MINUTES OF AN ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS ON TUESDAY 27 MARCH 2007

1. COMMENCEMENT

The President declared the meeting open at 10.00am.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

<u>Attendance</u>

Cr J M Schilling	President	West Ward
Cr N J McLean	Deputy President	South Ward
Cr M G Roberts		South Ward
Cr W S McDonald		South Ward
Cr B M Foster		West Ward
Cr A D Bailey		West Ward
Cr J D Alexander		North Ward
Cr S Leonhardt		North Ward
Mr K L Byers	Chief	Executive Officer
Mr S P Gollan	Deputy Chief	Executive Officer
Mrs S C Collins	Senior Adm	ninistration Officer

Apologies

Cr V A Szczecinski North Ward

Leave of Absence

Nil.

3. PUBLIC QUESTION TIME

3.1 SEA CONTAINERS

Mrs Jill Pascoe requested Council consider allowing sea containers to be sited within the Beverley Townsite, suitably clad and utilised as a dwelling. Mrs. Pascoe indicated that this was a practice adopted in some other country towns.

3.2 RENOVATIONS AT 12 FORREST STREET, BEVERLEY

Mr Dave Hardy advised that tradespersons were turning up at his daughter's newly purchased home in Forrest Street to carry out works and enquired as to what works Council had requested of the previous owner and whether these persons were Council workers.

The Chief Executive Officer advised that it was not shire employees carrying out the works and that the previous owner of the property must have contracted the particular tradespersons, referred to by Mr. Hardy.

Mr Hardy enquired as to whether he could be advised of any works that might need to be carried out at 12 Forrest Street. The Chief Executive Officer advised Mr. Hardy that he believed no more works were required to be carried out but will clarify this and advise.

3.3 AVON RIVER

Mrs Jill Pascoe enquired as to the quote Council was obtaining for dredging of the River and when it would be carried out.

The Shire President advised that the Department of Environment had been contacted with a view to seeking a solution for the river but it was unlikely that any form of dredging would be undertaken prior to winter. The Shire President also explained that rotting vegetation on the edge of the river was contributing to the offensive odour.

4. CONDOLENCES

ELLIOTT Mr Clinton James 17 March 2007

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. CONFIRMATION OF MINUTES AND BUSINESS ARISING

6.1 MINUTES OF THE COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON TUESDAY 27 FEBRUARY 2007

M1/0307 Moved Cr McLean Seconded Cr Roberts That the Minutes of the Ordinary Meeting of Council held in Council Chambers on Tuesday 27 February 2007, as printed be confirmed.

CARRIED 8-0

BUSINESS ARISING

Nil.

6.2 PRESIDENT'S REPORT

Appendix 1

M2/0307 Moved Cr Foster Seconded Cr Roberts

That the President's Report for the month of March be received.

CARRIED 8-0

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 TOWN PLANNING

ITEM NUMBER: 7.1.1

DATE: 14 March 2007

SUBJECT: PROPOSED SUBDIVISION – LOT 117 BROCKMAN

STREET, BEVERLEY

OWNER: W Hodder and F Fordham

FILE REFERENCE: 133451

AUTHOR: Shire Planner – Warwick Carter

Appendix 2

BACKGROUND

Address: Lot 117 Brockman Street, Beverley

Zoning: TPS2 – Residential R10

Area: 2182m²

COMMENT

The WAPC has requested comment on the proposed subdivision of the above-mentioned lot into 2 separate titles of 945m² and 1237m².

The land is zoned Residential R10 under Town Planning Scheme No. 2.

It is recommended that the application be approved subject to conditions.

M3/0307 Moved Cr Leonhardt Seconded Cr Bailey

That it be recommend to the WAPC that approval be given to application 133451 subject to the following condition:

1. Both properties are to be connected to reticulated sewer. CARRIED 8-0

7.1 TOWN PLANNING

ITEM NUMBER: 7.1.2

DATE: 14 March 2007

SUBJECT: PROPOSED SUBDIVISION – LOT 2 BREMNER ROAD,

BEVERLEY

OWNER: St Aubyn's Pty Ltd

FILE REFERENCE: 133477

AUTHOR: Shire Planner – Warwick Carter

Appendix 3

BACKGROUND

Address: Lot 2 Bremner Road, Beverley

Zoning: TPS2 – Farming

Area: 1302 ha

COMMENT

The WAPC has requested comment on the proposed subdivision of the above-mentioned lot into 2 separate titles. Morbining Road bisects the lot. Given that there is a physical constraint bisecting the lots, it is recommended that the application be approved. The resulting lots are of 1206 hectares and 96 hectares.

It is recommended that the application be approved.

