STREET, BEVERLEY</b>
<b>OWNER:</b>	<b>Department for Housing and Works</b>
<b>FILE REFERENCE:</b>	<b>HOP2 157</b>
<b>AUTHOR:</b>	<b>Shire Planner – Warwick Carter</b>

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Appendix 7

### **BACKGROUND**

In October 2005, Council approved the construction of two 3 bedroom town houses for the Department of Housing and Works at Lot 247 (1) Hopkins Street, Beverley, valid for a period of 2 years. The Shire has received a letter from Franco Carozzi Architects requesting an extension to their approval.

### **COMMENT**

The Architects state that they plan to call tenders in 5 weeks for the project and would like an extension of the approval. It is recommended that Council extend the approval for 12 months to allow for the construction. The approval would be subject to the same conditions.

**M5/0907**      **Moved Cr Foster**      **Seconded Cr McDonald**  
**That Council extend Application 2005/010 for a period of 12**  
**months to a date no later than 18 October 2008.**  
**CARRIED 7-0**

## 7.1 TOWN PLANNING

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.1.3</b>
<b>DATE:</b>	<b>18 September 2007</b>
<b>SUBJECT:</b>	<b>PROPOSED SINGLE DWELLING – LOT 22 GREAT SOUTHERN HIGHWAY, MT KOKEBY</b>
<b>OWNER:</b>	<b>S Schmidt</b>
<b>FILE REFERENCE:</b>	<b>GRE 1393</b>
<b>AUTHOR:</b>	<b>Shire Planner – Warwick Carter</b>

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Appendix 8

### **BACKGROUND**

Council has received an application for a single dwelling on a Lot 22 Great Southern Highway, Mt Kokeby. This is one of the Kokeby Townsite lots previously owned by Anglo Estates Pty Ltd.

The lot is zoned Farming under the Shire of Beverley Town Planning Scheme No.2 and the lot is 1012m<sup>2</sup> in area.

### **COMMENT**

A single dwelling is an “AA” or discretionary use under the Town Planning Scheme.

The application does not meet the minimum setback distances for development in the Farming Zone, which is set out in Table 2 of the document. The required setbacks are 15m from the front boundary and 10m from the side and rear boundaries.

There is further concern regarding the servicing of the property, as there is neither reticulated water nor sewerage available to the small lot.

Council has previously refused applications for single dwellings on these lots due to the concerns over the creation of another townsite and the economic burden that this would create for the Shire, as well as the health and safety aspects of allowing such small un-serviced lots to contain residential dwellings.

Clearly the development approval would create a situation where the objectives of the Farming Zone and the ongoing low density and rural aspect of the area would be significantly altered.

Council has previously refused other similar applications and defended these decisions.



- M6/0907**      **Moved Cr Schilling**      **Seconded Cr Foster**  
**That Council refuse the application for a dwelling (single house) at Lot 22 Great Southern Highway for the following reasons:**
- 1. The application fails to meet the required setbacks of the Farming Zone.**
  - 2. Approval of the application would be detrimental to the orderly and proper planning of the locality and the preservation of the amenities of the locality.**
  - 3. The non-compliance with the Scheme provisions would have an adverse effect upon the occupiers and users of the locality and the future development of the locality.**
  - 4. The development of Lot 22 and indeed any of the other 45 similar sized Farming Zoned lots in the Mount Kokeby locality for single housing purposes is not considered consistent with the orderly and proper planning and the preservation of the amenity of the Mount Kokeby Farming locality.**
  - 5. In the Mount Kokeby locality little exists in the form of facilities normally associated with the servicing of single houses on lots that have areas of approximately 1000m<sup>2</sup> and indeed each house on the small lots would have to be serviced by an on-site 92,000L water storage tank, since no Scheme reticulated water supply exists.**
  - 6. After paying due regard to clause 6.3.2 of its Town Planning Scheme and the responsible town planning function which its ratepayers expect it to perform, Council considered that support for the development of one or all (46) very small, generally un-serviced Farming Zoned lots in the Farming locality of Mount Kokeby, for the purposes of a single housing nature, would be irresponsible.**

**Footnote**

- 1. With regard to condition 5, in giving the above reason for refusal, Council was mindful of the fact that normal subdivision practice with regard to lots of a Rural Residential nature requires that lots under 4 ha in area require connection to a reticulated water service.**

**CARRIED 7-0**

## 7.1 TOWN PLANNING

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.1.4</b>
<b>DATE:</b>	<b>18 September 2007</b>
<b>SUBJECT:</b>	<b>PROPOSED SUBDIVISION – REALIGNMENT ON WESTDALE ROAD</b>
<b>OWNER:</b>	<b>Amana Valley Nominees Pty Ltd</b>
<b>FILE REFERENCE:</b>	<b>135675 and WO 166</b>
<b>AUTHOR:</b>	<b>Shire Planner – Warwick Carter</b>

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Appendix 9

### BACKGROUND

The Shire has received an application for lot realignment on Westdale Road. The proposed lots would be ~52ha and ~2.8ha in area. The smaller lot is proposed to be a homestead lot.

### COMMENT

A homestead lot was a concept that was created for situations where, in a declining area of population, the original dwelling of the farm could be excised onto a small title to allow for the farmers to stay on the land, whilst the remainder of the farm be moved onto a second title that could be sold, or a new residence for another farmer could be constructed on.

The State Government Development Control Policy 3.4 states in Clause 4.3 that the requirements for considering a homestead lot include two intercessional periods of a declining population. The applicant states in their submission – the population has actually increased. Therefore, the application does not meet the prerequisite for such a development.