M4/0307 Moved Cr Leonhardt

Seconded Cr McDonald

That Council recommend to the WAPC that approval be given to

application 133477 subject to no conditions.

Mr Frank Buise, Environmental Health Officer/Building Surveyor, entered Council Chambers 10.25am

7.2 HEALTH AND BUILDING

ITEM NUMBER: 7.2.1

DATE: 20 March 2007

SUBJECT: USE OF CARAVAN – LOT 3717 MANDIAKIN ROAD,

BEVERLEY

FILE REFERENCE: MAN 765

AUTHOR: Environmental Health Officer / Building Surveyor –

Frank Buise

Appendix 4

BACKGROUND

The owner of this property has made application to the Council for permission to live in their caravan on the property whilst their new shed is being completed.

A building licence for a steel framed shed was issued on 19 February 2007.

The Caravan Parks and Camping Grounds Regulations 1999, Section 11 (2) (a) states:

Written approval may be given for a person to camp on land referred to in subregulation (1) for a period specified in the approval which is longer than 3 nights-

- (a) by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any 12 month;
- (b) by the Minister, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months; or
- (c) despite paragraph (b), by the local government of the district where the land is situated
 - (1) if such approval will not result in the land being camped on for longer than 12 consecutive months; and
 - (2) if any person owns or has a legal right to occupy the land and is to camp in the caravan on the land while a building licence issued to that person in respect of the land is in force.

COMMENT

The Caravan Parks and Camping Grounds Regulations 1999, gives a person the right to camp on his land whilst he has obtained a building licence, subject to that person applying in writing to the Council. The applicant has written seeking approval from the Council. The regulations do not distinguish what the building licence is for. The applicant states that they will build a house on the block once the shed has been completed. An application for a new dwelling has been sighted by myself.

Approval is only for a twelve-month period.

STATUTORY ENVIRONMENT

Caravan Parks and Camping Grounds Regulations 1997. Section 11.

M5/0307 Moved Cr Leonhardt Seconded Cr Roberts
Council resolve to grant approval for the owner of Lot 3717
Mandiakin Road, Beverley, to camp on their property for a period of twelve months whilst their shed is being built.

7.2 HEALTH AND BUILDING

ITEM NUMBER: 7.2.2

DATE: 20 March 2007

SUBJECT: SEA CONTAINER – LOT 124 VINCENT STREET,

BEVERLEY

FILE REFERENCE: VIN 825

AUTHOR: Environmental Health Officer / Building Surveyor –

Frank Buise

Appendix 5

BACKGROUND

The owner of the property has made application to place a 6.0metre refrigerated sea container at the rear of the property. The purpose is to allow for more freezer space, which is not available in the existing shop. The applicant has suggested that this would be for at least a 12-month duration.

The property is zoned Town Centre.

Council has previously discussed the placement of sea containers within the Town Centre area.

The adjoining property on the western side has a residential component attached to it, and therefore may be of concern for the occupant in terms of noise from the refrigeration motor. There are no immediate residential properties on the southern, northern and eastern sides.

COMMENT

Council at its last meeting discussed a sea container, which is located a short distance away. Given Council's comments, the only consideration would be noise levels. This would have to be monitored over a few weeks once the container arrived and was positioned on site.

It would therefore be prudent for Council to approve the application.

STATUTORY ENVIRONMENT

Shire of Beverley Town Planning Scheme Environmental Protection (Noise) Regulations 1997.

M6/0307

Moved Cr Foster Seconded Cr Alexander Council resolve to Grant approval to the owners of Lot 124 Vincent Street, Beverley, to place a 6.0metre refrigerated sea container on the property for a period of 12 months, subject to the following conditions:

- 1. Compliance with setback codes of the Town Planning Scheme; and
- 2. Compliance with the Environmental protection (Noise) Regulations 1997.

7.2 HEALTH AND BUILDING

ITEM NUMBER: 7.2.3

DATE: 20 March 2007

SUBJECT: RELOCATED DWELLING – LOT 28 RAILWAY STREET,

BEVERLEY

FILE REFERENCE: RAI 51183

AUTHOR: Environmental Health Officer/Building Surveyor –

Frank Buise

BACKGROUND

The owner of this property has made application to the Council for permission to relocate a dwelling from Quairading townsite to her property, Lot 28 Railway Street, Beverley.

This application once approved must be treated as a new building application, and as such must comply with the current Building Code of Australia requirements.

Council Town Planning Scheme Policy No 9 (Relocated Second-Hand Buildings) section 4.1 states;

Applications for the relocation of second hand buildings on property within the Shire of Beverley requires Council planning approval prior to a Building Licence being issued and relocation taking place. All applications for the relocation of second-hand buildings will be assessed against this policy prior to a decision being made under the provisions of the Scheme.

In determining the application, Council may:

- Approve the application;
- Approve the application with conditions; or
- Refuse the application.

Section 5.3 states;

When giving consideration to an application for planning consent, Council shall give consideration to:

The building in its relocated position being rendered visually acceptable by the use of verandahs, screening and/or landscaping; and

The design, scale and bulk of the proposed building being compatible with the type of buildings that exist in the locality in which it is to be located.

Section 6 requires the applicant to pay a \$5,000 cash bond.

COMMENT

The dwelling is a timber framed house. It can be made to comply with the new requirements of the Building Code of Australia.

Previous plans have been accessed from Shire of Quairading. The plans indicate that there is asbestos sheeting internally and externally.

The owner will need to remove all the old asbestos sheeting prior to the dwelling being moved.

The dwelling will also need to comply with the BCA requirements once relocated.

STATUTORY ENVIRONMENT

Building Code of Australia Shire of Beverley Town Planning Scheme No.2

M7/0307

Moved Cr McDonald Seconded Cr Roberts
Council resolve to grant planning approval to the owner of Lot 28
Railway Street, Beverley, to relocate a transportable dwelling to
Lot 28 Railway Street, Beverley, subject to the following
conditions;

- 1. The applicant pay a \$5,000 cash bond;
- 2. Compliance with the Building Code of Australia;
- 3. A satisfactory structural engineers report being obtained;
- 4. All asbestos sheeting to be removed prior to the dwelling being removed from the Quairading Townsite; and
- 5. That a Building Licence be issued prior to the dwelling being relocated.

- 8. INFORMATION BULLETIN
- 8.2 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR
- 8.2.1 MEMORIAL PARK TOILETS VINCENT STREET, BEVERLEY

Council discussed whether the new toilet block should be locked at a certain time.

M8/0307 Moved Cr Foster Seconded Cr Roberts

Council resolve the Memorial Park Toilets remain open for 24 hours a day on a trial basis and the international conveniences sign be placed across the road near the white picket fence at Centennial Park.

CARRIED 8-0

Mr Frank Buise, Environmental Health Officer/Building Surveyor, left the Council Chambers 10.41am

7.4 FINANCE

ITEM NUMBER: 7.4.1

DATE: 20 March 2007

SUBJECT: SCHEDULE OF ACCOUNTS

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

Appendix 6

M9/0307 Moved Cr Roberts Seconded Cr McDonald

Council resolve the Schedule of Accounts for the month of

February 2007, be received.

CARRIED 8-0

Mr Steve Vincent, Works Supervisor, entered the Council Chambers at 10.45am.

7.4 FINANCE

ITEM NUMBER: 7.4.2

DATE: 20 March 2007

SUBJECT: FINANCIAL REPORT FOR THE PERIOD ENDED 28

FEBRUARY 2007

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

M10/0307 Moved Cr Leonhardt Seconded Cr Alexander

Council resolve to receive the Financial Report, as presented, for

the period ended 28 February 2007.

CARRIED 8-0

7.4 FINANCE

ITEM: 7.4.3

DATE: 20 March 2007

SUBJECT: INVESTMENT OF SURPLUS FUNDS

FILE REFERENCE: FM 008

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

BACKGROUND

Council has at present surplus funds that have been invested in line with Council's policy.

COMMENT

Listed below are surplus funds that have been invested during the month of March 2007 with Esanda Investments.

•	Office Equipment Reserve	\$ 18,681.00
•	Annual Leave Reserve	\$ 94,179.00
•	Building Reserve	\$ 358,803.00
•	Leave and Gratuity Reserve	\$ 18,142.00
•	Plant Reserve	\$ 511,109.00
•	Recreation Ground Reserve	\$ 221,101.00
•	Bush Fire Fighters Reserve	\$ 59,501.00
•	Avon River Development Reserve	\$ 24,972.00
•	Community Bus Reserve	\$ 17,978.00
•	Cropping Committee Reserve	\$ 67,350.00
•	Municipal Fund	\$ 400,000.00
•	Municipal Fund	\$ 400,000.00
•	Municipal Fund	\$ 400,000.00

The Investment terms are as follows:

Certificate#	Term	Interest Rate	Α	mount	E	Expires
1712817005	92 Days	6.30%	\$1,39	1.816.00	10/0	4/2007
1412806005	30 Days	6.25%	\$ 40	0,000.00	13/0	4/2007
1412803002	30 Days	6.20%	\$ 40	0,000.00	16/0	4/2007
1412801004	3 Months	6.30%	\$ 40	0,000.00	16/0	4/2007

M11/0307

Moved Cr Leonhardt Seconded Cr Roberts
Council resolve to receive the investment report for the month of
March 2007. CARRIED 8-0

7.4 FINANCE

ITEM NUMBER: 7.4.4

DATE: 20 March 2007

SUBJECT: BEVERLEY DANCE GROUP – WAIVER OF HALL HIRE

CHARGE

FILE REFERENCE: CP 009

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

BACKGROUND

Council has received correspondence from Anne Woods of the Beverley Dance Group asking if Council would consider letting them use the town hall free of charge.