It is therefore suggested that the Shire recommend that the application be refused.

**M7/0907**      **Moved Cr Foster**      **Seconded Cr Roberts**  
**That Council recommend that application 135675 be refused due to the following reasons:**

- 1. The applicant has failed to demonstrate a declining population as justification for the homestead lot; and**
- 2. The lot therefore fails to meet the minimum lot size in the farming zone.**

**CARRIED 7-0**

## 7.1 TOWN PLANNING

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.1.5</b>
<b>DATE:</b>	<b>18 September 2007</b>
<b>SUBJECT:</b>	<b>PROPOSED SUBDIVISION – LOT 201 JOHN STREET, BEVERLEY</b>
<b>OWNER:</b>	<b>S Schmidt</b>
<b>FILE REFERENCE:</b>	<b>135797</b>
<b>AUTHOR:</b>	<b>Shire Planner – Warwick Carter</b>

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Appendix 10

### BACKGROUND

The Shire has been referred an application for subdivision at Lot 201 John Street Beverley. The lot is zoned Residential R10.

### COMMENT

The proposed lots are irregular in shape due to the large frontage. This will cause problems when it comes time to position a dwelling on the property due to the 7.5m front setback and 6m rear setback required under the R Codes. Whilst Council may give consideration to relaxations, it is noted that the problem has arisen out of the applicant's design.

There is an issue with regard to the future development of the lots in the block. There is need for a future cul de sac to be created along Lennard Street to allow for the other lots in the area to meet their development potential. This subdivision would essentially disallow further development by other landowners unless battleaxe arrangements or other less desirable designs are utilised.

It is therefore suggested that Council recommend deferral of the item until an Outline Development Plan is adopted over the area; in the interests of a good design outcome and maximising the lot yield in the area.

**M8/0907**      **Moved Cr Mclean**      **Seconded Cr Schilling**  
**That Council recommend a deferral of application 135797 until an outline development plan is adopted over the area. It is suggested that the design should include a road access from Lennard Road to allow for future development.**

**CARRIED 7-0**

## 7.1 TOWN PLANNING

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.1.6</b>
<b>DATE:</b>	<b>18 September 2007</b>
<b>SUBJECT:</b>	<b>SUBDIVISION RECONSIDERATION – LOT 2 RIGOLL ROAD, WESTDALE</b>
<b>OWNER:</b>	<b>P Carter</b>
<b>FILE REFERENCE:</b>	<b>133599</b>
<b>AUTHOR:</b>	<b>Shire Planner – Warwick Carter</b>

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Appendix 11

### **BACKGROUND**

Council at its meeting in February 2007 recommended a refusal to an application for subdivision at Lot 2 Rigoll Road, West Dale. The WAPC subsequently issued a refusal.

The applicant submitted further information on the application, with a request for reconsideration. The Shire has been asked to review its previous comments.

### **COMMENT**

The applicant has stated that they do not believe that they need to demonstrate groundwater, economic viability of the farming lots or that the proposal will not adversely affect other agricultural enterprises, as the lots are above 40ha. It is the Shire's view that the Town Planning Scheme requires there is still a requirement for the owner to demonstrate these matters, regardless of the size of the lots and that the applicant may have been misinterpreted the clause.

The applicant also argues that subdividing the lots would not undermine the Farming Zone and believes that 40ha lot sizes are capable of sustaining broad acre land uses. They have however failed to demonstrate how 40 acres can be considered a viable broad acre farm.

The applicant also makes comment with regard to the extra long cul-de-sac stating that it can be managed by allowing emergency access over adjoining properties. Again this situation would be better managed through a better design.

It is suggested that Council reaffirm its recommendation of refusal over the lots.

**M9/0907**      **Moved Cr Foster**                                      **Seconded Cr Roberts**  
**That Council advise the WAPC that Council stands by their**  
**previous response to the matter and recommend that the**  
**application be refused.**

**CARRIED 7-0**

Mr Warwick Carter, Shire Planner, left the Chambers at 10.40am.

## **7.2 HEALTH AND BUILDING**

Nil.

## **8. INFORMATION BULLETIN**

### **8.3 WORKS SUPERVISOR**

#### **8.3.1 GENERAL – PLANT AND WORKS**

##### **8.3.1.1 Oval**

The oval has been spot sprayed for broad leaf weeds, Verdi mowed, fertilised, Verdi drained and spread with gypsum.

##### **8.3.1.2 Verge Spraying**

Due to the good growing season extra spraying has been carried out on gravel road verges and some of the bitumen verges that were sprayed earlier have also been sprayed again.

##### **8.3.1.3 Slashing**

Ongoing slashing is being carried out on verges and Shire blocks around town.

##### **8.3.1.4 Southern Branch Road**

A section of road had to be gravel sheeted as a clay section became extremely dangerous. This work was done while the machinery was on Dale Kokeby Road.

##### **8.3.1.5 Grading**

One maintenance grader has been working in the south east of the Shire, while the other has been on the York Williams, Kokendin, Dobaderry, and Edison Mill Roads.

##### **8.3.1.6 Mechanic**

This position has been re-advertised (closing 1<sup>st</sup> October 2007). The person we previously offered this job has declined, as he was offered more money to stay where he is. Jim Evans will be retiring on Friday the 28<sup>th</sup> September 2007.

##### **8.3.1.7 Staff Training**

We have recently had training for three employees to attend Basic Worksite Traffic Management / Traffic Controllers, four employees for Chainsaw Safety / Maintenance and two employees for Greencard.

**8. INFORMATION BULLETIN**

**8.3 WORKS SUPERVISOR**

**8.3.1 GENERAL – PLANT AND WORKS**

**8.3.1.8 RAV Route Assessments**

All the roads that were identified as 1<sup>st</sup> priority and 2<sup>nd</sup> priority to be assessed for Restricted Access Vehicles have been completed. Main Roads WA will notify the Shire once these roads have been approved onto the network.

**8.3.1.9 Plant Report**

Mr Jim Evans, Shire Mechanic gave the September Plant Report.

The Shire President extended Council's appreciation to Mr Jim Evans, Shire Mechanic, on his Retirement.

**8.3.2 CONSTRUCTION**

**8.3.2.1 Dale Kokeby Road**

Gravel sheeting has been completed, the estimated 3km was not met as the gravel was carted from further than anticipated and some of the previously gravelled sections had to be repaired, after the trucks had been carting over them. There is approximately 3.5km to the boundary remaining.

**8.3.2.2 Billabong Road**

Work began on this road, but had to be stopped, as it was too wet and the trucks carting gravel became bogged. This job will be completed when the equipment is working on the Westdale Road.

**8.3.2.3 Greenhills South Road**

The gravel sheeting is underway, gravel for this is being carted from Sims Pit on Potts Road.

**M10/0907 Moved Cr Bailey**

**That the Works Supervisor's Report be received.**

**Seconded Cr Roberts**

**CARRIED 7-0**

### 7.3 PLANT, WORKS, RECREATION AND TOURISM

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**SUBMISSION TO:** September Council Meeting 25 September 2007  
**AGENDA REFERENCE:** 7.3.1  
**DATE:** 14 September 2007  
**SUBJECT:** AVON RIVER SAND DREDGING  
**FILE REFERENCE:** EM 021  
**AUTHOR:** Works Supervisor- Steve Vincent

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#### **BACKGROUND**

There is in excess of 5,000 cubic metres of sand that has been dredged from the river. The Shire is to remove this sand when the area dries sufficient for the machinery to work. This is expected to be mid summer.

Several people have approached me to purchase some of this sand for their own use.

#### **COMMENT**

This sand will have approximately 500 cubic metres of clay mixed through it from the original holding ponds. The Shires intention was to stockpile this sand on the old tip site or it could be used to fill low-lying areas nearby. If some of this sand was to be sold a suggested cost could be the same as we pay for gravel royalties, \$1.10 per cubic metre. Any sand sold will result in less removal costs to the Shire.

The Shire loader will be able to load them in conjunction with loading our own trucks.

**Moved Cr Bailey** **Seconded Cr Roberts**  
That Council sell some of this sand at a purchase price of \$1.10 per cubic metre and it be carted at the cost of the purchasers.

#### **AMENDMENT TO MOTION**

**M11/0907** **Moved Cr McLean** **Seconded Cr Schilling**  
That Council sell the Avon River sand at a price of \$55.00 per 8m<sup>3</sup> truck load (including GST) and the cartage be the responsibility of the purchaser.

**THE AMENDMENT WAS PUT AND CARRIED 7-0**

**THE AMENDMENT BECAME THE MOTION AND WAS CARRIED 7-0**



Mr Jim Evans, Shire Mechanic and Mr Ian Moulton, Shire Leading Hand, entered the Chambers at 11.19am.

### 7.3 PLANT, WORKS, RECREATION AND TOURISM

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**SUBMISSION TO:** September Council Meeting 25 September 2007  
**AGENDA REFERENCE:** 7.3.2  
**DATE:** 16 September 2007  
**SUBJECT:** GRADER TENDER  
**FILE REFERENCE:** FM 009  
**AUTHOR:** Works Supervisor – Steve Vincent

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#### BACKGROUND

There is a budgeted amount of \$210,000 for the changeover of the Volvo 720A Grader.

The following prices, all **ex GST**, were received for the Grader tender that closed on 3 September 2007.

<b>Westrac</b>	<b>Cat 12H, (12 ft)</b>	\$ 324 000	
Trade	Volvo 720A	<u>\$ 124 500</u>	
Changeover		<u>\$ 199 500</u>	
<b>Westrac</b>	<b>Cat 12H, (14 ft)</b>	\$ 358 550	
Trade	Volvo 720A	<u>\$ 124 500</u>	
Changeover		<u>\$ 234 050</u>	
<b>Hitachi</b>	<b>John Deere, 670D (14 ft)</b>	\$ 324 000	-\$ 30 000
Trade	Volvo 720A	<u>\$ 130 000</u>	No Trade
Changeover		<u>\$ 194 000</u>	
	(for the 14ft, + \$4 000 for tyres)		
	(for the 12 ft – \$2 000)		
<b>CJD</b>	<b>Volvo, G930 (12 ft)</b>	\$ 311 000	-\$ 15 000
Trade	Volvo 720A	<u>\$ 145 000</u>	No Trade
Changeover		<u>\$ 166 000</u>	
<b>CJD</b>	<b>Volvo, G940 (14 ft)</b>	\$ 335 000	-\$ 15 000
Trade	Volvo 720A	<u>\$ 145 000</u>	No Trade
Changeover		<u>\$ 190 000</u>	
<b>Outright Purchase</b>			
DPM Contractors		\$ 122 727	

## COMMENT

Two Plant and Works Committee members, Works Supervisor, Mechanic and the Grader Operator inspected the Cat 12H and the John Deere 770D (the 670D was not available) on 12 September 2007.