COMMENT

Below is a summary of the correspondence received from the Anne Woods.

"We have started a very enthusiastic dance group and all participants are enthusiastic and developing a good style and level of ability. We have intentions of putting on a small production towards the end of the year for the community to enjoy.

On starting our group at the beginning of this year we had a very good number of students apply (35). Unfortunately because of the time Miss Rebecca can teach these classes, numbers have dropped.

I am writing to request the possibility of using the Lesser Hall free of charge?

Currently we are running the classes on a Friday afternoon from 4.00 pm to 6.00 pm at the RSL hall. The children wear bare feet or ballet shoes and are only allowed water bottles in the room. There are a total of 20 children involved who would love this activity to continue. We would respect the use of the hall and leave it clean and tidy.

By reducing the fees we are currently paying for the RSL hall, we may be able to continue to offer this extra activity and develop a stronger group of students. As numbers of children are growing in this town and it took a great deal of time to source Miss Rebecca it would be a shame to loose this creative opportunity for the children".

Council current policy on hall hire charges is as follows.

Private Use Full Price

Community or Sporting Groups 75% of Full Price 50% of Full Price

School & Junior Sporting Council No Charge

The cost to hire the Lesser Hall is \$20.00 per hour to a maximum of \$120.00.

M12/0307

Moved Cr Foster Seconded Cr Leonhardt
Council resolve to advise the Beverley Dance Group that the
Beverley Dance Group comes within the private use category and
therefore the hall hire fees will not be waived by Council.

CARRIED 6-2

7.4 FINANCE

ITEM NUMBER: 7.4.5

DATE: 20 March 2007

SUBJECT: SEALING - HOBBS ROAD, BEVERLEY

FILE REFERENCE: WO HOB

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

BACKGROUND

Council is aware that Mr and Mrs. Bill Hobbs have requested that a portion of Hobbs Road be sealed utilising funds, which they have paid to Council to have Billabong Road constructed.

COMMENT

Council in August 1997 received a contribution of \$3,750.00 from Mr and Mrs Hobbs for the construction of Billabong Road, as part of a condition of subdivision. This was 25% of the estimated cost at that time.

It was agreed at the time that the construction of this road would occur when the first block was sold, to date no blocks have been sold.

These funds should be quarantined for this purpose only and not transferred for the purpose of bituminising Hobbs Road.

Council has expended \$2,850.00 on surveying costs associated with Billabong Road and 25% of this cost is \$712.50, which reduces the amount held to \$3,037.50.

Does Council now wish to proceed with the construction of Billabong Road?

M13/0307

Moved Cr Alexander Seconded Cr Schilling
Council resolve when formulating the 2007/2008 budget to
consider making an allowance to construct Billabong Road.

CARRIED 8-0

7.4 FINANCE

ITEM NUMBER: 7.4.6

DATE: 20 March 2007

SUBJECT: COMPUTER HARDWARE – NEW SERVER

FILE REFERENCE: IT 003

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

BACKGROUND

Council has recently engaged Perfect Computer Solutions to conduct a review of Council's current computer network and hardware.

COMMENT

Council's current server is struggling to effectively and efficiently manages the daily office requirements. During the review it was found that Council's current server has only one hard drive remaining, which means if this fails, all of the data stored on this computer will be lost.

Backups are being carried out on the files that are stored on the server.

The existing server's tape drive has been failing and estimates to replace this with the new technology will cost approximately \$2,000.00 to \$3,000.00.

The current server was purchased in July 2003 and has reached it capacity to service Council's internal network and operations.

I have obtained a costing to replace the server and the cost is \$12,455.00, this does however include an Uninterrupted Power Supply (UPS) at a cost of \$1,400.00.

Council has allocated in the budget a sum of \$10,000.00 for computers of which \$3,900.00 has been spent upgrading the Works Supervisors laptop and purchasing an additional machine for the Executive Support Officer. Thus leaving \$6,100.00 unspent.

I would recommend that Council utilise the remaining funds of \$6,100.00 from their budget allocation and authorise the further expenditure of \$6,355.00 as unbudgeted expenditure to upgrade the server.

If Council were in agreeance with the proposal to replace the server, the voting requirement would need to be an Absolute Majority.