Both of these machines are capable of performing the tasks we require. The Cat 12H required the seat to be upgraded to an air operated seat and adjustable arm rests. We were told by Westrac that both these would be changed.

The Volvo was been inspected in York. When speaking to the operator he said there is an improvement compared to the old one and that they had a few problems with the electronics when it was first delivered, these were soon fixed. Our operator felt that the construction of the Volvo looked lighter than the others we had seen, especially with the rippers.

The evaluation of all three machines has been carried out based on the Selection Criteria and their weighting as advertised in the Tender Document.

- 1. Tender Proposal 10%**
  - Time of delivery
  - Value-added features
  - After sale service
  - Dealer performance
  - Dealer quality systems
  - References from past and present clients
  
- 2. Operational Assessment 25%**
  - Driver/operator ergonomics
  - Driver/operator assessment
  - Ability to perform the application required
  - Additional features
  
- 3. Mechanical Assessment 25%**
  - Parts availability and location
  - Ease of servicing
  - Vehicle design and construction
  - Interior/exterior finish
  
- 4. Whole of Life Costs 40%**

These include the following costs amongst others:

  - Vehicle operating costs
  - Vehicle future value
  - Special conditions included in Tender
  - Warranties offered
  - Changeover cost

The average results worked out to be:

<b>Westrac</b>	<b>Cat 12H</b>	<b>70.2</b>
<b>Hitachi</b>	<b>John Deere, 670D</b>	<b>70.0</b>
<b>CJD</b>	<b>Volvo, G930</b>	<b>61.8</b>

Whole of Life Costs have been calculated to a combined hourly rate for each machine. They have been calculated on fuel usage, servicing, future trade and changeover costs.

The results worked out to be:

<b>Westrac</b>	<b>Cat 12H</b>	<b>\$ 44.55 / hr</b>
<b>Hitachi</b>	<b>John Deere, 670D</b>	<b>\$ 50.38 / hr</b>
<b>CJD</b>	<b>Volvo, G930</b>	<b>\$ 56.60 / hr</b>

Both the Selection Criteria and the Whole of Life Cost results show that the Cat 12H are ahead in both cases. On the Whole of Life Costs the Cat 12H should have a saving of around \$30,000 over five years (5,000 hours).

Consideration must also be given to the no trade offer made by Hitachi. If this was the case then the trade should be sold to the outright purchaser at the same time as the tender is awarded, to prevent any comeback if there is a problem with the trade while waiting for the new machine to arrive.

I feel the decision for the new Grader should be between the Cat 12H and John Deere 670D. The Cat 12H is \$30,275 more expensive than the John Deere, if the no trade option is taken and the trade is sold to DPM Contractors.

The decision to be made is whether to save \$30,000 today, or to wait until this machine is traded and benefit from the trade then.

If pressed to make a decision I would go with the Cat 12H, purely on the resale value. As mentioned before either machine is suitable for the work required.

**M12/0907 Moved Cr Szczecinski Seconded Cr Roberts**  
**That Council accept the following tender from Hitachi:**

<b>John Deere, 670D (12 ft blade)</b>	<b>\$ 322,000</b>
<b>Plus 2 year extended warranty</b>	<b>\$ <u>2,068</u></b>
	<b>\$ 324,068</b>
<b>Less No Trade Offer</b>	<b>- \$ <u>30,000</u></b>
<b>TOTAL (ex GST)</b>	<b>\$ <u>294,068</u></b>

**Sell the Volvo 720A to DPM Contractors for \$122,727 (ex GST) with  
the take over date being after the delivery of the John Deere.**

**CARRIED 7-0**

Mr Ian Moulton, Shire Leading Hand, left the Chambers at 11.55am

### 7.3 PLANT, WORKS, RECREATION AND TOURISM

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.3.3</b>
<b>DATE:</b>	<b>13 September 2007</b>
<b>SUBJECT:</b>	<b>TENDER – SUPPLY AND SPRAY OF BITUMEN, AGGREGATE AND ASPHALT</b>
<b>FILE REFERENCE:</b>	<b>FM 009</b>
<b>AUTHOR:</b>	<b>Works Supervisor – Steve Vincent</b>

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Appendix 12

#### **BACKGROUND**

Expenditure for the Supply and Spray of Bitumen, Aggregate and Asphalt is included in the 2007/2008 budget, under the Road Works Programme.

A joint SEAVROC Tender (No. 01-0708) was called for the Supply and Spray of Bitumen, Aggregate and Asphalt.

Tenders closed at 12.00pm on Tuesday 4 September 2007 and were opened at 12pm by Peter Atkins, Works Supervisor and Mark Burgess, Manager Rural Road Services.

A summary of the tender is attached.

#### **COMMENT**

Mr Mark Burges from Rural Road Services conducted an evaluation of the tenders. A scoring system was developed in consultation with the CEO's and Works Supervisors from the 5 SEAVROC Shires (Beverley, Brookton, Cunderdin, Quairading and York Shires). Prices across the 5 Shires varied due to different distances required to cart the aggregate and deliver the bitumen. Although in most cases the Boral price for the supply and spray of Bitumen and Aggregate was the lowest, their Asphalt price was generally the highest, however as a single price across the 5 Shires their overall price was the lowest. However when the evaluation criteria was assessed for each of the tenders received, the RnR tender became the recommended tenderer due to their perceived greater strengths with resources, demonstrated understanding, relevant experience and key personnel and experience.

At its recent meeting the SEAVROC CEOs and Works Supervisors recommended that RnR be recommended to the 5 Shires as the accepted Sealing Tender with negotiations on the choice of the stone that is used.

The reasoning behind this is that by using the one supplier across the region there will be greater bargaining power to get the spray trucks onto the jobs when the Shires are ready and not be held up, as occurred last summer, which resulted in a greater cost to Council because work wasn't done at the optimum time. There was also a concern that some of the stone being supplied under the tender may not be to the quality required by some Shires. Council's Works Supervisor would like the ability to stipulate a different stone to that used last year a problems have been experiences with the stone.

### **STATUTORY REQUIREMENT**

Local Government Act 1995 (as amended) S3.57.  
Local Government (Functions and General) Regulations Part 4.

### **VOTING REQUIREMENT**

**Absolute Majority.**

**M13/0907**      **Moved Cr Foster**      **Seconded Cr Bailey**  
**That Council accept the tender from RnR Contracting for the Supply, Spray and Spreading of Bitumen, Aggregate and Asphalt as set out below:**

- Stone Sealing with Class 170 Bitumen (Hot) & Supply and Laying of Asphalt**  
**For the period 1 July 2007 to 30 June 2008.**  
**Reseals \$2.65m<sup>2</sup> + GST;**  
**Prime Seals \$2.55m<sup>2</sup> + GST; and**  
**Asphalt \$18.40m<sup>2</sup> + GST.**  
**The Chief Executive Officer be authorised to negotiate with the tenderer to use an alternative stone if he deems it necessary.**

**CARRIED 7-0**

## 7.5 ADMINISTRATION

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.5.2</b>
<b>DATE:</b>	<b>19 September 2007</b>
<b>SUBJECT:</b>	<b>REALIGNMENT OF TALBOT WEST ROAD – LAND ACQUISITION</b>
<b>FILE REFERENCE:</b>	<b>WO TAL1</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Keith Byers</b>

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Attachment 13

### BACKGROUND

In 2006/07 Council resolved to seal the final 2.8kms of the Talbot West Road, east of the York/Beverley boundary, along the existing alignment. Throughout the year however, it was decided that, in the interest of safety, the realignment of the road would be a better option, prior to sealing.

As a result of this decision Council employed the services of Surveyor F Rodda to peg an alignment, which catered for a 500 radius for the curves throughout this section. To achieve this the survey indicated a need to resume 850m<sup>2</sup>, 1.296ha, 3030m<sup>2</sup> and 1.46ha from FR Gregory and RG Lister, GS & RK Moulton, KA & EM Roediger and PN Fleay respectively.

### COMMENT

Valuations for the land in question have been requested from the Valuer General and the following information supplied.

FR Gregory and RG Lister	-	\$350.00
GS & RK Moulton	-	\$5,200.00
KA & EM Roediger	-	\$1,300.00
PN Fleay	-	\$10,500.00
Total	-	\$17,350.00

A detail of the Valuation assessment is appended to this report.

Although I am not suggesting that Council become involved with compulsory acquisition, the procedures for such is that compensation within the appropriate section of the Land Act indicates that the figure be that provided by an agreed Assessor plus 10% - i.e. \$19,085.00. The amount for survey cost and land compensation, provided in the 2007/08 Budget, is \$15,000.00.

To enable the matter to proceed, it would be advantageous to make offers to the various landowners concerned, utilising the values assessed by the Valuer General plus 10%.

**M14/0907 Moved Cr Schilling** **Seconded Cr Foster**  
That Council offer the following to the respective landowners as compensation for land resumed for the purpose of realigning the Talbot West Road.

FR Gregory & RG Lister	(850m <sup>2</sup> - Lot 304)	\$385.00
GS & RK Moulton	(1.296ha - Lot 303)	\$5,720.00
KA & EM Roediger	(3030m <sup>2</sup> - Lot 11225)	\$1,430.00
PN Fleay	(1.46ha - Lot 6)	\$11,550.00

The landowners be advised that it is 10% higher than the valuations that we have received.

**CARRIED 7-0**

Mr Steve Vincent, Works Supervisor, left the Chambers at 12.00pm.



**7.4 FINANCE**

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**SUBMISSION TO:** September Council Meeting 25 September 2007  
**AGENDA REFERENCE:** 7.4.1  
**DATE:** 19 September 2007  
**SUBJECT:** SCHEDULE OF ACCOUNTS  
**AUTHOR:** Deputy Chief Executive Officer – Stephen Gollan

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Appendix 14

**COMMENT**

The Schedule of Accounts for the month of August 2007 is attached.

**M15/0907** **Moved Cr Roberts** **Seconded Cr Szczecinski**  
**Council resolve the Schedule of Accounts for the month of August**  
**2007, be received.**

**CARRIED 7-0**

**7.4 FINANCE**

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**SUBMISSION TO:** September Council Meeting 25 September 2007  
**AGENDA REFERENCE:** 7.4.2  
**DATE:** 19 September 2007  
**SUBJECT:** FINANCIAL REPORT FOR THE PERIOD ENDED 31  
AUGUST 2007  
**AUTHOR:** Deputy Chief Executive Officer – Stephen Gollan

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**COMMENT**

That the Financial Statement for the period ended 31 August 2007 ended is enclosed under separate cover.