M14/0307 Moved Cr Schilling

Seconded Cr Foster

Council resolve to authorise the purchase of a new database server and UPS at a cost of \$12,455.00 with any shortfall in the 2006/07 budget coming from the Office Equipment Reserve Fund.

CARRIED 8-0
BY ABSOLUTE MAJORITY

7.3 PLANT, WORKS, RECREATION AND TOURISM

ITEM NUMBER: 7.3.1

DATE: 19 March 2007

SUBJECT: BACKHOE/LOADER

FILE REFERENCE: FM 009

AUTHOR: Works Supervisor – Steve Vincent

BACKGROUND

At the February meeting Council agreed to call tenders for the supply of a Backhoe / Loader.

COMMENT

Tenders closed on 19 March 2007 for the supply of a Backhoe / Loader.

The following tenders were received:

Company	Model Tendered	Price Ex GST	Trade Ex GST	Change-over Ex GST
Hitachi	John Deere 315 SG	\$125,000.00	\$20,000.00	\$105,000.00
McIntosh & Sons	Case 580 SR 11	\$118,700.00	\$11,000.00	\$107,700.00
McIntosh & Sons	New Holland LB90.B	\$116,700.00	\$11,000.00	\$105,700.00
Westrac	Caterpillar 422 E	\$136,820.00	\$12,900.00	\$123,920.00
Westrac	Caterpillar 428 E	\$143,860.00	\$12,900.00	\$130,960.00
CJD	Volvo BL 71	\$137,000.00	\$16,000.00	\$121,000.00
Pollybrook				
Orchard	Outright purchase		\$13,500.00	
Smithbroughton	Outright purchase		\$10,770.00	

As Council would be aware the funding for this machine is to come from the savings on plant purchases, in relation to the roller, truck and sundry items which totals \$89,500.00. As these funds are coming from the Plant Reserve the additional amount of approximately \$16,000.00 can also be utilised from the Plant Reserve.

Myself along with the Mechanic, Operator and members of the Works Committee will be viewing all the machines tendered and will be presenting a report at the meeting on our findings and recommendation.

M15/0307 Moved Cr Schilling Seconded Cr Roberts

Council resolve to purchase a John Deere 315 SG Loader/Backhoe from Hitachi for a change-over ex GST price of \$105,000.00.

CARRIED 8-0
BY ABSOLUTE MAJORITY

7.3 PLANT, WORKS, TOURISM AND RECREATION

ITEM NUMBER: 7.3.2

DATE: 20 March 2007

SUBJECT: FOOTPATH FOR EDWARDS STREET, BEVERLEY

FILE REFERENCE: CP 021

AUTHOR: Works Supervisor – Steve Vincent

Appendix 7

BACKGROUND

A letter was received on 20 March 2007 from Tracy Hare requesting the footpath along the south side of Edwards Street, between Forrest Street and Lennard Street be sealed.

COMMENT

This section of footpath is on an incline and requires sealing. An estimated cost, to seal this section using current rates will be in the vicinity of \$9,544.00.

M16/0307 Moved Cr Schilling Seconded Cr Foster

Council resolve that when formulating the 2007/2008 budget to make an allowance to include the footpath on the South side of Edwards Street, between Forrest Street and Lennard Street, Beverley.

- 8. INFORMATION BULLETIN
- 8.3 WORKS SUPERVISOR
- 8.3.1 GENERAL PLANT AND WORKS
- 8.3.1.5 K1 CULVERT

Adrian Smith has contacted me regarding the installation of the culvert he requested to be put through K1 Road. He would like to know if he could use a contractor to install this pipe, to the specifications set by the Council.

M17/0307 Moved Cr Alexander Seconded Cr Leonhardt

Council resolve to permit Adrian Smith to install a culvert across K1 Road to the Works Supervisor's satisfaction subject to Council investigating the legal implications of Council's exposure to litigation before allowing ratepayers to install culverts at their own expense.

CARRIED 7-1

8.3.1.7 ATHOL ROAD CULVERT

M18/0307 Moved Cr Alexander Seconded Cr Leonhardt

Council resolve to inspect the culvert on Athol and Yenyening

Lakes Roads when doing pre budget road inspection.

CARRIED 8-0

Mr Steve Vincent, Works Supervisor, left the Council Chambers at 12.30pm

Council adjourned for Lunch at 12.30pm

Council reconvened at 1.40pm.

7.5 ADMINISTRATION

ITEM NUMBER: 7.5.1

DATE: 20 March 2007

SUBJECT: BEVERLEY COMMUNITY DEVELOPMENT

ASSOCIATION – PUBLIC NOTICE BOARD

FILE REFERENCE: ED 007

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

BACKGROUND

Council has received correspondence from the Beverley Community Development Association requesting permission to erect a Public Notice Board on the outside wall at the Aeronautical Museum.

COMMENT

Below is a summary of the letter received from the Beverley Community Development Association.

"Following our monthly meeting, it was suggested by the committee to approach the Shire to have a locked public notice board mounted on the wall outside the Aeronautical Museum. It was proposed that anyone wanting to place notices in it be charged a dollar per month and the volunteers would monitor it.

The board could also be used to promote coming events around the town. This money could be used to buy facilities for the bureau. John Fregon investigated prices and it would cost approximately \$250.00.

Initially we would like the shire to see if this is feasible and discuss the costs at a later date".

M19/0307 Moved Cr Leonhardt

Seconded Cr Roberts

- Council resolve to:
- a) Support the proposal to mount a Public Notice Board on the outside wall of the Aeronautical Museum; and
- b) Require firm quotes on the cost of the notice board so these can be discussed when formulating the 2007/2008 budget.

 CARRIED 7-1

7.5 ADMINISTRATION

ITEM NUMBER: 7.5.2

DATE: 21 March 2007

SUBJECT: STATUTORY COMPLIANCE RETURN

FILE REFERENCE: FM 003

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

Appendix 8

BACKGROUND

In accordance with section 7.13(1) of the Local Government Act 1995 and regulation 13 of the Local Government Audit Regulations, Council must complete, adopt and forward to the Minister for Local Government and Regional Development a copy of the compliance Audit Report no later than the 31st March each year.

COMMENT

Enclosed is a copy of the Report for Councillors consideration and adoption. Where items of non-compliance have been identified, an explanation is given within the return.

M20/0307 Moved Cr Foster Seconded Cr Roberts

Council resolve to adopt the 2006 Statutory Compliance Audit Return and forwarded to the Minister for Local Government and Regional Development.

Cr J Alexander declared an interest in item 7.5.3 and left the Council Chambers at 2pm.

7.5 ADMINISTRATION

ITEM NUMBER: 7.5.3

DATE: 20 March 2007

SUBJECT: WESTERN AUSTRALIAN TRACTOR PULL

ASSOCIATION

FILE REFERENCE: RC 002

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

Appendix 9

BACKGROUND

Council is aware that the Perth Tractor Pull Association has been using the Old Racecourse for Tractor Pull events. Council resolved that at the completion of the Perth Tractor Pull 2006 / 2007 season they relocate to Reserve 5265 (C) with the Beverley Off Road Motor Sports Association.

COMMENT

At the February Council meeting, it was resolved that the Western Australian Tractor Pull Association (WATPA) present a proposal to Council, indicating why they should be allowed to continue of holding Tractor Pull Events at the Old Racecourse.

A copy of their proposal is attached.

Mr Stephen Hayes, President of WATPA will be meeting with Council at 9.00am, to further discuss and answer any questions that may arise from their proposal.

M21/0307

Moved Cr Schilling

Seconded Cr Roberts

Council resolve to enter into a 5-year lease with the Western

Australian Tractor Pull Association for Reserve 3378 for the

purpose of the Perth Tractor Pull Association conducting Tractor

Pull events. Regular reviews will be undertaken of the activities

and should the Western Australian Tractor Pull Association fail to

comply with Council's directions the lease will terminate forthwith.

CARRIED 5-2

Cr J Alexander returned to the Council Chambers at 2.20pm.

7.5 ADMINISTRATION

ITEM NUMBER: 7.5.4

DATE: 26 March 2007

SUBJECT: LEASING OF CROPPING COMMITTEE LAND

FILE REFERENCE: CP 017

AUTHOR: Deputy Chief Executive Officer – Stephen Gollan

BACKGROUND

Council at their February meeting resolved to readvertise the leasing of Reserve 5265 Lots C & D.

COMMENT

A notice was placed in the Beverley Bulletin with submissions closing on Friday 23rd March 2007.

The following submissions were received:

	y Football lub	Т	& A Hosking
Reserve 5265 Lot C (Between GS H/Way & Railway Res)	\$ 540.00	\$	1,800.00
Reserve 5265 Lot D (Off Bremner Road)	\$ 900.00	\$	2,000.00

Reserves 5265 Lot C and D are advertised for a cropping lease, for a period of 1 year (1st April 2007 to 31st March 2008).

M22/0307

Moved Cr Leonhardt Seconded Cr Alexander Council resolve to lease reserve 5265 (Lot C) to Mr Hosking and to lease reserve 5265 (Lot D) to the Beverley Football Club for \$1,800.00pa and \$900.00pa respectively.