**M16/0907** **Moved Cr McLean** **Seconded Cr Roberts**  
**Council resolve to receive the Financial Report, as presented, for**  
**the period ended 31 August 2007.**

**CARRIED 7-0**

## 7.4 FINANCE

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**SUBMISSION TO:** September Council Meeting 25 September 2007  
**AGENDA REFERENCE:** 7.4.3  
**DATE:** 19 September 2007  
**SUBJECT:** INVESTMENT OF SURPLUS FUNDS  
**FILE REFERENCE:** FM 008  
**AUTHOR:** Deputy Chief Executive Officer – Stephen Gollan

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### BACKGROUND

Council has at present surplus funds that have been invested in line with Council's policy.

### COMMENT

Listed below are surplus funds that have been invested during the month of August 2007 with Esanda Investments.

▪ Office Equipment Reserve	\$ 19,894.00
▪ Annual Leave Reserve	\$ 100,292.00
▪ Building Reserve	\$ 232,815.00
▪ Plant Reserve	\$ 250,130.00
▪ Recreation Ground Reserve	\$ 235,453.00
▪ Bush Fire Fighters Reserve	\$ 64,471.00
▪ Avon River Development Reserve	\$ 26,506.00
▪ Community Bus Reserve	\$ 19,084.00
▪ Cropping Committee Reserve	\$ 71,721.00
▪ Road Construction Reserve	\$ 405,908.00
▪ Municipal Fund	\$ 500,000.00

The Investment terms are as follows

Certificate#	Term	Interest Rate	Amount	Expires
1541516024	3 Months	6.75%	\$1,426,274.00	22/11/2007
1541517004	30 Days	6.62%	\$ 500,000.00	21/09/2007

The Shire President received a report from Mr Stephen Gollan, Deputy Chief Executive Officer, in regard to this year's Rates preparation and asked the Deputy Chief Executive Officer to pass on Council's appreciation to staff.

**M17/0907 Moved Cr Foster** **Seconded Cr Roberts**  
**Council resolve to receive the investment report for the month of August 2007.**

**CARRIED 7-0**

## 7.5 ADMINISTRATION

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.5.1</b>
<b>DATE:</b>	<b>19 September 2007</b>
<b>SUBJECT:</b>	<b>LEASING OF CROPPING COMMITTEE LAND – RESERVE 2633 LOT 3001 (Old Aerodrome Opposite CBH)</b>
<b>FILE REFERENCE:</b>	<b>CP 017 and FOR 2633</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Keith Byers</b>

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### BACKGROUND

At its May 2006 meeting Council resolved to lease portion of Reserve 2633 (Old Aerodrome Opposite CBH) to Mr Karl Morrell for a twelve-month period at an annual rental of \$500.00 (GST inclusive).

Since the expiry of the term (May 2007) Mr Morrell has continued to occupy the land on a monthly basis.

On 28 August 2007 Council received the following correspondence from the Department of Planning and Infrastructure:

*“A DPI Field Inspector recently noticed that Reserve 2633 Lot 3001 is being used for the storage and maintenance of earthmoving equipment.*

*Apart from being an inappropriate use of the leased land (being a lease for “community agriculture”), this Department is concerned that the maintenance of such equipment will cause contamination by the leaking and dropping of waste oil products.*

*If the Shire has “sub-let” the lease to a third party, I should point out that in accordance with the terms of the lease between the DPI and the Shire, Ministerial approval is required.*

*Your comments regarding the above would be appreciated.”*

### COMMENT

As the current arrangement with Mr Morrell clearly contravenes the lease agreement with the DPI Council has no alternative but to request that he remove his business from the site.

In regard to the future use of Reserve 2633 a representative from Landcorp discussed with Cr Schilling, the Deputy Chief Executive Officer and the Shire Planner, the possibilities of Landcorp developing the area for residential purposes.



## 7.5 ADMINISTRATION

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<b>SUBMISSION TO:</b>	<b>September Council Meeting 25 September 2007</b>
<b>AGENDA REFERENCE:</b>	<b>7.5.3</b>
<b>DATE:</b>	<b>20 September 2007</b>
<b>SUBJECT:</b>	<b>COMMUNITY SAFETY AND CRIME PREVENTION PLAN</b>
<b>FILE REFERENCE:</b>	<b>GR 018</b>
<b>AUTHOR:</b>	<b>Deputy Chief Executive Officer – Stephen Gollan</b>

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Appendix 15

### BACKGROUND

The Shires of Beverley, Brookton, Cunderdin, Quairading and York were successful in applying for a grant application to develop Community Safety and Crime Prevention Plans for the SEAVROC Shires. GHD Consultants were awarded the contract to prepare the Crime Prevention Plans.

SEAVROC has since entered into a Community Safety and Crime Prevention Partnership.

The partnerships require the Councils and the partner agencies to develop Community Safety and Crime Prevention Plans that identify regional issues along with local issues specific to each Shire.

SEAVROC and the State Government are working together to reduce crime and improve the safety of our communities.

### COMMENT

The Community Safety and Crime Prevention Partnerships bring together local communities with Local Government and State Government agencies to identify community safety and crime prevention issues and priorities. The Partnership group works with the relevant Local Government to develop and implement action plans to tackle crime and improve safety in the community.

The five key goals to achieve the vision to make our communities safer are:

- Supporting families, children and young people
- Strengthening communities and revitalising neighbourhoods
- Targeting priority offences
- Reducing repeat offending
- Designing out crime and using technology

### Project Description

SEAVROC, through the partnerships wish to:

- Identify and prioritise local community safety and crime prevention issues of concern within each Shire;
- Develop responses to issues;
- Evaluate and measure the success of addressing each issue;
- Identify and prioritise regional community safety and crime prevention issues of concern identified from the local plans;
- Develop collaborative responses to issues; and
- Evaluate and measure the success of addressing each issue.