8. INFORMATION BULLETIN

8.1 CHIEF EXECUTIVE OFFICER

ITEM NUMBER: 8.1.3

DATE: 21 March 2007

SUBJECT: AVONDALE PROJECT COMMITTEE –

SHIRE REPRESENTATIVE

FILE REFERENCE: RC 005

AUTHOR: Chief Executive Officer – Keith Byers

BACKGROUND

Council would be aware that the Avondale Project Committee is seeking a representative from Council to be on their committee due to the resignation of Cr Leonhardt.

No nominations were forthcoming from the February and this matter was going to be further discussed at the March meeting.

No nominations were received.

8.1 CHIEF EXECUTIVE OFFICER

ITEM NUMBER: 8.1.4

DATE: 21 March 2007

SUBJECT: BEVERLEY EMERGENCY SERVICES CADETS

BI ANNUAL CAMP

FILE REFERENCE: FOR 1623

AUTHOR: Chief Executive Officer – Keith Byers

BACKGROUND

Council resolved to support the Beverley Emergency Services Cadets Bi Annual Camp to be held at the town oval from 8 to the 11 October 2007.

Part of the camp is for the cadets to carry out a Community Service Project. Does Council have any thoughts of what projects the cadets can perform?

It was agreed that Council invite Leesa Morrell to meet with the Community Development Committee to discuss various projects that the Beverley Emergency Services Cadets could undertake during their Bi Annual Camp.

8.1 CHIEF EXECUTIVE OFFICER

ITEM NUMBER: 8.1.5

DATE: 21 March 2007 SUBJECT: AVON RIVER

FILE REFERENCE: EM 021

AUTHOR: Chief Executive Officer – Keith Byers

BACKGROUND

At the February Council meeting it was resolved that Council contact Mr Bernie Kelly to ascertain who might be able to supply quotes to dredge the Avon River to reduce the stench emanating from it.

Mr Bernie Kelly of the Department of Environment has advised that they are prepared to contribute up to \$35,000.00 to assist with the dredging of the Avon River. It is expected that Council would also contribute \$25,000.00 towards the dredging also.

Council has approximately \$26,000.00 in the Avon River Development Reserve.

M23/0307 Moved Cr Schilling Seconded Cr Roberts

Council resolve to advise Mr Bernie Kelly, Department of Environment, that Council accepts the Department's contribution of up to \$35,000.00 to assist with the dredging and development of the Avon River.

Council is prepared to contribute funds up to \$25,000.00 from the Avon River Development Reserve.

CARRIED 8-0

Cr M Roberts left the meeting at 3.55pm.

8.1 CHIEF EXECUTIVE OFFICER

ITEM NUMBER: 8.1.6

DATE: 21 March 2007

SUBJECT: SWIMMING POOL MANAGER

FILE REFERENCE: PER 002

AUTHOR: Chief Executive Officer – Keith Byers

BACKGROUND

The Swimming Pool Manager has requested several changes to his contract that require Council comment.

Over Time

The current arrangements are that the pool manager's overtime is to be taken as time in lieu. When Mr Jim Cox was the manager the arrangement was that 1-days overtime was taken as time in lieu and the other day was paid at overtime rates. Mr Anderson-Smith has requested that he be paid for the overtime and has also requested that Council consider employing him during the period when the pool is closed.

Superannuation

The manager has requested Council consider making an additional contribution of up to 6% into the WALGSP. Council currently contributes 9% for each employee, which is the minimum requirement by legislation.

Allowance for use of Personal Equipment and Motor Vehicle

Currently all reporting, maintenance of statistics, printing, most copying and research is done on the pool manager's personal computer. Delivery of pool takings, reports, memos, collection of supplies is done using the pool manager's vehicle. The pool manager has suggested that an allowance be paid to compensate for the costs associated with the above. Council has a number of older computers that can be placed at the pool for this type of use.

Salary

The manager has requested that his salary be reviewed. This will be done in conjunction with the budget process.

Service/Loyalty Payments

The manager has requested that a Service/Loyalty Payment be paid on the anniversary date of each year's employment. Council does have a Service/Loyalty Payment process in place, which is as follows:

After 1 year	\$11.00 per fortnight
After 2 years	\$16.00 per fortnight
After 3 years	\$21.00 per fortnight
After 5 years	\$25.00 per fortnight

After 7 years \$29.00 per fortnight After 10 years \$33.00 per fortnight

Council agree the Chief Executive Officer advise Mr G Anderson-Smith, Swimming Pool Manager, that Council will pay him in accordance with CPI as in his employment contract and the matter of employment during the pool closure times will be considered when forming the 2007/2008 budget.

8.1 CHIEF EXECUTIVE OFFICER

ITEM NUMBER: 8.1.7

DATE: 21 March 2007 **SUBJECT: TOY LIBRARY**

FILE REFERENCE: **CS 020**

AUTHOR: Chief Executive Officer – Keith Byers

BACKGROUND

A request has been made from the Beverley Toy Library to see if they can relocate to the front of the Infant Health Building.