It is understood that the development of these plans will follow the guidelines set out by the Community Safety and Crime Prevention Planning documents developed by the Office of Crime Prevention.

The partners to the agreement are the Government of Western Australia (State Government) and the Shires of Beverley, Brookton, Cunderdin, Quairading and York.

GHD Consultants have also worked with the local community and met with various stakeholders.

Surveys were also sent out to various organisations and individuals within the Beverley community.

The Crime Prevention Plans are for the benefit of the region as a whole.

There is already interaction between the Shires in the other areas such as recreation, education, health, law and order and these plans add to what is already a pro-active regional association.

The Community Safety and Crime Prevention Plan 2007 – 2010 will form the framework and assist SEAVROC to coordinate the implementation of the plan to address each of the key issues identified.

**M19/0907**      **Moved Cr Foster**      **Seconded Cr Roberts**  
**That Council adopt the Draft SEAVROC Community Safety and Crime Prevention Plan 2007–2010 relevant to the Shire of Beverley.**

**CARRIED 7-0**

**8. INFORMATION BULLETIN**

**8.1 CHIEF EXECUTIVE OFFICER**

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<b>ITEM NUMBER:</b>	<b>8.1.1</b>
<b>DATE:</b>	<b>19 September 2007</b>
<b>SUBJECT:</b>	<b>CENTRAL COUNTRY ZONE AGENDA</b>
<b>REFERENCE:</b>	<b>GR 003</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Keith Byers</b>

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Appendix 16

**COMMENT**

The next Central Country Zone meeting will be held on Friday 28 September 2007 commencing at 9.30am.

**It was agreed that Councillors Neville McLean, Belinda Foster and Judy Schilling and Mr Stephen Gollan, Deputy Chief Executive Officer attend the Central Country Zone meeting.**

**M20/0907 Moved Cr Roberts** **Seconded Cr Szczecinski**  
**That Council's delegates who attend the Central Country Zone meeting to be held on Friday 28 September 2007 vote at their discretion.**

**CARRIED 7-0**

At 12.25pm Council adjourned for lunch.

Mr P Gogol left the meeting.

Council reconvened at 2.17pm with the Deputy CEO not in attendance.

Mr W Carter, Shire Planner, entered the Chambers at 2.17pm

## 8. INFORMATION BULLETIN

### 8.1 CHIEF EXECUTIVE OFFICER

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<b>ITEM NUMBER:</b>	<b>8.1.2</b>
<b>DATE:</b>	<b>20 September 2007</b>
<b>SUBJECT:</b>	<b>ZONING LOTS ADJACENT TO OLD RACECOURSE</b>
<b>REFERENCE:</b>	<b>HAM 1507</b>
<b>AUTHOR:</b>	<b>Chief Executive Officer – Keith Byers</b>

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#### **BACKGROUND**

At its October 2003 meeting, Council resolved to advise the York Beverley Turf Club that it will allow residential development of the lots owned by the Club on Hamersley Street, Beverley at a nominal “R5” density until the lots are rezoned by the new Town Planning Scheme No.3, currently being prepared.

At the time Roy Winslow was the Planner, however, he left and the Town Planning Scheme was never renewed.

The owners of one of the lots in question RL Howells and SL Dunham have approached Councils administration to request permission to build, but were advised that the lots remain zoned for “Public Purposes”. This is contrary to the advice they received from the estate agent when purchasing the land.

Mr Howells and Ms Dunham are now enquiring as to:

- Do they continue to pay rates for land they cannot use;
- Will they be reimbursed for rates already paid; and
- When can they expect the necessary changes will be made so they can build a residence.

The matter has been referred to Warwick Carter, Shire Planner, for comment and his notes follow:

The subject land is reserved under Town Planning Scheme No.2 for the purpose of “Public Purposes”. The issue comes, as Council must have regard to the ultimate purpose of the land in determining applications for development approval. In this case, Council must ask whether or not the development is appropriate given that the use of the land is originally vested for the Turf Club. Unlike zoned Residential Land, Council does not have a list of predetermined uses, and therefore can only make consideration of the proposed use in relation to the vesting and reservation.

Council has adopted an amendment to the Town Planning Scheme, which is currently with the EPA and WAPC awaiting their respective permission to advertise.





## 10. OTHER BUSINESS

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<b>ITEM NUMBER:</b>	<b>10.1</b>
<b>SUBJECT:</b>	<b>Returned Soldiers League (RSL)</b>
<b>FILE REFERENCE:</b>	<b>LE 001</b>

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### BACKGROUND

Correspondence has been received from RSL requesting Council approval for a Club Restricted Licence.

**M22/0907 Moved Cr Schilling** **Seconded Cr Szczecinski**  
**That Council write to RSL asking for more information in regard to**  
**their request for Council approval for a Club Restricted Licence.**  
**CARRIED 7-0**

Mr S Gollan, Deputy Chief Executive Officer, rejoined the meeting at 2.30pm.

## 8. INFORMATION BULLETIN

### 8.2 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

#### 8.2.1 NEIGHBOURHOOD DISPUTE

Council received a neighbourhood dispute report.

**Council requested the Environmental Health Officer be asked to meet with the complainant to discuss the issues in the correspondence to Council.**

**10. OTHER BUSINESS**

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**ITEM NUMBER: 10.2**  
**SUBJECT: LYN'S GYM**  
**REFERENCE: VIN 1620**

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At the invitation of Council Ms Lyn Kay from Lyn's Gym entered the Chambers at 2.40pm.

**BACKGROUND**

Ms Kay addressed Council in regard to recent attendance at the Gym.

**M23/0907 Moved Cr Schilling Seconded Cr McLean**  
**Council purchase gymnasium equipment at Lyn's Gym up to the**  
**sum of \$35,000, utilising funds from the Cropping Committee**  
**Reserve, which is to be reimbursed should finances become**  
**available.**

**As agreed, Ms Kay is to provide details relating to the purchase**  
**price of the equipment at Lyn's Gym and that of current leasing**  
**arrangements. Further, Ms Kay meet with Council to prepare a**  
**business plan and a lease agreement between the Shire and Lyn's**  
**Gym.**

**CARRIED 7-0**

**8. INFORMATION BULLETIN**

**8.2 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR**

**8.2.2 REPAIRS/MAINTENANCE REPORT**

The Shire Maintenance Officer provided a report of repairs /maintenance carried out during August/September 2007.

**The Environmental Health Officer/Building Surveyor's report be**  
**received.**

**8. INFORMATION BULLETIN**

**8.4 SHIRE PLANNER**

Nil.

**8. INFORMATION BULLETIN**

**8.5 POOL MANAGER**

Nil.

**9. TABLED CORRESPONDENCE**

Nil.

**10. OTHER BUSINESS**

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**ITEM NUMBER: 10.3**  
**SUBJECT: PROPOSED OFF-ROAD MOTORCYCLE PARK**

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**BACKGROUND**

Council has received correspondence in regard to the above from Mr Darren Mills.

**It was agreed that Council write to Mr Mills requesting him to provide more information in regard to a proposed off-road motorcycle park.**

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**ITEM NUMBER: 10.4**  
**FILE REFERENCE: RC 002**  
**SUBJECT: PERTH TRACTOR PULL – USE OF OLD RACECOURSE**

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Concern was expressed in regard to the Tractor Pull event people using the Old Racecourse for tuning up their bikes on a Friday prior to an event.

**It was agreed that Council investigate and write to the WA Tractor Pull Association advising of the situation.**

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**ITEM NUMBER: 10.5**  
**SUBJECT: LOADER CAT 924G - STABILITY**

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It was reported that the wheel spacing on Council's Loader was narrow causing instability when loading trucks.

The reason for the narrower wheel spacing is to allow transportation on Shire Trucks. Council is currently waiting on delivery of a new Trailer to transport machinery.

**It was agreed that Council consider fitting wider tyres to the Loader when the new Trailer is available.**

## 10. OTHER BUSINESS

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<b>ITEM NUMBER:</b>	<b>10.6</b>
<b>SUBJECT:</b>	<b>PREFABRICATED BUILDING MATERIAL</b>

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### **BACKGROUND**

An offer has been made to Council to have a presentation on the use of a prefabricated building material.

**Agreed that Council advise that it would not be suitable for a presentation to be carried out until probably the November or December meeting of Council.**

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<b>ITEM NUMBER:</b>	<b>10.7</b>
<b>SUBJECT:</b>	<b>COUNCIL END OF TERM (RETIRING) APPRECIATION</b>

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The Shire President, Cr Judy Schilling expressed sincere appreciation and thanks to Councillors who had come to the end of their term and wished remaining Councillors and staff all the very best and expressed her best wishes and every success in the future to incoming Councillors.

Councillors individually expressed sincere appreciation to Cr Judy Schilling, Shire President and to Cr Neville McLean, Deputy Shire President and to other Councillors and extended thanks to Mr Keith Byers, Chief Executive Officer and to Mr Stephen Gollan, Deputy Chief Executive Officer.

Mr Keith Byers, Chief Executive Officer expressed sincere appreciation to Cr Judy Schilling, Shire President, on her retiring from Council and to Councillors who had come to the end of their term.

**8. INFORMATION BULLETIN**

**8.1 CHIEF EXECUTIVE OFFICER**

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<b>ITEM NUMBER:</b>	<b>8.1.3</b>
<b>DATE:</b>	<b>18 September 2007</b>
<b>SUBJECT:</b>	<b>PERFORMANCE APPRAISAL – CHIEF EXECUTIVE OFFICER</b>
<b>AUTHOR:</b>	<b>Shire President – Cr Judy Schilling</b>

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**BACKGROUND**

The Chief Executive Officer's Performance Appraisal was considered and discussed at the June Council meeting. However due to family matters the CEO, Mr Keith Byers has been unavailable for discussions and acceptance of the appraisal and the new three-year Contract offered to him by Council at the June meeting.

**COMMENT**

Mr Byers has advised he has accepted a three-year Contract with the Shire of Beverley subject to all passed benefits being preserved and his salary package being agreed to by Council.

**M24/0907 Moved Cr Foster** **Seconded Cr Szczecinski**  
**That Council officially receive the Performance Appraisal of Mr K Byers, Chief Executive Officer.**

**CARRIED 7-0**

**M25/0907 Moved Cr McLean** **Seconded Cr Bailey**  
**Council agreed that Mr K Byers, Chief Executive Officer's salary package for the new three-year contract be signed with all past benefits being preserved and the Chief Executive Officer's salary package be increased by \$5,000, with this to be reviewed annually.**

**CARRIED 5-2**

**11. CLOSURE**

**There being no further business the meeting closed at 4.30pm.**

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

**Presiding Member**

**Date**