A psychologist was using the Infant Health Building 1 day a fortnight but he has now moved to the hospital. The building is currently unoccupied.

If Council is in agreeance that the Toy Library Committee can use this building it would free up a large area in the library and also the storage shed where the larger toys are housed.

M24/0307 **Moved Cr Schilling**

Seconded Cr Foster That Council resolve that the Beverley Toy Library Committee be advised that they can relocate to the front of the Infant Health

Centre building.

CARRIED 7-0

8.1 CHIEF EXECUTIVE OFFICER

ITEM NUMBER: 8.1.8

DATE: 22 March 2007

SUBJECT: YOUTH DEVELOPMENT OFFICER

FILE REFERENCE: CS 006

AUTHOR: Chief Executive Officer – Keith Byers

BACKGROUND

Correspondence was received from Mr Fred Bremner in regards to a part time Youth Development Officer.

Please find following Fred Bremner's letter:

"Dear Keith

You are aware of my interest in the "Local Drug Action Group", an organisation funded by the Health Department through the Drug and Alcohol Authority for the preventative use of illicit drugs and the sensible use of alcohol. I am currently vice chairman of "L.D.A.G. Inc." on the State Management Board.

My reason for this letter is because of my frustration in attempting to bring together as a coordinated group the young people of our Town who continue to spend their time in an uncooperative and fragmented manner. Because of this lack of coordination, it is very difficult to put into place programs that will be of benefit to them and assist in reducing the boredom that often leads to some form of vandalism.

I would like to suggest to Council the creation of a position for a part time "Youth Development Officer".

We are very fortunate to have in Beverley Ms Lyn Kay who conducts a fitness centre in the town.

Lyn's service to the community is very important and Council is to be congratulated for making available the "Court House" from where she operates.

I would like to suggest to Council that Lyn would be a most suitable person to be offered the role as she is already working with young people as part of her business operation. It is envisaged that such a position would be funded by the community through the Council on a so many hours a week basis.

Funding is also available from the L.D.A.G. which also have avenues to other sources of finance.

Thank you Keith for receiving this idea and please convey my regards to the Council."

That Council agreed that the matter be held over for consideration at the next Council meeting.

9. TABLED CORRESPONDENCE

- Be Active WA Walk WA 2007 2020
- Northam Sheep Saleyards Submission to the Minister

10. OTHER BUSINESS

10.1 AMALGAMATION OF CLOSED ROAD WITH AVON LOCATION 10784

Appendix 10

An letter of application, as attached, has been received from the Western Australian Planning Commission for consideration by Council to amalgamation a closed road with Avon Location 10784, in accordance with Section 58 of the Land Administration Act.

M25/0307 Move

Moved Cr Alexander Seconded Cr McLean Council resolve to advise the Department of Planning and Infrastructure that it supports the amalgamation of the closed Road with Avon Location 10784.

CARRIED 7-0

10.2 WEATHER STATION FENCE

Council has received correspondence from J & V Fregon seeking approval from Council to remove the weather station fence.

It was agreed that Council advise Mr and Mrs Fregon that it does not intend to remove the fence around the weather station.

10.3 CENTRAL COUNTRY ZONE MEETING

Cr Schilling, Shire President, advised she will be unable to attend the next meeting of the Central Country Zone and called for nominations from Councillors. Cr Foster advised she would be able to attend.

10.4 GREENHILLS – DRAINAGE WORKS

Cr McLean gave an overview of the workshop both he and Cr Bailey attended.

10.5 YORK-WILLIAMS ROAD

Cr Alexander enquired as to the eligibility of the York-Williams Road for regional road funding.

The Chief Executive Officer advised that the York-Williams Road was eligible for consideration for funding by the Regional Road Group, however, allocations for the year 2007/08 have already been made.

10.6 AUDIT COMMITTEE MEETING

Council agreed that an Audit Committee Meeting be held on Monday 16 April 2007 commencing at 9am.

10.7 DEVELOPMENT SERVICES COMMITTEE MEETING

Council agreed that the next Development Services Committee Meeting be held on Monday 16 April 2007 commencing at 3.30pm.

10.8 PRE BUDGET ROAD INSPECTION

Council agreed that Councillors meet at 8am on Monday 30 April 2007 to carry out a pre budget road inspection.

11. CLOSURE

There being no further business the meeting closed at 4.55pm.

I hereby	certify	these	Minutes	as	being	confirmed	in	accordance	with	Section	5.22	of	the	Local
Governn	nent Act	1995.												

Presiding Member Date